MINUTES OF COMBINED COMMISSION WORKING & REGULAR SESSION MEETING HELD JUNE 6, 2022, BEGINNING AT 9:00 A.M. IN DUCHESNE UTAH,

Present -

Commission Chairman Greg Todd, Commissioner Irene Hansen, Commissioner Greg Miles, County Attorney Deputy Tyler Allred, Duchesne High School Softball Coach Kyle Grant, Duchesne High School Softball Team, Public Works Director Ben Henderson, Clerk-Auditor Deputy Judy Stevenson, Clerk-Auditor Deputy Janet Jenkins, Human Resource Director Melissa Yergensen, Human Resource Deputy Jamie Park, County Attorney Deputy Grant Charles, Library Director Daniel Mauchley, Human Resource Deputy Marcee Johnson, Duchesne Librarian Jeanie Mecham, Roosevelt Librarian Steven Moon, Recorder Shelley Brennan, County Attorney Stephen Foote, Emergency Management Director Mike Lefler, County Fire Warden Nathan Robinson, Treasurer Stephen Potter, and Clerk-Auditor JoAnn Evans is taking minutes.

Opening Comments
(9:01 a.m.)

Chairman Todd welcomes everyone to the meeting.

Pledge of Allegiance
(9:00 a.m.)

Recognition of Duchesne High School for 2A Softball State Championship
(9:00 a.m.)

Duchesne High School Softball Coach Kyle Grant introduced himself and his team. Commissioner Todd appreciates the team for coming to the Commission Meeting even though school is out for the year. Commissioner Hansen explains how they can brag to other County Commissioners about how well the Schools in our County are doing with sports and academics. She commends the students for the bar they have set for themselves and the pride they take for their County and School. Commissioner Miles is proud of the team and how they represent the County.

Presentation of Employee of the Month
(9:15 a.m.)

Human Resource Director Melissa Yergensen presents the June 2022 Employee of the month to County Library Director Daniel Mauchley. Mr. Mauchley voiced his gratitude and appreciation for the award. He appreciated his team for all their hard work. The Commissioners expressed their appreciation for his compassion for the County and his position and congratulated him on the award.

Discussion & Consideration to Appoint Dixie Swasey to the Duchesne County Library Board of Trustees
(9:27 a.m.)

The Commission would like to re-appoint Dixie Swasey to the Duchesne County Library Board of Trustees. She has done a great job for the board. *Commissioner Hansen makes a motion to sign the letter appointing Dixie Swasey from Mountain Home to another four-year term with the Duchesne County Library Board. Commissioner Miles seconds the motion. Commissioner Hansen votes aye, Commissioner Miles votes aye, and Commissioner Todd votes aye. The motion passes.*

Public Works Update
(9:28 a.m.)

Public Works Director Ben Henderson gives an update on existing projects and upcoming work. He and his crew member returned from picking up the chip seal truck; they took turns driving. The roads across the United States are in bad shape; he feels fortunate for the roads in Duchesne County. They are working to install enzymes on Gateway Road (CR 195). There wasn't enough clay contents in the samples that were tested. They will import clay and process it into the road. They will start on the replacement of the box car bridge as soon as the enzyme project is complete. Commissioner Miles would like some dust suppressant on Granita Road (CR 84). The Commissioners expressed their appreciation for the entire crew and the hard work they have done.

Discussion & Consideration of Tilt Bed Trailer Price Increase
(9:41 a.m.)

Public Works Director Ben Henderson presents a bid for a tilt bed trailer approved last October for $43,880.00. Wheeler CAT contacted Director Henderson to notify him that the cost of axles and components had increased. The price increased by $3,960.00, and the new trailer cost is $47,840.00. *Commissioner Miles makes a motion to approve the cost increase for the tilt bed trailer for the total cost of $47,840.00. Commissioner Hansen seconds the motion. Commissioner Hansen votes aye, Commissioner Miles votes aye, and Commissioner Todd votes aye. The motion passes.*

Discussion & Consideration of Letter to Request for Extension of Time – Duchesne County EWP (NR228D43XXXXC003)
(9:45 a.m.)

Emergency Management Director Mike Lefler presented a letter to Ms. Emily Fife with the State Conservation Services in reference to the East Fork EWP. Parties discuss the letter and the information that should be added. *Commissioner Hansen makes a motion to approve this letter as amended as the discussion has added a few points to Ms. Emily Fife with the State Conservation, Natural Resource Conservation Service for an extension. Commissioner Miles seconds the motion. Commissioner Hansen votes aye, Commissioner Miles votes aye, and Commissioner Todd votes aye. The motion passes.*

Discussion & Consideration for Contractor Scope of Work for the Pinion Ridge Mitigation Project
(9:52 a.m.)

Emergency Management Director Mike Lefler talks about the project that will provide wildland fire hazard reduction in and around the area of Sandwash Road (CR 35). He is working on a contract and asks for input on how the bid should be listed and whether it should be bid per hour or acre. This mitigation work is already in the state wildland budget. Commissioner Miles would like Director Lefler to determine the acres and list them on the bid per acre. County Fire Warden Nathan Robinson will work with Director Lefler to determine the acreage. This is for the Pinion Ridge and Sandwash Road. *Commissioner Miles makes a motion to approve the fuels reduction scope of work that has been prepared by Fire and Emergency Management Director Mike Lefler so we can put these projects out to bid. Commissioner Hansen seconds the motion. Commissioner Miles votes aye, Commissioner Hansen votes aye, and Commissioner Todd votes aye. The motion passes.*

Discussion & Consideration of New Business Licenses
(10:04 a.m.)

Clerk-Auditor Deputy Janet Jenkins presented four new business licenses:

- Ivester Tree, owned by Chris Ivester, Duchesne, UT
- A. Nielsen Consulting, owned by Geri Nielsen, Talmage, UT
- Jared Glenn Rogers, owned by Jared Rogers, Fruitland, UT
- Pinion Ridge Services LLC, owned by Felix Sandoval, Fruitland, UT

The parties review and discuss the business licenses. *Commissioner Hansen makes a motion to accept the new business licenses that have been issued by the Clerk-Auditors office Ivester Tree, A. Nielsen Consulting, Jared Glenn Rogers, and Pinion Ridge Services LLC. Commissioner Miles seconds the motion. Commissioner Miles votes aye, Commissioner Todd votes aye, and Commissioner Hansen votes aye. The motion passes.*

Recess 10:10 a.m. to 10:19 a.m.

Discussion & Consideration to Ratify a Portion of the Tax Sale
(10:19 a.m.)

Clerk-Auditor JoAnn Evans states that Treasurer Stephen Potter received the payments for the Tax sales last week from Public Surplus. The funds will be applied to the parcels. *Commissioner Miles makes a motion to ratify the May tax sale as presented. Commissioner Hansen seconds the motion. Commissioner Miles votes aye, and Commissioner Hansen votes aye, Commissioner Todd votes aye. The motion passes.*

Discussion & Consideration of SITLA Land Changes
(10:33 a.m.)

Commissioner Todd has spoken to Tyson Todd, the SITLA representative, the legislature has passed the land changes, but that is only the first step. He suggested the Commission send a letter of support. Commissioner Todd will be meeting with SITLA next week on

Tabby Mountain to look at the SITLA property. The parties will compose the letter of support and approve the letter at the next Commission meeting.

Discussion & Consideration of Letter to Land Owners for Argyle Canyon Trail Connection – Item removed from Agenda
(10:36 a.m.)

Discussion & Consideration of County Fair Volunteers
(10:36 a.m.)

Human Resource Deputy Marcee Johnson presents a volunteer application for community service. The applicant would like to volunteer with the Road Department. The Public Works Director has been contacted and has work this individual could complete. *Commissioner Miles makes a motion to approve the volunteer pending the background. Commissioner Hansen seconds the motion. Commissioner Miles votes aye, Commissioner Hansen votes aye, and Commissioner Todd votes aye. The motion passes.*

Auditors Office – Vouchers
(10:42 a.m.)

Clerk-Auditor Deputy Judy Stevenson presents the vouchers for June 6, 2022, check numbers 157372 through 157477, for $274,887.67. *Commissioner Miles makes a motion to approve the vouchers as presented for June 6th, 2022, by Judy Stevenson. Commissioner Hansen seconds the motion. Commissioner Todd votes aye, Commissioner Miles votes aye, and Commissioner Hansen votes aye. The motion passes.*

Consideration of Minutes for Combined Commission Meeting held May 23, 2022
(10:48 a.m.)

Parties review the minutes for the combined commission meeting held on May 23, 2022. *Commissioner Hansen makes a motion to accept the minutes for May 23, 2022, as corrected. Commissioner Miles seconds the motion. Commissioner Todd votes aye, Commissioner Hansen votes aye, and Commissioner Miles votes aye. The motion passes.*

Discussion of Possible Subjects for the Next Meeting
(10:59 a.m.)

HR Office – Payroll
(11:06 a.m.)

Human Resource Director Melissa Yergensen presents the payroll report ending May 28, 2022; there were 215 employees paid. *Commissioner Hansen makes a motion to approve the payroll report ending May 28, 2022. Commissioner Miles seconds the motion. Commissioner Todd votes aye, Commissioner Miles votes aye, and Commissioner Hansen votes aye. The motion passes.*

Calendaring &Weekly Update on Events
(11:08 a.m.)

Discussion & Consideration of New Duchesne County Policy: Chapter 6 Sections 624 – 628
(11:41 a.m.)

Human Resource Director Melissa Yergensen presents the New Duchesne County Policy Chapter 6, sections 624 – 628. The parties review and discuss sections 624 through 628.

Commissioner Hansen makes a motion to approve Policy 624, Policy Regarding Workplace Violence, as corrected. Commissioner Miles seconds the motion. Commissioner Todd votes aye, Commissioner Miles votes aye, and Commissioner Hansen votes aye. The motion passes.

Commissioner Hansen makes a motion to approve policy 625 Policy Regarding Outside Employment as presented. Commissioner Miles seconds the motion. Commissioner Todd votes aye, Commissioner Miles votes aye, and Commissioner Hansen votes aye. The motion passes.

(12:52 p.m.)

Commissioner Hansen makes a motion to approve policy 626 Policy Regarding Personal Appearance Standards as presented. Commissioner Miles seconds the motion. Commissioner Todd votes aye, Commissioner Miles votes aye, and Commissioner Hansen votes aye. The motion passes.

Commissioner Hansen makes a motion to approve policy 627, Policy Regarding Dress Code, as presented. Commissioner Miles seconds the motion. Commissioner Todd votes

aye, Commissioner Miles votes aye, and Commissioner Hansen votes aye. The motion passes.

Commissioner Miles makes a motion to approve policy 628 Policy Regarding Tuition Assistance Program as presented. Commissioner Hansen seconds the motion. Commissioner Todd votes aye, Commissioner Miles votes aye, and Commissioner Hansen votes aye. The motion passes.

Closed Meeting – Strategy Session to Discuss: Pending or Reasonably Imminent Litigation;
(11:49 a.m.)

Commissioner Miles makes a motion to go in and out of a closed meeting for a strategy session to discuss: Pending or Reasonably Imminent Litigation. Commissioner Hansen seconds the motion. Commissioner Todd votes aye, Commissioner Miles votes aye, and Commissioner Hansen votes aye. The motion passes.

Back in Session
(12:45 p.m.)

No action is to be taken.

Closed Meeting – Strategy Session to Discuss: The Character, Professional Competence, or Physical or Mental Health of an Individual;
(1:02 p.m.)

Commissioner Miles makes a motion to go in and out of a closed meeting for a strategy session to discuss: The Character, Professional Competence, or Physical or Mental Health of an Individual. Commissioner Hansen seconds the motion. Commissioner Todd votes aye, Commissioner Miles votes aye, and Commissioner Hansen votes aye. The motion passes.

Back in Session
(1:40 p.m.)

No action is to be taken.

Discussion & Consideration to Approve a Public Hearing to Establish the Pioneer and Wells Draw Special Service Districts
(1:41 p.m.)

Discussion & Consideration of Resolution No. 22-06; A Resolution Proposing the Establishment of the Pioneer Special Service District, calling a Public Hearing and Providing Notice thereof and Related Matters
(1:42 p.m.)

Eric Johnson, with Public-Private Law, presented Resolution No. 22-06. He describes a project he was involved in developing on the Wasatch Front. He explains how the infrastructure was completed through a special service district. The Commissioners ask many questions, including what type of funding they are looking for, issues with groundwater in the area, how many residential units they expect, and many more. Mr. Johnson answers each question and explains the process. There is a great need for affordable housing, and this is one way to help the housing strain in the County. The public hearing will be on July 18, 2022, at 9:00 a.m. *Commissioner Miles makes a motion to approve Resolution No. 22-06; A Resolution Proposing the Establishment of the Pioneer Special Service District, calling a Public Hearing and Providing Notice thereof and Related Matters. Commissioner Hansen seconds the motion. Commissioner Miles votes aye, Commissioner Hansen votes aye, and Commissioner Todd votes aye. The motion passes.*

Discussion & Consideration of Resolution No. 22-05; A Resolution Proposing the Establishment of the Wells Draw Special Service District, calling a Public Hearing and Providing Notice thereof and Related Matters
(2:21 p.m.)

Eric Johnson with Public-Private Law presented Resolution No. 22-05. The Wells Draw district would be located on the South end of Myton Bench. The Patels own this land. The Patels think this is a perfect area for the industry. They want to get the public infrastructure in the area. Businesses cannot come to the site if there is no public infrastructure. The district would be approximately 5,000 acres. The Commissioners ask several questions, including how much planning will be done before this comes to fruition, whether Moonlake Electric has enough power for industry, whether there is enough water, whether a special service district can take out bankruptcy, and many other questions. Mr. Johnson answered all questions and explained the process. Commissioner

Hansen expresses her concerns about the risks involved. *Commissioner Hansen makes a motion to approve Resolution No. 22-05; A Resolution Proposing the Establishment of the Wells Draw Special Service District, calling a Public Hearing and Providing Notice thereof and Related Matters. The motion fails for lack of a second.*

Adjournment
(3:24 p.m.)

Commissioner Hansen makes a motion to adjourn the meeting at 3:24 p.m. Commissioner Miles seconds the motion. Commissioner Todd votes aye, Commissioner Miles votes aye, and Commissioner Hansen votes aye. The forum adjourns.

Read and approved this on the 13th day of June 2022.

Greg Todd
Greg Todd
Commission Chairman

JoAnn Evans
JoAnn Evans
Clerk/Auditor

Minutes of the meeting prepared by Commission Executive Assistant Melissa Hughes