



**Tremonton City Corporation
City Council Meeting
July 19, 2022
Meeting to be held at
102 South Tremont Street
Tremonton, Utah**

CITY COUNCIL WORKSHOP AGENDA

5:00 p.m.

1. Presentation and discussion of septic tanks- Mark Rees and Jordan Mathis, Bear River Health Department and Ryan Snow, Providence City Manager
2. Presentation and discussion on a Main Street and Social Media Coordinator- Sara Mohrman & Shawn Warnke, City Manager
3. Review of the agenda items identified on 7:00 p.m. City Council Agenda
4. **CLOSED SESSIONS:**
 - a. *Strategy session to discuss the purchase of real property when public discussion of the transaction would disclose the appraisal or estimated value of the property under consideration or prevent the public body from completing the transaction on the best possible terms; and/or*
 - b. *Strategy session to discuss the character, professional competence or physical or mental health of an individual; and/or*
 - c. *Strategy sessions to discuss pending or reasonably imminent litigation; and/or*
 - d. *Discussions regarding security personnel, devices or systems*

CITY COUNCIL MEETING AGENDA

7:00 p.m.

1. Opening Ceremony
2. Introduction of guests
3. Declaration of Conflict of Interest
4. Approval of agenda
5. Approval of minutes – July 5, 2022
6. Public comments: This is an opportunity to address the City Council regarding your concerns or ideas.

7. Presentations:
 - a. Main Street and Social Media Coordinator- Sara Mohrman & Shawn Warnke, City Manager (If it has not occurred in 5:00 p.m. City Council Workshop)
 - b. Secondary Water Usage and Report- Lyle Holmgren, Mayor and Paul Fulgham, Public Works Director
8. New Council Business:
 - a. Discussion and consideration of adopting Resolution No. 22-39 appointing Dustin Cordova to serve as Tremonton City Police Chief
 - b. Discussion and consideration of adopting Resolution No. 22-40 appointing Brian Crockett as Assistant Police Chief
 - c. Discussion and consideration of adopting Resolution No. 22-41 amending a management policy for the acceptance and processing of green waste at the Tremonton City Compost Facility
 - d. Discussion and consideration of adopting Resolution No. 22-42 approving an amendment to the Lawncare Service Agreement between Tremonton City and Double J Lawn Care adding a fuel surcharge to the Mowing Contract when fuel prices are over \$3.00 per gallon.
 - e. Discussion and consideration of adopting Resolution No. 22-43 approving a landscape plan for the Bear River Valley Senior Center
 - f. Discussion and consideration of adopting Resolution No. 22-44 appointing Julie Beagley to serve on the Tremonton City Library Board and reaffirming and appointing existing Library Board members
9. Calendar Items and Previous Assignment
 - a. Review of calendar
 - b. Unfinished Business/Action Items
10. Reports & Comments:
 - a. City Manager Reports and Comments
 - b. Development Review Committee Report and Comments
 - c. City Department Head Reports and Comments
 - d. Council Reports and Comments
11. **CLOSED SESSIONS:**
 - a. *Strategy session to discuss the purchase of real property when public discussion of the transaction would disclose the appraisal or estimated value of the property under consideration or prevent the public body from completing the transaction on the best possible terms; and/or*
 - b. *Strategy session to discuss the character, professional competence or physical or mental health of an individual; and/or*
 - c. *Strategy sessions to discuss pending or reasonably imminent litigation; and/or*
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12. Adjournment

Anchor location for Electronic Meeting by Telephone Device. With the adoption of Ordinance No. 13-04, the Council may participate per Electronic Meeting Rules. Please make arrangements in advance.

Persons with disabilities needing special assistance to participate in this meeting should contact Linsey Nessen no later than 48 hours prior to the meeting.

Notice was posted July 15, 2022 a date not less than 24 hours prior to the date and time of the meeting and remained so posted until after said meeting. A copy of the agenda was delivered to The Leader (Newspaper) on July 15, 2022.

Linsey Nessen, CITY RECORDER

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TREMONTON CITY CORPORATION CITY COUNCIL MEETING JULY 5, 2022

Members Present:

Connie Archibald

Wes Estep

Bret Rohde

Rick Seamons

Lyle Vance

Lyle Holmgren, Mayor

Shawn Warnke, City Manager

Marc Christensen, Assistant City Manager

Linsey Nessen, City Recorder

CITY COUNCIL WORKSHOP

Mayor Holmgren called the July 5, 2022 City Council Workshop to order at 6:00 p.m. The meeting was held in the City Council Meeting Room at 102 South Tremont Street, Tremonton, Utah. Those in attendance were Mayor Holmgren, Councilmembers Archibald, Estep (joined via Zoom), Rohde, Seamons, and Vance, City Manager Warnke, Assistant City Manager Christensen, and City Recorder Nessen. The following Department Heads were also present: Public Works Director Paul Fulgham and Interim Police Chief Brian Crockett.

1. Update on the Tremonton City Branding Process— Rushford Lee, REDKOR Brands

Mr. Lee said we have been working on messaging—the idea of who we are and what we want to put across in our brand messaging. We are working on a variety of logo concepts, starting close to what you already have, stepping away a bit and then stepping away from it more and more. We currently have nine concepts. The stakeholders will decide where to go with ideas from the Council. He then went through the different logos, explaining that a good brand is readable from a distance. Councilmember Archibald said number seven tells quite a bit of our story and shows the direction we are going. We want to have something that is both heritage and future. Mr. Lee said you have a fun area here with an amazing heritage and you also have some technology. The guide we create for you will define all the colors and where they will be used. Councilmember Vance said I like three with the barnyard. We could put that on seven and take the tractor off. Councilmember Rohde agreed, saying maybe a combination of six and seven. I like the concept with six for visit, connect, stay, and the technology. I like eight's connection idea, too.

Resident Julie Beagley said I like number six with the three sections. I like the visit, connect, stay, but I really love the little barn on number three. I wonder if there is a way to incorporate that. Number six overall looks like heritage mixed with modern. Resident Sara Mohrman said I am in the stakeholder group, but my favorite is number five without the gray circle.

Mr. Lee said we will meet with the stakeholder group and work on these more. Once we

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have a logo, we will apply the messaging we have created and flush out the branding really well. The Council thanked Mr. Lee for his presentation.

2. Presentation and discussion of septic tanks Mark Rees and Jordan Mathis, Bear River Health Department

Mr. Mathis was ill so this discussion has been rescheduled for July 19.

3. Review of the agenda items identified on 7:00 p.m. City Council Agenda

The Council discussed a professional service agreement with Aqua Engineering, Inc. to update an Impact Fee Facility Plan for the wastewater treatment plant. Manager Warnke said the last time we looked at impact fees for our wastewater treatment plant was in 2018. A lot has changed since then—most notably is that Garland has now left. The 2018 version of our impact fee facility and impact fee analysis included them. Every five to six years it is recommended we revisit our impact fees and make sure they are up to date. There are two professional service agreements. Aqua Engineering, our wastewater plant engineer, will look at our capacity within our plant. They will look at processes where we are nearing capacity and what the plan is to ensure capacity going forward. Garland leaving has freed up a lot of capacity. Once they identify the projects needed in the next six to 10 years and the cost estimates associated with that then Zions Bank will do an analysis that identifies the proportionate share of a single-family home and their impact on those future projects. Councilmember Rohde said Zions Bank does everything for us and asked if there are other competitors. Manager Warnke said yes, but it is helpful in some ways to use the same consultant because they have an understanding of our processes and system as a whole. They have to do a certification to meet State requirements for impact fees so it really is a process and I am not sure there is value to going outside. They will each deliver the same work and certify that it meets all requirements of Utah Code. The cost of creating the plan is included in the impact fees we collect. I have always felt Zions has given us a good deal. We also use them for our housing study and have used Zions as our financial advisors for bonds.

Councilmember Vance asked where we are at on the engineering of that well. Manager Warnke said we have talked to City Engineer Chris Breinholt and he will have a report soon. We will touch base on the July 19 meeting.

The Council then discussed the RDA agenda. Manager Warnke said through this last legislative session, the State has refined the affordable housing requirements. Tremonton City is obligated to meet those. The law came into effect June 1 and we have until October 1 to update our plan. Zions Public Finance is being proposed to help with that process. It will be laid out and is going to be more digestible and understandable on a really complex issue. We are also engaging Landmark Design to provide us with a contract to integrate it into our Land Use Plan. We do not want those to be in conflict with one another. Before we wrap up the Land Use Plan, Landmark will revisit it and make sure they are congruent. The State has prescribed 25 strategies the City can choose from. Three strategies allows us to meet the requirements, but if we do five, there are

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opportunities to have the City benefit from transportation dollars. We are required to report in December, but now they will change that to the end of our fiscal year. This first year is just telling them what our strategies are. They will provide us with data on how the market is changing and what we need to do to keep up.

4. ***CLOSED SESSIONS: No closed session held at this time.***
 - a. ***Strategy session to discuss the purchase of real property when public discussion of the transaction would disclose the appraisal or estimated value of the property under consideration or prevent the public body from completing the transaction on the best possible terms; and/or***
 - b. ***Strategy session to discuss the character, professional competence or physical or mental health of an individual; and/or***
 - c. ***Strategy sessions to discuss pending or reasonably imminent litigation; and/or***
 - d. ***Discussions regarding security personnel, devices, or systems***

The meeting adjourned at 6:53 p.m. by consensus of the Council.

CITY COUNCIL MEETING

Mayor Holmgren called the July 5, 2022 City Council Meeting to order at 7:01 p.m. The meeting was held in the Tremonton City Council Meeting Room at 102 South Tremont Street, Tremonton, Utah. Those in attendance were Mayor Holmgren, Councilmembers Archibald, Estep (joined via Zoom), Rohde, Seamons, and Vance, City Manager Warnke, Assistant City Manager Christensen, and City Recorder Nessen. The following Department Heads were also present: Public Works Director Paul Fulgham and Interim Police Chief Brian Crockett.

1. Opening Ceremony:

Mayor Holmgren informed the audience that he had received no written or oral request to participate in the Opening Ceremony. He asked anyone who may be offended by listening to a prayer to step out into the lobby for this portion of the meeting. The prayer was offered by Councilmember Rohde and the Pledge of Allegiance was led by Councilmember Seamons.

2. Introduction of guests: Mayor Holmgren welcomed those in attendance.
3. Declaration of Conflict of Interest: None.
4. Approval of Agenda:

Motion by Councilmember Vance to approve the agenda of July 5, 2022. Motion seconded by Councilmember Rohde. Vote: Councilmember Archibald - aye, Councilmember Estep - aye, Councilmember Rohde - aye, Councilmember Seamons - aye, Councilmember Vance - aye. Motion approved.

5. Approval of minutes – June 21, 2022

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Motion by Councilmember Seamons to approve the minutes of June 21, 2022.

Motion seconded by Councilmember Archibald. Vote: Councilmember Archibald - aye, Councilmember Estep - aye, Councilmember Rohde - aye, Councilmember Seamons - aye, Councilmember Vance - aye. Motion approved.

6. Years of Service Award

- a. Charlie Bourne, Senior Center Lunch Driver – 5 years

Mayor Holmgren read through Charlie's bio and thanked him for his service.

7. If necessary, the continuation of any item listed in City Council Workshop Agenda

8. Public comments:

Resident Sara Mohrman said I want to thank Manager Warnke, Councilmember Archibald, Mayor Holmgren, Assistant City Manager Christensen, and Director Fulgham for helping with the Farmer's Market this weekend. It was amazing. We cooked nearly 500 hotdogs and the watermelon eating contest was amazing. We had a 14-year-old who did face painting and had a line the whole time. We will bring her back. She was amazing. We had vendors who were selling out. With the holiday, we had people traveling through and they made their way to Main Street. They were ecstatic there was something happening and then they went on to the shops on Main Street and spent money. I heard someone who has lived in Deweyville for six to 10 years, has never come to our Main Street. They heard this was happening so they came and plan to come back again. Mayor Holmgren said someone said they feel like they are in a Hallmark movie. We take that as a compliment, I think. Thanks Mrs. Mohrman and everyone who was involved in putting that on. It was great.

9. New Council Business:

- a. Discussion and consideration of approving the May Financial Statements

Motion by Councilmember Archibald to approve the May Financial Statements. Motion seconded by Councilmember Seamons. Vote: Councilmember Archibald - aye, Councilmember Estep - aye, Councilmember Rohde - aye, Councilmember Seamons - aye, Councilmember Vance - aye. Motion approved.

- b. Discussion and consideration of approving the May Warrant Register

Motion by Councilmember Vance to approve the May Warrant Register. Motion seconded by Councilmember Archibald. Vote: Councilmember Archibald - aye, Councilmember Estep - aye, Councilmember Rohde - aye, Councilmember Seamons - aye, Councilmember Vance - aye. Motion approved.

- c. Discussion and consideration of adopting Resolution No. 22-37 approving a professional service agreement with Aqua Engineering, Inc. for the revising and updating of an impact fee facility plan for the Tremonton City Wastewater Treatment Plant

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Motion by Councilmember Rohde to adopt the resolution. Motion seconded by Councilmembers Vance and Seamons. Roll Call Vote: Councilmember Archibald - aye, Councilmember Estep - aye, Councilmember Rohde - aye, Councilmember Seamons - aye, Councilmember Vance - aye. Motion approved.

- d. Discussion and consideration of adopting Resolution No. 22-38 approving a professional service agreement with Zions Public Finance, Inc. for the revising and updating of an impact fee analysis for the Tremonton City Wastewater Treatment Plant

Motion by Councilmember Seamons to adopt the resolution. Motion seconded by Councilmember Rohde. Roll Call Vote: Councilmember Archibald - aye, Councilmember Estep - aye, Councilmember Rohde - aye, Councilmember Seamons - aye, Councilmember Vance - aye. Motion approved.

10. Calendar Items and Previous Assignment

- a. Review of calendar

Hay Days will be held July 22-23, at Jeanie Stevens Park. The Council will serve breakfast on Saturday morning at 7:30 a.m.

- b. Unfinished Business/Action Items: None.

11. Reports & Comments:

- a. City Manager Reports and Comments: None.

- b. Development Review Committee Report and Comments:

Manager Warnke said nothing new has been submitted, we are still working on the ones we have talked about. We have a variety of projects.

- c. City Department Head Reports and Comments: None.

- d. Council Reports and Comments

Councilmember Archibald thanked Brian Crockett for the report on the police department. I love the additional notes at the bottom, it added some extra value for me to hear those specifics. Thank you for doing that, I loved the whole report. I would like to give another shout out to Assistant City Manager Christensen and his wife. They showed up early in the morning. There is lots of work that goes into the Farmer's Market. Unless you are involved you probably do not understand how much, so thank you. Another shout out to Ms. Mohrman. She really loves the valley. She loves so deeply and that is not something we see a lot so thank you. She does a great job and is invaluable in our community.

Councilmember Vance said we are going to talk to BRAG tomorrow and if we do anything different with Garland City how it would affect our Meals on Wheels.

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Mayor Holmgren said I appreciated Mr. Lee coming and talking to us. I hope we are going in the right direction on this. We need to be able to communicate better with the public. Too many times people can make up their own version if they do not get the correct information. I want to commend the folks who are here each time. This is democracy in action. We appreciate you coming out and spending some time with us. We appreciate you for coming and wish a few more would. That is how you know what is going on. We have the City's best interest in mind.

12. ***CLOSED SESSIONS: No closed session held at this time.***

- a. Strategy session to discuss the purchase of real property when public discussion of the transaction would disclose the appraisal or estimated value of the property under consideration or prevent the public body from completing the transaction on the best possible terms; and/or***
- b. Strategy session to discuss the character, professional competence or physical or mental health of an individual; and/or***
- c. Strategy sessions to discuss pending or reasonably imminent litigation; and/or***
- d. Discussions regarding security personnel, devices or systems***

13. Adjournment.

Motion by Councilmember Vance to adjourn the meeting. Motion seconded by Councilmember Rohde. Vote: Councilmember Archibald - aye, Councilmember Estep - aye, Councilmember Rohde - aye, Councilmember Seamons - aye, Councilmember Vance - aye. Motion approved.

The meeting adjourned at 7:21 p.m.

The undersigned duly acting and appointed Recorder for Tremonton City Corporation hereby certifies that the foregoing is a true and correct copy of the minutes for the City Council Meeting held on the above referenced date. Minutes were prepared by Jessica Tanner.

Dated this _____ day of _____, 2022.

Linsey Nessen, City Recorder

TREMONTON CITY
CITY COUNCIL MEETING
JULY 19, 2022

TITLE:	Discussion and consideration of adopting Resolution No. 22-39 appointing Dustin Cordova to serve as Tremonton City Police Chief Discussion and consideration of adopting Resolution No. 22-40 appointing Brian Crockett as Assistant Police Chief
FISCAL IMPACT:	
PRESENTER:	Shawn Warnke, City Manager

Who, What, and Why:

Section 3-925. (1) (e) of the Revised Ordinances of Tremonton City designates that the City Manager appoints, *with the advice and consent of the City Council*, a qualified person as Police Chief and an Assistant Police Chief.

Many qualified and exceptional candidates applied for the Police Chief position. The Interviewing Panel reviewed resumes and essay responses and interviewed many outstanding candidates, including Dustin Cordova, who has excellent and progressive knowledge, skills, and abilities as a law enforcement officer and supervisor to fulfill the duties required of the job description for the Tremonton Police Chief. Further, Dustin Cordova has distinguished academic achievement with a bachelor's and master's degree in criminal justice from Weber State University. After much consideration, the Interviewing Panel recommends, and City Manager is excited to propose Dustin Cordova to be the Police Chief for the City Council's advice and consent.

Brian Crockett has served with Tremonton City Police Department for nearly 26 years. During his career with Tremonton Police Department, Brian Crockett has filled many of the assignments, including the interim Police Chief. Brian Crockett has the respect and admiration of the Mayor, City Council, City Manager, and Police Department employees. After much consideration, the City Manager is excited to propose Brian Crockett as the Tremonton City Assistant Police Chief for the City Council's advice and consent.

Attachments: Draft Resolution No. 22-39 and Draft Resolution No. 22-40

RESOLUTION NO. 22-39

A RESOLUTION OF TREMONTON CITY CORPORATION APPOINTING DUSTIN CORDOVA TO SERVE AS TREMONTON CITY POLICE CHIEF

WHEREAS, Section 3-925. (1) (e) of the Revised Ordinances of Tremonton City designates that the City Manager appoints, *with the advice and consent of the City Council*, a qualified person as Police Chief; and

WHEREAS, to aid in the City Manager appointing a qualified person to fill the position of Police Chief, an Interviewing Panel was created consisting of: a Police Officer; Fire Chief; City Attorney; City Manager; Garland City Councilmember; Tremonton City Councilmember; and Tremonton City Mayor; and

WHEREAS, many qualified and exceptional candidates applied for the Police Chief position; and

WHEREAS, the Interviewing Panel reviewed resumes and essay responses and interviewed many outstanding candidates, including Dustin Cordova; and

WHEREAS, Dustin Cordova has excellent and progressive knowledge, skills, and abilities as a law enforcement officer and supervisor to fulfill the duties required of the job description for the Tremonton Police Chief as contained in Exhibit "A"; and; and

WHEREAS, Dustin Cordova has distinguished academic achievement with a bachelor's and master's degree in criminal justice from Weber State University; and

WHEREAS, Dustin Cordova has demonstrated interpersonal and management skills to lead the Tremonton Garland Police Department and protect and serve its citizens; and

WHEREAS, after much consideration, the Interviewing Panel recommends, and City Manager is excited to propose Dustin Cordova to be the Police Chief for the City Council's advice and consent.

NOW, THEREFORE, BE IT RESOLVED by the Tremonton City Council enthusiastically consent to the City Manager's appointment of Dustin Cordova as the Tremonton City Police Chief.

Adopted and passed by the governing body of Tremonton City Corporation this 19th day of July 2022. Resolution to become effective upon adoption.

TREMONTON CITY
A Utah Municipal Corporation

By _____
Lyle Holmgren, Mayor

ATTEST:

Linsey Nessen, City Recorder

EXHIBIT "A"

Tremonton City Job Description

Job Title:	Police Chief	
Department:	Police Department	
Location:	125 South 100 West, Tremonton Utah	
Pay Level:	D-1	
Physical Demands: Category V – "Safety" as per the Pre-Employment Evaluation Program		
Employment Status	Employment Classification	Required Equipment
☒ Exempt	☒ Full-time	☒ City Vehicle
Non Exempt	Part-time	☒ Cell Phone
☒ Safety Sensitive	Part-time Recreation	Pager
On Call	Temporary/Emergency	☒ Personal Protective Equip.
☒ Public Safety	Firefighter/EMT	
Independent Contractor	☒ Benefits	
	Contract	

Job Summary

Is the executive head of the Police Department, has overall supervision of hiring, assignment, training, disciplining of personnel, and department operations, as the chief law enforcement official performs professional, administrative, and managerial duties related to planning, organizing, directing, and controlling the enforcement of Federal, State, and local laws as needed to preserve the peace and protect citizen rights and property.

Supervision

Given: Police Department Personnel

Received: Tremonton City Manager

Essential Duties Preface- United Department Police Chief

In 2019, Tremonton City and Garland City entered into an Interlocal Agreement for United Police Services. Essentially, both cities have identified a mutual benefit by pledging each individual's city policing resources under one chain of command and supervision (hereinafter referred to as "United Department"). The Tremonton City Police Chief is the Chief of the United Department. Each city maintains their own separate financial budget for policing services, with the Chief's wages paid by Tremonton City. As such, Tremonton City Police Chief serves at the pleasure of the Tremonton Mayor and City Council, and reports directly to the Tremonton City Manager. The Tremonton Police Chief is responsible for the overall operations of both the Tremonton and Garland Police Department and the essentially duties

listed in this job description generally apply to duties performed for both the Tremonton and Garland Police Department. One notable exception is that the Police Chief does coordinate the hiring and discipline of the Garland Police Officers with the Garland City Mayor.

Essential Duties

- Performs the function of police officer and detective.
- Plans and directs all Police Department activities in keeping with responsibility for the administration, disposition, and discipline of the police force.
- Develops organizational structures including lines of authority, responsibility, and communication in order to carry out the policies and goals for City law enforcement.
- Researches, writes, establishes, and evaluates Department policies and procedures to implement executive and legislative directives from the Mayor and City Council.
- Plans and assigns work shift schedules to provide maximum police and safety protection and services in and about the City.
- Coordinates officer's training schedules to promote maximum police efficiency.
- Studies records and reports to ascertain effectiveness and needs of police and safety operations throughout the City.
- Exercises control over the books, records, apparatus, and equipment of the Police Department.
- Responsible for the public relations and information programs of the Police Department performing such activities as addressing civic, student, and other groups, conducting traffic safety meetings, and submitting such correspondence as needed.
- Confers with other law enforcement officers and private citizens regarding public problems.
- Serves as community liaison as needed to communicate and promote department philosophy, methods, and practices.
- Interacts with community and business leaders, elected officials, State and local law enforcement agencies, Federal agencies, and news media as needed to cooperate in the solving of mutual concerns and problems.
- Directs the preparation and administration of departmental budgets and presents budget proposals to City management.
- Monitors compliance with established fiscal guidelines and limitations.
- Oversees the development of specifications for the acquisition of Department equipment.
- Reviews and signs purchase orders and requisition forms.
- Orders equipment, supplies, and large budget expenditures.
- Verifies costs incurred by the department.
- Insures timecards are submitted promptly and accurately.
- Oversees personnel functions of the Department.
- Makes recommendations as to the hiring, firing, advancement, promotion, or any other change of status of Department personnel.
- Handles grievances and disciplinary matters related to work assignments, interpersonal relationships, officer conduct, and general behavior in accordance with Tremonton City Personnel Policies and Procedure Manual.
- Evaluates and assures delivery of necessary training needed by the department.
- Directs and conducts departmental strategic planning.
- Researches law enforcement programs and practices and implements strategies in order to better carry out policies and goals.
- Conducts program evaluations and formulates action to upgrade departmental efficiency and capability as needed.

- Prepares and submits periodic reports to the Mayor and City Council and the Federal and State officials regarding departmental activity.
- Prepares a variety of other reports as appropriate.
- Assists in developing and making recommendations for traffic planning and for installation of traffic control devices.
- Attends various State, local, task force, interagency, legal update, and other meetings to maintain an effective networking system and provide coordination between the law enforcement agencies and other Departments.
- Coordinates and conducts Department meetings.
- Attends conferences and meetings to keep abreast of current trends in law enforcement.
- Participates in, directs, and coordinates high-risk, hazardous, and emergency actions related to tactical operations, narcotics, gang activity, criminal investigations, traffic enforcement, and other enforcement activities as required.
- Supervises and monitors the maintenance of the police record keeping system.
- Attends various City meetings as needed.
- Assists in preparation of court cases and makes appearances as a witness in court as needed.
- Attends City Council meetings in both Tremonton and Garland.
- Other duties as assigned.

Knowledge, Skills & Abilities

Knowledge of:

- Law enforcement practices, methods, and techniques.
- The legal and political environment associated with Police administration.
- Federal, State, County, and City ordinances.
- Principles of law enforcement administration.
- Investigative procedures and practices.
- Legal liabilities associated with arrest and law enforcement.
- Court room procedures and laws of evidence.
- Principles of effective supervision and employee motivation, interpersonal communication, and public relations.
- Budgetary practices and procedures and fiscal management.
- Local geography, road systems, and boundaries.
- Standard first aid administration.

Skills in:

- Use of firearms, police vehicles, and other Police Department equipment.
- Operation of other special police equipment.
- Management of sensitive law enforcement issues and interdepartmental conflicts.

Ability to:

- React effectively in emergency and stress situations, exhibit initiative, and problem-solving capability in coping with a variety of law enforcement situations.
- Administer and supervise City wide comprehensive law enforcement programs.
- Analyze complex police problems.

- Exercise sound judgment in evaluating situations and making decisions in emergencies.
- Assure compliance with and follow safety practices and procedures common to law enforcement work.
- Maintain confidentiality of information gained through employment and restrict use of such information to official duties.
- Communicate effectively verbally and in writing.
- Establish and maintain effective working relationships with elected and appointed officials, other law enforcement agencies, service and community organizations, private businesses, and the public.
- Work with other agencies in a spirit of cooperation.
- Concentrate and function effectively and independently under heavy workload demands in matters of serious financial or practical consequence or involving the welfare of lives and property.
- React to change and accept reasonable change as an organizational reality.
- Constructively and creatively solve problems and resolve disputes.
- Represent the City with decorum in a manner which promotes public confidence in the City, its officials, and employees.
- Exhibit patience and empathy with persons holding hostile or opposing views.
- Maintain professional confidences.
- Understand and follow City ordinances and policies.

Physical Demands

- Frequent lifting of 25-50 pounds with occasional lifting of 100 pounds or more.
- Stand, sit, or walk most of the time with occasional bending, twisting, or working on irregular surfaces or at heights above the ground.
- Exposure to sudden physical and emotional demands.
- May require the need to physically defend oneself and/or restrain recalcitrant individuals.
- May require the use of weapons.
- Essential functions utilize abilities in talking, hearing, and seeing.
- Mental application utilizes memory for details, verbal instructions, emotional stability, and discriminating thinking.
- The ability to speak and hear is required in the daily performance of job duties.
- Vision abilities required include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus.

Working Conditions

- Can be stressful, busy, and fast-paced.
- Extensive contact with people.
- Exposure to stress as a result of increased responsibility and human behavior.
- May be subject to shift work or assignments that require non-traditional work schedules.
- Work is often performed outside in varying environments and seasonal climates including cold, heat, precipitation, and dust.
- Regular exposure to life threatening or hazardous situations which are inherent to the job.
- Many functions of the work pose a high degree of hazard uncertainty.
- Subject to accomplishing tasks in or among varied physical objects and barriers.
- Subject to exposure to hazardous materials, chemicals, contagious diseases, and strenuous performance tasks.

- Frequent travel required in the course of performing portions of job functions.

Education & Experience

- A high school diploma or equivalent is required.
- Minimum of one (1) year of police supervisory experience.
- A Bachelor's Degree in law enforcement or a related field and three (3) years of full time law enforcement experience or ten (10) years of law enforcement experience.
- FBINA graduate preferred.

Special Requirements

- A one year probationary period is a prerequisite to this position.
- This is an "at-will" position.
- Must have a valid Utah driver's license.
- Must successfully pass the written test, oral interview, and physical fitness test.
- Must be 21 years old.
- Reside within Tremonton City limits or relocate to live within Tremonton City after assuming the position of Police Chief within a reasonable period or with the approval from the Mayor and City Manager may live outside of the City's limit under certain circumstances.
- Perform work requiring good physical condition.
- Required to respond to work situations after hours and on weekends.
- Must maintain firearm proficiency.
- Must be Utah POST LEO Certified
- Must maintain law enforcement certification by completing annual training requirements (40 hours).
- Successful completion of pre-employment drug screening is required.
- Must successfully pass ongoing drug testing associated with public safety positions.
- Successful completion of pre-employment physical is required.
- Successful completion of miscellaneous exams, criminal background check and polygraph exam is required.

The above statements are intended to describe the general nature and level of work being performed by the person(s) assigned to this job. They are not intended to be an exhaustive list of all duties, responsibilities, and skills required of personnel so classified. The approved class specifications are not intended to and do not infer or create any employment, compensation, or contract rights to any person or persons. This updated job description supersedes prior descriptions for the same position. Management reserves the right to add or change duties at any time. Tremonton City is an EEO/ADA employer.

RESOLUTION NO. 22-40

A RESOLUTION OF TREMONTON CITY CORPORATION APPOINTING BRIAN CROCKETT TO SERVE AS TREMONTON CITY ASSISTANT POLICE CHIEF

WHEREAS, Section 3-925. (1) (e) of the Revised Ordinances of Tremonton City designates that the City Manager may appoint, *with the advice and consent of the City Council*, a qualified person as an Assistant Police Chief; and

WHEREAS, Brian Crockett has served with Tremonton City Police Department for nearly 26 years; and

WHEREAS, during his career with Tremonton Police Department, Brian Crockett has filled many of the assignments, including the interim Police Chief; and

WHEREAS, Brian Crockett has the respect and admiration of the Mayor, City Council, City Manager, and Police Department employees; and

WHEREAS, Brian Crockett has distinguished himself as having excellent knowledge, skills, and abilities as a law enforcement officer and supervisor to fulfill the duties required of the job description for the Assistant Police Chief as contained in Exhibit “A”; and

WHEREAS, Brian Crockett has demonstrated interpersonal and management skills to be a leader in the Tremonton City Police Department and protect and serve the citizens of Tremonton City; and

WHEREAS, after much consideration, the City Manager is excited to propose Brian Crockett as the Tremonton City Assistant Police Chief for the City Council’s advice and consent.

NOW, THEREFORE, BE IT RESOLVED by the Tremonton City Council that the City Council enthusiastically consents to the City Manager’s appointment of Brian Crockett as the Tremonton City Assistant Police Chief.

Adopted and passed by the governing body of Tremonton City Corporation this 19th day of July 2022. Resolution to become effective upon adoption.

TREMONTON CITY
A Utah Municipal Corporation

By _____
Lyle Holmgren, Mayor

ATTEST:

Linsey Nessen, City Recorder

EXHIBIT “A”

Tremonton City

Job Description

Job Title:	Assistant Police Chief	
Department:	Police Department	
Location:	125 South 100 West, Tremonton Utah	
Pay Level:	C-4	
Physical Demands:	Category V – "Safety" as per the Pre-Employment Evaluation Program	
Employment Status	Employment Classification	Required Equipment
☒ Exempt	☒ Full-time	☒ City Vehicle
Non Exempt	Part-time	☒ Cell Phone
☒ Safety Sensitive	Part-time Recreation	Pager
On Call	Temporary/Emergency	☒ Personal Protective Equip.
☒ Public Safety	Firefighter/EMT	
Independent Contractor	☒ Benefits	
☒ Appointed	Contract	

Job Summary

Performs a variety of technical, professional, investigative supervisory, and other law enforcement duties related to the planning and coordinating of the Police Department and performs day-to-day quality assurance in serving and protecting the citizens of the City. The Assistant Police Chief may act as Police Chief in the Police Chief's absence.

Supervision

Given: Police Department Personnel

Received: Police Chief

Essential Duties

Operations

- Assumes total responsibility of the department in the absence of the Police Chief; assists in the development of departmental programs; performs various administrative and managerial duties as assigned by the Chief.
- Serves as Department's lead training officer.
- Exercises supervision over lower ranking officers assigned as Field Training Officers (FTO).
- Coordinates activities, events, and assists officers in the performance of their duties.
- Observes and evaluates work performed by subordinate officers.

- Ensures compliance with established policies and procedures.
- Provides policy interpretations and judgments to subordinate officers.
- Delivers and implements managerial directives and communicates subordinate concerns to management.
- Acts as the internal affairs officer, follows up on complaints involving officers and civilian employees, and conducts internal investigations.
- Reports any insubordination or misconduct to the commanding officer, prepares recommendations for discipline based upon investigation, and/or clears officers and Department of impropriety.
- Assists Chief in personnel matters such as recruitment, selection, promotion, transfers and disciplinary actions; coordinates oral review boards.
- Conducts background investigations of all candidates for hire.
- Performs first line review of effectiveness of departmental policies and procedures.
- Conducts research of issues and liabilities associated with law enforcement.
- Researches and writes Department policy and procedures and implements change in policies when situations change and the need arises.
- Makes recommendations and drafts proposals for changes or additions to City ordinances and resolutions related to police functions.
- Monitors departmental and officer status for compliance with state training requirements and coordinates with Police Officer Standards and Training (POST) and regional councils.
- Maintains computer tracking system of training needs and schedules officers and communications staff training.
- Participates in the development and delivery of special training programs and writes and revises training manuals.
- Assists Chief in department budget preparation by projecting anticipated purchases for training and technical equipment; monitors compliance with established budgets and fiscal guidelines.
- Reviews previous expenditures, monitors personnel needs, and makes recommendations for training.
- Serves as a department specialist, trainer, and/or supervisor in various technical aspects of law enforcement, such as firearms, special training (domestic violence, etc.) etc.
- Assures that officers are properly certified and maintains certification records.
- Represents Police Department at public meetings as necessary; communicates city concerns and needs; delivers city position on issues affecting multiple jurisdictions.
- Tracks vehicle and equipment maintenance and inspection records and makes requests for replacement as needed.
- Acts as department Public Information Officer (PIO) and initiates and makes news releases to the media.
- Coordinates department Firearms training with assigned Sergeant.
- Other duties as assigned.

Investigations

- Supervises investigation, technical services, and evidence functions.
- Performs as a lead detective and directs or performs criminal investigations.
- Assigns cases for investigation, monitors case progress, and approves final disposition.
- Develops and maintains intelligence information.
- Conducts in-depth investigations of criminal activities, processes crime scenes, finds, identifies, marks, and preserves evidence.

- Questions witnesses and victims and prepares all necessary reports.
- Conducts investigations on all major felony crimes.
- Works closely with the Police Chief in solving difficult cases.
- Follows-up and insures completion of all cases.
- Conducts research and pursues clues, makes telephone calls, tracks criminal histories, and secures existing data information on suspects.
- Performs various administrative functions related to the investigation/detective division.
- Answers business complaints of theft, forgery, scams, bad checks, embezzlements, and white collar crimes.
- Alerts businesses and community of check forgeries and short change artists.
- Performs surveillance and obtains search warrants.
- Works closely with the City and County attorney concerning legalities involved in certain cases and arrests.
- Prepares facts, information, evidence, and statements for court proceedings.
- Secures witnesses and testimonies and prepares visual diagrams of the crime scene as deemed necessary.
- Assists attorneys in the preparation of court cases and extraditions.
- Testifies in court when necessary.
- Other duties as assigned.

Patrol

- Performs as a working supervisor and takes command at incident, crime, and accident scenes.
- Monitors shift personnel in the performance of their duties and conducts performance evaluations.
- Makes recommendations which affect job status such as retention, advancement, and discipline.
- Patrols City to detect violations of the law and prevent and suppress crime and enforce Federal and State laws and City ordinances.
- Apprehends criminals in the act of or after the act of a crime.
- Provides public assistance to residents.
- Serves warrants, summons, and subpoenas.
- Makes arrests and transports offenders to jail.
- Attends court and testifies as needed.
- Reviews all reports and citations generated during assigned shifts.
- Monitors reports and logs for the patrol division of such things as cases handled, miles driven, gas used, and property recovered and compiles monthly reports.
- Responds to calls for assistance and secures crime scenes for evidence searches.
- Conducts investigations and interrogates complainants, witnesses, and suspects.
- Controls traffic and enforces traffic laws and ordinances.
- Directs traffic, assists motorists, issues citations and warnings for Driving Under the Influence (DUI), moving violations, and investigates accidents involving motor vehicles.
- Prepares and submits accident, offense, arrests, and related reports as necessary.
- Supervises and performs traffic surveys from which to develop base information for the Department.
- Coordinates with school, business, and community leaders.
- Attends and represents the Police Department at meetings with school, business, civic, and community leaders.

- Develops and directs strategies for dealing with reoccurring problems throughout the community.
- Other duties as assigned.

Knowledge, Skills & Abilities

Knowledge of:

- Tremonton and its street systems.
- Modern law enforcement principles, procedures, techniques, and equipment.
- Applicable Federal, State, County, and City laws and ordinances and departmental rules and regulations.
- Incident Command System (ICS) in the position of Incident Commander.
- Hazardous waste classifications and emergency procedures related to control, containment, and confinement.
- Principles of supervision.
- Principles of law enforcement administration.
- Investigative procedures and practices.
- Legal liabilities associated with arrest and law enforcement.
- Court room procedures and laws of evidence.

Skills in:

- Interview and interrogation.
- Proper collection and preservation of evidence.
- Decision making.
- Interpersonal relationships.
- Use of basic computer software and accessing and using the Internet.
- Arrest procedures and control tactics.

Ability to:

- React effectively in emergency and stress situations, exhibit imagination, initiative, and problem-solving capability in coping with a variety of law enforcement situations.
- Demonstrate leadership and management abilities.
- Follow standard safety practices and procedures common to law enforcement work.
- Observe, assess, and react quickly and calmly to a variety of potentially difficult and dangerous situations.
- Make decisions that are fair and impartial and tactfully enforce those decisions.
- Establish and maintain cooperative and courteous working relations with community members, other City employees, outside law enforcement agencies, civic leaders, and the general public.
- Maintain confidentiality of information gained through employment and restrict use of such information to official duties.
- Communicate effectively verbally and in writing.
- Work with other agencies in a spirit of cooperation.
- Pursue, subdue, and apprehend hostile and/or combative subjects.
- React to change and accept reasonable change as an organizational reality.
- Maintain required certifications and proficiency standards.

- Represent the City with decorum in a manner which promotes public confidence in the City, its officials, and employees.
- Exhibit patience and empathy with persons holding hostile or opposing views.
- Maintain professional confidences.
- Understand and follow City ordinances and policies.

Physical Demands

- Frequent lifting of 25-50 pounds with occasional lifting of 100 pounds or more.
- Stand or walk most of the time with bending, twisting, or working on irregular surfaces or at heights above the ground.
- Exposure to sudden physical and emotional demands.
- May require the need to physically defend oneself and/or restrain recalcitrant individuals.
- May require the use of weapons.
- Essential functions utilize abilities in talking, hearing, and seeing.
- Mental application utilizes memory for details, verbal instructions, emotional stability, and discriminating thinking.
- The ability to speak and hear is required in the daily performance of job duties.
- Vision abilities required include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus.

Working Conditions

- Stressful, busy, and fast-paced.
- Extensive contact with people.
- Exposure to stress as a result of increased responsibility and human behavior.
- May be subject to shift work or assignments that require non-traditional work schedules.
- Work is often performed outside in varying environments and seasonal climates including cold, heat, precipitation, and dust.
- Regular exposure to life threatening or hazardous situations which are inherent to the job.
- Subject to accomplishing tasks in or among varied physical objects and barriers.
- Subject to the exposure to hazardous materials, chemicals, contagious diseases, and strenuous performance tasks.
- Frequent travel required in the course of performing portions of job functions.

Education & Experience

- A high school diploma or equivalent is required.
- Utah POST LEO Certification is required.
- Five (5) years of progressively responsible law enforcement experience as a Municipal, County, or State officer.
- A Bachelor's degree in a related field is preferred.
- Attendance and completion of formal supervisory training provided through in-service, professional workshops, or Police Officer Standards and Training (POST) certifications as assigned.
- Qualify in the use of firearms, the operation of police vehicles, and other specialized equipment including intoxilyzers, radar units, in-car camera systems, and restraint/control devices (OC Spray, Taser, baton, etc.).

Special Requirements

- A one year probationary period is a prerequisite to this position.
- Must have a valid Utah driver's license.
- Must successfully pass the written test, oral interview, and physical fitness test.
- Must be 21 years old.
- Must be Utah POST LEO Certified.
- Live within a ten (10) mile radius of Tremonton City limits. May live outside of the ten (10) mile radius under certain circumstances and with approval from the Police Chief.
- Perform work requiring good physical condition.
- Must successfully complete the department Field Training Officer (FTO) Program.
- Must maintain firearm proficiency.
- Must maintain law enforcement certification by completing annual training requirements (40 hours).
- Successful completion of pre-employment drug screening is required.
- Must successfully pass ongoing drug testing associated with public safety positions.
- Successful completion of pre-employment physical is required.
- Successful completion of criminal background check is required.

The above statements are intended to describe the general nature and level of work being performed by the person(s) assigned to this job. They are not intended to be an exhaustive list of all duties, responsibilities, and skills required of personnel so classified. The approved class specifications are not intended to and do not infer or create any employment, compensation, or contract rights to any person or persons. This updated job description supersedes prior descriptions for the same position. Management reserves the right to add or change duties at any time. Tremonton City is an EEO/ADA employer.

TREMONTON CITY
CITY COUNCIL MEETING
JULY 19, 2022

TITLE:	Discussion and consideration of adopting Resolution No. 22-41 amending a management policy for the acceptance and processing of green waste at the Tremonton City Compost Facility
FISCAL IMPACT:	None
PRESENTER:	Marc Christensen, Tremonton Assistant City Manager

Who, What, and Why: Tremonton City owns and operates a Composting facility on a twenty-acre parcel in the unincorporated area of Box Elder County. Tremonton City only accepts enough green waste as appropriate to facilitate the composting of the Wastewater Treatment Plant's biosolids, rather than providing a place for the public to dispose of their unlimited green waste.

In the original Compost Facility Operation and Management Plan, Tremonton City allowed Garland City residents to use the facility to dump their green waste. Now that Garland City residents are no longer a user of the Tremonton City Wastewater Treatment Plant, we have amended the Management Plan to accept Tremonton City residents only.

Attachments:

- The Tremonton City Compost Facility Operation and Management Plan

RESOLUTION NO. 22-41

A RESOLUTION AMENDING A MANAGEMENT POLICY FOR THE ACCEPTANCE AND PROCESSING OF GREEN WASTE AT THE TREMONTON CITY COMPOST FACILITY

WHEREAS, Tremonton City disposes of the bio-solids, a byproduct of the City's Wastewater Treatment Plant that are remnants of the microorganisms and does not contain any feces, through a composting process; and

WHEREAS, green waste, such as plant matter and wood, are used in the composting process to create organic matter to create air pockets within a compost pile; and

WHEREAS, Tremonton City owns a twenty-acre parcel in the unincorporated area of Box Elder County that is being used for the City's composting operations (hereafter called "Compost Facility"); and

WHEREAS, the Compost Facility is located in a rural location in the unincorporated area of Box Elder County that is often unmonitored by City personnel and has remained open for the public to deposit their green waste; and

WHEREAS, the Compost Facility receive more green waste than the City needs for its specific purpose of composting the bio-solids; and

WHEREAS, more specifically the Compost Facility receives large trees trunks, pallets, sawdust, construction waste material, from large commercial operations that find it more convenient and more economical to dispose of their green waste at the Tremonton City Compost Facility, rather than paying for disposal at the Box Elder County Landfill; and

WHEREAS, in the past the City has hired a contractor to bring an industrial grinder to the Compost Facility and grind up all of the green waste into wood chips that can be used in the composting process; and

WHEREAS, the hiring of the contractor to grind up the green waste can cost upwards of \$60,000 annually which is paid by the Fund 52 Wastewater Treatment Plant Fund; and

WHEREAS, Fund 52 Wastewater Treatment Plant Fund is an Enterprise Fund used to account for operations of an enterprise activity with the intent to generate revenues proportionately to the cost of the enterprise activity and not a general governmental service; and

WHEREAS, more specifically the decision of the accepting green waste is be based upon the need of disposing of the Wastewater Treatment Plant's biosolids, rather than providing for the public a place to dispose of their green waste; and

WHEREAS, the Compost Facility has a surplus of wood chips to use in the composting process for the foreseeable future; and

WHEREAS, in January of 2019, because of the surplus of wood chips, the City closed the Compost Facility for accepting green waste; and

WHEREAS, in response to the closure of the Compost Facility the public implored the Tremonton City Council to reopen the Compost Facility for the acceptance of green waste; and

WHEREAS, the Compost Facility was reopened in January of 2019 and by October 2019 the Compost Facility received green waste that was approximately 20 feet high, 20 feet wide, and 50 yards long (hereinafter Slash Pile); and

WHEREAS, since there was already a surplus of wood chips the decision was made to burn the Slash Pile; and

WHEREAS, Tremonton City followed all of the government regulations and received all permits necessary to burn the Slash Pile; and

WHEREAS, there was a public outpouring regarding the amount of time that it has taken to burn the Slash Pile; and

WHEREAS, Tremonton City allowed Garland City Residents to be authorized users of the Compost Facility while Garland City was apart of the Tremonton City Wastewater Treatment Facility; and

WHEREAS, for all of these reasons, the Tremonton City Council finds that it is necessary to adopt management policy for the Tremonton City Compost Facility regarding the acceptance and disposal of green waste.

NOW THEREFORE BE IT RESOLVED that the Tremonton City Council adopts the following management policy for the Compost Facility regarding the acceptance and disposal of green waste.

Statement of Purpose for Accepting Green Waste. The Tremonton City Council finds and declares that the purpose of accepting green waste at the Tremonton City Compost Facility is for the sole purpose of composting the Wastewater Treatment Plant's biosolids, rather than providing for the public a place to dispose of their green waste. This finding and declaration is based upon the fact that (1) Fund 52 Wastewater Treatment Plant Fund pays for the operation of the Compost Facility, and (2) Fund 52 Wastewater Treatment Plant Fund is an Enterprise Fund, and accounting rules involve the decision of accepting green waste is to be based upon the need of disposing of the Wastewater Treatment Plant's biosolids, rather than providing for the public a place to dispose of their green waste.

Based upon the statement of purpose for accepting green waste, the City Council approves the following policy for acceptance and processing of green waste at the Tremonton City Compost Facility.

The Tremonton City Compost Facility Operation and Management Plan

- **Hours of Operation.** The Tremonton City Compost Facility hours of operation are as follows:
 - Wednesday – Friday 11:00 am – 5:00 pm
 - 1st, 3rd, & 5th, Saturdays 8:00 am – 5:00 pm (corresponding with the Box Elder County Landfill Hours of operation) (total of 27 hours per week)
 - Closed Sundays and Holidays
 - Closed seasonally November 1st – May 1st, unless weather allows for extended opening dates and the City has a need for green waste for composting the Wastewater Treatment Plant's biosolids.
- **Authorized Users of the Compost Facility.** Authorized users of the Tremonton City Compost Facility include Tremonton City and Tremonton City residents only. Authorized users of the Compost Facility are required to provide proof of being a Tremonton City residence acceptable to the Public Works Director or their designee before depositing green waste at the facility.
- **General Prohibition on Commercial Disposal of Green Waste.** The Tremonton City Compost Facility is generally closed to commercial disposal of green waste material or wood products unless otherwise allowed by the Tremonton City Public Works Director or designee for Tremonton City commercial businesses only.
- **No Tipping Fee.** There is no tipping fee for depositing green waste at the Tremonton City Compost Facility.
- **Determination of Green Waste.** The Tremonton City Public Work Director and or their designee is authorized to determine the types, sizes, and quantities of green waste that may be deposited at the Compost Facility.
- **Compost Facility Attendant.** A part-time Tremonton City employee will be present during the hours of operation to oversee the operation of depositing green waste, which may include but is not limited to verify the residency status of authorized users and verifying the green waste deposited is acceptable for the composting operations.
- **Public Works Director's Closure of the Compost Facility.** The Public Works Director is authorized to close the Tremonton City Compost Facility when, in their sole determination that there is sufficient green waste for the sole purpose of composting biosolids.

ADOPTED AND PASSED by the governing body of Tremonton City Corporation this 19th day of July 2022.

TREMONTON CITY CORPORATION

Lyle Holmgren, Mayor

ATTEST

Linsey Nessen, City Recorder

TREMONTON CITY
CITY COUNCIL MEETING
JULY 19, 2022

TITLE:	Discussion and consideration of adopting Resolution No. 22-42 amending the Lawn Care Service Agreement between Tremonton City and Double J Lawn Care
FISCAL IMPACT:	Depending on price of fuel
PRESENTER:	Marc Christensen, Tremonton Assistant City Manager

Who, What, and Why: For the past 4 mowing seasons, local contractor, Double J Lawn Care has maintained City properties. In December of 2020, Tremonton City entered into a 5-year contract with Double J Lawn Care. At that time, fuel prices were in the \$2.00 range. Recent events have caused gas prices to increase dramatically. On June 21, Double J sent Tremonton City a letter requesting additional compensation to account for the rising cost of fuel.

Double J Lawn Care

445 North 200 East
Tremonton, UT 84337
(435)720-1174
rosejaredm@gmail.com

June 21, 2022

Dear Marc Christensen,

Double J Lawn Care performed an analysis that compared the cost of gas spent on mowers used to mow the city properties between 2020, the year the contract was signed, and 2022. We found that there has been a weekly \$174.43 cost increase, which equates to a \$697.73 cost increase monthly (assuming four weeks in a month). This is detailed in the table shown below

2020			2022	
Gallons/Acre	1.6		Gallons/Acre	1.6
Acre	34.5		Acre	34.5
Gallons/Week	55.2		Gallons/Week	55.2
Cost/Gallon	\$2.00		Cost/Gallon	\$5.16
Cost/Week	\$110.40		Cost/Week	\$284.83
Cost Increase Per Week in Gas		\$174.43		
Cost Increase Per Month in Gas (assuming 4 weeks/month)				\$697.73

The table shown above is based on single cut conditions; however, starting in June through leaf clean-up many of the properties are double cut which is not reflected in the acres assumed above. This results in a double weekly cost increase during that time frame equaling to a total of \$348.86 per week.

Due to uncontrollable circumstances with the economy (i.e., fuel cost, workforce wage growth), Double J Lawn Care would appreciate your consideration in accounting for these increases in our contract. If this is an acceptable request, we would like to meet with you to determine a reasonable solution.

Sincerely,

Double J Lawn Care

City staff is proposing that Double J can charge a fuel surcharge based off the monthly average cost of fuel, if fuel is above \$3 per gallon.

1.5 FUEL SURCHARGE: The Mowing Contractor may include monthly fuel surcharge to the monthly invoice if fuel prices are averaging above \$2.99 per gallon for the month. Below is a table of how much the Mowing Contractor can add to the monthly invoice. Contractor must submit a letter with the monthly invoice requesting the Fuel Surcharge. Take the average fuel price from this website: <https://fuelinsights.gasbuddy.com/Home/US/Utah>

Monthly Fuel Average	Surcharge
\$3.00-\$3.99	\$250.00 per month
\$4.00-\$4.99	\$500.00 per month
\$5.00-\$5.99	\$750.00 per month

RESOLUTION NO. 22-42

**A RESOLUTION AMENDING THE LAWN CARE SERVICE AGREEMENT
BETWEEN TREMONTON CITY AND DOUBLE J LAWN CARE**

WHEREAS, Tremonton City owns landscaped property which needs to be maintained, and the City desires to contract with a lawn care service provider for landscape maintenance; and

WHEREAS, December 2020, the City solicited Statements of Qualifications and Bids for Lawn Care Services; and

WHEREAS, Double J Lawn Care submitted its Statement of Qualifications and Bid; and

WHEREAS, Tremonton City Council adopted Resolution No. 20-54 approving an agreement (hereafter 2021 Agreement) for Double J Lawn Care as the City's lawn care service provider for a period of five years, ending November 30, 2025; and

WHEREAS, since December of 2020 and July of 2022 the price of fuel has increased from \$2.14 per gallon to \$5.21 per gallon; and

WHEREAS, Double J Lawn Care has completed an analysis that compared the cost of gas spent for mowing Tremonton City Properties. The cost increase from 2020 to 2022 is \$697.73 a month; and

WHEREAS, based upon the past four summers work performance, Tremonton City desires to have Double J Lawn Care continue to provide lawn care services to Tremonton City's properties; and

WHEREAS, Tremonton City and Double J Lawn Care have agreed on mutual terms to amend the lawn care services agreement.

NOW, THEREFORE, in consideration of the mutual covenants and promises hereinafter set forth, the Parties agree as follows:

ADOPTED AND PASSED by the City Council of the City of Tremonton, Utah, this 15th day of December 2020. This Resolution shall become effective upon adoption and passage by the City Council.

TREMONTON CITY
A Utah Municipal Corporation

By: Lyle Holmgren, Mayor

ATTEST:

Linsey Nessen, City Recorder

LAWN CARE SERVICE AGREEMENT

This Lawn Care Service Agreement (hereinafter referred to as Agreement) is made and entered into as of December 2020 with the effective date being April 1, 2021, between Tremonton City, a Utah Municipal Corporation (hereinafter referred to as “City”) and Double J Lawn Care a City licensed business (hereinafter referred to as “Mowing Contractor”). The City or Mowing Contractor may be referred to individually as “Party” or collectively as “Parties.”

SECTION 1- SCOPE OF SERVICES & COMPENSATION

1.1 **SCOPE OF LAWN CARE SERVICES.** The City hereby contracts with Mowing Contractor to provide lawn care services, with the areas, services, and frequency of services to be set forth in Exhibit “A” (hereinafter “Scope of Services”) and in accordance with Exhibit “D” (Double J Lawn Care Statement of Qualifications) which are attached to this Agreement and by reference incorporated herein.

1.2 **SCOPE OF FERTILIZATION AND WEED CONTROL.** The City hereby contracts with Mowing Contractor to provide fertilization and weed control services, with the areas, services, and frequency of services to be set forth in Exhibit “A” (hereinafter included as part of the “Scope of Services”). The Mowing Contractor agrees and covenants to have the necessary licenses, certifications, and insurances and shall submit copies of these documents to the City. The aforementioned insurance certificate shall be for a minimum of one million and no /100 dollars (\$1,000,000.00) and shall list the City as an additional insured. Prior to each required application of fertilizer and weed control, the City and Mowing Contractor shall meet to discuss the dates, times, types, and amounts of fertilizer and weed control that shall be applied. The Mowing Contractor shall be ultimately responsible for determining the proper types and amounts of fertilizer and weed control to be applied to the City’s properties.

1.3 **COMPENSATION.** The City agrees to pay Mowing Contractor for services rendered under this Agreement in accordance with the amount contained in Exhibit “B” with the annual sum in 2021 being \$89,270.45, and increasing 1.5% each year to cover inflation costs for the services related to the areas listed in Exhibit “B.” The annual sum is an annual total amount, with payment schedule as determined by the Parties, so long as total contract costs are not exceeded for items contained herein in Exhibit “B.” The annual sum of compensation in this section contemplates that the services required shall be rendered as noted in Exhibit “A” and Exhibit “B,” and in the event that the additional services are required in any or all City Property or other City Property is added to the contract, then additional compensation shall be paid by the City to Mowing Contractor on a prorated basis for the area involved, based on the unit rates as outlined in Exhibit “B,” which may be modified during the term of this Agreement, as mutually agreed upon in writing by both Parties. The Mowing Contractor shall furnish an invoice for each month that services are rendered, which the City shall pay no later than thirty (30) days after the submittal of the invoice.

1.4 The City added two properties for the 2022 season. Holmgren Nature Trail and Visionary Homes Detention Basin. After inflation costs and the additional properties, the total sum in 2022 will be \$91,599.07.

1.5 FUEL SURCHARGE: The Mowing Contractor may include monthly fuel surcharge to the monthly invoice if fuel prices are averaging above \$2.99 per gallon for the month. Below is a table of how much the Mowing Contractor can add to the monthly invoice. Contractor must submit a letter with the monthly invoice requesting the Fuel Surcharge. Take the average fuel price from this website: <https://fuelinsights.gasbuddy.com/Home/US/Utah>

<u>Monthly Fuel Average</u>	<u>Surcharge</u>
<u>\$3.00-\$3.99</u>	<u>\$250.00 per month</u>
<u>\$4.00-\$4.99</u>	<u>\$500.00 per month</u>
<u>\$5.00-\$5.99</u>	<u>\$750.00 per month</u>

SECTION 2- TERM & CANCELLATION OF AGREEMENT

2.1 TERM. Unless sooner terminated, as provided within this Agreement, the term of Mowing Contractor's services hereunder shall commence on the effective date of this Agreement, being April 1, 2021, and shall continue for the period of five (5) seasons, ending on or about November 30, 2025. An annual meeting between City Staff and Contractor shall occur after each mowing season at a mutually agreed upon time to review the past mowing season and make any necessary changes for the upcoming season.

2.2 RENEWAL. City hereby grants to the Mowing Contractor the right to request renewal of this Agreement at the end of the term Agreement, being November 30, 2025. If the Mowing Contractor desires to renew this Agreement, unless waived by the City, the Mowing Contractor shall provide written notice of its desire to renew the term of this Agreement within ninety (90) days prior to the expiration date of this Agreement. After the City receives the Mowing Contractor's written notice of its desire to renew this Agreement, and if the City is desirous of continuing to have services provided by the Mowing Contractor, then City and Mowing Contractor will review the terms and conditions of this Agreement and make any adjustments to the terms and conditions of this Agreement as are deemed necessary. If mutual agreement to terms of this Agreement for a renewal term cannot be reached, then the term of this Agreement shall end at the conclusion of the initial term.

2.3 CANCELLATION DEFAULT. The City reserves the right to cancel this Agreement, without notice, associated with the Mowing Contractor's nonperformance of the Scope of Services contained in Exhibit "A."

2.4 CANCELLATION FOR NON-ACCEPTABLE CONDITIONS. If an inspection by the Parks Director or Public Works Director reveals that the Mowing Contractor's work is non-

acceptable, the following steps shall be taken:

A. The Parks Director or Public Works Director at the time of the first occurrence shall call a meeting with the Mowing Contractor to review the condition.

B. Should a second occurrence develop, a second meeting shall be held with a written letter of warning to follow.

C. Should a third occurrence develop, a written notice of termination shall be sent to the Mowing Contractor.

SECTION 3- RESPONSIBILITY OF CITY

3.1 RESPONSIBILITY OF CITY. It is agreed that the City shall provide for the irrigation of the City property contained in Exhibit "A," plant all flowers which are to be planted in the flower beds, and provide for the pruning of trees and shrubs on City property. The City shall also be responsible for removing the resulting debris after pruning is completed.

SECTION 4- OTHER RESPONSIBILITY OF MOWING CONTRACTOR

4.1 RESPONSIBILITY OF MOWING CONTRACTOR. It is agreed that the Mowing Contractor shall provide the Scope of Services contained in Exhibit "A" and other obligations contained within this Agreement.

4.2 CONTRACTOR TO FURNISH EQUIPMENT AND PERSONNEL. It is agreed that, in addition to all other obligations assumed hereunder by Mowing Contractor as contained within this Agreement, Mowing Contractor shall also be required to provide all equipment necessary to fulfill the obligations undertaken in this Agreement. Specifically, the Mowing Contractor shall be responsible for maintaining the equipment in good working order to provide quality services which shall include, but not be limited to, the requirements to sharpen blades, provide regular maintenance to the machines as well as all gas, oil, parts, tires, making all repairs and providing the necessary transportations for the equipment. City staff shall have the right to inspect all equipment and materials used in carrying out the Scope of Services contained in this Agreement. Equipment and supplies may not be stored overnight or for extended periods on City properties. Under no circumstances shall the City be responsible for any theft, vandalism, or damage to the Mowing Contractor's equipment due to obstacles encountered during the work to be performed under this Agreement. The Mowing Contractor shall have enough equipment and personnel to complete each mowing cycle at each site contracted for, in the time frame specified. In addition, Mowing Contractor shall be required to provide all labor relating to accounting services, employment management, job management, safety, scheduling, etc. Mowing Contractor shall also comply with all applicable laws and regulations in the performance of this Agreement.

4.3 SERVICE SCHEDULE. It is understood and agreed that “time is of the essence,” in respect to completing the Scope of Services contemplated herein, and the Mowing Contractor agrees to perform the Scope of Services covered by the Agreement in conformity with the provisions set forth herein and to prosecute all Scope of Services with all due diligence as to complete any work required under the Agreement within the shortest reasonable period of time. Mowing Contractor shall have equipment and personnel capable of finishing the entire area of contract in no more than three (3) days. Mowing Contractor shall perform the Scope of Services, as set forth in this Agreement on a schedule which includes days of the week and time that is acceptable to the City as noted in Exhibit “A.” Mowing Contractor shall coordinate with the Parks Director and Public Works Director regarding performing the Scope of Services for any alternative time. All elements of the Scope of Services undertaken on a given day shall be completed the same day they are started. No partial mowing shall be allowed unless the weather forces delay. If rain or wet turf conditions exist, Mowing Contractor shall finish the cycle as soon as favorable conditions return. The Public Works Director or Parks Director shall provide advanced notice to Mowing Contractor if there are any Events that would cause the Contractor to not be able to mow during typical mowing times.

4.4 SERVICE STANDARDS. Mowing Contractor shall perform the Scope of Services, as set forth in this Agreement in an efficient, timely, and professional manner and in a way so as to conform with established and commonly accepted standards, practices, and procedures related to the type of lawn care services to be rendered.

4.5 CONTRACTOR’S DAMAGE TO CITY PROPERTY. The Mowing Contractor shall be held liable for all damages done, as a result of their operation, to City property or immovable objects such as soccer goal nets, batting cage nets, signs, posts, buildings, and all vegetation, including turf, trees, shrubs, and desirable natural growth and shall pay the City for any damage that they cause to City property. Common damage to plant material includes, among other things: skinning, scraping, limbing, or gouging of trees or shrubs and rutting, scalping, or tearing of turf. Commonly damaged City property may include soccer nets and batting cage nets. Mowing Contractor shall pay the City the following amounts for the aforementioned property:

<u>City Property</u>	<u>Payment</u>
Trees and Shrubs	\$500 per damaged tree
Soccer goal nets	\$200 per damaged net
Batting cage net	\$800 per damaged net

The Mowing Contractor shall pay the City the actual replacement cost, including labor for replacing any property that they damage that is not listed herein. Mowing Contractor’s payment for damage to these items and other items not listed shall be accomplished by the City deducting the said amount from payment otherwise due for services rendered to the Mowing Contractor.

4.6 DUTY TO REPORT DAMAGE AND ACCIDENTS. Mowing Contractor shall report all damage or accidents to occur during the performance of the Scope of Services immediately to Zach LeFevre, Parks Director at 435-230-0733.

4.7 COMPLIANCE WITH LAWS. Mowing Contractor agrees to follow all federal, state, and City laws in connection with performing the Scope of Services contained in this Agreement, which includes, but is not limited to, labor laws and federal and occupational safety laws. Federal child labor laws prohibit youth under the age of 16 from operating lawn mowers, lawn trimmers, and weed cutters.

4.8 SAFETY EQUIPMENT, PROPER CLOTHING, AND APPEARANCE. All of the Mowing Contractor's personnel or Subcontractors working on the City's property shall be responsible for wearing safety equipment as per U.O.S.H.A. requirements and proper clothing such as long-sleeve shirts, long pants, rubber gloves, and boots. All of the Mowing Contractor's personnel of Subcontractors shall maintain a clean and neat appearance.

4.9 INDEPENDENT CONTRACTOR STATUS. It is understood and agreed that Mowing Contractor is an independent contractor in the performance of this Agreement, and shall perform hereunder as an independent contractor. Mowing Contractor shall indemnify and hold the City harmless from and against, and shall assume full responsibility for payment of, all salaries, wages, and benefits and all payroll taxes, including, but not limited to, all federal, state and local taxes or contributions imposed and required under employment insurance, workers compensation, social security, and income tax laws with respect to Mowing Contractor's employees performing hereunder.

4.10 INSURANCE. Mowing Contractor shall procure and maintain its own fire, hazard and comprehensive general, public liability insurance coverage (relating to motor vehicles, the services performed and otherwise), for themselves and all employees, representatives, and agents, separate and independent of that held by the City with minimum liability limits of one million and no /100 dollars (\$1,000,000.00). The coverage obtained shall be consistent with that ordinarily and customarily carried by companies similar in size and services offered to that of Mowing Contractor. The City shall be listed as an additional insured party on any policy or policies obtained by Mowing Contractor in fulfillment of the requirements of this subparagraph. Mowing Contractor shall also obtain and maintain any workers compensation, unemployment, and other types of insurance coverage required by law. The Mowing Contractor shall provide the City with proof of the fire, hazard and comprehensive general and public insurance policy, workers compensation, unemployment, and other types of insurance coverage required by law, which shall be located in Exhibit "C" in this Agreement.

4.11 INDEMNIFICATION. Mowing Contractor agrees to fully indemnify and hold the City harmless from and against all liability, claims or actions, and all expenses and attorney's fees incidental to the defense of any such claims and actions, based upon or arising out of damages or injury (including death) to persons or property caused by or sustained in connection with the performance of this Agreement by the Mowing Contractor or its agents, representatives, and employees; provided, however, that the City shall not be relieved hereby from liability for its own negligence and intentional acts and that of its agents, representatives, and employees. This

clause shall survive the termination or expiration of this Agreement and shall continue to be in effect for any claims or causes of action arising hereunder.

SECTION 5- GENERAL TERMS

5.1 ENTIRE AGREEMENT. This Agreement constitutes and represents the entire agreement of the Parties hereto, and all other prior agreements, covenants, promises, and conditions, verbal or written, between these Parties are incorporated herein.

5.2 AMENDMENTS. This Agreement may be amended at any time when the mutual consent of both Parties is given, and any amendment shall be reduced to writing and signed by both Parties in order for it to become effective.

5.3 NOTICES. Any notice to either Party as required hereunder, or which may be required in pursuing any remedy given by the laws of the state of Utah, shall be deemed sufficient if, given personally or by certified mail, postage prepaid, and addressed as follows:

TO CITY:

TREMONTON CITY CORPORATION
ATTENTION: CITY MANAGER
102 SOUTH TREMONT ST.
TREMONTON, UT 84337

TOMOWING CONTRACTOR:

DOUBLE J LAWN CARE
445 NORTH 200 EAST
TREMONTON, UT 84337

Each of the Parties agrees to notify the other in the event there is a change of address, and until such notification, the notice shall be deemed to have been given when deposited with the postal service as herein required, addressed to the last known address.

5.4 NON-ASSIGNABILITY OF AGREEMENT. This Agreement provides for services which are deemed to be personal in nature, and Mowing Contractor shall not transfer or otherwise assign the same without the prior, express, written consent of the City. Any attempted assignment by Mowing Contractor shall be void and shall be grounds for terminations of this Agreement.

5.5 WAIVER. A waiver by either Party of any provision hereof, whether in writing or by course of conduct or otherwise, shall be valid only in the instance for which it is given, and shall not be deemed a continuing waiver of the said provision, nor shall it be construed as a waiver of any other provision hereof.

5.6 ATTORNEY'S FEES. Should either of the Parties default in any of the covenants or agreements contained herein, the defaulting Party shall pay all costs and expenses, including

a reasonable attorney's fee which may arise or accrue from enforcing this Agreement or in pursuing any remedy provided herein or by the laws of the State of Utah, whether such remedy is pursued by filing suit or otherwise.

5.7 SEVERABILITY. Should any portion of this Agreement be deemed invalid or unenforceable by rule of law or otherwise, all other aspects of the Agreement shall remain enforceable and in full effect.

5.8 COUNTERPARTS, DUPLICATE COPIES, AND FACSIMILE COPIES. This Agreement may be executed in counterparts such that an Agreement with a complete set of signatures, whether or not on different copies of the page on which the signatures appear, shall constitute a fully-executed agreement; all executed copies of this Agreement shall constitute duplicate originals; and a copy or facsimile signature shall be treated for all purposes as an original signature.

5.9 INCORPORATION OF RECITALS AND EXHIBITS. The above Recitals and all Exhibits attached hereto are incorporated herein by this reference and expressly made a part of this Agreement.

5.10 PREPARATION OF AGREEMENT. The Parties hereto acknowledge that they have both participated in the preparation of this Agreement and, if any question arises regarding its interpretation, no presumption shall be drawn in favor of or against any Party hereto concerning the drafting hereof.

5.11 "ARM LENGTH" TRANSACTION. The Parties hereto expressly disclaim and disavow any partnership, joint venture or fiduciary status, or relationship between them and expressly affirm that they have entered into this Agreement as independent Parties and that the same is in all respects an "arms-length" transaction.

5.12 WORD MEANING. When used in this Agreement, words of the masculine gender shall include the feminine and neutral gender, and when the sentence so indicates, words of the neutral gender shall refer to any gender; and words in the singular shall include the plural and vice versa. This Agreement shall be construed according to its fair meaning and as if prepared by all Parties hereto, and shall be deemed to be and contain the entire understanding and agreement between the Parties hereto pertaining to the matters addressed in this Agreement.

5.13. APPLICABLE LAWS. It is expressly understood and agreed by and between the Parties hereto that this Agreement shall be governed by and its terms construed under the laws of the State of Utah and the City of Tremonton, Utah.

5.14 AUTHORITY. The undersigned each represents that they have full authority to sign this Agreement and to enter into this Agreement on behalf of the Party to the Agreement so reflected by each signature.

TREMONTON CITY

LYLE HOLMGREN,
Mayor

ATTEST:

LINSEY NESSEN,
City Recorder

DOUBLE J LAWN CARE
MOWING CONTRACTOR

Jared Rose, Owner

Jordan Rose, Owner

EXHIBIT "A" - LAWN CARE- GENERAL TERMS & SCOPE OF SERVICES

RESPONSIBILITY OF CITY. The City shall provide for the irrigation of the City property contained in Exhibit “A,” shall purchase and plant all flowers which are to be planted in the flowerbeds, and shall provide for pruning services related to the trees and shrubs on City property. The City shall also be responsible for removing the resulting debris after pruning is completed.

RESPONSIBILITY OF CONTRACTOR. Outlined within this Agreement and below is a description of responsibilities and Scope of Services be performed by the Mowing Contractor who shall furnish all necessary labor, equipment, and materials required to perform the work set forth herein. Mowing Contractor shall perform the duties in an efficient, timely, and professional manner and in a way so as to conform with established and commonly accepted standards, practices, and procedures related to the Scope of Services to be rendered. In addition, Mowing Contractor shall be required to provide all labor relating to accounting services, employment management, job management, safety, scheduling, etc. Mowing Contractor shall also comply with all applicable laws and regulations in the performance of this Scope of Service.

- **Contract Dates.** Lawn care service begins April 1 and ends November 30.
- **Properties.**

<u>City Property</u>	<u>Acreage¹</u>	<u>Day of Week for Work to Performed</u>
Stevens Park - 614 N. 1000 W.	10.33	Monday Only
Meadow Park - 754 S. 700 W.	5.07	Monday Only
Shuman Park (Library) - 200 N. Tremont St.	2.2	Monday or Tuesday
North Park - 100 W. 600 N.	4.4	Monday Only
Midland Square - 75 W. Main St.	0.28	Monday or Tuesday
Harris Park - 625 W. 450 N.	0.5	Any Day
Tremonton Civic Center - 102 S. Tremont St.	1.1	Tuesday Only
600 South Detention Basin - 760 W. 600 S.	0.85	Any Day
Senior Center - 510 W. 1000 N.	0.05	Monday or Tuesday
Police Station - 125 S. 100 W.	0.7	Monday or Tuesday
1000 North Detention Basin - 2300 W. 1000 N.	0.9	Any Day
Chadaz Estates Detention Basin - 400 W. 400 S.	0.3	Any Day
Chadaz Estates Detention Basin – 500 W. 550 S.	0.3	Any Day
Archibald Estates Detention Basin - 740 N. 900 W.	0.2	Any Day
350 North Detention Basin - 800 W. 350 N.	0.35	Any Day
Harris Park - Main Street - 395 E. Main St.	0.67	Any Day
150 W 1200 S Detention Basin	0.45	Any Day
700 W 1200 S Detention Basin	0.13	Any Day
Holmgren Nature Trailhead – 775 E 300 N	0.17	Any Day
Visionary Homes Detention Basin – 800 N 900 W	0.33	Any Day
Cemetery - 100 E. 1200 S.	5.89	

*The acreage information is deemed reliable, but not guaranteed. Contractor is responsible for verifying the total green space acreage.

- Lawn Mowing, String Trimming, and Edging. All lawns shall be mowed, string trimmed, and edged one time per week on a Monday or Tuesday. The lawns shall be mowed at the height of 3-inches. **Grass shall not be mowed when wet.** The height requirements may be changed at any time by the City, as the need may arise. After mowing, string trimming, and edging, all concrete areas shall be cleaned off with a broom or leaf blower.
- Weed Free. All City properties, included in contract, shall be kept weed-free, including parking areas, sidewalks, playgrounds, Volleyball court, storage areas, baseball infields, and flowerbeds (to be done by hand).
- Fence Lines. All fence lines shall have a 4-inch strip (2 inches on each side) sterilized, with a non-migrating sterilant, applied by the Mowing Contractor, to prevent weed and grass growth in the fence line.
- Fertilization/Weed Killer. Fertilization shall be applied at an agronomical rate and mixture appropriate for the season and soil type, to best keep the City lawns healthy and weed-free. Spring and Fall must be granular fertilizer. Summer may be a liquid fertilizer. *An optional application of broadleaf spray may be applied at a time best determined by the Parks Director and the Mowing Contractor. each year including²:
 - Spring: Prompt spring green-up and turf builder (April)
 - *Lawn weed control (Best time as determined by Parks Dept. and Mowing Contractor)
 - Summer: Lawn nutrient or nitrogen (Before 24th of July Celebration)
 - Fall: Season end Winterize to prompt winter roots and spring green-up (October)

Note²: Notification to Park/Rec. office is required before each application for Park Properties. Notification to Cemetery Supervisor is required before each application for Cemetery/City Office. See Section 1.2 of the Agreement for more information.

- Mower Blades. All shall be sharpened weekly prior to performance of services, so turf shall be cut with minimal bruising or tearing.
- Soccer Goals. All soccer goals shall be string trimmed around on a weekly basis, nets shall be lifted and mowed or string trimmed around, any net damaged because of mowing shall be replaced by the Mowing Contractor at a rate of \$200 per damaged net. Mowing Contractor's payment for damaged nets shall be accomplished by the City deducting the said amount from payment otherwise due to Mowing Contractor.
- Batting Cage. Batting Cage at North Park shall be string trimmed around on weekly basis, any net damaged because of mowing shall be replaced by the mowing contractor at a rate of \$800 per damaged net. Mowing Contractor's payment for damaged nets shall be accomplished by the City deducting said amount from payment otherwise due to Contractor.
- Tree Damage. Any tree that is damaged by a lawn mower, string trimmer, or any other equipment operated by the Mowing Contractor shall be replaced at a rate of \$500 per damaged tree at the Mowing Contractors expense. Mowing Contractor's payment for damaged trees shall be accomplished by the City deducting the said amount from payment otherwise due to Mowing Contractor.
- Memorial Day. Cemetery mowing and string trimming shall be required on the Thursday before Memorial Day, the clippings shall be collected, and the cemetery shall not be mowed again until the second week in June.

- Recreation Tournaments. Occasionally, the Recreation Department hosts a weekend sports tournament. As requested by the Parks and Recreation Department, the Mowing Contractor shall mow the playing area on the Thursday before the tournament.
- Grass Clippings. Tremonton City facilities requiring grass clippings to be gathered are the Civic Center, Midland Square, and the front of the Library at Shuman Park. If grass clippings are excessive in the soccer, baseball, or football playing areas, they shall be required to be gathered. All other properties shall have the grass clippings *mulched*. All clippings gathered shall be taken to the City's Composting Facility at 8700 West 6800 North.
- Leaf Cleanup. All leaves shall be picked up and removed from the site by the Mowing Contractor throughout the said service dates.
- Litter. Litter shall be removed by the Mowing Contractor prior to the mowing of all City properties. Excessive litter shall be removed by City employees.
- Other Parks & Facilities. As other Parks and Facilities are added to City inventory Mowing Contractor shall provide service to these facilities at the same service rate as with existing City-owned facilities.

EXHIBIT "B" - COST BREAKDOWN

(Print from 2022 Excel Spreadsheet for better resolution)

EXHIBIT B				
Cost Breakdown for year 2022				
City Property	*Acreage	Mow/Trim/Edge Cost	Misc.	
Stevens Park - 614 N. 1000 W.	10.33	\$20,550.50		
Meadow Park - 754 S. 700 W.	5.07	\$10,086.26		
Shuman Park (Library) - 200 N. Tremont St.	2.2	\$4,376.68		
North Park - 100 W. 600 N.	4.4	\$8,753.36		
Midland Square - 75 W. Main St.	0.28	\$557.03		
Harris Park - 625 W. 450 N.	0.5	\$994.70		
Tremonton Civic Center - 102 S. Tremont St.	1.1	\$2,188.34		
600 South Detention Basin - 760 W. 600 S.	0.85	\$1,690.99		
Senior Center - 510 W. 1000 N.	0.05	\$99.47		
Police Station - 125 S. 100 W.	0.07	\$139.26		
1000 North Detention Basin - 2300 W. 1000 N.	0.9	\$1,790.46		
Chadaz Estates Detention Basin - 400 W. 400 S.	0.3	\$596.82		
Chadaz Estates Detention Basin - 500 W. 550 S.	0.3	\$596.82		
Archibald Estates Detention Basin - 740 N. 900 W.	0.2	\$397.88		
350 North Detention Basin - 800 W. 350 N.	0.35	\$696.29		
Harris Park - Main Street - 395 E. Main St.	0.67	\$1,332.90		
150 W 1200 S Detention Basin - 150 W 1200 S	0.45	\$895.23		
700 W 1200 S Detention Basin - 700 W 1200 S	0.13	\$258.62		
Holmgren Nature Trailhead - 775 E 300 N	0.17	\$338.20		
Visionary Homes Detention Basin - 800 N 900 W	0.33	\$656.50		
Cemetery - 100 E. 1200 S.	5.89	\$17,780.44		
WEED FREE - All City Properties (Parking lots, sidewalks, playgrounds, volleyball Court, storage areas, flowerbeds, baseball infields, fence lines) ***Cost for all weeding April - November***			\$2,588.25	
Weed Control at the Holmgren Trail	2 applications at \$162.40 each		\$324.80	
Weed Control for two rock ponds (Garfield Estates)	2 applications at \$162.40 each		\$324.80	
TOTAL	34.54	\$74,777	\$3,238	

5 years +1.5% increase each year as per 2021 contract Res. 20-54

2021	2022	2023	2024	2025
\$ 2,550.00	\$ 2,588.25	\$ 2,627.07	\$ 2,666.48	\$ 2,706.48
\$ 320.00	\$ 324.80	\$ 329.67	\$ 334.62	\$ 339.64
\$ 320.00	\$ 324.80	\$ 329.67	\$ 334.62	\$ 339.64

*The acreage information is deemed reliable, but not guaranteed. Contractor is responsible for verifying the total green space acreage.

Fertilization	Notes	
Early Spring + Lawn Weed Control	Spring green up and turf builder. + Weed control for broadleaf	\$5,136.92
Spring	Weed control for broadleaf at the best time coordinated by Parks Dept. and Mowing Contractor	\$0.00
Summer	Lawn nutrient to help with drought, heat, bugs, foot traffic	\$3,310.63
Late Fall	Season end winterize to prompt winter roots and spring green up	\$5,136.92

TOTAL	\$91,599.07
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Number of Months Billing Cycle	8	\$11,449.88
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Figures based on the following numbers	
Cemetery Mow/Trim/edge per acre	\$86.25
Mow/Trim/Edge (excluding cemetery) per acre	\$56.84
35 Weeks Worked	35

Additional Work		
Equipment man hour, Mowing, Trimming and Blowing	\$56.84	per acre
Weed control application	\$81.20	per acre

**If fuel price average is:	Extra
\$3.00-\$3.99	\$250.00 per month
\$4.00-\$4.99	\$500.00 per month
\$5.00-\$5.99	\$750.00 per month
https://fuelinsights.gasbuddy.com/Home/US/Utah	

*Contractor must submit a letter with the monthly invoice requesting the Fuel Surcharge. Take the average fuel price from this website: <https://fuelinsights.gasbuddy.com/Home/US/Utah>

2021	2022	2023	2024	2025
\$ 85.00	\$ 86.28	\$ 87.57	\$ 88.88	\$ 90.22
\$ 56.00	\$ 56.84	\$ 57.69	\$ 58.56	\$ 59.44

2021	2022	2023	2024	2025
\$ 56.00	\$ 56.84	\$ 57.69	\$ 58.56	\$ 59.44
\$ 80.00	\$ 81.20	\$ 82.42	\$ 83.65	\$ 84.91

EXHIBIT “C” – INSURANCES AND CERTIFICATES

EXHIBIT “D”- MOWING CONTRACTOR’S SUBMITTED STATEMENT OF QUALIFICATIONS

Double J Lawn Care

445 N. 200 E.

Tremonton, UT 84337

(435) 720-7627

Statement of Qualifications

Double J Lawn Care

Double J lawn Care is a family owned business, owned by Mike Rose, and operated by sons and daughter we are located in Tremonton City. We are your local hometown business that is trying to grow and succeed, while providing services to the local business’s and the residents of our community. We have been in business for five years and continue to grow each and every year. We currently are staffed with three full time employees, Jared Rose, Jordan Rose, and Jessica Rose. We also have several part time employees that are high school and college students.

Personnel Assigned to the City,

All employees necessary will be assigned to the city, three being Jared, Jordan and Jessica. All three of them being highly skilled and very conscious of the quality of work being performed by them and the other employees helping them.

Weekly Workload and Current Properties

We currently maintain roughly 35 acres per week properties include; Post Cereals, Centennial estates, Village Square Federal Housing, and 40 residential properties. We tailor our work to each property so that each one receives the attention it needs. We strive to make every property we do look its very best, and sub-par is never excepted by Double J lawn care. Each property receives a mowing to the height that suits it best for the amount of water available to maintain a green lawn, each property is edged and trimmed weekly and grass is always blown and gathered, if necessary. We strive to never have complaints from a customer although it happens, we always make it a point to correct the problem as quick as possible and keep happy customers!

Scope of Work to be Performed

We see no problem meeting all requirements of this contract. We believe we have all the necessary tools and knowledge to do an outstanding job, and the fact that we are a local business that has the ability to see and use the properties we will be maintaining sets us apart from the rest. We are determined to provide the very best to this city and its citizens, and we will be constantly checking on things and making sure we are holding to that standard.

We have discussed it and have decided that for this contract it would be best that a separate contractor take care of the spraying and fertilizing. We think that it will benefit both parties the city and Double J in the fact that there will never be a question regarding it getting done or not and how often it is being done. With an outside contractor the price will be set, and number of applications will be the same as currently in place. We have included in our bid the bid from an independent spray and fertilizer company to provide services. He is also a local small business owner who we trust and would choose to have working with us. If the city would prefer to receive a separate bid for that we would completely understand, But Double J and Eco turf would make a great team in keeping your lawns green and lush all year long.

Resolving Questions or Conflicts,

We at Double J believe in our work and we stand behind anything we do! If ever a customer is unhappy, we will do everything in our power to make them happy. We don't want customers for a year we want customers for life. This leads us to our warranty or guarantee Double J wants one hundred percent happy customers so if at any time anybody sees a problem or a concern you have our guarantee it will get fixed immediately. We guarantee you will not regret Choosing Double J Lawn Care to keep your lawns in top notch shape all season.

Equipment

We are currently using Walker mowers which we believe are far superior in cut quality to any other grass collecting machines. We will be getting a few more mowers needed to complete this contract in a timely manner. We sharpen blades every other day and always have spares on hand if cut quality starts to suffer. We will make sure our equipment is up to the best working standard possible, as we already do and that it is safe to function and operate daily. We strongly believe in the safety of the employees, we are a family and always making sure each person is being safe. All part time employees get trained in proper use of equipment and are always provided with the appropriate safety equipment and we always demand that it be used to ensure everyone returns home safe and unharmed every day.

Double J Over the Rest?

What makes us different than other companies is that we are a growing company that is eager to improve and do more. We are the best around and our references can attest to that not only in our work but customer care. We care about our customers and go above and beyond to make them customers for life. We are a local Tremonton company who was born and raised here and are now growing families of our own in this wonderful town. Lastly, we would be honored to be able to take care of these properties because over the years every one of us has been able to enjoy each park, every ball field and more that Tremonton city has to offer, and we would enjoy every moment of making them look amazing for the citizens of this community!

Billing Cycle

Exhibit B reflects our price breakdown and bid of 78,900.50 which we would like to see Eight monthly payments of 9,862.56

References

- Gordon Knudsen (435) 279-3365, 4690 West 12000 North Tremonton UT.
- John Farms owner Greg John (435) 230-0010, 7120 West 6800 North Tremonton UT
- Superior Outdoors owner Dave Nye (801) 668-7393, 2251 South 1900 West Ogden Ut 84401
- Kris & Bambi Thompson (435) 230-0412, 12230 North 10000 West. Tremonton
- Post Consumer Brands Marcus Phipps (801) 430-1294
- Centennial Estates President Kathy Johnson (435)-230-4370 1276 south 350 east Garland
- Centennial Estates Vice President Marilyn Lightfoot (801) 589-1929 1294 south 350 east
- Joe Rudd (435)-279-4089 5475 West 16800 North Garland Utah

TREMONTON CITY
CITY COUNCIL MEETING
JULY 19, 2022

TITLE:	Discussion and consideration of adopting Resolution No. 22-43 approving a landscape plan for the Bear River Valley Senior Center
FISCAL IMPACT:	FY 2023 has budgeted \$30,000 in GL # 40-66-550 Senior Capital Project Fund for this landscape project
PRESENTER:	Shawn Warnke, City Manager

Who, What, and Why: Currently, the Bear River Valley Senior Center landscape buffer is comprised primarily of grass, without minimal other plant materials. The City advocates water conservation due to the limited water resources available now and in the future and desires where appropriate to have a water-wise landscape. Landscape buffers comprised primarily of grass have high water requirements and are difficult to irrigate efficiently due to their size and shape. Additionally, landscape buffers consisting primarily of grass are considered nonfunctional turf that nobody walks on except to maintain the grass.

Tremonton City engaged Landmark Design, a licensed landscape architect, to develop a landscape plan for the Bear River Valley Senior Center. The landscape plan for Bear River Valley Senior Center uses plant materials with low water requirements and adds plant diversity and seasonal interest. More specifically, Landmark Design has specified the use of rock mulch, trees, shrubs, perennials, and ornamental grasses irrigated with a drip system. Since these City-owned public spaces are highly-visible, it seems appropriate for the City Council to approve the landscaping plans before construction. Once approved, the Public Works employees will do the installation as time permits.

Attachments: Draft Resolution No. 22-43

RESOLUTION NO. 22-43

A RESOLUTION APPROVING A LANDSCAPING PLAN FOR THE BEAR RIVER VALLEY SENIOR CENTER

WHEREAS, currently, the Bear River Valley Senior Center landscape buffer is comprised primarily of grass, without minimal other plant materials; and

WHEREAS, the City advocates water conservation due to the limited water resources that are available now and in the future and desires where appropriate to have a water-wise landscape; and

WHEREAS, landscape buffer strips are subject to harsh conditions as a result of being adjacent to asphalt resulting in excessive heat in the summer as well as sands and salts during the winters associated with clearing snow; and

WHEREAS, landscape buffers comprised primarily of grass have high water requirements and are difficult to irrigate efficiently due to their size and shape; and

WHEREAS, landscape buffers comprised primarily of grass are considered nonfunctional turf that nobody walks on except to maintain the grass; and

WHEREAS, Tremonton City engaged Landmark Design, a licensed landscape architect, to develop a landscape plan for the Bear River Valley Senior Center; and

WHEREAS, the landscape plan developed for Bear River Valley Senior Center uses plant materials that have low water requirements and adds plant diversity and seasonal interest; and

WHEREAS, more specifically, Landmark Design has specified the use of rock mulch, trees, shrubs, perennials, and ornamental grasses irrigated with a drip system; and

WHEREAS, because these City-owned public spaces are highly-visible, it seems appropriate for the City Council to approve the landscaping plans before construction.

NOW THEREFORE BE IT RESOLVED that the Tremonton City Council hereby approves the landscaping plans for the Bear River Valley Senior Center as attached in Exhibit "A."

Adopted and passed by the governing body of Tremonton City this 19th day of July 2022.
To become effective upon passage.

TREMONTON CITY CORPORATION

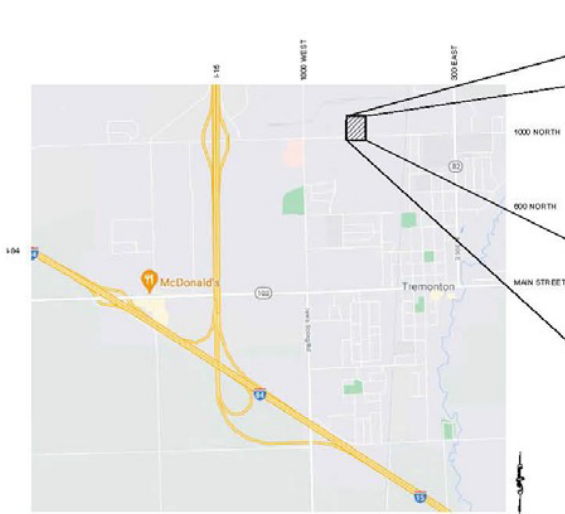
Lyle Holmgren, Mayor

ATTEST:

Linsey Nessen, City Recorder

EXHIBIT “A”

TREMONTON CITY
BEAR RIVER VALLEY SENIOR CENTER
LANDSCAPE RENOVATION



VICINITY MAP
TREMONTON, UTAH 84405
BOX ELDER COUNTY



PROJECT LOCATION MAP
510 WEST 1000 NORTH
TREMONTON, UTAH 84337

LANDSCAPE
RENOVATION
AREAS

CONTACTS

TREMONTON CITY
MAYOR
CITY MANAGER
PARKS AND PUBLIC
WORKS DIRECTOR
ROGER FRIDAL
SHAWN WARNKE
ZACH LEFEVRE

DESIGN CONSULTANTS

PROJECT MANAGER
LANDSCAPE ARCHITECT
LANDMARK DESIGN
SAM TAYLOR
HUGH HOLT
801.474.3300

DRAWING INDEX

LP0 COVER AND DRAWING INDEX
LP1 EXISTING SITE PLAN
LP2 LANDSCAPE PLAN
LP3 SURFACE MATERIALS
LP4 LANDSCAPE DETAILS AND SPECS
LP5 PLANT TYPICAL IMAGES

DISCLAIMER

The design indicates relationships based data obtained from other parties and field observations by Landmark Design, Inc. to meet the requirements of this project. The subsequent accuracy of this document while considered reliable is not warranted or guaranteed. Utility information is not all inclusive and the contractor must locate utilities as required. Although this document is intended for use during construction, the actual conditions encountered on site may require the modification of information contained herein. Extents and notations of existing elements are approximate and intended for reference only.



19 APR 2022

Original drawings remain the property of the Landscape Architect and as such the Landscape Architect retains full ownership and control. The design represented by these drawings is valid to the client for a one-time, single-use, unless otherwise agreed upon in writing by the Landscape Architect. © Landmark Design, Inc. 2018



19 APR 2022

TREMONTON CITY
BEAR RIVER VALLEY SENIOR CENTER
LANDSCAPE RENOVATION
510 WEST 1000 NORTH
TREMONTON, UTAH 84337

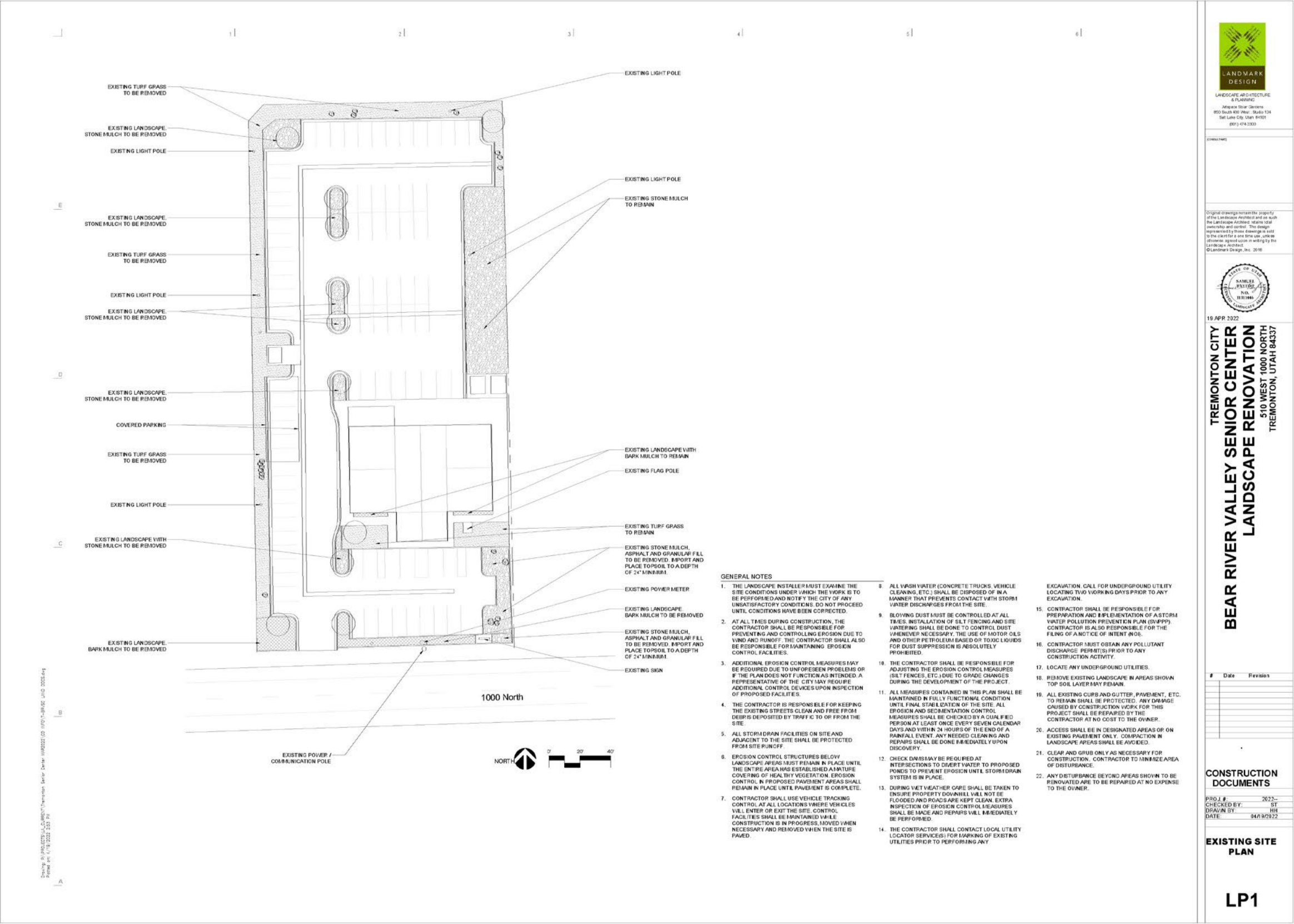
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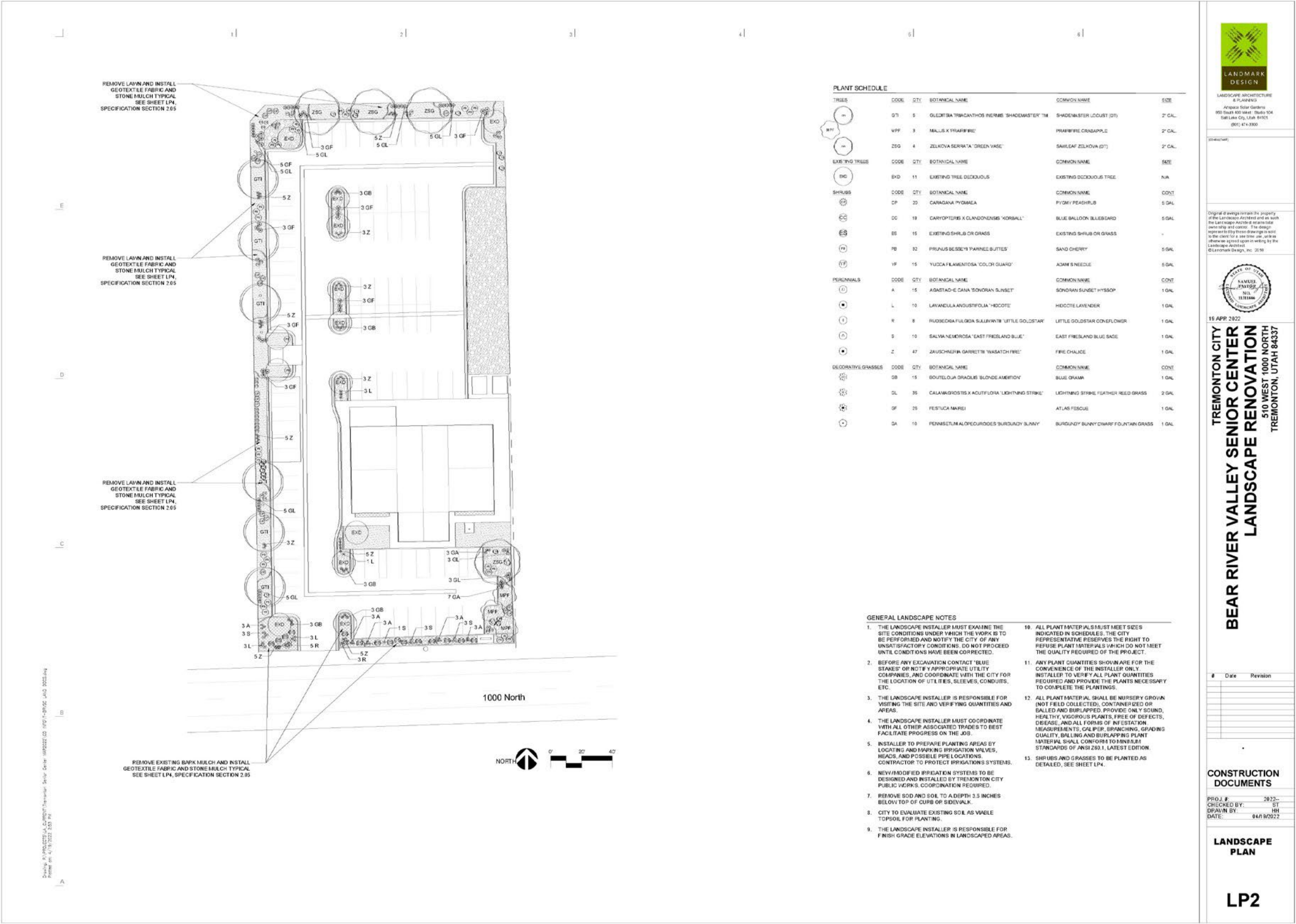
CONSTRUCTION
DOCUMENTS

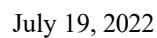
PROJECT # 2022-01
CHECKED BY: ST
DRAWN BY: SH
DATE: 04/19/2022

COVER AND
DRAWING
INDEX

LP0







SHRUBS



Pygmy Peashrub



Blue Balloon Bluebeard



Pawnee Buttes Sand Cherry



Yucca Color Guard

PERENNIALS



Sonoran Sunset Hyssop



Little Goldstar Black-Eyed Susan



Hidcote Lavender



East Friesland Blue Sage



Fire Chalice Hummingbird Trumpet

ORNAMENTAL GRASSES



Blonde Ambition Blue Grama



Lightning Strike Feather Reed Grass



Atlas Fescue



Burgandy Bunny Fountain Grass

TREES



Shademaster Honeylocust



Green Vase Zelkova



Prairie Fire Crabapple



LANDMARK
DESIGN
LANDSCAPE ARCHITECTURE
& PLANNING
Allison Hale, Designer
800 South 400 West, Suite 104
Salt Lake City, Utah 84115
(801) 474-2800

DATE: 04/19/2022

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19 APR 2022

TREMONTON CITY
BEAR RIVER VALLEY SENIOR CENTER
LANDSCAPE RENOVATION
510 WEST 1000 NORTH
TREMONTON, UTAH 84337

#	Date	Revision

CONSTRUCTION
DOCUMENTS

PROJ. # 2022-
CHECKED BY: ST
DRAWN BY: HH
DATE: 04/19/2022

PLANT
TYPICAL
IMAGES

LP5

Project: 2022-001, 2022-002, 2022-003, 2022-004, 2022-005, 2022-006, 2022-007, 2022-008, 2022-009, 2022-010, 2022-011, 2022-012, 2022-013, 2022-014, 2022-015, 2022-016, 2022-017, 2022-018, 2022-019, 2022-020, 2022-021, 2022-022, 2022-023, 2022-024, 2022-025, 2022-026, 2022-027, 2022-028, 2022-029, 2022-030, 2022-031, 2022-032, 2022-033, 2022-034, 2022-035, 2022-036, 2022-037, 2022-038, 2022-039, 2022-040, 2022-041, 2022-042, 2022-043, 2022-044, 2022-045, 2022-046, 2022-047, 2022-048, 2022-049, 2022-050, 2022-051, 2022-052, 2022-053, 2022-054, 2022-055, 2022-056, 2022-057, 2022-058, 2022-059, 2022-060, 2022-061, 2022-062, 2022-063, 2022-064, 2022-065, 2022-066, 2022-067, 2022-068, 2022-069, 2022-070, 2022-071, 2022-072, 2022-073, 2022-074, 2022-075, 2022-076, 2022-077, 2022-078, 2022-079, 2022-080, 2022-081, 2022-082, 2022-083, 2022-084, 2022-085, 2022-086, 2022-087, 2022-088, 2022-089, 2022-090, 2022-091, 2022-092, 2022-093, 2022-094, 2022-095, 2022-096, 2022-097, 2022-098, 2022-099, 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TREMONTON CITY
CITY COUNCIL MEETING
JULY 19, 2022

TITLE:	Discussion and consideration of adopting Resolution No. 22-44 appointing Julie Beagley to serve on the Tremonton City Library Board and reaffirming and appointing existing Library Board members
FISCAL IMPACT:	
PRESENTER:	Kim Griffiths

Prepared By:

Kim Griffiths

RECOMMENDATION:

I move that the City Council approve the appointments of Julie Beagley who will be replacing Carol Jones who has served her full time on the board. Julie was recommended by Director Kim Griffiths. Julie will be introduced at the August 17, 2022 Library Board Meeting upon approval by the City Council.

BACKGROUND:

As stated in the Tremonton City Library ordinance Section 3 article 3.4: In the event of a vacancy on the Library Board, replacement candidates will be recommended by the Library Board and approved by the Tremonton City Council.

RESOLUTION NO. 22-44

A RESOLUTION OF TREMONTON CITY COUNCIL APPOINTING JULIE BEAGLEY TO SERVE ON THE TREMONTON CITY LIBRARY BOARD AND REAFFIRMING AND APPOINTING EXISTING LIBRARY BOARD MEMBERS

WHEREAS, Tremonton City believes that public libraries promote literacy, quality of life in a community and provide many other ancillary services; and

WHEREAS, following Utah Code 9-7-402, Tremonton City has established and maintains a public library; and

WHEREAS, Utah Code 9-7-402 requires that when a city governing body decides to establish and maintain a city public library, it shall appoint a Library Board of not less than five members and not more than nine members, chosen from the citizens of the city and based upon their fitness for the office; and

WHEREAS, Tremonton City has established a Library Board as required by Utah Code 9-7-402, codified in Title 3. City Government, Part 3-840 Library Board of the Revised Ordinances of Tremonton City Corporation; and

WHEREAS, in accordance with Tremonton City Code 3-841 (1) the Library Board consists of seven (7) to nine (9) persons chosen from the citizens at large of Tremonton, Utah with one member of the board being a member of the Tremonton City Council; and

WHEREAS, in accordance with Tremonton City Code 3-841 (2) the Library Board member is appointed for a three (3) year term, or until their successors are appointed, with Board members not serving more than two (2) consecutive full terms; and

WHEREAS, Julie Beagley, a Tremonton City resident, has expressed interest in participating in the Tremonton City Library Board; and

WHEREAS, there is currently a vacant position on the Tremonton City Library Board.

NOW THEREFORE BE IT RESOLVED that the Tremonton City Council hereby appoints Julie Beagley to serve on the Tremonton City Library Board and reaffirms and appoints the following individuals as members of the Tremonton City Library Board for the following duration:

<u>Board Member</u>	<u>Term</u>	<u>Can Serve Thru (Two-Term Limits)</u>
Oria Burningham	June 2024	June 2024
Moroni Aguilar	June 2024	June 2024
Lisa Unsworth	June 2024	June 2024
Alysia Chapman	June 2024	June 2027
Annette Macfarlane	June 2024	June 2027
Becca Ashby	June 2025	June 2028

Rick Jeppesen	June 2025	June 2028
Julie Beagley	June 2025	June 2028
Connie Archibald	Not Applicable	Not Applicable

Adopted and passed by the City Council this 19th day of July 2022. Resolution to become effective upon adoption.

TREMONTON CITY
A Utah Municipal Corporation

By _____
Lyle Holmgren, Mayor

ATTEST:

Linsey Nessen, City Recorder

TREMONTON CITY
CITY COUNCIL MEETING
July 19, 2022

TITLE:	Review of Calendar and Review of Past Assignments
FISCAL IMPACT:	Not applicable
PRESENTER:	Marc Christensen

- Tremonton City Hay Days – July 22-23
 - Community Dinner – Friday, July 22 6pm, JS Park
 - Council Breakfast – Saturday, July 23 8am, JS Park

- Farmer’s Market – First Saturday of each month through October

- 2022 Annual ULCT Convention October 5-7, 2022

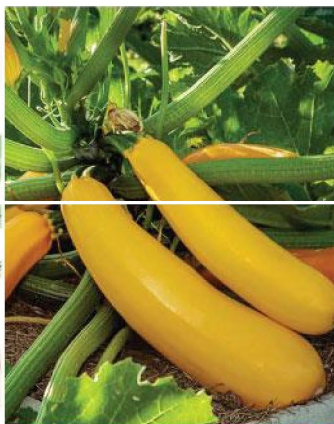
Join us for the premiere event of the year for Utah municipal leaders- the 2022 ULCT Annual Convention, October 5-7 at the Salt Palace Convention Center in Salt Lake City.

There will be more than 30 workshops on topics covering housing, water, planning for growth, communications, human resources, and more.

This will also be a fantastic opportunity to spend time with local leaders from other municipalities and learn ideas to benefit your own community.



TREMONTON
*FARMERS
MARKET*



🌿 *FOOD TRUCKS*

🌿 *LOCAL FARM FRESH
PRODUCE*

🌿 *LOCAL HANDMADE
ARTISAN GOODS*

🌿 *ACTIVITIES FOR
KIDS*

MIDLAND SQUARE

FIRST SATURDAY OF THE MONTH
MAY–OCTOBER
10AM-2 PM

For more information about vending email:
sara.mohrnan@gmail.com

TREMONTONCITY.ORG



TREMONTON CITY

HAY DAYS

July 22-23

TREMONTONCITY.ORG