



G R E A T E R   S A L T   L A K E

# Municipal Services District

## MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES GREATER SALT LAKE MUNICIPAL SERVICES DISTRICT

Held Wednesday, **May 11, 2022**, at 6:00 p.m.  
At 2001 South State Street  
Room N2-800  
Salt Lake City, UT 84190

### **Trustees Present:**

Joe Smolka, Chair  
Paulina Flint, Vice-Chair  
Kelly Bush  
Sean Clayton  
Dan Peay  
Laurie Stringham  
Keith Zuspan

### **Staff Present:**

Marla Howard, MSD General Manager  
Brian Hartsell, MSD Associate General Manager (via Webex)  
Maridene Alexander, Communications Manager (via Webex)  
Izabela Miller, MSD Technology Manager (via Webex)  
Mark Anderson, MSD Legal Counsel  
Tabitha Mecham, Administrative Coordinator  
Nathan Bracken, MSD Land Use Legal Counsel

### **Others Present:**

Shane Ellis, Salt Lake County Public Works Engineering  
Lisa Hartman, Salt Lake County Associate Deputy Mayor (Via Webex)  
Paul Ashton, Magna, and White City Metro Townships Legal Counsel  
Jim Woodard, Unified Fire Authority  
Gary Bowen, Emigration Canyon Metro Township Council  
Rori Andreason, White City, and Magna Metro Townships Administrator  
Kade Moncur, Salt Lake County Division Director of Engineering and Flood Control (via Webex)  
Patrick Leary, Salt Lake County Associate Division Director, Parks Maintenance  
Roger Hoole, Employment Attorney

### **1. Call to Order – Joe Smolka, Chair**

Chair Smolka called the meeting to order at 6:00 pm.

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#### Trustees

**Joe Smolka**   **Paulina Flint**   **Kelly Bush**   **Sean Clayton**   **Dan Peay**   **Laurie Stringham**   **Keith Zuspan**  
**Chair**   **Vice Chair**

## 2. Pledge of Allegiance

The Pledge of Allegiance was recited.

## 3. Public Comments

There were no public comments.

## 4. Approve Board Meeting Minutes for April 27, 2022

**Trustee Bush moved to approve the minutes as presented. Trustee Peay seconded the motion. The motion carried with Trustees Smolka, Bush, Clayton, Peay, Flint, and Zuspan each voting “aye.”**

## 5. Approve the first quarter Financial Statements and disbursements for MSD

Marla Howard presented the first quarter Financial Statements that had been reviewed favorably by the Audit Committee.

**Trustee Bush moved to approve the first quarter Financial Statements and disbursements. Trustee Flint seconded the motion. The motion carried with Trustees Smolka, Bush, Clayton, Flint, Peay and Zuspan each voting “aye.”**

## 6. Approve a budget adjustment of \$60,000 to move funds from Neff Canyon Trailhead parking to 8425 S. Sidewalk

Marla Howard noted that funds were approved to be moved during the April 20<sup>th</sup> Board meeting for this project.

**Trustee Flint moved to approve a budget adjustment of \$60,000 to move funds from Neff Canyon Trailhead parking to 8425 South Sidewalk. Trustee Peay seconded the motion. The motion carried with Trustees Smolka, Bush, Clayton, Flint, Peay and Zuspan each voting “aye.”**

## 7. Approve UDOT FAA contract amendment for 8425 S Sidewalk

Shane Ellis stated that bids came in high on the project, and a local government match is required in order to receive increased federal aid through UDOT.

Trustee Stringham joined the meeting.

**Trustee Bush moved to approve the UDOT FAA Contract amendment to increase local match and federal funding for the 8425 South Sidewalk Project. Trustee Flint seconded the motion. The motion carried with Trustees Smolka, Bush, Clayton, Flint, Peay, Stringham, and Zuspan each voting “aye.”**

## **8. Approve the Amendment to the MSD Electronic Meeting Policy**

Mark Anderson stated that several Board policies should be reviewed for possible updates. Marla Howard and Mark Anderson will work together to provide updated versions of appropriate policies for the Board to review.

## **9. Discussion on Valley Emergency Communications Center (VECC)**

Nathan Bracken stated that UPD (Unified Police) and UFA (Unified Fire) have representatives on the VECC Board, and they represent our Metro Townships. For the MSD to have a seat on the VECC Board, the VECC Board would have to vote to approve the representation, and he thinks that could be a problem because the MSD doesn't directly pay VECC. Trustee Bush stated that there have been some critical issues with dispatching services and, because we do not have a representative on the Board, our voice is being diluted. Trustee Flint suggested that each Metro Township should take the issue to their Councils and have them vote on it. If all of the Metro Townships and the Town of Brighton are on the same page, they should work together to get that changed.

## **10. Discussion on conditions in the Metro's Parks**

Patrick Leary stated that irrigation will start on May 15 in all parks. The County has begun mowing. Patrick explained that it has been discovered that several parks owned by Salt Lake County should be transferred to the corresponding municipalities. Trustee Flint asked if Mr. Leary could visit White City parks with her so she could show him and explain White City's concerns.

## **11. General Manager report**

Marla Howard reported as follows:

- The MSD Financial Reports have been finalized.
- Two new employees have started - Sierra Phillips in Technology and Justin Smith in Planning.
- Brian Tucker and Kayla Mauldin are specifically looking into the Code re-writes.
- Two additional Planning Interns have been hired to work on the Moderate-Income Housing Amendments that must be completed by the end of September.
- Brian Hartsell stated that ARPA reports were submitted by the April 30 deadline.
- The MSD and its member agencies originally received cost reimbursements from FEMA for 2020 earthquake and windstorm events at 75%. We were notified by the State that we can expect to receive 15% more, to equal 90%. MSD's cost share will end up at 10% for eligible expenses.
- If the Trustees are interested in professional pictures, Maridene can arrange for a professional photographer to come to a Board meeting.
- Salt Lake Legal Defender Association is hosting an open house on June 29, 2022, from 3 p.m. until 5 p.m.

**12. Other Metro Township, Town, Unincorporated County, and Greater Salt Lake Municipal Services District business**

Trustee Flint stated that the White City Metro Township would like the MSD to establish a building fund to help prepare to have our own building in the future.

**13. Discussion of future agenda items**

No future agenda items were suggested.

**14. Discussion of pending or reasonably imminent litigation (possible closed meeting pursuant to Utah Code Ann. § 52-4-205(1)(c))**

**Trustee Bush moved to go into a closed session to discuss pending or reasonably imminent litigation. Trustee Stringham seconded the motion. The motion carried with Trustees Smolka, Bush, Clayton, Flint, Peay, Stringham and Zuspan each voting “aye.”**

The meeting went into closed session at 7:07 pm with Chair Smolka and Trustees Bush, Clayton, Flint, Peay, Stringham and Zuspan, Marla Howard, Brian Hartsell, Tabitha Mecham, Mark Anderson, Brooke Barnes, and Roger Hoole present.

Chair Smolka declared the meeting to again be open. No action was taken during the closed portion of the meeting other than the approval of a motion to end the closed meeting and return to open session.

**15. Discussion of the character, professional competence, or physical or mental health of an individual (possible closed meeting pursuant to Utah Code Ann 52-4-205 (1)(a))**

**Trustee Bush moved to go into a closed session to discuss the character, professional competence, or physical or mental health of an individual. Trustee Stringham seconded the motion. The motion carried with Trustees Smolka, Bush, Flint, Clayton, Peay, Stringham and Zuspan each voting “aye.”**

The meeting went into closed session at 7:12 pm.

The meeting returned to open session at 7:30 pm. The only action taken during the closed session was the approval of a motion to return to open session.

**16. Adjourn**

**Trustee Stringham moved to adjourn. Trustee Bush seconded the motion. The motion carried with Trustees Smolka, Bush, Clayton, Flint, Peay, Stringham and Zuspan each voting “aye.”**

Chair Smolka declared the meeting to be adjourned at 7:30 pm.

Approved by the Board of Trustees on the 22<sup>nd</sup> day of June, 2022.

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Joe Smolka, Chair

**ATTEST:**

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Marla Howard, General Manager

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