

MINUTES**1. Call to Order, Roll Call, Welcome**

George Ferris as acting chair called the meeting to order at 5:30pm and confirmed that a quorum was present.

Molly Signoretty	P
George Ferris	P
Lori Lloyd	A
Mike Williams	P
Rebecca Pipkin	A
P=Present A=Absent	

2. Agenda Review**3. Approve Minutes**

By unanimous consensus the committee voted to approve the June 22, 2022 minutes.

4. New Business**a. Review Booth Vendor Applications**

Committee Member Williams moved and Committee Member Pipkin seconded to approve the vendor booth participants and the motion passed unanimously.

b. Review Parade Participant Applications

No new applications were presented in the meeting.

c. Discuss Harvest Days Festival Tasks**i. Food Truck Updates**

Laura Magness, Communication Director, provided a list of vendors who have previously participated in Harvest Days as snack and food trucks. Aiming to have 8-9 food trucks and 3-5 snack vendors. Committee Member Williams shared message from the Food Truck League that trucks may participate who are both with and outside of the League and the trucks don't have a minimum number of reserves.

1. Discussed list of confirmed Food Trucks
2. Committee Member Williams will inquire: El Sarten, Pacific Island Grill, El Taco Rapido
3. Pending: Garden O'Veaten, Taste of Louisiana, Worlds Best Corndogs, Pizza Cone Zone (veg options), Haole T's Beach Grill Food Truck

ii. Entertainment Updates

Discussed the schedule and Tanya will bring revised schedule that includes DJ Cooper Brown for the next meeting.

- Confirmed entertainment- the Farm Petting Zoo/Pony Rides, Boys & Girls Club will oversee one of the carnival booths, Scales & Tales, Baby Goat Yoga, Nerf War, All-in-One Fun inflatables, Coco's Rumba Libre Band, Crescent SuperBand, Quick Wits, Highland Bagpiper.
- Pending: Adjusting schedule and spreading out DJ Cooper.
- Wish Upon a Party – have characters throughout the day, such as Disney characters, superheroes, etc.
- Discussed possibility of getting a dunk tank- Tanya will look into it.
- Discussed BINGO Rules
 - 10 Rounds - each has 3 prizes- ABC- first person wins \$25 prize, 2nd person \$20
 - 4 rounds of raffle - 5 gifts - give out raffle prizes- \$10-15
 - Last round-- black out; grand prize-
 - Ties go to draw a card
 - Players who have won have their card taken
 - Committee will need to get prizes in July

Reviewed 2022 Harvest Days Festival Map - Reviewed map of Midvale City Park with proposed areas for events:

- Baby Goat Yoga- East of the splash pad-- anything south of that area is reserved for the fireworks and is blocked off and monitored by Unified Police Department.
- Nerf War/Bingo - near each other so adults can play Bingo and kids can play nerf wars; Bingo will be held under the Pavilion.
- Skillet's Food Truck - breakfast food truck in parking lot on the south west side of park.
- Vendor Market- north of Pavilion.
- Food Trucks near Pavilion so it's not too loud. It was suggested to have the deadline for trucks prior to the vendors so that the vendors can still get in. Will need to keep a path clear for last minute trucks. To help prevent trucks from showing up late.
- Water Station near the amphitheater stage.
- Safety Fair & First Aid- under the trees near the amphitheater stage.

- Port-a-Potties - Tonya will handle getting the port-a-potties and will get them the evening before so they are ready by the time the parade starts in the morning. At least two need to be handicap accessible.
- Reserved parking - for fire trucks and performers.
- On Jefferson and Park Street - put up a sign to specify "Vendors only"
- Power from the Pavilion-- need some for Bingo and some vendors may have access; Bingo has a speaker system.
- Bingo-- all the tables in the pavilion and some seating around; we will encourage people to bring lawn chairs; could use big TVs to see the numbers that are called and also have screens placed inside of the Community Center.
- Parking for general public-- there is some in the LDS church north of the park and golf carts will be available to shuttle people.
- Castle of Chaos bus - down near the food truck area or east of vendor booths.
- Carnival row on east side behind vendors.
- Chalk Art- Suggested that we make chalk available for kids so they can draw on the sidewalks and will encourage more people to frequent the east side of the park.
- Was suggested that we rent radios for committee members for communication day of.

Discussed Public Works tasks - Jeremy Thorne Deputy Director from Public Works reviewed items that the Public Works Department will do, including: turn off lights for the fireworks, check electrical outlets are working, place no-parking signs and barricades for parade – to be done the Monday before the parade.

iii. Mayors Cup

Horse competition; Laura will check in to see if we can reserve the Boys & Girls Club so we have an inside option; Laura will discuss with Mayor to determine time for the cup.

iv. Volunteer Outreach Update

1. Molly created excel sheet to record volunteers
2. Boys & Girls Club will cover one of the carnival booths
3. Laura will promote on Engage Midvale
4. George will ask Overstock to help
5. Volunteers can get food voucher for a meal at the food trucks

6. Laura will get list of what we need volunteers to do
7. Laura will work on ordering shirts and check on age restrictions of volunteers
8. Harvest Day vouchers-- can give to volunteers so they can give a snack or a meal. Was suggested that for 2 hours of service volunteers could get from a snack truck, 4 hours of service could get from a food truck.

5. June 30, 2022 Meeting Topics

- a. Committee should set aside time for Laura to discuss items on the task list.

6. Harvest Days Festival Committee Member Comments

- Hoopes will create thank you vouchers for vendors/participants.
- It was proposed to possibly not do the Mayor's Cup and instead do a dunk tank, will discuss with the Mayor at next meeting.
- Still waiting on quotes for sound and lighting.
- Reviewed Harvest Days Festival Expenses and Budget-- anticipated and actual provided by Suzy Grandgent, Senior Executive Assistant.

7. By consensus of the Harvest Days Festival Committee, the meeting was adjourned at 7:25 p.m.