

Interlaken Town Permit Fees & Deposits - Updated 5/10/22									
Project	Project Scope	Town Application Fee	New Water Connection Fee	Road Impact Fee	Damage Deposit (refundable)	Completion Deposit (refundable)	Total Town Fees/Deposits - Collected with Application	TO Engineers Fees - Review & Inspection	Comments
New Building Construction	New Construction, Excavation, Concrete	\$ 450	\$ 500	\$ 2,500	\$ 2,500	\$ 1,500	\$ 7,450	Varies with Project, Collected after TO Estimate	Water connection required
Remodel w/Demolition	Major Remodel & Demo, Excavation, Concrete	\$ 450	\$ -	\$ 2,500	\$ 2,500	\$ 1,500	\$ 6,950	Varies with Project, Collected after TO Estimate	If water connection in place, no fee required
Exterior Remodel - no Demolition	Exterior Walls reconfigured, Concrete, Excavation	\$ 450	\$ -	\$ 2,500	\$ 2,500	\$ 1,500	\$ 6,950	Varies with Project, Collected after TO Estimate	Major remodel, including reconfiguration of exterior walls
Interior, Roof, Deck Remodel - no Demolition	Reconfiguration of Interior Walls, Exterior Decks, Roof, No Concrete or Excavation	\$ 450	\$ -	\$ -	\$ 2,500	\$ 1,500	\$ 4,450	Varies with Project, Collected after TO Estimate	Remodel without exterior wall reconfiguration
Minor Interior Remodel - no Demolition	Minor interior Makeover, room remodel, no Concrete or Excavation	\$ 450	\$ -	\$ -	\$ 1,000	\$ 1,000	\$ 2,450	Varies with Project, Collected after TO Estimate	Minor interior remodel
Right of Way Work Permit	Excavation in town right of way, asphalt patching	\$ 150	\$ -	\$ -	\$ 2,500	\$ 1,500	\$ 4,150	\$ 250	TO Engineers Inspection Fee - Collected with Application
Site Disturbance Permit	Excavation on lot exceeding 100 ft2, including Excavation, Asphalt, Concrete, Rock Wall Construction	\$ 150	\$ -	\$ 2,500	\$ 2,500	\$ 1,500	\$ 6,650	\$ 150	TO Engineers Inspection Fee - Collected with Application
Site Disturbance Permit - Minor Landscaping	Excavation on lot exceeding 100 ft2, no Excavation, Asphalt, Concrete, or Rock Wall Construction	\$ 150	\$ -	\$ -	\$ 500	\$ 500	\$ 1,150	\$ 150	TO Engineers Inspection Fee - Collected with Application
Solar PV Array Permit	Installation must meet code requirements, section 11.06.240	\$ 150	\$ -	\$ -	\$ 500	\$ -	\$ 650	\$ 350	TO Engineers Plan Review & Inspection Fee - Collected with Application

These highlighted Fees are submitted with initial agreement/application

These highlighted Fees are collected when TO Engineers completes their estimate

Agenda 09 - FY2022 Water Billing Report

FY2022 Water Billing Report

FY2022 Water Billing Status Report				5/23/22 (thru batch 07)		
	Base Usage Fees	Overage Fees	Late Fees	Invoice Adjustments	New Owner Transfers	TOTALS
Total Billing	\$ 173,076.00	\$ 4,466.39	\$ 450.00	\$ (64.50)		\$ 177,927.89
Collected	\$ (168,372.00)	\$ (4,466.39)	\$ (200.00)	\$ 14.50	\$ -	\$ (173,023.89)
Receivables	\$ 4,704.00	\$ -	\$ 250.00	\$ (50.00)	\$ -	\$ 4,904.00

Agenda 10 - FY2023 Budget

Interlaken Town Budget
Fiscal Year Ending 6/30/2023

	2022-05-02 Tentative Approved at TC Meeting	FY2021 Budget Actual 7/1/20- 6/30/21	FY2022 Budget Adopted 7/1/21- 6/30/22	FY2022 Projected Final	FY2023 Tentative Approved	Notes for FY2023 Budget
1	General Fund (checking)					
3	General Fund Revenue					
5	Annual Wasatch County Tax Assessment	\$110,618	\$118,000	\$133,222	\$150,000	Expect an increase from developed lots and assessments
6	~~Prior Year Assessments~~					
7	~~Late Fees - Assessments (prior to FY2019)~~					
8	1% State Sales Tax (estimate)	\$25,654	\$28,000	\$30,931	\$32,000	Inflation
10	Interest Income	\$33	\$30	\$28	\$30	
12	~~New Owner Transfer Fees~~					
13	B&C Road Tax (estimate)	\$16,044	\$18,408	\$20,172	\$22,000	Inflation
14	~~Building App Town Admin Fees~~					
15	~~Interlaken Drive RMA with BHR Agreement (20%)~~					
15a	CARES Act Revenue	\$20,115	\$0	\$0	\$0	
15b	Additional Grant Revenue		\$0	\$0	\$0	
15c	Miscellaneous Revenue	\$12,185	\$200	\$0	\$0	
15d	Fines for municipal code violations		\$1,500	\$0	\$0	
16	Total General Fund Revenue:	\$184,648	\$166,138	\$184,353	\$204,030	
18	Transfers into General Fund					
19	Transfer from Building Fund (Application Fees for admin costs)	\$1,075	\$900	\$900	\$1,800	4 permits
20	Transfer from Water Revenue Fund (50% of admin. expenses)	\$35,000	\$30,500	\$20,000	\$35,500	*** In FY2022 - reduced trfr from water revenue to \$20K
21	Transfer from Transportation Reserve Fund for Capital expenses	\$50,000	\$50,000	\$0	\$0	Nothing planned
23	Transfers out of General Fund					
26	Transfers into Transportation Reserve Fund					
28	Transfer of B&C Road Tax to Transportation Reserve Fund	(\$18,408)	(\$18,408)	(\$20,172)	(\$22,000)	
29	Contribution to Capital Improvements in Transportation Reserve Fund	(\$45,000)	\$0	\$0	(\$100,000)	Reserve contribution to future road capital improvements
30	~~Transfers into Building Fund - Special Engineering Projects~~	(\$791)				
31	Total Net General Fund Transfers:	\$21,876	\$62,992	\$728	(\$84,700)	
35	General Fund Expenses					
36	Administrative Expenses					
37	Commission, Committee, Council Mtg Expenses		\$0	\$0	(\$1,000)	Founder's Party
38	Town Clerk & Webmaster	(\$18,324)	(\$20,000)	(\$14,406)	(\$25,000)	Would include deputy town clerk wages
39	Association Memberships	(\$769)	(\$489)	(\$3,514)	(\$1,000)	Huge expense was from SAMs registration in FY2022
40	Web Hosting & IT Services (WIX, GoDaddy, Zoom, Dropbox, ViaSat, Calling Post)	(\$1,119)	(\$1,200)	(\$93)	(\$1,500)	
40a	Town Council Equipment & Supplies	(\$538)	(\$400)	\$0	(\$500)	
41	Meeting Advertising		(\$350)	(\$56)	(\$200)	
42	Bookkeeping, Accounting & CPA fees	(\$12,357)	(\$18,000)	(\$12,194)	(\$13,000)	
43	Bank Charges, Checks	(\$44)	\$0	\$0	\$0	
44	Town Attorney	(\$10,844)	(\$12,000)	(\$7,946)	(\$10,000)	

InterlakenTown Budget
Fiscal Year Ending 6/30/2023

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44a	~~Attorney fees for BHR settlement/agreement~~					
45a	Animal Control through Interlocal Agreement w/ Heber City	(\$5,630)	(\$3,000)	(\$3,040)	(\$5,000)	Best estimate
45b	Municipal Election Balloting & Noticing, Advertisements		(\$400)	(\$139)	\$0	
46	Misc. Admin. Expenses	(\$2,445)	(\$400)	(\$375)	(\$500)	
47	Insurance	(\$4,341)	(\$4,000)	(\$4,046)	(\$4,000)	
48	Office Supplies (postage + supplies)	(\$1,087)	(\$700)	(\$661)	(\$1,000)	
49	~~Building Inspector~~	(\$635)				
51	Additional Consulting Fees	(\$25)	(\$5,000)	(\$2,802)	\$ (5,000)	
51a	Federal IRS Taxes	(\$1,246)	(\$1,500)	(\$4,397)	(\$4,500)	
51b	CARES Act - WCFD Fire Mitigation	(\$20,115)	\$0	\$0	\$0	
51c	Safety and Enforcement Supplies		(\$1,000)	(\$500)	(\$500)	
51d						
52	Total Administrative Expenses:	(\$79,519)	(\$68,439)	(\$54,169)	(\$72,700)	
54	Annual Road Maintenance and Repair Expenses from General Fund					
55	Annual Road Repair & Maintenance	(\$12,013)	(\$70,000)	(\$31,984)	(\$10,000)	Patching only
56	Additional Contract Services	(\$144)	(\$500)	(\$1,878)	(\$2,000)	Recycling service
56a	Road Signage	(\$4,515)	(\$2,000)	(\$1,159)	(\$2,000)	
57	Contract Service (Snow Removal)	(\$36,000)	(\$44,000)	(\$37,500)	(\$40,000)	Estimated annual increase
58	Supplies - Salt, Sand, etc	(\$3,400)	(\$3,500)	(\$3,700)	(\$4,500)	Inflation
58a	Annual Fire Mitigation Expenses					
58b	Brush Removal and other Wildfire Mitigation	(\$7,100)	(\$10,000)	(\$12,033)	(\$12,000)	
59	Annual Road Capital Improvement Expenses					
60	Capital Investment in Roads	(\$30,000)	(\$30,000)	(\$23,404)	\$0	Roto milling and other large investments could happen in 2 yrs
60a	DPW Expenses					
60b	DPW Site Construction - Capital Investment	(\$53,287)	(\$30,000)	(\$4,870)	(\$2,000)	Adjustments to the wall, addition of blocks
60c	Annual DPW Site Maintenance Expenses	(\$32)	(\$600)	\$0	(\$500)	
61	Total Road Maintenance, Capital Improvements, Fire & DPW Expenses	(\$146,491)	(\$190,600)	(\$116,528)	(\$73,000)	
65	Total General Fund Expenses:	(\$226,009)	(\$259,039)	(\$170,697)	(\$145,700)	
67	Increase/Decrease in General Fund Balance	(\$19,485)	(\$29,909)	\$14,384	(\$26,370)	
70	Transportation Reserve Fund (savings)					
72	Transportation Reserve Fund Revenue					
73	Estimated Interest	\$86	\$100	\$100	\$100	
73a	Revenue From RMA Agreement		\$1,200	\$0	\$0	Unknown
73b	Revenue from Federal & State Transportation System Grants		\$0	\$0	\$0	Unknown
74	Total Transportation Reserve Fund Revenue:	\$86	\$1,300	\$100	\$100	
76	Transfers into Transportation Reserve Fund					
77	Trfr from General Fund of B&C Road Tax to Trans. Reserve Capital Fund	\$18,408	\$18,408	\$20,172	\$22,000	

Interlaken Town Budget
Fiscal Year Ending 6/30/2023

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78	Transfer from General Fund for Capital Improvement Reserves	\$45,000	\$0	\$0	\$100,000	Healthy contribution in lieu of FY2023 Capital Expenses
80	Transfer from Building Fund of Road Impact Fee	\$2,500	\$7,500	\$5,000	\$7,500	3 new builds
82	Transfers out of Transportation Reserve Fund					
83	Transfer to General Fund for Transportation Capital Expenses	(\$50,000)	(\$50,000)	\$0	\$0	None planned
84	Total Net Transportation Reserve Fund Transfers:	\$15,908	(\$24,092)	\$25,172	\$129,500	
86	Incr/Decr in Transportation Reserve Fund Balance	\$15,994	(\$22,792)	\$25,272	\$129,600	
88	Water Revenue Fund (checking)					
90	Water Revenue Fund Revenue					
92	Annual Water Utility Base Usage Fee	\$177,649	\$173,000	\$173,374	\$173,000	No change in rates
93	Interest Income	\$29	\$20	\$20	\$22	
95	Charge for Services: Metered Water (overages)	\$841	\$4,000	\$4,042	\$4,000	
95a	~~Water Connect Fee~~					
95b	Water Billing Late Fees and Additional Administrative Fees	\$350	\$300	\$100	\$100	As per Resolution 2022-05-02, \$10 addtl fee for USPS billing
95c	New Owner Transfer Fees	\$1,618	\$450	\$3,000	\$3,000	
95d						
95e						
96	Total Water Revenue Fund Revenue:	\$180,487	\$177,770	\$180,536	\$180,122	
98	Transfers into Water Revenue Fund					
100	Transfer from Building Fund (Water Connect Fees)		\$1,500	\$0	\$1,500	3 connections
101	Transfer from Bond Sinking Fund for current year Water Bond payment	\$78,275	\$78,275	\$78,023	\$78,275	
102	Transfer from Water System Reserve Fund for Capital Improvements	\$90,800	\$30,000	\$30,000	\$0	None planned
104	Transfers out of Water Revenue Fund					
105	Transfer to Water System Reserve Capital Fund		\$0	\$0	\$0	None planned
106	~~Transfer to General Fund~~		\$0			
107	Transfer to Bond Sinking Fund - Next Year's Bond Payment	(\$78,382)	(\$78,275)	(\$78,275)	(\$78,275)	
108	~~Transfer to Water System Capital Facilities Replacement Reserve Acct~~		\$0			
109	Transfer to General Fund for 50% of Administrative expenses	(\$35,000)	(\$30,500)	(\$20,000)	(\$35,500)	*** In FY2022 - reduced trfr from water revenue to \$20K
110	Total Net Water Revenue Fund Transfers:	\$55,693	\$1,000	\$9,748	(\$34,000)	
111a	Water Revenue Fund - continued					
112	Water Revenue Fund Expenses					
113	Bond Payment					
114	Water Bond Payment, due annually in January	(\$78,275)	(\$78,275)	(\$78,023)	(\$78,275)	
115	Operating Expenses					
116	Payroll - Water Masters	(\$17,200)	(\$17,000)	(\$15,496)	(\$26,400)	*** Correction - water master salary is \$1100 not \$900/month
117	~~Meter Repair/Replacement, Water System Equipment, Supplies~~		\$0			
118	Chemicals & Monitoring	(\$420)	(\$600)	(\$651)	(\$800)	

InterlakenTown Budget
Fiscal Year Ending 6/30/2023

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119	Telemetry System Operating Costs		(\$2,700)	(\$2,627)	(\$2,700)	
120	Water Share Fee, Education, etc.	(\$40)	(\$375)	(\$459)	(\$450)	
121	Gas Heat	(\$501)	(\$600)	(\$931)	(\$1,200)	Inflation
122	Electricity	(\$7,704)	(\$6,100)	(\$6,101)	(\$7,000)	Inflation
123	Payroll Taxes - Water Masters	(\$3,783)	(\$3,500)	(\$3,814)	(\$4,000)	
123a	Workman's Comp Insurance for Water Masters	(\$27)	(\$1,100)	(\$1,032)	(\$1,200)	
123b	Misc. Water Expenses	(\$786)	(\$1,200)	(\$1,346)	(\$1,500)	
123c						
123d						
123e	Capital Investment in Water System					
123f	Purchase of Generator and Installation	(\$53,443)	(\$6,000)	(\$3,105)	\$0	
123g	Pump Replacements, Telemetry System, Meter Upgrades	(\$34,274)	(\$65,000)	(\$92,944)	(\$40,000)	Remote meter reading equipment - verify it is a viable system
124	Repair and Maintenance					
125	Additional Water System Contract Services		(\$3,327)	(\$3,273)	(\$4,000)	
126	Annual Generator Maintenance		(\$500)	\$0	\$0	
126a	General Water System Maintenance & Repair	(\$1,524)	(\$5,000)	(\$3,993)	(\$5,000)	
127	Total Water Revenue Expenses:	(\$197,977)	(\$191,277)	(\$213,795)	(\$172,525)	
129	Increase/Decrease in Water Revenue Fund Balance	\$38,203	(\$12,507)	(\$23,511)	(\$26,403)	
131	Water Bond Sinking Fund (money market)					
133	Water Bond Sinking Fund Revenue					
134	Estimated Interest	\$74	\$100	\$48	\$50	
135	Total Water Bond Sinking Fund Revenue:	\$74	\$100	\$48	\$50	
137	Transfers into Water Bond Sinking Fund					
138	Transfer from Water Revenue Fund	\$78,382	\$78,275	\$78,275	\$78,275	
140	Transfers out of Water Bond Sinking Fund					
141	Transfer to Water Revenue Fund to pay current year bond	(\$78,275)	(\$78,275)	(\$78,023)	(\$78,275)	
141a	~~Transfer to Water Reserve Fund to close out account~~					
142	Total Net Water Bond Sinking Fund Transfers:	\$107	\$0	\$252	\$0	
144	Increase/Decrease in Water Revenue Bond Sinking Fund Balance	\$180	\$100	\$300	\$50	
146	Water Reserve Fund (savings)					
148	Water Reserve Fund Revenue					
149	Interest Income	\$135	\$150	\$71	\$80	
150	Revenue from Federal & State Water System Grants	\$41,335	\$0	\$0	\$0	
151	Total Water Reserve Fund Revenue:	\$41,470	\$150	\$71	\$80	
153	Transfers into Water Reserve Fund					

InterlakenTown Budget
Fiscal Year Ending 6/30/2023

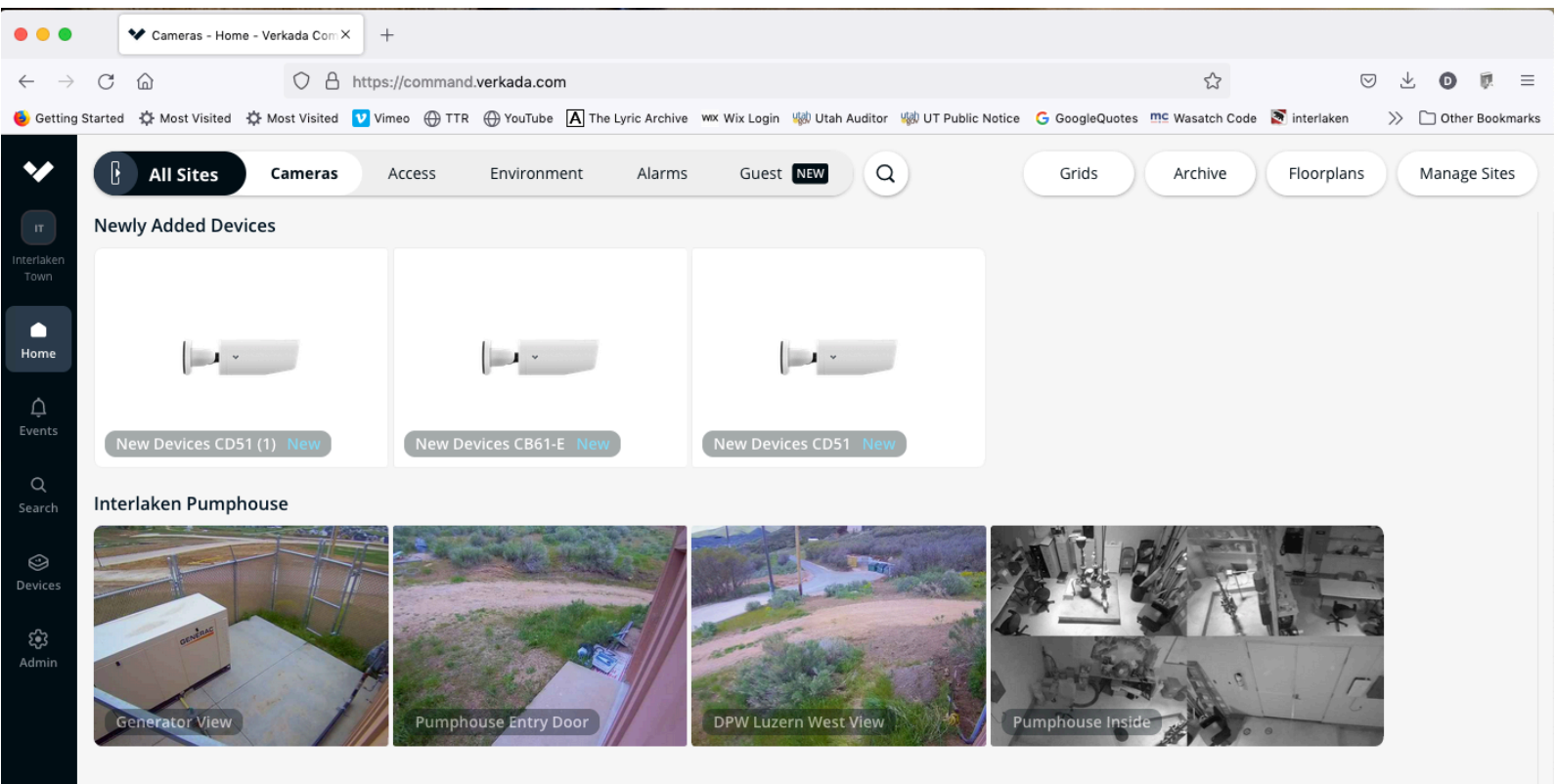
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154	Trfr from Water Revenue Fund to Capital Reserves		\$0		\$0	None planned
154a						
160	Transfers out of Water Reserve Fund					
161	Transfer to Water Revenue Fund for Capital Improvements	(\$90,800)	(\$30,000)	(\$30,000)	\$0	None planned
162	Total Net Water Reserve Fund Transfers:	(\$90,800)	(\$30,000)	(\$30,000)	\$0	
164	Increase/Decrease in Water Reserve Fund Balance	(\$49,330)	(\$29,850)	(\$29,929)	\$80	
166	Building Fund (checking)					
168	Building Fund Revenue					
168a	Interest Income	\$19	\$20	\$20	\$20	
169	Building Permit Application Fees	\$1,600	\$1,350	\$2,700	\$1,350	
170	Water Connect Fees	\$500	\$1,500	\$500	\$1,500	
171	Road Impact Fees	\$2,500	\$7,500	\$5,000	\$7,500	
172	Damage Deposits - Refundable	\$18,000	\$7,500	\$11,500	\$7,500	
173	Completion Deposits - Refundable	\$6,900	\$4,500	\$7,000	\$4,500	
173a	Plan Review & Inspections (Town Engineer)	\$13,693	\$18,000	\$10,676	\$15,000	
173b	Variance Application Fees		\$250	\$250	\$240	
174	Total Building Fund Revenue:	\$43,213	\$40,620	\$37,646	\$37,610	
176	Transfers into Building Fund					
177	Transfer from General Fund - Special Engineering Projects	\$791	\$0	\$0	\$0	
179	Transfers out of Building Fund					
180	Transfer to General Fund - Building Permit Application Fees	(\$1,075)	(\$900)	(\$900)	(\$1,800)	
181	Transfer to Water Revenue Fund - Water Connect Fees		(\$1,500)	\$0	(\$1,500)	
182	Transfer to Transportation Reserve Fund - Road Impact Fees	(\$2,500)	(\$7,500)	(\$5,000)	(\$7,500)	
183	Total Net Building Fund Transfers:	(\$2,784)	(\$9,900)	(\$5,900)	(\$10,800)	
185	Building Fund Expenses					
187	Refunds of Damage Deposits	(\$11,500)	(\$10,000)	(\$23,979)	(\$5,000)	
188	Refunds of Completion Deposits	(\$5,000)	(\$6,000)	(\$4,850)	(\$3,000)	
188a	Plan Review & Inspections (Town Engineer)	(\$18,802)	(\$18,000)	(\$10,879)	(\$12,000)	
188b	Additional Contractual Services (Town Engineer)	(\$791)	(\$1,000)	\$0	\$0	
188c	Plan Review by Planning Commission	(\$425)	(\$450)	(\$450)	(\$450)	
189	Total Building Fund Expenses:	(\$36,519)	(\$35,450)	(\$40,158)	(\$20,450)	
191	Increase/Decrease in Building Fund Balance	\$3,910	(\$4,730)	(\$8,412)	\$6,360	

Interlaken Town Budget
Fiscal Year Ending 6/30/2023

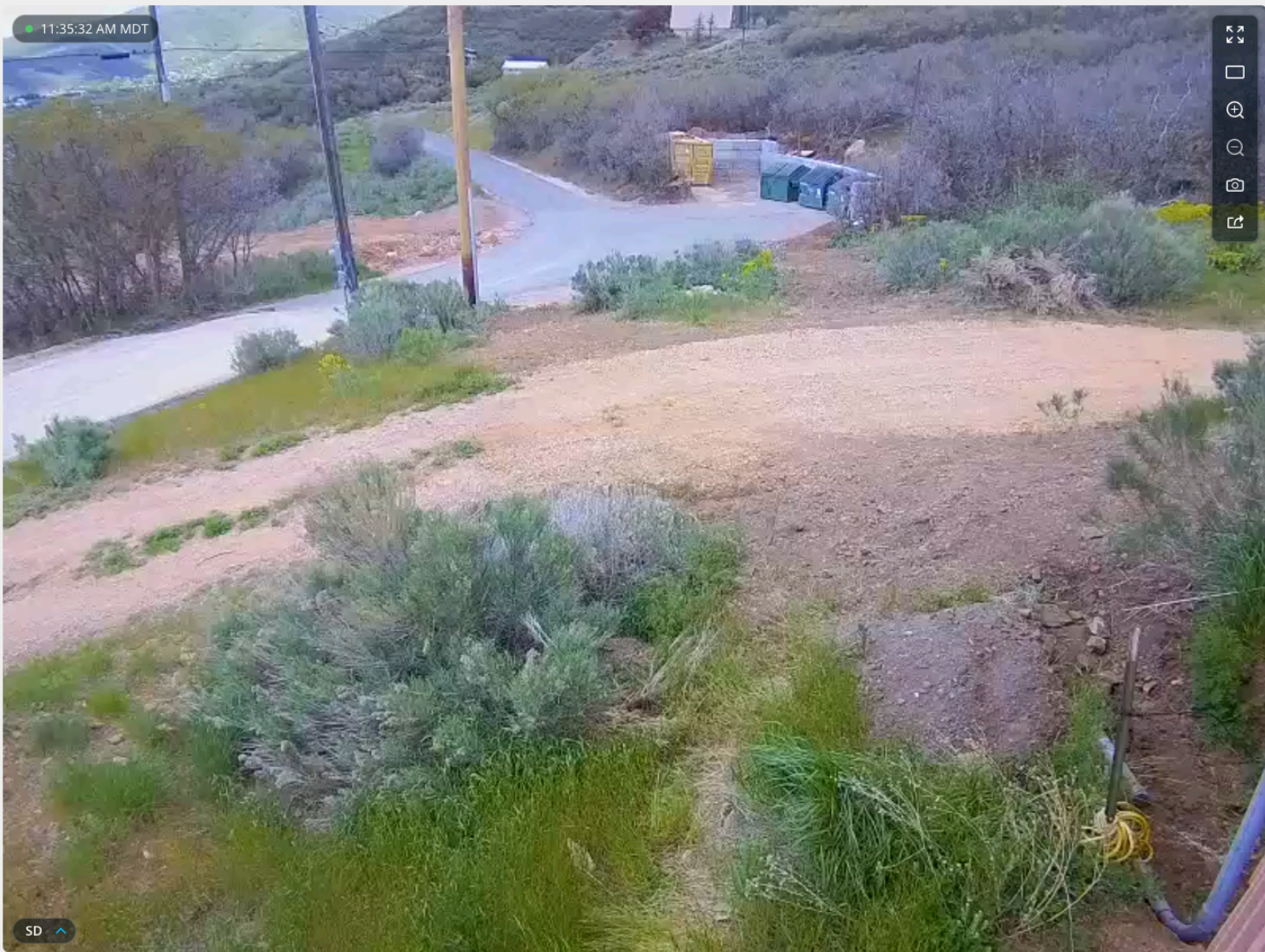
	2022-05-02 Tentative Approved at TC Meeting	FY2021 Budget Actual 7/1/20- 6/30/21	FY2022 Budget Adopted 7/1/21- 6/30/22	FY2022 Projected Final	FY2023 Tentative Approved	Notes for FY2023 Budget
195	Fiscal Year Net Increase/Decrease for all Funds					
197	Fund Name	FY2021 Budget Actual 7/1/20- 6/30/21	FY2022 Budget Adopted 7/1/21- 6/30/22	FY2022 Projected Final	FY2023 Tentative Approved	
199	General Fund (checking)	(\$19,485)	(\$29,909)	\$14,384	(\$26,370)	
200	Transportation Reserve Fund (savings)	\$15,994	(\$22,792)	\$25,272	\$129,600	
201	Water Revenue Fund (checking)	\$38,203	(\$12,507)	(\$23,511)	(\$26,403)	
202	Water Bond Sinking Fund (money market)	\$180	\$100	\$300	\$50	
203	Water Reserve Fund (savings)	(\$49,330)	(\$29,850)	(\$29,929)	\$80	
204	Building Fund (checking)	\$3,910	(\$4,730)	(\$8,412)	\$6,360	
205	Total Fiscal Year Increase/Decrease	(\$10,528)	(\$99,688)	(\$21,896)	\$83,317	
206						
207	Fiscal Year Revenue, Transfers, Expenses, Net Increase/Decrease					
209		FY2021 Budget 6/30/21	FY2022 Budget 6/30/22	FY2022 Projected Final	FY2023 Tentative	
210						
211	Budget Category	Actual	Adopted	Projected	Approved	
212	Revenues	\$449,977	\$386,078	\$402,754	\$421,992	
213	Net Transfers between funds	(\$0)	\$0	\$0	\$0	
214	Expenses	(\$460,505)	(\$485,766)	(\$424,650)	(\$338,675)	
215	Ending Increase/Decrease	(\$10,528)	(\$99,688)	(\$21,896)	\$83,317	
216						
217	Account Year-End Balances					
218		FY2021 Budget 6/30/21	FY2022 Budget 6/30/22	FY2022 Projected Final	FY2023 Tentative	
219	Fund Name					
220		Actual	Adopted	Projected	Approved	
221	General Fund (checking) *2681	\$ 69,034	\$ 39,125	\$ 83,418	\$ 57,048	
222	Transportation Reserve Fund (savings) *4574	\$ 251,883	\$ 229,091	\$ 277,155	\$ 406,755	
223	Water Revenue Fund (checking) *1520	\$ 93,553	\$ 81,046	\$ 70,042	\$ 43,639	Corrected the water master salary mistake in REV 03 from \$900 to \$1,100 each
224	Water Bond Sinking Fund (money market) *1058	\$ 160,138	\$ 160,238	\$ 160,438	\$ 160,488	Changed FY2022 transfer from Water Rev to General from \$30,500 to \$20,000
225	Water Reserve Fund (savings) *1330	\$ 189,370	\$ 159,520	\$ 159,441	\$ 159,521	
226	Building Fund (checking) *1678	\$ 56,365	\$ 51,635	\$ 47,953	\$ 54,313	
227	Total of Ending Balances	\$ 820,342	\$ 720,654	\$ 798,446	\$ 881,763	

Agenda 11 - Verkada Security System

Home Page



Camera View West - DPW Site



DPW Luzern West View

Interlaken Pumphouse



Heatmaps

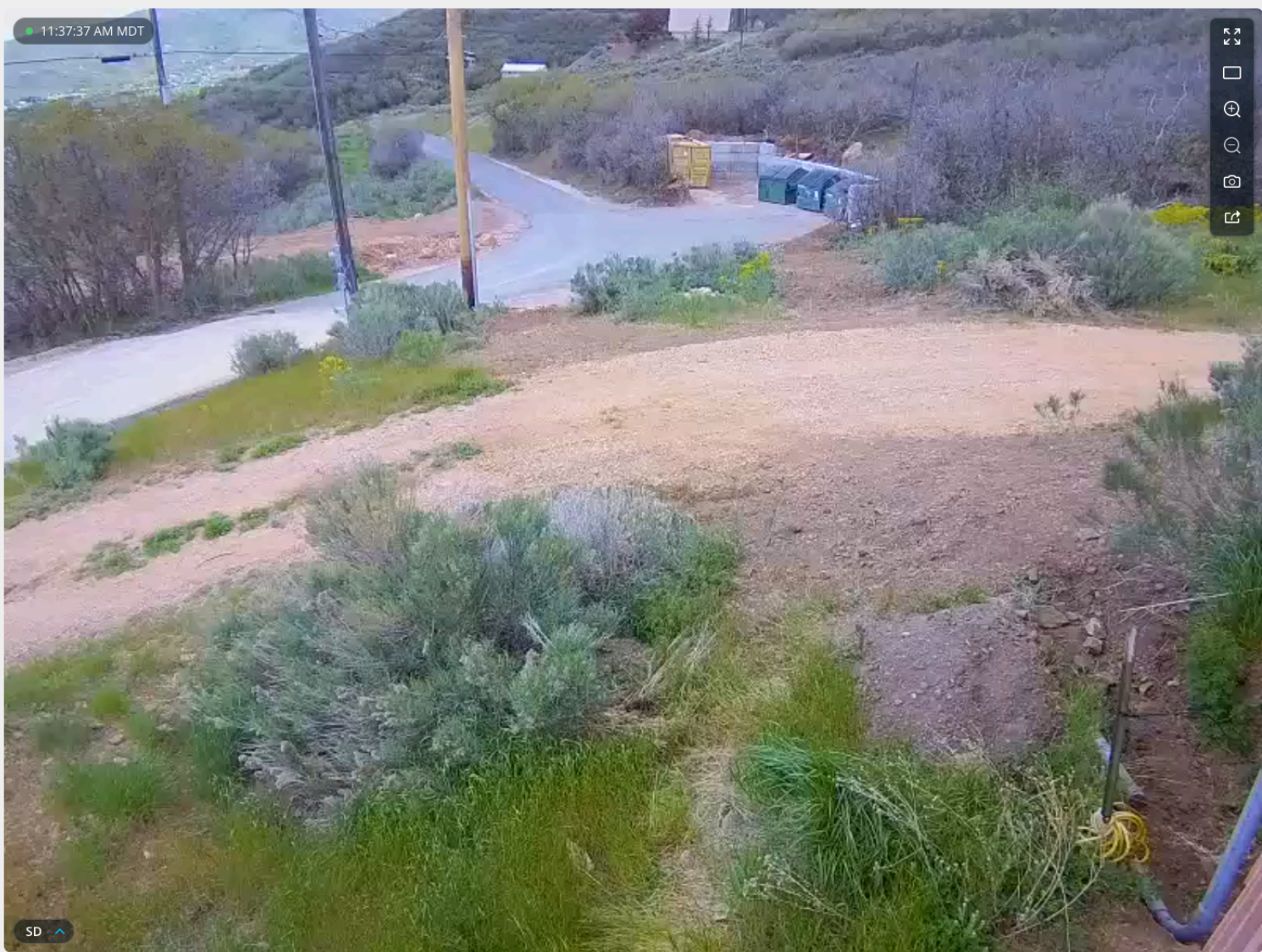
Clips

Today



Yesterday





DPW Luzern West View

Interlaken Pumphouse

History

Motion

People

Vehicles

Archive

Stats

Settings

24 hours

Motion (100% Vehicles)



Online[®] (100.00% total)



Uptime[®] (100.00% total)



Traffic Out (269 MB total)



Traffic In (97.1 MB total)

