

ESCALANTE CITY COUNCIL MEETING
JUNE 7, 2022
REGULAR MEETING – 6:00 P.M.
ESCALANTE CITY COUNCIL CHAMBERS - 56 NORTH 100 WEST

Mayor Melani Torgersen called the meeting to order at 6:00 p.m. in the Escalante City Council Chambers.

Present at said meeting were Mayor Torgersen, Council members Guy Graham, Marlene Stowe, Chad Lyman, City Attorney Barry Huntington and City Recorder Stephanie Steed. Council member Lenza Wilson arrived at 6:14 p.m. Council member Dan'l Lindsay was excused.

Also present were Daryl Griffin, Sam Spencer, Sheriff Deputy Ray Gardner, Glen Wilson, Fran Wilson, Terence Tontlewicz, Marjorie V Crawford, Dave Woolsey, Diane Woolsey, Lynette Haycock, Woody Haycock, Sherri Meisenbach, Dan Meisenbach, Don Porter, Julie Brugger, Gene Quilter and Dani Meisenbach.

Mayor Torgersen led the Pledge of Allegiance.

ADOPTION OF THE AGENDA

Council member Lyman moved to adopt the agenda as written. Council member Graham seconded the motion. Motion carried with Council members Stowe, Lyman and Graham voting aye.

APPROVAL OF THE MINUTES OF MAY 3, 2022 MEETING

Council member Stowe moved to approve the minutes of the May 3, 2022 meeting as written. Council member Graham seconded the motion. Motion carried with Council members Lyman, Stowe and Graham voting aye.

APPROVAL OF THE MINUTES OF MAY 17, 2022 WORK MEETING

Council member Stowe moved to approve the minutes of the May 17, 2022 work meeting as written. Council member Lyman seconded the motion. Motion carried with Council members Graham, Stowe and Lyman voting aye.

PUBLIC COMMENTS

There were no public comments at this time.

PLANNING AND ZONING ITEMS

PLANNING AND ZONING UPDATES

City Recorder Steed said the Utah Land Use Institute will be here on June 14, 2022 for a land use training. City Recorder Steed invited the Council to attend.

SCHEDULED ITEMS**GARFIELD COUNTY SHERIFF DANNY PERKINS- UPDATE**

Deputy Ray Gardner said he has returned to work as a Deputy Sheriff and will be stationed in Boulder. Deputy Gardner said Sheriff Perkins could not attend the meeting tonight but said if the City needs anything to let him know.

LIONS CLUB – FIRE DEPARTMENT DONATION

Sherri Meisenbach said the Lions Club would like to donate \$500.00 to the Escalante Fire Department. Mrs. Meisenbach said the Lions Club would like the Fire Department to know how grateful they are for their dedication. Mrs. Meisenbach said Escalante has an amazing Fire Department.

SAM SPENCER – WATER USAGE

Mr. Spencer explained if he does not leave his water running during the winter months it will freeze up the line. Mr. Spencer said he has had an agreement with the City to run his water during the winter for twelve years. Mayor Torgersen said Daryl Griffin told the office Mr. Spencer was shutting off the water on March 31. Mr. Spencer said he cannot remember if he told Mr. Griffin he was turning off the water or not. Mayor Torgersen said the decision not to adjust the water usage was based on a conversation with Mr. Griffin. Mr. Griffin said Mr. Spencer told him it was warming up but he was concerned about the high pressure. Council member Graham said Mr. Spencer needs to continue to run his water in the winter as in the past. Council member Graham said there is no reason to not continue what we are doing. Council member Graham said he is not going to spend time taking care of the frozen waterline when we can prevent it by running a hose. Council member Wilson arrived at this time. Council member Lyman said it sounds like the solution is when Mr. Griffin feels it is not freezing anymore, he will have Mr. Spencer turn off his hose. This item was discussed at length. **Council member Graham moved to adjust the overage from 84 thousand gallons to 10 thousand gallons as we have done in the past. Council member Stowe seconded the motion. Motion carried with Council members Lyman, Stowe, Graham and Wilson voting aye.**

VICTORY CRAWFORD – DONATION FOR THE JULY 4TH CELEBRATION

Mrs. Crawford said last year the Fourth of July Celebration went well. Mrs. Crawford said with the tradition of Boulder having the Fourth of July Celebration she was not sure how it would turn out in Escalante. Mrs. Crawford said there was around two hundred people that participated in the celebration. Mrs. Crawford explained last year the City donated the hotdogs, hamburgers and water for the potluck dinner. Mrs. Crawford said she would like to do the same type of celebration this year and is asking the City to donate \$500.00 to purchase supplies for the dinner. **Council member Lyman moved to donate \$500.00 for the Fourth of July Celebration Dinner. Council member Graham seconded the motion. Motion carried with Council members Wilson, Graham, Lyman and Stowe voting aye.**

APPOINT PLANNING AND ZONING MEMBER

City Recorder Steed explained nobody put their name in to be on Planning and Zoning so she will repost the advertisement.

DEPARTMENT REPORTS

ADMINISTRATIVE

City Recorder Steed said the Budget and Financial Reports are available for review.

City Recorder Steed explained the Budget Hearing is scheduled for June 21, 2022.

City Recorder Steed explained the City has received a grant for the Flood Project Scoping.

City Recorder Steed said as soon as we receive the contract Richard White said he can start the Scoping.

PUBLIC WORKS DEPARTMENT

The Public Works Department had nothing to report at this time.

FIRE DEPARTMENT

The Fire Department had nothing to report at this time.

COUNCIL REPORTS

MAYOR MELANI TORGENSEN

Mayor Torgersen said the first annual Splash Pad Day was held last Thursday. Mayor Torgersen said the kids had a lot of fun and we received great feedback. Mayor Torgersen thanked South Central Communications and the Escalante Coalition for helping with the event.

COUNCIL MEMBER CHAD LYMAN

Council member Lyman explained he has been looking into a Mini Excavator. Council member Lyman said it is hard to find equipment at this time but he has found an Atlas Mini Excavator. Council member Lyman explained he has received good feedback on the Atlas Mini Excavator from other people that have purchased one. Council member Lyman explained the Atlas Mini Excavator will be available in July or August for approximately \$59,000.00.

COUNCIL MEMBER LENZA WILSON

Council member Wilson explained the Utah State Aeronautics was at the Airport doing an inspection and the only issue is the cracks in the pavement where the buildings are.

Council member Wilson said Armstrong Consultants has hired new Engineers that will be working with the City on Airport projects. Council member Wilson said the Pavement project will begin the first part of the year with Engineering and mid-summer to do the project.

COUNCIL MEMBER GUY GRAHAM

Council member Graham explained the City has received a \$40,000.00 grant to rehabilitate the spring in John Allen. Council member Graham said hopefully by September the City will have another water source.

COUNCIL MEMBER MARLENE STOWE

Council member Stowe had nothing to report at this time.

COUNCIL MEMBER DAN'L LINDSAY

Council member Lindsay was not present at said meeting.

UNPAID BILLS

Council member Graham moved to pay the unpaid bills. Council member Stowe seconded the motion. Motion carried with Council members Stowe, Lyman, Wilson and Graham voting aye.

EXECUTIVE SESSION

There was no executive session needed at this time.

Council member Stowe moved to adjourn the meeting at 7:29 p.m.

Council member Graham seconded the motion. Motion carried with all in favor.

Stephanie Steed, MMC
City Recorder

Date minutes approved:



ESCALANTE CITY

56 NORTH 100 WEST • P.O. BOX 189 • ESCALANTE, UT 84726

Phone: (435) 826-4644 • FAX: (435) 826-4642

MUNICIPAL PROJECT APPROVAL FORM

MM
6/6/22
50

☒ \$40 FILING FEE TO BE PAID AT TIME OF SUBMITTING THIS FORM

☐ \$1,500 NEW WATER CONNECTION FEE

☐ \$4,700 WATER IMPACT FEE IN CITY LIMITS

☐ \$5,700 WATER IMPACT FEE OUTSIDE OF CITY LIMITS

☐ \$500 NEW SEWER CONNECTION FEE

☐ \$1,000 SEWER IMPACT FEE

ALL FEES ARE DUE UPON APPROVAL

(An additional \$1,500 deposit with a minimum of \$1,000 will be assessed for going through an asphalt chip sealed street.)

APPLICANT(S) Pinetree Lodge LLC PHONE 435 826 4000

PROPERTY OWNER(S) Mark M. Austin

PROJECT LOCATION 480 W. Main

MAILING ADDRESS PO Box 437

PROPOSED PROJECT Shed for gardening equipment & tools

(Describe all changes to present use of land and building). Only specific requests will be approved. Upon approval Contact Garfield County for Building Permit 1-800-636-8826 Ext. 111.

SITE PLAN (Attach a sketch showing property lines, location of City services and building, and approximate measurements)

ARCHITECTURAL DESIGN (Attach a design with the floor plan and elevation which need not be to scale)

ZONING DISTRICT R/C

I hereby certify that the information provided on this application is complete and correct. I will comply with all relevant Ordinances of Escalante City in executing this project. All Project must be started within a year of approval, or this application will be void and any and all fees are NON-REFUNDABLE

Signature of Applicant(s) [Signature] Date 6-6-2022

CITY USE ONLY BELOW

- ☐ Project does not require culinary water.
- ☐ Property owner has sufficient culinary water on-site for this project.
- ☐ New culinary water service is available and approved for this project.

City Council, Water _____ Date _____

City Council, Streets _____ Date _____

- ☐ Project does not require a sewer connection.
- ☐ Property owner has sufficient sewer capacity on site for this project.
- ☐ New sewer service is available and approved for this project.
- ☐ A septic permit from Southwest Utah Health Department is required.

City Council, Sewer _____ Date _____

- ☐ Adequate water and access for firefighting is provided at this site.
- ☐ Firefighting capacity does not exist at this point:

Applicant(s) Signature _____ Date _____

Fire Department Chief _____ Date _____

- ☐ Project includes no changes to land use or building dimension or use.
- ☐ Conditional Use Permit required.
- ☐ Project has been reviewed by the Planning Commission and approved.

Planning Commission, Chair _____ Date _____

Project Approved By Escalante City

Mayor _____ Date _____



ESCALANTE CITY

56 NORTH 100 WEST • P.O. BOX 189 • ESCALANTE, UT 84726

Phone: (435) 826-4644 • FAX: (435) 826-4642

PROJECT CHECKLIST

Please check Yes or No

COMPATIBILITY

Is the project commercial?

☐ Yes

☒ No

Is the project residential?

☐ Yes

☒ No

Does the project comply with height restrictions?

☒ Yes

☐ No

What is the height of the project? 8'9"

Does the project comply with limits on lot coverage?

☒ Yes

☐ No

FIRE

Will the local water pressure remain above the minimum required for fire flow?

☒ Yes

☐ No

If the project is in an area served by a single road, then will the road be adequate to allow evacuation during an emergency with traffic added by the project?

☒ Yes

☐ No

Is there a Fire Hydrant within 500 feet?

☒ Yes

☐ No

NOISE

Has this project been designated to prevent an undue amount of noise at nearby homes, schools, and other sensitive sites?

☒ Yes

☐ No



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PROJECT CHECKLIST

Please check Yes or No

PUBLIC WATER AND SEWER

Does this project require a sewer connection?

☐ Yes

☒ No

Does this project require a water connection?

☐ Yes

☒ No

ELECTRICAL

Does this project require electrical power?

☐ Yes

☒ No

PROPERTY OWNERSHIP

Do the plans show that the project will not intrude onto property owned by others or easement?

☒ Yes

☐ No

Do the plans show that the project will have proper drainage?

☒ Yes

☐ No

Will there be porta potties on site?

☐ Yes

☒ No

Will there be a dumpster on site?

☐ Yes

☒ No

PROPERTY VALUE

Is the project free of uses likely to have an adverse effect on the value of nearby homes?

☐ Yes

☒ No

What is the approximate value of the project? \$ 1,500.00

Signature of Applicant(s)

Date

6-6-2022



CITY COUNCIL MEETING AGENDA ITEM REQUEST

1. The undersigned, request(s) the opportunity to present the following matter in city council meeting (please be as clear and specific as possible)

Request for donation for volleyball equipment for Escalante High School Volleyball Team.

2. The undersigned requests 15 minutes for presentation.

Dated this 16 day of June, 2022.

Printed Name: Sabrina Hughes Daytime Phone: 435-690-1003

Signature Sabrina Hughes Evening Phone: 435-690-1003

Please note: Items on the agenda for city council meeting are set at the discretion of the mayor. If the mayor approves the above request, you will be on the next agenda. If the request is not approved, you will NOT receive any further notification.

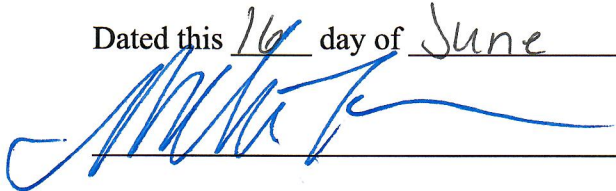
The remaining portion of this form is for office use only

DECISION ON REQUEST FOR APPEARANCE

☒ The above item is APPROVED for hearing before the city council. The city recorder is instructed to place the item on the next available council agenda for _____ minutes.

☐ The above item is NOT APPROVED for hearing before the city council.

Dated this 16 day of June, 20 22

 MAYOR



CITY COUNCIL MEETING AGENDA ITEM REQUEST

1. The undersigned, request(s) the opportunity to present the following matter in city council meeting (please be as clear and specific as possible)

Escalante High School cheerleaders
Donation for start up

2. The undersigned requests 5 minutes for presentation.

Dated this 15 day of June, 20 22.

Printed Name Savannah Pickering Daytime Phone (435) 666-1523

Signature Savannah Pickering Evening Phone _____

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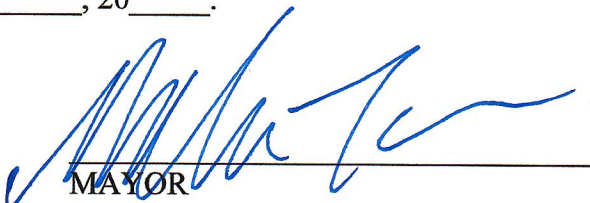
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DECISION ON REQUEST FOR APPEARANCE

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☐ The above item is NOT APPROVED for hearing before the city council.

Dated this _____ day of _____, 20____.


MAYOR

**CITY COUNCIL MEETING AGENDA ITEM REQUEST**

1. The undersigned, request(s) the opportunity to present the following matter in city council meeting (please be as clear and specific as possible)

Asking for a donation again this year for an obstacle course, water slide, jousting, and bounce house inflatables for ~~the city~~ the carnival at the Pioneer Celebration, Saturday July 23rd 2022. They will set them out for 4 hrs. The total they gave me for all 4 of them would be 1,250. For all four, travel fee, and operators.

2. The undersigned requests 5 minutes for presentation.
Dated this 21 day of JUNE, 20 22.

Printed Name Jayleen Shakespeare Daytime Phone 435-633-3186

Signature Jayleen Shakespeare Evening Phone 435-633-3186 or 435-231-3883

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DECISION ON REQUEST FOR APPEARANCE

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☐ The above item is NOT APPROVED for hearing before the city council.

Dated this _____ day of _____, 20 _____.

MAYOR



CITY COUNCIL MEETING AGENDA ITEM REQUEST

1. The undersigned, request(s) the opportunity to present the following matter in city council meeting (please be as clear and specific as possible)

Escalante High School Student Council is asking for permission to have the 24th of July dance in the parking lot behind the new Community center. We are also asking for a donation to help pay for the band. We would like to close 100 W from Center St. to 100 W during dance.

2. The undersigned requests 5 minutes for presentation.

Dated this 15 day of June, 20 22.

Printed Name Savannah Pickering Daytime Phone (435) 616-1523

Signature Savannah Pickering Evening Phone _____

Please note: Items on the agenda for city council meeting are set at the discretion of the mayor. If the mayor approves the above request, you will be on the next agenda. If the request is not approved, you will NOT receive any further notification.

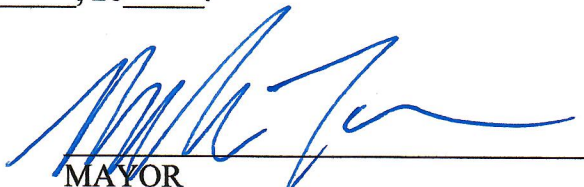
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DECISION ON REQUEST FOR APPEARANCE

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☐ The above item is NOT APPROVED for hearing before the city council.

Dated this _____ day of _____, 20 _____.


MAYOR

**ESCALANTE CITY
ORDINANCE 2022-011**

NOW THEREFORE, be it ordained by the Council of the Escalante City, in the State of Utah, as follows:

SECTION 1: **AMENDMENT** “8.04.230 Supply Outside Municipal Limits” of the Escalante Municipal Code is hereby *amended* as follows:

BEFORE AMENDMENT

8.04.230 Supply Outside Municipal Limits

The municipality may furnish water service from its water system to persons already hooked up to the system outside the municipality in accordance with the provisions of this chapter.

AFTER AMENDMENT

8.04.230 Supply Outside Municipal Limits

The municipality may furnish water service from its water system to persons already hooked up to the system outside the municipality in accordance with the provisions of this chapter.

No water service shall be granted for any subdivision outside the municipality.

No water service shall be granted to any commercial business for the purpose of catering to the traveling public outside the municipality.

RESOLUTION 2022-09
TO REVISE THE ESCALANTE CITY 2021-2022 GENERAL FUND

The purpose of opening the General Fund budget for 2021-2022 is to add in unexpected revenue and expenditures.

GENERAL FUND SUMMARY REVENUE

TAXES	\$ 614,600.00
LICENSES & PERMITS	\$ 5,985.00
INTERGOVERNMENTAL	\$ 344,513.00
INTEREST	\$ 10,000.00
MISC. REVENUE	\$ 34,500.00
FIRE DONATION	\$ 5,800.00
CONTRIBUTIONS AND TRANSFERS	\$ 2,437.00
 TOTAL GENERAL FUND REVENUE	 \$ 1,017,835.00

GENERAL FUND EXPENDITURES

LEGISLATIVE	\$ 17,000.00
ADMINISTRATIVE	\$ 457,037.00
POLICE	\$ 57,000.00
FIRE DEPARTMENT	\$ 33,425.00
STREET DEPARTMENT	\$ 219,401.00
PARKS & RECREATION	\$ 186,750.00
TRANSFERS	\$ 47,222.00
 TOTAL GENERAL FUND EXPENDITURES	 \$ 1,017,835.00

RESOLUTION 2022-09
TO REVISE THE ESCALANTE CITY 2021-2022 WATER BUDGET

The purpose of opening the water budget for 2021-2022 is to add in unexpected revenue and expenditures.

WATER REVENUE

WATER SALES	\$ 400,000.00
PENALTIES	\$ 4,000.00
CONNECTION FEES	\$ 10,500.00
NON-OPERATING INCOME	\$ 126,132.00

WATER EXPENDITURES

SALARIES & WAGES	\$ 75,000.00
EMPLOYEE BENEFITS	\$ 21,000.00
BOOKS/SUBSCRIPTIONS/MEMBERSHIPS	\$ 625.00
TRAVEL	\$ 3,000.00
EQUIPMENT/SUPPLIES/MAINTENANCE	\$ 60,000.00
UTILITIES	\$ 3,400.00
PROFESSIONAL/TECHINICAL SERVICE	\$ 104,966.00
EDUCATION/TRAINING	\$ 570.00
DEPRECIATION	\$ 164,708.00
NON-OPERATING EXPENSE	\$ 52,875.00

RESOLUTION 2022-09
TO REVISE THE ESCALANTE CITY 2021-2022 SEWER FUND BUDGET

The purpose of opening the sewer budget for 2021-2022 is to add in unexpected revenue and expenditures.

SEWER REVENUE

SEWER SERVICES	\$ 180,000.00
CONNECTION FEES	\$ 1,500.00
NON-OPERATING INCOME	\$ 4,800.00

SEWER EXPENDITURES

SALARIES & WAGES	\$ 70,000.00
EMPLOYEE BENEFITS	\$ 22,000.00
TRAVEL/ EDUCATION/TRAINING	\$ 1,437.00
EQUIP/SUPPLIES & MAINTENANCE	\$ 25,000.00
UTILITIES	\$ 1,500.00
DEPRECIATION	\$ 58,825.00
IMPACT FEES – EQUIPMENT	\$ 3,282.00

This Budget Resolution 2021-08 was adopted by a majority of the Escalante City Council of the City of Escalante, State of Utah, on a vote of ___ yes and -0- no, and -0- abstaining. Motion to accept this resolution was made by Council member _____ on this 21st day of June 2021.

Mayor Melani Torgersen

Attest:

Stephanie Steed, MMC / City Recorder

RESOLUTION 2022-10
TO ADOPT THE ESCALANTE CITY 2022-2023 GENERAL FUND

The purpose of opening the General Fund budget for 2022-2023 is to adopt the projected revenue and expenditures.

GENERAL FUND SUMMARY REVENUE

TAXES	\$ 564,600.00
LICENSES & PERMITS	\$ 6,140.00
INTERGOVERNMENTAL	\$ 301,400
INTEREST	\$ 10,000.00
MISC. REVENUE	\$ 29,000.00
 TOTAL GENERAL FUND REVENUE	 \$ 911,140.00

GENERAL FUND EXPENDITURES

LEGISLATIVE	\$ 18,000.00
ADMINISTRATIVE	\$ 441,200.00
POLICE	\$ 57,000.00
FIRE DEPARTMENT	\$ 33,400.00
STREET DEPARTMENT	\$ 195,540.00
PARKS & RECREATION	\$ 166,000.00
 TOTAL GENERAL FUND EXPENDITURES	 \$ 911,140.00

RESOLUTION 2022-10
TO ADOPT THE ESCALANTE CITY 2022-2023 MUNICIPAL BUILDING
AUTHORITY FUND

The purpose of opening the Municipal Building Authority budget for 2022-2023 is to adopt the projected revenue and expenditures.

MUNICIPAL BUILDING AUTHORITY SUMMARY REVENUE

INTERGOVERNMENTAL REVENUE	\$ 26,000.00
MISC. REVENUE	\$.00
TOTAL GENERAL FUND REVENUE	\$ 26,000.00

MUNICIPAL BUILDING AUTHORITY EXPENDITURES

DEBT SERVICE	\$ 25,730.00
TRANSFERS	\$ 270.00
TOTAL GENERAL FUND EXPENDITURES	\$ 26,000.00

RESOLUTION 2022-10
TO ADOPT THE ESCALANTE CITY 2022-2023 WATER BUDGET

The purpose of opening the water budget for 2022-2023 is to adopt the projected revenue and expenditures.

WATER REVENUE

ADMINISTRATIVE	\$ 86695.00
WATER SALES	\$ 387,000.00
CONNECTION FEES	\$ 3,000.00
PENALTIES	\$ 4,000.00
NON-OPERATING INCOME	\$ 136,245.00

WATER EXPENDITURES

SALARIES & WAGES	\$ 75,000.00
EMPLOYEE BENEFITS	\$ 21,000.00
BOOKS/SUBSCRIPTIONS/MEMBERSHIPS	\$ 625.00
TRAVEL	\$ 3,000.00
EQUIPMENT/SUPPLIES/MAINTENANCE	\$ 50,000.00
IMPACT FEES – EQUIPMENT	\$ 40,000.00
UTILITIES	\$ 3,400.00
TELEPHONE	\$ 840.00
EDUCATION/TRAINING	\$ 2,000.00
DEPRECIATION	\$ 164,708.00
NON-OPERATING EXPENSE	\$ 52,292.00

RESOLUTION 2022-10
TO ADOPT THE ESCALANTE CITY 2022-2023 SEWER FUND BUDGET

The purpose of opening the sewer budget for 2022-2023 is to adopt the projected revenue and expenditures.

SEWER REVENUE

SEWER SERVICES	\$ 180,000.00
CONNECTION FEES	\$ 1,000.00
NON-OPERATING INCOME	\$ 5,200.00

SEWER EXPENDITURES

SALARIES & WAGES	\$ 75,000.00
EMPLOYEE BENEFITS	\$ 22,000.00
TRAVEL/ EDUCATION/TRAINING	\$ 2,500.00
EQUIP/SUPPLIES & MAINTENANCE	\$ 25,000.00
UTILITIES	\$ 1,500.00
DEPRECIATION	\$ 58,825.00

This Budget Resolution 2021-09 was adopted by a majority of the Escalante City Council of the City of Escalante, State of Utah, on a vote of ___ yes and -0- no, and -0- abstaining. Motion to accept this resolution was made by Council member _____ on this 21st day of June 2022

Mayor Melani Torgersen

Attest:

Stephanie Steed, MMC / City Recorder