

AMERICAN FORK CITY COUNCIL
JUNE 21, 2022
SPECIAL SESSION AND WORK SESSION AGENDA

Members Present:

Bradley J. Frost	Mayor
Kevin Barnes	Council Member
Staci Carroll	Council Member
Ryan Hunter	Council Member
Rob Shelton	Council Member
Clark Taylor	Council Member

Staff Present:

David Bunker	City Administrator
Camden Bird	Community Services Director
Stephanie Finau	Deputy Recorder
Cameron Paul	Police Chief
Aaron Brems	Fire Chief
Scott Sensanbaugher	Public Works Director
Patrick O'Brien	Development Services Director
Rebecca Andrus	City Engineering
Anna Montoya	Finance Director

Also present: Melissa Mellor, John Woffinden, and Tim Holley

Notice is hereby given that the American Fork City Council met in a special session and work session on Tuesday, June 21, 2022, in the American Fork City Hall, located at 31 North Church Street, commencing at 6:49 p.m.

Mayor conducted the special session and made a statement regarding public meetings to discuss the proposed city budget. He stated that since February, the city of American Fork held nine public meetings where staff and city council discussed every aspect of the budget. Tonight, is the tenth public meeting which included a budget open house that was held on May 10th for the public to come and ask questions. The open house was followed up with a public hearing and the adoption of the tentative budget. The city also offered a public hearing on June 14th for the public to talk to city council regarding the budget. The last four months the city has reached out to the residents five different times through social media and three times on our Events notification system AF Notify regarding the budget. The substantial portion of the June newsletters especially addressed the proposed city budget, that newsletter was emailed and mailed to every household in the city. The city set up information booths at various city events, the library lobby for a week and the fitness center lobby for an additional week. We attempted to engage with residents often and through as many times channels as possible in regard to the budget process for the FY2023 budget.

SPECIAL SESSION

1. Review and action on an ordinance adopting the amended Patriot Station Community Reinvestment Area Plan.

Council Member Shelton motioned to approve the ordinance adopting the amended Patriot Station Community Reinvestment Area Plan. Council Member Taylor seconded the motion. Voting was as follows:

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Rob Shelton, Councilmember
SECONDER:	Clark Taylor, Councilmember
AYES:	Barnes, Carroll, Hunter, Shelton, Taylor

2. Review and action on a resolution approving the proposed Certified Tax Rate.
Anna Montoya (Finance Director) reported that under the council direction and after many discussions, the proposed tax rate that was selected would be an average increase of \$10 per month which is a \$120 a year. She inserted that number on the state website which calculated a proposed a rate of .0001725. She stated that, because the city property evaluations were so high, the increase would yield more than expected and it added more revenue into the general fund than initially anticipated which was about \$700,000 that will go to road improvements.

Ms. Montoya added that the certified rate ends up being .001094 from the county and that we are proposing .001554 for general operations which is a change in .046 in Mill Levy.

Council Member Carroll asked when the residents get their notice, and will the tax rate be on there and the percentage? Ms. Montoya explained in the notice it will show the total tax increase but not the tax percentage. She stated that the Truth and Taxation (as shown on the screen) is what we advertise and that strictly came from the county/state website calculations which will be a 40.6 percent increase. She continued saying that the annual impact to the residents will remain a \$120 per year.

Council Member Shelton wanted to clarify that this is adopting it, but it doesn't go into effect until September. Ms. Montoya replied that the proposed rate if adopted gets reported to the county, the rate then goes on the notices from the county to the homeowners on July 22nd or shortly after. The Truth In Taxation hearing will be on August 23rd to adopt the final rate.

Mr. Bunker stated that if the rate is adopted tonight as part of the budget, then on August 23rd a change in rate may be accepted but we cannot go higher than the rate adopted today, we can only go lower.

Council Member Shelton motioned to approve the resolution adopting the 2022 proposed tax rate for fiscal year 2022-2023 and set date and time for the public hearing for truth in taxation on August 23, 2022 at 7:00 p.m. Council Member Hunter seconded the motion. Voting was as follows:

RESULT:	APPROVED [4 to 1]
MOVER:	Rob Shelton, Councilmember
SECONDER:	Ryan Hunter, Councilmember
AYES:	Carroll, Taylor, Shelton, Hunter
NAYS:	Kevin Barnes

Council Member Barnes felt that they should have raised the taxes up 0.0005 mill levy. Council Member Taylor asked Council Member Barnes if he was voting “NO” because it wasn’t enough. Council Member Barnes felt that it should have been more because either way the city will take a hit.

3. Review and action on a resolution approving the fiscal year ending June 30, 2023, city budgets.

Mayor Frost wanted to see where the council was at with this resolution. Wherever it is, he stated that it has to be worked out tonight.

Mr. Bunker thanked the mayor and council for their work on the budget. He added that they have worked on the budget many times, every facet of the budget has been reviewed multiple times to make it accurate for the community. He also thanked Ms. Montoya for all her work on the budget.

Council Member Barnes asked about the budget that was approved for gasoline for Police/Fire for the increase in cost and adjustments were made this year. Ms. Montoya agreed it was part of the budget amendment. Mayor Frost added that personnel budget was also adjusted, and it has to be continued every year. Council Member Barnes asked about the budget for next year for Police/Fire if gas prices keep going up. Ms. Montoya stated it was built in the budget and if another adjustment needs to be made it can be done.

Council Member Barnes suggested if the additional \$700,000 from the increase in revenues could be set aside and not go to roads but use it for other reasons needed. Council Member Shelton replied that the fund balance is maxed out, so it can’t be set aside. Mr. Bunker added that an increase of fleet operation of \$13,295 built into this year’s budget.

Council Member Shelton commented on the forester budget and asked if it was for 3 full-time personnel. Council Member Carroll replied that that is not what she understood it to be. Mr. Bunker replied stating that first year the forester would be hired to start the program and during the winter months the city would focus on tree removal and use the park department and streets department to help with that. Council Member Shelton inquired about what are the job duties of the Park and Street personnel that would be taking them away from their regular duties. Mr. Bunker replied that the snow events have not been severe, but that Parks do a lot in the winter so there is a balance in workload in those departments. Mayor Frost added that in winter months, Parks is preparing for the growing season, maintain equipment and painting garbage cans. He

stated that there is always work to do to prepare for the next season, it's not just about trees but sidewalks to.

Council Member Shelton asked if the forester is going to be outside the parks department or under the parks department. Mr. Bunker replied that it will be under the Community Service Department.

Council Member Barnes inquired about the duties of the forester, when does the actual work start and will there be enough trees for the forester to work on. Mr. Bunker replied that the program itself, that will need to be developed will start the following winter after October.

Council Member Taylor motion to approve the resolution adopting the American Fork City budget for the fiscal year beginning July 1, 2022 and ending June 30, 2023. Council Member by Barnes seconded the motion. Voting was 4 to 1. Council Member Shelton voted No.

RESULT:	APPROVED [4 to 1]
MOVER:	Clark Taylor, Councilmember
SECONDER:	Kevin Barnes, Councilmember
AYES:	Barnes, Carroll, Hunter, Taylor
NAYS:	Rob Shelton

4. Adjourn to a work session.

Council Member Taylor moved to adjourn the special session. Council Member Hunter seconded the motion. Voting was as follows:

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Clark Taylor, Councilmember
SECONDER:	Ryan Hunter, Councilmember
AYES:	Barnes, Carroll, Hunter, Shelton, Taylor

WORK SESSION

1. Discussion on the 620 South/700 South cross section.

Rebecca Andrus (City Engineer) presented the plan based on comments and concerns by the council members. She added that they had looked at the history and what is currently and physically installed on the ground in this roadway. The master plan that are related to this is the transportation plan, the general plan and biker-pedestrian plan. This is road is defined as a minor collector with a cycle tract/protected bike lane. She explained that the current cross section that was approved in 2020 included the raised protected bike lane and concrete median. They have been working with fire department and discussed doing a mountable curb that could be crossed if necessary. She added that the cross section, from what planning commission has seen and what was brought before the council was to remove those entirely and put painted lines. The two concerns that were brought up include fire access to the sites and maintenance for cleaning behind the concrete curb.

Ms. Andrus presented a map diagram (see packet) and discussed the curb section, cross-section, and areas where concrete curb has been installed and areas where it hasn't been installed.

Council Member Shelton excused at 7:30 pm

Council Member Carroll mentioned she would love a recommendation from staff, knowing we want to get rid of the curb, what is the best place to go with a new cross-section and how to mesh it all together the best way. Ms. Andrus replied that the best would be to go with the cross-sections without the curbs. If we go back to what planning commission has proposed and what it has seen that would address those concerns.

Discussion amongst the council and Mayor in regard to the painted bike path and raised curbing and what would be the best scenario to continue this or to take it out.

Mr. Bunker commented that one of the key elements that was discussed a couple years ago, was that we wanted a protected bike lane with the elevated bike lane behind the curb and gutter along 700 South and made the transition down to the roadway service to an alternate lane. He added looking at it, it is difficult thinking about snowplow or storm drain or dirt, because the street sweeper cannot get behind the elevated curb in the asphalt section. Mr. Bunker did state that it will pose its own problems. It narrows the road with the usable asphalt section for vehicle traffic.

Council Member Carroll mentioned from the last conversation she remembered they were leaning toward the raised sidewalk, she recalled. Ms. Andrus mentioned that one thing that the city needs to worry about is that the curb and gutter would have to be removed that has been put in and move it inwards and create a bike path behind it, but the utilities have been designed for the cross-sections and may end up under the bike path or curb.

Council Member Taylor and Council Member Hunter added that a simple route is the way to go, and it needs to be changed. Paint the bike icon but not the bike path.

Mr. Bunker brought up an issue about parking for the raised median. With the current cross-section it has a raised median to protect the bike lane and does not allow parking. If we paint that, then vehicles could park on top of the bike lane, and we don't want them to. This is a major collector; it is our main east to west funnel of traffic in that area. The design is that parking would be restricted on this street. The question for the council is to decide if we the raised median out and paint it, would the city also post "No Parking" signs. If people park, they cover up the bike paths and then the bikers would have to go in and out of parked cars. He added because of the reduced right-of-way, there is not enough room for parking plus a dedicated painted bike lane and plus the lanes and the same thing for the other side of the road because of the reduced asphalt section. Mr. Bunker wanted to make sure the council was all on the same page as staff.

Council continued to discuss the best options for the bike lane, raised curb, ripping out curb/gutter combo, the cross-sections and what is ideal for that street.

Council Member Shelton returned at 7:45 pm

Council continued to give their opinions on what was the best usage for the bike lane, transportation and how to prevent parking in that area. Suggestions from engineering were given by Mr. Sensenbaur and Ms. Andrus.

Mayor Frost wanted to give enough information to engineering to work with. He mentioned he was worried about the green paint and settled on the bike icon would be enough for the bike lane.

- Council Member Carroll likes the raised curb facing east.
- Council Member Barnes liked the one on the left in the diagram. He wanted to make everything uniform throughout the area.
- Council Member Shelton likes facing east (gutter, curb and then the trail).
- Council Member Hunter likes the dedicated bike lane that it is adjoining a raised sidewalk but in areas already existing, pull-out the raised curb and stripe it appropriately.

Council Member Carroll asked if it can be kept the same and if the areas not yet developed do a cross-section that has it raised behind the curb & gutter. That would create transitions up and down but if it was an option. Ms. Andrus agreed.

Council Member Shelton asked if there were any cycle tracks in the city? Mr. Bunker replied that there is no cycle track separated and protected like this one in the whole city. Cycle track is a broad term and there will be some on 200 South and it is in the center of road.

Council Member Carroll wanted to focus on this cross-section. There can still be raised portions in the future, and also portions that are already built kept lower. She added you can't adopt a cross-section that is in the road because then all of 620 South and 700 South will have it in the road. For new developments you would have to adopt a cross-section. Council Member Shelton asked if there can be a cross-section map that shows the old and the new. Mr. Bunker replied that they could do that. He offered an idea. He stated that moving the curb and gutter is expensive. What if we took the curb and gutter section and transitioned it over to the existing curb and gutter and take out the planter strips out and keep the bike lane elevated. It would be curb/gutter combo and bike lane are behind it that is already installed. Parking could occur with those options.

Ms. Andrus and Mr. Bunker both agreed that there would be complications with any options.

Mr. Bunker added that the city can adopt as many different cross sections as the council wants. Further discussions amongst the council discussed cross-sections for new and existing developments.

2. Adjourn.

Meeting adjourned at 8:49 p.m.

A handwritten signature in blue ink that reads "Stephanie Finau". The script is cursive and fluid.

Stephanie Finau
Deputy Recorder