MINUTES OF COMBINED COMMISSION WORKING & REGULAR SESSION MEETING HELD MAY 23, 2022, BEGINNING AT 9:00 A.M. IN DUCHESNE UTAH,

Present -

Commission Chairman Greg Todd, Commissioner Irene Hansen, Commissioner Greg Miles, County Attorney Deputy Tyler Allred, Public Works Director Ben Henderson, Eric Major with Jones and DeMille, Clerk-Auditor Deputy Judy Stevenson, Community Development Director Mike Hyde, Community Development Assistant Director Mike Gottfredson, Community Development Assistant Becky Broadhead, Building Department Deputy Glenna Mayhew, Human Resource Director Melissa Yergensen, Human Resource Deputy Jamie Park, Misty McClure Altamont High School Academic Advisor, Altamont High School Academic Decathlon Team, Mindy Palmer Union High School Drama Teacher, Union High School Drama Team, and Commission Executive Assistant Melissa Hughes is taking minutes.

Opening Comments

(9:01 a.m.)

Chairman Todd welcomes everyone to the meeting.

Pledge of Allegiance

(9:01 a.m.)

Discussion & Consideration of the Lost Canyon Bridge

(9:04 a.m.)

Eric Major with Jones and DeMille explains that because the EWP doesn't pay for the purchase or installation of the bridge, they advertised for bids for the bridge replacement. They received and opened two bids, one from Burdick Materials for $33,500 and the other from Excavation Services for $43,990. Excavation Services notes that if the County would allow them to salvage and remove the old bridge onsite, they would install the new bridge for $30,000. The parties discuss the bids. It is the general consent to keep the old bridge and repair it for use on another project in the future. Jones and DeMille recommend the County award the bid to Burdick Materials. *Commissioner Miles makes a motion to approve the contractor to install the bridge in Lost Canyon awarded to Burdick Materials for $33,500. Commissioner Hansen seconds the motion. Commissioner Hansen votes aye, Commissioner Miles votes aye, and Commissioner Todd votes aye. The motion passes.*

Public Works Update

(9:17 a.m.)

Public Works Director Ben Henderson gives an update on existing projects and upcoming work. They are working on the Old River Road (CR 362), seven culverts are being replaced in the wetland area. The Road Department will receive training on the dust suppression equipment that was recently purchased. The Mountain Home Road project was completed and the road was opened last week.

Presentation of Employee of the Month

(9:26 a.m.)

Human Resource Director Melissa Yergensen presents the May 2022 Employee of the month to Community Development Assistant Becky Broadhead. Community Development Assistant Director Mike Gottfredson and Community Development Director Mike Hyde conveys their appreciation for, Ms. Broadhead, for her hard work and dedication to the Community Development and Building departments. The Commissioners express their appreciation for the professionalism and outstanding customer service she provides. Ms. Broadhead voiced gratitude and appreciation for the award.

Discussion & Consideration of Letter Commenting on a BLM Proposal to Establish an Area of Critical Environmental Concern (ACEC) for the Protection of the Graham's Penstemon

(9:38 a.m.)

Community Development Director Mike Hyde presented a draft letter to Ms. Angela Hawkins with the Bureau of Land Management in reply to Public Input on ACEC Evaluation. Part of the letter reads: There is no evidence that an area of critical environmental concern is needed to protect or prevent irreparable damage to Graham's

penstemon. The BLM's Q&A document accompanying the request for public input notes that the plant already enjoys several measures of protection, including 300-foot buffers from new disturbances, no surface occupancy limitations are proposed critical habitat areas, and the provisions of the Penstemon Conservation Agreement (which calls for inventories and surveys, coordination with the U.S. Fish & Wildlife Services, coordination with private landowners, dust abatement and noxious weed treatments in penstemon habitat). Continuation of the existing measures would appear to be sufficient to protect the species from irreparable damage. Establishing another layer of protection does not appear to be warranted in this case; especially when considering that additional populations of the species may exist in un-surveyed areas on BLM, state, private, and Ute tribal lands. *Commissioner Miles makes a motion to authorize the chair to sign on behalf of the County and submit the letter to the Bureau of Land Management, Vernal Field Office. Commissioner Hansen seconds the motion. Commissioner Hansen votes aye, Commissioner Todd votes aye, and Commissioner Miles votes aye. The motion passes.*

Recognition of Altamont High School for Academic Decathlon State Championship
(9:47 a.m.)

Misty McClure the Altamont High School Academic Decathlon Advisor introduces herself and the team. There is a total of 15 kids on the team ranging from freshmen to seniors. Commissioner Hansen explains the Duchesne County Centennial book and how this State Championship will probably be in the next Centennial book. The parties commended the students for their hard work, dedication, and contribution to the community.

Discussion & Consideration of County Fair Volunteers – Postponed by General Consent
(9:59 a.m.)

Recess 9:59 a.m. to 10:04 a.m.

Auditors Office – Vouchers
(10:04 a.m.)

Clerk-Auditor Deputy Judy Stevenson presents the vouchers for May 23, 2022, check numbers 157250 through 157370, for $1,225,030.12. *Commissioner Hansen makes a motion to approve the vouchers as presented for May 23rd, 2022 as presented. Commissioner Miles seconds the motion. Commissioner Todd votes aye, Commissioner Miles votes aye, and Commissioner Hansen votes aye. The motion passes.*

HR Office – Payroll
(10:11 a.m.)

Human Resource Deputy Jamie Park presents the payroll report ending May 14, 2022, there were 196 employees paid. *Commissioner Miles makes a motion to approve the payroll report ending May 14, 2022, as presented by Jamie Park. Commissioner Hansen seconds the motion. Commissioner Todd votes aye, Commissioner Miles votes aye, and Commissioner Hansen votes aye. The motion passes.*

Recognition of Union High School for Drama State Championship
(10:14 a.m.)

Mindy Palmer the Union High School Drama Teacher, introduced herself and gave a brief description of the team and the hard work each student has done to win the prestigious award. Commissioner Miles tells the students about the County Government and the responsibilities of the Commission. The parties applaud the students for their accomplishments.

Discussion & Consideration of Letter to Land Owners for Argyle Canyon Trail Connection
(10:37 a.m.)

Community Development Director Mike Hyde and Community Development Assistant Director Mike Gottfredson have been working with one of the County attorneys to create a letter to be sent to landowners in the Argyle Canyon area. The County is trying to establish right-of-way access to connect the trail. Assistant Director Gottfredson can apply for grant funding for the project which could provide signage, fence, or barriers to keep the trail users on the designated trail.

Discussion & Consideration of Service Missionary Volunteer Memorandum of Understanding
(10:50 a.m.)

Commissioner Todd presented the Service Missionary Volunteer Memorandum of Understanding. He has had a conversation with Gary Nelson about the program. The parties discuss the responsibilities and demand this may have on the County staff.

Commissioner Miles makes a motion to approve us in participating in the Service Missionary Volunteer Memorandum of Understanding with The Church of Jesus Christ and Latter-Day Saints. Commissioner Hansen seconds the motion. Commissioner Miles votes aye, Commissioner Hansen votes aye, and Commissioner Todd votes aye. The motion passes.

Closed Meeting – Strategy Session to Discuss: The Character, Professional Competence, or Physical or Mental Health of an Individual;
(11:02 a.m.)

Commissioner Hansen makes a motion to go in and out of a closed meeting for a strategy session to discuss: The Character, Professional Competence, or Physical or Mental Health of an Individual. Commissioner Miles seconds the motion. Commissioner Todd votes aye, Commissioner Miles votes aye, and Commissioner Hansen votes aye. The motion passes.

Back in Session
(11:40 p.m.)

No action is to be taken.

Discussion & Consideration of New Duchesne County Policy: Chapter 6 Sections 621 – 628
(11:41 a.m.)

Human Resource Director Melissa Yergensen presents the New Duchesne County Policy Chapter 6 sections 621 – 628. The parties review and discuss sections 621 through 623, and postpone sections 624 through 628 until a later date.

Commissioner Miles makes a motion to approve Policy 621 Speech, Expression, and Social Networking as presented. Commissioner Hansen seconds the motion. Commissioner Todd votes aye, Commissioner Miles votes aye, and Commissioner Hansen votes aye. The motion passes.

Commissioner Miles makes a motion to approve policy 622 Policy Regarding News Media as presented. Commissioner Hansen seconds the motion. Commissioner Todd votes aye, Commissioner Miles votes aye, and Commissioner Hansen votes aye. The motion passes.

Commissioner Miles makes a motion to approve policy 623 Illness and Injury Prevention as presented. Commissioner Hansen seconds the motion. Commissioner Todd votes aye, Commissioner Miles votes aye, and Commissioner Hansen votes aye. The motion passes.

Consideration of Minutes for Combined Commission Meeting held May 16, 2022
(12:09 p.m.)

Parties review minutes for the combined commission meeting held on May 16, 2022. *Commissioner Hansen makes a motion to accept the minutes for May 16, 2022, as corrected. Commissioner Miles seconds the motion. Commissioner Todd votes aye, Commissioner Hansen votes aye, and Commissioner Miles votes aye. The motion passes.*

Discussion of Possible Subjects for the Next Meeting
(12:18 p.m.)

Calendaring & Weekly Update on Events
(12:20 p.m.)

Adjournment
(12:56 p.m.)

Commissioner Hansen makes a motion to adjourn the meeting at 12:56 p.m. Commissioner Miles seconds the motion. Commissioner Todd votes aye, Commissioner Miles votes aye, and Commissioner Hansen votes aye. The forum adjourns.

Read and approved this on the 6th day of June 2022.

Greg Todd
Greg Todd
Commission Chairman

JoAnn Evans
JoAnn Evans
Clerk/Auditor

Minutes of the meeting prepared by Commission Executive Assistant Melissa Hughes