MINUTES OF COMBINED COMMISSION WORKING & REGULAR SESSION MEETING HELD JUNE 13, 2022, BEGINNING AT 9:00 A.M. IN DUCHESNE UTAH,

Present -

Commissioner Acting Chair Greg Miles, Commissioner Irene Hansen, County Attorney Deputy Tyler Allred, Public Works Director Ben Henderson, Clerk-Auditor Deputy Judy Stevenson, Human Resource Director Melissa Yergensen, Jeff Baker with Jones & DeMille Engineering, Community Development Director Mike Hyde, Building Department Director Karl Mott, Duchesne County Residents Lisa and Jerry Sagers, and Commission Executive Assistant Melissa Hughes is taking minutes.

Absent – Commissioner Greg Todd

Opening Comments
(9:00 a.m.)

Acting Chairman Miles welcomes everyone to the meeting.

Pledge of Allegiance
(9:00 a.m.)

Public Works Update
(9:01 a.m.)

Public Works Director Ben Henderson gives an update on existing projects and upcoming work. Some of the crew is continuing work on Gateway Road (CR 195), the wind has made it difficult to hydrate the road. Their plan is to replace the box car bridge as soon as the enzyme project is completed. A few crew members will be in Salt Lake City for heavy equipment training this week. Secmair will be coming to train the operator on the chip truck next week. They plan to start chip sealing on Evans Road (CR 86) and Thacker Road (CR 298).

Discussion & Consideration to Award Bid for North Fork Road Resurfacing
(9:08 a.m.)

Jeff Baker with Jones & DeMille Engineering received 3 bids for the North Fork Road resurfacing project. These bids were opened on Friday. Commissioner Todd and Public Works Director Henderson were in attendance when the bids were opened.

- Burdick Materials - $1,273,695.80
- CKC Operations, LLC - $1,665,320.00
- R. Chapman Construction - $1,824,496.00

The parties discuss the bids received. Mr. Baker recommends Burdick Materials as they are the lowest bidder. *Commissioner Hansen makes a motion to accept the bid from Burdick Materials including the alternatives in the amount of $1,273,695.80. Commissioner Miles seconds the motion. Commissioner Hansen votes aye and Commissioner Miles votes aye. The motion passes.*

Discussion & Consideration for the State of Utah Division of Outdoor Recreation Contract #221937 Amendment #1
(9:15 a.m.)

Community Development Assistant Director Mike Gottfredson provided this contract amendment. There is a lack of ATV inventory in and around the state of Utah, the dealerships cannot supply the number of ATVs required as part of the contract in a timely manner. By substituting one of the ATVs with a side-by-side, the purposes of the state contract will be fulfilled without a substantial increase in cost. *Commissioner Hansen makes a motion to approve the State of Utah Division of Outdoor Recreation Contract #221937 Amendment #1. Commissioner Miles seconds the motion. Commissioner Hansen votes aye and Commissioner Miles votes aye. The motion passes.*

Discussion & Consideration of SITLA Land Exchanges
(9:18 a.m.)

SITLA has requested land exchanges, to have their land moved from the Bears Ears Monument in San Juan County to other areas in the state of Utah. They want the land to be beneficial and provide revenue for the schools, Tyson Todd a representative with SITLA attended a Commission meeting requesting a letter of support.

Consideration of Letter of Support Concerning the SITLA Land Exchanges
(9:20 a.m.)

Commissioner Hansen has drafted a letter of support to be sent to The Honorable Stuart Adams; President of the Utah Senate and The Honorable Brad Wilson; Speaker of the Utah House of Representatives. She reads a portion of the letter: As the Duchesne County Commission, we want to express our support for the land exchange although we strongly urge decision-makers to exhaust all efforts and opportunities to trade lands within San Juan County. We would hope for the same consideration if the situation were reversed. We realize the value SITLA property brings to each county. *Commissioner Hansen makes a motion to sign the letter addressed to The Honorable Stuart Adams; President of the Utah Senate and The Honorable Brad Wilson; Speaker of the Utah House of Representatives. Commissioner Miles seconds the motion. Commissioner Miles votes aye and Commissioner Hansen votes aye. The motion passes.*

Auditors Office – Vouchers
(9:23 a.m.)

Clerk-Auditor Deputy Judy Stevenson presents the vouchers for June 13, 2022, check numbers 157478 through 157550, for $620,967.26. *Commissioner Hansen makes a motion to approve the vouchers as presented for June 13th, 2022, by Judy Stevenson. Commissioner Miles seconds the motion. Commissioner Miles votes aye and Commissioner Hansen votes aye. The motion passes.*

Consideration of Minutes for Combined Commission Meeting held June 6, 2022
(9:30 a.m.)

Parties review the minutes for the combined commission meeting held on June 6, 2022. *Commissioner Hansen makes a motion to accept the minutes for June 6, 2022, as corrected. Commissioner Miles seconds the motion. Commissioner Hansen votes aye and Commissioner Miles votes aye. The motion passes.*

Discussion of Possible Subjects for the Next Meeting
(9:39 a.m.)

Recess 9:43 a.m. to 10:04 a.m.

Calendaring & Weekly Update on Events
(10:04 a.m.)

Closed Meeting – Strategy Session to Discuss: Pending or Reasonably Imminent Litigation;
(10:18 a.m.)

Commissioner Hansen makes a motion to go in and out of a closed meeting for a strategy session to discuss: Pending or Reasonably Imminent Litigation. Commissioner Miles seconds the motion. Commissioner Miles votes aye and Commissioner Hansen votes aye. The motion passes.

Back in Session
(10:42 a.m.)

No action is to be taken.

Closed Meeting – Strategy Session to Discuss: The Character, Professional Competence, or Physical or Mental Health of an Individual;
(10:43 a.m.)

Commissioner Hansen makes a motion to go in and out of a closed meeting for a strategy session to discuss: The Character, Professional Competence, or Physical or Mental Health of an Individual. Commissioner Miles seconds the motion. Commissioner Miles votes aye and Commissioner Hansen votes aye. The motion passes.

Back in Session
(11:49 a.m.)

No action is to be taken.

Recess 11:49 a.m. to 1:30 p.m.

1:30 p.m. Public Hearing - Discussion & Consideration of Ordinance #22-398 An Ordinance Amending Title 8, The Duchesne County Zoning Ordinance to Prohibit the Installation of Mobile Homes Constructed Prior to Adoption of the June 15, 1976, Hud Standards.
(1:30 p.m.)

Present – Commissioner Irene Hansen, Commissioner Greg Miles, County Deputy Attorney Tyler Allred, Community Development Administrator Mike Hyde, Building Department Director Karl Mott, and Commission Executive Assistant Melissa Hughes is taking minutes.

Motion to go into a Public Hearing
(1:32 p.m.)

Commissioner Hansen makes a motion to go into the Public Hearing for Consideration of Ordinance #22-398 amending the Duchesne County Zoning Ordinance associated with manufactured or mobile homes constructed prior to the 1976 HUD safety code. Commissioner Miles seconds the motion. Commissioner Miles votes aye and Commissioner Hansen votes aye. The motion passes.

Public Hearing
(1:33 p.m.)

Community Development Administrator Mike Hyde presented Ordinance #22-398 An Ordinance Amending the Duchesne County Zoning Ordinance associated with manufactured or mobile homes constructed prior to the 1976 HUD safety code with Findings of Facts, Request for Action Form, and a pre-June 15, 1976, manufactured housing inspection checklist. He explains in the Planning and Zoning meeting that was held on June 1st, 2022, there was a unanimous vote in favor to pass this Ordinance and describes the safety standard reasons.

Public Comments – No Public Comments
(1:44 p.m.)

Motion to go out of the Public Hearing
(1:44 p.m.)

Commissioner Hansen makes a motion to go out of the public hearing at 1:44 p.m. Commissioner Miles seconds the motion. Commissioner Miles votes aye and Commissioner Hansen votes aye. The motion passes.

Discussion & Consideration of Ordinance #22-398 An Ordinance Amending Title 8, The Duchesne County Zoning Ordinance to Prohibit the Installation of Mobile Homes Constructed Prior to Adoption of the June 15, 1976, Hud Standards.
(1:45 p.m.)

The Commissioners show appreciation to the Planning and Zoning Department Director Mike Hyde, and Building Department Director Karl Mott for the hard work that has been put into this Ordinance. *Commissioner Hansen makes a motion to adopt the findings recommended by the Planning Commission and approve Ordinance #22-398 amending the Duchesne County Zoning Ordinance to prohibit the future placement of manufactured or mobile homes unless compliant with the 1976 HUD safety code. Commissioner Miles seconds the motion. Commissioner Miles votes aye and Commissioner Hansen votes aye. The motion passes.*

Adjournment
(1:46 p.m.)

Commissioner Hansen makes a motion to adjourn the meeting at 1:46 p.m. Commissioner Miles seconds the motion. Commissioner Miles votes aye and Commissioner Hansen votes aye. The forum adjourns.

Read and approved this on the 27th day of June 2022.

Greg Todd
Greg Todd
Commission Chairman

JoAnn Evans
JoAnn Evans
Clerk/Auditor

Minutes of the meeting prepared by Commission Executive Assistant Melissa Hughes