



G R E A T E R   S A L T   L A K E

# Municipal Services District

## MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES GREATER SALT LAKE MUNICIPAL SERVICES DISTRICT

Held Wednesday, **June 8, 2022**, at 6:00 p.m.  
At 2001 South State Street  
Room N2-800  
Salt Lake City, UT 84190

### **Trustees Present:**

Joe Smolka, Chair  
Paulina Flint, Vice-Chair  
Kelly Bush (via webex)  
Sean Clayton (via Webex)  
Dan Peay  
Laurie Stringham  
Keith Zuspan (via Webex)

### **Staff Present:**

Marla Howard, MSD General Manager  
Brian Hartsell, MSD Associate General Manager  
Mark Anderson, MSD Legal Counsel  
Tabitha Mecham, Administrative Coordinator  
Kayla Mauldin, Senior Long-Range Planner (via Webex)  
Brooke Barnes, Human Resources and Payroll Manager  
Alex Rudowski, Senior GIS Analyst Planner (via Webex)

### **Others Present:**

Lisa Hartman, Salt Lake County Associate Deputy Mayor  
Paul Ashton, Magna and White City Metro Townships Legal Counsel  
Nancy Carlson-Gott  
Vikram Ravi  
Goud Maragani  
Carley Merrill  
Roger Hoole, Employment Attorney (via speaker phone)

### **1. Call to Order**

Chair Smolka called the meeting to order at 6:00 pm.

### **2. Pledge of Allegiance**

The Pledge of Allegiance was recited.

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#### Trustees

**Joe Smolka**   **Paulina Flint**   **Kelly Bush**   **Sean Clayton**   **Dan Peay**   **Laurie Stringham**   **Keith Zuspan**  
**Chair**   **Vice Chair**

## 5. Consider MSD Digital Infrastructure Study Report

Kayla Mauldin and Vikram Ravi presented the Digital Infrastructure Study Report. Trustees Stringham and Flint stated that staff members are already overburdened with work and that now may not be a good time to involve them in the working group recommended by the Study. It was decided that this should be discussed with individual municipalities and Townships before the MSD Board makes a decision.

## 4. Discussion of proposed changes to MSD bylaws and other board policies

This agenda item was moved after agenda item 5 for the convenience of Mark Anderson. Mr. Anderson and Marla Howard mentioned the policies that have been approved by the Board of Trustees, and stated that some of them may need to be revisited and revised, or signed and dated. The Board asked Mark Anderson and Marla Howard to meet and determine the steps to be taken.

## 6. General Managers Report

Marla Howard presented the General Manager's report:

- Three new employees started on May 31<sup>st</sup>. The first interviews for the SWPPP Supervisor position have been completed.
- Kevyn Smeltzer has announced his retirement.
- Three of the 5 new trucks have arrived.
- Jamie Simms is analyzing and getting a general assessment of what we really need to make our offices more effective and efficient.
- Quitclaim deeds for Parks to be moved to MSD member agencies have begun to be processed.
- The PDS Director position has been posted. One internal applicant is qualified.
- Utah League of Cities and Towns has invited all 5 Metro Townships to become members. Invoices for dues have been sent and the MSD is prepared to process payments as directed by the individual Metro Townships.

## 3. Public Comments

Agenda item 3 was taken out of order for the convenience of a member of the public.

Goud Maragani, who is running for Salt Lake County Clerk, introduced himself to the Board.

## 7. Other Metro Township, Town, Unincorporated County, and Greater Salt Lake Municipal Services District business

There was no other business to be considered by the Board.

## 8. Discussion of future agenda items

No future agenda items were suggested.

**10. Discussion of the character, professional competence, or physical or mental health of an individual (possible closed meeting pursuant to Utah Code Ann. § 52-4-205(1)(a))**

Chair Smolka declared that agenda item 9 would be discussed after agenda item 10, which might make it unnecessary to consider agenda item 9.

**Trustee Stringham moved to go into closed session to discuss the character, professional competence, or physical and mental health of an individual. Trustee Peay seconded the motion. The motion carried with Trustees Smolka, Bush, Clayton, Flint, Peay, Stringham and Zuspan each voting “aye.”**

The meeting went into closed session at 6:41 pm with Chair Smolka and Trustees Bush, Clayton, Flint, Peay, Stringham, and Zuspan present. Brian Hartsell, Marla Howard, Brooke Barnes, Tabitha Mecham, Mark Anderson, Carley Merrill and Roger Hoole were also present.

The Board came out of the closed session at 8:46 pm.

The only action taken during the closed session was the approval of a motion to end the closed meeting and return to open session.

**9. Discussion of pending or reasonably imminent litigation (possible closed meeting pursuant to Utah Code Ann. § 52-5-205(1)(c))**

There was no need for a closed meeting discussion.

**11. Approval of personnel action regarding Director of Finance**

**Trustee Clayton made a motion to offer the Director of Finance position to Carley Merrill with a salary of between \$115,000 and \$120,000, provided that, when she successfully completes her CPA exam to fulfill her CPA licensure requirements, she will receive a \$15,000 increase in her annual salary. Trustee Bush seconded the motion. The motion carried with Trustees Smolka, Bush, Clayton, Flint, Peay, Stringham and Zuspan each voting “aye.”**

**12. Approval of other personnel action**

**Trustee Flint moved to approve the contract between the MSD and Greg Baptist as described. Trustee Stringham seconded the motion. The motion carried with Trustees Smolka, Bush, Clayton, Flint, Peay, Stringham and Zuspan each voting “aye.”**

**13. Discussion and possible action on Officer Position**

Mark Anderson noted that it has been some time since officers were last elected, and the Board may want to discuss the officer assignments. This will be included in a future agenda.

**14. Adjourn**

**Trustee Peay moved to adjourn. Trustee Stringham seconded the motion. The motion carried with Trustees Smolka, Bush, Clayton, Flint, Peay, Stringham and Zuspan each voting “aye.”**

Chair Smolka declared the meeting to be adjourned at 8:51 pm.

Approved by the Board of Trustees on the 22<sup>nd</sup> day of June, 2022.

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Joe Smolka, Chair

**ATTEST:**

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Marla Howard, General Manager

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