

**SAN JUAN TRANSPORTATION SPECIAL SERVICE DISTRICT
MEETING MINUTES**

**Monday ▪ June 6, 2022 ▪ 7:00 p.m.
117 S Main, Monticello, UT**

1. Call to Order - The special meeting of the San Juan Transportation Special Service District was called to order by George Rice at 7:07 p.m., on Monday, June 7, 2022. The following persons were present for all, or portions of the meeting.

Transportation District Board Members

Chairman: George Rice

Vice Chairman: Michael Haviken

Secretary/Treasurer:

Shane Shumway - not present

Eric Grover

Clerk: Cindi Holyoak

Special Service District Administrator: Kelly Pehrson

Visitors

Todd Adair

Terry Ekker

2. Minutes Approval: Motion was made by Michael Haviken to approve the minutes of the March 7, 2022 meeting. The motion was seconded by Eric Grover and passed unanimously.

3. Board Updates: There was no discussion.

4. Financial Review: Administrator Pehrson provided balance sheets for the board to review. \$33,670 is in the checking account. SRS funds total \$1,376,909.03. There is 2,099,946.27 million in PTIF project savings to bring current assets to 3.5 million. There is a bond with an outstanding balance of \$269,000 and a bond with a balance of 1.1 million, to bring total liabilities to 1.445 million. \$595,956.08 is the net income received year to date. The revenue is coming in at about \$50,000 per month and may grow with the price of fuel increasing. The projected income was anticipated to be around 35,000 per month, with this increase, Administrator Pehrson suggested the incorporated cities bring plans for road maintenance projects to request matching funds.

5. Consider Accounts Payable: Motion was made by Eric Grover to approve the accounts payable as presented. The motion was seconded by Michael Haviken and passed unanimously.

6. Consider Next Phase SJC Project: Todd Adair reported that he accomplished as much as he could with the oil that was purchased due to the rising cost of fuel. He said he was able to perform some maintenance on CR 206, Brown's Canyon Road, and on part of the Fourmill Road.

He requested an additional 250,000 in SRS funding to continue the next phase of the West Summit project.

MOTION was made by Erik Grover to pay 250,000 in SRS funds for the San Juan County West Summit Road Project. The motion was seconded by Michael Haviken and opened for discussion.

Michael Haviken: Aye

George Rice: Aye

Erik Grover: Aye

Shane Shumway: not present

The motion passed unanimously.

7. Upcoming Meeting Schedule: Next Meeting: July 11, 2022 @ 7:00 p.m. This meeting was scheduled early to secure road maintenance funds for the cities before the season is over.

8. Other Business: There was discussion about the last meeting in which Elaine Gizler requested funding for a feasibility study for a walking/biking path that would stretch from Monticello to Monument Valley. Michael Haviken said he attended a UDOT meeting where he learned that a trail system such as this is considered “Active Transportation”. Administrator Pehrson said he spoke to Elaine and explained how much the cities rely on the Transportation District funding for critical road maintenance and that it would be difficult to choose the study over maintenance.

9. Adjournment: Motion was made by Michael Haviken to adjourn the meeting at 7:35 p.m. The motion was seconded by Eric Grover and passed unanimously.

Attest: /s/Cindi Holyoak

Approved: /s/George Rice, Chairman