

CLEARFIELD CITY COUNCIL MEETING MINUTES
6:00 P.M. SPECIAL SESSION
December 21, 2021

City Building
55 South State Street
Clearfield City, Utah

The physical meeting location was available for the public; however, due to a surge in public health concerns, the meeting was also offered for the public electronically via Zoom Meeting address:

Zoom Meeting
<https://us02web.zoom.us/j/84967181736>
Meeting ID: 849 6718 1736

PRESIDING:	Mark Shepherd	Mayor
PRESENT:	Kent Bush	Councilmember
	Nike Peterson	Councilmember
	Tim Roper	Councilmember
	Karece Thompson	Councilmember
EXCUSED:	Vern Phipps	Councilmember
STAFF PRESENT:	JJ Allen	City Manager
	Summer Palmer	Assistant City Manager
	Stuart Williams	City Attorney
	Kelly Bennett	Police Chief
	Devin Rogers	Assistant Police Chief
	Adam Favero	Public Works Director
	Eric Howes	Community Services Director
	Spencer Brimley	Community Development Director
	Ricki Miller	Human Resource Manager
	Nancy Dean	City Recorder
	Wendy Page	Deputy Recorder

VISITORS PRESENT: Steve Hiatt – The Hiatt Group, LLC

Mayor Pro Tem Roper called the meeting to order at 6:29 p.m.

APPROVAL OF THE AGENT-CLIENT REPRESENTATION AND FEE AGREEMENT
WITH THE HIATT GROUP, LLC

JJ Allen, City Manager, stated staff was proposing the City consider lobbyist services for its needs for acquiring additional funding and or other resources from the State of Utah to assist with future development within the City. He indicated Steve Hiatt with The Hiatt Group, LLC was eager to be the City's advocate and help the City obtain the funding and policy outcomes

needed. The Agent-Client Representation and Fee Agreement with The Hiatt Group, LLC outlined the services, relationships, fees, and terms of the agreement for both parties.

Councilmember Peterson moved to approve the Agent-Client Representation and Fee Agreement with The Hiatt Group, LLC and authorize the Mayor's signature to any necessary documents, seconded by Councilmember Bush. The motion carried upon the following vote: Voting AYE – Councilmembers Bush, Peterson, Roper, and Thompson. Voting NO – None. Councilmember Phipps was not present for the vote.

APPROVAL OF RESOLUTION 2021R-23 APPROVING DESIGNATED VOTER PARTICIPATION AREAS FOR THE REFERENDA AND INITIATIVE PROCESS

Nancy Dean, City Recorder, stated in 2019 the Utah Legislature made substantial changes to the election code regarding ballot propositions, initiatives, and referendums. She acknowledged those changes included a requirement for municipalities to establish Voter Participation Areas following each redistricting process by the Legislature. She indicated Voter Participation Areas were intended to ensure that signatures gathered in support of placing a referenda and/or initiative on a ballot represented a broad range of residents as opposed to a small geographical area.

Ms. Dean commented each municipality was required to create Voter Participation Areas of similar population for ballot initiatives specific to the signature collecting process. She continued staff relied heavily on Davis County to assist in the process. She reviewed the map of Clearfield and its proposed Voter Participation Areas. She stated the City was required to establish its areas no later than January 1, 2022.

Councilmember Bush confirmed the Voter Participation Areas followed the precinct lines. Ms. Dean said yes that was correct.

Councilmember Peterson moved to approve Resolution 2021R-23 approving designated voter participation areas for the referenda and initiative process and authorize the Mayor's signature to any necessary documents, seconded by Councilmember Thompson. The motion carried upon the following vote: Voting AYE – Councilmembers Bush, Peterson, Roper, and Thompson. Voting NO – None. Councilmember Phipps was not present for the vote.

Councilmember Peterson moved to adjourn the special session and reconvene in work session at 6:35 p.m., seconded by Councilmember Thompson. The motion carried upon the following vote: Voting AYE – Councilmembers Bush, Peterson, Roper, and Thompson. Voting NO – None. Councilmember Phipps was not present for the vote.

**APPROVED AND ADOPTED
This 8th day of February, 2022**

/s/Mark R. Shepherd, Mayor

ATTEST:

/s/Nancy R. Dean, City Recorder

I hereby certify that the foregoing represents a true, accurate, and complete record of the Clearfield City Council meeting held Tuesday, December 21, 2021.

/s/Nancy R. Dean, City Recorder