

CLEARFIELD CITY COMMUNITY DEVELOPMENT AND RENEWAL AGENCY
MEETING MINUTES
7:00 P.M. POLICY SESSION

May 10, 2022

(This meeting was held following a City Council policy session.)

City Building
55 South State Street
Clearfield City, Utah

PRESIDING:	Karece Thompson	Chair
PRESENT:	Kent Bush	Director
	Nike Peterson	Director
	Vern Phipps	Director
	Tim Roper	Director
	Mark Shepherd	Director
STAFF PRESENT:	JJ Allen	City Manager
	Summer Palmer	Assistant City Manager
	Stuart Williams	City Attorney
	Kelly Bennett	Police Chief
	Eric Howes	Community Services Director
	Adam Favero	Public Works Director
	Spencer Brimley	Community Development Director
	Brad McIlrath	Senior Planner
	Rich Knapp	Finance Manager
	Shaundra Rushton	Communications Manager
	Nancy Dean	City Recorder
	Joannie Strong	Deputy City Recorder

VISITORS: Jenna Nelson, Lauren DeSpain, Chad Mortensen, Zach Gaines, and Nadene Davis

Chair Thompson called the meeting to order at 8:32 p.m.

ADOPTION OF THE TENTATIVE BUDGET FOR FISCAL YEAR 2023 AND SET A
PUBLIC HEARING FOR JUNE 28, 2022, TO RECEIVE PUBLIC INPUT ON THE BUDGET

Staff has prepared a tentative budget for the CDRA for fiscal year 2023. The tentative budget as presented to the Board for adoption is a balanced budget.

Rich Knapp, Financial Manager, reviewed the budget for fiscal year 2023 which had revenues budgeted at \$2,611,265 and transfers and expenditures at \$1,760,410; thus, leaving a fund balance of \$323.479. He indicated staff recommended setting a public hearing to receive comments on the budget for June 28, 2022, at 7:00 p.m. and then consider its adoption.

Director Shepherd moved to adopt the tentative budget for the CDRA for fiscal year 2023 and set a public hearing on the budget for June 28, 2022, and authorize the Chair's signature to any necessary documents, seconded by Director Peterson. The motion carried upon the following vote: Voting AYE – Directors Bush, Peterson, Phipps, Roper, Shepherd, and Thompson. Voting NO – None.

There being no further business to come before the Community Development and Renewal Agency, **Director Bush moved to adjourn at 8:33 p.m., seconded by Director Peterson. The motion carried upon the following vote: Voting AYE – Directors Bush, Peterson, Phipps, Roper, Shepherd, and Thompson. Voting NO – None.**

*** The City Council policy session minutes are in a separate location. ***

**APPROVED AND ADOPTED
This 28th day of June, 2022**

/s/ Karece Thompson, Chair

ATTEST:

/s/ Nancy R. Dean, Secretary

I hereby certify that the foregoing represents a true, accurate, and complete record of the Clearfield Community Development and Renewal Agency meeting held Tuesday, May 10, 2022.

/s/ Nancy R. Dean, City Recorder