MINUTES OF COMBINED COMMISSION WORKING & REGULAR SESSION MEETING HELD JULY 11, 2022, BEGINNING AT 9:00 A.M. IN DUCHESNE UTAH,

Present -

Commission Chairman Greg Todd, Commissioner Irene Hansen, Commissioner Greg Miles, County Attorney Deputy Tyler Allred, Public Works Director Ben Henderson, Clerk-Auditor Deputy Judy Stevenson, Clerk-Auditor Deputy Janet Jenkins, Clerk-Auditor JoAnn Evans, Human Resource Deputy Jamie Park, Treasurer Stephen Potter, Sheriff Travis Tucker, Children's Justice Center Director Cheryl Boren, Children's Justice Center Victim Service Specialist Susannah Nay, Counselor; Cicile Rios with Basin Family Counseling, Duchesne County Resident Kathy Sutherland, and Commission Executive Assistant Melissa Hughes is taking minutes.

Opening Comments

(9:02 a.m.)

Chairman Todd welcomes everyone to the meeting.

Pledge of Allegiance

(9:03 a.m.)

Public Works Update

(9:04 a.m.)

Public Works Director Ben Henderson gives an update on existing projects and upcoming work. They completed chip sealing on Boneta Road (CR 108) and Christensen Road (CR 342) the last couple of weeks. The replacement of the old box car bridge is continuing, they removed the old bridge and will place it in the Fruitland yard. The Lost Canyon Bridge will be delivered in August and the installation is scheduled for the end of August. Commissioner Miles states Potato Pit Road (CR 3) will need to be chip sealed next year if possible. There is MSHA training on Wednesday this week that the Road Department crew will be attending. The plan for next week is to chip seal in the Lower Red Creek area. Everything has been going really well with the new chip seal truck.

Consideration of New Business Licenses

(9:19 a.m.)

Clerk-Auditor Deputy Janet Jenkins presented four new business licenses:

- Basin Power Sweep Inc, owned by Hyrum Winterton, Roosevelt, UT
- E & H Truck Repair, owned by Harlin Dewayne Ottinger, Duchesne, UT
- Casey White Consulting LLC, owned by Casey White, Talmage, UT
- MF Precision Inc, owned by Miranda Fisher, Altonah, UT

The parties review and discuss the business licenses. Commissioner Hansen asked about the application and education process and if it includes information about a personal property tax exemption application. Deputy Jenkins will review the process and work with the Assessor's Office to make sure the process is all-inclusive. *Commissioner Miles makes a motion to accept business licenses that have been approved by the Clerk-Auditor office. Commissioner Hansen seconds the motion. Commissioner Miles votes aye, Commissioner Todd votes aye, and Commissioner Hansen votes aye. The motion passes.*

Auditors Office – Vouchers

(9:32 a.m.)

Clerk-Auditor Deputy Judy Stevenson presents the vouchers for July 11, 2022, check numbers 157700 through 157754, for $466,397.66. *Commissioner Hansen makes a motion to approve the vouchers for July 11th, 2022 as presented. Commissioner Miles seconds the motion. Commissioner Miles votes aye, Commissioner Hansen votes aye, and Commissioner Todd votes aye. The motion passes.*

Treasurer Office – Tax Adjustment

(9:38 a.m.)

Treasurer Stephen Potter presents a tax adjustment from the Utah State Tax Commission. Treasurer Potter explained how the property evaluation was appealed to the State of Utah and because of the adjustment and the dollar amount of the adjustment he is required to provide the information to the Commission. The market value of the property was adjusted from $280,797 to $90,159. *Commissioner Hansen makes a motion to approve the tax adjustment as presented by Treasurer Stephen Potter. Commissioner Miles*

seconds the motion. Commissioner Hansen votes aye, Commissioner Miles votes aye, and Commissioner Todd votes aye. The motion passes.

HR Office – Payroll
(9:43 a.m.)

Human Resource Deputy Jamie Park presents the payroll report ending June 25, 2022; there were 205 employees paid. *Commissioner Miles makes a motion to approve the payroll as presented by Jamie Park ending June 25, 2022. Commissioner Hansen seconds the motion. Commissioner Todd votes aye, Commissioner Miles votes aye, and Commissioner Hansen votes aye. The motion passes.*

Discussion & Consideration of the Master Contract between VidaNyx Inc. and the Children's Justice Center
(9:47 a.m.)

Children's Justice Center Director Cheryl Boren presented the Master Contract between VidaNyx Inc. and the Utah Children's Justice Center of the Utah Attorney General's Office. Director Boren explains that VidaNyx is a cloud-based storage system that stores the interviews that were conducted at the Children's Justice Center. It is a very secure system and was designed especially for Children's Justice Centers across the nation. The case information can be shared between organizations that use the VidaNyx System. The Attorney General's Office suggested they have this service and offered to fund the program for any Children's Justice Center. *Commissioner Hansen makes a motion to authorize the Chair to sign the Master Contract between VidaNyx Inc. and the Utah Children's Justice Center of the Utah Attorney General's Office representing our local Duchesne County Office. Commissioner Miles seconds the motion. Commissioner Hansen votes aye, Commissioner Miles votes aye, and Commissioner Todd votes aye. The motion passes.*

Discussion & Consideration of the Contract between the State of Utah and the Children's Justice Center Program
(9:52 a.m.)

Children's Justice Center Director Cheryl Boren presented the contract from the State of Utah in the amount of $129,791. This contract provides funding from the State of Utah to the Children's Justice Center Program for services they provide in Duchesne County. *Commissioner Hansen makes a motion to authorize the Chair to sign the contract as presented from the State of Utah between Duchesne County, the Attorney General's Office, and the Children's Justice Center Program, the entity in the contract is Duchesne County. Commissioner Miles seconds the motion. Commissioner Hansen votes aye, Commissioner Miles votes aye, and Commissioner Todd votes aye. The motion passes.*

Update from the Children's Justice Center (CJC)
(9:56 a.m.)

Children's Justice Center Director Cheryl Boren presented the NCA Report for Duchesne County CJC reporting period from July 1, 2021, through June 30, 2022. This report shows a breakdown of the gender, age, types of abuse reported, race of the child served, the relationship of alleged offenders to the child, and type of abuse reported for the Duchesne County CJC. Director Boren updated the parties on the VOCA program. This is a grant that funds the program. The grant has been reduced by twenty-five percent in the last two fiscal years. This year because of all of the cuts they only have $6,880 of VOCA money. This calculates to about 86 sessions. Director Boren introduced Cicile Rios a counselor with Basin Family Counseling and Susannah Nay CJC's Victim Service Specialist. Ms. Rios explains she is a counselor and was able to provide 544 sessions last year to the Children's Justice Center. She states she is able to teach the clients during the sessions, this is so they know what to do during a crisis situation. Ms. Nay described her process and how she helps children and families.

Recess 10:24 a.m. to 10:39 a.m.

Consideration of Minutes for Combined Commission Meeting held June 27, 2022
(10:39 a.m.)

Parties review the minutes for the combined commission meeting held on June 27, 2022. *Commissioner Miles makes a motion to accept the minutes for June 27, 2022, as amended. Commissioner Hansen seconds the motion. Commissioner Hansen votes aye, Commissioner Miles votes aye, and Commissioner Todd votes aye. The motion passes.*

Discussion of Possible Subjects for the Next Meeting
(10:47 a.m.)

Calendaring & Weekly Update on Events
(10:49 a.m.)

Recess 10:55 a.m. to 11:02 a.m.

Calendaring & Weekly Update on Events
(11:02 a.m.)

Adjournment
(11:14 a.m.)

Commissioner Miles makes a motion to adjourn the meeting at 11:14 a.m. Commissioner Hansen seconds the motion. Commissioner Miles votes aye, Commissioner Todd votes aye, and Commissioner Hansen votes aye. The forum adjourns.

Read and approved this on the 18th day of July 2022.

Greg Todd
Greg Todd
Commission Chairman

JoAnn Evans
JoAnn Evans
Clerk/Auditor

Minutes of the meeting prepared by Commission Executive Assistant Melissa Hughes