

**CITY OF HOLLADAY
4580 S 2300 E
HOLLADAY, UT 84117
July 20, 2022**

REQUEST FOR PROPOSAL

This is a formal solicitation for sealed proposals which will be reviewed privately to determine that the functional requirements of the City of Holladay are met. The city shall be the sole judge as to which proposal constitutes the best value for money. An award will be made after the appropriate approvals are received. Interviews may be conducted to assist with the final selection.

PROJECT TITLE: Meadowmoor Area Storm Drain Improvements

INSTRUCTIONS:

*Proposals must be received no later than **11:00 PM, Tuesday, August 9, 2022**, by electronic pdf via email at jbunch@cityofholladay.com.

* Any inquiries are to be sent to Jared Bunch via email at jbunch@cityofholladay.com. Questions will be received until 12:00 p.m. on Thursday August 4, 2022.

*Proposals should reflect the best and most competitive offers. The City of Holladay reserves the right to negotiate best offers prior to final award.

*The Proposal Response Cover Sheet must be signed by a company representative authorized to bind the Offeror contractually.

*Proposals received after the deadline shall not be considered.

The right is reserved to reject any or all proposals, to waive any informality or technicality or to accept proposals deemed in the best interest of the City of Holladay. All proposals that meet, exceed or are comparable to minimum specifications will be accepted.

AGREEMENT

The successful Consultant will be required to enter into an agreement using the EJCDC template E-520 Short Form of Agreement Between Owner and Engineer for Professional Services.



CITY OF HOLLADAY, UTAH

MEADOWMOORE AREA STORM DRAIN IMPROVEMENTS REQUEST FOR PROPOSAL

City of Holladay (the "City") is soliciting competitive proposals from qualified stormwater management consultants to complete construction drawings and bid documents for a storm drain in the Meadowmoor area. The selected "Consultant" shall complete the work described in the Scope of Work.

PROJECT OVERVIEW

An existing storm drain runs through backyards and side yards and cannot be properly maintained due to access constraints. The storm drain is compromised by root intrusion and sediment deposits. Surcharging of the existing storm drain has resulted in the flooding of several basements adjacent to the storm drain alignment. The purpose of the project is to construct a new storm drain within the paved roadway. The total length of the proposed alignment is approx. 3,250 ft. The existing storm drain pipe is 36" dia. concrete. It is anticipated the proposed pipe will be 36" or 48" dia.

SCHEDULE

Award design: August 16, 2022.

Execute contract: August 23, 2022

Design of the project is to be complete by January 15, 2023.

Construction bid package to close by February 28, 2023.

LOCATION

The project is to be divided into two phases. Phase 1 limit is from Westmoor Rd to mid-block on 1645 E between Meadow Moor Dr and Fieldcrest Lane. Phase 2 limit is from 1645 E to Kings Road Dr mid-block between Rebecca Cir and Yorktown Dr. Phase 2 includes storm drain extension on Spring Run Dr. See the Project Location Plan for reference.

OBJECTIVES

Objectives of the project is mitigation flooding risks to properties located adjacent to the existing storm drain and allow for permanent maintenance access for a vector truck.

SCOPE OF WORK

The scope of work is to include the following:

Task 1: Field Survey (Ph 1 & 2)

Survey roadway topography and feature along proposed alignment from flowline to flowline. Establish survey control using SLCo monuments. Include sewer main inverts, top of nuts on water valves (then determine depth to watermain based on bonnet height), and storm drain inverts. Coordinates to be on NAD 83 Utah Central Zone.

Task 2: 30% Concept Design (Ph 1 & 2)

Develop a 30% Concept Design. Verify project feasibility, identify constraints, possible conflicts, and other project challenges. Work with City staff on problem solving solutions to proceed with a cost-effective project. Participate in a project kick-



off meeting, one coordination meeting, and a 30% review meeting. Record and distribute notes from the meeting.

Task 3: Geotechnical Investigation (Ph 1 & 2)

Conduct geotechnical investigation to determine trench backfill material, groundwater table, and pavement thickness along the alignment. Provide appropriate design and construction recommendations. Provide traffic control.

Task 4: Subsurface Utility Exploration (Ph 1 & 2)

Pothole utility crossings to verify depths, survey, and reinstate asphalt cores. Provide traffic control. Conduct additional survey for any features or areas as identified.

Task 5: 60% Preliminary Design (Ph 1 & 2)

Address comments from the 30% design review and develop a 60% Preliminary Design. Prepare an engineer's cost estimate. Participate in one coordination meeting and a 60% review meeting.

Task 6: 90% Final Design (Ph 1)

Address comments from the 60% design review for Phase 1. Prepare 90% design drawings, Bid Documents, Specifications, and update cost estimate to match Bid Form line items. Bid Document template package to be provided by City of Holladay. Submit plans to Salt Lake City Public Utilities for permit review. Coordinate with Dominion Energy for any required gas loops. Participate in one coordination meeting and a 90% review meeting.

Task 7: Bidding Services (Ph 1)

Address comments from 90% design review and a 100% DRAFT submission. Finalize Bid Set drawings, Specifications, and Bid Documents to 100%. Participate in two coordination meetings. Assist with response to questions during the bid period, including any minor revisions to the drawings. Attend bid information meeting. Issue Construction Drawing set after bid award. Bid documents will be sent to the State's procurement site for advertisement. City staff will manage the bid advertisement, Q&A coordination, bid opening, bid result evaluations, Notice of Award, and contract signing.

PROPOSAL CONTENT AND SCORING

Proposals will be scored with the following criteria:

RELEVANT PROJCT AND TEAM EXPERIENCE (50%)

Each key member of the project team must be identified and his or her qualifications described. The specific assignment of each key staff member must be identified. The qualifications of the project manager should be highlighted. The description of the project manager should identify similar projects completed. List availability of each key member to work on the project. Include an organization chart of how the team will be organized to complete the work.



WORK APPROACH (20%)

Provide a description of the work approach, including any unique design capabilities that would offer an advantage for this project. Provide a project schedule with a timeline for each task.

FEE (30%)

Submit a lump sum fee to complete each task with a breakdown of effort by staff and expenses for each task. Include hourly rates for staff to work on any City requested scope changes to the project scope of work. The proposed fee for completing this project must include all costs associated with the performance of the services specified, including materials, supervision, labor, and related costs. No other charges shall be allowed.

Submittals shall contain no more than five 8.5" x 11" single sided pages, excluding cover response form and resumes. Resumes should be placed in the proposal appendix.

Prices stated shall be firm for the full term of this Agreement.

AVAILABLE DOCUMENTS

Enclosed documents include the following:

1. Project Location Plan with existing and proposed storm drain alignments.
2. Drainage basin map.



Proposal Response Cover Sheet

TO: City of Holladay
Atten: Jared Bunch, PE
jbunch@cityofholladay.com

The undersigned, having carefully read and considered the Request for Proposal to provide services for the **Meadowmoor Storm Drain Improvements** project, does hereby offer to perform such services on behalf of the City in the manner described and subject to the terms and conditions set forth in the attached proposal. Services will be performed at the rates set forth in said proposal.

OFFEROR

Company Name: _____

BY: _____
(Signature of authorized representative) (Please Print or Type Name)

PRINCIPAL OFFICE ADDRESS:

Street Address _____

City _____ County _____

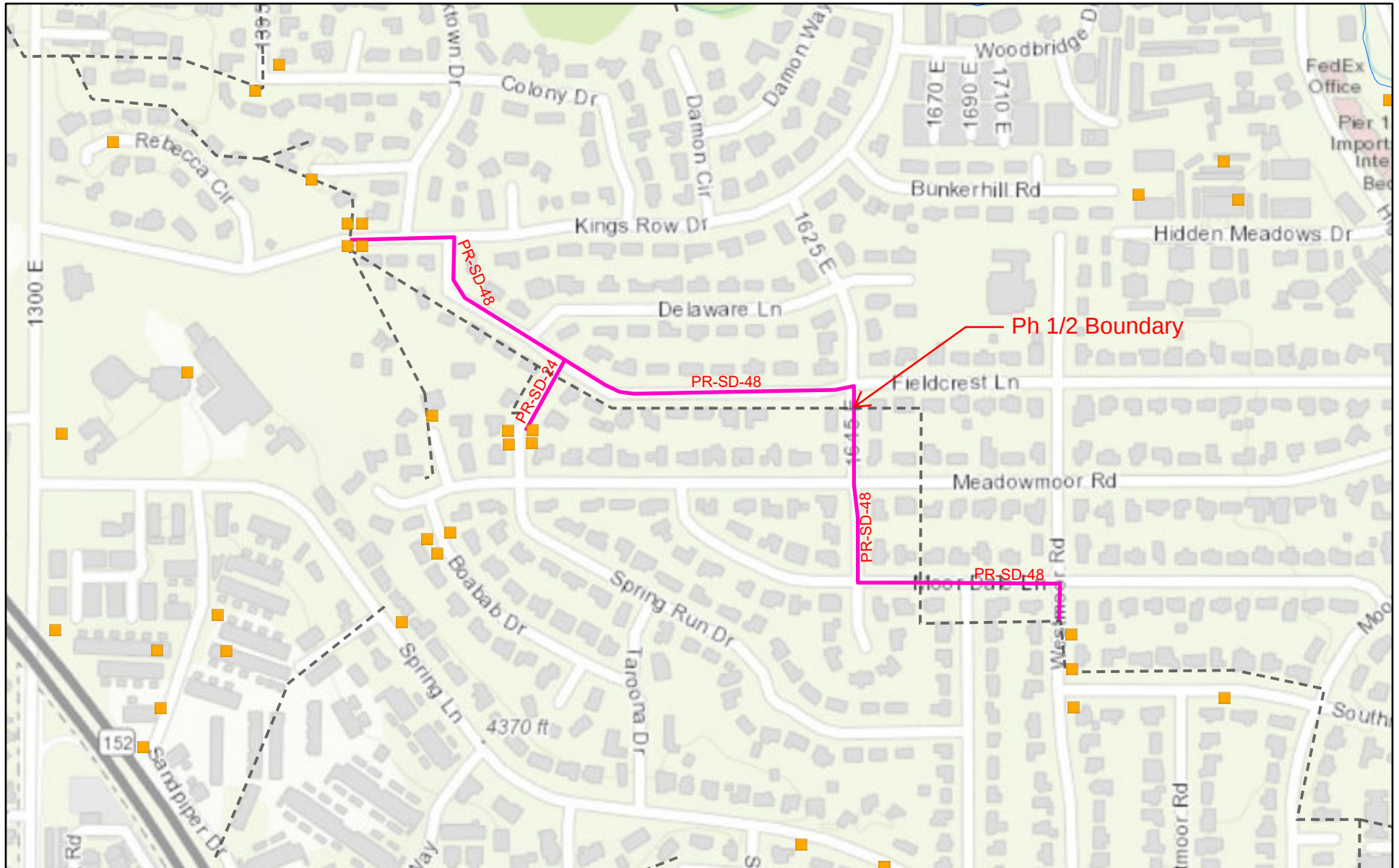
State _____ Zip Code _____

Telephone _____

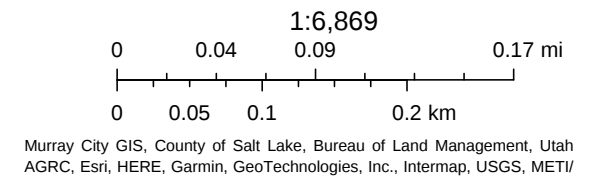
Email Address _____



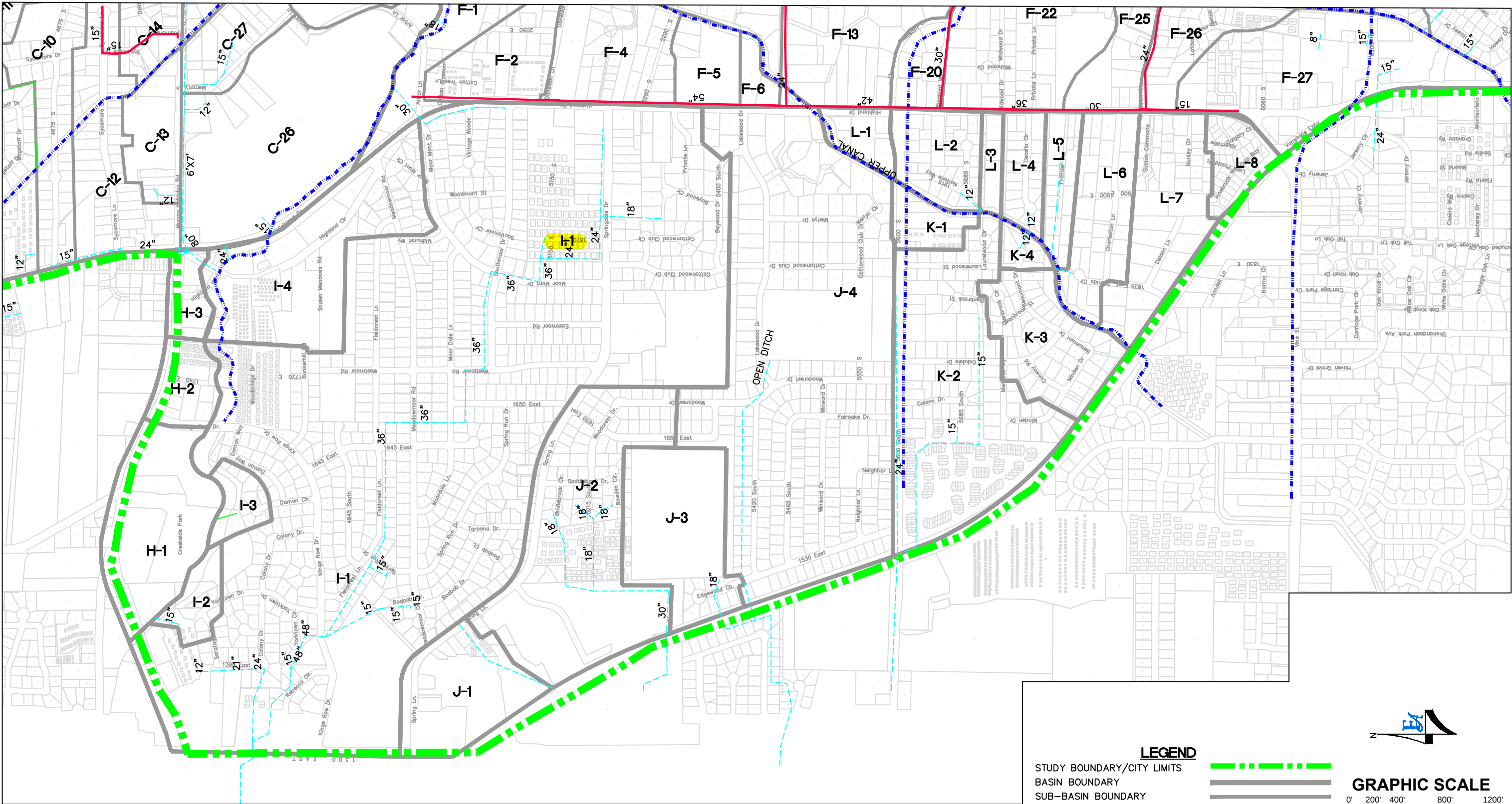
Project Location Plan



7/19/2022



P:\201101150 Holladay\004\Storm Drain Master Plan\Exhibits\FIGURE L-1.dwg - 6/23/2015 2:26 PM



LEGEND

- STUDY BOUNDARY/CITY LIMITS
- BASIN BOUNDARY
- SUB-BASIN BOUNDARY
- EXISTING WATERWAY
- EXISTING STORM DRAIN
- PROPOSED STORM DRAIN
- EXISTING IRRIGATION LATERAL

GRAPHIC SCALE

0' 200' 400' 800' 1200'

Scale: 1"=400'

NO.	REVISIONS	BY	DATE

DRAWN	
DESIGNED	
APPROVED	
QA	

ATTENTION
LINE IS 2 INCHES
AT FULL SIZE
(IF NOT 2" SCALE ACCORDINGLY)



CITY OF
HOLLADAY

FORSGREN
Associates Inc.

370 EAST 500 SOUTH, #200 SALT LAKE CITY, UT 84111
PH: 801.364.4785 FAX: 801.364.4802

TWO WORKING DAYS BEFORE YOU DO
CALL FOR THE BLUE STAKES

1-800-662-4111
BLUE STAKE CENTER
CALL COLLECT

STORM DRAIN MASTER PLAN

BASIN L - EXIST. & PROPOSED PIPING

PROJECT NO: 0510550	
SHEET NO: FIG. L-1	
DATE: MAR 2015	PAGE NO: 4 of 9