



**MAGNA METRO TOWNSHIP COUNCIL
SPECIAL BUDGET WORKSHOP
MEETING AGENDA**

**Tuesday, July 12, 2022
4:30 PM**

Webster Center
8952 West Magna Main Street
Magna, Utah 84044

PUBLIC NOTICE IS HEREBY GIVEN that the Magna Metro Township Council will hold a workshop on the 12th day of July 2022 at the Webster Center, 8952 West Magna Main Street Magna, Utah as follows:

This meeting will be held at the anchor location and electronically for members of the staff and/or public that cannot attend due to continuing concerns regarding COVID-19, other health reasons, or other reasons. Those interested in attending electronically should follow the information noted at the end of this agenda.

**

Portions of the meetings may be closed for reasons allowed by statute. Motions relating to any of the items listed below, including final action, may be taken.

4:30 PM – BUDGET WORKSHOP MEETING

- 1. Discuss 2023 Magna Metro Township Budget [Dave Sanderson, Financial Manager]**
- 2. ADJOURN**

Upon request with three (3) working days' notice, the Greater Salt Lake Municipal Services District, in support of the Magna Metro Township, will make reasonable accommodations for participation in the meeting. To request assistance, please call (385) 468-6703 – TTY 711.

A copy of the foregoing agenda was posted at the following locations on the date posted below: Magna Metro Township website at www.magnametrotownship.org and the State Public Notice Website at <http://pmn.utah.gov> . Pursuant to State Law and Magna Ordinance, Councilmembers may participate electronically. Pursuant to Utah Code Ann. § 52-4-205, Parts of Meetings may be Closed for Reasons Allowed by Statute.

POSTED: July 10, 2022

Administration

Magna Township FY 2023

Administration SUMMARY	Actual FY 2021	Final Budget FY 2022	Tentative Budget FY 2023	% Diff.
Account Name				
Wages	\$ 48,947	\$ 60,000	\$ 60,000	0.0%
Employee benefits	9,145	10,000	10,000	0.0%
Awards, promotional & meals	810	-	-	0.0%
Subscriptions, memberships	50	10,000	10,000	0.0%
Printing/publications/advertising	3,284	8,000	8,000	0.0%
Travel/mileage	9,473	20,000	20,000	0.0%
Office expense and supplies	5,178	5,000	5,000	0.0%
Computer equipment/software	-	10,000	10,000	0.0%
Attorney-civil	79,683	70,000	70,000	0.0%
Attorney-land use	12,412	20,000	20,000	0.0%
Training and seminars	1,440	10,500	10,500	0.0%
Web page development/maintenance	2,800	3,255	3,255	0.0%
Software/streaming	4,061	1,000	1,000	0.0%
Payroll processing fees	1,146	1,100	1,100	0.0%
Grant charged expense	-	-	-	0.0%
Communications	-	10,000	10,000	0.0%
Contributions/special events	59,500	80,500	80,500	0.0%
Insurance	15,351	15,500	15,500	0.0%
Workers comp insurance	886	500	500	0.0%
Postage	1,784	2,000	2,000	0.0%
Professional and technical	91,651	140,200	140,200	0.0%
UFA emergency services	40,341	40,000	40,000	0.0%
Grant related	23,864	-	-	0.0%
SL (Client) county support services	114,083	57,500	57,500	0.0%
Equipment/computer purchases	-	-	-	0.0%
Alcohol funds	-	17,000	17,000	0.0%
Rent	18,600	18,000	18,000	0.0%
Non classified expenses	-	5,000	5,000	
Totals:	\$ 544,489	\$ 615,055	\$ 615,055	0.0%

Administration

Magna Township FY 2023

Fund: General	Actual FY 2021	Final Budget FY 2022	Tentative Budget FY 2023	% Diff.
Department: Administration				
Account Name: Wages				
Account Number:				
Line Item Description Detail				
Council compensation	48,947	60,000	60,000	0.0%
Totals:	48,947	60,000	60,000	0.0%
Additions				
	-	-	-	0.0%
Totals:	-	-	-	0.0%
Deletions				
	-	-	-	0.0%
Totals:	-	-	-	0.0%
Net Change in Budget Requests:	-	-	-	0.0%
Proposed New Budget:	48,947	60,000	60,000	0.0%

Administration

Magna Township FY 2023

Fund: General	Actual FY 2021	Final Budget FY 2022	Tentative Budget FY 2023	% Diff.
Department: Administration				
Account Name: Employee benefits				
Account Number:				
Line Item Description Detail				
Council benefis	9,145	10,000	10,000	0.0%
Totals:	9,145	10,000	10,000	0.0%
Additions				
	-	-	-	0.0%
Totals:	-	-	-	0.0%
Deletions				
	-	-	-	0.0%
Totals:	-	-	-	0.0%
Net Change in Budget Requests:	-	-	-	0.0%
Proposed New Budget:	9,145	10,000	10,000	0.0%

Administration

Magna Township FY 2023

Fund: General	Actual FY 2021	Final Budget FY 2022	Tentative Budget FY 2023	% Diff.
Department: Administration				
Account Name: Awards, promotional				
Account Number:				
Line Item Description Detail				
	810			#####
Totals:	810	-	-	0.0%
Additions				
	-	-	-	0.0%
Totals:	-	-	-	0.0%
Deletions				
	-	-	-	0.0%
Totals:	-	-	-	0.0%
Net Change in Budget Requests:	-	-	-	0.0%
Proposed New Budget:	810	-	-	0.0%

Administration

Magna Township FY 2023

Fund: General		Actual FY 2021	Final Budget FY 2022	Tentative Budget FY 2023	% Diff.
Department: Administration					
Account Name: Subscriptions, member					
Account Number:					
Line Item Description Detail					
AICP - Planning Commission	50	740	740	0.0%	
AICP - Council		340	340	0.0%	
Utah League of Cities & Towns		8,000	8,000	0.0%	
Miscellaneous		920	920	0.0%	
Totals:	50	10,000	10,000	0.0%	
Additions					
	-	-	-	0.0%	
Totals:	-	-	-	0.0%	
Deletions					
	-	-	-	0.0%	
Totals:	-	-	-	0.0%	
Net Change in Budget Requests:	-	-	-	0.0%	
Proposed New Budget:	50	10,000	10,000	0.0%	

Administration

Magna Township FY 2023

Fund: General	Actual FY 2021	Final Budget FY 2022	Tentative Budget FY 2023	% Diff.
Department: Administration				
Account Name: Printing/publications/				
Account Number:				
Line Item Description Detail				
Various	3,284	8,000	8,000	0.0%
Totals:	3,284	8,000	8,000	0.0%
Additions				
	-	-	-	0.0%
Totals:	-	-	-	0.0%
Deletions				
	-	-	-	0.0%
Totals:	-	-	-	0.0%
Net Change in Budget Requests:	-	-	-	0.0%
Proposed New Budget:	3,284	8,000	8,000	0.0%

Administration

Magna Township FY 2023

Fund: General	Actual FY 2021	Final Budget FY 2022	Tentative Budget FY 2023	% Diff.
Department: Administration				
Account Name: Travel/mileage				
Account Number:				
Line Item Description Detail				
Mileage reimbursement	9,473	20,000	20,000	0.0%
Totals:	9,473	20,000	20,000	0.0%
Additions				
	-	-	-	0.0%
Totals:	-	-	-	0.0%
Deletions				
	-	-	-	0.0%
Totals:	-	-	-	0.0%
Net Change in Budget Requests:	-	-	-	0.0%
Proposed New Budget:	9,473	20,000	20,000	0.0%

Administration

Magna Township FY 2023

Fund: General	Actual FY 2021	Final Budget FY 2022	Tentative Budget FY 2023	% Diff.
Department: Administration				
Account Name: Office expense and supplies				
Account Number:				
Line Item Description Detail				
Office supplies	5,178	5,000	5,000	0.0%
Totals:	5,178	5,000	5,000	0.0%
Additions				
	-	-	-	0.0%
Totals:	-	-	-	0.0%
Deletions				
	-	-	-	0.0%
Totals:	-	-	-	0.0%
Net Change in Budget Requests:	-	-	-	0.0%
Proposed New Budget:	5,178	5,000	5,000	0.0%

Administration

Magna Township FY 2023

Fund: General	Actual FY 2021	Final Budget FY 2022	Tentative Budget FY 2023	% Diff.
Department: Administration				
Account Name: Computer equipment				
Account Number:				
Line Item Description Detail				
Software	-	10,000	10,000	0.0%
Totals:	-	10,000	10,000	0.0%
Additions				
	-	-	-	0.0%
Totals:	-	-	-	0.0%
Deletions				
	-	-	-	0.0%
Totals:	-	-	-	0.0%
Net Change in Budget Requests:	-	-	-	0.0%
Proposed New Budget:	-	10,000	10,000	0.0%

Administration

Magna Township FY 2023

Fund: General	Actual FY 2021	Final Budget FY 2022	Tentative Budget FY 2023	% Diff.
Department: Administration				
Account Name: Attorney-civil				
Account Number:				
Line Item Description Detail				
Township attorney	79,683	70,000	70,000	0.0%
Totals:	79,683	70,000	70,000	0.0%
Additions				
	-	-	-	0.0%
Totals:	-	-	-	0.0%
Deletions				
	-	-	-	0.0%
Totals:	-	-	-	0.0%
Net Change in Budget Requests:	-	-	-	0.0%
Proposed New Budget:	79,683	70,000	70,000	0.0%

Administration

Magna Township FY 2023

Fund: General	Actual FY 2021	Final Budget FY 2022	Tentative Budget FY 2023	% Diff.
Department: Administration				
Account Name: Attorney-land use				
Account Number:				
Line Item Description Detail				
Attorney for land use	12,412	20,000	20,000	0.0%
Totals:	12,412	20,000	20,000	0.0%
Additions				
	-	-	-	0.0%
Totals:	-	-	-	0.0%
Deletions				
	-	-	-	0.0%
Totals:	-	-	-	0.0%
Net Change in Budget Requests:	-	-	-	0.0%
Proposed New Budget:	12,412	20,000	20,000	0.0%

Administration

Magna Township FY 2023

Fund: General	Actual FY 2021	Final Budget FY 2022	Tentative Budget FY 2023	% Diff.
Department: Administration				
Account Name: Training and seminar				
Account Number:				
Line Item Description Detail				
Training & seminars	1,440	10,500	10,500	0.0%
Totals:	1,440	10,500	10,500	0.0%
Additions				
	-	-	-	0.0%
Totals:	-	-	-	0.0%
Deletions				
	-	-	-	0.0%
Totals:	-	-	-	0.0%
Net Change in Budget Requests:	-	-	-	0.0%
Proposed New Budget:	1,440	10,500	10,500	0.0%

Administration

Magna Township FY 2023

Fund: General	Actual FY 2021	Final Budget FY 2022	Tentative Budget FY 2023	% Diff.
Department: Administration				
Account Name: Web page developme				
Account Number:				
Line Item Description Detail				
Development	2,800	3,255	3,255	0.0%
Totals:	2,800	3,255	3,255	0.0%
Additions				
	-	-	-	0.0%
Totals:	-	-	-	0.0%
Deletions				
	-	-	-	0.0%
Totals:	-	-	-	0.0%
Net Change in Budget Requests:	-	-	-	0.0%
Proposed New Budget:	2,800	3,255	3,255	0.0%

Administration

Magna Township FY 2023

Fund: General	Actual FY 2021	Final Budget FY 2022	Tentative Budget FY 2023	% Diff.
Department: Administration				
Account Name: Software/streaming				
Account Number:				
Line Item Description Detail				
Zoom and equipment	4,061	1,000	1,000	0.0%
Totals:	4,061	1,000	1,000	0.0%
Additions				
	-	-	-	0.0%
Totals:	-	-	-	0.0%
Deletions				
	-	-	-	0.0%
Totals:	-	-	-	0.0%
Net Change in Budget Requests:	-	-	-	0.0%
Proposed New Budget:	4,061	1,000	1,000	0.0%

Administration

Magna Township FY 2023

Fund: General	Actual FY 2021	Final Budget FY 2022	Tentative Budget FY 2023	% Diff.
Department: Administration				
Account Name: Payroll processing fees				
Account Number:				
Line Item Description Detail				
Outside payroll processing fees	1,146	1,100	1,100	0.0%
Totals:	1,146	1,100	1,100	0.0%
Additions				
	-	-	-	0.0%
Totals:	-	-	-	0.0%
Deletions				
	-	-	-	0.0%
Totals:	-	-	-	0.0%
Net Change in Budget Requests:	-	-	-	0.0%
Proposed New Budget:	1,146	1,100	1,100	0.0%

Administration

Magna Township FY 2023

Fund: General	Actual FY 2021	Final Budget FY 2022	Tentative Budget FY 2023	% Diff.
Department: Administration				
Account Name: Grant charged expenses				
Account Number:				
Line Item Description Detail				
	-	-	-	0.0%
Totals:	-	-	-	0.0%
Additions				
	-	-	-	0.0%
Totals:	-	-	-	0.0%
Deletions				
	-	-	-	0.0%
Totals:	-	-	-	0.0%
Net Change in Budget Requests:	-	-	-	0.0%
Proposed New Budget:	-	-	-	0.0%

Administration

Magna Township FY 2023

Fund: General	Actual FY 2021	Final Budget FY 2022	Tentative Budget FY 2023	% Diff.
Department: Administration				
Account Name: Communications				
Account Number: 10-4200-740				
Line Item Description Detail				
Newsletter	-	10,000	10,000	0.0%
Totals:	-	10,000	10,000	0.0%
Additions				
	-	-	-	0.0%
Totals:	-	-	-	0.0%
Deletions				
	-	-	-	0.0%
Totals:	-	-	-	0.0%
Net Change in Budget Requests:	-	-	-	0.0%
Proposed New Budget:	-	10,000	10,000	0.0%

Administration

Magna Township FY 2023

Fund: General	Actual FY 2021	Final Budget FY 2022	Tentative Budget FY 2023	% Diff.
Department: Administration				
Account Name: Contributions/special				
Account Number:				
Line Item Description Detail				
Magna 4th of July	59,500	25,000	25,000	0.0%
Magna town council		15,000	15,000	0.0%
Magna chamber of commerce		5,000	5,000	0.0%
Magna - Yuzawa educational		21,000	21,000	0.0%
Magna in motion		2,000	2,000	0.0%
Arts council of Magna		12,500	12,500	0.0%
Totals:	59,500	80,500	80,500	0.0%
Additions				
	-	-	-	0.0%
Totals:	-	-	-	0.0%
Deletions				
	-	-	-	0.0%
Totals:	-	-	-	0.0%
Net Change in Budget Requests:	-	-	-	0.0%
Proposed New Budget:	59,500	80,500	80,500	0.0%

Administration

Magna Township FY 2023

Fund: General	Actual FY 2021	Final Budget FY 2022	Tentative Budget FY 2023	% Diff.
Department: Administration				
Account Name: Insurance				
Account Number:				
Line Item Description Detail				
General liability	15,351	14,500	14,500	0.0%
Fidelity bonding		1,000	1,000	0.0%
Totals:	15,351	15,500	15,500	0.0%
Additions				
	-	-	-	0.0%
Totals:	-	-	-	0.0%
Deletions				
	-	-	-	0.0%
Totals:	-	-	-	0.0%
Net Change in Budget Requests:	-	-	-	0.0%
Proposed New Budget:	15,351	15,500	15,500	0.0%

Administration

Magna Township FY 2023

Fund: General	Actual FY 2021	Final Budget FY 2022	Tentative Budget FY 2023	% Diff.
Department: Administration				
Account Name: Postage				
Account Number:				
Line Item Description Detail				
Stamps	1,784	2,000	2,000	0.0%
Totals:	1,784	2,000	2,000	0.0%
Additions				
	-	-	-	0.0%
Totals:	-	-	-	0.0%
Deletions				
	-	-	-	0.0%
Totals:	-	-	-	0.0%
Net Change in Budget Requests:	-	-	-	0.0%
Proposed New Budget:	1,784	2,000	2,000	0.0%

Administration

Magna Township FY 2023

Fund: General	Actual FY 2021	Final Budget FY 2022	Tentative Budget FY 2023	% Diff.
Department: Administration				
Account Name: Professional and tech				
Account Number:				
Line Item Description Detail				
Township administration	91,651	72,800	72,800	0.0%
Lobbyist services		7,500	7,500	
Accounting services		18,000	18,000	
Miscellaneous		41,900	41,900	
Totals:	91,651	140,200	140,200	0.0%
Additions				
	-	-	-	0.0%
Totals:	-	-	-	0.0%
Deletions				
	-	-	-	0.0%
Totals:	-	-	-	0.0%
Net Change in Budget Requests:	-	-	-	0.0%
Proposed New Budget:	91,651	140,200	140,200	0.0%

Administration

Magna Township FY 2023

Fund: General	Actual FY 2021	Final Budget FY 2022	Tentative Budget FY 2023	% Diff.
Department: Administration				
Account Name: UFA emergency serv				
Account Number:				
Line Item Description Detail				
Fees	40,341	40,000	40,000	0.0%
Totals:	40,341	40,000	40,000	0.0%
Additions				
	-	-	-	0.0%
Totals:	-	-	-	0.0%
Deletions				
	-	-	-	0.0%
Totals:	-	-	-	0.0%
Net Change in Budget Requests:	-	-	-	0.0%
Proposed New Budget:	40,341	40,000	40,000	0.0%

Administration

Magna Township FY 2023

Fund: General	Actual FY 2021	Final Budget FY 2022	Tentative Budget FY 2023	% Diff.
Department: Administration				
Account Name: Grant related				
Account Number:				
Line Item Description Detail				
	23,864	-	-	0.0%
Totals:	23,864	-	-	0.0%
Additions				
	-	-	-	0.0%
Totals:	-	-	-	0.0%
Deletions				
	-	-	-	0.0%
Totals:	-	-	-	0.0%
Net Change in Budget Requests:	-	-	-	0.0%
Proposed New Budget:	23,864	-	-	0.0%

Administration

Magna Township FY 2023

Fund: General	Actual FY 2021	Final Budget FY 2022	Tentative Budget FY 2023	% Diff.
Department: Administration				
Account Name: SL (Client) county su				
Account Number:				
Line Item Description Detail				
SLCO clerk	114,083	52,000	52,000	0.0%
SLCO supervisor		4,000	4,000	0.0%
SLCO addressing		1,500	1,500	0.0%
Totals:	114,083	57,500	57,500	0.0%
Additions				
	-	-	-	0.0%
Totals:	-	-	-	0.0%
Deletions				
	-	-	-	0.0%
Totals:	-	-	-	0.0%
Net Change in Budget Requests:	-	-	-	0.0%
Proposed New Budget:	114,083	57,500	57,500	0.0%

Administration

Magna Township FY 2023

Fund: General	Actual FY 2021	Final Budget FY 2022	Tentative Budget FY 2023	% Diff.
Department: Administration				
Account Name: Equipment/computer				
Account Number:				
Line Item Description Detail				
				#####
Totals:	-	-	-	0.0%
Additions				
	-	-	-	0.0%
Totals:	-	-	-	0.0%
Deletions				
	-	-	-	0.0%
Totals:	-	-	-	0.0%
Net Change in Budget Requests:	-	-	-	0.0%
Proposed New Budget:	-	-	-	0.0%

Administration

Magna Township FY 2023

Fund: General	Actual FY 2021	Final Budget FY 2022	Tentative Budget FY 2023	% Diff.
Department: Administration				
Account Name: Alcohol funds				
Account Number:				
Line Item Description Detail				
Alcohol funds	-	17,000	17,000	0.0%
Totals:	-	17,000	17,000	0.0%
Additions				
	-	-	-	0.0%
Totals:	-	-	-	0.0%
Deletions				
	-	-	-	0.0%
Totals:	-	-	-	0.0%
Net Change in Budget Requests:	-	-	-	0.0%
Proposed New Budget:	-	17,000	17,000	0.0%

Administration

Magna Township FY 2023

Fund: General	Actual FY 2021	Final Budget FY 2022	Tentative Budget FY 2023	% Diff.
Department: Administration				
Account Name: Rent				
Account Number:				
Line Item Description Detail				
Webster Center	18,600	18,000	18,000	0.0%
Totals:	18,600	18,000	18,000	0.0%
Additions				
	-	-	-	0.0%
Totals:	-	-	-	0.0%
Deletions				
	-	-	-	0.0%
Totals:	-	-	-	0.0%
Net Change in Budget Requests:	-	-	-	0.0%
Proposed New Budget:	18,600	18,000	18,000	0.0%

Administration

Magna Township FY 2023

Fund: General	Actual FY 2021	Final Budget FY 2022	Tentative Budget FY 2023	% Diff.
Department: Administration				
Account Name: Non classified expenses				
Account Number:				
Line Item Description Detail				
Miscellaneous	-	5,000	5,000	0.0%
Totals:	-	5,000	5,000	0.0%
Additions				
	-	-	-	0.0%
Totals:	-	-	-	0.0%
Deletions				
	-	-	-	0.0%
Totals:	-	-	-	0.0%
Net Change in Budget Requests:	-	-	-	0.0%
Proposed New Budget:	-	5,000	5,000	0.0%