

# **Dammeron Valley Fire SSD**

## **Approved Minutes of Public Meeting Held September 3, 2013**

Meeting Place: Dammeron Valley Fire Station - Training Room  
1261 N Dammeron Valley Drive East, Dammeron Valley, UT 84783

ACB Members Present: Chairman Mack Sorensen  
Clerk William King  
Treasurer Craig Meyocks  
Member at Large Mac Thomson

ACB Members Absent:

Meeting called to order by Chairman Mack Sorensen at approximately 7:01PM.

### **1. Approval of Agenda**

Craig Meyocks made a motion "we accept the Agenda", Bill King seconded the motion. The motion passed unanimously.

### **2. Old Business**

#### **A. Review and approve invoices**

Bill King presented a list of items purchased with Board approval by him for reimbursement. The list of items were a Emergency Vehicle Systems finish work on Rescue 13 \$2207.00, Envirocare Lawn Service \$280.00, Utah Valley University for Certifications \$70.00, Verizon Wireless 176.54, Rocky Mountain Power \$158.74, Craig Meyocks Postage and Envelopes \$92.21, Don Wallace EMS Copies \$39.05. Bill King made a motion "that our recurring utility bills and monthly stuff like Envirocare, Rocky Mountain Power, utilities, phone bills, that you would allow me to pay those on Bill Pay. Craig could go in and verify the accounts, what the amounts are online, but I would take care of it online and we wouldn't have to print checks and mail them out", Craid Meyocks seconded the motion, the motion passed unanimously. Craig Meyocks made a motion "we accept and pay the bills as stated for this month", Mac Thomson seconded the motion, the motion passed unanimously.

#### **B. DVFSSD Board Appointment**

Discussed in Closed Session, Craig Meyocks made a motion "to come out of closed session", Bill King seconded the motion, the motion passed unanimously, Chairman Sorensen noted the time as 8:18 PM. Bill King made a motion "after our discussion in the closed session about the candidates we had to discuss, that we appoint Gary Jensen to fulfill the Board position until January 2015 expiration date", Craig Meyocks seconded the motion, the motion passed unanimously.

Chairman Sorensen advised in light of the appointment, one of the two year appointments would have to be extended to four years. Chairman Sorensen made a motion "that we

make Bill King a member for four years", Craig Meyocks seconded the motion, the motion passed unanimously.

### **C. Water Company Committee**

Mac Thomson is the Chairman of the Water Committee, there was another problem. Mac Thomson advised the line on Homestead was broken and repaired. Chief Szerbiac advised he was not notified of the break, no DVFSSD personnel were notified. Chief Szerbiac advised he had a meeting prior to this break with Dammeron Valley Water Works, Matt Pace and Brooks Pace, and they advised him he would receive notification of any problems by a phone call from the DV Water Works, but this did not happen. Mac Thomson was delegated to check into this incident and report back to the Board. Mac Thomson received a call that water was gushing from a hydrant. This was after the meter was hit and the line was being flushed, so he called Lisa at the Water Company and was given information on the break from her.

Chief Szerbiac also advised he received a call from Washington County Public Works inquiring if DVFSSD had tested a hydrant on Juniper at the corner. He informed them DVFSSD tested the hydrant last April, and whoever opened the hydrant recently damaged the roadway asphalt paving. He further advised them he believed it had been Water Company personnel who operated the hydrant on this occasion. Somehow the information the Public Works Dept received was that it was DVFSSD, and Chief Szerbiac made it clear to them it was not. Craig Meyocks advised whoever operated the hydrant did not use proper procedure and undermined the roadway. Chief Szerbiac advised DVFSSD had fittings to attach to the hydrants when tested to avoid damaging or eroding the area around the hydrant. The Water Committee will look into the Water Company's Policy and Procedures to make sure DVFSSD receives notification of hydrants being operated by other than DVFSSD personnel so they can be checked afterwards to make sure they are fully operational. Damage can occur when the hydrants are operated directly to turn water on and off for construction use, there should be a manual valve attached to the hydrant to control flow and they hydrant remain open until use at that location is no longer required. The Water Committee will see if the correct procedures are in place and being followed.

Craig Meyocks advised he had been contacted by Jim Johnson who wanted to be on the Water Committee and made a motion "we accept him as part of the Committee", Bill King seconded the motion, the motion passed unanimously. Mack Sorensen also made a motion "to appoint Craig Meyocks a member of the Committee", Craig Meyocks seconded the motion, the motion passed unanimously. The Water Committee now has four members, Mac Thomson, Craig Meyocks, Bill Haag and Jim Johnson. Mack Sorensen wanted to know when the hydrant on Juniper was damaged, Craig Meyocks advised it was when the shutdown on Meadows occurred just prior to the last DVFSSD meeting putting it around the middle week of July. Mack Sorensen wanted to make sure the Public Works Dept was advised DVFSSD was not responsible for the damage to the roadway. The Water Committee will look into procedures for operation of hydrants in the community.

Bill Haag advised he would like the Committee to find out what kind of preparedness the Water Company has to handle emergencies, do they have a plan in place, if so what is it? He also advised the Committee should get organized and focused before including personnel from the Water Company. It was noted the Water Company is a privately held entity, but it is regulated by the Public Utilities Commission, and has to abide by the requirements of a water provider outlined by the PUC. Bill Haag also brought up the possibility of having a written agreement with the Water Company that would spell out responsibilities of both the Water Company and the SSD. The Committee will research this and it was stated the Committee has been given the authority to get information and report problems to the SSD and proper State agencies if they decide that would be necessary. The Water Company will respond to the Committee's concerns and should do so to the Committee's satisfaction. Chief Szerbiac advised the information needed from the Water Company is an urgent need as it can affect the ability of the Fire Dept to respond to an emergency.

The Committee will meet and put together a plan to get the information from the Water Company to make sure guidelines are put in place so in the time of need the Fire Dept can access needed resources.

#### **D. DVFSSD Fee Comparison for 2014**

Bill King gave the a presentation on the comparison of a flat fee to a mill levy fee, budget figures used were hypothetical as the 2014 Budget has not been submitted yet, and were used only for the purposes of fee comparisons and rates. Presentation is included in attachment A to these minutes.

The flat fee can be instituted by the Board, the mill levy fee has to be approved by an election of DV residents. The flat fee also puts everyone, lot owner or home owner, on a single plane, everyone pays the same as they have done with the DVLA dues.

#### **3. New Business**

None noted.

#### **4. Dammeron Valley Fire Department Report, Chief Maciej Szerbiak**

Chief Szerbiak went back the Water discussion and advised if we had some kind of an operational plan from the Water Company on how they will handle emergency situations we would not be discussing the issue, but recent problems have brought this issue to bear.

There were no fires to report, we had seven EMS emergencies, nothing major. No car crashes or anything like that, with the weather we're having we were concerned about flooding issues, but have been pleased that none have been reported. The County has installed a new culvert and it is working very well. There have been several lightening strikes in the community, but fortunately no injuries or damage have been reported. One occurred near Veyo and started a fire but the rain put that fire out.

Some additional training will begin this Thursday, and it will include fire shelters and additional Wildland training.

One of the rain gutters was damaged by the wind, that will be fixed tomorrow.

There is some painting to be completed on the EMS vehicle, and the rest have radio installations that have to be corrected and some issues with the light bars that will be fixed.

Craig Meyocks asked if more consideration has been given to the appointment of a Fire Marshal for DV. Chief Szerbiac advised he was giving the position some careful consideration, it might be something needing further discussion as the position is an enforcement one and needs someone with the right background.

#### **5. Approval of Minutes**

Mac Thomson advise there was a mistake on the August 20 minutes, the Chairman was listed as absent and then listed as calling the meeting to order. Bill King actually called the meeting to order. No other corrections were noted. Craig Meyocks made a motion "we accept the August 6th and the August 20th with corrections as written", Mac Thomson seconded the motion, the motion passed unanimously.

#### **6. Request for Closed Session**

Bill King made a motion "that we go to closed session to discuss the candidates for the Board position", Craig Meyocks seconded the motion, the motion passed unanimously.

#### **6. Chair Opens Discussion for Public Comments**

There were no comments.

#### **7. Adjourn**

Craig Meyocks made a motion "I make a motion we adjourn the meeting", Chairman Sorensen seconded the motion, the motion passed unanimously.

Attachment A

**DVFSDD Fee Structure Comparison**

Proposed Budget Amount:	\$80,000.00	DVLA Approved Funding of SSD:	\$65,000.00
Additional Equipment Amount:	\$35,000.00	Funding used in 2013:	\$34,500.00
<b>Total Budget:</b>	<b>\$115,000.00</b>	Funding from DVLA for FY 2014:	<b>\$30,500.00</b>

Total Budget Amount to be funded from fees: \$84,500.00

Flat Fee would be billed in January 2014, any uncollected fees by August 2014 would be submitted to WC Treasurer and added to 2014 tax bill. Mill Levy would not be collected till November 2014 and received in December 2014, DVLA would fund from July 2014 thru December 2014.

Flat Fee	Mill Levy
Fee based on total number of participants per WC Assessor: 480	Fee based on total assessed value received from WC Assessor of \$69,000,000.00
Total Budget from fees: \$84,500.00	Total Budget from fees: \$84,500.00
Divided by total number of participants: \$176.04 Flat Fee	Divided by total assessed valuation: 0.0012 Mill Levy
Plus DVLA Dues: \$60.00	Average value of property with structure: \$330,000.00
Total Assessments: \$236.04	Average value times Mill Levy: \$404.13 ML Fee
	Plus DVLA Dues: \$60.00
	Total Assessments: \$464.13