



Regular City Council Meeting

Minutes

Tuesday, June 28, 2022 at 6:00 pm

AGENDA

A regularly scheduled meeting of the Duchesne City Council will be held at the Duchesne City Office Building, 500 East Main, Duchesne, UT at the above date and time. The agenda will be as follows:

1. Roll Call, Prayer, Pledge

Minutes:

Mayor Rodney Rowley conducted the meeting. City Recorder, Kim Riggle, took minutes. City Council Members present were Jenny Adams, Jason Baker, Bryce Hamilton, Cody Ivie, and Danny Peatross.

Public Attendees: Emily Blanchard, Kathy Blanchard, Lane Genereaux, , Rojean Rowley, Tony Reinhardt, and Neal Fraser, and Deb Herron
Council Member Ivie offered the prayer.

2. Minutes

Minutes:

MOTION by Council Member Adams, seconded by Council Member Ivie to approve the minutes from June 28, 2022

- Council Member Adams- Aye
- Council Member Baker- Aye
- Council Member Hamilton- Aye
- Council Member Ivie - Aye
- Council Member Peatross- Aye

Motion carried by unanimous vote.

3. Business License

Minutes:

There were no business license applications brought before the council at this time.

4. Airport Master Plan Final Update/ Approval- Neal Fraser (JUB)

Minutes:

Neal Fraser from JUB Engineers presented the wrap up presentation of the master plan for the airport. They have been working on it for about 20 months. Neal feels like it is a good, sustainable plan. He touched on the workflow process, stakeholder feedback, future design standards, and future improvements. He stated Mayor Rowley asked about having a residential through fence which would allow access to

the runway from homes built near the airport. He said that was possible. The FAA has a long list of requirements that would need to be met.

5. Airport Engineer 5 year Selection/ Master Services Agreement

Minutes:

Mayor Rowley stated this item should have been on the last agenda but he forgot to tell Kim to add it. Neal explained that every 5 years or less the City needs to select an engineer. An RFQ was advertised. JUB Engineers were the only engineering firm to submit their qualifications. The council discussed the contract.

MOTION by Council Member Peatross, seconded by Council Member Baker to approve JUB as the official engineer for the airport.

- Council Member Adams- Aye
- Council Member Baker- Aye
- Council Member Hamilton- Aye
- Council Member Ivie - Aye
- Council Member Peatross- Aye

Motion carried by unanimous vote.

6. Dogs- Rojean Rowley

Minutes:

Rojean told the council she feels dogs are running rampant in her neighborhood. She asked if the city has an animal control officer. Mayor Rowley told her he had just hired Debbie Fabrizio as the City Animal Control Officer. He explained the best way to contact her is to call the "On - Call" phone number. Rojean suggested Debbie visit with neighbors and explain the ordinances to dog owners.

7. Water On Main Street - Rojean Rowley

Minutes:

Rojean feels the sprinklers on main street are still a problem. They need to be dug out so they can work the right way. She said there are 5 trees on the westside of town that are dying because they are not getting watered .Mayor Rowley explained he is working on getting them fixed. She challenged the Mayor and Council to go look at them. She hates to see 40 year old trees die.

8. Work Trucks

Minutes:

The Council needs to make a decision whether or not they want to continue leasing trucks for the employees. Unified Fleet Services needs to know as soon as possible. The council asked how the lease would work since we got all 5 trucks at different times. Lane likes the trucks and thinks we should continue leasing them.

9. Open Budget FY 2022

Minutes:

The council discussed the change in net position, auditor requirements, and opening the FY 2022 Budget.

MOTION by Council Member Ivie, seconded by Council Member Hamilton to open the budget for FY 2022.

- Council Member Adams- Aye
- Council Member Baker- Aye
- Council Member Hamilton- Aye
- Council Member Ivie - Aye
- Council Member Peatross- Aye

Motion carried by unanimous vote.

10. Approve budget for FY 2023

Minutes:

The Council discussed the budget for FY 2023. The FY 2023 budget follows closely with the FY 2022 budget. There was some discussion about the budget for the law enforcement contract. It was decided to leave it as is until we know what happens with the sheriff's department.

MOTION by Council Member Baker, seconded by Council Member Ivie to approve the FY 2023 budget.

- Council Member Adams- Aye
- Council Member Baker- Aye
- Council Member Hamilton- Aye
- Council Member Ivie - Aye
- Council Member Peatross- Aye

Motion carried by unanimous vote.

11. Planning And Zoning

Minutes:

Tony Reinhardt reported P&Z voted unanimously to recommend Ordinance 22-1. The council further discussed

MOTION by Council Member Hamilton, seconded by Council Member Baker to adopt Ordinance 22-1.

- Council Member Adams- Aye
- Council Member Baker- Aye
- Council Member Hamilton- Aye
- Council Member Ivie - Aye
- Council Member Peatross- Aye

Motion carried by unanimous vote.

12. 15-Minute Open Session

Minutes:

Emily Blanchard says she is still having problems with some of her neighbors violating the noise ordinance, and some safety issues.

13. Book Of Complaints, Concerns And Comments

Minutes:

There were no new complaints, comments, or concerns written in the book.

14. Mayor And Council Review Of Old Business

Minutes:

- Council Member Adams asked how Janice Shipmans request to keep more dogs was going to be addressed. The Council discussed where she lived. There was some concern because there were so many complaints about the existing problems with dogs in that area. The council stated they did not think her dogs are part of the problem in that area. The ordinance would have to be changed in order to allow more dogs. Kathy Blanchard suggested the council come up with a special license to run a dog rescue.
- Mayor Rowley said the pool was shut down. Lane told the council the pump went down at 7am and was fixed by 3:30pm. Mountain Land picked up the pump and took it to get fixed. The chemical pump is not working right now.-
- Lane reported a water leak in front of Family Dollar. He thinks every grate on main street needs to be vacuumed out. 7 buckets of dirt were hauled out in a 4 block area. Lane said the dirt in the grates are 4 ft deep. Council Member Peatross asked if UDOT maintains those grates. Mountain America Credit Union is tying their parking lot into the storm drain system.
- Deb Herron gave an update on the CDBG project for the fire station.
- Mayor Rowley stated the My Best Convenience store has remained closed. The building is for sale. The father of the owner is still living there
- Neal Fraser is hoping the airport will be relisted in the National Integrated System Upon relistment the City would be eligible for \$359,000 in the next 4 years through the FAA? The airport was taken off the list because based aircraft dropped below the threshold. Senator Romey's office and the Forest Service have sent letters of support on our behalf. Duchesne County is also in support.

15. Work Session

16. Executive Session

17. Adjournment

Minutes:

MOTION by Council Member Baker, seconded by Council Member Adams to adjourn at 7:43pm

- Council Member Adams- Aye
- Council Member Baker- Aye
- Council Member Hamilton- Aye
- Council Member Ivie - Aye
- Council Member Peatross- Aye

Motion carried by unanimous vote.

Attest:

Kim Riggle, Recorder: _____

Rodney Rowley, Mayor: _____

