

Minutes of the **Work Session** of the **Riverdale City Council** held Tuesday June 21, 2022, at 5:30 p.m., at the Civic Center in the Council Chambers, 4600 S Weber River Dr., Riverdale City, Weber County, Utah.

Present:

City Council:	Braden Mitchell, Mayor Alan Arnold, Councilmember Bart Stevens, Councilmember Steve Hilton, Councilmember Karina Merrill, Councilmember
City Employees:	Steve Brooks, City Attorney Cody Cardon, Business Administration Mike Eggett, Community Development Jared Sholly, Fire Chief Shawn Douglas, Public Works Scott Brenkman, Police Chief Rich Taylor, Community Services Michelle Marigoni, City Recorder
Excused:	Anne Hansen, Councilmember

The City Council Work Session meeting began at 5:31 p.m. Mayor Mitchell welcomed all in attendance. It was noted for the record that all Councilmembers were present, except Councilmember Hansen who was excused. Members of city staff were also present.

Public Comment:

Mayor Mitchell said there may be some public comment, but he wasn't aware of anything for sure.

Presentations and Reports:
Mayor's Report

City Administration Report
Department Reports May
June Anniversaries Employee Recognition
Staffing Authorization Plans
Community Development Report

Consent Items

Consideration to approve meeting minutes from:

June 7, 2022 Council Work Session
June 7, 2022 Council Meeting

Mayor Mitchell asked if there were any changes to the minutes from the June 7 meetings. There were no changes. Mr. Brooks noted there were two typos in the resolutions in the packet that have been corrected.

Action Items

1. Public Hearing to receive and consider public comments regarding the following:

- A. Amending the Riverdale City budget for fiscal year 2021-2022.
- B. Proposed amendments to the Riverdale City Code: Human Resources Manual (referred to in 1-7-1), 1-7-2 Salaries of City Council and Mayor, and 1-7F-6 Salary of the Justice Court Judge.
- C. Nonreciprocal interfund activity transfer of resources utilized by the City's General Fund as provided by the City's Water Fund.
- D. Adopting the Riverdale City Acting Budget for fiscal year 2022-2023.

- 2. Consideration of Ordinance #952 amending the Riverdale Municipal Ordinance Code, Title 8, Chapter 6, to better clarify, define and implement sections concerning the conveyance of water rights to the city on development in Riverdale City.
Presented by Shawn Douglas

3. Consideration of Ordinance #951 and proposed amendments to the Riverdale City Employees Classification/Compensation Plan (referred to in RCC 1-7-1) concerning employee step and grade schedule, 1-7-2 Salaries of City Council and Mayor, and 1-7F-6 Justice Court Judge.
Presented by Cody Cardon

Cody Cardon explained this ordinance is for the judge, which is required by state law, and the city council.

4. Consideration of Resolution #2022-17 containing the city's 'not to exceed' Property Tax Rate of 0.001420, which exceeds the Weber County Auditor's Certified Tax Rate and will require the city to go through the Truth in Taxation process.
Presented by Steve Brooks and Cody Cardon

Mr. Cardon explained the truth in taxation process requires a tentative or acting budget until the process is complete. The budget in the packet includes the most recent tentative budget with some changes, which he went over briefly. These included changes for rising fuel costs, office furniture replacement, water rate changes, and garbage rate changes.

5. Consideration of Resolution #2022-18 to adopt the city's Tentative Acting budget for fiscal year 2022-2023.
Presented by Cody Cardon

6. Consideration of Resolution #2022-19 to amend the fiscal year 2021-2022 budget.
Presented by Cody Cardon

Mr. Cardon went over the minor changes to the 2022 budget.

7. Consideration of Resolution #2022-20, approving the nonreciprocal interfund transfer of resources used by the city's General Fund as provided by the city's Water Fund. The estimated value of these culinary water services is \$80,000.
Presented by Cody Cardon

This is a payment from the general fund to the water fund to pay for the water used by the city throughout the year, for accounting purposes.

8. Consideration of Resolution #2022-21 to approve the 2022-2023 Consolidated Fee Schedule.

Mr. Brooks said this is done every year and includes increasing water rates and some other changes.

9. Review Fraud Risk Discussion for submission to the state auditor's office.

Mr. Cardon explained this is also done every year to help prevent fraud.

10. Consideration of Resolution #2022-22 increasing the city's capitalization threshold, defining for financial reporting what is considered a capital asset, from \$2,000 to \$7,500.

Mr. Cardon explained this is also an accounting function, and the \$2,000 threshold was set in 2004. This will simplify the accounting.

11. Discussion regarding July 5, 2022 City Council Meeting.

Mr. Brooks said the meeting may need to be held on July 5 due to several items already lining up for the meeting.

Comments

1. City Council:
2. City Staff:
3. Mayor:

Adjournment

Having no further business to discuss, the Work Session was adjourned at 5:53 p.m.

RDA WORK MEETING

5:53 pm

All present except Ms. Hansen, who is excused.

Presentations: RDA Tax increment report

Mr. Eggett said this would be for the main meeting only.

No consent items. Mayor Mitchell asked if the minutes were all caught up. Mrs. Marigoni said the previous meeting's minutes would be on the next RDA meeting.

RDA project rollovers.

Comments:

Mayor Mitchell said he has received feedback about public hearing. Citizens are not liking how the public hearing is conducted and suggested the comment period may be better after the discussion. Mr. Brooks said it has been done this way to maintain order in the quorum, though it can be done either way. He asked that however it is done, the board or council needs to stay focused on the agenda.

Mr. Brooks said there is public comment at the beginning, for anything the public wants to talk about. The public hearing is for comments on the items only.

Mr. Arnold said he has explained to citizens how the agenda works.