

Moab Valley Fire Protection District

Commission Meeting

45 South 100 East, Moab Utah 84532

June 21, 2022-4:00 PM

A. Call to Order:

1. The meeting was called to order at 4:05 p.m.
2. Commissioners Present: Chairman Archie Walker, Commissioner Jim McGann, Commissioner Charlie Harrison.
3. Staff Present: Chief T.J. Brewer, Fire Inspector Brandon McGuffee, Accountant Cathy Bonde, Administrative Assistant Ryan Burraston, Emergency Coordinator Shea Walker
4. Others Present: Sam Vanwetter

B. General Business:

1. Commissioner Archie Walker motioned to approve minutes from the May 17th meeting. The motion was seconded by Commissioner Jim McGann. The motion passed with Archie Walker and Jim McGann voting in favor. Charlie Harrison was not at the May meeting and abstained from the vote.
2. Commissioner Charlie Harrison motioned to approve the last month's bills. Jim McGann seconded and the motion passed unanimously.
3. Discussion was had on the year-to-date Profit and Loss Statement. Commissioner McGann asked why the current net loss was more than the same date in 2021. Cathy explained that it was largely due to less revenue to date this year with MOU funds from San Juan County, Wildlands revenue and rental income from EMS absent from this year's statement. Funds had already been received by this date last year. In addition, a loan payment has been made on the SCBAs, and the District had not made a loan payment as of this date last year.

C. Citizens to Be Heard: No one present was wishing to speak.

D. Chief's Report:

1. Chief Brewer reported there were 35 calls to service since the last Commission meeting. Major incidents included the Murphy Fire, fire at the City shops on Kane Creek, and a vehicle accident on Highway 191 that included a fatality.

2. Donnie McCandless is at home and recovering from his accident. Volunteers and staff have been assisting him with food and tasks and donations have been collected for him. Jesse Langstaff has been hired in a part-time temporary capacity to cover Donnie's shifts while he is out.
3. Preparations for the annual picnic are underway. The picnic will take place at Swanny Park on Wednesday July 13th.
4. The Junior Emergency Services Academy had 13 attendees. They learned basic firefighting skills, CPR and first aid, learned how to report an incident, and competed in competitions. The event was successful and attendees had a great time. Emergency Coordinator Shea Walker was instrumental in making the event happen.
5. Three firefighters attended the annual firefighter's convention held in St. George.
6. Work has continued with San Juan County in order to get the contract for firefighting services finalized.
7. Shea Walker and Ryan Burraston attended the Public Safety Summit which is attended by leaders from different types of entities across the State. The Summit takes place annually to discuss the future of Utah, plan for expected and unexpected events, and to train on different topics.
8. Three members from our dive team, Shae Walker, Ryan Burraston and Traedyn Brewer, attended a training with the State DPS dive team. They dove the Colorado River and assisted in the recovery of a vehicle.
9. Due to extreme fire danger and the need to get an engine on scene quick, Ryan Burraston's schedule has changed to include weekends, and Jesse Langstaff's schedule has changed to include Sundays. These schedules will be in effect until fire dangers subside. Future schedule changes are also under consideration.
10. 20 Firefighters attended the recent UFRA Rural CTC class which is a command and tactics training.
11. Throughout the month, firefighters were trained and certified in multiple different disciplines.

E. Old Business:

1. San Juan County Contract – Chief Brewer presented the current draft contract for fire protection services in Northern San Juan County. Discussion ensued as to the map and definition of boundaries. Chief Brewer stated boundaries were more defined through email, and that he would attach those email conversations to the contract. Commissioner Charlie Harrison made a motion to approve the contract with a more detailed map. Commissioner Archie Walker seconded the motion, and it passed unanimously.
2. Employer Election to Pick-Up Member Contribution for Tier 2 Employees – Cathy presented the form for consideration of the Fire Department picking up addition Tier 2 member contributions. She stated that at last month's meeting, the Commission was leaning toward picking up the 2.59% that begins in July 2022. By limiting the pick up to the new amount as opposed to agreeing to all future increases would allow the Commission to be informed each time the Legislature increases the Tier 2 pick-up amount. Commissioner Archie Walker disclosed that he is the father of Shea Walker, an employee of the District that will benefit from the decision. Commissioner Jim McGann motioned to approve the District picking up the 2.59% contribution for Tier 2 employees.

Commissioner Charlie Harrison seconded the motion, and it passed with all three Commissioners voting in favor.

3. Letter to MACU requesting a Business VISA - Cathy presented an amended letter to MACU in relation to a credit request. The Commissioners approved a letter at the previous meeting, but MACU has requested additional information in the letter including the Commission authorizing Chief Brewer to pursue a credit line of \$25,000.00 as well as a list of employees who will receive credit cards. Commissioner Charlie Harrison motioned to approve the amended letter, Commissioner Jim McGann seconded the motion, and the motion passed unanimously.

F. New Business:

1. Fee Schedule – The Commissioners chose to table discussion of the updated fee schedule until the next meeting.
2. Expansion of District – Shea updated Commissioners on the District expansion. The District is finalizing agreements to work with a consulting firm and law firm that will guide the process and ensure the best interest of the Fire District are at the forefront. Grand County has set aside funds to cover the consulting and attorney fees. It is anticipated that the expansion will be complete by the end of 2022.

G. Executive Session:

1. At 4:50 p.m., Chair Archie Walker made a motion to move into closed/executive session to discuss personnel issues with the Commissioners, Chief Brewer and Cathy Bonde attending. Commissioner Charlie Harrison seconded the motion, and it passed unanimously.
2. At 5:10 p.m., Chair Archie Walker motioned to leave closed /executive session. Commissioner Charlie Harrison seconded the motion, and it passed unanimously.

H. Adjourn:

1. Chair Archie Walker adjourned the meeting at 5:11 p.m.

_____ **Date** _____

Archie Walker, Chair

Attest: _____

Cathy Bonde, Clerk

Moab Valley Fire Protection District Closed Session Form

Date: 06/21/2022

Commissioners Present:

Archie Walker
 Charlie Harrison
 Jim McGann

Others Present:

TJ Brewer
Chief
 Cathy Bonde

Motion to enter Closed Session made by: Archie Walker

Seconded by: Charlie Harrison

Time In to Closed Session: 4:50 PM

Motion to adjourn Closed Session made by: Archie Walker

Seconded by: Charlie Harrison

Time Out of Closed Session: 5:10 PM

Purpose of Closed Recorded Session:

- Pending or Reasonably Imminent Litigation
 Purchase, Exchange, Lease or Sale of Real Property, including any form of a water right or water shares (UCA 52-4-205(1)(d) & (e))
 Investigative Proceedings Regarding Allegations of Criminal Misconduct
 Commercial Information Obtained from a Property Taxpayer (UCA 59-1-404)

Purpose of Closed Unrecorded Session (affirmation required)*

- Deployment of Security Personnel, Devices or Systems (**unrecorded**)*
 Character, Professional Competence or Physical or Mental Health of an Individual (**unrecorded**)*

***Affirmed by Commission Chair (for unrecorded session)**

*If unrecorded, Chair swears and affirms that the sole purpose for closing the meeting was to discuss one of the following: the deployment of security personnel, devices or systems; or the character, professional competence or physical or mental health of an individual.