

MINUTES OF THE TOWN COUNCIL
MEETING
OF THE TOWN OF CLARKSTON

May 17, 2022
7:00 P.M.

Town Council Meeting held at the Clarkston Town Hall, 50 South Main, Clarkston, UT

Attendance: Mayor N. Craig Hidalgo

Councilmembers: Mylind Fawcett, Dan Smith,
McCall Stephensen, Shaun Kurek

Town Clerk: Kristi Hidalgo

Public Attendance: Kenneth Hammon

1. CALL TO ORDER

Mayor Hidalgo called the Clarkston Town Council to order at 7:00 p.m. Councilmember S. Kurek led the Pledge of Allegiance and offered Reverence to begin the meeting.

Mayor Hidalgo addressed the minutes of the Clarkston Town Council Meeting held May 3, 2022. Councilmember M. Stephensen motioned for the Clarkston Town Council to approve and adopt the minutes of May 3, 2022. Councilmember D. Smith seconded the motion. All in favor "Aye". Motion carried

2. BUSINESS

FY 2023 Proposed Budget Discussion - Mayor Hidalgo presented the Fiscal Year 2023 Proposed Budget to the Council. See Attachment

The Council reviewed and discussed Mayor Hidalgo's FY 2023 Proposed Budget. Mayor Hidalgo stated that the budget remained close to the same as last year. There were only a few minor changes made to the FY 2023 Budget. Mayor Hidalgo highlighted the following:

Revenue

- Sales Tax increased significantly in FY 2022. Mayor Hidalgo forecast that Clarkston Town would receive approximately \$103,000 in FY 2023.
- County Transit Sales Tax increased slightly but with higher gas prices that might not continue. Mayor Hidalgo projected that Clarkston Town would receive approximately \$9,000 in FY 2023.
- Total anticipated revenue for FY 2023 is \$542,366

Expenditures

- The Prosecutor Budget was increased by \$800 because of imminent legal action.

- The Engineering Budget was increased by \$3,000 to cover the cost for the town engineer to develop a Clarkston Town Design and Standards Manual for the building code.
- Annual Contract/Services with the Cache County Law Enforcement increased approximately \$700.

Mayor Hidalgo concluded that no department budgets were cut. They pretty much stayed the same as last year.

Resolution 22-09 “A Resolution Adopting the Clarkston Town FY 2023 Proposed Budget” - Mayor Hidalgo asked if there was any further discussion by the Council prior to passing the resolution. There was none. Mayor Hidalgo read the resolution and asked for a motion to adopt Resolution 22-09. Councilmember M. Fawcett motioned for the Council to approve and adopt Resolution 22-09. Councilmember S. Kurek seconded the motion.

Roll Call Vote:

Mayor Hidalgo	<u>X</u> Aye	☐ No	☐ Abstain	☐ Absent
Councilmember D. Smith	<u>X</u> Aye	☐ No	☐ Abstain	☐ Absent
Councilmember M. Fawcett	<u>X</u> Aye	☐ No	☐ Abstain	☐ Absent
Councilmember M. Stephensen	<u>X</u> Aye	☐ No	☐ Abstain	☐ Absent
Councilmember S. Kurek	<u>X</u> Aye	☐ No	☐ Abstain	☐ Absent

Set Public Hearing Date for FY 2022 Amended Budget and FY 2023 Budget - It was decided that the Public Hearing for the FY 2022 Amended Budget and FY 2023 Budget, would be held June 14, 2022 at 6:30 pm in the Town Hall. The regularly scheduled Town Council Meeting will be held immediately following the Public Hearing.

Public Comment – Due to the Executive Session, Mayor Hidalgo allowed Public Comment at this time, rather than at the end of the meeting.

Kenneth Hammon – Kenneth Hammon is building a home at 9198 West 10300 North. Mr. Hammon stated that his initial road proposal was to widen and develop Center Street from 200 West up to his property. Mr. Hammon proposed developing a different road. He suggested extending 100 South to 300 West and put in an 80-foot initial spur at that point. Mr. Hammon stated that this would benefit him because it would be less road for him to develop and save him money and it would benefit the town by much less road to maintain. Instead of installing 1600 feet of road it would be 500 feet of road. Mayor Hidalgo replied that Mr. Hammon would need to get on the LUDMA meeting agenda and present his new road proposal to the LUDMA Commission. The town engineer would also review it and the LUDMA Commission would provide a recommendation to the Town Council on which road proposal to accept. Mr. Hammon referenced Town Code 7-2-9C New Street Construction that states the following:

C. Building Materials: A roadway shall be established and is required to extend to the farthest point of the property in accordance with the following specifications: roadway must be at least twenty six feet (26') wide, vegetation grubbed off twelve inches (12") deep, have eight inches (8") of pit run, and four (4") inches of road base gravel compacted to make a drivable surface, and three and one-half (3 1/2) inches of asphalt bringing the road to a Class B standard. (Ord. 18-08, 11-6-2018)

Mr. Hammon stated that he would like to either be grandfathered in or have the town agree to the original agreement that was made with the previous owners of the property (Luthy's) and not have to develop the road the full length of his property but only put in an 80-foot spur beyond the property line at 300 West. Mayor Hidalgo replied that Mr. Hammon would not be grandfathered in. The agreement with the Luthy's was nontransferable and the agreement that the town makes with Mr. Hammond would also be nontransferable. Mayor Hidalgo told Mr. Hammon that the next LUDMA Meeting would be held June 13, 2022 at 7:00 pm.

Mr. Hammon stated that he would be replacing the water hydrant on his property. The hydrant is located on his property but is within Clarkston Town limits. Mr. Hammon owns the hydrant and the town owns the waterline and tap to the hydrant. Mr. Hammon wondered if the town would like to inspect the water line and tap when he has it dug up to replace the hydrant. Mayor Hidalgo replied that the town would like to have it inspected by the town engineer at that time.

3. DEPARTMENTS

Mayor Hidalgo – Gravel Pit – Councilmember S. Kurek reported that the “No Trespassing” signs have been put up at the gravel pit. Councilmember S. Kurek recommended installing T posts to block access to the gravel pit. Mayor Hidalgo asked Councilmember S. Kurek to go ahead and get the T posts put in. Mayor Hidalgo said that he had notified the Cache County Sheriff's that the lock had been replaced on the gravel pit gate and “No Trespassing” signs had been hung. They are going to start patrolling and citing anybody trespassing on that property.

Garbage Collection – Mayor Hidalgo reported that the Executive Commission will consist of nine members. A meeting will be held to identify individuals to be on the commission. The commission will have complete legal authority to seek and sign contracts. A Request for Proposal (RFP) is ready to be sent out to waste management companies for proposals on garbage collection services. Mayor Hidalgo stated that Logan City will be sending a letter of intent to terminate garbage collection by June 2023. Mayor Hidalgo said that he doesn't anticipate any interruption at all to garbage collection services. Green waste still hasn't been determined. Councilmember M. Stephensen wondered if citizens could choose to opt in or opt out of garbage collection. Mayor Hidalgo stated that opting in or out individually is not an option.

Fire Department – Mayor Hidalgo stated that the fire department had completed their purchasing for the State of Utah EMS Grant they received.

Councilmember M. Fawcett – Water Department – Councilmember M. Fawcett reported that Water Operator Bryan Goodsell had received three bids to update the SCADA System. Of the three bids the SCADA System bid is the best bid because the other two companies have annual support fees in excess of \$4,000 and the SCADA System doesn't have an annual support fee. The Town Council approved moving forward with the SCADA System bid.

LUDMA – Willis Acre Subdivision Approval - Councilmember M. Fawcett stated that at the last LUDMA Commission meeting held May 16, 2022 the LUDMA Commission recommended approval of Phase 1 of the Willis Acres Subdivision. The Town Council will need to review the plans and give final approval of the subdivision.

Clarkston Town Road Master Plan – Councilmember M. Fawcett reported that Councilmember D. Smith presented and explained the road maps he had made that show the existing roads, projected roads and the established right-of-ways for the Town. Councilmember M. Fawcett said that Matt Phillips from the county would be coming to the next LUDMA Meeting to be held June 13, 2022 to help the commission incorporate the county roads into the maps.

Councilmember D. Smith – Parade – The Richmond Black and White Days Parade is May 21, 2022 at 5:00 pm.

Councilmember M. Stephensen – Parks Department – Mayor Hidalgo reported that he had hired Shayden Buttars to be a public works assistant. He will help out at the park and cemetery under the supervision of Jeremy Hidalgo and Randy Smith.

Sports and Recreation - The Youth Council would like to sell food refreshments at the baseball games again this year.

Pony Express Day - Councilmember M. Stephensen reported that the Pony Express plans are going well. She has been working on getting everything lined up.

2022 Citizen of the Year - Mayor Hidalgo asked for a recommendation to go into an executive session to discuss the 2022 Citizen of the Year. Councilmember M. Stephensen made the motion to go into an Executive Session. Councilmember M. Fawcett seconded the motion. All in favor "Aye". Motion carried. At 8:10 p.m. the Mayor and Council entered into an Executive Session.

Mayor Hidalgo and the Council returned from Executive Session at 8:20 p.m. Mayor Hidalgo asked for a motion to return to the regular Town Council Meeting. Councilmember M. Fawcett made a motion to return to the regular Town Council Meeting. Councilmember M. Stephensen seconded the motion. All in favor "Aye" Motion carried.

Councilmember S. Kurek – Cemetery Department – Memorial Day Flags – Mayor Hidalgo stated that, in addition to the individual flags being placed on veteran's graves, the cemetery fence line would be lined with flags this year. Curtis Godfrey has agreed to help with this effort.

Neighborhood Watch – Councilmember S. Kurek informed the Council that he would be the Chairperson and oversee the program. Councilmember S. Kurek stated that he would be having a meeting on Thursday July 14, 2022 at 6:00 pm. Citizens of the community would be invited to come and learn what the program is all about. Clarkston Town Star Deputy Michael Merrill will also be invited to the meeting. Councilmember M. Fawcett stated that Jane Sparks has expressed interest in being part of the Neighborhood Watch Team.

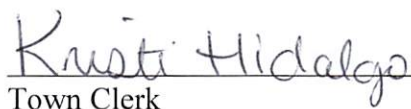
4. RELEVANT BUSINESS

June Newsletter Items – Mayor Hidalgo stated that if the Council had any items that they wanted to have put in the June Newsletter to get them to Town Clerk Kristi Hidalgo by June 1, 2022.

Next Meeting – The next meeting will be a Public Hearing and a Town Council Meeting and will be held Tuesday June 14, 2022 at 6:30 p.m.

5. ADJOURN

There being no further business to come before the Council, Councilmember D. Smith motioned that the Clarkston Town Council Meeting adjourn. Councilmember M. Stephensen seconded the motion. All members present voted "Aye." Motion carried. The meeting adjourned at 8:30 p.m.


Town Clerk