



Regular City Council Meeting
Tuesday, July 19, 2022
City Hall Council Chambers
5249 South 400 East, Washington Terrace City
801-393-8681
www.washingtonterracecity.com

1. **WORK SESSION:** **5:00 P.M.**
Topic to include; but not limited to:
 - Code Enforcement Discussion
2. **ROLL CALL** **6:00 P.M.**
3. **PLEDGE OF ALLEGIANCE**
4. **WELCOME**
5. **CONSENT ITEMS**
 - 5.1 **APPROVAL OF AGENDA**

Any point of order or issue regarding items on the agenda or the order of the agenda need to be addressed here prior to the approval of the agenda
 - 5.2 **APPROVAL OF JUNE 21, 2022, MEETING MINUTES**
6. **CITIZEN COMMENTS**

This is an opportunity to address the Council regarding your concerns or ideas that are not on the agenda as part of a public hearing. Please limit your comments to no more than 3 minutes.
7. **NEW BUSINESS**
 - 7.1 **DISCUSSION/ACTION: CODE ENFORCEMENT DISCUSSION**

A continuation of the Work Session discussion concerning code enforcement and the code enforcement Process. Direction on how to continue may be given.
 - 7.2 **MOTION: APPROVAL OF “AMENDMENT TO LOT 8 BLOCK 1 PARCEL H SUBDIVISION” LOCATED AT 486 WEST 4900 SOUTH**

The subdivision is dividing a single lot parcel into two legal conforming lots.
 - 7.3 **PRESENTATION: SHERIFF OFFICE QUARTERLY REPORT**
 - 7.4 **PRESENTATION: FIRE DEPARTMENT QUARTERLY REPORT**
 - 7.5 **PRESENTATION: ANIMAL CONTROL QUARTERLY REPORT**

In compliance with the Americans with Disabilities Act, persons who have need of special accommodation should contact the City Recorder at 801-395-8283.

CERTIFICATE OF POSTING

The undersigned, duly appointed City Recorder, does hereby certify that the above notice and agenda was posted in three public places within the City of Washington Terrace City limits and sent to the *Standard Examiner* at least 24 hours prior to the meeting. Amy Rodriguez, City Recorder.

7.6 MOTION: APPROVAL OF CONSTRUCTION CONTRACT FOR THE 5200 SOUTH TRENCHLESS SEWER REHABILITATION PROJECT

Sealed bids will be opened on Thursday, July 14, 2022.

8. COUNCIL COMMUNICATION WITH STAFF

9. ADMINISTRATION REPORTS

10. UPCOMING EVENTS

July 25th: City Offices closed in observance of Pioneer Day

July 28th: Planning Commission Meeting 6:00 p.m. (tentative)

11. ADJOURN THE MEETING: MAYOR ALLEN

12. REDEVELOPMENT AGENCY MEETING (The RDA meeting will convene immediately following the regular Council Meeting).

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3 **City of Washington Terrace**
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5 **Minutes of a Regular City Council meeting**

6 **Held on June 21, 2022**

7 **City Hall, 5249 South 400 East, Washington Terrace City,**

8 **County of Weber, State of Utah**
9

10 **MAYOR, COUNCIL, AND STAFF MEMBERS PRESENT**

11 Mayor Mark C. Allen

12 Council Member F. Carey Seal

13 Council Member Jeff West - excused

14 Council Member Jill Christiansen

15 Council Member Scott Barker

16 Council Member Randy Ferlin

17 Recreation Director Aaron Solomon

18 Public Works Director Jake Meibos

19 City Manager Tom Hanson

20 City Recorder Amy Rodriguez
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22 **Others Present**

23 Mike Lawrence
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26 **1. WORK SESSION:**

5:00 P.M.

27 **Topic to include; but not limited to:**

- 28
 - Terrace Days 2022 Review and Debrief

29 Solomon lead the discussion on the Terrace Days 2022 event.

30 Council stated that they enjoy the new parade route. Mayor Allen stated that we will not be changing the route
31 from year to year, and agreed that he likes the new route, as most of it is public property for spectators to set
32 up their chairs.
33

34 Solomon stated that it was suggested that only one lane of traffic on 350 East be allowed. Solomon stated that
35 The 4900 South entrance be closed off so that everything is heading north and west.
36

37 Solomon stated that the movie in the park went well. He stated that there were some older kids loitering
38 Around, but the lights in the back area helped keep the kids behaved in that area. The Mayor agreed that the
39 Movie in the park went very well.
40

41 Solomon stated that he can contact vendors, but that is all he can do. He stated that maybe Council Member's
42 could personally invite vendors. He stated that some of the feedback he received is that it the set up for
43 just a few hours is not too inviting to vendors. Solomon stated that we were competing with Layton, and the
44 farmers market. Mayor Allen stated that the vendors that were there were packed. He stated he is not sure if
45 we want more food vendors at the park.

46 Solomon stated that the games and events were packed. He stated that the dog show did not have as many
47 participants as in the past. He stated that Jason Allen did a great job announcing them. He stated that the
48 watermelon derby area needs to be doubled, as there were many participants.

49
50 Solomon stated that there were many prizes this year and that was appreciated. Council Member Barker stated
51 That he had a good response handing out the T-shirts and water bottles and prizes.

52
53 Solomon stated that he heard many great reviews on the band. They may be booked again next year.

54 Solomon stated that the fireworks were a big hit. He stated that there might be an issue with the location next
55 Year, however that will be decided by the Fire Chief.

56
57 There was a discussion as to handle the Grand Marshal every year. He suggested that a phone call from the
58 Mayor may be more helpful than a call from the Recreation Department. Mayor Allen stated that the
59 Write up in the newsletter on the grand marshal is the best he has seen. Mayor Allen stated that the front office
60 Has done a great job in jumping in to take on projects and help the event be successful.

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65 **Key suggestions for next year:**

- 66 - Split the parking lot into three sections for easy parade set up of the vehicles. Council Member Seal stated
67 that if we went the opposite route, it would be easy to have the vehicles return to the same spot. Mayor
68 Allen stated that the fire trucks take up a lot of room. Solomon stated that there were safety concerns that
69 the candy off of the vehicles were not being thrown far enough to the curb and kids were running out into
70 the street and were in the path of vehicles and the fire truck's were close to the kids. Hanson stated that the
71 candy needs to be thrown far enough to the curb. Mayor Allen suggested that if large vehicles are
72 throwing candy, someone could walk along side to keep the people back on the curb.
- 73
74 - Make the third lane in the parade active for everyone and stack them in lane one until it ends, then lane
75 two, then lane three to empty out the parking lot. Starting on the west side.
- 76
77 - Get the word out early for the kid's bike ride. Hanson stated that we need to make it exciting so they can
78 win a prize for best decorated bike. Council Member Barker stated we could hand out tickets for a free
79 snow cone or something, thus bringing kids and parents to the park. Council Member Christiansen
80 suggested inviting the Bonneville Mountain bike team to help the kids decorate their bikes and make it
81 more exciting. A suggestion was to lead the parade.
- 82
83 - Mayor Allen suggested putting food vendors where the bouncy houses are so that there is more room and
84 they are closer. He suggested moving them to the outfield. Solomon stated that next year he and
85 Remington will ask the vendors how big of truck that they have and let them know that we have limited
86 power so that they can bring their own power and generators. Hanson stated that there is a thought to
87 move the food vendors to the north end to thin the crowd out around that area. He stated that whatever is
88 put on the north end is a big draw. He stated that the food vendors should be anchored on the north and let
89 them know to bring their own power.

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- Solomon stated that we may not open up the new road next year because of the fireworks. Mayor Allen stated that we could give a notice where the vendors can park, and that they cannot leave until 20 minutes after the fireworks and lights are turned on. He stated that they must remove their own garbage. He suggested that the vendors should not be allowed back until all the foot traffic is gone. Hanson stated that we could have vendor parking to the east. Chief Peterson will take a look at the parking situation, as the fire works are set off in that parking lot.
- Hanson suggested that we could have someone guiding parking next year so that the fire lanes are clear. There was a discussion to let them park by the old salt sheds. Mayor Allen stated that rules should be set and given out to the vendors. He stated that the Sheriff's need to get the traffic out quickly and safely to stop traffic backing up.
- Solomon suggested doubling up the watermelon derby area, as it was getting out of control.
- Solomon stated that he will book the same band next year, as he received nothing but compliments for the band.
- Council Member Barker suggested putting an article for Grand Marshal in the newsletter in January so people can call in and make recommendations and a choice could be made early on so that an article can be written up in the newsletter. Hanson stated that Garrett suggested having a write up in the newsletter and had her staff help write the article on the Grand Marshal,
- Solomon stated that the lights, sound, band, Port a Pottys have increased a lot this year and we may have to think about increasing the budget.

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MAYOR, COUNCIL, AND STAFF MEMBERS PRESENT

Mayor Mark C. Allen
Council Member F. Carey Seal
Council Member Jeff West – excused mark on time sheets
Council Member Jill Christiansen
Council Member Scott Barker
Council Member Randy Ferlin
GIS Storm Maintenance Tanon Mathews
Public Works Director Jake Meibos
Finance Director Shari’ Garrett
City Manager Tom Hanson
City Recorder Amy Rodriguez

Others Present

Charles and Reba Allen, Mike Lawrence, Deanna Jones, Kirk Nigro, Jodi Simpson, Scott Simpson, Rosemary Lesser

2. ROLL CALL

6:00 P.M.

3. PLEDGE OF ALLEGIANCE

4. WELCOME

5. CONSENT ITEMS

5.1 APPROVAL OF AGENDA

5.2 APPROVAL OF JUNE 7, 2022, MEETING MINUTES

Mayor Allen corrected a mis-named street from the last meeting. Rodriguez will make the correction before the final minutes are posted.

Items 5.1 and 5.2 were approved by general consent

6. CITIZEN COMMENTS

Jodi Simpson stated that she wondered what might be done to allow chickens within city limits. Hanson directed her to call him and have a discussion concerning the item.

Rosemary Lesser stated that she represents House District 10. She stated that she has worked as a Representative in the District for the last two years and hopes that she can continue serving the district. She stated that the City falls within the new re-districting that has taken place. She stated that there will be two representatives in Washington Terrace City. She stated that she is an Air Force Veteran, and has been an obstetrician in Weber County for 30 years. She is hoping to be able to collaborate with the Council in coming years.

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187 **7. NEW BUSINESS**

188 **7.1 PRESENTATION: PACIFICORP STREET LIGHT POLICY**

189 Representatives Deanna Jones introduced herself to Council as a Street Light Specialist. She
190 stated that there are concerns from individuals that outages are not being reported. She stated that
191 there are two ways to report a streetlight outage, or a power outage, stating that residents can go to
192 Rockymountainpower.net on the computer or on a cell phone. She stated that there is a step
193 by step work order process.

194 She stated that there were several outages reported in February. She stated that out of the 67
195 outages, only 3 are outstanding and they are awaiting parts. She stated that they anticipate a turn
196 around of 10 days for repairs, depending on the type of repair. Council Member Seal stated that
197 a response from Rocky Mountain Power concerning the repair might cut down on repeat work orders.

198
199 Jones stated that they are only aware of light outages unless it is reported to them by the City, or by
200 Residents. Council Member Barker stated that if the repairs are not fixed within ten days, they will
201 continue to report, and agreed with Council Member Seal that it would be beneficial to have a reply
202 on the status of the repair to the resident who reports the outages. He stated that they will want to know
203 when the repairs are going to be done. He stated that we would like to avoid having residents continue to
204 call on the same light, but we want the residents to receive answers. Kirk Nigro stated that he will see if
205 they can create a feedback group on lights that are going to take longer. He stated that he is not sure if
206 that is part of the system, but it is a good suggestion and will work with Jones' team to see if it is possible.

207
208 **7.2 MOTION/ORDINANCE 22-03: STORM WATER AMENDED**

209 Mathews stated that there are three different categories that the changes fall into. He stated that there are
210 some parts that have been reinstated from past code that were dropped out in re-enacted versions. He stated
211 that reinstating them will bring clarity. He stated another change is dropping the rebate incentives, as this is
212 already required using best practices and the language was unclear.

213 Mathews stated that the last section is to approve underground storm water storage in the City. He clarified
214 that the water would be detained under a parking lot and flow through. It would not be retainage. He stated
215 that it is becoming popular as areas are being built out.

216
217 Council Member Barker asked about the Adopt the Catch Basin Program. Mathews stated that the site is live
218 now and available. He stated that there will be publicity rolling out really soon and is excited about the
219 program. He stated that he is looking for feedback on the program.

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222 **Motion by Council Member Seal**
223 **Seconded by Council Member Barker**
224 **To approve Ordinance 22-03 Storm Water Amended**
225 **Approved unanimously (4-0)**
226 **Roll Call Vote**
227

228 **7.3 MOTION/RESOLUTION 22-13: TO APPROVE THE BUDGET DOCUMENT FOR**
229 **FISCAL YEAR 2023 FINAL BUDGET, FEE SCHEDULE; AND ADOPT THE**
230 **COUNTY AUDITOR'S CERTIFIED PROPERTY TAX RATE**

231 Hanson stated that the Council and staff have been working on the budget for months and recommends
232 adoption of the budget as has been presented in the last several meetings.

233 Mayor Allen noted that there are no tax increases with this adoption.

234
235 **Motion by Council Member Barker**
236 **Seconded by Council Member Seal**
237 **To approve Ord. 22-13 to approve**
238 **the Budget Document for fiscal year 2023 final budget,**
239 **Fee schedule, and adopt the county auditor's certified property tax rate**
240 **Approved unanimously (4-0)**
241 **Roll Call Vote Ferlin**
242

243 **7.4 PRESENTATION: FRAUD RISK ASSESSMENT**

244 Garrett walked through the Auditors Fraud Risk Assessment, as required by the State Auditors Office. She
245 stated that it is an assessment that all local entities must undertake. She stated that we fall in the low risk
246 scoring on the assessment. She stated that she does not see us going into the very low risk assessment, due to
247 our size and costs associated with changing some of our controls. She stated that our auditors do not see any
248 issues with our internal controls. She stated that we were able to raise our score from last year. She stated
249 that this assessment is what the state auditor feels are best practices. She stated that we have completed our
250 requirements. Council Member Barker suggested having a work session with our external auditors to have
251 more oversight on the audit. Garrett stated that concerns can be addressed with our auditors. Garrett stated
252 that the Council serves as a hybrid version of an audit committee. Garrett stated that we have a five year
253 contract with our auditor, under competitive bid.

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257 **7.5 MOTION/RESOLUTION 22-15: POLICY AND PROCEDURES MANUAL**
258 **REVISIONS**

259 Rodriguez stated that from time to time we need to update or revise part of our Policy and Procedures
260 Manual due to changing legislation or practices. She stated that sometimes we update a policy not to change
261 a procedure, but rather make it more clear.

262
263 Rodriguez stated that over the years staff has found that there has been some confusion on holiday pay, and
264 more specifically overtime pay associated with that. She stated that the revision was made to make the policy
265 clearer. She explained that if an employee works on a holiday, they will receive automatic time and a half for
266 the physical hours worked on that day. They will also receive their holiday pay at the straight rate. She stated
267 that the old wording was a little misleading and we wanted to clear the language up and cross reference it
268 with the holiday section.

269
270 Rodriguez stated that language was added to the overtime section allowing the City Manager or department
271 head to grant overtime pay at their discretion when an employee has been called in for exigent
272 circumstances.

273
274 Rodriguez explained the addition to the duty time policy that allows an employee to work on their duty day
275 off and get paid at straight time. This option can be used by Meibos if he is requiring someone to come in
276 and work on their duty day off, or if an employee requests to work that day. This is something that will be
277 monitored by the Director and use at his discretion. Rodriguez explained that this practice came into play last
278 year when the department was very understaffed due to staffing issues, vacation leaves, and sick leaves. The
279 duty day off added to the problem. It was found that allowing an employee to work on the duty day off
280 helped with properly staffing projects on Fridays, or when the crew is understaffed. This is necessary
281 because having the proper crew is essential for project completions, morale, and safety.

282
283 Rodriguez stated that this option was not utilized very often this past year, however, we cannot forecast what
284 events will happen this upcoming year. Rodriguez stated that it was mentioned in the staff report that
285 although it is not expected, this option has the potential to take the department over budget, as these hours

will cut into the budgeted hours and funds in the overtime budget. Rodriguez stated that budget will be monitored and any adjustments will be brought before Council

Rodriguez stated that the Utah Legislature passed the Patient Protection Medical Cannabis Act this last session and the city was advised to update our policy and procedures manual to be in compliance with the law, and also address the use of legal cannabis use in surrounding states. Rodriguez stated that the addition of medical cannabis doesn't change city policy concerning alcohol, or medication use. An employee may not take medication that will cause impairment while at work, and they cannot drive motor vehicles or do any sensitive safety functions while they are on medication that may cause impairment. An employee can never use any alcohol or illegal drugs at work.

**Motion by Council Member Christiansen
Seconded by Council Member Barker
To approve Resolution 22-15 adopting the
Policy and Procedures Manual Revisions
Approved unanimously (4-0)
Roll Call Vote**

7.6 MOTION: CHANGE TO JULY MEETING SCHEDULE

Hanson stated that this meeting is typically cancelled due to the holiday and possible lack of quorum. He stated that there are no items on the agenda scheduled for this meeting.

**Motion by Council Member Christiansen
Seconded by Council Member Barker
To cancel the July 5, 2022 Council Meeting
Approved unanimously (4-0)**

8. MOTION TO ADJOURN INTO RDA MEETING

**Motion by Council Member Barker
Seconded by Council Member Seal
To adjourn into an RDA meeting
Approved unanimously (4-0)
Time: 6:52 p.m.**

9. COUNCIL COMMUNICATION WITH STAFF

Council Member Christiansen asked if there was a way to educate the residents on our new utility rate schedule and asked if we could post the comparison graph of neighboring cities. Garrett stated that there are challenges on doing that because everyone has a different rate structure and it could create more questions. She stated that the rate comparisons is more for an internal use. She stated that she would not feel comfortable putting anyone else's number out there without running it passed the city involved, as it is our interpretation of the other cities rate schedule.

Mayor Allen thanked everyone on the Terrace Days celebration.

10. ADMINISTRATION REPORTS

Hanson stated that the newsletter will focus on code enforcement and encourage residents to do more to help the entire community by keeping up their yards. Hanson stated that 200 notices have been sent out to

residents concerning their properties. Mayor Allen thanked Tyler Seaman and Robyn Landers on their hard work on code enforcement.

11. UPCOMING EVENTS

June 30th: Planning Commission Meeting 6:00 p.m.

July 4th: City Offices closed for Independence Day

12. MOTION: ADJOURN INTO CLOSED SESSION

Motion by Council Member Christiansen

Seconded by Council Member Ferlin

To adjourn into a closed session

Approved unanimously (4-0)

Roll Call Vote

Time: 7:10 p.m.

Council Adjourned into closed session to discuss:

- To discuss the character, professional competence, or physical or mental health of an individual.

13. ADJOURN THE MEETING: MAYOR ALLEN

Motion by Council Member Christiansen

Seconded by Council Member Ferlin

To adjourn the closed session and regular meeting

Approved unanimously (4-0)

Time: 8:20 p.m.

Date approved

City Recorder

City Council Staff Report

Author: Tyler D. Seaman
Subject: Subdivision
Date: July 19, 2022
Type of Item: Action



Summary: The applicant has requested to sub-divide the property located at 486 West 4900 South from its status as one lot and make into two legal conforming parcels/lots.

Description: The current single lot/parcel is located at 486 West 4900 South. The lot size is 19,982 square feet. The zoning at 486 West is R-1-6.

Background: The lot is currently being used as a single-family lot. The lot would divide into two different parcels and be for single-family housing. The sizes of the lots would be 12,262 and 7,356 square feet.

Analysis: The applicant has attended the Development Review Committee meeting and was given a favorable recommendation of acceptance on May 11, 2022. A Public Hearing was held on June 30, 2022, with no public input. The Planning Commission gave a favorable recommendation to approve.

The applicant has provided a cost analysis for the improvement and has been accepted by Staff Engineer for Washington Terrace City.

Lot 10

The current home's location on the 486 West lot is conforming to city code with the lot size on a corner lot being reduced down to 12,626 square feet on the corner lot is acceptable based on the 7,000 square feet allowance.

The lot at 486 W also has plenty of frontage in comparison to the 60 feet allowance.

Lot 9

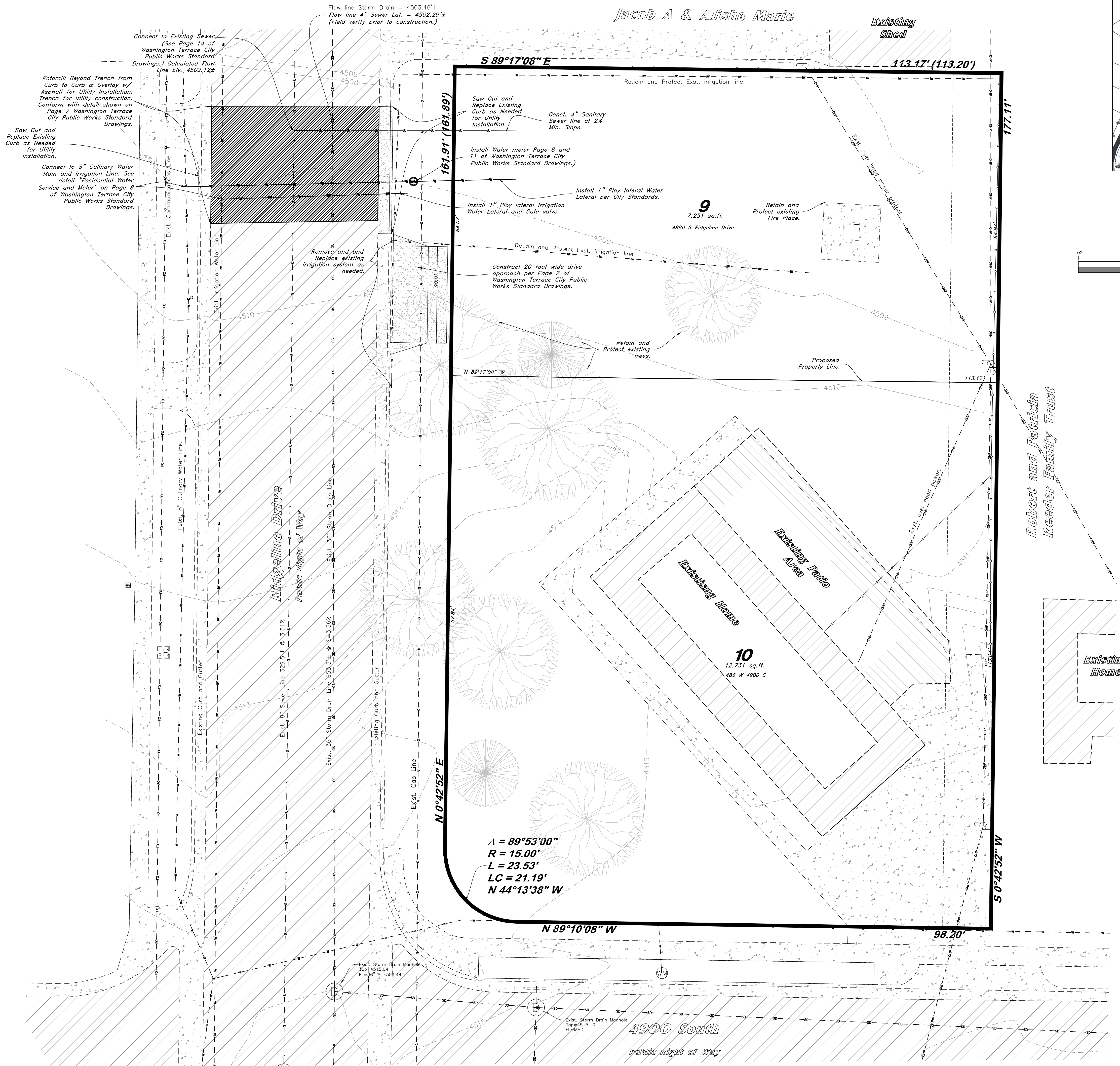
Based off the R-1-6 zoning the minimum lot size is 6,000 square feet. The proposed 2nd lot is 7,356 square feet.

The minimum lot width in R-1-6 is 60 feet. The proposed 2nd lot is 65 feet.

R-1-6
Min. lot area (sq. ft.): 6,000
Min. lot width: 60 feet
Corner lot area (sq. ft.): 7,000
Corner lot width: 70 feet

Washington Terrace City Staff gives this subdivision of 486 West 4900 South recommendation to move forward with the acceptance of this subdivision.

- A. Approve the Request:** Approve the request to move forward with the subdivision.
- B. Deny the Request:** Deny the request for some unforeseen circumstances.
- C. Continue the Item:** Table the action to a further meeting.



June 14, 2022

ENGINEER'S ESTIMATE
SUBDIVISION IMPROVEMENTS
Amendment to Lot 8 Block 1 Parcel H Subdivision
Washington Terrace, Utah

Developer: Tyler Harper

Engineer's Estimate

	<u>QUANTITY</u>		<u>UNIT PRICE</u>		<u>TOTAL AMOUNT</u>
<u>Site Improvements</u>					
1 Const. Std 30" Curb & Gutter	40	LF	\$27.00	LF	<u>\$1,080.00</u>
2 Furnish and install 8-inch deep road base	826	SY	\$8.00	SY	<u>\$6,608.00</u>
3 Furnish and install 3-inch deep asphalt	826	SY	\$11.58	SY	<u>\$9,565.08</u>
Total Site Improvements =					<u>\$17,253.08</u>
<u>Sanitary Sewer</u>					
1 Connect to Existing Sanitary Sewer Main	1	EA	\$1,000.00	EA	<u>\$1,000.00</u>
2 Construct 4" Sewer Service Lateral	1	EA	\$1,500.00	EA	<u>\$1,500.00</u>
Total Sanitary Sewer =					<u>\$2,500.00</u>
<u>Culinary Water</u>					
1 Connect to Existing Culinary Water Line (Hot Tap)	1	EA	\$3,200.00	EA	<u>\$3,200.00</u>
2 Construct Culinary Water Service Lateral (Including Water Meter)	1	LF	\$1,000.00	LF	<u>\$1,000.00</u>
Total Culinary Water =					<u>\$4,200.00</u>
<u>SECONDARY WATER</u>					
1 Connect to Existing Secondary Water Line	1	EA	\$2,950.00	EA	<u>\$2,950.00</u>
2 Construct secondary Water Service Lateral	1	EA	\$800.00	EA	<u>\$800.00</u>
Total SECONDARY WATER =					<u>\$3,750.00</u>
Total Site Improvements =					<u>\$17,253.08</u>
Total Sanitary Sewer =					<u>\$2,500.00</u>
Total Culinary Water =					<u>\$4,200.00</u>
Total SECONDARY WATER =					<u>\$3,750.00</u>
SUBTOTAL =					<u>\$27,703.08</u>
10% CONTINGENCY =					<u>\$2,770.31</u>
PROJECT TOTAL =					<u>\$30,473.39</u>

WEBER COUNTY SHERIFF'S OFFICE WASHINGTON TERRACE MONTHLY STATISTICS



2nd QUARTER 2022

OFFENSE CODES FROM INCIDENTS GENERATING A CASE REPORT

SOME CASES HAVE MULTIPLE OFFENSE CODES



Weber County Sheriff's Office

Law Total Incident Report, by Offense Codes

Agency: Weber County Sheriff's Office

<u>Offense Code</u>	<u>Total Incidents</u>
RUNAWAY (0001)	9
COMMITMENT (JAIL USE ONLY)	1
(0013)	
KIDNAP-UNLAWFUL DETENTION	1
(1051)	
SEX OFF-RAPE STRONGARM (1103)	1
SEX OFF-UNLAWFUL SEX INTERCO	1
(1124)	
ALARM-ROBB FALSE ALRM-USER	1
(1296)	
ALARM-ROBB FALSE ALARM-UNK	4
(1297)	
ALARM-FALSE ALRM/MOBILE/NO R	3
(1298)	
ASSLT-AGG PUB OFF STRONGARM	1
(1309)	
ASSLT-SIMPLE ASSAULT (1313)	15
ASSLT-SIMPLE ASSLT-CHILD ABUS	4
(1319)	
ASSLT-INTIMIDATION/STALKING	2
(1356)	
EXTORT-THREAT INJURE PERSON	1
(2101)	
BURG-NO FORCED ENTRY RESID	2
(2204)	
BURG-NO FORCE ENTRY NON RESID	3
(2205)	
ALARM-BURG CANCEL PRIOR TO	2
ARR (2251)	
ALARM-BURG FALSE ACT OF	2
NATURE (2252)	
ALARM-BURG ALARM FALSE USER	2
(2253)	
ALARM-BURG ALARM CAUSE UNK	14
(2254)	
BURG-FREE TEXT (2299)	1
THEFT-PARTS/ACCESS/FROM VEH	2
(2304)	
THEFT-FROM MOTOR VEH (PROWL)	4
(2305)	
THEFT-FROM SHIPMENT (CARGO)	1
(2306)	
THEFT-FROM YARDS (2309)	1

<u>Offense Code</u>	<u>Total Incidents</u>
THEFT-FROM MAILS (2310)	2
THEFT-GOVERNMENT PROPERTY (2314)	1
THEFT-FIREARM (2323)	1
THEFT-LOST/MISDELIVERED (2326)	1
THEFT-FREE TEXT (2399)	2
STOL VEH-THEFT/STRIP VEHICLE (2402)	1
STOL VEH-PASSENGER VEHICLE (2404)	1
REC STOLEN VEHICLE OJ (2417)	1
RECOVERED STOLEN VEH (LOCAL) (2418)	5
STOL VEH-BREACH OF TRUST (2419)	2
FORG-FORGERY OF CHECKS (2501)	1
FRAUD-SWINDLE (2602)	1
FRAUD-ILLEG USE CREDIT CARDS (2605)	2
FRAUD-IDENTIFY THEFT (2611)	4
FRAUD-FALSE PRETENSE/DECIEVE (2612)	4
FRAUD-FREE TEXT (2699)	1
STOLEN PROP-RECOVERED (2810)	2
CRIMINAL MISCH-BUSINESS (2901)	2
CRIMINAL MISCH-PRIVATE (2902)	8
CRIMINAL MISCH-PUBLIC PROP (2903)	2
CRIMINAL MISCH-PRIVATE/VEH (2960)	2
DRUG-HEROIN POSSESS (3512)	1
DRUG-PARAPHERNALIA/NARC EQUIP (3550)	13
DRUG-MARIJUANA POSSESS (3562)	7
DRUG-AMPHETAMINE POSSESS (3572)	2
DRUG-AMPHETAMINE FREE TEXT (3573)	1
DRUG-PRESCRIPTION-POSSESS (3587)	1
DRUG-FOUND PARAPH. NARC EQUIP (3591)	3
DRUG-FOUND/SURRENDERED DRUGS (3592)	2
DRUG-DRUGS FREE TEXT (3599)	1
SEX OFF-CHILD FONDLING/ABUSE (3601)	1
SEX OFF-SEDUCTION (3608)	1
SEX OFF-INDECENT	1
EXPOSUR/ADULT (3615)	
SEX OFF-MOLESTATION OF MINOR (3618)	2

<u>Offense Code</u>	<u>Total Incidents</u>
SEX OFF-FREE TEXT CHILD (3627)	1
SEX OFF-SEX OFFENSE FREE TEXT (3699)	1
FAM OFF-CHLD/ABUSE NON VIOLEN (3802)	12
FAM OFF-CRUELTY TOWARD SPOUSE (3803)	1
FAM OFF-DV IN PRESE OF CHILD (3814)	3
INTERRUPT OF COMM DEV (3815)	1
FAM OFF-DV CRIMINAL NATURE (3850)	11
FAM OFF-DV NON CRIMINAL (3851)	15
FAM OFF-VIOL NO CONTACT ORDER (3852)	2
FAM OFF-DOMESTIC VIOL ALARM (3853)	1
FAM OFF-FAMILY OFF FREE TEXT (3899)	1
LIQUOR ILL CONSUMP UNDER 18 (4121)	1
OBSTRUCT-RESISTING OFFICER (4801)	1
OBSTRUCT-MAKING FALSE REPORT (4803)	1
OBSTRUCT-FAILURE STOP FOR LEO (4850)	1
OBSTRUCT-OBSTRUCTING JUSTICE (5006)	1
WARRANT-FAIL TO APPEAR-LOCAL (5015)	3
WEAPON-SHOOTING IN CITY/COUNTY (5220)	1
WEAPON-BRANDISHING A WEAPON (5222)	1
PUB PEACE-ANARCHISM (5301)	1
PUB PEACE-INTERFERE OFFICER (5305)	2
PUB PEACE-HARASSING COMMUNICAT (5309)	8
PUB PEACE-DISORDERLY CONDUCT (5311)	8
PUB PEACE-NOISE ORDI VIOLATION (5349)	17
PUB PEACE-NEIGHBORHOOD PROBLEM (5350)	7
PUB PEACE-DIST THE PEACE (5352)	29
PUB PEACE-THREATS (5354)	6
PUB PEACE-MENTAL PSYCHO (5356)	17

<u>Offense Code</u>	<u>Total Incidents</u>
PUB PEACE-SUSPICIOUS ACTIVITY (5359)	170
ALARM-PANIC ALARM (5361)	1
PUB PEACE-LOUD PARTY (5362)	2
ANIMAL-BARKING DOG (5365)	6
ANIMAL-ANIMAL BITES (5366)	3
ANIMAL-ANIMAL NUISANCE (5368)	2
ANIMAL-ANIMAL PROBLEMS (5369)	4
ANIMAL-ANIMAL CRUELTY (5370)	1
PUB PEACE-TRANSIENT (5374)	3
PUB PEACE-SEX OFFENDER HM CHEK (5376)	18
PUB PEACE-DAMG PROP NO INTENT (5377)	1
ANIMAL-ANIMAL AT LARGE (5382)	1
PUB PEACE-LOITERING (5389)	1
ACCIDENT-HIT AND RUN (5401)	3
TRAF-DUI CLASS B (5404)	1
TRAF-OPEN CONTAINER (5405)	2
IMPOUND ABANDONED VEHICLE (5407)	1
TRAF-DUI FELONY (5411)	1
TRAF-MOVING TRAFFIC VIOLATION (5416)	32
TRAF-RECKLESS/CARELESS DRIVING (5420)	5
TRAF-NON MOVING VIOLATION (5421)	61
TRAF-SPEEDING (5422)	142
TRAF-STOP SIGN (5423)	41
TRAF-RED LIGHT VIOLATION (5424)	14
TRAF-FAILE YIELD RIGHT OF WAY (5426)	5
TRAF-IMPROPER TURN (5427)	1
TRAF-FOLLOWING TOO CLOSE (5429)	4
TRAF-FAILURE TO STOP (5430)	5
TRAF-FAILURE TO SIGNAL (5433)	1
TRAF-HAZARDOUS MATERIAL (5434)	1
ACCIDENT-REPORTABLE (5435)	10
ACCIDENT-NON REPORTABLE (5436)	1
TRAF-TEXT WHILE DRIVING (5440)	10
TRAF-INTERLOCK VIOLATION (5441)	3
TRAF-TRAFFIC STOP NO CITATION (5445)	81
TRAF-NO SEAT BELT (5447)	33
TRAF-NO PROOF OF INSURANCE (5448)	8
TRAF-VIOL OF DRIVERS LICENSE (5449)	1
TRAF-PARKING VIOLATION (5450)	4

<u>Offense Code</u>	<u>Total Incidents</u>
TRAF-REVOKED/SUSPENDED LICENSE (5451)	9
TRAF-NO DRIVERS LICENSE (5452)	4
TRAF-DEFECTIVE EQUIPMENT (5454)	85
TRAF-REGISTRATION VIOL (5455)	54
TRAF-OBSTRUCTED VISION (5460)	3
TRAF-FAIL TO OBEY CONT DEV-PED (5462)	1
ASSIST-MOTORIST (5463)	13
TRAF-VIN INSPECTION (5464)	8
TRAF-FAIL YIELD 2 CROSS GUARD (5466)	1
TRAF-EXP TEMPORARY PERMIT (5475)	1
TRAF-TRAFFIC STOP (5480)	36
TRAF-ABANDONED VEHICLE (5482)	5
IMPOUND STATE (5485)	2
TRAF-OPERATE VEHICLE W/NO INSU (5488)	4
TRAF-ALCOHOL RESTRICTED DRIVER (5489)	1
TRAF-EXPIRED DRIVERS LICENSE (5491)	4
TRAF-TRAFFIC HAZARD (5497)	3
TRAF-FREE TEXT (5499)	1
HEALTH-HEALTH/SAFETY FREE TEXT (5599)	1
PRIVACY-TRESPASS (5707)	15
PRIVACY-TRESPASS INSIDE A VEH (5709)	1
WILDLIFE-ANIMALS (6201)	1
ACCIDENT-PROPERTY DAMAGE ONLY (6508)	1
REFUSAL SUBMIT CHEM TESTING (6509)	1
JUVENILE-MISSING (7305)	2
FOUND BIKE (7307)	1
PUB PEACE-PARK VIOLATION (7308)	1
DEATH ATTENDED (7314)	7
PUB PEACE-PUBLIC INTOXICATION (7316)	2
PUB PEACE-INTOX PRIVATE PLACE (7319)	4
CUSTODY DISPUTE (7320)	2
ASSIST-CITIZEN (7327)	119
CITY ORDINANCE VIOLATION (7328)	2
FOUND PERSON (7329)	1
COUNTY ORDINANCE VIOLATION (7330)	3
FOUND PROPERTY (7331)	8

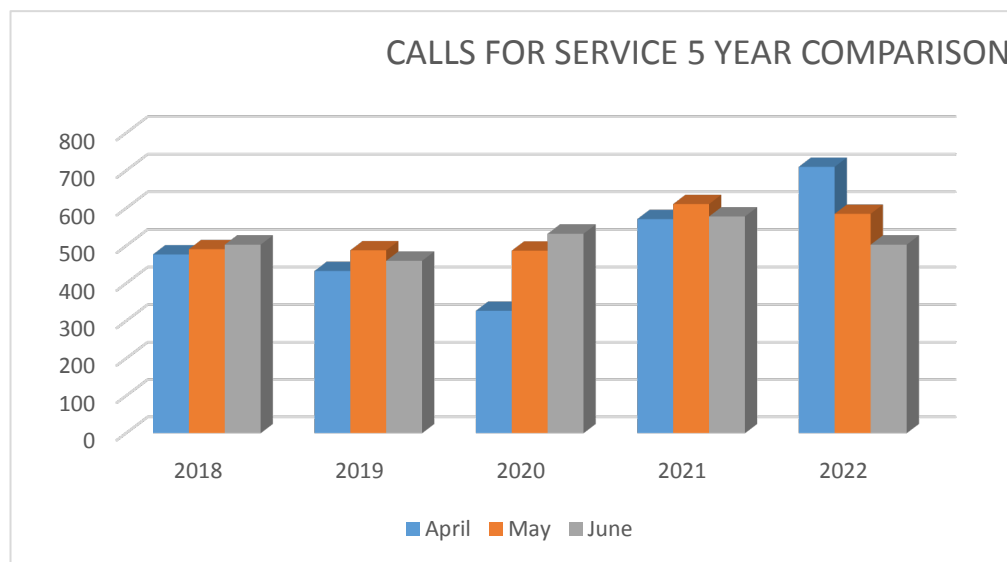
<u>Offense Code</u>	<u>Total Incidents</u>
LOST PROPERTY (7333)	3
PARK VIOLATION (7334)	10
PREMISE CHECK (7337)	5
ASSIST-K9 (7339)	1
SUICIDE ATTEMPT (7340)	3
SUICIDE THREATENED (7341)	13
PAPER SERVICE (7349)	2
ABANDONED VEHICLE PRIVATE (7352)	6
OVERDOSE (7353)	5
OVERDOSE ACCIDENTAL (7354)	1
MISSING PERSON/ADULT (7357)	1
INVOLUNTARY COMMITMENT (7358)	2
FOLLOW UP (7362)	103
Civil Dispute (7363)	5
OPEN DOOR (7364)	3
ASSIST-OTHER JURISDICTION (8003)	29
ASSIST-MEDICAL (8004)	33
ASSIST-FIRE DEPT (8005)	22
ASSIST-PUBLIC WORKS (8006)	1
EXTRA PATROL (8008)	109
KEEP THE PEACE (8011)	26
911 CALL UNKNOWN (8012)	11
WELFARE CHECK (8013)	39
INFORMATION (8016)	24
911 HANGUP (8024)	3
ASSIST-SCHOOL (8025)	10
JUVENILE-UNGOVERNABLE (8104)	5
COMMUNITY POLICING (8409)	38
POSS TOBACCO UNDER 19 (9001)	1
TOBACCO VIOL FREE TEXT (9099)	2
Total Incidents for This Agency	1921

Report Includes:

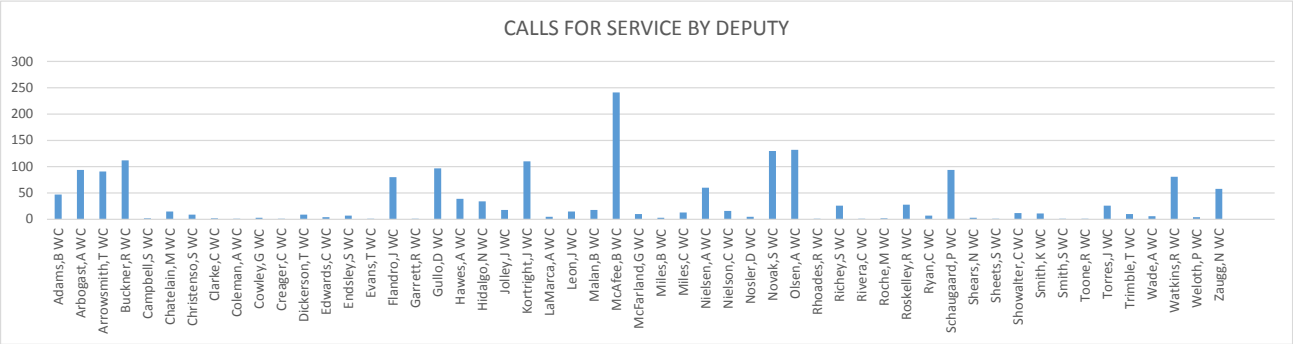
All dates between '00:00:00 04/01/22' and '23:59:59 06/30/22', All agencies matching 'WC', All natures, All locations matching 'WT'. All responsible officers. All dispositions. All clearance codes. All observed offenses. All reported offenses.

WASHINGTON TERRACE CALLS FOR SERVICE INCLUDES TRAFFIC STOPS

	2018	2019	2020	2021	2022
April	477	433	327	571	710
May	491	488	487	611	585
June	503	460	532	578	503
TOTAL	1471	1381	1346	1760	1798

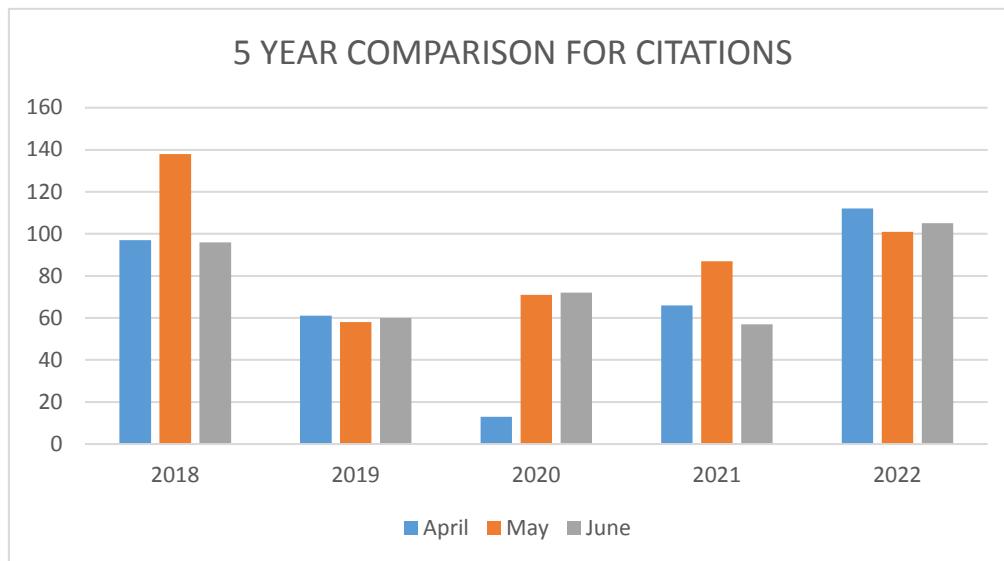


Officers	# Calls
Adams,B WC	47
Arbogast,A WC	94
Arrowsmith,T WC	91
Buckner,R WC	112
Campbell,S WC	2
Chatelain,M WC	15
Christenso,S WC	9
Clarke,C WC	2
Coleman,A WC	1
Cowley,G WC	3
Creager,C WC	1
Dickerson,T WC	9
Edwards,C WC	4
Endsley,S WC	7
Evans,T WC	1
Flandro,J WC	80
Garrett,R WC	1
Gullo,D WC	97
Hawes,A WC	39
Hidalgo,N WC	34
Jolley,J WC	18
Kortright,J WC	110
LaMarca,A WC	5
Leon,J WC	15
Malan,B WC	18
McAfee,B WC	241
McFarland,G WC	10
Miles,B WC	3
Miles,C WC	13
Nielsen,A WC	60
Nielson,C WC	16
Nosler,D WC	5
Novak,S WC	130
Olsen,A WC	132
Rhoades,R WC	1
Richey,S WC	26
Rivera,C WC	1
Roche,M WC	2
Roskelley,R WC	28
Ryan,C WC	7
Schaugaard,P WC	94
Shears,N WC	3
Sheets,S WC	1
Showalter,C WC	12
Smith,K WC	11
Smith,S WC	1
Toone,R WC	1
Torres,J WC	26
Trimble,T WC	10
Wade,A WC	6
Watkins,R WC	81
Weloth,P WC	4
Zaugg,N WC	58



WASHINGTON TERRACE CITATION 5 YEAR COMPARISON

	2018	2019	2020	2021	2022
April	97	61	13	66	112
May	138	58	71	87	101
June	96	60	72	57	105
TOTAL	331	179	156	210	318



WASHINGTON TERRACE CRIME CALENDAR 2nd QUARTER 2022



ASSAULT One occurred every 4.1 days

THEFT One occurred every 6 days

BURGLARY One occurred every 15.2 days

**Washington Terrace
Second Quarter
Comparison on 2022-
2021**

	Attack/Bite	Barking	Stray/Roaming	Carcass Removal	Citizen Assist.	Followup	Injured animal	Citations	Cruelty	Calls For Service	Extra Patrol
Jun-22	2	2	18	0	0	3	0	0	1	29	3
May-22	0	5	9	0	0	8	0	8	6	39	3
Apr-22	0	5	11	1	2	4	0	8	0	33	11
quarterly totals for 2022	2	12	38	1	2	15	0	16	7	101	17
Jun-21	1	7	12	1	5	6	1	0	3	39	3
May-21	5	2	9	0	0	4	1	0	0	22	1
Apr-21	3	2	8	0	1	4	0	0	1	19	0
quarterly totals for 2021	9	11	29	1	6	14	2	0	4	80	4

City Council Staff Report

Author: Jake Meibos

Subject: Sanitary Sewer pipe lining

Date: 7/19/2022

Type of Item: Discussion / Approval



Summary Recommendation: Award contract to low bid contractor for Capital project SS-27, Sanitary Sewer pipe lining.

Description:

- A. **Topic:** City Council approval is requested for awarding the construction of capital project SS-27
- B. **Background:** The Capital improvement projects have been prioritized by severity, maintenance issues and location. The video inspection of the Sanitary sewer pipe along 5200 S. has identified that the pipe is deteriorating and there are several cracks introducing roots. Lining the pipe will restore the condition of the pipe and eliminate the crack form roots protruding into the pipe.

Analysis: SS-27 Sanitary Sewer lining project will consist of lining approx. 1,147 LF of sewer pipe along 5200 S. from 300 W. SS-27 is part of the RR-10 capital project but due to the aspect of work it had to be done by a contractor that specializes in pipe lining. Therefor had to be bid separately.

Bids for this project were opened on July 13th, 2022. Two (2) bids were accepted from qualified contractors. **Whitaker Construction** submitted the qualified low bid \$249,230. Including engineering and contingency the total project cost is **\$286,614.50**.

- C. **Department Review:** City Manager, Public Works, and Jones & Associates

Alternatives:

- A. **Approve the Request:** Staff is recommending the approval to award SS-27 for the total budgeted amount of **\$310,000** for the purpose of unforeseen issues and or change orders throughout the project.
- B. **Continue the Item:** Delaying the project at this time could affect result in having dig in the new road if repairs need to be made.



**City of Washington Terrace
Redevelopment Agency Meeting
Tuesday, July 19, 2022
following the Regular City Council Meeting
City Hall Council Chambers
5249 South 400 East, Washington Terrace City**

1. ROLL CALL

2. INTRODUCTION OF GUESTS

3. CONSENT ITEMS

Any point of order or issue regarding items on the Agenda or the order of the agenda need to be addressed here prior to the approval of the agenda.

3.1 APPROVAL OF AGENDA

3.2 APPROVAL OF MEETING MINUTES FROM JUNE 21, 2022

4. COMMENTS CONSIDERED

5. ADJOURNMENT OF MEETING: CHAIR ALLEN

CERTIFICATE OF POSTING

I, Amy Rodriguez, The undersigned duly appointed City Recorder of the City of Washington Terrace do hereby certify that the above agenda was posted in three public places within the City limits and sent to the *Standard Examiner* at least 24 hours prior to the meeting.

For Packet Information, please visit our website at www.washingtonterracecity.org

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Held on June 21, 2022
Following the Regular City Council Meeting
City Hall, 5249 South 400 East, Washington Terrace City,
Weber County, Utah

Chair Mark C. Allen
Board Member F. Carey Seal
Vice Chair Jeff West - excused
Board Member Jill Christiansen
Board Member Scott Barker
Board Member Randy Ferlin
Finance Director Shari' Garrett
City Manager Tom Hanson
City Recorder Amy Rodriguez

Charles and Reba Allen

3. CONSENT ITEMS.

3.2 APPROVAL OF MEETING MINUTES FROM MAY 17, 2022

Items 3.1 and 3.2 were approved by general consent.

4.1 MOTION/RESOLUTION 22-14: ADOPTION OF THE FISCAL YEAR 2023 BUDGET PLAN

Hanson recommends approval of the 2023 Budget Plan as presented.

**Motion by Board Member Seal
Seconded by Board Member Christiansen
To approve Resolution 22-14 adopting the
Fiscal Year 2023 Budget Plan
Approved unanimously (4-0)
Roll Call Vote**

6. COMMENTS CONSIDERED

Hanson stated that the balance in our central business district is a fairly modest amount. Chair Allen suggested looking into the budget and suggests speaking with “Wash tails” about concerns on the area around the old A&M building.

7. **ADJOURNMENT OF MEETING: CHAIR ALLEN**

Motion by Board Member Barker

Seconded by Board Member Seal

To adjourn the meeting

Approved unanimously (4-0)

Time: 6:58 p.m.

Date Approved

City Recorder