

# Community Renewable Energy Agency Board Meeting Minutes

The Community Renewable Energy Agency Board met in a regular public meeting on **Monday, June 6, 2022**, at Millcreek City Hall, located at 3330 S. 1300 E., Millcreek, UT 84106 and participated electronically via GoToMeeting.

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## **PRESENT:**

### **Board Members**

#### ***In person***

Dan Dugan, Chair, *Salt Lake City*  
Glenn Wright, *Summit County*  
Drew Quinn, *Holladay City*  
Emily Quinton, *Summit County*  
Christopher Thomas, *Salt Lake City*  
Samantha DeSeelhorst, *Cottonwood Heights*

#### ***Electronic***

Randy Aton, *Springdale*  
Sarah Stock, *Grand County*  
Suzanne Elger, *Springdale*  
Joe Frazier, *Oakley City*  
Pamela Gibson, *Castle Valley*  
Chris Cawley, *Alta*  
Luke Cartin, *Park City*  
Ann Granato, *Salt Lake County*  
Michael Shea, *Salt Lake County*  
Mara Brown, *Ogden*  
Kalen Jones, *Moab*  
Jeremy Rubell, *Park City*  
Holly Smith, *Holladay*

**In Person Attendees:** Kurt Hansen, *Millcreek*; Alex Wendt, *Millcreek*

**Electronic Attendees:** Monica O'Malley, *Salt Lake City Staff*; Janene Eller-Smith, *Ogden*;  
Jeremy Shinoda; Elissa Martin; Lin Alder; Sara Montoya, *Salt Lake City Staff*

Minutes by Alex Wendt, Millcreek Deputy Recorder.

**REGULAR MEETING – 1:00 p.m.**

**TIME COMMENCED: 1:03 p.m.**

- 1. Welcome, Introduction, and Preliminary Matters**
  - 1.1 Purpose and Overview of Meeting**
  - 1.2 Identification and Update on Community Participation in Community Renewable Energy Agency (Welcoming Any New Members) and Review List of Remaining List of Remaining Eligible Communities**

Chair Dugan said there are 18 participating communities.

**1.3 Current Participation Percentages Include in Board Packet.**

No updates currently.

**1.4 Reminder that July Board Meeting will be held on the second Monday of the Month of July on July 11<sup>th</sup>.**

**1.5 Reminder to review Confidentiality and Non-Disclosure Agreement and send signed Exhibit A.**

Chair Dugan said to review this with your municipality attorney. Get your signed signature to the Board Secretary.

**2. Business Matters**

**2.1 Approval of April 25, 2022, Special Program Design Committee Meeting Minutes; and May 2, 2022, Board Meeting Minutes.**

**Board Member Wright moved to approve the Special Program Committee Meeting Minutes from April 25, 2022, and the May 2, 2022 Board Meeting Minutes. Board Member DeSeelhorst seconded. Chair Dugan called for the vote. All Board Members voted yes. The motion passed unanimously.**

**2.2 Treasurer Report (Year-to-Date Contributions and Expenses)**

Chair Dugan said the Board is going to skip item 2.2 and Mayor Silvestrini may be joining later to give the report.

**2.3 Reports From Committees (Program Design, Low-Income Plan, Communications)**

Board Member Cawley gave the update from the Communication Committee. The committee meets the 1<sup>st</sup> Tuesday of the month. They will introduce new board members to the Agency and update them on the status of the program. Topics include program design, program development costs, and low-income planning. They have meetings scheduled for June 30<sup>th</sup> at 5pm. This will be a remote meeting. The Communication Committee is working on their first press release. They will note the deadline to join the agency has passed. The Communication Committee plans to publish in the first two weeks in June. The Communication Committee recommends avoiding the use of CREP and CREA and the titles associated with these acronyms. They want to use the term Utah 100 communities. Communications engagement is increasing. The Agency reviewed media inquiries, has active social media accounts, a monthly newsletter and plans to issue press releases.

The Low-Income Plan Committee update was given by Board Member DeSeelhorst. Low Income Plan Committee membership has not changed. The Committee met twice in May. They met with state partners for feedback on low-income engagement options. They confirmed desire to coordinate with the Program Design Committee on programmatic engagement options and they found support for template plans. They will meet on June 9<sup>th</sup> and June 13<sup>th</sup>. The Low-Income Plan Committee plans to meet with Utah 211.

Board Member Thomas gave the update from the Program Design Committee. The Program Design Committee met three times in May. They held two meetings with Rocky Mountain Power where they discussed program-specific energy efficiency offerings and program resource costs, benefits, and rate design. They reviewed the revised invoice for March activities and new invoice for April activities. Outside counsel is working on an agreement and related memorandum of understanding to reimburse two state agencies, the Division of Public Utilities and Office of Consumer Services for the cost of third-party expertise, as required by law. Next steps include meeting with Rocky Mountain Power, the Division of Public Utilities (DPU), and the Office of Consumer Services (OCS) to review the utility agreement outline on June 21<sup>st</sup>. The Program Design Committee will create a new schedule of Council and Commission Briefings after discussing the proposed timeline with Rocky Mountain Power. The Committee will finalize agreements to reimburse DPU and OCS for third-party expertise. The contract for third party expertise is required by law. The Act requires that the Division of Public Utilities and the Office of Consumer Services are reimbursed for “assistance with activities associated with initial approval of the community renewable energy program.: The state agencies have offered a not-to-exceed amount of \$200,000. This \$200,000 is included in the Agency budget. This does not constitute a new expense for the participating communities. Topics addressed with RMP in negotiations include program size estimates and participation rates, energy efficiency. Topics that need to be revisited are termination fees, repayment risk and backstop and program rate design.

Mr. Thomas spoke about possible approaches to program resource valuation. Resource and system costs include resource costs and integration costs. A solar farm will cost a certain amount of money to build. This is a resource cost. Integration costs happen when resources are added to the grid. System benefits counteract the resource and system costs. If the program moves forward with building a new resource this brings serious and important benefits to the whole system. System benefits are made up of avoided energy costs, avoided capacity (this is about the added costs of building a new power plant), avoided emissions (this is the financial value of carbon emission costs), and fuel risk. The bill impact will be created by the net resource benefit minus net resource cost. Rate design will have to be such that net resource cost will be translated into bills for customers. Mr. Shea asked if there are storage costs included and if that is included as a system benefit. Mr. Thomas explained that when PacifiCorp calculates benefits, they do include storage. Adding storage adds to resource costs but it also adds benefit by adding value.

Mr. Thomas shared another version of the Program Design Committee Work Plan. By June 21<sup>st</sup> the Program Design Committee would like to discuss the utility agreement. Dates on the new work plan are not set in stone. Chair Dugan asked if there were any questions. There were none.

#### **2.4 Discussion and Consideration of Resolution 22-04; Authorizing Additional Appointments to the Communication Committee**

Chair Dugan said this resolution is needed to add Holladay to the Committee.

Board Member Wright moved to approve Resolution 22-04. Board Member Quinn seconded. Chair Dugan called for the vote. All Board Members voted yes. The motion passed unanimously.

**2.5 Discussion and Consideration of Resolution 22-05; Authorizing the posting of Low-Income Plan Resources to the Agency Website**


Board Member Wright moved to approve Resolution 22-05. Board Member Quinn seconded. Chair Dugan called for the vote. All Board Members voted yes. The motion passed unanimously.

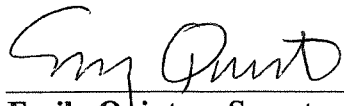
**2.6 Board Member Comments**

Secretary Quinton said there is space for additional communities to join the low-income plan committee and communication committee. Please think about this and report back to the Board Officers. Chair Dugan and Board Member Thomas will be providing a report to the Public Utilities Energy and Technology Committee with updates on the Utah 100 Communities Agency on June 15<sup>th</sup>.

**3. Adjournment**

Board Member Wright moved to adjourn the meeting at 1:54 p.m. Board Member Quinn seconded. Chair Dugan called for the vote. All Board Members voted yes. The motion passed unanimously.

APPROVED:  Date 11 Jun 2022  
Dan Dugan, Chair

ATTEST:  
  
Emily Quinton, Secretary