

Minutes of the Altamont Town Council Meeting
June 17, 2022

Present:

Clyde Watkins

Ole Olsen

Shilo Monney

Amanda (Mandy) Gardner, Town Clerk

Sommer Arnold

Craig Kettle, Town Employee

Glen Jessen was excused.

Clyde Watkins called the meeting to order at 7:10 p.m.

Minutes Approved (7:12 p.m.)

A Motion was made by Shilo Monney to approve the minutes of May 12, 2022 as written. Motion seconded by Ole Olsen. Motion carried unanimously.

A Motion was made by Sommer Arnold to exit the regularly scheduled town council meeting and enter the public hearing. Motion seconded by Shilo Monney. Motion carried unanimously.

Public Hearing (7:13 p.m.)

Budgets Review: Clyde stated that on revenue that we budget low hoping it will come in higher.

2021-2022 Revenue: Protective services, which is the Fire department, end with \$54,000 instead of the \$60,000. The Fire department had completed a couple of frack protection jobs that have not been bill/paid, and will be in the 2022-2023 year's budget. Shilo asked why 2021-2022 year's total revenues are close to \$100,000 less than the previous 2020-2021 year's revenues. Clyde stated that the pervious had Covid money. Mandy adds that fire had a higher revenue because of wildland fires the previous year. Clyde pointed out 2020-2021 year had \$158,744 revue and 2021-2022 had 54,000. Also 2020-2021 had equipment sale and mineral renewal that 2021-2022 does not have.

Expenditures: Personnel \$50,940 instead of \$47,057 putting it over \$4,940. Personnel are different from previous years. In the past, part of wages were accounted for in other categories. To make it easier to review, starting now and going forward wages will not be separated into multiple categories. Personnel is Craig's wage, crossing guards, and Kim's wage for taking the minuets. Clerks' wages, are over, because Mandy and Melba were both working. Mandy reported legal fees are down as is non-departmental. Mandy adds that this is a category that she is not sure that she and Melba used the same items to come this number. Ole asked, if Mandy talked to Melba, and Mandy said yes, she asked, and the answer was an overview of what she used. Shilo asked Mandy what she considers non-departmental. Mandy stated that using the Profit and Loss sheet, non-departmental includes auto category, equipment & supplies, miscellaneous, office supplies, postage, printing equipment repairs, and supplies. Shilo pointed out that a change in secretaries will have a few differences.

Mandy stated that buildings is less than expected. This goes with the change of clerks. General Governmental Buildings is for taking care of buildings including utilities. Fire Department number is up \$13,665, part of that increase is from truck repairs. One repair cost was \$ 15,000. The fire is expecting some money, that has not come yet that will help offset the repair costs. Mandy informed the council that depreciation will change from \$58,343 to \$65,000 as advised by the accountant. Twice as much was expended by parks, because the town did not think that they would still have the park. Clyde stated that we will need to explain that number every year because that number should be down. The town will need to figure how to bill for equipment usage, to come up with a rate. Last is transfer capital improvements, the accountant suggests \$100,000. Clyde stated that money is not locked in any way, and we can access it if need. Shilo asked for clarification on the Roads, does \$19,000 take care of everything in a bad winter year? Clyde stated that the \$19,000 includes winter maintenance and any repairs need for the road. If we had a bad winter and some serious repairs then no, the \$19,000 would not cover it all.

2022-2023

Mandy stated Property tax, \$16,569, number comes for the county, Clyde stated that if we do not use that number and we put in a higher number then we would need to go through truth and taxation. Mandy reported that sales tax is also uses a lower number as we do not know what will happen with sales tax. Fire \$60,000, Clyde stated that there is an agreement with the county that brings in money for fire along with training that the county also pays. The Parks number are higher with the understanding that the town will be reimbursed by UCRD (Upper Country Recreation District). Cemeteries Clyde point out that while 2021-2022 year had more than expected, we will keep that number low unless it consistently is higher.

Expenses: Mandy reported that Council wages are \$10,800, Personnel expense \$51,600, which reflects a cost-of-living increase. Clerk also had cost-of-living increase. Non-department is up to \$18,000 taking gas price into account. Clyde pointed out in the past that number had been higher because of equipment purchases. If gas prices continues to increase that number may not be enough. Mandy reported buildings had extra added to it, in case of utilities increases. Audit is up from 2021-2022 year for a fee increase. Insurance is more than 2021-2022 year, we have received part of next year's bill, workers-comp had not been billed. \$11,500 is what we are estimating insurance costs will be with workers-comp. Fire is less than 2021-2022 year, with the expectation that we will have less repair. Equipment rotation is taken into account when coming up with that expense number. Fire expense includes fire wages, equipment, anything related to fire. Animal control same as 2021-2022. Sommer asked if the county had anyone hired to take care of animal control. Clyde said not that he knows of. Craig thought that the county was training someone. Shilo asked if that is through the county and if we reimburse them. Ole stated the we pay them \$1800 a year. Clyde stated that we need to have an agreement with the county in case we have an incident with a dog. They would come up take care of the dog, take it to the pound, and any paperwork. The \$1800 would take care those expense. Sanitation is up, it better to be safe, Sewer is up compared to 2021-2022 year's expenses for cameras. Roads and repair are up for projects. Secondary water is close to 2021-2022 year's expense, depreciation \$65,000 at the account's recommendation. Parks up to \$9000, Clyde stated that is what it cost the city to maintain it, the recreation district budget will be higher because they will be paying for secondary water, sewer, & garbage.

Shilo asked, while we discussing park budget who pays for upgrades at the park? There is some electrical currently needs to be upgraded. Clyde said since we still have the park, that the

town should initially take care of any issues, then we can bill the recreational district. Shilo will get an estimate and we will go from there. Clyde stated that to make budget balance we pull money from the general account. For example: cemeteries expenses are higher than revenues. We try to keep expenses down so that general fund is not paying for everything. Shilo asked if we need to change the parks expenses to accommodate the extra electrical repair. Clyde said that we can, or we can leave it as is and next year open the budget, and correct that number.

A Motion was made by Ole Olsen to exit the public hearing and re-enter the regularly scheduled Town Council Meeting. Motion seconded by Sommer Arnold. Motion carried unanimously

A Motion was made by Shilo Monney to amend the 2021-2022 Budget to Match numbers as discussed in public hearing. Motion seconded by Ole Olsen. Motion carried unanimously

A Motion was made by Shilo Monney to adopt the 2022-2023 Budget. Motion seconded by Sommer Arnold. Motion carried unanimously

Fire Department (8:05 p.m.)

Chief Phillips was not in attendance. Clyde reported to the council that fire had been doing standbys for fracking and is looking into doing more. The Council needs to be aware of what's going on. He does not think that it is unsafe or exposes them to extra chemicals, or is more hazardous than normal firefighting. It might be, if something major happened.

Ole asked about their practice vehicle's that are behind the fire station, if it was not time to get new ones. Clyde and or Mandy will talk to Josh about replacing them.

Upper Community Recreation District (8:07 p.m.)

Shilo informed the council that the Upper Community Recreation District's bylaw are written so that no one from Altamont Town Council can sit on their board. Shilo informed the District that the Council wanted someone from the council because they have semi control over town property, so the bylaws should be changed. Clyde informed the council that he talked to County Commissioner Greg Miles, who told Clyde that Duchesne County Commissioners will not tell them who to put on Recreation District. Commissioner Miles said he would encourage someone from town council to be on that board. If the Recreation District will talk to Commissioner Miles, he will tell them that the Town should be able to put whoever they wish in the position. Clyde said that if they keep pushing the issue then he does not want the town to keep helping the district. The Town can appoint someone to sit on that board, but that person does not have to do as the town council asked. If the person does not follow the town, the town can replace them. By the time you replace someone, for doing something wrong, it is too late and the damage is done.

Shilo stated that UCRD had \$1700 set aside for the electrical issue at the park, outside of their park budget of \$15,000. Longhorn Days had \$25,000 in their budget and Annis was going to ask if they would be willing to help pay for that. Shilo had not heard if they are willing to help with that bill. UCRD might be able to take care of the upcoming electrical bill.

Shilo asked how can we come up with better numbers for the up keep of the park, so in future UCRD had a better understanding of actual costs for future budgets. Shilo stated that he

understands it is hard to account for the time Craig spends on the park, but that we need to figure something out. Clyde adds that the town need to come up with a formula for equipment, truck, insurance. The Town needs to fair to be our taxpayers. The Town needs to make sure that wages include equipment upkeep. Mandy stated that she had started a spreadsheet for the park, with the utilities cost. Craig asked if dedicating one day to the park would be easier for tracking? Shilo said to account for Craigs hour, then yes. He then asked if that is easier for Craig. Craig said yes, except for watering of the park, because he waters three times a week. Mandy asked if Shilo had the estimates that Vicky had for the park. Shilo said he had them, he did not think the estimates were broken down. Shilo stated that he told Annisa that we can send them invoices for utilities.

Shilo asked what he need to do after he gets estimates for the electrical work at the park. Clyde stated as long as it is a reasonable price, we should be able move forward.

Clyde stated the UCRD needed to understand that if upkeep of the park goes over their budget that they will still be responsible to pay the overage. If they are not willing to do that, we will not be willing to keep the current arrangement. If park cost come under their budget UCRD will have extra money for something else.

Mandy stated that she had been contacted by Serena, concerning insects at the park during Longhorn Day. Ole informed the council that park is scheduled be sprayed for mosquitoes. Sommer stated her family would take care of the hornets' nest in the tree, and Craig will look for other nests.

Sommer stated that the UFO convention will be at the park, did they reserve the park, and have they paid? Mandy answered that yes, they contacted her to reserve the park and that they have paid the fee.

Stormwater Project (8:26 p.m.)

Clyde had been in contact with Eric, who was not able to make it to this meeting. Eric will try to be to the next meeting. The cost of mapping is higher than anticipated, so Eric is trying to find a different way to do it. Craig asked if the mapping would be of the whole town or just where there are problems. Clyde stated that if done correctly it would be for the whole town, and could then be used for future town projects.

Utilities/Secondary Water (8:28 p.m.)

Clyde stated that meters where not included in next year's budget, he was unsure if the town had planned to do that this next year. If the town does put in meters next year we can open the budget, to include those cost, either at the time of the project or at the end of the year. We need to have a plan to go forward. Craig pointed out that with the different size of pipes that there would be extra costs.

Clyde stated that the town would be open to a water share's donation for the Cemetery. The current system works, but in the long run it would be better to have our own shares. We currently are paying assessment fees for what we have and would pay the assessment fee for any share's donated to the city. Someday the cemetery will expand, and need more water. Lining the pond had helped the water go farther this year than it had in the past.

Ashley Webb & Tailer Park (8:32 p.m.)

Shilo stated that he gave Ashely the setback regulations, and Ashley had emailed a plan of where to put the tailer. While Ashley had given the town the requested plot plan, he had not to

Shilo's knowledge done any improvements to the trailer. Shilo stated he is not sure how to proceed, the title of the trailer is in question, we have not found the Vin Number. Craig and Ole stated that Joe Haslem found one. Craig said that the vin number and the model number are the same. The dates do not match, the title said 1993 and the paper in the trailer said 1983. Shilo asked what year does it need to be to move it? Craig answered 1976, it is okay to move year wise, but questions if the title is a clear title. Mandy pointed out that the name on the title is not in Ashely name nor is it in the name of the trailer court, Blue Bayou Holdings.

Sommer Arnold left the Meeting (8:39 p. m.)

Shilo stated that to move on, that the title need to be cleared up. Clyde asked Craig if the right of way is clear in the trailer court. Craig stated that the burned trailer is still on the right of way, and there is a pile of trash that was pushed from the spot where he wants to move the trailer, to the right of way. Clyde stated that if he wants to move the trailer, he needs clean up the right of way. Shilo stated that he is concerned about the stated of the trailer, that it needs to be fixed before anyone can live in it. Clyde stated that he believes the land owner is getting ready to do something. The Town was under the impression that Ashely would take this trailer and fix it, then bring it back to town to put in the trailer court.

Shilo will tell Ashely we need the tile to trailer to match, before it can be moved. Shilo asked what can be done to make sure it is fixed before people move in. Craig said that once it had been moved the county can come in and red tag the trailer, and then it had to be fixed to the county's standards. Clyde informs the council that Ray may be looking at getting a trespass permit and remove the trailer. The Council in the future will have to decide whether to let Ashely do as he please, or take him to court because he is not meeting the town ordinance. Shilo will tell Ashley he can move it with the understanding it will be fixed.

Clyde asked if Tony was able to get a right of way to the property that he bought from Ashely. Shilo stated that he was informed yes. Shilo then asked if we need to rezone that property at the next meeting. Mandy stated that the town is waiting for documentation showing that setbacks have been met to finalized the rezoning.

The next council meeting, Thursday July 14 at 7:00 p.m.

A Motion was made by Ole Olsen to end the meeting at 9:02 p.m. Motion seconded by Shilo Monney. Motion carried unanimously.

Read and approved this 14 day of July, 2022.