

**MINUTES OF A REGULARLY SCHEDULED MEETING
OF THE GOVERNING BOARD OF
AMERICAN ACADEMY OF INNOVATION
PURSUANT TO PUBLIC NOTICE**

-Via Zoom Meetings -
Tuesday, May 24, 2022, 7:00 p.m.

Board Members present for the meeting were Mark DaBell, Susan Bond, Jonathan Cannon, Julie Edwards, Rodayne Esmay, and Clint Johnson. Also present were Scott Jones, Danielle Cannon, Ryan Hagge, and Jana Short.

Mark DaBell welcomed all those attending the meeting.

There was no public in attendance, therefore no public comment.

As a first item of business, the Board considered draft minutes for the prior month's Board Meeting. Rodayne Esmay moved that the minutes be approved. Clint Johnson seconded the motion, which was unanimously approved by the Board.

Thereafter, Scott Jones presented the Enrollment and Marketing Update for 2021-2022 and 2022-2023.

Mr. Jones then discussed the Annual Review of Open and Public Meetings Training. Jana Short had previously emailed all Board Members a link to the Utah State Auditor Training on Open and Public Meetings. All Board Members completed the training by May 24, 2022.

Next, Ryan Hagge discussed the Annual Review of the AAI Governing Board Code of Ethics. All present read the AAI Governing Board Code of Ethics.

Following the Annual Reviews, Jana Short presented the monthly financial report. Questions were asked and a discussion ensued. Mark DaBell moved to accept the financial report. Susan Bond seconded the motion, which was unanimously approved by the Board.

Ms. Short then presented the Child Nutrition Program (CNP) Procurement Procedure. Following the recent CNP Administrative Review, AAI was notified that

the current written procurement procedures did not comply with federal procurement regulations. This new procedure does meet federal procurement regulations. Questions were asked and discussion ensued. Susan Bond moved to accept the CNP Procurement Procedure. Clint Johnson seconded the motion, which was unanimously approved by the Board.

Danielle Cannon then presented an update to the 2022-2023 Student Fee Schedule for a 30-day review period.

As the next item of business, Jana Short presented the 2021-2022 Final Budget. Questions were asked and a discussion ensued. The 2021-2022 Final Budget is in a 30-day review period.

Ms. Short then presented the 2022-2023 Preliminary Budget. Questions were asked and a discussion ensued. The 2022-2023 Preliminary Budget is in a 30-day review period.

Thereafter, Ms. Short presented the Annual Fraud Risk Assessment Report.

The next Board Meeting is scheduled for Tuesday, June 28, 2022, at 7:00 p.m.

There being no further business, Mark DaBell motioned that the meeting be adjourned. Jonathan Cannon seconded the motion which was unanimously approved by the Board and the meeting was adjourned at 8:26 p.m.