



Regular City Council Meeting
Tuesday, June 21, 2022
City Hall Council Chambers
5249 South 400 East, Washington Terrace City
801-393-8681
www.washingtonterracecity.com

1. **WORK SESSION:** **5:00 P.M.**
Topic to include; but not limited to:
 - Terrace Days 2022 Review and Debrief
2. **ROLL CALL** **6:00 P.M.**
3. **PLEDGE OF ALLEGIANCE**
4. **WELCOME**
5. **CONSENT ITEMS**
 - 5.1 **APPROVAL OF AGENDA**

Any point of order or issue regarding items on the agenda or the order of the agenda need to be addressed here prior to the approval of the agenda
 - 5.2 **APPROVAL OF JUNE 7, 2022, MEETING MINUTES**
6. **CITIZEN COMMENTS**

This is an opportunity to address the Council regarding your concerns or ideas that are not on the agenda as part of a public hearing. Please limit your comments to no more than 3 minutes.
7. **NEW BUSINESS**
 - 7.1 **PRESENTATION: PACIFICORP STREET LIGHT POLICY**

Representatives from Pacificorp Power will introduce themselves and briefly explain the Street Light Policy.
 - 7.2 **MOTION/ORDINANCE 22-03: STORM WATER AMENDED**

Amendments include utility fee calculations, eliminating credits, and storm water storage practices
 - 7.3 **MOTION/RESOLUTION 22-13: TO APPROVE THE BUDGET DOCUMENT FOR FISCAL YEAR 2023 FINAL BUDGET, FEE SCHEDULE; AND ADOPT THE COUNTY AUDITOR'S CERTIFIED PROPERTY TAX RATE**
 - 7.4 **PRESENTATION: FRAUD RISK ASSESSMENT**

Staff will present the completed Fraud Risk Assessment report developed by the State Auditor.

In compliance with the Americans with Disabilities Act, persons who have need of special accommodation should contact the City Recorder at 801-395-8283.

CERTIFICATE OF POSTING

The undersigned, duly appointed City Recorder, does hereby certify that the above notice and agenda was posted in three public places within the City of Washington Terrace City limits and sent to the *Standard Examiner* at least 24 hours prior to the meeting. Amy Rodriguez, City Recorder.

7.5 MOTION/RESOLUTION 22-15: POLICY AND PROCEDURES MANUAL REVISIONS

Updates to the Employee Policy and Procedures manual include duty time policy, Alcohol and drug policy, and holiday pay clarifications.

7.6 MOTION: CHANGE TO JULY MEETING SCHEDULE

Council may choose to cancel the July 5th, 2022 Council meeting.

8. MOTION TO ADJOURN INTO RDA MEETING

Council will adjourn into a Redevelopment Agency Meeting and then return to the regular Council meeting.

9. COUNCIL COMMUNICATION WITH STAFF

10. ADMINISTRATION REPORTS

11. UPCOMING EVENTS

June 30th: Planning Commission Meeting 6:00 p.m.

July 4th: City Offices closed for Independence Day

12. MOTION: ADJOURN INTO CLOSED SESSION

- To discuss the character, professional competence, or physical or mental health of an individual.
- Strategy session to discuss pending or reasonably imminent litigation
- Discussion regarding deployment of security personnel, devices, or systems
- Strategy sessions to discuss the purchase, exchange, or lease of real property when public discussion of the transaction would disclose the appraisal or estimate value of the property under consideration or prevent the public body from completing the transaction on the best possible terms.

13. ADJOURN THE MEETING: MAYOR ALLEN

In compliance with the Americans with Disabilities Act, persons who have need of special accommodation should contact the City Recorder at 801-395-8283.

CERTIFICATE OF POSTING

The undersigned, duly appointed City Recorder, does hereby certify that the above notice and agenda was posted in three public places within the City of Washington Terrace City limits and sent to the *Standard Examiner* at least 24 hours prior to the meeting. Amy Rodriguez, City Recorder.

Terrace Days Work Session Review. Aaron Solomon and Council will review Terrace Day's

TERRACE DAYS 2022 FEEDBACK

What went right?

- We know departments are going to complete assigned tasks, including Public Works, Fire Department, and Aaron
- Tom appreciates everyone taking ownership
- There was great coverage by the Fire Department
- Special thanks to Clay for bringing food and drinks

EVENTS:

Movie In The Park –

- Ensure tarp is attached on the northwest side of backstop if not both sides

Family Community Bike Ride –

- Ensure bike friendly prizes that participants can take with them on the parade route

Terrace Days Parade –

- Have PW slow down picking up cones at the end of the parade to ensure that the crowds can disperse safely without the threat of traffic once again
- Council members should have one golf cart each, to include one driver and one candy thrower
- Candy needs to be thrown further; we need to get it as close to the curb as possible
- Onsite training for traffic control for all parade volunteers
- Block traffic from entering at 4900 S 300 W, only allow entrance from 5000 S
- Only allow one way traffic on 150 E
- Allow for 3 lanes of parade participants in the staging area

Vendors –

- Contact vendors earlier to ensure commitments
- When registering, have food vendors verify the side the customer window faces, what power size they need, size of their vehicle, etc
- Assign arrival times for vendors as it is hard to park food vendors when they are late
- It was stated that it is hard to compete with other events to obtain vendors, we can extend invites but not much more can be done
- Ask each Council member to personally invite one or two vendors
- Vendors can be hesitant to register due to the amount of time it takes to set up/take down vs the time they are actually able to sell
- Possibly look at special parking for vendors, many were parked on the dirt road which made it impossible to drive the fire truck through

Inflatable Toys –

- Possibly move the location to avoid children walking through the dirt areas of the baseball field in their socks

Dog Race & Show –

- Smaller participation than previous years
- Jason Allen did a great job announcing

Watermelon Derby –

- One of the biggest participations in years
- Double the width of the rolling track
- Possibly firm up the sides of the track to keep in stray watermelons

Mad Prize Dash –

- One of the biggest participations in years

Big Prize Toss –

- No comments

Live Band –

- Received good feedback from most people
- Green Light Booking always gives us a great rate

Fireworks –

- The new pickleball court may cause problems with the location next year

OTHER ITEMS OF DISCUSSION:

- 1-3 children are lost every year
- Hooper City has a Council member in charge of one event every year, perhaps we should look at doing something similar to promote community involvement

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28
29
30
31
32
33
34
35
36
37
38
39
40
41
42
43
44
45
46
47
48

City of Washington Terrace

Minutes of a Regular City Council meeting

Held on June 7, 2022

**City Hall, 5249 South 400 East, Washington Terrace City,
County of Weber, State of Utah**

MAYOR, COUNCIL, AND STAFF MEMBERS PRESENT

Mayor Mark C. Allen
Council Member F. Carey Seal
Council Member Jeff West
Council Member Jill Christiansen
Council Member Scott Barker
Council Member Randy Ferlin
Community Development Director Tyler Seaman
Recreation Director Aaron Solomon
Utility Billing Specialist Robyn Landers
City Manager Tom Hanson
City Recorder Amy Rodriguez

Others Present

Charles and Reba Allen, Mark Miller, Mike Lawrence, Ulis Gardiner, Shirley and John Miller

1. ROLL CALL 6:00 P.M.

2. PLEDGE OF ALLEGIANCE

3. WELCOME

4. CONSENT ITEMS

4.1 APPROVAL OF AGENDA

4.2 APPROVAL OF MAY 17, 2022, MEETING MINUTES

Items 4.1 and 4.2 were approved by General Consent.

5. CITIZEN COMMENT

Mike Lawrence stated that a car cut in front of him by Terrace Depot and the “no left turn” sign is down and he would think that it would cut down on safety issues if it were to be fixed.

He stated that trucks and trailers are having an impact on the city because they are brining their garbage and parking on the street. He stated that the police do not have time to police these issues. He stated that he has more of a parking problem in his area of the City due to rentals and extra people living in the area. He stated that he is unsure how we would enforce the adequate parking spaces needed for the Accessory dwelling units and asked that Council consider the issues that he has brought forth. Mayor Allen stated that there are a lot of citations on 300 West and that he appreciates the heavy patrol at that area.

Lorraine Brown introduced herself to Council, stating that she is impressed with the City and what we are doing. She stated that she is excited to be part of the Terrace Days Event. She stated that she is

committed to keeping decisions local. She stated that she will be an ally for the City if she is elected.

Shirley Miller stated that she appreciates that the Council is recognizing the Juneteenth holiday. She is interested in the Adopt a Catch Basin program.

Mark Miller, representing the United Methodist Church spoke to Council on upcoming events. He handed out the pamphlets on the upcoming events and wanted to focus on the school programs.

6. NEW BUSINESS

6.1 PRESENTATION/ACTION: WASHINGTON TERRACE CITY'S "ADOPT A CATCH BASIN" PROGRAM IMPLEMENTATION

Hanson stated that this program was presented at the last Council meeting. He stated that the intent of the program is to keep the catch basin and gutter clean. He stated that the city will be launching an online program where residents can log on and keep an eye on their basin and report any issues. Hanson stated that the goal is to keep the leaves and debris off the grate of the catch basin. Residents will not lift the grate or do any maintenance within the grate. Hanson stated that the program is part of our responsibility of resident education. Hanson stated that we would like to launch the program with Council approval. Hanson stated that the program will go live this week, with information in the newsletter, on the website, and on facebook.

**Motion by Council Member Seal
Seconded by Council Member West
To approve the implementation of the
Washington Terrace City
"Adopt a Catch Basin" Program
Approved unanimously (5-0)**

6.2 PRESENTATION/DISCUSSION: TERRACE DAYS UPDATE

Solomon addressed Council concerning the upcoming event. He stated that the parade line up will start at 4:00 p.m. He stated that the Grand Marshall write up is in the newsletter. He stated that the fireworks and band are set and ready to go. Solomon stated that the dog race is going to be called by Jason Allen. Solomon stated that the Grand Marshall will ride in a convertible. Solomon stated that he has lined up around 35 vendors for the event. Hanson stated that we received tremendous sponsors this year. Hanson stated that we received funding from Communities that Care. He stated that the money is going into family participation and encourage families to talk and do things together. Hanson stated that T-shirts "the Family that Plays together, Stays together" will be worn by Council and handed out during the event. Hanson stated that there will be presents at the Terrace Days event. Hanson stated Council will have a bag that they can walk around the event and hand out flyers and prizes to people attending the event and promote family togetherness. Hanson stated that the City will need to figure out the ages and number of people at the event to report back to the CTC grant. Mayor Allen stated that the movie in the park will start at 9:00 p.m. and the Lion's Club will be selling popcorn and treats. The movie will be "Encanto". The Fireworks will begin at 10:00 p.m.

7. COUNCIL COMMUNICATION WITH STAFF

Council Member Seal stated that he saw the weeds by Golden West Credit Union being cut down today.

Council Member West asked about the trailer on the road on 300 West. Mayor Allen stated that the “rent me” trailer on 300 West has been removed. Council Member West asked about the list of yards that need to be mowed and cleaned Landers stated that there around 250 people on the list who are being encouraged to mow their lawns. Seaman stated that the letter is educational at this time. He stated that there is a map being developed that shows where the violations are being sent. He stated that we are utilizing our new software to streamline the process.

Mayor Allen asked about Connex Fiber. Hanson stated that we are still on the list but does not have news on the process or timeline.

8. ADMINISTRATION REPORTS

Hanson stated that there are new directives from Weber Basin, stating that we can increase watering to two days a week. Hanson stated that there is still a ten percent reduction for culinary indoor use. Hanson stated that we have been fortunate with the recent rainy weather.

9. UPCOMING EVENTS

June 11th: TERRACE DAY’S !!!

June 20th: City Offices closed for National Freedom Day Holiday “Juneteenth”

June 21st : City Council Meeting 6:00 p.m.

June 30th: Planning Commission Meeting (tentative) 6:00 p.m.

July 4th: City Offices closed for Independence Day

10. MOTION: ADJOURN INTO CLOSED SESSION

Motion by Council Member Christiansen

Seconded by Council Member Barker

To adjourn into a closed session

Approved unanimously (5-0)

Roll Call Vote

Time: 6:50 p.m.

Council adjourned into closed session to discuss:

- Strategy sessions to discuss the purchase, exchange, or lease of real property when public discussion of the transaction would disclose the appraisal or estimate value of the property under consideration or prevent the public body from completing the transaction on the best possible terms.

11. ADJOURN THE MEETING: MAYOR ALLEN

Motion by Council Member Barker

Seconded by Council Member Seal

To adjourn the closed session and regular meeting

Approved unanimously (5-0)

Time: 7:33 p.m.

Date Approved

City Recorder

City Council Staff Report

Author: Tanon Mathews

Subject: Stormwater Ordinance Changes

Date: 6/21/2022

Type of Item: Discussion/Approval



Summary: Approve changes to stormwater ordinances

Description:

A. Topic: Stormwater Utility Fee and Underground Storage Ordinance Changes

Background: In 2020, sections of the storm water and drainage ordinances were repealed and reenacted. While supplying necessary updates, this process also removed related sections of the ordinance that staff have since felt are necessary to provide clarity in performance of utility billing and storm water responsibilities. The ordinance also includes text that prohibited underground storm water storage, when that is a construction option that should be available for use when proven viable per engineering study. Specific proposed changes include:

- Typo corrected from ESU to ERU
- Verbiage from the ordinance before the 2020 change on utility billing per development type was reinstated for clarity
- A specific fee amount (\$8.40) was replaced with text noting that the fee would follow the fee schedule.
- The opportunity to apply for fee reductions based on good stormwater practices was removed. After analysis, it was determined that the fee reduction methods were unclear and often incentivized management practices that were already required.
- Text stating that stormwater utility fees were only applicable to parcels with other utility fees was removed.
- Text was introduced stating that no connection shall pay less than one ERU
- Text prohibiting underground stormwater storage was removed and replaced with text noting that it may be implemented after an engineering study showing that it is viable for the site in question.

- A. **Analysis:** Many of the changes proposed at this time are meant to bring greater clarity to the utility billing process, and some are simply reinstating text that was lost in the previous repeal and reenactment process. These proposed changes are the result of discussion between the utility billing and public works departments.

Department Review: Public Works Department, Storm Water/GIS, Utility Billing

- A. **Approve the Request:** These changes will provide greater clarity in the utility billing processes and enable greater efficiency towards that end. They will also provide additional stormwater system options to entities engaged in construction within Washington Terrace City.
- B. **Deny the Request:** Current ordinance will continue to be marginally effective and new construction will be prevented from accessing viable stormwater system structures.

**CITY OF WASHINGTON TERRACE
ORDINANCE 22-03**

STORM WATER AMENDMENTS

**AN ORDINANCE OF THE CITY OF WASHINGTON TERRACE, UTAH,
AMENDING VARIOUS STORM WATER PROVISIONS; UTILITY FEE
CALCULATIONS; ELIMINATING CREDITS; AND STORM WATER
STORGE PRACTICES; MAKING TECHNICAL CHANGES;
SEVERABILITY; AND EFFECTIVE DATE.**

WHEREAS, the City of Washington Terrace (hereafter “City”) is a municipal corporation, duly organized and existing under the laws of the state of Utah; and

WHEREAS, *Utah Code Annotated* §10-8-84 and §10-8-60 authorizes the City to exercise police powers and nuisance abatement powers, including but not limited to providing for safety and preservation of health, promotion of prosperity, improve community well-being, peace and good order for the inhabitants of the City;

WHEREAS, *Utah Code Annotated* §10-8-13 allows municipalities to regulate conduits, drains, and the like; and

WHEREAS, *Utah Code Annotated* §10-8-38 empowers municipalities to construct, reconstruct, maintain, operate, control, and charge for the use of culverts, drains, catch basins, and all systems and facilities necessary for proper drainage; and

WHEREAS, the City desires to comply with state mandates from low impact development standards by the Utah Department of Environmental Quality;

WHEREAS, the City desires to comply with Phase II of the Federal Clean Water Act;

NOW, THEREFORE, be it ordained by the City Council as follows:

Section 1: Repealer. Any ordinance or portion of the municipal code inconsistent with this Ordinance is hereby repealed and any reference thereto is hereby vacated.

Section 2: Repealed and Re-enacted. The following various sections of the *Washington Terrace Municipal Code* are hereby repealed and re-enacted to read as follows:

19.03.030 Stormwater Utility Fee.

1. Imposed. Each developed parcel of real property in the City shall be charged a monthly storm water utility fee.
2. ERU. The fee shall be based on the number of “Equivalent Residential Units” (ERUs) contained in the parcel. The City Council finds that the ERU is the most accurate measurement for determining the amount that each parcel contributes to, benefits from,

and otherwise uses the storm water utility. Based on the recommendation of the City Engineer, the City Council determines that one ERU equals 2,800 square feet of impervious surface area.

3. Calculation. The following calculations apply:
 - a. One (1) ERU is the base rate of twenty-eight hundred (2,800) square feet of impervious surface.
 - b. Each single-family residential unit is calculated as one (1) ERU.
 - c. Each duplex is calculated as two (2) ERUs.
 - d. Each non-residential, including assisted living and related care facilities, parcel is calculated at a multiple of the ERU base rate, based upon the total measured impervious area on the non-residential parcel. The total ERUs number is rounded to the nearest whole number.
 - e. PRUDs, condominiums, or multi-unit residential units is calculated at a multiple of the ERU base rate, based upon the total measured impervious area on the non-residential parcel. This amount is then divided by each individual unit in the development, and not rounded to the nearest whole number.
 - f. Rates may be established on a case-by-case basis where parcels that are not easily handled under the standard rate schedule.
4. Fee. The City Council shall establish a monthly storm water utility fee schedule per ERU.
5. Policies. The Director may adopt policies and procedures consistent with the municipal code to assist in the application, administration, and interpretation of storm water regulations.
6. Appeals. A person may appeal to the City appeal authority the calculation of the storm water utility fee imposed upon a parcel based upon error in the method the rate was calculated, interpreted, or applied. The appeal shall be in writing, shall state any facts supporting the appeal, and shall be made within ten (10) days of the decision, action, or bill being appealed. All appeals shall be handled in accordance with the procedure in the municipal code for the appeal authority. The decision of the appeal authority shall be final.
7. Enforcement. Violations, enforcement, and penalties of this Chapter are set forth in Section 19.01.140.

19.03.40 Billing

1. Policy. The storm water utility is consistent with other interrelated services of the City that provide for the public health, safety, and general welfare in an environmentally responsible and financially sound manner.
2. Billing. Billing of the storm water utility fee shall be completed in conjunction with the regular monthly utility billing statement of the City.
3. General Provisions. The following general provisions apply:
 - a. Base. No storm water utility fee connection shall pay less than one (1) ERU.
 - b. Debt. The storm water utility fee is a civil debt owed to the City by the person owing said utility fee to the City.

- c. Failure to pay the storm water utility fee imposed in this Chapter is cause for termination of water service.
4. Administration. The City Manager, or their designee, may modify, reduce, impose, or rebate erroneous billing charges not to exceed a three (3) month consecutive time period. The City Manager, or their designee, may make special exceptions on billing charges based upon special circumstances on a case-by-case basis.

19.07.010 General Provisions.

1. Findings. The City Council make the following findings:
 - a. The City Engineer has created a Storm Water Management Plan for the City that is specialized to the unique conditions in the City.
 - b. The City has unique topographical challenges resulting from sensitive lands, geological limitations, hillsides, and conditions that present slope failure or landslide risks.
 - c. Storm water and saturation can exacerbate slope failure and landslide risk along with causing hillside erosion.
 - d. The City is near build-out and potential pollution sources pose a danger to the health, safety, and welfare of the public in the City.
 - e. There exists high ground water in the City and precludes certain storm water control measures, necessitates extensive storm water facility design, requires landscape and open space preservation, requires additional construction standards, and implementation of specific policies set forth in this Chapter.
2. Purpose. This Chapter establishes construction standards for development within the City relating to storm water to conform with the Act and applicable storm water mandate from the EPA and DEQ.
3. Intent. This Chapter is intended to follow the natural flow of storm water from initial rainfall hydrology, to conveying the rainwater to the storm water system, to a basin, then discharging to a natural or other outlet location, along with best practices and penalties for violations.

19.07.040 Storm Water Basins.

1. Prohibited. The following are prohibited:
 - a. Basins with standing groundwater.
 - b. Non-landscaped basins.
 - c. All underground storage shall be based upon a geotechnical study and its associated recommendations as approved by the City Engineer.

19.07.050 Discharge.

1. Prohibited. No parking lot, including sidewalks and all other impervious surfaces, shall be used for storm water storage of any kind above or below surface.

19.07.060 Permits and Practices.

- 1) Standards. The following standards may be further defined in the Public Works Standards and Technical Specifications. The following low impact development standards shall be implemented into each development to the greatest extent practicable as approved by the City Engineer:
 - a. Rain Gardens. Rain gardens are shallow bioretention areas with engineered or native soils.
 - b. Bioretention Cells. These are shallow bioretention areas with engineered soil. They typically differ from rain gardens by having a delineation such as a curb, wall, or other distinct boundary.
 - c. Bioswales. A bioswales are vegetated open channels designed to convey and treat storm water runoff.
 - d. Vegetated Strips. These landscaped strips are designed to receive and treat sheet flow from adjacent surfaces.
 - e. Box Filters. Box filters are typically used around trees as a bioretention systems appropriate in urban drainage areas where space is limited.
 - f. Green Roof. A green roof is a vegetated system that is designed to retain and treat rooftop runoff.
 - g. Pervious Surfaces. Pervious surfaces such as permeable pavement, concrete pavers, pervious concrete, modular open pavers, and other types of pervious surfaces provide structural support for light vehicle or pedestrian traffic while also providing open space for storm water infiltration.
 - h. Infiltration Basin. Infiltration basins are shallow depressions that use existing soils to retain and provide treatment for storm water runoff by capturing and infiltrating runoff over a specified draw-down time.
 - i. Infiltration Trench. An infiltration trench is a linear excavation backfilled with a combination of gravel, open graded stone, and sand layers that provides storage within the pore space of the specified layers.
 - j. Harvest System. A harvest and reuse system refers to any type of runoff collection system that captures rainfall, stores it temporarily, and reuses it for irrigation, landscaping, or other non-potable uses.
 - k. Other. Other standards may be reviewed and approved by the City Engineer as technology further develops for low impact devices.

(Remainder of this page left blank intentionally)

Section 3: Severability. If a court of competent jurisdiction determines that any part of this Ordinance is unconstitutional or invalid, then such portion of this Ordinance, or specific application of this Ordinance, shall be severed from the remainder, which shall continue in full force and effect.

Section 4: Effective date. This Ordinance takes effect immediately upon mayoral approval and posting.

PASSED AND ADOPTED by the City Council on this ____ day of _____, 2022.

Mayor

ATTEST:

City Recorder

RECORDED this ____ day of _____, 2022.

PUBLISHED OR POSTED this ____ day of _____, 2022.

CERTIFICATE OF PASSAGE AND PUBLICATION OR POSTING

In accordance with Utah Code Annotated §10-3-713, 1953 as amended, I, the City Recorder of the City of Washington Terrace, Utah , hereby certify that the foregoing Ordinance was duly passed and published or posted at: 1) City Hall, 2) _____, and 3) _____ on the above referenced dates.

City Recorder

DATE: _____

City of Washington Terrace
County of Weber, State of Utah

RESOLUTION NO. 22-13

**ADOPTING THE FINAL 2023 BUDGET; ADOPTING THE RATE AND FEE
SCHEDULE AND POLICY GUIDELINES AS PRESENTED IN THE TENTATIVE
BUDGET; AND SETTING THE CERTIFIED TAX RATE AT THE COUNTY
AUDITOR'S CERTIFIED RATE**

WHEREAS, Utah State Law requires that on or before the first regularly scheduled meeting of the governing body in the last May a tentative budget for the ensuing year shall be presented to the governing body and prior to June 22 of each year the Council shall by resolution adopt a budget and certified tax rate for the ensuing year; and

WHEREAS, the City Manager and Finance Director on the 3rd day of May, 2022, presented to the governing body with a tentative budget for fiscal year 2023; and

WHEREAS, the governing body has reviewed the tentative budget for fiscal year 2023 and the contents contained therein; and

WHEREAS, the governing body, during their regularly scheduled meetings, held a public hearing on Tuesday, May 17, 2022, at City Hall to receive public input regarding the budget and its contents prior to its final adoption on June 21, 2022;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Washington Terrace, County of Weber, State of Utah that the budget is adopted as follows:

ADOPT THE FISCAL YEAR 2023 BUDGET

The fiscal year 2023 budget as presented and attached hereto in Exhibit A, is hereby adopted as the final original budget.

ADOPT THE COMPREHENSIVE FEE SCHEDULE

The comprehensive fee schedule as presented and attached hereto in Exhibit B, is hereby adopted.

ADOPT THE COUNTY AUDITOR'S 2022 CERTIFIED PROPERTY TAX RATE

The City's *general purpose* Certified Property Tax Rate shall be set at the Auditor's Certified Tax Rate of 0.001733 and Certified Rate Revenue of \$1,296,997 and attached hereto in Exhibit C.

EFFECTIVE DATE.

Fiscal Year 2023 Budget shall be effective July 1, 2022.

Comprehensive Fee Schedule shall be effective immediately upon adoption.

Certified Property Tax Rate shall be effective immediately upon adoption for the tax year 2022.

PASSED AND ADOPTED this 21st day of June 2022.

CITY OF WASHINGTON TERRACE

Mayor Mark C. Allen

Attest:

City Recorder

Roll Call Vote:

Council Member Barker _____

Council Member Christiansen_____

Council Member Seal_____

Council Member Ferlin_____

Council Member West _____

RESOLUTION 22-13 EXHIBIT A

CITY OF WASHINGTON TERRACE

Budget Worksheet - Final ORG Budget
Period: 00/22

Page: 1

Account Number	Account Title	2020-21 Prior year Actual	2021-22 Current year Budget	2022-23 Future year Budget	2022-23 Future year Budget Change
GENERAL FUND 10					
TAX REVENUE					
10-31-10	Property Taxes	923,170-	1,223,474-	1,276,997-	53,523-
10-31-11	Cash Over & Short	20-	.00	.00	.00
10-31-15	Property Taxes - Vehicles	93,949-	90,000-	90,000-	.00
10-31-20	Prior Taxes - Redemptions	21,739-	20,000-	20,000-	.00
10-31-25	Direct Charges	.00	15,000-	.00	15,000
10-31-30	General Sales Tax	1,458,505-	1,504,000-	1,563,902-	59,902-
10-31-35	Municipal Energy Tax	8,445-	20,000-	20,000-	.00
10-31-40	Franchise Tax	636,954-	626,500-	635,000-	8,500-
Total TAX REVENUE:		3,142,782-	3,498,974-	3,605,899-	106,925-
LICENSES & PERMITS					
10-32-10	Business Licenses	104,527-	139,000-	135,000-	4,000
10-32-20	Excavation Permits	.00	.00	.00	.00
10-32-21	Building Permits	144,580-	50,000-	30,000-	20,000
10-32-22	Planning Fees	60,841-	22,000-	9,000-	13,000
10-32-25	Animal Licenses & Fees	4,973-	5,000-	4,000-	1,000
Total LICENSES & PERMITS:		314,922-	216,000-	178,000-	38,000
INTERGOVERNMENTAL REVENUE					
10-33-31	Local Hwy County Sales Tax	132,745-	140,000-	.00	140,000
10-33-35	RAMP Tax	31,276-	9,198-	9,198-	.00
10-33-56	Class "C" Road Funds	368,860-	340,000-	60,000-	280,000
10-33-58	State Liquor Funds (R)	7,310-	7,000-	7,000-	.00
10-33-61	Fire & Rescue Grants	3,162-	3,060-	.00	3,060
10-33-62	Grant Revenue	57,643-	.00	.00	.00
10-33-65	Communities That Care	.00	4,000-	7,000-	3,000-
10-33-66	CARES Act Fed Operating Grant	780,937-	.00	.00	.00
10-33-70	Service Contract - Uintah City	.00	.00	.00	.00
10-33-71	Contract Services - MS City	57,856-	50,000-	60,000-	10,000-
Total INTERGOVERNMENTAL REVENUE:		1,439,788-	553,258-	143,198-	410,060
COURT FINES					
10-35-11	WTC Fines	59,989-	60,000-	60,000-	.00
10-35-13	Traffic School Registration	255-	2,000-	500-	1,500
Total COURT FINES:		60,244-	62,000-	60,500-	1,500
OTHER REVENUE					
10-36-10	Interest Earned	39,013-	40,000-	40,400-	400-
10-36-12	Convenience Fees	5,748-	6,000-	5,000-	1,000
10-36-15	Newsletter Advertisements	.00	.00	.00	.00
10-36-20	Public Facility Rentals	61,275-	67,916-	71,961-	4,045-
10-36-21	Telecom Site Leases	19,964-	20,563-	21,180-	617-
10-36-90	Miscellaneous Revenue	35,171-	7,000-	7,000-	.00
Total OTHER REVENUE:		161,171-	141,479-	145,541-	4,062-
CONTRIBUTIONS & TRANFERS					
10-39-36	Charges for Services CDRA 75	.00	.00	66,033-	66,033-
10-39-41	Transfer Other Financing Sourc	92,320-	72,475-	76,099-	3,624-

Account Number	Account Title	2020-21 Prior year Actual	2021-22 Current year Budget	2022-23 Future year Budget	2022-23 Future year Budget Change
10-39-44	Use of Beginning Fund Balance	.00	352,815-	57,261-	295,554
10-39-45	Use of Class C Fund Balance	.00	270,831-	688,978-	418,147-
Total CONTRIBUTIONS & TRANSFERS:		92,320-	696,121-	888,371-	192,250-
Mayor & City Council					
10-41-11	Salaries and Wages	19,708	20,400	20,400	.00
10-41-13	Employees Benefits	2,002	2,000	2,000	.00
10-41-14	Special Benefits & Allowances	600	600	600	.00
10-41-21	Memberships, Books, Subscripti	4,427	4,626	4,765	139
10-41-23	Travel and Training	6,047	8,492	8,577	85
10-41-24	Office Supplies	.00	150	150	.00
10-41-31	Professional and Technical	.00	.00	.00	.00
10-41-44	Public Relations	1,740	1,200	1,200	.00
10-41-46	Services and Supplies	250	1,200	1,200	.00
10-41-48	Small equipment	.00	1,500	.00	1,500-
10-41-99	Charges for Services E/F	5,185-	5,372-	5,434-	62-
Total Mayor & City Council:		29,589	34,796	33,458	1,338-
Justice Court					
10-42-11	Salaries and Wages	109,538	115,400	130,600	15,200
10-42-13	Employee benefits	39,088	41,480	47,926	6,446
10-42-14	Special Benefits & Allowances	1,320	1,920	1,920	.00
10-42-21	Memberships, Books, Subscripti	.00	200	200	.00
10-42-23	Travel and Training	.00	1,000	1,000	.00
10-42-24	Office Supplies and Expenses	1,584	1,500	1,500	.00
10-42-31	Professional and Technical	10,270	14,500	15,300	800
10-42-32	Witness & Jury Fees	56	500	500	.00
10-42-46	Services and Supplies	96	.00	.00	.00
10-42-48	Small equipment	.00	.00	.00	.00
10-42-99	Charges for Services E/F	1,921-	2,071-	2,395-	324-
Total Justice Court:		160,031	174,429	196,551	22,122
Administration					
10-44-11	Salaries and Wages	174,629	183,250	212,903	29,653
10-44-13	Employees Benefits	87,421	100,400	111,727	11,327
10-44-14	Special Benefits & Allowances	7,440	9,700	9,700	.00
10-44-21	Books, Subscriptions, Membersh	3,089	2,000	2,000	.00
10-44-22	Public Notices	759	8,900	5,900	3,000-
10-44-23	Travel and Training	1,863	9,000	9,000	.00
10-44-24	Office Supplies and Expenses	1,378	700	700	.00
10-44-29	IT Software & Subscriptions	.00	.00	2,600	2,600
10-44-31	Professional and Techical	1,179	3,000	3,000	.00
10-44-40	Communities That Care Program	.00	6,500	9,500	3,000
10-44-44	Public Relations	.00	69,000	.00	69,000-
10-44-46	Services and Supplies	5,876	17,700	5,100	12,600-
10-44-48	Small equipment	.00	.00	.00	.00
10-44-98	Charges for Services - RDA	3,331-	3,331-	3,905-	574-
10-44-99	Charges for Services E/F	98,844-	106,060-	121,805-	15,745-
Total Administration :		181,459	300,759	246,420	54,339-
Budget & Finance					
10-45-11	Salaries and Wages	198,835	225,500	269,385	43,885

Account Number	Account Title	2020-21 Prior year Actual	2021-22 Current year Budget	2022-23 Future year Budget	2022-23 Future year Budget Change
10-45-13	Employees Benefits	69,641	74,820	88,181	13,361
10-45-14	Special Benefits & Allowances	.00	1,280	1,280	.00
10-45-15	Overtime	.00	.00	.00	.00
10-45-21	Memberships, Book, Subscriptio	404	700	700	.00
10-45-23	Travel and Training	1,957	8,400	11,700	3,300
10-45-24	Office Supplies	1,642	2,000	2,000	.00
10-45-26	Bank Fees	32,863	30,100	30,100	.00
10-45-29	IT Software & Subscriptions	.00	.00	13,150	13,150
10-45-31	Professional and Techical	9,792	14,800	14,800	.00
10-45-41	Insurance	.00	.00	.00	.00
10-45-46	Services and Supplies	2,522	3,000	3,000	.00
10-45-48	Small Equipment	1,800	.00	.00	.00
10-45-97	Charges for Services - SID	.00	135-	135-	.00
10-45-98	Charges for Services - RDA	3,465-	3,330-	2,604-	726
10-45-99	Charges for Services E/F	198,661-	205,905-	239,263-	33,358-
Total Budget & Finance:		117,331	151,230	192,294	41,064
Leisure Services					
10-47-11	Salaries and Wages	62,096	70,500	83,868	13,368
10-47-13	Employees Benefits	22,374	25,400	29,443	4,043
10-47-14	Special Benefits & Allowances	729	600	600	.00
10-47-23	Travel and Training	.00	1,000	1,000	.00
10-47-24	Office Supplies	340	250	250	.00
10-47-46	Services and Supplies	167	250	250	.00
10-47-49	Other Programs	.00	1,000	1,000	.00
10-47-50	Vehicle Operations	326	715	787	72
10-47-51	Fleet Repairs & Maintenance	63	200	200	.00
10-47-52	Vehicle Insurance	348	400	400	.00
Total Leisure Services:		86,442	100,315	117,798	17,483
Non-Departmental					
10-49-29	IT Software & Subscriptions	.00	.00	.00	.00
10-49-31	Professional and Technical	31,469	34,337	12,523	21,814-
10-49-60	Contingency Account	1,434	20,000	20,000	.00
10-49-73	Telephone System O&M	1,995	1,000	1,000	.00
10-49-75	Caselle Technical Support	9,742	11,800	.00	11,800-
10-49-76	Copier/Postage Equipment O&M	4,097	3,400	3,400	.00
10-49-77	IT System O&M	17,965	15,000	14,600	400-
10-49-79	Emergency Prep/Operations Ctr	.00	3,000	3,000	.00
10-49-80	Code Enforcement	.00	15,000	.00	15,000-
10-49-81	Insurance	65,364	72,800	74,984	2,184
10-49-98	Coronavirus Relief Fund CARES	531,873	.00	.00	.00
10-49-99	Charges for Services E/F	47,881-	54,796-	55,438-	642-
Total Non-Departmental:		616,058	121,541	74,069	47,472-
Interfund Transfers & Charges					
10-50-51	Interfund Charges - Refuse 49	3,926	.00	.00	.00
10-50-52	Interfund Charges - Water 50	66,660	.00	.00	.00
10-50-53	Interfund Charges - Sewer 51	1,755	.00	.00	.00
10-50-54	Interfund Charges - Storm 52	19,979	.00	.00	.00
10-50-69	Transfer to CIP 55	472,433	629,495	225,343	404,152-
10-50-70	Transfer to Roads CIP TNT	48,552	.00	288,687	288,687
10-50-71	Transfer to Recreation Fund 12	2,000	19,198	19,198	.00

Account Number	Account Title	2020-21 Prior year Actual	2021-22 Current year Budget	2022-23 Future year Budget	2022-23 Future year Budget Change
10-50-72	Transfer to Parks CIP Fund 53	229,044	192,450	30,000	162,450-
10-50-75	Transfer to CIP Fund - Roads	354,142	640,831	688,978	48,147
10-50-99	Charges for Services E/F	4,200-	4,371-	4,423-	52-
Total Interfund Transfers & Charges:		1,194,291	1,477,603	1,247,783	229,820-
General Buildings					
10-51-11	Salaries and Wages	.00	18,877	26,182	7,305
10-51-13	Employees Benefits	.00	5,513	7,090	1,577
10-51-14	Special Benefits & Allowances	.00	240	240	.00
10-51-25	Equipment O&M	4,215	7,600	7,600	.00
10-51-26	Buildings & Grounds - O & M	.00	.00	.00	.00
10-51-27	Utilities	36,985	54,418	54,962	544
10-51-28	Telecommunications	14,140	18,781	18,781	.00
10-51-31	Professional and Technical	.00	5,406	5,406	.00
10-51-46	Services and Supplies	30,916	37,831	24,881	12,950-
10-51-99	Charges for Services E/F	38,555-	39,211-	42,333-	3,122-
Total General Buildings:		47,702	109,455	102,809	6,646-
Police Expenditures					
10-54-30	Contracted Police Services	817,998	1,071,704	1,147,625	75,921
10-54-50	Vehicle Operations	.00	1,500	1,500	.00
10-54-51	Vehicle Repairs & Maintenance	.00	200	200	.00
10-54-52	Fleet Insurance	.00	400	400	.00
Total Police Expenditures:		817,998	1,073,804	1,149,725	75,921
Fire Department					
10-55-11	Salaries and Wages	219,144	445,000	533,446	88,446
10-55-13	Employee Benefits	26,828	82,000	56,644	25,356-
10-55-14	Uniform Allowance	3,658	.00	.00	.00
10-55-16	Uniforms	.00	3,500	4,000	500
10-55-21	Memberships, Books, Subscripts	306	300	300	.00
10-55-23	Travel and Training	736	2,000	4,450	2,450
10-55-24	Office Supplies and Maintenanc	191	800	800	.00
10-55-25	Small Equipment O&M	937	2,000	2,000	.00
10-55-26	Building and Grounds O & M	500	600	600	.00
10-55-28	Telecommunications	.00	.00	.00	.00
10-55-29	IT Software & Subscriptions	.00	.00	10,350	10,350
10-55-42	Personal Protective Gear	14,073	11,583	18,676	7,093
10-55-46	Services and Supplies	18,640	20,863	10,513	10,350-
10-55-47	Fire Prevention Education	.00	500	500	.00
10-55-48	Small Equipment	5,759	9,675	.00	9,675-
10-55-50	Vehicle Operations	5,513	7,204	7,924	720
10-55-51	Fleet Repairs & Maintenance	9,688	40,700	14,050	26,650-
10-55-52	Vehicle Insurance	4,217	5,700	5,700	.00
10-55-98	Coronavirus Relief Fund Wages	205,902	.00	.00	.00
Total Fire Department:		516,092	632,425	669,953	37,528
Inspections and Planning					
10-56-11	Salaries and Wages	79,640	81,120	91,065	9,945
10-56-13	Employee Benefits	40,564	44,679	48,315	3,636
10-56-14	Special Benefits & Allowances	600	600	600	.00
10-56-21	Memberships, Books, Subscripts	600	600	600	.00

Account Number	Account Title	2020-21 Prior year Actual	2021-22 Current year Budget	2022-23 Future year Budget	2022-23 Future year Budget Change
10-56-23	Travel and Training	530	1,800	1,800	.00
10-56-24	Office Expenses and Supplies	196	400	400	.00
10-56-28	Telecommunications	.00	.00	.00	.00
10-56-29	IT Software & Subscriptions	.00	.00	500	500
10-56-31	Professional and Technical	6,572	10,000	10,750	750
10-56-46	Services and Supplies	2,134	4,500	1,788	2,712-
10-56-50	Vehicle Operations	549	972	1,021	49
10-56-51	Fleet Repairs & Maintenance	.00	400	400	.00
10-56-52	Vehicle Insurance	348	350	350	.00
10-56-99	Charges for Services E/F	5,177-	5,500-	6,164-	664-
Total Inspections and Planning :		126,556	139,921	151,425	11,504
Animal Control					
10-57-24	Office Supplies	92	250	250	.00
10-57-30	Contract Services	39,730	41,141	45,037	3,896
10-57-31	Professional and Technical	.00	250	250	.00
10-57-32	Animal Sheltering Services	20,224	20,575	26,640	6,065
Total Animal Control:		60,046	62,216	72,177	9,961
Public Works Expenditures					
10-60-11	Salaries and Wages	453,049	527,100	569,614	42,514
10-60-13	Employees Benefits	263,716	315,000	337,700	22,700
10-60-14	Special Benefits & Allowances	2,080	4,000	4,000	.00
10-60-15	Overtime	8,287	15,000	15,000	.00
10-60-16	Uniforms	.00	5,000	4,500	500-
10-60-21	Memberships, Books, Subscrip	.00	450	450	.00
10-60-23	Travel and Training	1,168	4,700	4,700	.00
10-60-24	Office Supplies and Expenses	576	1,300	1,300	.00
10-60-25	Small Equipment O&M	758	2,300	.00	2,300-
10-60-28	Telecommunications	2,997	4,000	4,000	.00
10-60-29	IT Software & Subscriptions	.00	.00	625	625
10-60-31	Professional and Technical	.00	3,000	3,000	.00
10-60-46	Services and Supplies	7,118	7,076	6,688	388-
10-60-47	Fire Hydrant O&M	531	4,000	4,000	.00
10-60-48	Small Equipment & Tools	.00	.00	2,300	2,300
10-60-50	Vehicle Operations	19,197	19,592	21,551	1,959
10-60-51	Fleet Repairs & Maintenance	4,214	14,700	14,700	.00
10-60-52	Vehicle Insurance	2,579	2,600	2,600	.00
10-60-99	Charges for Services E/F	519,759-	557,902-	605,089-	47,187-
Total Public Works Expenditures:		246,510	371,916	391,639	19,723
Streets					
10-61-27	Utilities - Street Lights	50,288	55,253	55,253	.00
10-61-46	Services & Supplies	.00	50,000	.00	50,000-
10-61-47	Class "C" Road Maintenance	25,056	60,000	60,000	.00
Total Streets:		75,343	165,253	115,253	50,000-
Parks & Open Spaces					
10-64-25	Equipment O&M	35	700	700	.00
10-64-27	Utilities	5,089	5,085	5,238	153
10-64-28	Telecommunications	.00	.00	2,000	2,000
10-64-31	Landscape Maintenance Contract	153,681	159,909	165,650	5,741

Account Number	Account Title	2020-21	2021-22	2022-23	2022-23
		Prior year Actual	Current year Budget	Future year Budget	Future year Budget Change
10-64-42	Secondary Water Fees	18,391	17,600	18,660	1,060
10-64-46	Services & Supplies	33,984	23,300	20,000	3,300-
10-64-97	Interfund Charges - EF utility	.00	72,475	76,099	3,624
10-64-99	Charges for Services - EF util	25,115-	26,900-	28,192-	1,292-
Total Parks & Open Spaces:		186,066	252,169	260,155	7,986
GENERAL FUND 10 Revenue Total:		5,211,226-	5,167,832-	5,021,509-	146,323
GENERAL FUND 10 Expenditure Total:		4,461,515	5,167,832	5,021,509	146,323-
Total GENERAL FUND 10:		749,711-	.00	.00	.00

Account Number	Account Title	2020-21 Prior year Actual	2021-22 Current year Budget	2022-23 Future year Budget	2022-23 Future year Budget Change
RECREATION FUND 12					
PROGRAM REVENUES					
12-30-30	Youth Basketball Revenue	4,656-	7,200-	7,200-	.00
12-30-31	Youth Baseball/Softball Revenue	5,019-	9,900-	7,000-	2,900
12-30-33	Youth Football Revenue	12,938-	14,450-	12,000-	2,450
12-30-35	Terrace Days Revenue	12,947-	9,000-	9,000-	.00
12-30-37	Soccer Program Revenue	4,911-	5,400-	5,792-	392-
12-30-40	Girls Volleyball	.00	1,800-	.00	1,800
Total PROGRAM REVENUES:		40,471-	47,750-	40,992-	6,758
CONTRIBUTIONS & TRANSFERS					
12-31-40	Transfer in from General Fund	2,000-	19,198-	19,198-	.00
Total CONTRIBUTIONS & TRANSFERS:		2,000-	19,198-	19,198-	.00
PROGRAM EXPENDITURES					
12-40-11	Salaries and Wages	5,208	6,598	6,990	392
12-40-13	Employees Benefits	521	600	600	.00
12-40-42	Volleyball Program	.00	1,800	.00	1,800-
12-40-45	Baseball/Softball Program	2,101	9,900	7,000	2,900-
12-40-49	Basketball Program	7,832	7,200	7,200	.00
12-40-52	Football Program	14,481	14,450	12,000	2,450-
12-40-57	Soccer Program	1,644	5,400	5,400	.00
12-40-58	Terrace Days	20,301	21,000	21,000	.00
Total PROGRAM EXPENDITURES:		52,088	66,948	60,190	6,758-
RECREATION FUND 12 Revenue Total:		42,471-	66,948-	60,190-	6,758
RECREATION FUND 12 Expenditure Total:		52,088	66,948	60,190	6,758-
Total RECREATION FUND 12:		9,617	.00	.00	.00

Account Number	Account Title	2020-21 Prior year Actual	2021-22 Current year Budget	2022-23 Future year Budget	2022-23 Future year Budget Change
REFUSE ENTERPRISE FUND 49					
NONOPERATING REVENUES					
49-36-10	Interest Earned	3,079-	3,400-	2,500-	900
Total NONOPERATING REVENUES:		3,079-	3,400-	2,500-	900
OPERATING REVENUES					
49-37-01	Late Fees/ Penalties	5,939-	6,000-	3,000-	3,000
49-37-50	Refuse Service Charges	561,213-	603,901-	632,045-	28,144-
49-37-60	Recycle Second	693-	800-	800-	.00
Total OPERATING REVENUES:		567,846-	610,701-	635,845-	25,144-
CONTRIBUTIONS & TRANSFERS					
49-39-10	New Cart Fee	4,000-	2,000-	1,000-	1,000
49-39-26	Charges for services - G/F	3,926-	11,600-	12,180-	580-
49-39-30	Use of Retained Earnings	.00	20,000-	.00	20,000
Total CONTRIBUTIONS & TRANSFERS:		7,926-	33,600-	13,180-	20,420
OPERATING EXPENSES					
49-70-24	Office Supplies	382	500	500	.00
49-70-28	Franchise Fee	16,411	18,117	18,961	844
49-70-29	IT Software & Subscriptions	.00	.00	500	500
49-70-30	Utility Billing & Notices	5,172	6,134	6,195	61
49-70-31	Professional and Technical	200	250	250	.00
49-70-34	Waste Collection	261,628	272,000	285,600	13,600
49-70-35	Waste Disposal	161,823	180,000	180,000	.00
49-70-46	Services and Supplies	15,996	40,000	20,000	20,000-
49-70-47	Bad Debt	86-	.00	.00	.00
49-70-71	Charges for Services - GF 10	92,508	97,166	105,448	8,282
49-70-72	Charges for services- Water 50	21,969	21,934	21,891	43-
49-70-95	Depreciation	.00	.00	.00	.00
Total OPERATING EXPENSES:		576,004	636,101	639,345	3,244
CONTRIBUTIONS & TRANSFERS					
49-75-08	Transfer out G/F nonoperating	3,926	11,600	12,180	580
Total CONTRIBUTIONS & TRANSFERS:		3,926	11,600	12,180	580
REFUSE ENTERPRISE FUND 49 Revenue Total:		578,851-	647,701-	651,525-	3,824-
REFUSE ENTERPRISE FUND 49 Expenditure Total:		579,930	647,701	651,525	3,824
Total REFUSE ENTERPRISE FUND 49:		1,079	.00	.00	.00

Account Number	Account Title	2020-21 Prior year Actual	2021-22 Current year Budget	2022-23 Future year Budget	2022-23 Future year Budget Change
WATER ENTERPRISE FUND 50					
NONOPERATING REVENUE - CAPITAL					
50-33-20	CDBG Grant	236,606-	250,000-	166,070-	83,930
Total NONOPERATING REVENUE - CAPITAL:		236,606-	250,000-	166,070-	83,930
NONOPERATING REVENUES					
50-36-10	Interest Earned	22,194-	22,000-	22,000-	.00
50-36-40	Disposition of Fixed Assets	9,940-	58,500-	.00	58,500
Total NONOPERATING REVENUES:		32,134-	80,500-	22,000-	58,500
OPERATING REVENUES					
50-37-01	Late Fees/ Penalties	11,588-	14,000-	14,000-	.00
50-37-02	Misc. Revenue	49,312-	5,000-	5,000-	.00
50-37-10	Water Service Charges	1,233,666-	1,341,594-	1,406,685-	65,091-
50-37-20	Water Connection Fees	14,388-	5,000-	5,000-	.00
50-37-70	Contract Water Charges	57,664-	60,758-	50,000-	10,758
Total OPERATING REVENUES:		1,366,617-	1,426,352-	1,480,685-	54,333-
CAPITAL CONTRIBUTIONS & TRANSF					
50-39-04	IRS BABs Interest Credit	5,252-	4,790-	4,384-	406
50-39-08	ARPA Federal Grant	.00	.00	.00	.00
50-39-10	Impact Fees	45,304-	10,000-	10,000-	.00
50-39-11	Charges for Services - CPF 55	50,907-	50,802-	16,891-	33,911
50-39-12	Charges for services - Refuse	21,969-	21,934-	21,891-	43
50-39-13	Charges for Services - CPF 56	.00	.00	33,783-	33,783-
50-39-16	Charges for Services -Storm 52	50,906-	50,801-	50,674-	127
50-39-17	Charges for services RDA Fd 70	9,138-	.00	.00	.00
50-39-18	Charges for Services -Sewer 51	101,813-	101,603-	101,348-	255
50-39-19	Due from Debt Service Fund 65	16,973-	39,625-	.00	39,625
50-39-26	Charges for Services G/F	66,660-	40,825-	42,866-	2,041-
50-39-30	Use of Retained Earnings	.00	1,865,747-	31,341-	1,834,406
Total CAPITAL CONTRIBUTIONS & TRANSF:		368,922-	2,186,127-	313,178-	1,872,949
OPERATING EXPENSES					
50-70-21	Memberships, books, subscripti	2,220	1,800	1,800	.00
50-70-23	Travel & Training	.00	3,619	3,620	1
50-70-24	Office Supplies	382	825	825	.00
50-70-25	Small Equipment O&M	45	1,500	1,500	.00
50-70-27	Utilities	1,282	2,000	2,000	.00
50-70-28	Franchise fees	36,068	40,248	42,201	1,953
50-70-29	IT Software & Subscriptions	.00	.00	27,575	27,575
50-70-30	Utility Billing & Notices	5,108	6,793	6,793	.00
50-70-31	Professional and Technical	5,043	10,000	10,000	.00
50-70-32	Weber Basin Water	251,524	274,000	282,500	8,500
50-70-35	S/O Wheeling Agreement	.00	11,832	12,424	592
50-70-36	Line Maintenance & Repair	.00	.00	10,000	10,000
50-70-37	Valve Maintenance & Repair	.00	.00	5,500	5,500
50-70-38	PRV Maintenance & Repair	.00	.00	5,000	5,000
50-70-39	Water Sampling & Testing	.00	.00	5,000	5,000
50-70-42	Secondary Water Fees	1,710	3,300	3,795	495
50-70-46	Service & Supplies	43,761	50,725	19,375	31,350-

Account Number	Account Title	2020-21 Prior year Actual	2021-22 Current year Budget	2022-23 Future year Budget	2022-23 Future year Budget Change
50-70-47	Bad Debt	124-	.00	.00	.00
50-70-50	Impact Fee Projects	.00	10,000	10,000	.00
50-70-52	Fleet Insurance	1,380	2,000	2,000	.00
50-70-71	Charges for services G/F	366,063	394,176	432,465	38,289
50-70-95	Depreciation	330,900	.00	.00	.00
Total OPERATING EXPENSES:		1,045,362	812,818	884,373	71,555
CAPITAL PROJECTS					
50-71-04	CW4 Adams Ave line replacment	.00	.00	.00	.00
50-71-05	CW5 - 500 West Waterline	.00	.00	.00	.00
50-71-06	CW6 Tank #1 Rehabilitation	.00	.00	.00	.00
50-71-14	CW14 Install 10" PVC (RR4F)	.00	.00	10,000	10,000
50-71-21	CW21 Water Meter Reading Syste	.00	255,259	214,538	40,721-
50-71-27	CW27 8" PVC 5250 S (RR24)	.00	252,448	174,052	78,396-
50-71-28	CW28 5200 -5300 S & 400-500 W	.00	.00	.00	.00
50-71-30	CW30 Replace to 10" PVC (RR4F)	.00	225,184	.00	225,184-
50-71-36	CW36 Adams Ave line improvemen	.00	.00	.00	.00
50-71-37	CW37 Zone B Looping	.00	.00	.00	.00
50-71-39	CW 39 500 W TANK LINE CTRL VL	.00	.00	.00	.00
50-71-46	CW46 waterline 10" 5050S 150W	.00	.00	.00	.00
50-71-47	CW47 5150S, 150-300E	.00	.00	.00	.00
50-71-51	CW51 Southpointe Dr. laterals	.00	.00	.00	.00
50-71-52	5350 S. Waterline Boring Damag	273	.00	.00	.00
50-71-53	CW53 Install 10" PVC (RR10)	.00	422,520	27,480	395,040-
50-71-54	CW54 Water Valves	.00	403,571	.00	403,571-
50-71-55	CW55 Install 10" PVC	.00	.00	125,000	125,000
50-71-80	Public Works Facility	1,892	.00	.00	.00
Total CAPITAL PROJECTS:		2,166	1,558,982	551,070	1,007,912-
CAPITAL EQUIPMENT					
50-73-01	Electronic Meters	4,653	447,475	60,000	387,475-
50-73-02	Capital Equipment	.00	222,961	.00	222,961-
50-73-03	Fleet Replacements	.00	200,580	.00	200,580-
Total CAPITAL EQUIPMENT:		4,653	871,016	60,000	811,016-
DEBT SERVICE					
50-74-02	Capital Lease 2021 Principal	.00	.00	52,965	52,965
50-74-03	Capital Lease 2021 Interest	.00	.00	3,377	3,377
50-74-05	Bond Interest Series 2010A	1,396-	.00	.00	.00
50-74-10	Bond Principal Series 2010A	.00	.00	.00	.00
50-74-20	Bond Series 2010B Principal	.00	23,247	23,911	664
50-74-25	Bond Series 2010B Interest	10,566	9,765	8,938	827-
50-74-26	Bond Interest Sales (SID)Ser13	1,084	769	.00	769-
50-74-27	Bond Principal Sales(SID)Ser13	.00	38,856	.00	38,856-
50-74-29	Bond Series 2017 Interest	133,398	143,675	137,825	5,850-
50-74-30	Bond Series 2017 Principal	.00	195,000	200,000	5,000
Total DEBT SERVICE:		143,652	411,312	427,016	15,704
CONTRIBUTIONS & TRANSFERS					
50-75-05	Transfer to CIP 55	.00	.00	.00	.00
50-75-08	Transfer out G/F nonoperating	66,660	40,825	42,866	2,041
50-75-09	Due to DSF 65 - Ser2010B Princ	9,897	10,187	10,478	291

Account Number	Account Title	2020-21	2021-22	2022-23	2022-23
		Prior year Actual	Current year Budget	Future year Budget	Future year Budget Change
50-75-10	Due to DSF 65 - Ser2010B Inter	4,632	4,279	3,917	362-
50-75-11	Due to Storm Fund 52- Ser10B P	1,522	1,566	1,611	45
50-75-12	Due to Storm Fund 52- Ser10B I	713	658	602	56-
50-75-20	Charges for Services CIP 55	.00	231,336	.00	231,336-
Total CONTRIBUTIONS & TRANSFERS:		83,424	288,851	59,474	229,377-
WATER ENTERPRISE FUND 50 Revenue Total:		2,004,279-	3,942,979-	1,981,933-	1,961,046
WATER ENTERPRISE FUND 50 Expenditure Total:		1,279,256	3,942,979	1,981,933	1,961,046-
Total WATER ENTERPRISE FUND 50:		725,023-	.00	.00	.00

Account Number	Account Title	2020-21 Prior year Actual	2021-22 Current year Budget	2022-23 Future year Budget	2022-23 Future year Budget Change
SEWER ENTERPRISE FUND 51					
NONOPERATING REVENUES					
51-36-10	Interest Earned	12,992-	14,400-	13,000-	1,400
51-36-40	Disposition of fixed assets	.00	191,377-	.00	191,377
Total NONOPERATING REVENUES:		12,992-	205,777-	13,000-	192,777
OPERATING REVENUES					
51-37-01	Late Fees/ Penalties	12,753-	13,000-	13,000-	.00
51-37-02	Misc. Revenue	5,948-	5,000-	5,000-	.00
51-37-30	Sewer Service Charges	1,202,291-	1,226,801-	1,332,276-	105,475-
51-37-40	Sewer Connection Fees	5,260-	4,800-	4,800-	.00
Total OPERATING REVENUES:		1,226,252-	1,249,601-	1,355,076-	105,475-
CAPITAL CONTRIBUTIONS & TRANSF					
51-39-04	IRS BABs Interest Credit	4,216-	3,829-	3,487-	342
51-39-08	ARPA Federal Grant	.00	.00	.00	.00
51-39-09	Grants & Donations	53,392-	.00	.00	.00
51-39-10	Impact Fees	14,924-	9,000-	9,000-	.00
51-39-17	Charges for Services RDA70	56,068-	.00	.00	.00
51-39-19	Due from Debt Service Fund 65	15,668-	36,577-	.00	36,577
51-39-25	Use of Retained Earnings	.00	1,026,856-	56,106-	970,750
51-39-26	Charges for Services G/F	1,755-	1,100-	1,155-	55-
Total CAPITAL CONTRIBUTIONS & TRANSF:		146,023-	1,077,362-	69,748-	1,007,614
OPERATING EXPENSES					
51-70-20	Memberships, Books, Subscripti	.00	650	650	.00
51-70-23	Travel and Training	100	1,250	1,250	.00
51-70-24	Office Supplies	311	830	830	.00
51-70-25	Small Equipment O&M	.00	.00	.00	.00
51-70-28	Franchise Fees	35,299	36,804	40,000	3,196
51-70-29	IT Software & Subscriptions	.00	.00	625	625
51-70-30	Utility Billing & Notices	4,986	6,121	6,182	61
51-70-31	Professional and Technical	1,686	10,000	11,000	1,000
51-70-33	Central Weber Sewer	511,700	510,000	575,173	65,173
51-70-46	Services and Supplies	13,873	25,000	24,375	625-
51-70-47	Bad Debt	298-	.00	.00	.00
51-70-50	Impact Fee Projects	.00	9,000	9,000	.00
51-70-51	Fleet Repairs & Maintenance	13,611	2,500	2,500	.00
51-70-52	Fleet Insurance	1,562	1,500	1,500	.00
51-70-71	Charges for Services - GF	261,108	272,819	301,238	28,419
51-70-95	Depreciation	131,259	.00	.00	.00
Total OPERATING EXPENSES:		975,197	876,474	974,323	97,849
CAPITAL PROJECTS					
51-72-09	SS9 10" Line on 300 W (RR-4F)	143	104,054	.00	104,054-
51-72-16	SS16 10" line on 5350 S	.00	70,000	.00	70,000-
51-72-18	SS18 LIN 500 W & 4525 S-4900 S	.00	.00	.00	.00
51-72-19	SS19 Adams Ave line	.00	.00	.00	.00
51-72-20	SS20 4450 S to 4475 S @ 250 E	.00	210,000	.00	210,000-
51-72-21	SS21 repair line under railroa	.00	30,000	10,000	20,000-
51-72-22	SS22 300 W to 370 W @ 4750 S	.00	80,000	.00	80,000-

Account Number	Account Title	2020-21 Prior year Actual	2021-22 Current year Budget	2022-23 Future year Budget	2022-23 Future year Budget Change
51-72-23	SS23 5000 S Wash Blvd 300 W	.00	.00	75,000	75,000
51-72-24	SS24 LINE 275,250,200 W	.00	185,000	.00	185,000-
51-72-27	SS27 Trenchless lining	.00	310,000	.00	310,000-
51-72-31	SS31 8" Line 150 W and 5050 S	.00	20,000	130,000	110,000
Total CAPITAL PROJECTS:		143	1,009,054	215,000	794,054-
CAPITAL EQUIPMENT					
51-73-02	Capital Equipment	.00	214,119	.00	214,119-
51-73-03	Fleet Replacements	.00	240,060	.00	240,060-
Total CAPITAL EQUIPMENT:		.00	454,179	.00	454,179-
DEBT SERVICE					
51-74-02	Capital Lease 2021 Principal	.00	.00	86,763	86,763
51-74-03	Capital Lease 2021 Interest	.00	.00	5,532	5,532
51-74-05	Bond Interest Series 2010A	980-	.00	.00	.00
51-74-10	Bond Principal Series 2010A	.00	.00	.00	.00
51-74-12	Bond Series 2010C Interest	6,486	5,966	5,433	533-
51-74-14	Bond Series 2010C Principal	.00	21,323	21,831	508
51-74-26	Bond Interest Sales (SID)Ser13	1,001	710	.00	710-
51-74-27	Bond Principal Sales(SID)Ser13	.00	35,867	.00	35,867-
Total DEBT SERVICE:		6,506	63,866	119,559	55,693
CONTRIBUTIONS & TRANSFERS					
51-75-05	Charges for Services Water 50	101,813	101,603	101,348	255-
51-75-06	Transfer to CIP 55	.00	.00	.00	.00
51-75-08	Transfer out G/F nonoperating	1,755	1,100	1,155	55
51-75-09	Due to DSF 65 - Ser2010C Inter	5,452	5,014	4,566	448-
51-75-10	Due to DSF 65 - Ser10C Princip	17,496	17,923	18,350	427
51-75-11	Due to Storm Fund 52 -Ser10C I	839	771	702	69-
51-75-12	Due to Storm Fund 52 -Ser10C P	2,690	2,756	2,821	65
Total CONTRIBUTIONS & TRANSFERS:		130,045	129,167	128,942	225-
SEWER ENTERPRISE FUND 51 Revenue Total:		1,385,267-	2,532,740-	1,437,824-	1,094,916
SEWER ENTERPRISE FUND 51 Expenditure Total:		1,111,891	2,532,740	1,437,824	1,094,916-
Total SEWER ENTERPRISE FUND 51:		273,376-	.00	.00	.00

Account Number	Account Title	2020-21 Prior year Actual	2021-22 Current year Budget	2022-23 Future year Budget	2022-23 Future year Budget Change
STORM WATER ENTERPRISE FUND 52					
NONOPERATING REVENUES					
52-36-10	Interest Earned	8,321-	9,200-	8,300-	900
52-36-40	Disposition of fixed assets	.00	.00	.00	.00
Total NONOPERATING REVENUES:		8,321-	9,200-	8,300-	900
OPERATING REVENUES					
52-37-01	Late Fees/ Penalties	5,280-	5,000-	5,000-	.00
52-37-02	Misc. Revenue	.00	.00	.00	.00
52-37-10	Storm Water Service Charges	501,649-	523,380-	552,407-	29,027-
Total OPERATING REVENUES:		506,929-	528,380-	557,407-	29,027-
CAPITAL CONTRIBUTIONS & TRANSF					
52-39-08	ARPA Federal Grant	.00	.00	.00	.00
52-39-10	Impact Fees	14,995-	5,000-	5,000-	.00
52-39-17	Due from Water Fund 50 -Ser10B	2,235-	2,224-	2,213-	11
52-39-18	Due from Sewer Fund 51	3,529-	3,527-	3,523-	4
52-39-19	Due from Debt Service Fund 65	6,528-	15,240-	.00	15,240
52-39-26	Charges for Services G/F nonop	19,979-	18,950-	19,898-	948-
52-39-30	Use of Retained Earnings	.00	652,082-	.00	652,082
Total CAPITAL CONTRIBUTIONS & TRANSF:		47,266-	697,023-	30,634-	666,389
OPERATING EXPENSES					
52-70-21	Memberships, Books, Subscripts	2,450	2,500	2,500	.00
52-70-23	Travel and Training	235	1,200	1,200	.00
52-70-24	Office Supplies	391	500	500	.00
52-70-28	Franchise Fees	14,606	15,701	16,572	871
52-70-29	IT Software & Subscriptions	.00	.00	625	625
52-70-30	Utility Billing & Notices	5,150	6,126	6,264	138
52-70-31	Professional and Technical	2,034	13,450	13,450	.00
52-70-35	Waste Disposal	.00	.00	2,000	2,000
52-70-39	Water Sampling & Testing	.00	.00	500	500
52-70-42	Secondary Water Fees	668	675	720	45
52-70-46	Services and Supplies	8,207	15,000	11,875	3,125-
52-70-47	Bad Debt	458	.00	.00	.00
52-70-50	Impact Fee Projects	.00	5,000	5,000	.00
52-70-51	Fleet Repairs & Maintenance	1,193	3,500	3,500	.00
52-70-52	Fleet Insurance	792	1,200	1,200	.00
52-70-71	Charges for Services - GF	225,619	243,927	271,127	27,200
52-70-95	Depreciation	84,452	.00	.00	.00
Total OPERATING EXPENSES:		346,257	308,779	337,033	28,254
CAPITAL PROJECTS					
52-71-07	SD6 REGIONAL DETENT BASIN	.00	163,000	163,000	.00
52-71-16	SD16 Relief Line 4850 S-300 W	.00	110,000	.00	110,000-
52-71-21	SD21 Intersection Drain Improv	.00	175,000	.00	175,000-
52-71-24	SD24 Drain Pad	.00	25,000	.00	25,000-
52-71-26	SD26 42" Line 500 S-300 W	.00	85,000	.00	85,000-
52-71-97	Capital Projects	.00	.00	.00	.00

Account Number	Account Title	2020-21 Prior year Actual	2021-22 Current year Budget	2022-23 Future year Budget	2022-23 Future year Budget Change
Total CAPITAL PROJECTS:		.00	558,000	163,000	395,000-
CAPITAL EQUIPMENT					
52-73-02	Capital Equipment	.00	153,000	20,000	133,000-
52-73-03	Fleet Replacements	.00	120,267	.00	120,267-
Total CAPITAL EQUIPMENT:		.00	273,267	20,000	253,267-
DEBT SERVICE					
52-74-05	Bond Interest Series 2010A	594-	.00	.00	.00
52-74-10	Bond Principal Series 2010A	.00	.00	.00	.00
52-74-12	Bond Interest Rev Ser2010BC	1,550	1,429	1,304	125-
52-74-14	Bond Principal Rev Ser2010BC	.00	4,322	4,432	110
52-74-26	Bond Interest Sales (SID)Ser13	417	296	.00	296-
52-74-27	Bond Principal Sales(SID)Ser13	.00	14,944	.00	14,944-
Total DEBT SERVICE:		1,373	20,991	5,736	15,255-
CONTRIBUTIONS & TRANSFERS					
52-75-05	Charges for Services Water 50	50,906	50,801	50,674	127-
52-75-06	Transfer to CIP 55	.00	.00	.00	.00
52-75-08	Transfer out G/F nonoperating	19,979	18,950	19,898	948
52-75-20	Charges for Services CIP 55	.00	3,815	.00	3,815-
Total CONTRIBUTIONS & TRANSFERS:		70,885	73,566	70,572	2,994-
STORM WATER ENTERPRISE FUND 52 Revenue Total:		562,516-	1,234,603-	596,341-	638,262
STORM WATER ENTERPRISE FUND 52 Expenditure Total:		418,515	1,234,603	596,341	638,262-
Total STORM WATER ENTERPRISE FUND 52:		144,001-	.00	.00	.00

Account Number	Account Title	2020-21 Prior year Actual	2021-22 Current year Budget	2022-23 Future year Budget	2022-23 Future year Budget Change
PARKS & OPEN SPACE CIP FUND 53					
Revenues					
53-35-05	Impact Fees	51,138-	5,000-	5,000-	.00
53-35-10	Contributions from Other Govts	16,955-	500,000-	.00	500,000
Total Revenues:		68,093-	505,000-	5,000-	500,000
Contributions & Transfers					
53-36-20	Transfer in General Fund 10	229,044-	192,450-	30,000-	162,450
53-36-25	Transfer in from CIP Fund 55	15,000-	12,500-	.00	12,500
53-36-26	Transfer in Water 50	.00	.00	.00	.00
53-36-90	Use of beginning fund balance	.00	98,000-	.00	98,000
Total Contributions & Transfers:		244,044-	302,950-	30,000-	272,950
Expenditures					
53-70-04	Parking Lot & Sidewalk O&M	4,441	77,000	15,000	62,000-
53-70-28	Capital Facilities Plan	1,741	36,000	.00	36,000-
53-70-29	Water Conservation Projects	.00	15,000	15,000	.00
53-70-50	Impact Fee Projects	.00	5,000	5,000	.00
53-70-65	Budgeted Increase Fund Balance	.00	.00	.00	.00
Total Expenditures:		6,182	133,000	35,000	98,000-
Rohmer Park Improvements					
53-71-15	PK15 Rohmer Park Improvements	6,273	.00	.00	.00
53-71-25	PK25 PARKING LOT & ACCESS ROAD	.00	.00	.00	.00
53-71-26	PK25 Upper Road/Parking Lot	.00	.00	.00	.00
53-71-28	PK28 Mixed Sports Complex	.00	662,450	.00	662,450-
Total Rohmer Park Improvements:		6,273	662,450	.00	662,450-
Lions Park Improvements					
53-73-01	PK10 Lions Park Improvements	24,055	.00	.00	.00
Total Lions Park Improvements:		24,055	.00	.00	.00
Victory Park Improvements					
53-76-07	PK7 Victory Park Improvements	.00	12,500	.00	12,500-
Total Victory Park Improvements:		.00	12,500	.00	12,500-
PARKS & OPEN SPACE CIP FUND 53 Revenue Total:		312,137-	807,950-	35,000-	772,950
PARKS & OPEN SPACE CIP FUND 53 Expenditure Total:		36,511	807,950	35,000	772,950-
Total PARKS & OPEN SPACE CIP FUND 53:		275,627-	.00	.00	.00

Account Number	Account Title	2020-21 Prior year Actual	2021-22 Current year Budget	2022-23 Future year Budget	2022-23 Future year Budget Change
CAPITAL PROJECTS FUND 55					
Revenue					
55-38-05	Impact Fees - Police	745-	.00	.00	.00
55-38-06	Impact Fees - Fire	1,308-	.00	.00	.00
55-38-10	Other Financing Sources	50,000-	33,082-	.00	33,082
55-38-11	Disposit of fixed assets -road	38,987-	49,500-	.00	49,500
55-38-12	CDBG Proceeds	.00	.00	83,605-	83,605-
55-38-13	Disposition of Fixed Assets	33,500-	163,830-	.00	163,830
55-38-16	ARPA Federal Grant	.00	1,094,507-	.00	1,094,507
Total Revenue:		124,540-	1,340,919-	83,605-	1,257,314
Contributions and Transfers					
55-39-05	Outside Revenue Sources	.00	.00	.00	.00
55-39-06	Charges for Services Water 50	.00	136,723-	.00	136,723
55-39-07	Charges for Services Sewer 51	.00	.00	.00	.00
55-39-08	Charges for Services Storm 52	.00	3,815-	.00	3,815
55-39-16	Transfer In - Water Fund 50	.00	.00	.00	.00
55-39-17	Transfer In - Sewer Fund 51	.00	.00	.00	.00
55-39-18	Transfer In - Storm Fund 52	.00	.00	.00	.00
55-39-25	Transfer in General Fund 10	520,985-	629,495-	225,343-	404,152
55-39-29	Transfer from GF 10 Road Funds	354,142-	640,831-	.00	640,831
55-39-43	Use of Fund Balance - Roads	.00	836,210-	.00	836,210
55-39-44	Use of Fund Balance - General	.00	71,218-	47,787-	23,431
Total Contributions and Transfers:		875,127-	2,318,292-	273,130-	2,045,162
Expenditures					
55-40-39	Charges for Services Water 50	16,969	16,934	16,891	43-
55-40-41	Charges for Services Water 50	33,938	33,868	.00	33,868-
55-40-42	Transfer to DSF 65	50,672	127,459	.00	127,459-
55-40-46	Transfer to Parks CIP	15,000	12,500	.00	12,500-
55-40-60	Budgeted Increase Fund Balance	.00	.00	.00	.00
Total Expenditures:		116,579	190,761	16,891	173,870-
Road Maintenance					
55-41-02	Road Maintenance	401,490	559,311	.00	559,311-
Total Road Maintenance:		401,490	559,311	.00	559,311-
Road Fleet					
55-42-01	Road Fleet	34,716	163,698	.00	163,698-
55-42-02	Road Equipment	82,884	27,116	.00	27,116-
Total Road Fleet:		117,600	190,814	.00	190,814-
Road (Re)construction Projects					
55-43-08	300 West Road Project	161	397,457	.00	397,457-
55-43-10	RR10 Reconst 5200S 150 E 500W	.00	1,224,444	.00	1,224,444-
55-43-11	RR11 Reconst 300 W	.00	.00	.00	.00
55-43-20	Sidewalks & Pedestrian Ramps	30,270	36,453	.00	36,453-
55-43-24	RR24 300 E 5250 S & Ridgeline	.00	467,202	.00	467,202-
55-43-26	LANGFORD SUBDIVISION - STREETS	.00	.00	.00	.00
55-43-27	HARVEST POINTE SUB - STREETS	.00	.00	.00	.00

Account Number	Account Title	2020-21 Prior year Actual	2021-22 Current year Budget	2022-23 Future year Budget	2022-23 Future year Budget Change
55-43-28	FIELDCREST EST SUB -STREETS	.00	.00	.00	.00
55-43-29	COMBE WAY - STREET IMPROVE.	.00	.00	.00	.00
Total Road (Re)construction Projects:		30,430	2,125,556	.00	2,125,556-
Buildings					
55-45-04	BM4	.00	126,184	10,000	116,184-
55-45-05	Fire/Senior Center Complex	.00	.00	.00	.00
Total Buildings:		.00	126,184	10,000	116,184-
Information Technology					
55-50-01	IT Replacements/Upgrades	25,576	39,811	39,811	.00
Total Information Technology:		25,576	39,811	39,811	.00
Non-Road Fleet					
55-60-01	Fleet Replacements Non-Streets	349	378,744	10,000	368,744-
55-60-02	Equipment Non-Streets	.00	48,030	280,033	232,003
Total Non-Road Fleet:		349	426,774	290,033	136,741-
CAPITAL PROJECTS FUND 55 Revenue Total:		999,667-	3,659,211-	356,735-	3,302,476
CAPITAL PROJECTS FUND 55 Expenditure Total:		692,024	3,659,211	356,735	3,302,476-
Total CAPITAL PROJECTS FUND 55:		307,643-	.00	.00	.00

Account Number	Account Title	2020-21 Prior year Actual	2021-22 Current year Budget	2022-23 Future year Budget	2022-23 Future year Budget Change
CAPITAL PROJECTS FUND ROADS 56					
Tax Revenues					
56-33-31	Local Hwy County Sales Tax	.00	.00	133,000-	133,000-
56-33-35	Class "C" Road Funds	.00	.00	309,000-	309,000-
Total Tax Revenues:		.00	.00	442,000-	442,000-
Other Revenue					
56-36-10	Interest Earned	.00	.00	.00	.00
Total Other Revenue:		.00	.00	.00	.00
Other Revenue					
56-38-10	Other Financing Sources	.00	.00	.00	.00
56-38-11	Disposit of fixed assets -road	.00	.00	.00	.00
56-38-16	ARPA Federal Grant	.00	.00	1,094,507-	1,094,507-
Total Other Revenue:		.00	.00	1,094,507-	1,094,507-
Contributions and Transfers					
56-39-05	Outside Revenue Sources	.00	.00	.00	.00
56-39-25	Transfer in from GF	.00	.00	288,687-	288,687-
56-39-29	Transfer from GF - Road Funds	.00	.00	688,978-	688,978-
56-39-43	Use of Fund Balance - Roads	.00	.00	20,236-	20,236-
Total Contributions and Transfers:		.00	.00	997,901-	997,901-
Expenditures					
56-40-41	Charges for Services Water 50	.00	.00	33,783	33,783
56-40-42	Transfer to DSF 65	.00	.00	7,493	7,493
56-40-60	Budgeted Increase Fund Balance	.00	.00	.00	.00
Total Expenditures:		.00	.00	41,276	41,276
Road Maintenance					
56-41-02	Road Maintenance	.00	.00	916,486	916,486
Total Road Maintenance:		.00	.00	916,486	916,486
Road Fleet					
56-42-01	Road Fleet	.00	.00	.00	.00
56-42-02	Road Equipment	.00	.00	10,000	10,000
Total Road Fleet:		.00	.00	10,000	10,000
Road (Re)construction Projects					
56-43-08	RR4F 300 West Road Project	.00	.00	.00	.00
56-43-10	RR10 Reconst 5200S 150 E 500W	.00	.00	1,074,444	1,074,444
56-43-11	RR11 Reconst 300 W	.00	.00	.00	.00
56-43-20	Sidewalks & Pedestrian Ramps	.00	.00	25,000	25,000
56-43-24	RR24 300 E 5250 S & Ridgeline	.00	.00	467,202	467,202
Total Road (Re)construction Projects:		.00	.00	1,566,646	1,566,646
CAPITAL PROJECTS FUND ROADS 56 Revenue Total:		.00	.00	2,534,408-	2,534,408-

Account Number	Account Title	2020-21	2021-22	2022-23	2022-23
		Prior year Actual	Current year Budget	Future year Budget	Future year Budget Change
	CAPITAL PROJECTS FUND ROADS 56 Expenditure Total:	.00	.00	2,534,408	2,534,408
	Total CAPITAL PROJECTS FUND ROADS 56:	.00	.00	.00	.00

Account Number	Account Title	2020-21 Prior year Actual	2021-22 Current year Budget	2022-23 Future year Budget	2022-23 Future year Budget Change
DEBT SERVICE FUND 65					
REVENUES					
65-36-10	Interest Earned	3-	.00	.00	.00
Total REVENUES:		3-	.00	.00	.00
REVENUES					
65-39-10	GO Property Taxes	317,376-	.00	.00	.00
65-39-30	Due from CPF 55	50,672-	127,459-	.00	127,459
65-39-31	Due from SID 66	66,833-	197,518-	.00	197,518
65-39-32	Due from Water Fund 50	14,529-	14,466-	14,395-	71
65-39-33	Due from Sewer Fund 51	22,948-	22,937-	22,916-	21
65-39-34	Due from CPF 56	.00	.00	7,493-	7,493-
65-39-40	Other Financing Sources	.00	.00	.00	.00
65-39-41	Use of fund balance	.00	1,750-	1,750-	.00
Total REVENUES:		472,358-	364,130-	46,554-	317,576
EXPENDITURES					
65-40-52	Bond Interest GO Ref Ser 2015	3,375	.00	.00	.00
65-40-53	Bond Principal GO Ref Ser 2015	314,000	.00	.00	.00
65-40-54	Muni Equipment Lease Principal	.00	50,000	7,044	42,956-
65-40-55	Muni Equipment Lease Interest	.00	650	449	201-
65-40-56	Bond Principal Sales Tax Ser13	73,333	179,334	.00	179,334-
65-40-57	Bond Interest Sales Tax Ser13	5,003	3,551	.00	3,551-
65-40-58	Bond Princial Wtr Swr Ser10BC	27,393	28,110	28,828	718
65-40-59	Bond Interest Wtr Swr Ser10BC	10,084	9,293	8,483	810-
65-40-63	Other	1,000	1,750	1,750	.00
65-40-65	Transfer/Retained Earnings	.00	.00	.00	.00
Total EXPENDITURES:		434,188	272,688	46,554	226,134-
CONTRIBUTIONS & TRANSFERS					
65-75-09	Due to Water Fund 50	16,973	39,625	.00	39,625-
65-75-10	Due to Sewer Fund 51	15,668	36,577	.00	36,577-
65-75-11	Due to Storm Fund 52	6,528	15,240	.00	15,240-
Total CONTRIBUTIONS & TRANSFERS:		39,169	91,442	.00	91,442-
DEBT SERVICE FUND 65 Revenue Total:		472,361-	364,130-	46,554-	317,576
DEBT SERVICE FUND 65 Expenditure Total:		473,357	364,130	46,554	317,576-
Total DEBT SERVICE FUND 65:		996	.00	.00	.00

Account Number	Account Title	2020-21 Prior year Actual	2021-22 Current year Budget	2022-23 Future year Budget	2022-23 Future year Budget Change
SID CAPITAL PROJECTS FUND 66					
REVENUE					
66-39-10	Owner Assessment Collections	.00	.00	.00	.00
66-39-11	Late fees and penalties	.00	.00	.00	.00
66-39-41	Use of Beginning Fund Balance	.00	197,518-	.00	197,518
Total REVENUE:		.00	197,518-	.00	197,518
EXPENDITURES					
66-40-63	Charges for services G/F	135	.00	.00	.00
Total EXPENDITURES:		135	.00	.00	.00
CONTRIBUTIONS & TRANSFERS					
66-55-01	Transfer to CFF 57	.00	.00	.00	.00
66-55-02	Tranfer to DSF 65	66,833	197,518	.00	197,518-
Total CONTRIBUTIONS & TRANSFERS:		66,833	197,518	.00	197,518-
SID CAPITAL PROJECTS FUND 66 Revenue Total:		.00	197,518-	.00	197,518
SID CAPITAL PROJECTS FUND 66 Expenditure Total:		66,968	197,518	.00	197,518-
Total SID CAPITAL PROJECTS FUND 66:		66,968	.00	.00	.00

Account Number	Account Title	2020-21 Prior year Actual	2021-22 Current year Budget	2022-23 Future year Budget	2022-23 Future year Budget Change
CDRA FUND 70					
INTERGOVERNMENTAL REVENUE					
70-31-10	Tax Increment - Southeast	557,733-	585,525-	440,000-	145,525
70-31-11	Tax Increment - Central B/D	31,956-	26,473-	.00	26,473
70-31-14	Grants	.00	.00	.00	.00
Total INTERGOVERNMENTAL REVENUE:		589,689-	611,998-	440,000-	171,998
OTHER REVENUE					
70-36-10	Interest Earnings	15,508-	.00	.00	.00
Total OTHER REVENUE:		15,508-	.00	.00	.00
CONTRIBUTIONS & TRANSFERS					
70-39-40	Use of Beginning Fund Balance	.00	3,339,592-	878,104-	2,461,488
Total CONTRIBUTIONS & TRANSFERS:		.00	3,339,592-	878,104-	2,461,488
OPERATING EXPENDITURES					
70-40-11	Salaries and Wages	15,560	14,400	14,400	.00
70-40-13	Benefits	1,458	1,400	1,400	.00
70-40-21	Memberships, Books, Subscripti	2,804	2,800	2,800	.00
70-40-23	Travel and Training	77	1,000	1,000	.00
70-40-31	Professional and Technical	1,276	.00	.00	.00
70-40-48	RDA Increment Incentive	.00	.00	.00	.00
70-40-50	Charges for services GF 10	6,661	6,661	6,509	152-
Total OPERATING EXPENDITURES:		27,836	26,261	26,109	152-
CENTRAL BUSINESS DISTRICT					
70-44-41	Terrace Playhouse Part Agreeemn	110,946	.00	.00	.00
70-44-48	Redevelopment Projects CBD	.00	234,449	.00	234,449-
70-44-50	Charges for services Water 50	.00	.00	.00	.00
70-44-71	Charges for Services GF 10	.00	.00	234,449	234,449
Total CENTRAL BUSINESS DISTRICT:		110,946	234,449	234,449	.00
SOUTHEAST PROJECT AREA					
70-45-31	Professional and Technical	2,258	.00	.00	.00
70-45-41	Goldenwest Dev Agreement SP1	549	1,204,451	.00	1,204,451-
70-45-42	5700 S. & Adams Ave. Intersect	13,869	.00	.00	.00
70-45-43	Goldenwest Dev Agreement #319	.00	.00	.00	.00
70-45-44	Land Develop Parcel 070370031	2,958	7,042	.00	7,042-
70-45-45	Project Area Lighting - SE	3,682-	.00	.00	.00
70-45-46	Adams Avenue Reconstruction	.00	.00	.00	.00
70-45-47	Road Maintenance	.00	.00	.00	.00
70-45-48	Capital Projects - Southeast	.00	2,479,387	413,891	2,065,496-
70-45-49	5350 South Road Reconstruction	.00	.00	.00	.00
70-45-50	Charges for services Water 50	9,138	.00	.00	.00
70-45-51	Charges for Services Sewer51	56,068	.00	.00	.00
70-45-70	Charges for Services GF 10	.00	.00	.00	.00
70-45-75	Transfer to CDRA House Fund 75	.00	.00	643,655	643,655
Total SOUTHEAST PROJECT AREA:		81,157	3,690,880	1,057,546	2,633,334-
CDRA FUND 70 Revenue Total:		605,196-	3,951,590-	1,318,104-	2,633,486

Account Number	Account Title	2020-21	2021-22	2022-23	2022-23
		Prior year Actual	Current year Budget	Future year Budget	Future year Budget Change
	CDRA FUND 70 Expenditure Total:	219,940	3,951,590	1,318,104	2,633,486-
	Total CDRA FUND 70:	385,257-	.00	.00	.00

Account Number	Account Title	2020-21 Prior year Actual	2021-22 Current year Budget	2022-23 Future year Budget	2022-23 Future year Budget Change
CDRA CBD FUND 71					
REVENUES					
71-39-26	Transfer from CDRA 70	.00	.00	234,449-	234,449-
71-39-40	Use of Beginning Fund Balance	.00	.00	.00	.00
Total REVENUES:		.00	.00	234,449-	234,449-
EXPENDITURES					
71-40-82	Budgeted Increase Fund Balance	.00	.00	234,449	234,449
Total EXPENDITURES:		.00	.00	234,449	234,449
CDRA CBD FUND 71 Revenue Total:		.00	.00	234,449-	234,449-
CDRA CBD FUND 71 Expenditure Total:		.00	.00	234,449	234,449
Total CDRA CBD FUND 71:		.00	.00	.00	.00

Account Number	Account Title	2020-21 Prior year Actual	2021-22 Current year Budget	2022-23 Future year Budget	2022-23 Future year Budget Change
CRA GOLDENWEST PROJECT AREA 72					
REVENUES					
72-36-10	Interest	.00	.00	.00	.00
Total REVENUES:		.00	.00	.00	.00
EXPENDITURES					
72-40-50	Charges for services GF 10	.00	.00	.00	.00
Total EXPENDITURES:		.00	.00	.00	.00
CRA GOLDENWEST PROJECT AREA 72 Revenue Total:		.00	.00	.00	.00
CRA GOLDENWEST PROJECT AREA 72 Expenditure Total:		.00	.00	.00	.00
Total CRA GOLDENWEST PROJECT AREA 72:		.00	.00	.00	.00

Account Number	Account Title	2020-21 Prior year Actual	2021-22 Current year Budget	2022-23 Future year Budget	2022-23 Future year Budget Change
CDRA SOUTHEAST HOUSING FUND 75					
TAX REVENUE					
75-31-10	Tax Increment - Southeast	.00	.00	110,000-	110,000-
Total TAX REVENUE:		.00	.00	110,000-	110,000-
OTHER REVENUE					
75-36-10	Interest Earnings	.00	.00	.00	.00
Total OTHER REVENUE:		.00	.00	.00	.00
CONTRIBUTIONS & TRANSFERS					
75-39-26	Transfer in CDRA 70	.00	.00	643,655-	643,655-
75-39-40	Use of Beginning Fund Balance	.00	.00	.00	.00
Total CONTRIBUTIONS & TRANSFERS:		.00	.00	643,655-	643,655-
CONTRIBUTIONS & TRANFERS					
75-40-32	Homeless Shelter Funding	.00	.00	22,844	22,844
75-40-82	Budgeted Increase Fund Balance	.00	.00	664,778	664,778
Total CONTRIBUTIONS & TRANFERS:		.00	.00	687,622	687,622
EXPENDITURES					
75-45-70	Charges for Services GF 10	.00	.00	66,033	66,033
Total EXPENDITURES:		.00	.00	66,033	66,033
CDRA SOUTHEAST HOUSING FUND 75 Revenue Total:		.00	.00	753,655-	753,655-
CDRA SOUTHEAST HOUSING FUND 75 Expenditure Total:		.00	.00	753,655	753,655
Total CDRA SOUTHEAST HOUSING FUND 75:		.00	.00	.00	.00
Grand Totals:		2,781,977-	.00	.00	.00

RESOLUTION NO. 22-13

EXHIBIT B

FEE SCHEDULE

Administration	FY 2022 Amended	FY 2023 Org Adopted (7/22)
Bicycle License		
Candidate Filing Fee	\$ 25.00	\$ 25.00
City Zoning Maps		
11"x17"	1.00	1.00
17"x24"	4.00	4.00
Copies/reproduction	0.50	0.50
Credit Card/EFT Convenience Fee per transaction(1), (1.2)	Refer to note 1 & 1.2	Refer to note 1 & 1.2
Return Check	25.00	25.00
GRAMA Records Request	0.50/page	0.50/page
Payroll deductions (non-city sponsored or legally required)	\$5 /deduction/ pay period	\$5 /deduction/ pay period
Newsletter Advertisements		
3"x5" Business Card Size	60.00	-
1/3rd page	80.00	-
Insert (1.1)	100.00	-
Standard Labor Rate for City billed services (1.3)	-	50 / hr
Standard Equipment Rate for City billed services (1.4)	-	Refer to note 1.4
(1) Credit card convenience fee, 3% for transactions over \$300. Amended Jan. 2019 Res 19-01 (2)Credit Card/EFT Convenience Fee changed from \$2.50/trans to \$1.90/trans effective May 1, 2012 (1.1) Plus applicable printing, folding, and mailing fees. Inserts available only for partner organizations that support directly or indirectly the City objectives as determined by the (1.2) 2% for non-utility service payments. Fee discontinued for utility service payments. Amended Jan. 2019 Res 19-01 (1.3) Per hour, per employee labor rate for nonexempt employees. (1.4) Based on the Schedule of Equipment Rates US Department of Homeleand Security FEMA https://www.fema.gov/assistance/public/schedule-equipment-rates		
Animal Control		
Reclaim/Transport		
after hours impound	75.00	75.00
transportation	50.00	50.00
temp holding kennel	23.00	23.00
trapped animal transport	20.00	20.00
Trap Rental		
per week	15.00	15.00
Licensing		
altered	10.00	10.00
unaltered	25.00	25.00
senior citizen (over 65)		
altered	5.00	5.00
unaltered	10.00	10.00
duplicate tag	5.00	5.00
late fee	20.00	20.00
Microchipping	15.00	15.00
Building Permits & Planning Fees		
Building Permits (3.2)		
65% Plan review fee on commercial permits		
25% Plan review fee on single/multiple family permits		
Plannings Fees (3)		
planning commission review	495.00	495.00
development review fee	200.00	200.00
conditional use permit	270.00	270.00
subdivision & engineer review	\$495 plus \$60 / lot	\$495 plus \$60 / lot
zoning amendment or rezone request	496.00	496.00
apartment complex	\$495 plus 40 / unit	\$495 plus 40 / unit
commercial engineering review	500.00	500.00
subdivision off-site improvement inspection	Actual cost	Actual cost
board of adjustments request	300.00	300.00
excavation permit (bond or deposit*)	47.47	47.47
annexation fee	1,000.00	1,000.00
site plan fee	395.00	395.00
Excavation & Right-of-Way Encroachment (3.1)		
Permit	100.00	100.00
Bond	2,000.00	2,000.00
Road cut fee	\$4 sq. ft.	\$4 sq. ft.
No permit fine	200.00	200.00

(3) Plus additional review costs in excess of minimum, if applicable.

(3.1) Permittee may be required to resurface if a surface treatment has been applied within the past 2 years.

(3.2) Refer to the building permit fee schedule in the current uniform building code

FEE SCHEDULE

Impact Fees	FY 2022 Amended	FY 2023 Org Adopted (7/22)
Culinary Water Facilities (4.1)	1,618.00	1,618.00
Sanitary Sewer Facilities (4.1)	533.00	533.00
Storm Drain Facilities		
Residential lots - single family	535.53	535.53
Unique residential and commercial (per sq. ft.)	0.1210	0.1210
Park Facilities		
Residential single family (per ERU)	1,826.37	1,826.37
Residential multi-family (per ERU)	1,697.29	1,697.29
Public Safety Facilities - Police		
Residential (per residence)	26.62	26.62
Commercial (per sq. ft. of lot(s) developed)	0.00224	0.00224
Public Safety Facilities - Fire/EMS		
Residential (per residence)	46.70	46.70
Commercial (per sq. ft. of lot(s) developed)	0.00513	0.00513
Water Meter (4.2)		
3/4"	326.00	550.00
1"	405.00	630.00
1.5"	779.00	1,003.00
2"	977.00	1,201.00
3"	2,323.00	2,547.00
6"	5,663.00	5,888.00

(4.1) Fee reflects minimum service connection size. Fees change with connection size. Refer to current impact fee schedule.

(4.2) Fees may be adjusted to reflect changes in vendor pricing.

Facility Rentals		
Rohmer Park Pavilion Fee (per time frame)	25.00	30.00
deposit (refundable)		
Victory Park Pavilion Fee (per time frame)	25.00	30.00
deposit (refundable)		
Recreational Fun Pack (RFP)	na	na
deposit (refundable)	na	na
(5.10) Park Pavilion Deposit	50.00	50.00
(5.11) Park Pavilion Cancellation Fee		
Reservation cancelled with a seven business days or greater notice (full refund minus cancel	10.00	10.00
Reservation cancelled with less than seven business day notice (50% of fee)		
Half Day	12.50	12.50
Full Day	25.00	25.00
Reservation cancelled with less than three business days, no refund will be given.		
Half Day	25.00	25.00
Full Day	50.00	50.00
(5.12) Civic-Senior Center		
first hour	70.00	70.00
each subsequent hour	10.00	10.00
kitchen	25.00	25.00
non-resident Fee	na	na
employee return fee	5.00	5.00
cleaning deposit (refundable)	250.00	250.00
Field Use		
per hour	2.00	20.00
contract agreement	200.00	200.00
deposit (refundable)	250.00	250.00

(5) Beginning January 2010, Civic-Senior Center rentals are available only to non-for-profits. Facility rentals are free Tuesday & Thursdays 4-8 pm. All other reservation times are subject to the above fee schedule.

(5.10) Refundable subject to park rental refund policy.

(5.11) No refunds will be issued due to weather or other unforeseen conditions. Cancellation fees may vary depending on reservation time frame.

(5.12) Not available for general public rental. Washington Terrace Civic groups and non-profit organizations that provide a direct benefit to the City will be allowed to use the building at no cost. (i.e. Lion's Club, Booster Club, Recreation Board, WFFL & WBBA Terrace Teams ONLY, and other approved organizations benefiting the City. Federally registered non-profit organizations may rent the building; however, a cleaning deposit and rental fee is required. Facility is not available for use for any City employee or Elected Official.

Leisure Services, Parks & Recreation		
Youth Soccer	45.00	50.00
T-Ball	45.00	50.00
Machine Pitch	45.00	50.00
Youth Baseball	50.00	50.00
Youth Softball	50.00	50.00
Football Camp	-	-
Youth Tackle Football	135.00	140.00
Summer Kids Camp		
Youth Basketball	50.00	50.00
Boys Basketball	50.00	50.00
Girls Basketball	50.00	50.00
Girls Volleyball	50.00	50.00
Kids Summer Camp	na	na
Special Events Regular Vendor	30.00	40.00
Special Events Food Vendor	50.00	50.00
Special Events Premium Vendor (preferred booth placement)	50.00	na

FEE SCHEDULE

Business Licenses	FY 2022	FY 2023
	Amended	Org Adopted (7/22)
Professional/Business Services		
Basic	102.00	102.00
Disproportionate	4.00	4.00
General Services		
Basic	102.00	102.00
Disproportionate	30.00	30.00
Contracted Services		
Basic	102.00	102.00
Disproportionate	32.00	32.00
Personal Services		
Basic	102.00	102.00
Disproportionate	4.00	4.00
Entertainment		
Basic	102.00	102.00
Disproportionate	201.00	201.00
Automotive		
Basic	102.00	102.00
Disproportionate	201.00	201.00
Sales		
Basic	102.00	102.00
Disproportionate	8.00	8.00
Convenience Stores		
Basic	102.00	102.00
Disproportionate	2000.00	2000.00
Family Services - Commercial		
Basic	102.00	102.00
Disproportionate	150.00	150.00
Family Services - Residential		
Basic	102.00	102.00
Disproportionate	100.00	100.00
Storage		
Basic	102.00	102.00
Disproportionate	16.00	16.00
Car Wash		
Basic	102.00	102.00
Disproportionate	74.00	74.00
Dialysis		
Basic	102.00	102.00
Disproportionate / unit	2000.00	2000.00
Toll		
Basic	102.00	102.00
Disproportionate	94.00	94.00
Group Homes		
Basic	102.00	102.00
Disproportionate	450.00	450.00
Long-Term Care		
Basic	162.00	162.00
Disproportionate / room	177.00	177.00
Hospital		
Basic	228.00	228.00
Disproportionate / room	11.00	11.00
Apartment		
Basic	102.00	102.00
Disproportionate / unit	51.00	51.00
Disproportionate (Good Landlord Program participant) / unit	46.00	46.00

FEE SCHEDULE

Utility Services (billed monthly)	FY 2022 Amended	FY 2023 Org Adopted (7/22)
Set-up Fee (Non-refundable)	40.00	40.00
Shut Off Deposit	100.00	2 months minimum bill
Late Fee	15.00	15.00
Lien Processing Fee	40.00	143.00
Water Reconnect / Disconnect Fee	30.00	42.00
Weekend- After hours Reconnect / Disconnect Fee	60.00	166.00
Meter Appointment No show fee	25.00	72.00
Meter rental deposit (8.1)	955.00	955.00
Meter Tampering Fee (8.2)	Refer to note 8	Refer to note 8
Refuse Cart pickup or delivery fee	-	25.00
Refuse Cart Fee (8.3)		
Universal Cart	100.00	100.00
Recycle Cart	100.00	100.00
Storm Drain (per ERU)	8.95	9.45
Temporary Disconnect water & sewer services	30.00	50.00
(7) Fire hydrant meter rentals will be charged at a 1 1/2" commercial water rate. Charges will begin, unprorated, the month the meter is issued through the month the meter is returned. Overage rates will apply if actual usage exceeds the cumulative monthly base gallons.		
(8.2) Refer to the Washington Terrace Municipal Code 13.08.090, "Meter Tampering Prohibited"		
(8.3) Fees may be adjusted to reflect changes in vendor pricing.		
Residential Water		
Single-Family (\$/gallons)	22.00 / 4,000	24.00 / 4,000
Single-Family gallons over (\$/gallons)	5.10 / 1,000	5.10 / 1,000
Duplex (\$/gallons)	44.00 / 8,000	48.00 / 8,000
Duplex gallons over (\$/gallons)	5.10 / 1,000	5.10 / 1,000
Tri-Plex (\$/gallons)	66.00 / 12,000	72.00 / 12,000
Tri-Plex gallons over (\$/gallons)	5.10 / 1,000	5.10 / 1,000
Residential Sewer		
Single-Family (\$/gallons)	20.20 / 4,000	22.00 / 4,000
Single-Family gallons over (\$/gallons)	5.03 / 1,000	5.03 / 1,000
Duplex (\$/gallons)	40.40 / 8,000	44.000 / 8,000
Duplex gallons over (\$/gallons)	5.03 / 1,000	5.03 / 1,000
Triplex (\$/gallons)	60.60 / 12,000	66.00 / 12,000
Triplex gallons over (\$/gallons)	5.03 / 1,000	5.03 / 1,000
Refuse		
Garbage First Can		
Refuse First & Recycle Cart	16.55	16.55
Refuse Second Cart	16.55	16.55
Second Recycle Cart	5.95	5.95
Commercial Water		
3/4" meter (\$/gallons)	24.86 / 4,000	27.12 / 4,000
3/4" meter gallons over (\$/gallons)	5.71 / 1,000	5.71 / 1,000
1" meter (\$/gallons)	46.61 / 7,500	50.85 / 7,500
1" meter gallons over (\$/gallons)	5.71 / 1,000	5.71 / 1,000
1 1/2" meter (\$/gallons)	93.23 / 15,000	101.70 / 15,000
1 1/2" meter gallons over (\$/gallons)	5.71 / 1,000	5.71 / 1,000
2" meter (\$/gallons)	139.84 / 22,500	152.55 / 22,500
2" meter gallons over (\$/gallons)	5.71 / 1,000	5.71 / 1,000
2 1/2" meter (\$/gallons)	na	na
2 1/2" meter gallons over (\$/gallons)	na	na
3" meter (\$/gallons)	233.06 / 37,500	254.25 / 37,500
3" meter gallons over (\$/gallons)	5.71 / 1,000	5.71 / 1,000
4" meter (\$/gallons)	466.13 / 75,000	508.50 / 75,000
4" meter gallons over (\$/gallons)	5.71 / 1,000	5.71 / 1,000
6" meter (\$/gallons)	1,350.50 / 1,000,000	4,746.00 / 1,000,000
6" meter gallons over (\$/gallons)	4.01 / 1,000	4.01 / 1,000
Commercial Sewer		
3/4" meter (\$/gallons)	22.83 / 4,000	24.86 / 4,000
3/4" meter gallons over (\$/gallons)	5.63 / 1,000	5.63 / 1,000
1" meter (\$/gallons)	42.80 / 7,500	46.61 / 7,500
1" meter gallons over (\$/gallons)	5.63 / 1,000	5.63 / 1,000
1 1/2" meter (\$/gallons)	85.60 / 15,000	93.23 / 15,000
1 1/2" meter gallons over (\$/gallons)	5.63 / 1,000	5.63 / 1,000
2" meter (\$/gallons)	128.40 / 22,500	139.84 / 22,500
2" meter gallons over (\$/gallons)	5.63 / 1,000	5.63 / 1,000
2 1/2" meter (\$/gallons)	na	na
2 1/2" meter gallons over (\$/gallons)	na	na
3" meter (\$/gallons)	213.99 / 37,500	233.06 / 37,500
3" meter gallons over (\$/gallons)	5.63 / 1,000	5.63 / 1,000
4" meter (\$/gallons)	427.99 / 75,000	466.13 / 75,000
4" meter gallons over (\$/gallons)	5.63 / 1,000	5.63 / 1,000
6" meter (\$/gallons)	1,023.08 / 1,000,000	4,381.58 / 1,000,000
6" meter gallons over (\$/gallons)	3.94 / 1,000	3.94 / 1,000

Utah State Tax Commission - Property Tax Division Resolution Adopting Final Tax Rates and Budgets	Form PT-800 Rev. 02/15
---	---

Tax Year: 2022

WASHINGTON TERRACE CITY

approves the following property tax rate(s) and revenue(s) for the year: **2022**

This resolution is adopted after proper notice and hearing in accordance with UCA 59-2-919 and shall be forwarded to the County Auditor and the Tax Commission in accordance with UCA 59-2-913 and 29-2-920.

Signature: _____ Date: _____

Title: _____

City Council Staff Report



Author: Shari Garrett
Subject: FRAUD RISK ASSESSMENT
Date: June 21, 2022

Finance Department

Type of Item: PRESENTATION: FRAUD RISK ASSESSMENT

Summary Recommendations:

That the governing body receive the completed Fraud Risk Assessment developed by the State Auditor's Office.

Description:

A. Topic: FRAUD RISK ASSESSMENT

B. Background: In 2020, the State Auditor's Office (SAO) developed a fraud risk assessment stating that the Assessment was designed to help local governing bodies to understand best practices in fraud detection and prevention. The Assessment assigns an overall risk level of undetected fraud based upon points earned for the implementation of the identified best practices.

The best practices identified in the Assessment are not required, but are highly recommended.

The Assessment is required to be completed and presented to the governing body annually.

C. Analysis:

The results of the assessment and related scoring show the City and *Low Risk*, scoring 335 / 395 points. See attached Fraud Risk Assessment.

D. Department Review: Finance & City Manager

Fraud Risk Assessment

Continued

*Total Points Earned: 335/395 *Risk Level: Very Low Low Moderate High Very High
> 355 316-355 276-315 200-275 < 200

	Yes	Pts
1. Does the entity have adequate basic separation of duties or mitigating controls as outlined in the attached Basic Separation of Duties Questionnaire?	200	200
2. Does the entity have governing body adopted written policies in the following areas:		
a. Conflict of interest?	5	5
b. Procurement?	5	5
c. Ethical behavior?	5	5
d. Reporting fraud and abuse?	5	5
e. Travel?	5	5
f. Credit/Purchasing cards (where applicable)?	5	5
g. Personal use of entity assets?	5	5
h. IT and computer security?	5	5
i. Cash receipting and deposits?	5	5
3. Does the entity have a licensed or certified (CPA, CGFM, CMA, CIA, CFE, CGAP, CPFO) expert as part of its management team?	20	20
a. Do any members of the management team have at least a bachelor's degree in accounting?	10	10
4. Are employees and elected officials required to annually commit in writing to abide by a statement of ethical behavior?	20	20
5. Have all governing body members completed entity specific (District Board Member Training for local/special service districts & interlocal entities, Introductory Training for Municipal Officials for cities & towns, etc.) online training (training.auditor.utah.gov) within four years of term appointment/election date?	20	20
6. Regardless of license or formal education, does at least one member of the management team receive at least 40 hours of formal training related to accounting, budgeting, or other financial areas each year?	20	20
7. Does the entity have or promote a fraud hotline?		20
8. Does the entity have a formal internal audit function?		20
9. Does the entity have a formal audit committee?		20

*Entity Name: WASHINGTON TERRACE CITY

*Completed for Fiscal Year Ending: JUNE 30, 2022 *Completion Date: JUNE 21, 2022

*CAO Name: TOM HANSON *CFO Name: SHARI GARRETT

*CAO Signature: _____ *CFO Signature: Shari Garrett

*Required

Basic Separation of Duties

See the following page for instructions and definitions.

	Yes	No	MC*	N/A
1. Does the entity have a board chair, clerk, and treasurer who are three separate people?	X			
2. Are all the people who are able to receive cash or check payments different from all of the people who are able to make general ledger entries?	X			
3. Are all the people who are able to collect cash or check payments different from all the people who are able to adjust customer accounts? If no customer accounts, check "N/A".	X			
4. Are all the people who have access to blank checks different from those who are authorized signers?	X			
5. Does someone other than the clerk and treasurer reconcile all bank accounts OR are original bank statements reviewed by a person other than the clerk to detect unauthorized disbursements?	X			
6. Does someone other than the clerk review periodic reports of all general ledger accounts to identify unauthorized payments recorded in those accounts?	X			
7. Are original credit/purchase card statements received directly from the card company by someone other than the card holder? If no credit/purchase cards, check "N/A".	X			
8. Does someone other than the credit/purchase card holder ensure that all card purchases are supported with receipts or other supporting documentation? If no credit/purchase cards, check "N/A".	X			
9. Does someone who is not a subordinate of the credit/purchase card holder review all card purchases for appropriateness (including the chief administrative officer and board members if they have a card)? If no credit/purchase cards, check "N/A".	X			
10. Does the person who authorizes payment for goods or services, who is not the clerk, verify the receipt of goods or services?	X			
11. Does someone authorize payroll payments who is separate from the person who prepares payroll payments? If no W-2 employees, check "N/A".	X			
12. Does someone review all payroll payments who is separate from the person who prepares payroll payments? If no W-2 employees, check "N/A".	X			

* MC = Mitigating Control

City Council Staff Report

Author: Amy Rodriguez/Jake Meibos
Subject: Policy and Procedures Manual
Date: June 21, 2022
Type of Item: Motion



Summary Recommendations: Council may review the proposed addition and changes to the manual and approve the policy to be added to the manual by resolution.

Description:

A. Topic:

Council approved the Policy and Procedures manual in its entirety in February 2019. As regulations change, or city practices change, sections of the manual may be brought back before Council for approval.

The following revisions are proposed to be made to the Policy and Procedures manual:

Appendix 3. Duty Time : Duty Time Procedures. The Public Works Department has one employee “on duty” every week. The employee is on call beginning Thursday night of his week through the following Thursday. They physically work two hours on Saturday and Sunday, and possibly more if they are called into work. They are “pre-paid” 2 hours for the days that they are “on call”. These “pre-paid” hours are for the Friday at the end of their duty week, in which they have off.

This day off leads to a short staff on Fridays. At the beginning of January 2021, the department lost two service workers and staffing was at 5 workers. With vacation leaves, sick leaves, and the duty day off, this often led to two or three man crews on Fridays. To help with this issue, and maintain productivity, the department implemented an option for the employee to work on their duty day off for straight pay. This did not affect the budget for the department, as it was without 2 employees for several months. The option was utilized by several employees, and it was helpful to the administration of the department as it maintained productivity, increased staffing morale, and facilitated faster completion of projects. It is estimated that the option was utilized about 1/3 of the time.

The Public Works Department would like to formalize this option in the Policy and Procedures manual, with the following conditions:

1. During exigent circumstances, the employee may be required to work on their duty day off, only receiving time and a half overtime pay if the physical hours worked exceed 40 hours.
2. Employees wishing to work their duty day off must get prior approval from the Public Works Director, or designee.

3. The Public Works Director may not allow the option if budgetary or personnel concerns become an issue.

Judging from the past usage of this option, it is not expected that it will take the department personnel over budget, however, it should be noted that the hours used for this option will take hours and funds away from the designated overtime budget. It is difficult to forecast any unknown events that can occur over the next year (water breaks, snowstorms, wind events, etc.), which may lead to higher usage of the overtime budget. It is possible that a budget adjustment may be necessary at some point. However, the benefits of this option will be to properly staff projects on Fridays if needed or in the event the Public Works Department becomes short staffed. Operating with the proper crew is essential for safety, morale, and completion of projects.

Staff will keep track and manage the hours used toward this option in relation to the overtime budget and make the necessary overtime hours and budget adjustments as needed.

Section. XIV Employment classification/Compensation. This change cleans up previous language concerning overtime pay worked on holidays. It also adds a section allowing for the City Manager or Department Head to authorize overtime pay for exigent circumstances. An example of this would be if an employee has not met their physical 40 hour requirement for overtime (if they were out sick or on vacation), however, they were called in for an emergency event. The Department Head would have discretion as to whether or not to grant overtime pay for these hours.

Section XX Leaves of Absence. The holiday pay section was updated to add the clarification of the automatic overtime pay for hours worked on a holiday, as it was previously worded in a confusing and misleading manner. There is no fiscal impact to this revision.

Section IV: Alcohol and Drug Free Workplace. The 2022 Legislative session passed SB46. It protects public employees using medical cannabis, and we were advised by the City attorney to amend our policy to comply with SB46, and also deal with this rising legal use of cannabis in surrounding states.

Our policy on alcohol, medication, or drugs has not changed with the inclusion of medical Cannabis. No employee should use any medication at work that may impair performance, nor shall an employee operate a motor vehicle or engage in safety sensitive functions while on duty for the City while under any medication that may cause impairment.

There is no fiscal impact to this change. The revision will be in compliance with state law.

B. Department Review: Human Resource, City Manager, Public Work Director

**CITY OF WASHINGTON TERRACE
RESOLUTION NO. 22-15**

POLICY AND PROCEDURES

**A RESOLUTION OF THE CITY OF WASHINGTON TERRACE CITY,
UTAH, ADOPTING AMENDMENTS TO THE CITY POLICY AND
PROCEDURES MANUAL AND ESTABLISHING CERTAIN
DEPARTMENTAL POLICIES**

WHEREAS, the City of Washington Terrace (hereafter “City”) is a municipal corporation duly organized and existing under the laws of the State of Utah;

WHEREAS, it is the policy of the City to establish reasonable rules of conduct for employees and remain in compliance with safety, health and insurance laws applicable to the City;

WHEREAS, the City Council Adopted the Policy and Procedures Manual in open meeting held on February 5, 2019;

WHEREAS, the City Council would like to amend sections of the Manual;

WHEREAS, the City Council would like to establish Departmental Policies to be approved as written policies;

NOW, THEREFORE, be it resolved by the City Council of the City of Washington Terrace, Utah, as follows:

Section 1. Rules of Procedure and Order.

The changes to the Policy and Procedure Manual attached as Exhibit “A” are hereby adopted and incorporated herein by this reference.

The departmental policy and procedures attached as Exhibit “B” are hereby adopted and incorporated herein by this reference.

Section 2. Effective Date.

This Resolution shall be effective immediately upon adoption.

PASSED AND APPROVED by the City Council this ____ day of _____, 2022.

MARK C. ALLEN, Mayor
Washington Terrace City

ATTEST:

AMY RODRIGUEZ, City Recorder

ROLL CALL VOTE

Council Member Christiansen

Council Member Seal

Council Member Barker

Council Member Ferlin

Council Member West

3.DUTY TIME: DUTY TIME PROCEDURES

The City of Washington Terrace requires employees in certain positions to be on duty time. The City has established the following guideline for duty time. Consistent with FLSA, duty time does not constitute actual hours worked and will not be used to compute overtime amounts. Duty time hours that are actually worked will be used to compute overtime amounts, hours actually worked over 40 per week will be compensated at time and a half. Hours actually worked will be recorded in half-hour increments.

Duty time pay is considered “pre-paid” hours.

While on duty time an employee is not eligible for “callback pay”. If an employee is called back while on duty time and does not actually work more than the “pre- paid” hours, as set forth below, an employee will not be compensated any additional pay unless amount of actual hours worked is over 40. Hours actually worked over 40 per week will be compensated at time and a half.

If an employee on duty time works above the “pre-paid hours”, as set forth below, the hours worked will be compensated as straight time unless amount of hours actually worked is over 40. Hours actually worked over 40 per week will be compensated at time and a half.

Due to exigent circumstances, an employee may be required to work their Duty Day off and receive straight time hourly compensation. If an employee chooses to work their duty day off, they must get approval from the Public Works Director, or designee, prior to the start date of their duty week. This option may be revoked at any time due to budgetary or personnel concerns.

The table below is the established schedule for duty time for the Public Works Department. An employee scheduled to be on duty time is required to remain on duty time for the entire duty week. Duty week begins on Thursday at 5:00 PM and ends the following Thursday at 8:00 AM. Substitution or changes to the duty schedule shall be approved by the City Manager, or designee prior to change.

	Thursday	Friday	Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday
Duty Time	Duty begins at 5 PM	(2)	2 (hours prepaid)	2 (hours prepaid)	(2)	(2)	(2)	Duty ends at 8 AM	(8/off)
Physical Time	8	8			8	8	8	8	

(2) = These hours are considered pre-paid per duty day. The (2) two hours of duty time equals the (8) hours that the on duty time employee is off the Friday after duty time ends. In the event that the Friday off falls on a holiday, the duty day off will be recognized on the next business day.

2 = Paid at straight time for compensation for duty time during the weekend and for calls made to or calls taken from the SCADA system. The two hours paid are considered pre-paid and will not count as overtime unless an employee has physically worked over 40 hours.

10. OVERTIME PAY

- A. For all non-exempt employees all hours of work **officially ordered emergency situation and/or approved in advance** in excess of 40 hours per workweek shall be paid at time and a half (1 ½). Hours worked shall not include holiday, comp time, vacation or sick leave hours. If a holiday, vacation, or sick day falls within a workweek, the employee must physically work forty (40) hours over and above these hours before overtime must be paid. Violation of this policy may result in disciplinary action, up to and including termination.
- B. For employees not engaged in “public safety” activities; overtime pay would apply for over forty (40) hours worked in a work week, and shall be compensated at the rate of one and one-half (1 1/2) the regular hourly rate of the employee.
- C. In the event that a non-exempt employee is called in, or remains on the job, and works during an exigent circumstance, then, at the discretion of the Department Head, the employee may be granted overtime for said exigent circumstance work time.
- D. If an employee works on a holiday they will:
 - (1) Receive one and a half (1.5) times their regular pay for physical hours worked. This may not apply to pre-scheduled duty hours;
 - (2) Or, with approval of the City Manager or designee, be allowed to take the holiday off at a later date.
- E. **The City Manager or designee shall approve overtime or comp-time earned before worked by employee.** Overtime shall be authorized for personnel only when absolutely necessary to provide required services. Violation of this policy may result in disciplinary action, up to and including termination.

1. HOLIDAY LEAVE.

The following days have been designated by the City to be paid holidays for eligible employees:

New Year's Day	January 1st
MLK Human Rights Day	3rd Monday of January
Presidents' Day	3rd Monday of February
Memorial Day	Last Monday of May
National Freedom day (Juneteenth).....	3 rd Monday in June
Independence Day	July 4th
Pioneer Day.....	July 24th
Labor Day	1st Monday of September
Columbus Day	2 nd Monday of October
Veterans' Day.....	November 11
Thanksgiving Day	4th Thursday of November
Day after Thanksgiving	4th Friday of November
Christmas Day	December 25th

When a holiday falls on a weekend, it will be observed either the preceding or following workday. An example would be if a holiday falls on a Saturday, it will be observed on the preceding Friday.

Holiday pay for full-time employees will be compensated 8 hours. Part-time eligible employees will be prorated.

If a non- exempt employee works on a holiday, they will receive one and a half (1.5) their regular pay for physical hours worked, (this may not apply to pre-scheduled duty hours); Or an employee may take the holiday off at a later date, with prior City Manager, or designee approval.

For policies on overtime pay, please refer to section XIV: Classification/Compensation (Item 10. "Overtime Pay") of this manual.

SECTION IV: ALCOHOL AND DRUG FREE WORKPLACE

1. GENERAL POLICY. The purpose of this policy is to convey to all current and prospective employees of the City's "zero-tolerance" policy on alcohol and drug use in the workplace and to provide guidelines for the implementation and management of a drug and alcohol testing program for the City. This policy is intended to provide a safer and more efficient workforce by avoiding the negative circumstances created by employee drug and alcohol use. These policies and procedures are not intended to create or alter any existing employment status or contract, written or verbal, between Washington Terrace City and its employees or job applicants. The provisions of this policy are intended and shall be interpreted to be in accordance with the Utah Local Governmental Entity Drug-Free Workplace Act, as set forth in *Utah Code Ann.* §§ 34-41-101, *et seq.*, as amended. Compliance with this Drug-free Workplace policy is a condition of employment.

1. EMPLOYEE RESPONSIBILITIES.

- A. No employee shall unlawfully manufacture, dispense, possess, use, or distribute any controlled substance, medication, or alcohol.
- B. Any employee convicted under any criminal drug statute for a violation must notify the City no later than five days after such a conviction. **This includes controlled substances.** A conviction includes any finding of guilt or plea of no contest and/or imposition of a fine, jail sentence or other penalty. Disciplinary actions will be taken for drug related crimes, regardless of whether they happened during work hours or on an employee's own time.
- C. No employee shall use drugs or consume alcoholic beverages immediately before work, during work hours, or while at work during breaks or lunches.
- D. No employee shall be impaired by alcohol, illegal drugs, or medication during work hours.
- E. No employee shall represent the City in an official capacity while impaired by alcohol, illegal drugs, or medication.
- F. **Use of medication during work by an employee is acceptable so long as it does not interfere with work. No employee should use any medication at work that may impair performance, nor shall an employee operate a motor vehicle or engage in safety sensitive functions while on duty for the City while under any medication that may cause impairment.**
- G. If an employee is using prescription or non-prescription medication that

may impair performance of duties, the employee shall report that fact to the Human Resources Department immediately. Failure to report the use of prescription or non-prescription medication that may impair performance may be subject to disciplinary action up to and including termination.

- H. An employee who has reason to believe that the performance of another employee is impaired by alcohol, illegal drugs, and/or medication shall immediately notify a Manager or the City Manager, or designee.

- I. This policy does not apply to the responsible and lawful use of medical or recreational cannabis, or similar substance, within a state where the use of such is legal under state law so long as the use of such does not affect employment responsibilities or create a liability.

- 2. DISCIPLINARY ACTION. Because of the serious nature of illegal use or abuse of alcohol, controlled substances, and/or medication, appropriate employee disciplinary action will be taken, up to and including termination.

- 3. MEDICAL CANNABIS. The City will comply with the Utah State Medical Cannabis Patient Protection Act which was enacted in 2022.



City of Washington Terrace
Redevelopment Agency Meeting
Tuesday, June 21, 2022
following the Regular City Council Meeting
City Hall Council Chambers
5249 South 400 East, Washington Terrace City

1. **ROLL CALL**

2. **INTRODUCTION OF GUESTS**

3. **CONSENT ITEMS**

Any point of order or issue regarding items on the Agenda or the order of the agenda need to be addressed here prior to the approval of the agenda.

3.1 **APPROVAL OF AGENDA**

3.2 **APPROVAL OF MEETING MINUTES FROM MAY 17, 2022**

4. **NEW BUSINESS**

4.1 **MOTION/RESOLUTION 22-14: ADOPTION OF THE FISCAL YEAR
2023 BUDGET PLAN**

6. **COMMENTS CONSIDERED**

7. **ADJOURNMENT OF MEETING: CHAIR ALLEN**

CERTIFICATE OF POSTING

I, Amy Rodriguez, The undersigned duly appointed City Recorder of the City of Washington Terrace do hereby certify that the above agenda was posted in three public places within the City limits and sent to the *Standard Examiner* at least 24 hours prior to the meeting.

For Packet Information, please visit our website at www.washingtonterracecity.org

1
2
3
4
5
6
7
8
9

City of Washington Terrace

Minutes of a Redevelopment Meeting

Held on May 17, 2022

Following the Regular City Council Meeting

City Hall, 5249 South 400 East, Washington Terrace City,
Weber County, Utah

10
11
12
13
14
15
16
17
18
19
20

BOARD MEMBERS AND STAFF MEMBERS PRESENT

Chair Mark C. Allen

Board Member F. Carey Seal - Excused

Vice Chair Jeff West

Board Member Jill Christiansen

Board Member Scott Barker

Board Member Randy Ferlin

City Manager Tom Hanson

City Recorder Amy Rodriguez

21
22

1. ROLL CALL

23
24

2. INTRODUCTION OF GUESTS

25

3. CONSENT ITEMS

26

3.1 APPROVAL OF AGENDA

27

3.2 APPROVAL OF MEETING MINUTES FROM FEBRUARY 1, 2022

28 Items 3.1 and 3.2 were approved by General Consent

29
30
31

4. NEW BUSINESS

32
33
34
35

4.1 PRESENTATION/DISCUSSION: PRESENTATION ON THE FISCAL YEAR 2023 TENTATIVE BUDGET AND FISCAL YEARS 2024-2027 BUDGET PLAN

36 Hanson stated that the budget for Golden West Credit Union includes the 1.2 paid to
37 them upon occupancy. He stated that we do not have any other specific expenditures
38 set for projects in the budget.
39

40
41

5. SPECIAL ORDER

42
43
44

5.1 PUBLIC HEARING: TO HEAR COMMENT ON THE FISCAL YEAR 2023 TENTATIVE BUDGET

45 Chair Allen opened the public hearing at 8:21 p.m.

46 There were no citizen comments.

47 Chair Allen closed the public hearing at 8:22 p.m.
48

49
50
51

6. ADJOURNMENT OF MEETING: CHAIR ALLEN

Motion by Board Member Barker

52
53
54
55
56
57
58
59
60
61
62
63
64
65
66
67
68
69

Seconded by Board Member Christiansen
To adjourn the meeting
Approved unanimously (4-0)
Time: 8:23 p.m.

Date Approved

City Recorder

City of Washington Terrace
County of Weber, State of Utah

RESOLUTION NO. 22-14

**A RESOLUTION FOR THE
WASHINGTON TERRACE COMMUNITY DEVELOPMENT AND
RENEWAL AGENCY (A.K.A. REDEVELOPMENT AGENCY)
ADOPTING THE FISCAL YEAR 2023 BUDGET**

WHEREAS, Utah State Law requires that on or before the first regularly scheduled meeting of the governing body in the last May a tentative budget for the ensuing year shall be presented to the governing body and prior to June 30 of each year the Council shall by resolution adopt a budget for the ensuring year; and

WHEREAS, the City Manager and Finance Director on the 3rd day of May, 2022, presented to the board a tentative budget for fiscal year 2023, and a budget plan for fiscal years 2024 - 2027; and

WHEREAS, the governing body has reviewed and considered the tentative budget for fiscal year 2023, and budget plan for fiscal years 2024-2027 during a series of public meetings; and

WHEREAS, the governing body, during their regularly scheduled meetings, held public hearings on Tuesday, May 17, 2022, at City Hall to receive public comment on the tentative fiscal year 2023 budget, and the 2024 – 2027 budget plan prior to its final adoption on June 21, 2022.

NOW, THEREFORE, BE IT RESOLVED by the Board of the Washington Terrace Redevelopment Agency, County of Weber, State of Utah that the fiscal year 2023 budget be adopted as presented and attached hereto as Exhibit A.

EFFECTIVE DATE. This Resolution shall take effect July 1, 2022, for the fiscal year ending June 30, 2023.

PASSED AND ADOPTED this 15th day of June 2021.

WASHINGTON TERRACE REDEVELOPMENT AGENCY

Chair Mark C. Allen

Attest:

City Recorder

Roll Call Vote:

Board Member Barker ____

Board Member Christiansen ____

Board Member Seal ____

Board Member Ferlin ____

Board Member West ____

**RESOLUTION NO. 22-14
EXHIBIT A**

CITY OF WASHINGTON TERRACE

Budget Worksheet - Final ORG Budget
Period: 00/22

Page: 23

Account Number	Account Title	2020-21 Prior year Actual	2021-22 Current year Budget	2022-23 Future year Budget	2022-23 Future year Budget Change
CDRA FUND 70					
INTERGOVERNMENTAL REVENUE					
70-31-10	Tax Increment - Southeast	557,733-	585,525-	440,000-	145,525
70-31-11	Tax Increment - Central B/D	31,956-	26,473-	.00	26,473
70-31-14	Grants	.00	.00	.00	.00
Total INTERGOVERNMENTAL REVENUE:		589,689-	611,998-	440,000-	171,998
OTHER REVENUE					
70-36-10	Interest Earnings	15,508-	.00	.00	.00
Total OTHER REVENUE:		15,508-	.00	.00	.00
CONTRIBUTIONS & TRANSFERS					
70-39-40	Use of Beginning Fund Balance	.00	3,339,592-	878,104-	2,461,488
Total CONTRIBUTIONS & TRANSFERS:		.00	3,339,592-	878,104-	2,461,488
OPERATING EXPENDITURES					
70-40-11	Salaries and Wages	15,560	14,400	14,400	.00
70-40-13	Benefits	1,458	1,400	1,400	.00
70-40-21	Memberships, Books, Subscripti	2,804	2,800	2,800	.00
70-40-23	Travel and Training	77	1,000	1,000	.00
70-40-31	Professional and Technical	1,276	.00	.00	.00
70-40-48	RDA Increment Incentive	.00	.00	.00	.00
70-40-50	Charges for services GF 10	6,661	6,661	6,509	152-
Total OPERATING EXPENDITURES:		27,836	26,261	26,109	152-
CENTRAL BUSINESS DISTRICT					
70-44-41	Terrace Playhouse Part Agreeemn	110,946	.00	.00	.00
70-44-48	Redevelopment Projects CBD	.00	234,449	.00	234,449-
70-44-50	Charges for services Water 50	.00	.00	.00	.00
70-44-71	Charges for Services GF 10	.00	.00	234,449	234,449
Total CENTRAL BUSINESS DISTRICT:		110,946	234,449	234,449	.00
SOUTHEAST PROJECT AREA					
70-45-31	Professional and Technical	2,258	.00	.00	.00
70-45-41	Goldenwest Dev Agreement SP1	549	1,204,451	.00	1,204,451-
70-45-42	5700 S. & Adams Ave. Intersect	13,869	.00	.00	.00
70-45-43	Goldenwest Dev Agreement #319	.00	.00	.00	.00
70-45-44	Land Develop Parcel 070370031	2,958	7,042	.00	7,042-
70-45-45	Project Area Lighting - SE	3,682-	.00	.00	.00
70-45-46	Adams Avenue Reconstruction	.00	.00	.00	.00
70-45-47	Road Maintenance	.00	.00	.00	.00
70-45-48	Capital Projects - Southeast	.00	2,479,387	413,891	2,065,496-
70-45-49	5350 South Road Reconstruction	.00	.00	.00	.00
70-45-50	Charges for services Water 50	9,138	.00	.00	.00
70-45-51	Charges for Services Sewer51	56,068	.00	.00	.00
70-45-70	Charges for Services GF 10	.00	.00	.00	.00
70-45-75	Transfer to CDRA House Fund 75	.00	.00	643,655	643,655
Total SOUTHEAST PROJECT AREA:		81,157	3,690,880	1,057,546	2,633,334-
CDRA FUND 70 Revenue Total:		605,196-	3,951,590-	1,318,104-	2,633,486

Account Number	Account Title	2020-21	2021-22	2022-23	2022-23
		Prior year Actual	Current year Budget	Future year Budget	Future year Budget Change
	CDRA FUND 70 Expenditure Total:	219,940	3,951,590	1,318,104	2,633,486-
	Total CDRA FUND 70:	385,257-	.00	.00	.00

Account Number	Account Title	2020-21 Prior year Actual	2021-22 Current year Budget	2022-23 Future year Budget	2022-23 Future year Budget Change
CDRA CBD FUND 71					
REVENUES					
71-39-26	Transfer from CDRA 70	.00	.00	234,449-	234,449-
71-39-40	Use of Beginning Fund Balance	.00	.00	.00	.00
Total REVENUES:		.00	.00	234,449-	234,449-
EXPENDITURES					
71-40-82	Budgeted Increase Fund Balance	.00	.00	234,449	234,449
Total EXPENDITURES:		.00	.00	234,449	234,449
CDRA CBD FUND 71 Revenue Total:		.00	.00	234,449-	234,449-
CDRA CBD FUND 71 Expenditure Total:		.00	.00	234,449	234,449
Total CDRA CBD FUND 71:		.00	.00	.00	.00

Account Number	Account Title	2020-21 Prior year Actual	2021-22 Current year Budget	2022-23 Future year Budget	2022-23 Future year Budget Change
CRA GOLDENWEST PROJECT AREA 72					
REVENUES					
72-36-10	Interest	.00	.00	.00	.00
Total REVENUES:		.00	.00	.00	.00
EXPENDITURES					
72-40-50	Charges for services GF 10	.00	.00	.00	.00
Total EXPENDITURES:		.00	.00	.00	.00
CRA GOLDENWEST PROJECT AREA 72 Revenue Total:		.00	.00	.00	.00
CRA GOLDENWEST PROJECT AREA 72 Expenditure Total:		.00	.00	.00	.00
Total CRA GOLDENWEST PROJECT AREA 72:		.00	.00	.00	.00

Account Number	Account Title	2020-21 Prior year Actual	2021-22 Current year Budget	2022-23 Future year Budget	2022-23 Future year Budget Change
CDRA SOUTHEAST HOUSING FUND 75					
TAX REVENUE					
75-31-10	Tax Increment - Southeast	.00	.00	110,000-	110,000-
Total TAX REVENUE:		.00	.00	110,000-	110,000-
OTHER REVENUE					
75-36-10	Interest Earnings	.00	.00	.00	.00
Total OTHER REVENUE:		.00	.00	.00	.00
CONTRIBUTIONS & TRANSFERS					
75-39-26	Transfer in CDRA 70	.00	.00	643,655-	643,655-
75-39-40	Use of Beginning Fund Balance	.00	.00	.00	.00
Total CONTRIBUTIONS & TRANSFERS:		.00	.00	643,655-	643,655-
CONTRIBUTIONS & TRANFERS					
75-40-32	Homeless Shelter Funding	.00	.00	22,844	22,844
75-40-82	Budgeted Increase Fund Balance	.00	.00	664,778	664,778
Total CONTRIBUTIONS & TRANFERS:		.00	.00	687,622	687,622
EXPENDITURES					
75-45-70	Charges for Services GF 10	.00	.00	66,033	66,033
Total EXPENDITURES:		.00	.00	66,033	66,033
CDRA SOUTHEAST HOUSING FUND 75 Revenue Total:		.00	.00	753,655-	753,655-
CDRA SOUTHEAST HOUSING FUND 75 Expenditure Total:		.00	.00	753,655	753,655
Total CDRA SOUTHEAST HOUSING FUND 75:		.00	.00	.00	.00
Grand Totals:		2,781,977-	.00	.00	.00