

**RIVERTON FIRE SERVICE AREA BOARD
MEETING MINUTES**

June 7, 2022

The Riverton Fire Service Area Board convened at 8:33 PM.

Present:

Board Member Tish Buroker
Board Member Tawnee McCay
Board Member Troy McDougal
Board Member Claude Wells

Staff:

David R. Brickey, City Manager
Don Hutson, Police Chief
Jamie Larsen, Clerk
Ryan Carter, City Attorney
Kevin Hicks, Finance Director
Casey Saxton, Communications Director
Sheril Garn, Parks & Public Services Dir.
Cary Necaise, Public Works Director
Jason Lethbridge, Dev. Services Director

Call to Order

Chair Pro Tem McCay called the meeting to order and called a roll call. Board Members Buroker, McCay, McDougal, and Wells were present.

Discussion/Actions Items

RFSA Audit Presentation

Kevin Hicks, Administrative Services Director, explained that Board Members received the draft of the Riverton Fire Service Area's audit. The audit draft is included in the packet. Mr. Hicks said that Aaron Hixson, HBME, was not able to present the information to the Board and asked him to explain a couple of items. This is the first audit the entity has had since it went to a calendar year. The draft will become a final report once it had been reviewed by Board Members and staff and will be submitted to the state by the end of the month.

Mr. Hicks said that page 6 gives the opinion of the audit by this independent agency. RFSA received the best opinion that can be received on a financial audit. He pointed out that RFSA had \$8.8 million worth of assets at the year end. There was a lot of discussion on how to handle the 3 fire stations and it was determined that RFSA should own these assets. The main reason these assets are owned by RFSA is so that the City does not show a negative fund balance.

Mr. Hicks said there is a "due from other government" line which is the amount that UFSA owes RFSA and will be collected over the next 14 years. Down below there is a UFSA notes payable line which is what RFSA owes UFSA over the next 14 years.

The cash and cash equivalents is what should be focused on. RFSA finished calendar year 2021 with just over \$1.2 million in assets. Revenues and expenses, property taxes and fee in lieu brought in about \$6.8 million in revenue and total expenses were \$5.7 million.

Fraud Assessment

Mr. Hicks presented the fraud assessment which is the same fraud assessment for all of the other entities and has been presented at previous meetings.

Minute Approval: March 1, 2022

Board Member Wells **MOVED that the Riverton Fire Service Area Board approve the RFSA Minutes from March 1, 2022.** Board Member Buroker **SECONDED** the motion. Chair Pro Tem McCay called for discussion on the motion. There being none, she called for a roll-call vote. The vote was as follows: Buroker-yes, McCay-yes, McDougal-yes, and Wells-yes. The motion passed unanimously.

Adjournment

Board Member McDougal **MOVED to adjourn the RLESA Meeting.** The motion was **SECONDED** by Board Member Buroker and it passed unanimously. The meeting adjourned at 8:42 PM.

Approved: RFSA Meeting 6.21.22