



COMBINED CITY COUNCIL AND REDEVELOPMENT AGENCY MEETING AGENDA EXECUTIVE SUMMARY

June 21, 2022

This Executive Summary includes only certain issues on the City Council Meeting Agenda which require a vote, and for which the City Council is not familiar. The City Council Meeting Agenda includes all issues to be addressed by the City Council.

Agenda Items:

H.1. Resolution R2022-29, amending and adopting City-wide policies relating to Ethics, IT Security, Personal Use of City Assets, City-wide Purchasing Card, and Cash Receipting and Depositing. (Sunil Naidu, CFO, pg. 21).

City-wide Policy 210-02 Purchasing Cards: the City Finance Department reviews its policies on a regular basis and has determined that given changes to City staff, current processes, and best practices, an update is needed.

City-wide Ethical Behavior Policy: the State of Utah Auditor's Office released a new requirement in fiscal year 2020 for each City to perform a risk assessment. In the updated written policy section of the risk assessment, it states what needs be adopted by the governing body. An Ethical Behavior policy is needed and must be adopted to meet the updated requirements. The new policy is consistent with the City Employee Handbook, and wording of the new policy was taken from the City's Officer and Employee Disclosure Statement, which is signed annually by all employees.

City-wide IT and Computer Security Policy: the updated written policy section of the risk assessment, required by the Auditor's Office, also showed a need to have the governing body pass an IT and Computer Security policy. The new policy is consistent with the City Employee Handbook, and includes processes and procedures for IT and computer security currently used by the City's Information Services Department, as well as new sections that address other aspects of IT and computer security.

City-wide Cash Receipting and Deposit Policy: the City last adopted the current policy in 2016, and after a periodic review, it was determined that an update to the policy was needed to establish a uniform control throughout all City departments that receive cash and other legal tender. The Finance Department will conduct trainings with those departments and employees who are responsible for handling cash receipts.

June 21, 2022

Combined City Council and Redevelopment Agency Meeting Agenda Executive Summary

Page 1 of 3

Recommendation: Approve Resolution R2022-29, amending and adopting City-wide policies relating to Ethics, IT Security, Personal Use of City Assets, City-wide Purchasing Card, and Cash Receipting and Depositing.

H.2. Resolution R2022-30, increasing the amount of the City portion of employer "pick-up" of Public Safety and Firefighter Employee Retirement Contributions. (Teresa Cook, Director of Human Resources, pg. 45).

Pursuant to Resolution R2020-42, the City Council elected to exercise the "pick-up" option at the then allowed rate of 2.27% of compensation for Public Safety and Firefighter employees. The allowed rate was increased by Utah Retirement Systems to 2.59%, which would not go into effect unless the City Council elects to increase the City's contribution. The City Council has elected to increase the City's contribution of the allowed "pick-up" to 2.59% of compensation.

Recommendation: Approve Resolution R2022-30, increasing the amount of the City portion of employer "pick-up" of Public Safety and Firefighter Employee Retirement Contributions.

I.1. Resolution R2022-28, amending the FY 2021-22 Budget for South Jordan City. The appropriation authority shall apply to the Fiscal Year ending June 30, 2022. (Sunil Naidu, CFO, pg. 49).

The City wishes to amend the FY 2021-22 budget to more accurately reflect actual revenues and expenditures for activities that have occurred during the course of the year. Funding for the appropriations include various revenue sources and fund balances.

Recommendation: Approve Resolution R2022-28, amending the FY 2021-22 Budget for South Jordan City. The appropriation authority shall apply to the Fiscal Year ending June 30, 2022.

I.2. Resolution RDA 2022-05, amending the FY 2021-22 Budget for the Redevelopment Agency of the City of South Jordan. The appropriation shall apply to the Fiscal Year ending June 30, 2022. (Sunil Naidu, CFO, pg. 92).

The Redevelopment Agency wishes to amend the FY 2021-22 Budget to more accurately reflect actual revenues and expenditures for activities that have occurred during the course of the year. Funding for the appropriations include various revenue sources and fund balances.

Recommendation: Approve Resolution RDA 2022-05, amending the FY 2021-22 Budget for the Redevelopment Agency of the City of South Jordan. The appropriation shall apply to the Fiscal Year ending June 30, 2022.

June 21, 2022

Combined City Council and Redevelopment Agency Meeting Agenda Executive Summary

Page 2 of 3

I.3. Resolution RDA 2022-06, authorizing the Board Chair to enter into a Memorandum of Understanding with Salt Lake Motorcars. (Brian Preece, Director of City Commerce, pg. 93).

Salt Lake Motorcars (the “Business”) is located in the City and desires to relocate within the City. The Redevelopment Agency (“RDA”) and Salt Lake Motorcars desire to enter into a memorandum of understanding allowing them to work together on options whereby the RDA would assist the Business to relocate.

Recommendation: Approve Resolution RDA 2022-06, authorizing the Board Chair to enter into a Memorandum of Understanding with Salt Lake Motorcars.

I.4. Ordinance 2022-12, amending Sections 17.16.010 of the South Jordan City Municipal Code to simplify statutorily required Notice of Hearings and Meetings. (Steven Schaefermeyer, Director of Planning, pg. 97).

The City desires to increase the number of commissioners on the Planning Commission (the “Commission”) and remove the requirement for an alternate commissioner. The proposed text amendment is consistent with the City’s Strategic Priority, and will better position the Commission to enforce the City’s land use ordinances and implement the goals of the General Plan by fully engaging the Commission’s sixth member as a regular voting member. The text amendment also makes it easier for the Commission to ensure enough commissioners will attend each public hearing to constitute a quorum and not delay application review and approval. The Mayor would appoint the additional commissioner.

Recommendation: Approve Ordinance 2022-12, amending Sections 17.16.010 of the South Jordan City Municipal Code to simplify statutorily required Notice of Hearings and Meetings.