MINUTES OF COMBINED COMMISSION WORKING & REGULAR SESSION MEETING HELD JULY 18, 2022, BEGINNING AT 9:00 A.M. IN DUCHESNE UTAH,

Present -

Commission Chairman Greg Todd, Commissioner Irene Hansen, Commissioner Greg Miles, County Attorney Deputy Tyler Allred, Public Works Supervisor Mike Casper, Clerk-Auditor Deputy Judy Stevenson, Human Resource Deputy Jamie Park, Treasurer Stephen Potter, Human Resource Director Melissa Yergensen, Recorder Shelley Brennon, Deputy Recorder Dawnie Murphy, Deputy Recorder Casey Mascaro, Deputy Recorder Teresa Davis, Deputy Recorder Dustin Madsen, Community Development Director Mike Hyde, Community Development Assistant Director Mike Gottfredson, Travel & Tourism Director Ryan Lundstrom, Travel & Tourism Assistant Rebecca Lamb, County Event Center Director Jerry Lisonbee, Jenny Adams with KLiC (Keeping Love in Communities), Mason Miles with the UB Standard, Duchesne County Residents – Dave Creamer and Tracy Killian, Eric Johnson with Public Private Law and Joel Yellowhorse via zoom, Dean Sellers and Yankton Johnson with Moon Lake Electric, Beau Hancock with Strata Networks, and Commission Executive Assistant Melissa Hughes is taking minutes.

Opening Comments
(9:00 a.m.)

Chairman Todd welcomes everyone to the meeting.

Pledge of Allegiance
(9:00 a.m.)

9:00 a.m. Public Hearing - Discussion & Consideration for Proposing the Establishment of the Pioneer Special Service District.
(9:02 a.m.)

Present – Commission Chairman Greg Todd, Commissioner Irene Hansen, Commissioner Greg Miles, County Deputy Attorney Tyler Allred, Eric Johnson with Public Private Law via zoom, Mason Miles with UB Standard, Duchesne County Resident Tracy Killian, and Commission Executive Assistant Melissa Hughes is taking minutes.

Motion to go into a Public Hearing
(9:02 a.m.)

Commissioner Hansen makes a motion to go into the Public Hearing for the purpose of Proposing the Establishment of the Pioneer Special Service District. Commissioner Miles seconds the motion. Commissioner Hansen votes aye, Commissioner Miles votes aye, and Commissioner Todd votes aye. The motion passes.

Public Hearing
(9:03 a.m.)

Eric Johnson with Public Private Law explained the proposed Pioneer Special Service District would be on a parcel of approximately 125 acres located on the west side of Highway 40 by the Hide Out Steak House. The Patel family wants to help provide affordable housing within the County. They would like to develop the area to include a gas station, truck repair shop, and more. The District would provide public services like sewer, roads, and street lighting. The original proposal stated the district would receive federal mineral lease funds. Mr. Johnson would like this withdrawn from the proposal. If the Pioneer Special Service District is established, it will only affect one taxpayer. A decision will be made at the August 1st, 2022, Commission meeting.

Public Comments – No Public Comments
(9:04 a.m.)

Motion to go out of the Public Hearing
(9:12 a.m.)

Commissioner Miles makes a motion to go out of the public hearing at 9:12 a.m. Commissioner Hansen seconds the motion. Commissioner Hansen votes aye, Commissioner Miles votes aye, and Commissioner Todd votes aye. The motion passes.

Public Works Update
(9:12 a.m.)

Public Works Supervisor Mike Casper gives an update on existing projects and upcoming work. The old box car bridge has been replaced, and the project is complete. The bridge will now be called Johnson Bridge. Potato Pit Road (CR 3) was chip sealed. They will work in Tabiona on Iverson Lane (CR 1); some culverts must be replaced. The plan for next week is to chip seal in the Promise Land area. Commissioner Miles updated the parties about the North Fork road project. The contractor will start the project in August and is planning three to four weeks for completion.

Discussion & Consideration to Extend Lease or Purchase the Road Department Grader
(9:23 a.m.)

Public Works Supervisor Mike Casper presented a finance proposal for the 2017 Road Department Grader. The grader's lease is expiring, and a decision needs to be made to purchase or sign another lease with Wheeler Cat. The lease option would be three payments of $58,031.05 with a fixed interest rate of 6.95%. At the end of the three years, the County would have the option of purchasing the grader. The cost to purchase the grader is $162,750.00. *Commissioner Miles makes a motion to purchase the grader in the amount of $162,750.00 and take the money out of the 41 account. Commissioner Hansen seconds the motion. Commissioner Miles votes aye, Commissioner Todd votes aye, and Commissioner Hansen votes aye. The motion passes.*

Auditors Office – Vouchers
(9:30 a.m.)

Clerk-Auditor Deputy Judy Stevenson presents the vouchers for July 18, 2022, check numbers 157755 through 157892, for $670,655.94. *Commissioner Miles makes a motion to approve the vouchers for July 18th, 2022. Commissioner Hansen seconds the motion. Commissioner Miles votes aye, Commissioner Hansen votes aye, and Commissioner Todd votes aye. The motion passes.*

HR Office – Payroll
(9:36 a.m.)

Human Resource Deputy Jamie Park presents the payroll report ending July 9, 2022; there were 220 employees paid. *Commissioner Miles makes a motion to approve the payroll ending July 9th, 2022. Commissioner Hansen seconds the motion. Commissioner Todd votes aye, Commissioner Miles votes aye, and Commissioner Hansen votes aye. The motion passes.*

Discussion & Consideration of Surplus Items
(9:39 a.m.)

Commissioner Miles presented three vehicles to be placed on the Surplus Website. The first vehicle is a 1999 GMC 2500 HD Regular Cab; this vehicle has 102,503 miles. The second vehicle is a 2002 Ford Explorer with 140,134 miles. The Explorer has some electrical issues. The third vehicle is a 2011 Ford F250 Super Duty Super Cab with 150,000 miles. This truck was involved in a collision with an elk; it has right front damage. The utility bed will be removed, and just the truck will be listed on the Surplus website. *Commissioner Hansen makes a motion to approve the Surplus items as presented. Commissioner Miles seconds the motion. Commissioner Hansen votes aye, Commissioner Miles votes aye, and Commissioner Todd votes aye. The motion passes.*

Discussion & Consideration of County Volunteers
(9:45 a.m.)

Human Resource Deputy Marcee Johnson presented five new volunteers for the County Fair. The parties discuss the volunteers. *Commissioner Miles makes a motion to approve the fair volunteers as presented. Commissioner Hansen seconds the motion. Commissioner Hansen votes aye, Commissioner Miles votes aye, and Commissioner Todd votes aye. The motion passes.*

Human Resource Deputy Marcee Johnson presented five new volunteers for the Dedicated Hunter Program. The parties discuss the volunteers. *Commissioner Miles makes a motion to approve the Dedicated Hunter applicants as presented. Commissioner Hansen seconds the motion. Commissioner Hansen votes aye, Commissioner Miles votes aye, and Commissioner Todd votes aye. The motion passes.*

Discussion & Consideration to Adopt the URS Exemption Status
(9:53 a.m.)

Human Resource Director Melissa Yergensen explained her department is preparing for a URS audit. The position of Executive Commission Assistant shall be included as eligible for URS exemption. The four-year vesting period is waved with the adoption of the exemption. *Commissioner Miles makes a motion to adopt the URS Exemption status as presented. Commissioner Hansen seconds the motion. Commissioner Miles votes aye, Commissioner Hansen votes aye, and Commissioner Todd votes aye. The motion passes.*

Presentation of Employee of the Month
(9:57 a.m.)

Recorder Shelley Brennon presented the July 2022 Employee of the month to Deputy Recorder Dawnie Murphy. She reads the nomination form where Ms. Murphy's peers expressed gratitude for her high standard work ethic and authentic leadership. Ms. Murphy voiced her gratefulness for the award and the opportunity to serve Duchesne County. The Commissioners expressed their appreciation for her hard work and dedication.

Consideration of Minutes for Combined Commission Meeting held July 11, 2022
(10:10 a.m.)

Parties review the minutes for the combined commission meeting held on July 11, 2022. *Commissioner Miles makes a motion to accept the minutes for July 11, 2022, as amended. Commissioner Hansen seconds the motion. Commissioner Hansen votes aye, Commissioner Miles votes aye, and Commissioner Todd votes aye. The motion passes.*

Recess 10:18 a.m. to 10:32 a.m.

Public Comments
(10:33 a.m.)

Jenny Adams with KLiC (Keeping Love in Communities) introduced herself and explained what the organization provides; they are a nonprofit organization that helps cancer patients with hotel accommodations, gas vouchers, and other financial needs during their treatment. They are currently helping 21 people. There are four new patients, and two of them will undergo 23 weeks of radiation treatment. Human Resource Director Melissa Yergensen explained the wellness theme for June was financial wellness. For a challenge, we brought back penny wars. Each department would put pennies in their jars; each penny would count as 1 point. The departments could place silver in the other department's jars to minus their points. The winning department chose where the money would be donated. Travel & Tourism won the challenge. Travel & Tourism Director Ryan Lundstrom presented a donation check for $355.51 to Ms. Adams with KLiC. Ms. Adams expressed her appreciation.

Discussion & Consideration to Purchase a Light Plant for the Events Center
(10:42 a.m.)

County Event Center Director Jerry Lisonbee presented a sales quote from Wheeler Machinery Company for a new Allmand Brothers Light Tower in the amount of $15,400.00. Director Lisonbee explains the light plant is LED and very efficient and includes a 20 amp 1120-volt GFCI duplex outlet. This will provide extra power that is especially needed during the County Fair for family night. The parties discuss the need for a light plant in case of emergencies and throughout the year. *Commissioner Miles makes a motion to purchase the light plant in the amount of $15,400. Commissioner Hansen seconds the motion. Commissioner Miles votes aye, Commissioner Hansen votes aye, and Commissioner Todd votes aye. The motion passes.*

Closed Meeting – Strategy Session to Discuss: The Character, Professional Competence, or Physical or Mental Health of an Individual;
(10:47 a.m.)

Commissioner Miles makes a motion to go in and out of a closed meeting for a strategy session to discuss: The Character, Professional Competence, or Physical or Mental Health of an Individual. Commissioner Hansen seconds the motion. Commissioner Miles votes aye, Commissioner Hansen votes aye, and Commissioner Todd votes aye. The motion passes.

Back in Session
(11:42 a.m.)

No action is to be taken.

Closed Meeting – Strategy Session to Discuss: Pending or Reasonably Imminent Litigation;
(11:42 a.m.)

Commissioner Hansen makes a motion to go in and out of a closed meeting for a strategy session to discuss: Pending or Reasonably Imminent Litigation. Commissioner Miles seconds the motion. Commissioner Miles votes aye, Commissioner Hansen votes aye, and Commissioner Todd votes aye. The motion passes.

Back in Session
(12:14 p.m.)

Action is to be taken.
Commissioner Hansen makes a motion to authorize the Attorney's office to accept the settlement. Commissioner Miles seconds the motion. Commissioner Hansen votes aye, Commissioner Miles votes aye, and Commissioner Todd votes aye. The motion passes.

Discussion of Possible Subjects for the Next Meeting
(12:15 p.m.)

Calendaring & Weekly Update on Events
(12:18 p.m.)

Recess 12:48 p.m. to 1:31 p.m.

1:30 p.m. Public Hearing - Discussion & Consideration of Resolution # 22-04; A Resolution Amending the Resource Management Plan Element of the Duchesne County General Plan
(1:31 p.m.)

Present – Commission Chairman Greg Todd, Commissioner Irene Hansen, Commissioner Greg Miles, County Deputy Attorney Tyler Allred, Community Development Director Mike Hyde, Community Development Assistant Director Mike Gottfredson, Dean Sellers and Yankton Johnson with Moon Lake Electric, Beau Hancock with Strata Networks, and Commission Executive Assistant Melissa Hughes is taking minutes.

Motion to go into a Public Hearing
(1:31 p.m.)

Commissioner Hansen makes a motion to go into the Public Hearing for the purpose of Discussion & Consideration of Resolution # 22-04; A Resolution Amending the Resource Management Plan Element of the Duchesne County General Plan. Commissioner Miles seconds the motion. Commissioner Hansen votes aye, Commissioner Miles votes aye, and Commissioner Todd votes aye. The motion passes.

Public Hearing
(1:31 p.m.)

Community Development Director Mike Hyde explained Duchesne County has a general plan adopted pursuant to Utah Code containing policies and directions for the appropriate use of private and public land within the county. At this time, Duchesne County (and other counties across the state) are amending their general plans to comply with recent state legislative direction and subsequent amendments to the State Resource Plan, to better address the topics of public land access, renewable energy resources, critical minerals and rare earth elements, utility corridors, pipelines, and infrastructure.

In giving this direction, the legislature provided funding to the Utah Public Lands Policy Coordinating Office to hire a consultant to help counties prepare the necessary plan amendments. Resolution #22-04 contains texts, tables, and maps prepared by this consultant and modified by county staff as needed to reflect local circumstances. These amendments are crafted to clearly articulate County goals, objectives, and policies to federal agencies as they manage lands within the County boundaries.

The Community Development Department gave notice to affected entities and the public of its intent to amend the general plan on June 17, 2022. The Duchesne County Planning Commission and Duchesne County Public Lands Committee, after public notice, conducted a public hearing on July 6, 2022, to review and discuss the plan amendments. The Planning Commission voted unanimously to recommend approval of the Resolution by the County Commissioners. The Public Lands Committee did not have a quorum present and was not able to make a formal recommendation.

Public Comments
(1:50 p.m.)

Beau Hancock with Strata Networks introduced himself and expressed his appreciation for Mike Hyde and his staff for their work. Mr. Hancock stated Strata is in support of this plan; in the resolution on page 22, table 4: existing fiber optic availability show 37.5 square miles, this is an accurate representation, but they would like the table and map to show the 600 miles of existing fiber optic cable in Duchesne County. Mr. Hancock can submit a map showing the fiber layout in the County, and the number of customers Strata offers fiber internet to. He suggested the resolution be amended with the additional information he could provide.

Yankton Johnson with Moon Lake Electric introduced himself and appreciated Mike Hyde and his staff. He stated Moon Lake Electric is doing everything in its power for redundancy in their service territory. They endorse and accept the plan that Director Hyde presented.

Motion to go out of the Public Hearing
(2:04 p.m.)

Commissioner Miles makes a motion to go out of the public hearing at 2:04 p.m. Commissioner Hansen seconds the motion. Commissioner Hansen votes aye, Commissioner Miles votes aye, and Commissioner Todd votes aye. The motion passes.

Discussion & Consideration of Resolution #22-04; A Resolution Amending the Resource Management Plan Element of the Duchesne County General Plan.
(2:05 p.m.)

The Commissioners express their appreciation to Community Development Director Mike Hyde and staff for the hard work put into this Resolution. Director Hyde explains the importance of the Resource Management Plan when it comes to Federal Lawmakers and Regulators. The parties discussed the amendment that Mr. Hancock suggested. *Commissioner Miles makes a motion to approve Resolution #22-04, amending the Resource Management Plan element of the Duchesne County General Plan as amended. Commissioner Hansen seconds the motion. Commissioner Miles votes aye, Commissioner Hansen votes aye, and Commissioner Todd votes aye. The motion passes.*

Adjournment
(2:14 p.m.)

Commissioner Miles makes a motion to adjourn the meeting at 2:14 p.m. Commissioner Hansen seconds the motion. Commissioner Miles votes aye, Commissioner Todd votes aye, and Commissioner Hansen votes aye. The forum adjourns.

Read and approved this on the 1st day of August 2022.

Greg Todd

Greg Todd
Commission Chairman

JoAnn Evans

JoAnn Evans
Clerk/Auditor

Minutes of the meeting prepared by Commission Executive Assistant Melissa Hughes