



G R E A T E R S A L T L A K E

Municipal Services District

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES GREATER SALT LAKE MUNICIPAL SERVICES DISTRICT

Held Wednesday, **May 25, 2022**, at 6:00 p.m.
At 2001 South State Street
Room N2-800
Salt Lake City, UT 84190

Trustees Present:

Joe Smolka, Chair
Paulina Flint, Vice-Chair
Kelly Bush (via Webex)
Sean Clayton (via Webex)
Dan Peay
Laurie Stringham (via Webex)
Keith Zuspan (via Webex)

Staff Present:

Marla Howard, MSD General Manager
Brian Hartsell, MSD Associate General Manager (via Webex)
Mark Anderson, MSD Legal Counsel
Tabitha Mecham, Administrative Coordinator
Kayla Mauldin, Interim Supervisor/Senior Planner
Matthew Starley, Long Range Planner
Erin O'Kelley, Long Range Planner
Brian Tucker, Interim Planning Manager
Mike George, Interim Stormwater Inspection Supervisor

Others Present:

Crystal Hulbert, Salt Lake County Public Works Engineering (via Webex)
Shane Ellis, Salt Lake County Public Works Engineering
Lisa Hartman, Salt Lake County Associate Deputy Mayor (via Webex)
Paul Ashton, Magna and White City Metro Townships Legal Counsel
Kade Moncur, Salt Lake County Division Director, Engineering and Flood Control

1. Call to Order - Joe Smolka, Chair

Chair Smolka called the meeting to order at 6:00 pm.

2. Pledge of Allegiance

The Pledge of Allegiance was recited.

Trustees

Joe Smolka **Paulina Flint** **Kelly Bush** **Sean Clayton** **Dan Peay** **Laurie Stringham** **Keith Zuspan**
Chair **Vice Chair**

3. Public Comments

There were no public comments.

4. Approval of Meeting Minutes for April 13, 2022, and April 25, 2022

Proposed changes to the minutes were submitted for Board consideration. Trustee Peay moved to approve the minutes with the changes as presented. Trustee Bush seconded the motion. The motion carried with Trustees Smolka, Bush, Clayton, Peay, Flint and Zuspan each voting “aye.”

5. Introduction of the Long-Range Planning staff and a discussion of their goals

Kayla Mauldin, Erin O’Kelley, and Matthew Starley introduced themselves and provided information about the new planning interns. They presented a brief overview of the projects they are working on. Long Range planners work directly with the communities that are served by the MSD. Trustee Stringham joined the meeting during this discussion.

6. Introduction of the Current Planning staff and a discussion of their goals

Brian Tucker introduced himself and presented an overview of the Current Planning staff, the projects they have been working on, and their goals.

7. Introduction of Interim Stormwater Inspection Supervisor and a discussion of his goals

Mike George presented an overview of what he has been working on since becoming the Interim Stormwater Supervisor.

8. Update on status of Capital Projects funded by the MSD Series 2022 Revenue Bonds

Kade Moncur presented an update of the infrastructure projects that are being funded by Bond proceeds. Crystal Hulbert explained the projects she is working on and the status of each project. Shane Ellis then explained the projects he is working on in Kearns and White City.

9. Consider approving amended MSD Board Meeting Policies and Procedures

Brian Hartsell provided details about additional changes that have been made to the MSD Board Meeting Policy since the version presented during the Board meeting on May 11.

Trustee Flint moved to approve the amended MSD Board Meeting Policy. Trustee Peay seconded the motion. The motion carried with Trustees Smolka, Bush, Clayton, Peay, Stringham, Flint and Zuspan each voting “aye.”

Trustee Bush requested a review of other policies and procedures for possible changes. Marla Howard and Mark Anderson will take a deeper dive into the rest of the Policies and the Bylaws.

10. Discussion regarding the establishment of an MSD Building Fund

Trustee Flint discussed the need to set aside money for an MSD building. What kind of workspace we would need in a new building should be considered. None of the Trustees expressed disagreement respecting this suggestion.

11. Review First Quarter Revenue Trends

Brian Hartsell presented an overview of the MSD's first-quarter revenue trends.

12. Approval of an additional Code Enforcement officer for an annual cost of about \$95,000

Marla Howard requested an additional Code Enforcement Officer, which would bring the total number of Officers to 5. Sally Anderson now exclusively spends her time on Business Licensing.

Trustee Flint moved to approve an additional Code Enforcement Officer. Trustee Peay seconded the motion. The motion carried with Trustees Smolka, Bush, Clayton, Peay, Flint, Stringham and Zuspan each voting "aye."

13. General Manager report

Mark Howard reported as follows:

- The Squire auditors have taken a "surgical knife" to the MSD Financial Statements.
- After prescreening interviews for the Director of Finance position, one candidate stands out, but isn't a CPA. Another candidate doesn't have district experience, but otherwise is a very strong candidate.
- The Planning and Development Director position opening has been posted.
- Budgeting worksheets for 2023 will go out tomorrow.
- West Valley City has reimbursed its portion, to date, of the cost of the 4700 South Project in the amount of approximately \$1,400,000.
- Bond Funds, totaling approximately \$4,300,000, have been used to reimburse 4700 South Project costs.

14. Other Metro Township, Town, Unincorporated County, and Greater Salt Lake Municipal Services District business

There was no other business to be considered by the Board.

15. Discussion of future agenda items

Trustee Bush would like to discuss changes that need to be made to the Policies and Procedures and the Bylaws with the Board of Trustees.

Trustee Flint believes the MSD should be discussing ways to fund policing and invite SLVESA executives to make a presentation during a future meeting. Trustee Clayton disagreed with such a meeting because a Copperton Metro Township Council member sits

on the SLVESA Board, and he doesn't want to go over the Council member's head. The consensus was that SLVESA representatives could be invited to individual municipal council meetings as desired by each jurisdiction.

16. Discussion of the character, professional competence, or physical or mental health of an individual (possible closed meeting pursuant to Utah Code Ann 52-4-205(1)(a))

This agenda item was not necessary.

17. Approve personnel action

There was no need for this discussion.

18. Adjourn

Trustee Peay moved to adjourn the meeting. Trustee Flint seconded the motion. The motion carried with Trustees Smolka, Bush, Clayton, Flint, Peay, Stringham and Zuspan each voting "aye."

Chair Smolka declared the meeting to be adjourned at 7:35 pm.

Approved by the Board of Trustees on the 22nd day of June, 2022.

Joe Smolka, Chair

ATTEST:

Marla Howard, General Manager

4877-2471-4533, v. 2