# SUMMIT ACADEMY 

Summit Academy and Summit Academy High School Board Meeting Materials

June 16, 2022

# SUMMIT ACADEMY 

Summit Academy Board of Trustees

1225 E 13200 South
Draper, UT 84020
June 2, 2022
7:00 PM
(PENDING)

## Welcome

The meeting was called to order at 7:03 pm with Jon Eborn, Chris Lynn, Robyn Derbidge, Bob Zentner, and Marcia Whitman. Chelsea Welch is attending virtually.

## Public Comment

No Public Comment

## Consent Agenda

March 23, 2022 - work session meeting minutes
A Motion to approve the March 23, 2022 work session minutes was given by Bob Zentner A second was given by Marcia Whitman

Vote - Yes- Jon Eborn, Chelsea Welch, Robyn Derbidge, Bob Zentner, and Marcia Whitman. Chris Lynn-abstain

Motion carries

April 14, 2022 - board meeting minutes
A Motion to approve the April 14, 2022 board meeting minutes was given by Chris Lynn A second was given by Robyn Derbidge

Vote - Yes- Jon Eborn, Chelsea Welch, Ramona Baik, Chris Lynn, Robyn Derbidge, Bob Zentner, and Marcia Whitman.

## Motion carries

- Vote on Summit Academy and Summit Academy High School Board Leadership- a vote was taken a few months ago to put in new officers for the board at Summit Academy and Summit Academy High School. We wanted to do this again in a public meeting having it on the agenda for full transparency.

Joel Woodruff joined the meeting at 7:09 p.m.

A Motion to approve Jon Eborn as Summit Academy and Summit Academy High School Board of Trustees President was given by Robyn Derbidge

A second was given by Marcia Whitman
Vote - Yes- Jon Eborn, Chris Lynn, Robyn Derbidge, Bob Zentner, Joel Woodruff, and Marcia Whitman. No-Chelsea Welch

Motion carries

A Motion to approve Robyn Derbidge as Summit Academy and Summit Academy High School Board of Trustees Vice President was given by Marcia Whitman.

A second was given by Bob Zentner
Vote - Yes- Jon Eborn, Chelsea Welch, Chris Lynn, Robyn Derbidge, Joel Woodruff, Bob Zentner, and Marcia Whitman.

Motion carries

A Motion to approve Joel Woodruff as Summit Academy and Summit Academy High School Board of Trustees Treasurer was given by Marcia Whitman

A second was given by Bob Zentner
Vote - Yes- Jon Eborn, Chelsea Welch, Chris Lynn, Robyn Derbidge, Joel Woodruff, Bob Zentner, and Marcia Whitman.

Motion carries

A Motion to approve Marcia Whitman as Summit Academy and Summit Academy High School Board of Trustees Secretary was given by Robyn Derbidge

A second was given by Bob Zentner
Vote - Yes- Jon Eborn, Chelsea Welch, Chris Lynn, Robyn Derbidge, Joel Woodruff, Bob Zentner, and Marcia Whitman.

Motion carries

## Director's Report

Joint LEA's
The UAPCS Conference is Tuesday and Wednesday June 7th-8th in Layton and we have a couple of teachers that are nominated to receive awards, and winners will be announced that evening.

The 6th Annual Summit Academy Leadership Retreat, June 20-June 21 They will be talking about the mission and vision for Summit Academy for the coming years. They will be talking about Summit's portrait of a graduate and competency based learning program. We really want to engage the staff and parents in building our version and Portrait of a graduate program.

Student Academic Support Plan - The Summit Academy Strategic Plan. They were hoping to have a completed SASP plan to show the board tonight, but as they got into the goal setting process, they realized that moving forward, they would be working on this plan moving forward including the "Portrait of a Graduate." This process includes meeting regularly with different groups of stakeholders so that we can be sure to meet the desired needs. We are putting a pause on our work on this so that we can combine our efforts on all three things. We are asking the board to give us one more year to continue with the existing SAIP, to give us time to meet with all of the various stakeholder groups. Mr. Clark wants to take this year to meet with all of the groups including our stake holders and parents. The state has put forth an example of what a "Portrait of a Graduate" looks like and we can adapt it however we see fit. We really want to create a Portrait that every single student and parent has input on what that looks like. Mr. Clark is hoping to use these efforts to have a completed "Portrait of a Graduate" as well as the new SASP in another year. Mr. Eborn asks if there will be a negative impact on students if we don't revise the SAIP as it currently stands. Mr. Clark doesn't think it will cause any problems, and it will allow them to make better use of their time to create both at the same time. Chelsea Welch believes that the current SAIP actually ended in the year 2021 and if they are going to continue to use it, then that needs to be voted on to continue through 2022. Mr. Clark believes that it was extended already. Chris Lynn suggests that they set a deadline on the new SASP, and not expect perfection.

## Summit Academy

All Day Kindergarten- We are going to offer at least one full day kindergarten option at all of our Academies. We have a grant to help pay for it. The state claims that within the next 2-4 years, every school will be required to offer an all day option. Ms. Derbidge asks how long the grant will last. We are trying to figure out what the demand is going to be at this time. We will evaluate if we need to add another class next year or not. We anticipate a wait list. The state has told us that over the next 2-4 years the legislature will require that all day kindergarten be offered everywhere. We will start with offering one class of full day and if the demand is higher, then we will consider adding an additional full day class.

## SEL Curriculum

We went through quite a process to choose a new SEL program. There is really a gap between what teachers believe and what our parents believe. We think that now is a good time to come to the understanding of what this program should look like for Summit. There is a lot of fog in the community about an SEL program. We feel our role is to help students understand academics as well as the students ability to work together within a classroom and school community. Mr. Eborn is asking about staff push back. Mr. Clark states that there really isn't any push back. Chelsea Welch is concerned that there is a delay in a Second Steps type program and that it isn't coming when the board thought that there would
be one coming. There is a segment of the community that supports Second Step as well as the group that does not like Second Step. Mr. Clark answers the questions in two parts. Both parties so agree on a program called "Random Acts of Kindness", but will not be using the full blown curriculum. Jay Snyder is the SEL lead and has a team working on whether we want to adopt a full blown program, or not. Mr. Clark mentions that discipline referrals are way up, but that is not necessarily correlated to a lack of an SEL program, it is a result of the Covid situation and it is a problem in all schools. Some districts kept Second step, and they still have an uptick in discipline referrals. Robyn Derbidge asks why we need an SEL program at all. Can we just have a school wide behavioral program and get away from the Acronym SEL. Chris Lynn makes a claim that sometimes having a set curriculum is helpful for some teachers. Mr. Woodruff reminds the board that they were trying to get away from CASTLE and that is proving to be harder than they thought. We need to go back to good, clear, classroom management practices. Mr. Eborn would like consistency within the program. Mr. Zentner reminds the board that people were coming to Summit because we were doing it right. We now have four campuses instead of one. Parents are the body that the school is built off of. The counselors have put in so many hours to solve this issue. Mr. Clark will keep the board informed throughout the process. The board would like the data to be looked at and if Mr. Snyder wants to come to our next meeting that would be welcomed.

## Summit Academy Preschool

New after school program at the Draper Campus. It has been a huge success so now there is an after school program at all Summit Elementary campuses. It always fills up and is very successful. We offer summer camp to preschoolers, and now we are now expanding the summer camp program to support K-6 and that has filled up! It's going to be a really good opportunity to provide those students with additional learning for the year to come. They have already enrolled 70 students at the Draper campus alone. It's been really good. Preschool summer camp will be held at Independence and Draper, The K-6th camp will be held at the Draper Campus. We are opening a 3 -Year-old preschool class at the Bluffdale and Independence campuses in the Fall and expanding options for 4-year-old preschoolers with more class choices.

## Draper-

End of Year Junior High music/dance concert. So many parents attended. It was very successful. They finished the RISE Testing and Finals Week at the Junior High. We celebrate rise testing and it inspires students to do their best!
All Elementary grade performances went really well.

## Independence-

Ms. Cutler states that 7th grade students' pass rate in Math increased 19\%. (32\% last year to 51\% this year. 8th grade students' pass rate in Math increased $10 \%$. ( $47 \%$ last year to $57 \%$ this year).

New secretaries at Independence: At Summit, we like to grow our people. The two that we had are now at the Draper campus and have advanced in their positions.

The Germany group left last night. All of the students were tested and none of them were positive for Covid. They all made it. The students want to know if they are going to see and try the things that they are learning about. Ms. Cutler introduced Christina Hortin as her new Assistant Principal at

Independence next year. She thanks Mr. Dustin Evenson for the time and effort that he has put in at Summit.

## Bluffdale-

Starting a full-day kindergarten classroom.
First annual Cinco De Mayo celebration as part of the Spanish immersion program.
They held their 2nd annual Rockstar day to celebrate the winding up of another successful testing season. They call it their Rockstar day!

## Summit Academy High School

They had their graduation went really well. It was well attended. Ms. Grimmer did a really great job! Mayor Hall from Draper City was there as well.

## Finance Report

Joint LEAs-

FY23 Budget Discussion first reading- There is a powerpoint and spreadsheets. (See attached documents) The revenues are on top. There are three types of revenues that we receive. There are Local, State, and Federal revenues. There is the preschool, transportation, interests, student sales. Kids are no longer receiving free lunch. There are donations, fundraisers. Etc.
We are proposing a budget to have a $482,000.00$ net increase. Looks and sounds great, but where we are falling short is our bonding metrics. It gives us a bonding operating metric of 3.2 and it needs to be 3.3. Debt coverage is 1.16 and it needs to be closer to 1.3. Our cash on hand is great, no concerns there. Our building payment is $13 \%$ and it needs to be less than $20 \%$. What does that mean, is that it means I am bringing a budget to you that doesn't meet bond covenants. I thought that the merger would solve the issue, but I see that the bonds are going to be pushed out a bit. We are going to see what counts are in October, and then make some adjustments.

To get more money, we just need more students. We keep all food service funds as their own, as well as preschool, and special ed. Preschool has increased and the lunch staff has increased.
Benefits: We are at about 3.6 million.
Professional Services: $90 \%$ of these funds are special education.

400's are Property Services: Draper and Bluffdale have outside help cleaning.
500"s are Repairs and Maintenance.
Everyone please look through each of these line items. Make sure you get your questions answered.
Marketing: Each campus has selected their own budget to push out things such as banners, ads, and other things to promote the school.
The LEA has selected to continue on with the PR firm to support the website behind the scenes, clicks, Television Ads, liaison with media. Swift responses to parents will go a long way and a lot farther than most marketing efforts.
Have not negotiated the contract yet
If over $\$ 50,000-$ RFP, Board Approval, if it's under $\$ 50,000.00$ we would like to move forward.
Next year we will offer breakfast on every campus.
The 600's- Supplies and Materials.
The preschool has a lot of expenses. She has sent a snapshot of that.

The 700's Capital Projects
Carpet Replacement Draper Campus \$40,000
Fire Marshall requires additional C)2 fixtures \$5,000
Second new School But \$125,000
CNS Equipment Spend Down Ian \$100,000
Facilities (Sound System at Independence./HVAC at all campuses) \$100,000
Total \$440,000
800's - Debt Services/Bond
Principal \$975,000 per Debt Schedule
Interest \$1,870,750-per Debt Schedule
Dues and Fees \$105,000
Carry Over for all campuses

FTE - Class Size Draper- They will do a combo class for 1st and 2nd grade. They do a plus one model. The plus one first graders will go in with some 2nd graders.
Ms. Derbidge asked if the DLI program is staying full. We need to keep our kindergarten's full. The early German classes need to be really full because so many drop.
Bluffdale counts - the DLI is full for 1st and 2nd grades next year. This is a good overview of the district.
Many people here do multiple jobs. We have a wonderful staff here!

## Summit Academy High School

Finance Update- Main difference is the athletic program. The WPU is up and the High School is in a growth model. The student counts are less than Summit Academy with only one campus. Angela has done a great job. High School is at $77 \%$. Their net coverage is right where it needs to be. Their building payment is a little high. Their bond covenants are looking better than the Academies at this point. Very similar to last year. Athletic service costs are the biggest difference. Technology costs are also a big difference. The only capital project at the high school is that they are adding a cooking class to the offering. The class is already full. They are trying to get the work done in the classroom to be ready for fall. M-Tech gave us some really good advice, more streamlined and cheaper. They will need to slurry and redo the parking lot at some point. We need a long term solution for the area South of the baseball field. Marcia Whitman asked what happens if you pass a budget without being within the bond covenants, and the risk is not having a good relationship with our bond holders. The Outstanding balance on the bond is 16 million and the interest rate is 4 something. We just need to get our student counts up. We have to be very careful with one time costs, but we communicate really well with the bondholders. We had our annual bond review this week and it went really well. Our last reviews have gone really well.

## Discussion and Action item to review

## Joint LEAs-

FY22 Budget Revision

A Motion to approve the amended 2021-2022 budget was given by Chris Lynn.
A second was given by Bob Zentner
Vote Yes- Jon Eborn, Chelsea Welch, Chris Lynn, Robyn Derbidge, Joel Woodruff, Bob Zentner, and Marcia Whitman.

## Motion carries

Committee Assignments- We will table this discussion until the next meeting.

## Summit Academy

Draper, Independence, and Bluffdale 2021-2022 School Fee Schedule
A Motion to approve the Draper, Independence, and Bluffdale amended 2021-2022 School Fee Schedule was given by Chris Lynn

A second was given by Marcia Whitman
Vote Yes-Jon Eborn, Chelsea Welch, Chris Lynn, Robyn Derbidge, Joel Woodruff, Bob Zentner, and Marcia Whitman.

Motion carries

Draper, Independence, and Bluffdale 2022-2023 School Fee Schedule
A Motion to approve Draper, Independence, and Bluffdale 2022-2023 School Fee Schedule was given by Chris Lynn

A second was given by Marcia Whitman
Vote Yes-Jon Eborn, Chelsea Welch, Chris Lynn, Robyn Derbidge, Joel Woodruff, Bob Zentner, and Marcia Whitman.

Motion carries

## Summit Academy High School

Realigning Credits for Honors Graduation

A Motion to approve Realigning Credits for Honors Graduation was given by Chris Lynn.
A second was given by Joel Woodruff
Vote Yes- Jon Eborn, Chelsea Welch, Chris Lynn, Robyn Derbidge, Joel Woodruff, Bob Zentner, and Marcia Whitman.

Motion carries
Fall Football travel
A Motion to approve the Fall Football Travel was given by Chris Lynn
A second was given by Robyn Derbidge
Vote Yes- Jon Eborn, Chelsea Welch, Chris Lynn, Robyn Derbidge, Joel Woodruff, Bob Zentner, and Marcia Whitman.

Motion carries

## Committee Reports

Academic Committee

- 

Finance Committee

## Audit Committee-

- 

Governance Committee-
Exhibit A-Chelsea Welch met with Marie Steffenson at the State about Exhibit A. The committee had some feedback and Chelsea Welch has made updates and suggestions to the new document. She has a redlined copy and you can see feedback and suggestions. She let us know that if we could have approved it tonight, we would have an August approval. It may now be a September approval date. They had a lot of questions regarding the classroom sizes. On 6D, they didn't like the way that we wrote the exemptions for class sizes. They also had questions about transitory. We have to be very careful and clear about the language. We should be aware of the request by the state to include our bylaws into our Charter. Chelsea would like to push back on that request by the State. Chelsea doesn't want to duplicate it in two places since the state already has to look at the bylaws and approve them. Chris Lynn asks if she thinks that this will be approved by the authorization committee. Ms. Welch has the hope that it will pass since she has Marie's guidance.

Development Committee- It might be a good idea to get specific amounts of money needed that board members could solicit donations from companies etc. to earn back the $\$ 200,000.00$ for this year. Jon Eborn thinks that this could be done.

## Board Business

Action Items-Next meeting we will discuss safety and lock down procedures in light of the latest tragedy. The high School lockdown was very positive and effective. There were not any complaints. It was handled very well. The teachers and administrators handled it very well.

## Annual Calendar

## Board Meeting Assessment

To our school Director, What is concerning you? He is focusing on next year and getting everything ready.
Next meeting - June 16, 2022 7:00 p.m.
Individual Meeting Assessment

## Motion to adjourn the Summit Academy and Summit Academy High School meeting was given by Marcia Whitman

A second was given by Robyn Derbidge

Vote Yes- Jon Eborn, Chelsea Welch, Chris Lynn, Robyn Derbidge, Joel Woodruff, Bob Zentner, and Marcia Whitman.

Motion carries
Adjourned at 10:16 p.m.

Summit Academy and Summit Academy High School
Board of Trustees Meeting
3/17/2022
Director Report:

## Academics:

## August 2021

Include information on academic such as: Testing results, Program Updates, Program Development, Early Literacy Program, data presented at MTSS meetings, etc.

LEA: USBE has not yet release the RISE data for SY2021. It is anticipated that this data will be officially released in October. I have shared with you very preliminary RISE data through Google. Our Assessment Director Jumana Beseiso transferred this data to google in June. It is anticipated that this data will change once USBE completes their audit. I have also shared with the board EOY Acadience data.
SA: SA Draper will be the new host of our self-contained special education class. This class will be housed above the gym at the Draper elementary. This location is ideal for this class because of its more private location.
SAHS: The Early College Learning Center has been completed at SAHS. This center will give students a space to work on college courses, complete assignments, or study for exams. Online: The online program will be different this year due to the low numbers of students participating. SA has purchased Engenuity for the 50 online students. Engenuity is self-directed online curriculum. Our students will log in and follow along with the program step by step until completing. Our online program will be housed at the Draper campus and will consist of one teacher and one paraprofessional. It is anticipated that SA will phase out the online program at the completion of this school year.

## September 2021

New data drive: I have shared a new Google drive with you called Data. This drive will be used to communicate to you all data that we use as an LEA to inform our decisions. This drive will also house all the data for our LEA. Over time, I will move previous years data over to this drive so that it is all in one place. For now, the EOY Acadience data for SY21 is in the drive.
Acadience Data: We have cleaned up the SY21 EOY Acadience data and have shared that with you through the new Google data drive.

October 2021
No new updates

## November 2021

Our early literacy specialist Melanie Kunz presented the BOY literacy data to our MTSS team. This power point may be found in your shared drive called "data". We are currently working on aggregating and preparing our BOY acadience math scores. This data will be shared with you when it is ready. SY21 EOY RISE data has still not been made available and we are waiting on updates from USBE.

## January 2022

We will be presenting the SY21 EOY RISE data to the board in the board meeting. We will also be presenting the SY22 BOY and MOY for acadience reading and math.

## February 2022

We will be presenting the SY21 EOY RISE data to the board in the board meeting. We will also be presenting the SY22 BOY and MOY for acadience reading and math.

## March 2022

No new updates

## April 2022

We have hired a new instructional coach who will also be our lead ELL coordinator for the LEA. Her name is Lizzie Matheson. Lizzie has worked at our Bluffdale campus and has an ELL endorsement and has worked in ELL in a prior assignment. We are excited for Lizzie to support our growing ELL population.
We have changed the name of the Summit Academy Improvement Plan (SAIP) to the Summit Academy Strategic Plan (SASP). This name better aligns with State initiatives and compliance reports we are obligated to complete. The SASP is coming along. We should have a final SASP ready for approval in June.
The process to find a new SEL curriculum has been ongoing. We are nearing the end of the parent review committee to review the curriculum. The leadership decision making team will meet next week to make a determination on which curriculum to use moving forward. Our generic curriculum selection process is linked here for your convenience.

May 2022
We have decided to offer all-day kindergarten at each one of campuses. Independence will offer two classes while Draper and Bluffdale will offer one all day kindergarten class. USBE has indicated to us that an all-day kindergarten option will be required within the next 2-4years. This change will greatly benefit kindergartners in need of extra support.

## June 2022

We have begun to see preliminary data from our RISE exams this past spring. This data looks strong both in growth and in proficiency across the LEA. This data is very premature and will likely change somewhat, however, we are very encouraged with what we are seeing. Once data is
finalized by the State, we will present it to you in a board meeting. This will likely be around December or January.

## Enrollment:

Include information on enrollment such as: current numbers, October 1st count, exit data, etc.

LEA: Current school year (SY21) enrollment numbers can be found here.
SA:
SAHS:
Online:

## Compliance Reports:

Include information regarding report submission such as: Assurances, School Fees, Health Curriculum, LAND Trust, etc.

## August 2021

LEA: All Land Trust committees are working on completing their bylaws. It is anticipated that these bylaws will be completed and ready for the September meeting.
SA:
SAHS:

## September 2021

Per the board's defined Sex Ed Committee, we have organized a Sex Ed committee consisting of the following members:

Board Academic Chair
Kim Arminen- Draper $8^{\text {th }}$ Grade Health Teacher
Gerel Altankhuyag- Draper Parent
Jaime Hockin- Independence $8^{\text {th }}$ Grade Health Teacher
Annie Magnusson- Independence Parent
Kim Deem- SAHS Health Teacher
Cheryl McKay-SAHS Parent
Summit Academy Parent:

## October 2021

The student fees assurances are due on Oct 31, 2021, they have all been completed. Last year there were several areas in which we were not in compliance. This year we are $100 \%$ in compliance with student fees.

## November 2021

No new updates

## January 2022

We have submitted our Title 1 desk top monitoring tool. It has been accepted by USBE.

## February 2022

CRDC report has been submitted
Trust Lands final report

March 2022
Trust lands plan for SY23

## April 2022

School fees visit/audit was conducted on Wednesday April 13, 2022. We had minor corrections to both the 2021-2022 student fees schedule and the 2022-2023 student fee schedule.

## May 2022

No new updates

## June 2022

We have completed both of our USBE and SCSB assurances for this school year.

## Policy Development and Implementation:

## August 2021

LEA: Two policies will be brought to this August board meeting and are attached to the accompanying email. I have been working on a new process for reviewing and updating old policies.
SA:
SAHS:

## September 2021

No new updates

## October 2021

Due to recent trainings, we have clarified some parts of the fundraising policy. These changes include group fundraising, fundraising fees and the addition of state law references.

## November 2021

We have several policies for review and board approval this month. These policies and cover sheets are available in the board packet.

- Extra-duty policy
- Whistleblower policy
- Enrollment policies


## January 2022

Following the governance committee meeting held last week, we have 13 policies for review. 7 of the polices are just formatting changes while 6 additional polices are either new or have updated content.

February 2022
We are working through our policy hiccups but should have a smoother process in the future

March 2022
No new updates

## April 2022

We have several policies for review. See the directors report and action items on the last page.

May 2022
No new updates

## June 2022

We have just one policy this month, the School Meal Policy \#6201. This policy governs the price of the meals for both breakfast and lunch. Due to labor and food cost increases the price of breakfast will increase by $\$ 0.25$ and lunch will increase by $\$ 0.25$.

## Grants (supplemental to Finance Report):

(Include information regarding grants such as: any current grants, grant applications, grant reports, financial implications of failed grant applications, etc)

## August 2021

LEA:
SA:
SAHS:

September 2021
No updates

## October 2021

No updates

## November 2021

No updates

January 2022
No updates

February 2022
No updates
March 2022
No new updates

## April 2022

No updates

May 2022
We applied for and have received the All-Day Kindergarten (ADK) grant. This grant will allow us to offer an ADK class at each campus.

June 2022
We have received the Portrait of a Graduate (PoG) and Personalized Competency Based
Learning (PCBL) planning grants. We will begin using this money to achieve our goals toward PoG and PBCL.

Procurements and Contracts (supplemental to Finance Report):
(Include information regarding Procurement and Contracts such as: proposed RFPs, current RFPs, proposed contracts, contracts up for review, current contract concerns, etc.)

## August 2021

LEA: No new updates
SA:
SAHS:

## September 2021

No updates

October 2021
No updates

November 2021
No updates

January 2022
No updates

## February 2022

No updates

March 2022
No new updates

## April 2022

The agreement with Lan King and SAHS has been executed. Lan King will begin finishing the unfinished space on the second floor soon.

May 2022
No new updates

## Safety

(Include information regarding Safety such as: COVID updates, safety inspections, drills, emergency response plan development, safety incidents, etc.)

## August 2021

LEA: Due to the Salt Lake County Council overturning the facemask ban we will not require facemasks at SA and SAHS. We will allow everyone to choose and decide for themselves if they want to wear a mask. We will continue to contact trace and notify parents when students have been exposed. We will also remind parents to keep their students' home when they experience any symptoms of any illness.
SA:
SAHS:

## September 2021

Staff is working on various updates to safety plans including reviewing our Summit Academy Schools safety plan and protocol.

October 2021
No updates

November 2021
No updates

January 2022
A safety presentation will be presented in the board meeting. We will also be updating the board on current COVID-19 mitigation standards currently in place.
February 2022
No updates

March 2022
No updates

## April 2022

Emergency Operations Plan will be presented by Scott Pettit.

## May 2022

Busses passed the highway patrol inspection and audit. We are installing carbon monoxide detectors at the Draper campus to be in compliance with current law.

## June 2022

We will be making several security updates to our buildings over the next few months including new cameras, door locking mechanisms, vape detection devices, etc. We will also train staff to make sure they keep exterior doors locked and closed.

## Staffing:

(Include information regarding staffing such as: hiring for administration positions, hiring for critical positions, staff contracts, staffing levels, staff changes (increasing, decreasing, eliminating positions), principal evaluations, data of teacher retention, etc.)

## August 2021

LEA: HR Director Kathy Bracken is developing an exit interview protocol for all campuses to follow when teachers leave our LEA.
SA Draper: Draper had a retention rate of $93 \%$. All key positions have been filled. Kelsey Harris was hired as the new vice principal to replace Paul Lundberg. The Draper campus does conduct exit interviews with staff who leave. Over the past two weeks, Draper has been completing improvements to the facilities, hosting registration for the jr. high students, and had a very successful back to school night.
SA Independence: Independence had a retention rate of $90 \%$ when calculated by FTE. All key positions are filled, and Independence is ready for school to begin on Tuesday. Exit interviews are not formally conducted but administration knows why each employee left SA. Moving forward, Independence will follow future LEA exit interview protocol. Over the past two weeks, Independence has hosted a successful jr. high registration and had a very successful back to school night.
SA Bluffdale: Bluffdale has had 100\% teacher retention for the past two years. All key positions are filled and Bluffdale is ready for school to start. Bluffdale is looking for a part time front office staff and is hoping to fill this position soon. Due to $100 \%$ retention rate exit interviews have not been necessary, however, Bluffdale will use the LEA exit interview protocol when a staff member does leave the LEA.

SAHS: SAHS had a retention rate of $77 \%$. SAHS has been able to replace these teachers that have left, and the high school is ready for Tuesday. SAHS did not conduct exit interviews but will follow district protocol once it is ready. Over the past two weeks, SAHS has hosted freshman orientation and registration for all grades. SAHS is finalizing a decision on an assistant principal.

## September 2021

SAHS: SAHS is pleased to announce that Ben Jacobs has been hired as Vice Principal at SAHS.

## October 2021

We have hired Kim Welch to work as an executive assistant to the executive director.

## November 2021

No updates

## January 2022

Intent to returns for staff have been sent out. Principals are in the initial stages of determining what their need will be for next school year.

## February 2022

Kathy Bracken has announced she will retire at the end of the year
McKenzie Rowley will be leaving us from the finance department

## March 2022

SAHS counselor Kristin Kinikini has resigned due to health concerns

## April 2022

Tausha Phillips former administrative assistant at the Independence campus has assumed the accounting assistant position at the LEA.
Jennifer Hatch former administrative assistant at the Independence campus has been hired to fill the HR vacancy with the retirement of Kathy Bracken.
We have hired a new instructional coach who will also be our lead ELL coordinator for the LEA. Her name is Lizzie Matheson. Lizzie has worked at our Bluffdale campus and has an ELL endorsement and has worked in ELL in a prior assignment. We are excited for Lizzie to support our growing ELL population.

May 2022
We have hired Cara Bradley as our new CNP Director.

June 2022

We currently have a few positions still open at some of our campuses. Our HR department is working to ensure that we find quality candidates for the remaining positions.

## Facilities:

(Include information regarding facilities such as: Facility Improvement, Facility Development, etc)
August 2021
LEA:
SA Draper:

- Draper elementary school was painted
- Both the elementary school and jr. high school received durable wainscoting in the classrooms to protect the walls
- The jr. high roof was repaired
- The wood chips in the front of the jr. high was replaced with nice rock
- Several HVAC units were replaced
- The parking lot was repaired, sealed and resurfaced
- A map of the US, hopscotch and other games were painted in the elementary courtyard
- SPO made over the teacher lunchroom.

SA Independence:

- Both the elementary school and jr. high school received durable wainscoting in the classrooms to protect the walls
SA Bluffdale:
- The school received durable wainscoting in the classrooms to protect the walls

SAHS:

- New grass seed was placed in the front of SAHS. It looks a lot better. All the grass at SAHS looks better than it did last year. We hope to continue to improve the grass areas at SAHS.
- Early College Learning Center was completed upstairs
- The school received durable wainscoting in the classrooms to protect the walls


## September 2021

No new updates
October 2021
No new updates

November 2021
SAHS is working on purchasing a monument style sign (similar to SA Bluffdale) for the SAHS.
January 2022

No updates

## February 2022

No updates

March 2022
No updates

April 2022
No updates

May 2022
No updates

June 2022
Summer is an important month for facilities. All our buildings will undergo annual maintenance, cleaning and decluttering.

Marketing:
Include information regarding marketing such as: plan, timeline, cost, effect etc
August 2021
LEA: Please see the marketing attachment in the email

## "What's your Summit?" Spirit Shirt

As a part of this year's Summit Academy theme, each student and teacher at SA and SAHS will receive a "What's your Summit?" spirit shirt as well as a head lamp to light their journey as they summit their goals this year. The spirit shirts are a marketing tool and will be paid for with marketing funds. These shirts will help to develop a sense of Summit pride helping to build a strong school culture.

## "What's your Summit?" Banner

A "What's your Summit?" banner will be hung at each school to remind students of their summit. It will also spark the interest of individuals who drive by the school.

## Now entering Falcon Territory Banners

As drivers enter the Bluffdale and Draper neighborhoods that surround our campuses they will see banners announcing that they are entering Summit Academy Bear (or Bison, or Cub, or Falcon) territory. The intention of these banners is to continue to market the Bluffdale, Draper, Independence and SAHS as the neighborhood schools for the Bluffdale/Draper area. The creates an expectation of enrollment as well as a sense of pride in the school for the families in these areas.

## School Merchandise

Each campus will be given $\$ 1000$ to stock shirts, sweatshirts, hats, decals and other Summit Academy pride merchandise to have on display and for purchase by our students. This helps to create a sense of pride in our school and our district.

## Social Media Ads:

Over the course of the school year the school principal my have the discretion to "boost" any social media post for additional viewers. The cost of these social media ads varies as many factors are considered. Principals need a budget to be able to promote certain ads or social medial posts. This money is intended for this purpose.

SA:
SAHS:

## September 2021

No new updates

## October 2021

We have been working with Oxygen Marketing. Oxygen Marketing has been working behind the scenes to improve and push web traffic to our sites. Our site has already moved places in web searches.

## November 2021

We have made many changes to our website to improve the user experience when they are navigating and exploring our site. This will improve the experience for future students and families. Oxygen Marketing is continuing to drive traffic to our site and promoting Summit Academy. Oxygen Marketing has also secured a TV spot for us in December to promote Summit Academy German DLI program. They have promised to secure additional TV spots to be able to promote our other programs.

We have been engaged in our "What's your summit?" assemblies recently. Students have enjoyed setting goals in their classrooms and in embracing the theme of this school year.

## January 2022

Our marketing team has been very successful in moving Summit Academy Schools to the first page in web queries and in many searches, we are in the top 5 results

## February 2022

We will have a marketing update from our marketing team

March 2022
No new updates

## April 2022

Campuses have been analyzing heat maps from where their students are primarily coming from and are making strategic plans to target specific communities around their campuses.

May 2022
No new updates

## June 2022

No new updates

## Campus Updates, Celebrations, and Events:

Include information regarding celebrations such as: campus specific issues, milestones, staff achievements, sports, activities, events, etc

LEA: Campus activities, events and celebrations can be found here.
SA:
SAHS:

Miscellaneous:
Include information regarding additional items not covered in other categories.

LEA: No new updates
SA:
SAHS:

## Director's Presentation at Board Meeting:

## August 2021

LEA: COVID response for SY22

## SA Draper:

1. We were able to make a lot of updates at our campus this summer. New paint at the
2. elementary, new parking lot, rocks in flower beds, etc.
3. We painted a map of the United States in our elementary courtyard.
4. Our SPO redecorated our JH staff lounge and created a staff lounge for our elementary.

## SA Independence:

1. We had one of our highest years of teacher retention this year at $90 \%$ when calculated by FTE.
2. Our staff and new student council banded together to take a bus to new neighborhoods in Lehi in the summer and distributed door hangers to advertise our school.
3. Our trip to German is becoming a reality!

## SA Bluffdale:

1. Back to School Night was a success. We had almost all our new parents and many of our returning parents. Happy teachers, parents, and students! ())
2. Immersion students met their Spanish teacher last night and several children left her room smiling and giggling, announcing that they can speak Spanish now! She taught them to say, "si."
3. We have a wait list for our immersion program!

## SAHS:

1. Early College learning Center
2. Introduction of Angela Grimmer

September 2021
Director's Report:
Joint LEAs

- Fall Festivals
- Benchmarking is underway
- Parent teacher conferences are coming up
- We have begun meeting and working on a New Summit Academy Improvement Plan
Summit Academy
- Draper
- Our first parent forum night was a success. Parents learned tips and tricks to using and understanding Aspire
- We are getting more and more parents to subscribe to our social media accounts. We are getting 1-2 new subscribers each day. Our goal is to have just as many subscribers as we have families.
- Independence
- Fall Fest (energy and excitement)
- Teachers won our teachers/students soccer game and had so much fun!
- Bluffdale
- Fall fest was wildly successful and the school community was so excited to be together again
- City Journal-Highlighted our Spanish Immersion Program

Summit Academy High School

- Introduction of Ben Jacobs
- Football games have been very well attended
- Homecoming game 9/24
- Homecoming dance 9/25
- Fall Fest for High School

October 2021
Director's Report:
Joint LEAs

- Fall Festivals
- Benchmarking is underway
- Parent teacher conferences are coming up
- We have begun meeting and working on a New Summit Academy Improvement Plan
Summit Academy
- Draper
- Independence
- Bluffdale

Summit Academy High School

- Linebacker was featured in a Deseret News article


## November 2021

Director's Report:
Joint LEAs

- "What's your summit?" assemblies have been very successful
- Our staff holiday party at the theatre is back on! You should have RSVP already for the event. We are excited to be able to get back together as staff.
- 

Summit Academy

- Draper
- Student council hosted a haunted halls activity that the students and families really enjoyed.
- Our reach out/lift up assembly was both exciting and fun for our Draper families.
- Independence
- Our tree lighting with cereal box dominoes went well and now our Brighten the World Christmas project will begin. Our campus family and staff help between 8 and 12 families every year have Christmas.
- We are preparing for our German singing at Christkindmarket at This is the Place Monument. All student in German DLI sing and then children in grades 5th through $6^{\text {th }}$ participate in a lantern parade.
- Lisa Cutler will be traveling to Boston to attend an educational conference that will help improving student outcomes.
- Bluffdale
- Very successful STEM night. Soda may have sprayed all over the ceiling tiles. Students walked on liquid and made gallons of elephant toothpaste. Probably a few hundred people attended
- Veterans day assembly included an air force color guard and a 20-year army veteran. The students sang the national anthem for the speaker.
- Bluffdale is holding a fundraiser, if students reach their goal both Mrs. Howland and Mrs. Brantley will get a pie in the face.
Summit Academy High School
- Teachers, parents and students are all talking about the positive culture change at the high school
- We now offer after school tutoring in Math and a study hall that teachers oversee. The football team had a rise in overall GPA by attending the afterschool tutoring and study hall.
- Football made it to the semifinals in football
- We are still enrolling students.
- College week was a success and most of our seniors filled out at least one college application. We had a field trip to USU as a part of college week.
- Banners will soon be going up along the street in Bluffdale advertising SAHS.


## January 2022

## Joint LEA Action items:

1. Policies:

We have 7 policies that we have updated with formatting changes only., aligned with current state law and best practice.

- Risk Management
- Home-Bound Instruction
- Background Check
- Breastfeeding in the Workplace
- Extra-Duty Assignments
- Section 504 of the Rehabilitation Act

Additionally, we have 6 either new or updated policies:

- URS Policy
- Whistleblower Policy
- Media Policy
- American Disability Act Policy
- Bus Post-Trip Inspection Policy
- Anti-Discrimination Policy (state required)

2. Changes to the 2021-22 school calendar to allow for a teacher PD day on April $25^{\text {th }}$ due to the new LETRS requirement from USBE (See the cover sheet).
3. Summit Academy Schools and SAHS Land Trust Bylaws
4. Data presentation (Jumana Beseiso, Victoria Jenkins, Lindy Hatch, Bre Murdock)
5. IT presentation (Tanner Polatis)
6. Safety Update presentation (Scott Pettit)

## Summit Academy LEA Action items:

1. None

SAHS LEA Action items:

1. None

## Director's report:

Joint LEAs

- Our marketing team has been very successful in moving Summit Academy Schools to the first page in web queries and in many searches, we are in the top 5 results.
- Just completed our MOY so teachers are using updated data to support students. This is happening through our RTI process. Students will be progressed monitored and supported when deficiencies are found.
- Our enrollment window is open, and we are excited to see new families come to Summit Academy.


## Summit Academy

- Draper
- We had an amazing college week that ended with a fun career fair where we had several parents come in to share information on their careers.
- We brought back the National Scripts Spelling Bee. We had our $1^{\text {st }}-4^{\text {th }}$ grade finals on Tuesday Jan. 18, 2022. The $5^{\text {th }}-8^{\text {th }}$ grade finals are on the January 20, 2022. The top three winners from the $5^{\text {th }}-8^{\text {th }}$ grade finals will compete at the regional bee.
- We had our first open house. It was very successful. We had 14 new families attend.
- Independence
- We were thrilled that 11 families let us help them at Christmas with our Brighten the World Giving Tree and extremely grateful to our school community (staff and families) for making it happen.
- Our Musical Matilda Jr. was truly delightful with three evening performances and a matinee.
- We have our writing contest wrapping up, our reading contest beginning, and we are looking forward to "Fly Up" day where students in the entire school simultaneously visit the next grade to get excited about coming to Summit next year. We also have Literacy Night on February $1^{\text {st }}$.
- Lego Robotics students will be participating in "Robots in the Rotunda" FIRST Utah Day at the Capitol event on January 21st from 3:30-5:30
- Bluffdale
- We had a successful Spanish Immersion Night that was well attended. Parents were rushing in this morning at 7:45 to be the first to turn in their application for the immersion program.
- We are excited about our open houses which are planned for January and February.
- We are keeping the energy peaceful and positive at the Bluffdale campus. Every morning we play a positive and upbeat song instead of ringing the warning bell. Students have begun spontaneous dancing in the atrium and the office/admin join with them. I'm not sure which group is leading out and which group is following but everyone is having a great start to the day!
Summit Academy High School
- Bears Give Back fundraiser, students raised $\$ 11,900.00$ for the Leukemia Foundation.
- Debate team won last two tournaments
- Two open houses happening January $19^{\text {th }}$ and February $3^{\text {rd }}$
- Wrestling senior night to honor our senior wrestlers


## February 2022

## Joint LEA Action items:

1. Policies
2. Data presentation (Jumana Beseiso, Victoria Jenkins, Lindy Hatch, Bre Murdock)
3. Marketing Presentation from Tracey Smith from Oxygen Marketing

## Summit Academy LEA Action items:

1. Trust Lands Final Report for Draper, Independence and Bluffdale
2. Trust Lands Bylaws
3. School Fees

## SAHS LEA Action items:

1. Trust Lands Final Report
2. Trust Lands Bylaws
3. School Fees
4. Lan King Presentation

## Director's report:

Joint LEAs

- Our marketing team has been very successful in moving Summit Academy Schools to the first page in web queries and in many searches, we are in the top 5 results.
- Just completed our MOY so teachers are using updated data to support students. This is happening through our RTI process. Students will be progressed monitored and supported when deficiencies are found.
- Our enrollment window is open, and we are excited to see new families come to Summit Academy.
- Counselor week

Summit Academy

- Draper
- Parent forum night showed off curriculum, SPO, high school, after school program, robotics and coding.
- Jr. High board game club started this week and has been a huge success
- Independence
- Open house on Tuesday 5:30 elementary and 6:00 for jr. high
- with a personal invitation to the $6^{\text {th }}$ graders. Jr. High show case with 5 min rotations so that students get to see all classes
- There will be tacos for taco Tuesday
- 2021 RISE data shows that in comparison, the Jr. High had higher proficiency scores than the schools in the surrounding area.
- Bluffdale
- We have had our $2^{\text {nd }}$ New Enrollment Open House. It was so fun to meet our new families and talk about how great Summit is. Our $2^{\text {nd }}$ Open House was last Tuesday.
- We had White Ribbon Week 2 weeks ago. We focused on internet safety. The classes created their own internet safety super-hero and had a super-hero free dress day to wind up the week.


## Summit Academy High School

- 5 Sterling Scholar finalists. They will be presented at the Bluffdale city council meeting
- 8 boys qualified for state and our first girl wrestler qualified for state

March 2022

Joint LEA Action items:

1. Policies
2. Legislative Update

## Summit Academy LEA Action items:

1. Trust Lands Plan for SY23
2. School Fees

## SAHS LEA Action items:

1. Trust Lands Plan for SY23
2. School Fees

## Director's report:

Joint LEAs

Summit Academy

- Draper
- DARE graduation last Friday
- HOPE week including a kindness assembly
- Mrs. Hatch and Mr. Clark were on Channel 2 Fresh Living talking about Summit's plus one program
- Independence
- Literacy night was a huge success with a focus on building a love of reading.
- Many authors presented
- Crafts, book swap, book walk and a read aloud
- Successful spelling bee competition.
- Successful parent teacher conference with high attendance
- Bluffdale
- $91 \%$ percent of parents attended parent/teacher conferences-a huge success
- Scholastic book fair brought in nearly $\$ 8000$ for the school
- Dr. Sues week was celebrated with dressing up as story book characters. Mrs. Brantley and Mrs. Howland read Dr. Sues in each classroom.

Summit Academy High School

- College acceptance and scholarships are coming in for our students. We currently are at an $80 \%$ acceptance rate at BYU
- Our senior Colby Fox was awarded Academic All-State presented by the Deseret News
- Spring sports are underway! Baseball, softball, track and field, girls golf, and boys soccer - Go Bears!!
- Course registration is underway for next school year, our students have had a great time going through the course catalog and selecting classes

April 2022

## Consent Agenda:

1. Policies:
a. 7301 LEA Data Governance Policy
b. 3401 FERPA for Elementary and Secondary School Policy
c. 3104 Dual Enrollment Policy
d. 7103 Internet Safety Policy

## Joint LEA Action items:

1. Exhibit A discussion and possible action
2. Strategy around the USBE gender guidance document
3. Emergency Operations Plan Presentation and Discussion
4. LEA Specific Licenses for SY2023

Policies:
a. 5105 Automated External Defibrillator (AED) Policy
b. 5102 Medication Administration Policy
c. 7102 Information Network Acceptable Use Policy
d. 4005 Nepotism Policy
e. 1205 Copyright Policy
f. 7000 IT Security Policy
g. 6303 School Fee Policy and Fee Waiver Policy
h. 6304 Fundraising Policy

## Summit Academy LEA Action items:

1. Draper, Independence, and Bluffdale 2021-2022 School Fee Schedule - for public comment and board discussion
2. Draper, Independence. and Bluffdale 2022-2023 School Fee Schedule-for public comment and board discussion

## SAHS LEA Action items:

1. No items

## Director's report:

## Joint LEAs

1. Board Scholarships for UAPCS conference June 6-June 7
2. $5^{\text {th }}$ Annual Summit Academy Leadership Retreat June 21-June 22
3. HEPA filter grant
4. ELL software grant

- School fees compliance visit and check in
- EOY Assessments have begun
- Draper
- Our SPO put on an amazing Yes Day Fundraiser. Our students had so much fun all day being told yes to doing fun activities like bubble ball battles, paint ceiling tiles, wearing free dress and hats and so many other things.
- We held out speech festivals and had some amazing performances. IT was great to have that back.
- We had two JH students selected as 2022 State Finalists for their participation the Utah's Challenge to Do the Write Thing and two other runner ups.
- Independence
- State sponsored writing contest "Do the Write Thing." The are 24 winners in the state ( 12 boys and 12 girls). We had two finalists and three honorable mentions. The finalists receive a $\$ 500$ scholarship and compete for the national competition. All five are invited to a state-sponsored banquet where they will be honored. We had a $5^{\text {th }}$ grade student take $3^{\text {rd }}$ place in the final science fair competition held at BYU.
- Many student programs when parents/families can come and watch/participate:
- $4^{\text {th }}$ Grade Utah Program
- $6^{\text {th }}$ Grade Shakespeare Plays (each class does a different play)
- $1^{\text {st }}$ Grade Bugz Program
- Kindergarten Night \& First Grade Nights (students and parents met their teachers for 2022-23, learned about what their experience will look like for them next year, and received readiness tips for the summer)
- Selected to participate in the Partnerships for Middle School Success Pilot.
- The aim of this pilot is to support middle schools in strengthening family and community partnerships to increase student success and advance school improvement efforts.
- As part of this work, your school community will receive training, coaching, and technical assistance from WestEd in developing essential partnerships between and among school staff, families, and local communities that reflect a shared responsibility to foster students' development and learning. UEPC (the Utah Education Policy Center) and USBE are partners in addition to WestEd for this pilot.
- Bluffdale
- We had a very successful March Math Madness that culminated with Math Night. We had The City Journal attend Math Night and we are looking forward to reading the article in the April edition.
- We held out $1^{\text {st }}$ annual Speech Festival at the Bluffdale campus. We had to put it off by 2 years because of COVID. Both parents and teachers were very impressed, and the students were amazing.
- Our enrollment for next year is 50 students more than we currently have. We are working hard to bring the quality of a Summit education to more families in the Bluffdale, Riverton and Herriman communities.
Summit Academy High School
- Graduation May 26, 2022 @2:00pm
- HOSA team headed to nationals
- Brooklyn Stevenette has been elected as the Utah HOSA State Executive Council President.
- Debate team attended State with all team members placing
- Ella Grover named Academic All-American
- EOY Assessments and Finals
- Our Baseball team is having a great season.
- Ryder Parliment is ranked \#17 in the nation and \#1 in Utah for stollen bases, with Lance Marcotte tied for \#6 in Utah.
- Our athletes are still in the process of signing with colleges
- 8 students playing college football
- 2 students playing college basketball
- 1 student playing college volleyball.
- Student body elections are completed, and we have an amazing group of students representing the high school next year.

May 2022

## Consent Agenda:

## Joint LEA Action items:

1. School Meals Policy

## Summit Academy LEA Action items:

1. Draper, Independence, and Bluffdale 2021-2022 School Fee Schedule
2. Draper, Independence. and Bluffdale 2022-2023 School Fee Schedule

## SAHS LEA Action items:

1. Realigning Credits for Honors Graduation
2. Football Fall travel

## Director's report:

## Joint LEAs

1. UAPCS Conference June 6th-7th -board scholarships
2. $6^{\text {tu }}$ Annual Summit Academy Leadership Retreat June 20-June 21
3. SASP

Summit Academy

- All Day Kindergarten
- SEL Curriculum

Draper

- We had a great EOY JH music/dance concert. Many parents attended and enjoyed the show.
- We have finished RISE Testing and had a great Finals Week at the JH.
- Our elementary grades had all had their performances. Just a few weeks ago we enjoyed the first-grade program.
Independence
- 7th grade students' pass rate jumped from $32 \%$ last year in math to $51 \%$ this year ( $19 \%$ jump). 8th grade students' pass rate jumped from $47 \%$ last year in math to $57 \%$ this year ( $10 \%$ jump).
- The two new secretaries at Independence are rocking it.
- The trip to Germany has impacted students' learning. The students want to know if they are going to see and try the things that they are learning about.
Bluffdale
- We are starting a full-day kindergarten classroom.
- We held our first annual Cinco Di Mayo celebration.
- We'll be holding the 2 nd annual Rockstar day to celebrate the winding up of another successful testing season.

Summit Academy High School

- Graduation May 26, 2022 @2:00pm

Summit Academy Preschool

- This year we started a new after school program at the Draper Campus and it has been a HUGE success! We now have an afterschool program that provides after hours care for all Elementary campuses.
- We are expanding our summer camp program, last summer we provided summer camp to preschoolers, this year we are expanding that program to Preschool through $6^{\text {th }}$ grade this summer. The preschool summer camp will be held at Independence and Draper, the Independence preschool camp is full. The K-6 ${ }^{\text {th }}$ camp will be held at the Draper Campus and has over 70 students enrolled!
- This fall we are opening a 3-Year-old preschool class at the Bluffdale and Independence campuses and expanding the options for 4 year old preschoolers with more class choices! Several of the preschool classes are already full for fall! We are excited to expand the program and invite more families into our Summit community!


## Consent Agenda:

## Joint LEA Action items:

1. 1207 Grievance Policy
2. 6303 School Fee Policy and Fee Waiver Policy
3. 6201 School Meal Policy

## Summit Academy LEA Action items:

## SAHS LEA Action items:

1. In-State travel for Basketball team

## Director's report:

Joint LEAs

1. $6^{\text {ni }}$ Annual Summit Academy Leadership Retreat June 20-June 21

## Summit Academy

Draper

- Our year end activities went great. Our 8th graders had a lot of fun at Lagoon and we didn't lose anyone.
- Looking at our preliminary RISE scores, we're pretty excited about the growth at our JH.
- We have worked out our budget to allow for one para in each classroom next year for grades K-5

Independence

- With our Jogapalooza Fundraiser, we reached three of its four benchmark goals and made a little over 15 K when we usually make 10 K . This will help pay for our sound system. The top goal incentive was to shave a teacher's head and dye my hair, but they didn't quite reach that one.
- Our students all had an incredible experience in Germany and none of them got Covid. The second big group had to find new flights and stay in Amsterdam an extra night with 45 people because a flight was canceled though- and our German teacher team navigated it beautifully.
- Our summer learning has been going extremely smoothly. My teachers have been in charge of all of it, and I haven't had to do anything to help.


## Bluffdale

- Our year end RISE scores showed amazing growth due the 2 nd year in a row.
- We have hired our 2nd grade Spanish teacher from Mexico City. She'll be arriving July 21st.
- We have filled 2 all-day Kindergarten classes which brings our total Kinder enrollment to 95 .


## Summit Academy High School

- Graduation rate in the high $90 \%$
- German teacher is coming for the German bridge program
- Foods lab is currently being built. Over 200 students requested the course.
- Lan King will begin construction soon.

Summit Academy Preschool

- Summer Camp kicked off and the kids are having a blast and are preparing for next school year.
- Independence Pre-K camp is full.
- Draper Pre-K camp only has two more openings.
- Kids camp 1-6 will average 60-65 kids a week.


## Financial Summary

as of May 31, 2022

## SUMMIT ACADEMY

Draper -- Bluffdale -- Independence


## CASH



ENROLLMENT


FY21 Revenue to Expenses


## Financial Summary

## SUMMIT ACADEMY

High School









| Budget Detail Report | (2,371 Sudents) |  |  |  |  | 2,027 Students) | (2,062 Sudents) |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  |  | inal Actuals |  | Changes |  | FY22 inal Budget |  | FY 22 YTd | \% of Forecast <br> FY20 Actuals-21 <br> Forecast | \% of Forecast |
| 500 Other Purchased Services |  |  |  |  |  |  |  |  |  |  |
| 520 Property/Liability/Non employee Insurances/Bus | \$ | 63,315 | \$ | 5,000 | \$ | 68,500 | \$ | 71,268 |  | 104.0\% |
| 510 Bus Services | \$ | 6,089 | \$ | $(5,000)$ | \$ | 1,200 | \$ | 860 |  | 71.7\% |
| 530 Communication (phone, phone stipends, postage..) | \$ | 32,097 |  |  | \$ | 35,200 | \$ | 32,272 |  | 91.7\% |
| 540 Marketing | \$ | 6,762 |  |  | \$ | 52,000 | \$ | 48,133 |  | 92.6\% |
| 542 Board Expenses | \$ | 156 |  |  | \$ | 5,000 | \$ | 561 |  | 11.2\% |
| 580 Travel (Staff) | \$ | 1,878 | \$ | 11,700 | \$ | 20,000 | \$ | 20,085 |  | 100.4\% |
| 591 Activities / Student Council | \$ | 976 | \$ | 7,000 | \$ | 13,900 | \$ | 18,107 |  | 130.3\% |
| 592 Athletics - Services \& Stipends | \$ | 7,037 | \$ | $(7,000)$ | \$ | 4,300 | \$ | 3,650 |  | 84.9\% |
| 593 SPO Service Expenses | \$ | 22 |  |  | \$ | 3,000 | S | 6,655 |  | 221.8\% |
| 599 Teacher Recruitment | \$ | 1,294 |  |  | \$ | 500 | \$ | 2,467 |  | 493.4\% |
| Total 500: | \$ | 119,626 | S | 11,700 | S | 203,600 | 5 | 204,058 | 170.20\% | 100.2\% |
| 600 Supplies and Materials |  |  |  |  |  |  |  |  |  |  |
| 610 Educational / Classroom Supplies | \$ | 156,911 | \$ | 21,600 | \$ | 145,000 | \$ | 131,637 |  | 90.8\% |
| 611 Extracurricular Supplies | \$ | 27,349 |  |  | \$ | 10,000 | \$ | 24,434 |  | 244.3\% |
| 612 Copy Paper | \$ |  |  |  | \$ | 23,500 | \$ | 21,261 |  |  |
| 612 Office Supplies | \$ | 43,141 |  |  | \$ | 47,000 | \$ | 26,193 |  | 55.7\% |
| 613 Drama | \$ | 3,086 |  |  | \$ | 3,200 | \$ | 7,933 |  |  |
| 618 Support Service Materials (SpEd) | \$ | 10,565 | \$ | $(18,500)$ | \$ | 20,000 | \$ | 12,245 |  | 61.2\% |
| 618 CCGP (Counseling) Materials | \$ | 11,104 |  |  | \$ | 24,000 | \$ | 9,752 |  | 40.6\% |
| 619 Training \& Appreciation Supplies | \$ | 11,384 | \$ | 14,000 | \$ | 30,000 | \$ | 34,968 |  | 116.6\% |
| 619 Athletics and Other | \$ | 6,289 |  |  | \$ | 9,500 | \$ | 12,880 |  | 135.6\% |
| 613 Pre School Supplies \& Materials | \$ | 25,837 | \$ | (91,665) | \$ | 90,050 | \$ | 53,600 |  | 59.5\% |
| 619 SPO Materials | \$ | 19,032 |  |  | \$ | 53,000 | S | 45,628 |  | 86.1\% |
| 620 Fundraising Expense |  |  | \$ | 35,000 | \$ | 35,000 | \$ | 39,568 |  |  |
| 621 Natural Gas | \$ | 46,416 |  |  | \$ | 44,000 | \$ | 48,483 |  | 110.2\% |
| 622 Electricity | \$ | 172,411 |  |  | \$ | 159,000 | \$ | 158,820 |  | 99.9\% |
| 624 Fuel for the Buses | \$ | 7,928 | \$ | 6,500 | \$ | 17,000 | \$ | 19,801 |  | 116.5\% |
| 631 Lunch Program Food | \$ | 354,127 | \$ | 130,000 | \$ | 450,000 | \$ | 463,665 |  | 103.0\% |
| 641 Curriculum | \$ | 183,036 |  |  | \$ | 155,000 | \$ | 159,153 |  | 102.7\% |
| 644 Library | \$ | 4,283 |  |  | \$ | 4,000 | \$ | 2,757 |  | 68.9\% |
| 650 Tech Supplies (Under \$500) | \$ | 341,463 | \$ | 90,000 | \$ | 229,613 | \$ | 175,644 |  | 76.5\% |
| 670 Educational Software | \$ | 58,643 | \$ | $(7,800)$ | \$ | 45,000 | \$ | 41,144 |  | 91.4\% |
| 670 QuickB / Acuity / Blackboard / Time Cards | S | 3,842 | \$ | $(75,000)$ | \$ | 15,000 | \$ | 5,308 |  | 35.4\% |
| 680 Maintenance \& Cleaning Supplies | \$ | 92,493 | \$ | 15,000 | \$ | 102,000 |  | 90,827 |  | 89.0\% |
| 680 Bus Maintenance Supplies | \$ | 1,870 |  |  | \$ | 3,500 | \$ | 1,994 |  | 57.0\% |
| Total 600: | 5 | 1,581,210 | S | 119,135 | 5 | 1,714,363 | \$ | 1,587,695 | 108.42\% | 92.6\% |
| 700 Property, Equipment |  |  |  |  |  |  |  |  |  |  |
| 710 Land \& Site Improvements | \$ | 8,106 | \$ | 320,000 | \$ | 500,000 | \$ | 216,465 |  | 43.3\% |
| 720 Buildings | \$ | 298 | \$ | $(145,000)$ | \$ | 55,000 | \$ | 35,224 |  | 64.0\% |
| 732 School Buses | \$ | 199 | \$ | 150,000 | 5 | 150,000 | \$ | 10,000 |  | 6.7\% |
| 733 Furniture | \$ | 2,197 | \$ | 13,000 | \$ | 13,000 | \$ | 5,909 |  | 45.5\% |
|  | \$ | 9,724 |  |  | \$ | 11,000 | \$ | 7,265 |  | 66.0\% |
| 734 Technology-Related Hardware \& Software |  |  | \$ | 90,000 | \$ | 120,000 | \$ | 12,357 |  | 10.3\% |
| 740 Depreciation Expense |  |  |  |  |  |  |  |  |  | \#DIV/0! |
| 741 Move expense to asset 739 Facility Equipment |  |  |  |  | \$ | $(575,000)$ |  |  |  | 0.0\% |
|  |  |  | \$ | $(105,000)$ | \$ | 5,000 |  |  |  | 0.0\% |
| Total 700: | 5 | 20,524 | S | 323,000 | \$ | 279,000 | S | 287,220 | 1359.38\% | 102.9\% |
| 800 Debt Service and Misc |  |  |  |  |  |  |  |  |  |  |
| 810 Dues \& Fees / Bank Fees | \$ | 21,810 |  |  | \$ | 29,000 | \$ | 20,514 |  | 70.7\% |
| Informational |  |  |  |  |  |  |  |  |  |  |
| 830 Interest (Series 2019 Bonds) 840 Principal (Series 2019 Bonds) | \$ | $\begin{array}{r} 1,790,021 \\ 813,333 \end{array}$ | \$ | $(245,000)$ | \$ 920,000 |  | \$ | $\begin{array}{r} 1,736,210 \\ 837,917 \end{array}$ |  | $104.6 \%$ $91.1 \%$ |
|  |  |  |  |  |  |  |  |  |  | 91.1\% |
| 850 Carry Over |  |  | \$ | $(45,000)$ |  |  |  |  |  | \#DIV/0! |


|  | Changes | (2,062 Students) <br> FY22 Adopted Budget |  |
| :---: | :---: | :---: | :---: |
|  |  |  |  |
| \$ | 5,000 | 63,500 |  |
| \$ | $(5,000)$ | 6,200 |  |
|  |  | \$ 35,200 |  |
|  |  | \$ 32,000 | Adjust Contract |
|  |  | \$ 5,000 |  |
| \$ | 11,700 | \$ 8,300 | Inflation |
| \$ | 7,000 | \$ 6,900 |  |
| \$ | $(7,000)$ | \$ 11,300 |  |
|  |  | \$ 3,000 |  |
|  |  | \$ 500 |  |
| 5 | 11,700 | 171,900 |  |
|  |  |  |  |
| \$ | 21,600 | 123,400 | E Cigarette Adjustment, Grants |
|  |  | \$ 10,000 |  |
|  |  | \$ 23,500 |  |
|  |  | \$ 47,000 |  |
|  |  | \$ 3,200 |  |
| \$ | $(18,500)$ | \$ 38,500 | Reduction |
|  |  | \$ 24,000 |  |
| \$ | 14,000 | \$ 16,000 |  |
|  |  | \$ 9,500 |  |
| \$ | $(91,665)$ | \$ 181,715 | Reduction |
|  |  | \$ 53,000 |  |
| \$ | 35,000 |  | German |
|  |  | \$ 44,000 |  |
|  |  | \$ 159,000 |  |
|  | 6,500 | \$ 10,500 | Inflation Increase |
| \$ | 130,000 | \$ 320,000 | Spend down |
|  |  | \$ 155,000 |  |
|  |  | \$ 4,000 |  |
| \$ | 90,000 | \$ 139,613 |  |
| \$ | $(7,800)$ | 52,800 | ESSER III Lexia, Acadiance |
| \$ | $(75,000)$ | 90,000 | Software is on hold |
| \$ | 15,000 | 87,000 | ESSER III |
|  |  | \$ 3,500 |  |
| 5 | 119,135 | \$ 1,595,228 |  |
|  |  |  |  |
| \$ | 320,000 | \$ 180,000 | Preschool Playground |
| \$ | $(145,000)$ | \$ 200,000 | Reduction |
| \$ | 150,000 |  |  |
| \$ | 13,000 |  |  |
|  |  | \$ 11,000 |  |
| \$ | 90,000 | \$ 30,000 | Spend down plan |
|  |  |  | Add FY22 Depreciation Expense |
|  |  |  | Move all expenses over $\$ 5,000$ to Assets |
| \$ | $(105,000)$ | \$ 115,000 | Reduction |
| S | 323,000 | \$ 536,000 |  |
|  |  |  |  |
|  |  | \$ 29,000 |  |
|  |  |  |  |
|  | $(245,000)$ | $\left.\begin{array}{\|rr\|} \$ & 1,905,625 \\ \$ & 920,000 \end{array} \right\rvert\,$ | Bond Premium Adjustment |
|  |  | \$ 920,000 |  |
|  | $(45,000)$ | \$ 45,000 | Includes Facilities, Athletics, SPO |



| Actuals as of: May 31, 2022 Year: 91\% |  | ge of |  |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  |  |  |  |  |  |  | raper |  |  |
| SUMMIT ACADEMY |  |  |  |  |  | Oc | 1/.392 Wp |  |  |
|  | (990 Students) |  |  |  | 808 5tudents) |  | 55 Sudents) |  |  |
| Budget Detail Report | FY21 Final Actuals |  | nges |  | FY22 nal Budget |  | $\begin{aligned} & \text { FY22 } \\ & \text { YTD } \end{aligned}$ | \% of Forecast FY21 Actuals-22 Forecast | \% of Forecast |
| Revenue |  |  |  |  |  |  |  |  |  |
| 1000 Local |  |  |  |  |  |  |  |  |  |
| 1600 Food Sales | \$ 7,424 |  |  |  |  | \$ | 5,603 | \$ - | \#DIV/0! |
| 1710 Student Activities (Admissions, Store, Std Org Memb) | \$ 6,751 |  |  | \$ | 14,360 | \$ | 10,201 | 212.71\% | 71.0\% |
| 1740 Fees (includes Spirit Packs) | \$ 45,283 |  |  | \$ | 50,000 | \$ | 38,464 | 110.42\% | 76.9\% |
| 1770 Fundraisers | \$ 22,021 |  |  | \$ | 20,000 | \$ | 33,545 | 90.82\% | 167.7\% |
| 1910 Rentals | \$ 13,486 |  |  | \$ | 10,000 | \$ | 10,329 | 74.15\% | 103.3\% |
| 1920 Contributions / Donations | \$ 3,863 |  |  | \$ | 5,000 | \$ | 1,123 | 129.43\% | 22.5\% |
| 1930 Gain / Loss on Sale of Assets |  |  |  | \$ | 1,250 |  |  | \#DIV/0! | 0.0\% |
| 1950 Revenue from Other Schools (High School) |  |  |  |  |  |  |  | \#DIV/0! | \#DIV/0! |
| 1990 Miscellaneous | \$ 8,744 |  |  | \$ | 7,500 | \$ | 1,172 | 85.77\% | 15.6\% |
| Total 1000: | \$ 107,572 | \$ |  | \$ | 108,110 | \$ | 100,437 | 100.50\% | 92.9\% |
| 3000 State |  |  |  |  |  |  |  |  |  |
| 3010 Regular School Prgm K-12 | \$ 2,881,207 |  |  | \$ | 2,676,321 | \$ | 2,435,452 | 92.89\% | 91.0\% |
| 3520 School Land Trust | \$ 111,378 |  |  | \$ | 101,058 | \$ | 102,076 | 90.73\% | 101.0\% |
| 3151 CCA |  |  |  | \$ | 5,371 | \$ | 2,901 |  | 54.0\% |
| 3100 CCGP |  |  |  | \$ | 20,000 | \$ | 15,000 |  | 75.0\% |
| 3500 Counseling | \$ 10,000 |  |  | \$ | 50,000 | \$ | 50,000 |  | 100.0\% |
| 3655 DTL | \$ 45,655 | \$ | $(15,000)$ | \$ | 83,000 | \$ | 20,924 |  | 25.2\% |
| 3000 Share of SPED State | \$ 96,772 |  |  | \$ | 454,182 | \$ | 413,306 |  | 91.0\% |
| 3000 Share of state funding | \$ 3,598,764 |  |  | \$ | 3,390,626 | \$ | 3,085,470 | 94.22\% | 91.0\% |
| Total 3000: | \$ 6,743,776 | \$ | $(15,000)$ | \$ | 6,780,558 | \$ | 6,125,129 |  | 90.3\% |
| 4000 Federal-Comes in later in the year, Reimbursement |  |  |  |  |  |  |  |  |  |
| 4700 CARES Funding (GEERS, CARES) | \$ 63,873 |  |  | \$ | 107,183.00 |  |  | \$ - | 0.0 |
| 4801 Title I | \$ 11,643 |  |  | \$ | 11,600.00 | \$ | 3,062.00 |  | 26.4\% |
| 4000 Share of SPED IDEA |  |  |  | \$ | 62,500.00 | \$ | 62,500.00 |  | 100.0\% |
| 4522 Share of federal funding | \$ 129,005 |  |  | \$ | 10,014 |  |  | \$ - | 0.0\% |
| Total 4000: | \$ 204,521 | 5 |  | \$ | 191,297 | S | 65,562 |  | 34.3\% |
| Total Revenue: | \$ 7,055,869 | \$ | $(15,000)$ | S | 7,079,965 | 5 | 6,225,566 | 87.93\% | 87.9\% |
| Expenses |  |  |  |  |  |  |  |  |  |
| 100 Salaries |  |  |  |  |  |  |  |  |  |
| 115 Supervisors/Instructional Coaches | \$ 37,715 |  |  |  |  |  |  |  | \#DIV/0! |
| 121 Principals \& Assistants | \$ 110,770 |  |  | \$ | 155,300 | \$ | 128,157 |  | 82.5\% |
| 131 Teachers | \$ 2,277,245 | \$ | 6,500 | \$ | 1,972,898 | \$ | 1,541,162 |  | 78.1\% |
| 131 SPED Teachers |  |  |  | \$ | 211,067 | \$ | 76,155 |  | 36.1\% |
| 132 Substitutes | \$ 69,111 |  |  | \$ | 48,000 | \$ | 51,873 |  | 108.1\% |
| 133 Support Services Salaries | \$ 25,037 |  |  | \$ | 25,000 |  |  |  | 0.0\% |
| 134 Educational Stipends | \$ 93,894 | \$ | 30,000 | \$ | 60,000 | \$ | 82,730 |  | 137.9\% |
| 134 Coaching Stipends | \$ 5,000 |  |  | \$ | 4,000 | \$ | 4,000 |  | 100.0\% |
| 142 Guidance Counselors | \$ 84,280 |  |  | \$ | 109,350 | \$ | 103,114 |  | 94.3\% |
| 145 Librarians | \$ 8,918 |  |  | \$ | 16,500 | \$ | 11,080 |  | 67.2\% |
| 152 Office Staff | \$ 97,578 |  |  | \$ | 97,600 | \$ | 97,721 |  | 100.1\% |
| 152 Special Education / CCGP Secretaries | \$ 5,574 |  |  | \$ | 300 | \$ | 1,578 |  | 526.0\% |
| 161 Classroom Paraprofessionals | \$ 230,533 | \$ 28,000 |  | \$ | 328,322 | \$ | 261,256 |  | 79.6\% |
| 161 Special Education Paraprofessionals | \$ 58,587 |  |  | \$ | 96,619 | \$ | 153,568 |  | 158.9\% |
| 182 Custodial / Maintenance Personnel <br> Total 100: | \$ 60,209 |  |  | \$ | 69,959 | \$ | 50,617 |  | 72.4\% |
|  | \$ 3,164,451 | 5 | 64,500 | \$ | 3,194,915 | 5 | 2,563,011 | 100.96\% $\quad 80.2 \%$ |  |
| 200 Benefits |  |  |  |  |  |  |  |  |  |
| 210 URS Pension \& 401k employer contributions | \$ 612,384 |  |  | \$ | 581,000 | \$ | 455,725 | $\begin{array}{\|l\|} \hline 78.4 \% \\ 79.6 \% \\ 81.9 \% \\ 76.0 \% \end{array}$ |  |
| 220 Social Security \& Medicare ER Match | \$ 219,579 | 4,705 |  | \$ | 244,411 | \$ | 194,497 |  |  |
| 241 Health Insurance | \$ 254,865 |  |  | \$ | 262,500 | \$ | 214,867 |  |  |
| 290 Health Savings Account (Employer) | \$ 22,339 |  |  | \$ | 29,500 | \$ | 22,434 |  |  |











## SUMMIT ACADEMY

## Budget Detail Report

Revenue
1000 Local
1600 Food Sales
1710 Student Activities (Admissions, Store, Std Org Memb)
1740 Fees (includes Spirit Packs)
1770 Fundraisers
1910 Rentals
1920 Contributions / Donations
1930 Gain / Loss on Sale of Assets
1950 Revenue from Other Schools (High School)
1990 Miscellaneous
Total 1000:
3000 State
3010 Regular School Prgm K-12
3400 Dual Immersion
3520 School Land Trust
3655 DTL
3000 Share of SPED State
3000 Share of state funding
Total 3000:
4000 Federal
4801 Title I
4700 CARES
4500 Share of IDEA
4522 Share of federal funding

|  | Total 4000: |
| ---: | ---: |

## Expenses

100 Salaries
115 Supervisors \& Directors
121 Principals \& Assistants
131 Teachers
131 SPED Teachers

## SUMMIT ACADEMY

## Budget Detail Report

Revenue

$$
132 \text { Substitutes }
$$

133 Support Services Salaries
134 Coaching Stipends
134 Educational Stipends
142 Guidance Counselors \& Social Worker
143 Nurse
145 Librarians
152 Office Staff
152 Special Education / CCGP Secretaries
161 Classroom Paraprofessionals
161 Special Education Paraprofessionals
182 Custodial / Maintenance Personnel
Total 100:
200 Benefits
210 URS Pension \& 401k employer contributions
220 Social Security \& Medicare ER Match
241 Health Insurance
290 Health Savings Account (Employer)
270 Worker's Compensation Fund
280 Unemployment Insurance
Total 200:
300 Prof \& Technical Services
310 Professional Educational Services
310 Substitutes (Sub Services)
321 Support Services (Orion)
323 Support Services (Not Orion)
330 Employee Training \& Development
Total 300:
400 Purchased Property Services
410 Water / Sewage / Garbage
420 Cleaning Services (Vanguard Cleaning Sys of Utah)
431 Repairs / Maintenance / Monitoring
435 Lawn Care \& Snow Removal

## SUMMIT ACADEMY

## Budget Detail Report

Revenue
443 Lease of Copy Machines \& rental of mail machine
Total 400:
500 Other Purchased Services
530 Communication
540 Marketing
580 Travel
591 Ativities / Student Council
592 Athletics
593 SPO Services purchased

600 Supplies and Materials
610 General Educational Supplies
612 Copy Paper
612 Office Supplies / Postage
618 Support Services Materials
619 Training \& Appreciation
619 SPO Materials purchased
621 Natural Gas
622 Electricity
641 Curriculum
644 Library
650 Tech Supplies (Under \$500)
670 Software
680 Maintenance \& Cleaning Supplies
Total 600:
700 Property, Equipment
710 Land \& Site Improvements
733 Furniture
734 Technology-Related Hardware \& Software
739 Facility Equipment
Total 700:
800 Debt Service and Misc
810 Dues \& Fees

## SUMMIT ACADEMY

## Budget Detail Report

Revenue
830 Interest (Series 2019 Bonds)
840 Principal (Series 2019 Bonds)
844 Series 2019 Bonds - Moral Ob ins, rating, Trustee fee
850 Carry Over
899 Share of District Level costs

## Bluffdale

. 199 Oct 1 / . 207 WPU


| $\$$ | $1,470,155$ |
| :--- | ---: |
|  |  |
| $\$$ | 83,190 |
| $\$$ | 20,130 |
| $\$$ | 65,805 |
| $\$$ | $1,809,572$ |
| $\$$ | $3,448,852$ |


|  |  | \$ | 1,380,977 | \$ | 1,256,689 |  |  | 91.0\% |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  |  | \$ | 10,000 | \$ | 10,000 |  |  | 100.0\% |
| \$ | $(1,384)$ | \$ | 61,807 | \$ | 61,807 |  |  | 100.0\% |
| \$ | 15,000 | \$ | 30,666 | \$ | 15,652 |  |  | 51.0\% |
|  |  | \$ | 652,256 | \$ | 593,553 |  |  | 91.0\% |
|  |  | \$ | 1,730,088 | \$ | 1,574,380 |  |  | 91.0\% |
| \$ | 13,616 | \$ | 3,865,794 | \$ | 3,512,081 |  | 112.09\% | 90.9\% |
|  |  |  |  |  |  |  |  |  |
|  |  |  | 14,100.00 |  | 3,483.00 |  |  | 24.7\% |
|  |  | \$ | 74,835.00 |  |  |  |  | 0.0\% |
|  |  | \$ | 87,500.00 |  | 79,625.00 |  |  | 91.0\% |
|  |  | \$ | 5,288 |  |  |  |  | 0.0\% |
| \$ | - | \$ | 181,723 | \$ | 83,108 | \$ | 2 | 45.7\% |
| \$ | 13,616 | \$ | 4,092,017 | \$ | 3,550,764 |  | 115.44\% | 86.8\% |


| $\$$ | 14,139 |
| :--- | ---: |
|  |  |
| $\$$ | 65,826 |
| $\$$ | 79,965 |
| $\$$ | $3,544,816$ |


| $\$$ | 901 |
| :--- | ---: |
| $\$$ | 154,536 |
| $\$$ | $1,210,205$ |$|\quad|$|  |  |  | \#DIV/0! <br> $74.7 \%$ <br> $79.6 \%$ <br> $54.3 \%$ |
| ---: | ---: | ---: | ---: |

## Bluffdale

. 199 Oct 1 / . 207 WPU

| (500 Students) |  |
| :---: | :---: |
|  | FY21 <br> Actuals |
| \$ | 15,673 |
| \$ | 6,975 |
| \$ | - |
| \$ | 47,826 |
| \$ | 24,904 |
| \$ | 7,794 |
| \$ | 46,622 |
| \$ | 241,623 |
| \$ | 176,241 |
| \$ | 45,315 |
| \$ | 1,978,615 |


| Changes |  | (425 Students) (409 Students) |  |  |  | \% of Forecast |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  |  | FY22 <br> Final Budget | $\begin{gathered} \text { FY } 22 \\ \text { YTD } \end{gathered}$ |  | $\qquad$ <br> FY20 Actuals-21 <br> Forecast |  |
| \$ | $\begin{aligned} & 15,000 \\ & (5,000) \end{aligned}$ | \$ 39,986 | \$ | 38,428 |  | 96.1\% |
| \$ |  | \$ 20,000 |  |  |  | 0.0\% |
|  |  | \$ 500 |  |  |  | 0.0\% |
| \$ | 20,000 | \$ 45,000 | \$ | 65,690 |  | 146.0\% |
|  |  | \$ 30,000 | \$ | 50,617 |  | 168.7\% |
|  |  |  |  |  |  | \#DIV/0! |
|  |  | \$ 7,678 | \$ | 8,845 |  | 115.2\% |
|  |  | \$ 55,335 | \$ | 46,239 |  | 83.6\% |
|  |  | \$ 4,290 |  |  |  | 0.0\% |
| \$ | 25,000 | \$ 281,740 | \$ | 208,983 |  | 74.2\% |
|  |  | \$ 120,310 | \$ | 127,744 |  | 106.2\% |
|  |  | \$ 54,487 | \$ | 50,921 |  | 93.5\% |
| \$ | 55,000 | \$ 1,961,541 | \$ | 1,586,285 | 99.14\% | 80.9\% |


| $\$$ | 329,065 |
| ---: | ---: |
| $\$$ | 146,413 |
| $\$$ | 129,193 |
| $\$$ | 10,538 |
|  |  |
| $\$$ | 615,209 |


|  | $\$$ | 291,000 | $\$$ | 251,605 |  | $86.5 \%$ |
| :--- | ---: | ---: | ---: | ---: | ---: | ---: |
|  | $\$$ | 150,058 | $\$$ | 112,540 |  | $75.0 \%$ |
|  | $\$$ | 126,139 | $\$$ | 127,097 |  | $100.8 \%$ |
|  | $\$$ | 13,500 | $\$$ | 10,972 |  | $81.3 \%$ |
|  | $\$$ | 6,800 |  |  |  | $0.0 \%$ |
|  |  |  |  |  |  | \#DIV/0! |
| $\$$ | - | $\$$ | 587,496 | $\$$ | 502,214 |  |
|  |  |  |  |  |  |  |


| $\$$ | 1,090 |
| :--- | ---: |
| $\$$ | 17,594 |
| $\$$ | 205,214 |
| $\$$ | 21,971 |
| $\$$ | 3,621 |
| $\$$ | 249,490 |


|  |  |  |  |  |  |  |
| ---: | ---: | ---: | ---: | ---: | ---: | ---: |
|  |  | 500 |  |  |  | $5.0 \%$ |
|  |  | 25,000 | $\$$ | 14,175 |  | $83.7 \%$ |
|  | $\$$ | 206,000 | $\$$ | 171,951 |  | $63.0 \%$ |
|  | $\$$ | 42,000 | $\$$ | 26,441 |  | $31.3 \%$ |
| $\$$ | 11,666 | $\$$ | 30,166 | $\$$ | 9,455 |  |


| $\$$ | 28,554 |
| :--- | :--- |
| $\$$ | 34,811 |
| $\$$ | 15,935 |
| $\$$ | 21,669 |


|  |  | $\$$ | 36,000 | $\$$ |
| :---: | :---: | :---: | :---: | :---: |
| 31,303 |  |  |  |  |
| $\$$ | 20,000 | $\$$ | 35,525 | $\$$ |
|  | 40,000 | $\$$ | 35,853 |  |
|  |  | $\$$ | 21,500 | $\$$ |


| $87.0 \%$ |
| ---: |
| $122.4 \%$ |
| $89.6 \%$ |
| $44.9 \%$ |

## Bluffdale

. 199 Oct 1 / . 207 WPU

| (500 Students) <br> FY21 <br> Actuals |  |
| :--- | :--- | :--- | ---: | ---: | ---: | ---: | ---: | ---: |



| $\$$ | 30,704 |
| :--- | ---: |
| $\$$ | 4,285 |
| $\$$ | 2,481 |
| $\$$ | 1,900 |
| $\$$ | 1,347 |
| $\$$ | 4,223 |
| $\$$ | 7,234 |
| $\$$ | 29,841 |
| $\$$ | 59,827 |
| $\$$ | 1,821 |
| $\$$ | 101,529 |
| $\$$ | 13,962 |
| $\$$ | 17,800 |
| $\$$ | 276,954 |


|  |  | \$ | 30,000 | \$ | 17,734 |  | 59.1\% |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  |  | \$ | 4,500 | \$ | 5,082 |  | 112.9\% |
|  |  | \$ | 5,000 | \$ | 4,026 |  | 80.5\% |
| \$ | 5,000 | \$ | 11,500 | \$ | 2,363 |  | 20.5\% |
|  |  | \$ | 4,000 | \$ | 3,336 |  | 83.4\% |
|  |  | \$ | 17,000 | \$ | 17,352 |  | 102.1\% |
|  |  | \$ | 9,500 | \$ | 8,757 |  | 92.2\% |
|  |  | \$ | 29,500 | \$ | 30,407 |  | 103.1\% |
|  |  | \$ | 50,000 | \$ | 31,762 |  | 63.5\% |
|  |  | \$ | 1,000 |  |  |  | 0.0\% |
| \$ | 15,000 | \$ | 50,000 | \$ | 34,395 |  | 68.8\% |
| \$ | 25,000 | \$ | 35,000 | \$ | 7,111 |  | 20.3\% |
| \$ | 5,000 | \$ | 25,000 | \$ | 20,533 |  | 82.1\% |
| \$ | 50,000 | \$ | 272,000 | \$ | 182,858 | 98.21\% | 67.2\% |


| \$ | 8,394 |  |  | \$ | 5,000 | \$ | 4,549 |  | $\begin{aligned} & \quad 91.0 \% \\ & \text { \#DIV/0! } \\ & \text { \#DIV/0! } \\ & \text { \#DIV/0! } \end{aligned}$ |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| \$ | 8,394 | \$ | - | \$ | 5,000 | \$ | 4,549 | 59.57\% | 91.0\% |
| \$ | 2,550 |  |  | \$ | 4,450 | \$ | 4,089 |  | 91.9\% |

## Bluffdale

. 199 Oct 1 / . 207 WPU

| (500 Students) | Changes | (425 Students) (409 Students) |  |  | \% of Forecast |
| :---: | :---: | :---: | :---: | :---: | :---: |
| FY21 <br> Actuals |  | FY22 <br> Final Budget | $\begin{gathered} \text { FY } 22 \\ \text { YTD } \end{gathered}$ | \% of Forecast FY20 Actuals-21 Forecast |  |
| \$ 525 |  | \$ 516,250 | \$ 412 |  | 9.9\% |
| \$ 175,000 |  | \$ 180,000 | \$ 150,434 |  | 83.6\% |
|  |  | \$ 25,000 |  |  | 0.0\% |
|  | \$ $(5,000)$ | \$ 10,000 |  |  | 0.0\% |
| \$ 201,888 |  | \$ 367,489 | \$ 334,415 |  | 91.0\% |
| \$ 904,438 | \$ (5,000) | \$ 1,103,189 | \$ 901,171 | 121.98\% | 81.7\% |
| \$ 4,154,475 | \$ 131,666 | \$ 4,404,217 | \$ 3,545,351 | 106.01\% | 80.5\% |
|  |  |  |  |  |  |
| \$ $(609,659)$ | \$ $(118,050)$ | \$ $(312,200)$ | \$ 5,413 |  | 80.5\% |
|  | Goal of 5\% | \$ 204,601 |  |  |  |
|  | Min Goal of 3\% | \$ 122,761 |  |  |  |




| Changes | (409 Students) <br> Adopted <br> Budget |  |
| :--- | :--- | :--- | :--- |



High School

## SUMMIT ACADEMY




High School

## SUMMIT ACADEMY




High School

## SUMMIT ACADEMY




## SUMMIT ACADEMY







## SUMMIT ACADEMY















|  |  |  |  | dence |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| SUMMIT ACADEMY |  |  |  |  |  |  |  |
|  |  | 72 Students) |  |  |  | 88 Sudents) |  |
| Budget Detail Report |  | Y21 Final Actuals |  | Budget |  | FY23 dopted Budget |  |
| 619.22 Student Council Materials | \$ | 2,567 | \$ | 2,000 | \$ | 3,500 |  |
| 612.10 Copy Paper | \$ | 7,144 | \$ | 9,000 | \$ | 8,000 |  |
| 612.00 Office Supplies / Postage | \$ | 8,964 | \$ | 12,000 | \$ | 10,000 |  |
| 618.21 Support Services Materials | \$ | 3,425 | \$ | 13,000 | \$ | 10,000 |  |
| 618.00 CCGP (Counseling) | \$ | 1,967 | \$ | 12,000 | \$ | 9,600 |  |
| 619.00 Training \& Appreciation | \$ | 2,412 | \$ | 8,000 | \$ | 6,500 |  |
| 620.00 SPO Materials purchased | \$ | 11,525 | \$ | 11,000 |  |  |  |
| 621.26 Natural Gas | \$ | 13,591 | \$ | 12,500 | \$ | 13,000 |  |
| 622.26 Electricity | \$ | 42,468 | \$ | 55,000 | \$ | 55,000 |  |
| 641.10 Curriculum | \$ | 88,684 | \$ | 50,000 | \$ | 33,000 | Dual, LT, GEN |
| 644.00 Library | \$ | 1,433 | \$ | 1,000 | \$ | 1,000 |  |
| 650.00 Tech Supplies | \$ | 91,150 | \$ | 36,334 | \$ | 91,100 | Need to add \$4,000 for ESSER III, $\$ 3,000$ for Title IV |
| 670.00 Software | \$ | 13,531 | \$ | 36,500 | \$ | 11,000 |  |
| 680.00 Maintenance \& Cleaning Supplies | \$ | 33,687 | \$ | 36,000 | \$ | 36,000 |  |
| Total 600: | \$ | 391,400 | \$ | 345,234 | S | 350,700 |  |
| 700 Property, Equipment |  |  |  |  |  |  |  |
| 710.00 Land \& Site Improvements |  |  |  |  |  |  |  |
| 720.00 Buildings |  |  |  |  |  |  |  |
| 733.00 Furniture |  |  | \$ | - | \$ |  |  |
| 734.00 Technology-Related Hardware \& Software | \$ | 8,106 |  |  | \$ | 50,000 |  |
| 739.00 Facility Equipment |  |  | \$ | 7,500 |  |  |  |
| Total 700: | s | 8,106 | \$ | 7,500 | S | 50,000 |  |
| 800 Debt Service and Misc |  |  |  |  |  |  |  |
| 810.00 Dues \& Fees | \$ | 5,244 | \$ | 10,000 | \$ | 10,000 |  |
| 830.00 Interest (Series 2019 Bonds) | \$ | 706,475 | \$ | 838,950 | \$ | 824,200 |  |
| 840.00 Principal (Series 2019 Bonds) |  | 280,000 | \$ | 295,000 | \$ | 310,000 |  |
| 844.00 Series 2019 Bonds - Moral Ob ins, rating, Trustee fee |  |  | \$ | 35,000 | \$ | 30,000 |  |
| 850 Carry Over |  |  | \$ | 26,000 | \$ | 40,000 | Not Ready Yet |
| 899.00 Share of District Level costs | \$ | 413,870 | \$ | 700,000 | \$ | 653,539 | PLACE HOLDER |
| Total 800 : | S | 1,405,589 | S | 1,904,950 | 5 | 1,867,739 |  |
| Total Expenses: | \$ | 6,852,596 | 5 | 7,568,721 | 5 | 7,772,407 |  |
|  |  |  |  |  |  |  |  |
| Net Income: | \$ | 296,420 | \$ | 491,668 | \$ | 417,388 | This helps support Bluff, LEA |
|  |  |  | \$ | 241,812 | \$ | 245,694 | 3\% of Revenues (Minimum) |


| SUMMIT ACADEMY |  | Bluffdale |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: |
|  |  | 0.21 |  |  |  |
| Budget Detail Report | (500 Students) | (425 students) |  | (450 Students) |  |
|  | FY21 <br> Actuals | FY22 Forecast |  | FY23 Adopted Budget |  |
| Revenue |  |  |  |  |  |
| 1000 Local |  |  |  |  |  |
| 1710 Student Activities (Admissions, Store, Std Org Memb) | $\left\|\begin{array}{rr}\$ & 6,839 \\ \$ & 10\end{array}\right\|$ |  |  |  |  |
| 1740 Fees (includes Spirit Packs) | \$ 10 |  |  |  |
| 1770 Fundraisers | \$ 1,966 |  |  |  | \$ 29,000 | Whatever Fundraisers you plan to have |
| 1910 Rentals | 3,875 | 6,500 |  | 1,000 | Building Rentals |
| 1920 Contributions / Donations | 3,294 | 3,000 |  | 2,000 | Pizza Party Donations, 5th Grade Contribution, Raffle, Lifetouch, Kroger |
| 1930 Gain / Loss on Sale of Assets |  |  |  |  |  |
| 1950 Revenue from Other Schools (High School) | \$ - |  |  |  |  |
| 1990 Miscellaneous | 15 |  | - |  |  |
| Total 1000: | \$ 15,999 |  | 44,500 | \$ 32,000 |  |
| 3000 State |  |  |  |  |  |
| 3010 Regular School Prgm K-12 | \$ 1,470,155 |  | 1,380,977 | \$ 1,477,143 |  |
| 3100 ADK Grant |  |  |  | \$ 32,000 | 1 Class |
| 3520 School Land Trust | \$ 83,190 | \$ | 63,191 | \$ 63,191 |  |
| 3400 Dual Immersion |  | \$ | 10,000 | \$ 10,000 | Spanish |
| 3655 DTL | \$ 20,130 | \$ | 15,666 | \$ 22,050 |  |
| 3000 Share of SPED Funding | \$ 65,805 | \$ | 652,256 | \$ 615,816 | Less 1/3 LEA Costs |
| 3000 Share of state funding | \$ 1,809,572 | \$ | 1,730,088 | \$ 1,964,951 |  |
| Total 3000: | \$ 3,448,852 | S | 3,852,178 | \$ 4,185,151 |  |
| 4000 Federal |  |  |  |  |  |
| 4801 Title I | \$ 14,139 | \$ | 14,100 | \$ 14,100.00 |  |
| 4700 CARES |  | \$ | 74,835 | \$ 76,650.00 | Includes ESSER II |
| 4500 Share of SPED IDEA |  | \$ | 87,500 | \$ 87,500.00 |  |
| 4522 Share of federal funding | \$ | \$ | 5,288 | \$ 13,482 |  |
| Total 4000: | \$ | \$ | 181,723 | \$ 191,732 |  |
| Total Revenue: | \$ $3,464,851$ | \$ | 4,078,401 | \$ 4,408,883 |  |
| Expenses |  |  |  |  |  |
| 100 Salaries |  |  |  |  | For Staffing, Please update STAFFING SHEET, DO NOT FILL THIS SECTION OUT |
| 115.00 Supervisors \& Directors | \$ 901 |  |  |  |  |
| 121.00 Principals \& Assistants | \$ 154,536 |  | 177,744 | \$ 172,795 |  |
| 131.00 Teachers | \$ 1,210,205 |  | 970,252 | \$ 1,060,743 |  |




| - |  |  | Blu | dale |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| SUMMIT ACADEMY |  |  |  | . 21 |  |  |  |
|  |  | Students) |  | Students) |  | 50 Students) |  |
| Budget Detail Report |  | FY21 | FY22 | Forecast |  | FY23 Adopted Budget |  |
| 810.00 Dues \& Fees | \$ | 2,550 |  | 4,450 |  | 4,000 |  |
| 830.00 Interest (Series 2019 Bonds) |  | 525,000 |  | 516,250 |  | 507,250 |  |
| 840.00 Principal (Series 2019 Bonds) |  | 175,000 |  | 180,000 |  | 190,000 |  |
| 844.00 Series 2019 Bonds - Moral Ob ins, rating, Trustee fee | \$ |  | \$ | 25,000 |  | 20,000 |  |
| 850 Carry Over |  |  |  | 15,000 |  | 12,000 | Not Ready Yet |
| 899.00 Share of District Level costs | \$ | 201,888 | \$ | 367,489 |  | 339,925 | Place Holder |
| Total 800: | S | 904,438 |  | 1,108,189 |  | 1,073,175 |  |
| Total Expenses: | \$ | 4,154,655 |  | 4,356,923 |  | 4,363,432 |  |
|  |  |  |  |  |  |  |  |
| Net Income: | \$ | 689,804) |  | (278,522) |  | 45,451 |  |
|  |  |  | \$ | 122,352 |  | 132,267 | 3\% of Revenues (Minimum) |





## SUMMIT ACADEMY

## FY23 Budget

Summit Academy (Independence, Draper, Bluffdale, LEA, Preschool)
Brad Wilkinson
Business Administrator

## FY23 By Major Object (Local Revenues)

- Transportation \$25,000- Pending Merger, Preschool
- Interest \$150,000
- Student Sales $\$ 375,000$ (No more kids eat FREE)
- Fees \$117,000
- Fundraisers $\$ 76,000$ (German is in OFF year)
- Donations \$23,000
- Revenue from Other Schools $\$ 99,743$ (SAHS) if we merge, this goes away
- Preschool \$954,464
- Misc \$59,000
\$1,997,207


## FY23 By Major Object (State Revenues)

- WPU Value $+6 \%$ State Increase, Our Actual WPU is down from last year $4.5 \%$ - WPU Value is $4,038(+6)$ WPU $\$ 1,782.06$ (HH). Actual WPU is 1,680 . We are in a Hold Harmless.
- FY22 State Totals \$18,916,658
- FY23 Proposed Totals $\$ 19,826,610$ (Includes some deferred Revenue)
- Restricted Budget- About \$11.8M
- Unrestricted- \$8.0M
- Received a Grant for ADK- \$128,000
- New Technology Funds \$238,000


## FY23 By Major Object (Federal Revenues)

- IDEA (SPED) \$253,700
- RDA (PD) \$25,000
- NSP \$500,000 (Pending Every Kid Eats Free)
- CARES (Deferred) No projected new monies \$450,000
- Title IA \$45,000
- Title IIA \$25,500
- Title IVA \$10,000
\$1,309,200


## FY23 By Major Object (Expenses)

- (100)- Salaries $\$ 12,102,108$
- (200)- Benefits \$3,643,687
- (300)- Prof Serv \$974,377
- (400)- Property Serv \$559,000
- (500)- Other Services \$233,300
- (600)- Mater \& Supp \$1,679,400
- (700)- Capital \$440,000
- (800)- Debt Serv \$3,025,250

FY22 \$10,900,000
FY22 \$3,748,417
FY22 \$989,000
FY22 \$642,875
FY22 \$192,900
FY22 \$1,600,000
FY22 \$825,000
FY22 \$3,318,625

## \% Of Budget

-(100)- 53.6\%

- (200)- 16.2\%
- (300)- $4.5 \%$
- (400)- $2.5 \%$
- (500)- 1.0\%
- (600)- $7.5 \%$
- (700)- 1.7\%
-(800)-13.3\%


## Net Increase (Decrease)

- FY23
- Revenues \$23,133,017
- Expenses \$22,638,430
- Net Increase \$475,895
- Bonding Metric Operating: 2.2, Needs to be near 3
- Debt Coverage: 1.16, Needs to be near 1.3
- Cash on Hand: 155 Days, Needs to be 30-90
- Building Payment: $13 \%$, Needs to be less than $20 \%$
- Need an increase of $\$ 200,000$ (Increased Revenue or Lower Costs)
- Could come from Merger, or Revisions at Mid Year


## 100- Salaries Breakdown

- TOTAL = \$12,102,108
-3\% COLA for ALL staff
- \$5,564,733 (Teachers)
- \$1,043,594 (Classroom Paras)
- \$614,283 (Preschool)
- \$544,118 (Food Services)
- New ADK, Increase of 2.0FTE plus benefits (Grant doesn't fully cover)
- Up \$1+M from prior year
- Lunch Staff is increased
- Preschool Increased
- 3\%


## 200- Benefits Breakdown

- TOTAL = \$3,643,687
- Tier II URS and 401k rates changed slightly. No budget impact.
- Additional staff have become eligible.
- 5-10\% Rate Increases
- Workers Comp- Mod Factor increase (Year Behind)
- Pre School Increases- Additional staff to receive Health
- Up \$50,000 from Prior Year


## 300- Professional Services

- Special Education, Busing, Substitutes, Legal, Audit
- SPED \$779,437
- Employee Training- Charter Conf \$60,000
- Legal and Audit \$33,000
- Substitutes (American Staffing) \$94,000, Includes LETRS
- Other Services \$7,940
- TOTAL \$974,377- Very Similar to Prior Year


## 400- Property Services

- Utilities (Water/Sewer)- Rate Increases \$78,000
- Cleaning Contract- \$112,000 (Draper, Bluffdale)
- Repairs/Maintenance \$155,000 (Next Slide)
- Bus Repairs \$30,000
- Lunch Program Repairs \$18,000
- Lawn Care/Snow Removal \$92,500
- Copier Lease \$71,000


## Repairs and Maintenance Costs: 400 \& 600

| Draper Campus | Cost | Company Name | Draper Campus | Cost |  |
| :---: | :---: | :---: | :---: | :---: | :---: |
| Fencing - Sidewalk on the Jr. High side | \$4,400.00 | Allied Fencing |  |  |  |
| New Phone System + phones | \$6,000.00 | Startechtel.com Inc. |  |  |  |
| Replace HVAC Units (1-2) | \$25,000.00 | Salmon HVAC / Utah Engineer | Floor Wax | \$1,000.00 |  |
| Grass Seeding Elem | \$3,500.00 | Prosecutive | Carpet Clean | \$2,393.06 |  |
| Grass Seeding Jr. High | \$12,500.00 | Prosecutive | Gym Floor Refinish | \$2,500.00 |  |
| Install CO Detectors - Elementary | \$35,000.00 | Requested by the Fire Marshal |  |  |  |
| Install Co Detectors - Jr. High | \$45,000.00 | Requested by the Fire Marshal |  |  |  |
| Carpet Replacement Elementary Classrooms | \$6,000.00 | Ameri Carpets |  |  |  |
| Carpet Replacement Jr. High Hallways/ Office | \$24,000.00 | Ameri Carpets |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
| TOTAL: | \$161,400.00 |  |  |  |  |
|  |  |  |  |  |  |
| Indep Campus | Cost | Company Name | Indep Campus | Cost |  |
| Grass Seeding | \$12,500.00 | Prosecutive |  |  |  |
| Install Sidewalk on the north west side of the school | \$5,000.00 | Waiting on final Quotes | Floor Wax | \$1,000.00 |  |
|  |  |  | Carpet Clean | \$3,560.00 |  |
|  |  |  | Gym Floor Refinish | \$5,000.00 |  |
|  |  |  |  |  |  |
| TOTAL: | \$17,500.00 |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
| Bluff Campus | Cost | Company Name | Bluff Campus | Cost |  |
| Grass Seeding | \$12,500.00 | Prosecutive |  |  |  |
| Parking Lot-Crack Seal | \$1,500.00 | Bonneville Asphalt \& Repair, LLC | Floor Wax | \$500.00 |  |
|  |  |  | Carpet Clean | \$2,195.00 |  |
|  |  |  | Gym Floor Refinish | \$2,500.00 |  |
|  |  |  |  |  |  |
| TOTAL: | \$14,000.00 |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
| TOTAL: | \$192,900.00 |  | Summer - Custodial/Maintenace | \$20,648.06 | \$213,548.06 |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
| SAHS Campus | Cost | Company Name | SAHS Campus | Cost |  |
| Food an Nutrition Classroom |  | Waiting on Quotes |  |  |  |
| Parking Lot |  | Waiting on Quotes | Floor Wax | \$1,000.00 |  |
| Carpet Replacement - Front entrance (2) | \$2,550.00 | Ameri Carpets | Carpet Clean | \$2,500.00 |  |
| Grass Seeding |  | Waiting on Quotes | Gym Floor Refinish | \$5,000.00 |  |

## 500- Other Services

- Liability and Property Insurance \$81,000
- Communications (Phones) \$44,700 (Upgrade Draper Campus)
- Marketing \$73,000
- Board Expenses \$3,000
- Travel (Mileage, Trips, Out of State)- $\$ 8,300$
- Activities/Student Related \$6,500
- Athletic Services $\$ 6,800$
- SPO Services \$4,200
- Teacher Recruitment \$6,500
- TOTALS \$233,300
- Insurance Rate Increases, New Phone System


## MARKETING

- Each Campus has selected their own budget to push out things such as banners, ads, and other things to promote the school.
- The LEA has selected to continue on with the PR firm to support the website, behind the scenes clicks, Television Ads, liason with media.
- Have not negotiated the Contract yet
- If over \$50,000- RFP, Board Approval


## 600-Supplies and Materials

- Classroom Supplies \$137,000
- Office Supplies \$43,000
- Copy Paper \$21,000
- Support Services and Other Materials $\$ 88,800$
- SPO \$47,000
- Utilities \$220,500
- Fuel \$19,000
- Curriculum \$143,000- Includes Dual Immersion Programs
- Technology \$231,100 (DTL, Technology Grant)- Staff and Students
- Softwares \$86,000- Includes EL Licenses
- Maintenance and Cleaning \$101,000
- Food for Lunch and Breakfast Program (Part of Spend Down Plan) \$425,000
- TOTAL 600's=\$1,679,400


## Preschool Expenses

- Expense budget includes: Preschool Program, Enrichment Program, After School Program and Summer Camp ADDING NEW SUMMER CAMP PROGRAM
- ADDING MORE AFTER NOON PRESCHOOL CLASSES FOR 4 YEAR OLDS
- ADDING 3 YEAR OLD PRESCHOOL CLASS AT BLUFFDALE AND INDEPENDENCE: adding new classes brings added expenses.
- After School and Summer Camp Transportation and Field Trip Fee's
- Updating Preschool's math program to Singapore Math which has a math curriculum designed for preschoolers with hands-on manipulatives, games, and engaging activities.
- Beginning of Year Supplies along with monthly supplies needed for classrooms
- Funds for teacher appreciation gifts and recognition.
- Funds to replace outdated Technology
- Funds for Class Presenters


## 700- Capital Projects

- Carper Replacement Draper Campus \$40,000
- Fire Marshall requires additional C02 fixtures \$75,000
- $2^{\text {nd }}$ new School Bus \$125,000
- CNS Equipment Spend Down Plan \$100,000
- Facilities (Sound System at Indep./HVAC at all Campuses) \$100,000
- TOTAL \$440,000


## 800- Debt Services/Bond

- Principal \$975,000- Per Debt Schedule
- Interest \$1,870,750- Per Debt Schedule
- Dues and Fees \$105,000
- Carry Over for all Campuses \$74,500
- These costs will eventually move up to the 300-600's
- TOTALS \$3,025,250


## FTE- Class Size (Draper)

- Projections In:
- K- 75 Students- Proposing 3 Classes @ 25
- (1) New ADK Class
- $1^{\text {st }}-81$ Students- Proposing 3 Classes @27
- $2^{\text {nd }}-93$ Students- Proposing 3 Classes @31
- Combo Class $1 / 2$ to reduce class size
- $3^{\text {rd }}-80$ Students- Proposing 3 Classes @26.6
- $4^{\text {th }}-88$ Students- Proposing 3 Classes @ 29
- $5^{\text {th- }} 100$ Students- Proposing 4 Classes @ 25
- 6th-8th Middle School Model

Average Class Size of 27 K-5

## FTE- Class Size (Independence)

- Projections In:
- K- 75 Students- Proposing 4 Classes @ 18.75
- 2 NEW ADK classes (Possible new students)??
- $1^{\text {stt }} 80$ Students- Proposing 4 Classes @19.25
- $2^{\text {nd }}-77$ Students- Proposing 4 Classes @31
- $3^{\text {rd }}-84$ Students- Proposing 4 Classes @21
- $4^{\text {th }}$ - 98 Students- Proposing 4 Classes @24.5
- 5th- 103 Students- Proposing 4 Classes @ 25.75
- 6th- 91 Students - Proposing 4 Classes @22.75
- 7th-8th Middle School Model
*Includes ALL Students- No breakout of English/German on this. If you need the Data please reach out


## FTE- Class Size (Bluffdale)

- Projections In:
- K- 80 Students- Proposing 3 Classes @26
- (1) New ADK Class
- $1^{\text {St }} \mathbf{7 8}$ Students- Proposing 3 Classes @26
- $2^{\text {nd- }} 89$ Students- Proposing 3 Classes @29
- 3rd- 54 Students- Proposing 2 Classes @ 27
-4th- 62 Students- Proposing 3 Classes @ 20
- 5th- 58 Students- Proposing 2 Classes @ 29
-6th- 51 Students- Proposing 2 Classes @ 25
- Overall Class size at Bluffdale is 25


## LEA Staff

- Michael Clark (Director of LEA/SAHS)
- Brad Wilkinson (Oversight of Business Services, Budget, Financial, Risk, HR, Benefits)
- HR (Jen Hatch)- HR, Benefits, Data Entry
- Scott Pettit (Transportation, Grants, Safety, COVID, Risk)
- Alysha Hathaway (Facilities, Registrar, Oversees Technology)
- Kim Welch (Support to Director: Calendar, Notes, Policy, Liaison)
- Alana Johnson (LEA Lead over coaching, Licensing)
- Coach's (1 Per Campus, Grants, Curriculum, ELL)
- Food Service Director- NEW HIRE Restricted Program
- Remaining SNP Staff
- SPED (Restricted Program) Orion
- Assessments and Date (Jumana)
- Tausha Phillips (Accounting- AP, AR, Payroll)


## SUMMIT ACADEMY HIGH SCHOOL

- FY23 Budget


## FY23 By Major Object (Local Revenues)

- Transportation \$25,000- Pending Merger, Preschool
- Interest \$5,000
- Student Sales \$50,000 (No more kids eat FREE)
- Fees $\$ 180,000$
- Admissions (Gate) \$40,000
- Fundraisers $\$ 65,000$ (Includes Athletics)
- Donations \$30,000
- Uniforms \$25,000
- Rentals (Includes Church) \$30,000
- Consortium Revenue \$16,000
- Misc \$20,000
\$470,000


## FY23 By Major Object (State Revenues)

- WPU Value $+6 \%$ State Increase, Our Actual WPU is down from last year 4.5\%- WPU Value is 4,776 (+6) WPU \$622.25
- FY22 State Totals \$5,487,571
- FY23 Proposed Totals \$6,156,673
- New Technology Funds \$76,163


## FY23 By Major Object (Federal Revenues)

- IDEA (SPED) \$71,500
- RDA (PD) \$25,000
- NSP \$80,000 (Portions plus Liquor Tax)
- CARES (Deferred) No projected new monies \$250,000
- Title IA \$25,000
- Title IIA \$5,000
- Title IVA \$10,000
$\$ 466,500$


## FY23 By Major Object (Expenses)

- (100)- Salaries \$2,403,231
- (200)- Benefits \$884,964
- (300)- Prof Serv \$249,243
- (400)- Property Serv \$106,000
- (500)- Other Services \$372,500
- (600)- Mater \& Supp \$555,500
- (700)- Capital \$300,000
- (800)- Debt Serv \$1,818,309

FY22 \$2,361,019
FY22 \$876,689
FY22 \$263,870
FY22 \$96,000
FY22 \$354,500
FY22 \$587,200
FY22 \$108,500
FY22 \$1,505,009

## \% Of Budget

- (100)- $36 \%$
- (200)- $13 \%$
- (300)- $3.8 \%$
- (400)- $1.6 \%$
- (500)- $5.5 \%$
- (600)- $8.3 \%$
- (700)- 4.5\%
-(800)- 27.4\%


## Net Increase (Decrease)

- FY23
- Revenues \$7,093,173
- Expenses \$6,689,747
- Net Increase \$403,426
- Bonding Metric Operating: 6.0, Needs to be near 3
- Debt Coverage: 1.26, Needs to be near 1.3
- Cash on Hand: 140 Days, Needs to be 30-90
- Building Payment: 25\%, Needs to be less than $20 \%$
- MERGER could change things


## 100- Salaries Breakdown

- TOTAL = \$2,403,231
- 3\% COLA for ALL staff
- \$1,412,081 (Teachers)
- \$104,538 (Classroom Paras)
- Up \$50,000 from PY


## 200- Benefits Breakdown

- TOTAL = \$884,964
- Tier II URS and 401k rates changed slightly. No budget impact.
- 5-10\% Rate Increases
- Workers Comp- Mod Factor increase (Year Behind)
- Up \$15-20k from Prior Year


## 300- Professional Services

- Special Education, Busing, Substitutes, Legal, Audit
- SPED \$92,000 (Orion)
- Employee Training- Charter Conf \$20,000
- Legal and Audit \$30,000
- Substitutes (American Staffing) \$8,000
- Other Services \$99,743 (Chargebacks)
- TOTAL \$249,243- Very Similar to Prior Year, Slight Decrease


## 400- Property Services

- Utilities (Water/Sewer)- Rate Increases \$18,000
- Repairs/Maintenance \$45,000 (Next Slide)
- Kitchen Repairs \$2,500
- Lawn Care/Snow Removal \$24,000
- Copier Lease \$16,500
- TOTAL \$106,000


## 500- Other Services

- Liability and Property Insurance $\$ 130,000$
- Communications (Phones) \$11,000
- Marketing \$3,000
- Travel (Mileage, Trips, Out of State)- \$37,000
- Activities/Student Related \$13,500
- Athletic Services \$88,000
- SPO Services \$0
- Food Mgmt Services \$60,000
- Busing \$30,000
- TOTALS \$372,500
- Insurance Rate Increases


## 600- Supplies and Materials

- Classroom Supplies $\$ 66,000$, Includes CTE
- Office Supplies \$5,000
- Copy Paper \$3,000
- Yearbooks \$13,000
- Extra Curriculars \$2,500
- Utilities \$96,500
- Teacher Appreciation \$6,000
- Curriculum \$50,000- Includes Dual Immersion Programs
- Technology \$130,000 (DTL, Technology Grant, ESSER III Spend Down)- Staff and Students
- Softwares \$4,000- Includes EL Licenses
- Maintenance and Cleaning \$15,000
- Food for Lunch and Breakfast Program (Part of Spend Down Plan) \$25,000
- TOTAL 600's= \$555,500


## 700's- Capital Projects

- There is $\$ 300,000$ set aside to get spaces built for a cooking class. We don't not have all quotes and totals back.


## 800- Debt Services/Bond

- Principal \$607,646- Per Debt Schedule, Musco Lighting
- Interest \$747,663- Per Debt Schedule, Musco Lighting
- Loan Repayment \$66,000- Goes away with Merger
- Carry Over for all Campuses \$90,000
- These costs will go back up to 300-600's
- Economic Set Aside- In case enrollment does not go back up \$300,000
- TOTALS \$1,818,309


## SUMMIT ACADEMY

ADMINISTRATORS
2022-23 Salary Schedule
*This schedule is based on legislative increases for 2022-23. The Steps are subject to further review and freezes each fiscal year. The review and potential changes will be based on legislative action, enrollments, and other factors.
** All staff prior to 7/1/2021 will be placed according to current salary in FY21+3\%

| Contract Days | 220 |  | $\mathbf{2 2 0}$ |  | $\mathbf{2 2 0}$ |  |
| ---: | ---: | ---: | ---: | ---: | ---: | ---: |
| ADMIN <br> EXPER | Lane 1 | Lane 2 | Lane 3 | Lane 4 | Lane 5 | Lane 6 |
| 1 | $72,900.00$ | $73,600.00$ | $80,000.00$ | $90,000.00$ | $115,500.00$ | $72,900.00$ |
| 2 | $75,087.00$ | $75,808.00$ | $82,400.00$ | $92,700.00$ | $118,965.00$ | $75,087.00$ |
| 3 | $77,339.61$ | $78,082.24$ | $84,872.00$ | $95,481.00$ | $122,533.95$ | $77,339.61$ |
| 4 | $79,659.80$ | $80,424.71$ | $87,418.16$ | $98,345.43$ | $126,209.97$ | $79,659.80$ |
| 5 | $82,049.59$ | $82,837.45$ | $90,040.70$ | $101,295.79$ | $129,996.27$ | $82,049.59$ |
| 6 | $84,511.08$ | $85,322.57$ | $92,741.93$ | $104,334.67$ | $133,896.16$ | $84,511.08$ |
| 7 | $87,046.41$ | $87,882.25$ | $95,524.18$ | $107,464.71$ | $137,913.04$ | $87,046.41$ |


| Lane 1 | Assistant Principal, Elementary/Middle |
| :--- | :--- |
| Lane 2 | Assistant Principal, High School |
| Lane 3 | Principal, Elementary/Middle |
| Lane 4 | Principal, High School |
| Lane 5 | Executive Director |
| Lane 6 | Director of Teacher Development/Licensing |

Longevity Step 10 Year 3\%
Longevity Step 15 Year 3\%
Longevity Step 20 Year 4\%

An educator salary adjustment of $\$ 2,500$ is included in the schedule for each school administrator position. To qualify, employees must have a satisfactory or higher job performance rating in their most recent evaluation.

| Step | Lane 1 | Lane 2 (180) | Lane 3 (184) | Lane 4 (184) | Lane 5 (220) | Lane 6 (261) | Lane 7 (220) | Lane 8 (261) | Lane 9 (261) |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 1 | 8.0000 | 15.0000 | 14.0000 | 18.0000 | 18.0000 | 15.0100 | 15.0000 | 18.5000 | 16.5000 |
| 2 | 8.2400 | 15.4500 | 14.4200 | 18.5400 | 18.5400 | 15.4603 | 15.4500 | 19.0550 | 16.9950 |
| 3 | 8.4872 | 15.9135 | 14.8526 | 19.0962 | 19.0962 | 15.9241 | 15.9135 | 19.6267 | 17.5049 |
| 4 | 8.7418 | 16.3909 | 15.2982 | 19.6691 | 19.6691 | 16.4018 | 16.3909 | 20.2154 | 18.0300 |
| 5 | 9.0041 | 16.8826 | 15.7571 | 20.2592 | 20.2592 | 16.8939 | 16.8826 | 20.8219 | 18.5709 |
| 6 | 9.2742 | 17.3891 | 16.2298 | 20.8669 | 20.8669 | 17.4007 | 17.3891 | 21.4466 | 19.1280 |
| 7 | 9.5524 | 17.9108 | 16.7167 | 21.4929 | 21.4929 | 17.9227 | 17.9108 | 22.0900 | 19.7019 |
| 10 | 9.8390 | 18.4481 | 17.2182 | 22.1377 | 22.1377 | 18.4604 | 18.4481 | 22.7527 | 20.2929 |
| 12 | 10.1342 | 19.0016 | 17.7348 | 22.8019 | 22.8019 | 19.0142 | 19.0016 | 23.4352 | 20.9017 |
| 15 | 10.4382 | 19.5716 | 18.2668 | 23.4859 | 23.4859 | 19.5846 | 19.5716 | 24.1383 | 21.5288 |
| 20 | 10.7513 | 20.1587 | 18.8148 | 24.1905 | 24.1905 | 20.1722 | 20.1587 | 24.6211 | 22.1746 |
|  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |
| Step | Lane 10 | Lane 11 (184) | Lane 12 (184) | Lane 13 (184) | Lane 14 (261) |  |  |  |  |
| T | 20.0000 | 20.0000 | 16.0000 | 16.7500 | 22.0000 |  |  |  |  |
| 2 | 20.6000 | 20.6000 | 16.3200 | 17.0850 | 22.4400 |  |  |  |  |
| 3 | 21.2180 | 21.2180 | 16.6464 | 17.4267 | 22.8888 |  |  |  |  |
| 4 | 21.8545 | 21.8545 | 16.9793 | 17.7752 | 23.3466 |  |  |  |  |
| 5 | 22.5102 | 22.5102 | 17.3189 | 18.1307 | 23.8135 |  |  |  |  |
| 6 | 23.1855 | 23.1855 | 17.6653 | 18.4934 | 24.2898 |  |  |  |  |
| 7 | 23.8810 | 23.8810 | 18.0186 | 18.8632 | 24.7756 |  |  |  |  |
| 10 | 24.5975 | 24.5975 | 18.3790 | 19.2405 | 25.2711 |  |  |  |  |
| 12 | 25.3354 | 25.3354 | 18.9303 | 19.8177 | 26.0292 |  |  |  |  |
| 15 | 26.0955 | 26.0955 | 19.4982 | 20.4122 | 26.8101 |  |  |  |  |
| 20 | 26.8783 | 26.8783 | 19.8882 | 20.8205 | 27.3463 |  |  |  |  |

## Business and Operations

2022-23 Salary Schedule
*This schedule is based on legislative increases for 2021-22. The Steps are subject to further review and freezes each fiscal year. The review will be based on legislative action, enrollments, and other factors.
** All staff prior to 7/1/2021 will be placed according to current salary in FY21+3\%

| Holidays | 15261 | $\begin{array}{r} 15 \\ 261 \end{array}$ | $\begin{array}{r} 15 \\ 261 \end{array}$ | 15 |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Contract Days |  |  |  | 261 | 22 | 26 | 261 |
| ADMIN EXPER | Lane 1 | Lane 2 | Lane 3 | Lane 4 | Lane 5 | Lane 6 | Lane 7 |
| 1 | 90,000.00 | 55,000.00 | 78,000.00 | 102,000.00 | 51,500.00 | 51,500.00 | 50,000.00 |
| 2 | 92,700.00 | 56,650.00 | 80,340.00 | 105,060.00 | 53,045.00 | 53,045.00 | 51,500.00 |
| 3 | 95,481.00 | 58,349.50 | 82,750.20 | 108,211.80 | 54,636.35 | 54,636.35 | 53,045.00 |
| 4 | 98,345.43 | 60,099.99 | 85,232.71 | 111,458.15 | 56,275.44 | 56,275.44 | 54,636.35 |
| 5 | 101,295.79 | 61,902.98 | 87,789.69 | 114,801.90 | 57,963.70 | 57,963.70 | 56,275.44 |
| 6 | 104,334.67 | 63,760.07 | 90,423.38 | 117,000.00 | 59,702.61 | 59,702.61 | 57,963.70 |
| 7 | 107,464.71 | 65,672.88 | 93,136.08 | 120,510.00 | 61,493.69 | 61,493.69 | 59,702.61 |

Lane 1 Business Administrator
Lane 2 Human Resources
Lane 3 Operations Manager
Lane $4 \quad$ IT Manager
Lane $5 \quad$ Food Services Manager
Lane 6 Transportation/Safety Director
Lane 7 Administrative Secretary

## Longevity Step 10 Year

Longevity Step 15 Year 3\%
Longevity Step 20 Year 4\%
After Step 20 COLA Only per legislation

## SUMMIT ACADEMY

2022-23 Salary Schedule
*This schedule is based on legislative increases for 2021-22. The Steps are subject to further review and fre each fiscal year. The review will be based on legislative action, enrollments, and other factors.

Instructional and Testing

\left.| Contract Days | 189 Days |  |
| ---: | ---: | ---: |
| ADMIN |  |  |
| EXPER |  |  |$\right)$

Lane 1

Instructional Coach
Assesment/Testing Coordinator, Data Privacy Coordinato

Longevity Step 10 Year
67,643.06
Longevity Step 15 Year
Longevity Step 20 Year
After Step 20 COLA Only per legislation

69,672.35
71,612.73

## SUMMIT ACADEMY <br> 

all staff previously hired will maintain current salary and receive increments as approved by Administration

| TEACHER SALARY SCHEDULE <br> Counselors and Social Workers Interventionists |  | 184 Days | Add URS Benefit BS Full Time |  | Add URS Benefit MS Full Time |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  | BS | ms |  |  |  |  |
| 1 | 45,620.07 | 47,901.07 | \$ | 9,124.01 | \$ | 9,580.21 |
| 2 | 45,620.07 | 47,901.07 | \$ | 9,124.01 | \$ | 9,580.21 |
| 3 | 46,304.37 | 48,859.09 | \$ | 9,260.87 | \$ | 9,771.82 |
| 4 | 47,230.46 | 49,836.27 | \$ | 9,446.09 | \$ | 9,967.25 |
| 5 | 48,175.07 | 51,480.87 | \$ | 9,635.01 | \$ | 10,296.17 |
| 6 | 49,620.32 | 52,510.49 | \$ | 9,924.06 | \$ | 10,502.10 |
| 7 | 50,612.72 | 53,560.70 | \$ | 10,122.54 | \$ | 10,712.14 |
| 8 | 51,624.98 | 54,631.91 | \$ | 10,325.00 | \$ | 10,926.38 |
| 9 | 52,657.48 | 55,724.55 | \$ | 10,531.50 | \$ | 11,144.91 |
| 10 | 54,237.20 | 57,563.46 | \$ | 10,847.44 | \$ | 11,512.69 |
| 11 | 55,321.95 | 57,563.46 | \$ | 11,064.39 | \$ | 11,512.69 |
| 12 | 55,875.17 | 57,563.46 | \$ | 11,175.03 | \$ | 11,512.69 |
| 13 | 56,433.92 | 58,714.73 | \$ | 11,286.78 | \$ | 11,742.95 |
| 14 | 56,998.26 | 59,889.03 | \$ | 11,399.65 | \$ | 11,977.81 |
| 15 | 57,568.24 | 61,865.36 | \$ | 11,513.65 | \$ | 12,373.07 |
| 16 | 59,295.29 | 63,102.67 | \$ | 11,859.06 | \$ | 12,620.53 |
| 17 | 60,481.19 | 64,364.72 | \$ | 12,096.24 | \$ | 12,872.94 |
| 18 | 61,690.82 | 65,652.02 | \$ | 12,338.16 | \$ | 13,130.40 |
| 19 | 62,924.63 | 66,965.06 | \$ | 12,584.93 | \$ | 13,393.01 |
| 20 | 64,183.13 | 66,965.06 | \$ | 12,836.63 | \$ | 13,393.01 |
| 21 | 64,824.96 | 66,965.06 | \$ | 12,964.99 | \$ | 13,393.01 |
| 22 | 65,473.21 | 69,174.91 | \$ | 13,094.64 | \$ | 13,834.98 |
| 23 | 66,127.94 | 70,558.40 | \$ | 13,225.59 | \$ | 14,111.68 |
| 24 | 67,450.50 | 71,969.57 | \$ | 13,490.10 | \$ | 14,393.91 |
| 25 | 68,799.51 | 73,408.96 | \$ | 13,759.90 | \$ | 14,681.79 |
| 26 | 70,863.49 | 73,408.96 | \$ | 14,172.70 | \$ | 14,681.79 |
| 27 | 71,572.13 | 73,408.96 | \$ | 14,314.43 | \$ | 14,681.79 |
| 28 | 72,287.85 | 75,831.46 | \$ | 14,457.57 | \$ | 15,166.29 |

2022-23 Salary Schedule
*This schedule is based on legislative increases for 2022-23. The Steps are subject to further review and freezes
each fiscal year. The review will be based on legislative action, enrollments, and other factors.
Steps will be determined by years of proficiency and performance using the charter approved evaluation tool, as well as professionalism
New Summit Academy staff who have teaching experience must provide documentation of past employment and evaluations in order to be placed appropriately.
Advancement on this schedule may be held back according to evaluations and effectiveness.
An educator salary adjustment of $\$ 4,200$ has already been added to each salary amount above for all Licensed Teachers.
A letter of intent to make a lane change must be filed with the Human Resource Office by May 1st.
Credits for lane changes must be presented to the Human Resource Office by September 1st. Credit hours are representative of semester credits.
Only credits obtained after certification for which you are hired may be used toward lane change.
Summit Academy Inc will reward a teacher's educational advancement for Doctorate's degrees in a teacher subject area. Proof of advancement must be provided. Doctorate's Degree $\$ 6,000$

Educators whose assignment require special certifications, or other requirements may be eligible for increased salary levels. Must be approved by both Business Administrator and Director.

## SUMMIT ACADEMY

## Stipends

| Gifted and Talented Coordinator | $\$ 500$ |
| :--- | :---: |
| Grade Level Leads (K-8) | $\$ 1,000$ |
| Department Chair (9-12) | $\$ 1,000$ |
| Team Leads (9-12) | $\$ 1,000$ |
| Yearbook | $\$ 1,500$ |
| Mentor | $\$ 300$ |
| Mentor Specialist | $\$ 500$ |
| Marketing Stipend | $\$ 3,000$ |
| Other VAR Stipends | $\$ 500$ |
| Literacy | $\$ 1,000$ |
| ELL (Each Campus Support) | $\$ 1,000$ |
| ELL (LEA Coordinator) | FTE |
| HOSA (Health Occupations Students of America) | $\$ 1,000$ |
| Student Council | $\$ 1,000$ |
| LEA Level 504 Coordinator | $\$ 1,000$ |
| Site Level 504 when caseload exceeds $2.0 \%$ of enrollment | $\$ 500$ |
| Site Level 504 when caseload exceeds 3.0\% of enrollment | $\$ 500$ |
| Theatre | $\$ 750$ |
| Music | $\$ 300$ |
| Jr High RTI | $\$ 500$ |
| Jr High Athletic Director | $\$ 2,000$ |
| Various | $* *$ |

**

Junior High Athletic Stipends

| Cross Country (Boys) | $\$ 500$ | Per Team |
| :--- | :--- | :--- |
| Cross Country (Girls) | $\$ 500$ | Per Team |
| Girls Volleyball | $\$ 500$ | Per Team |
| Boys Volleyball | $\$ 500$ | Per Team |
| Boys Basketball | $\$ 500$ | Per Team |
| Girls Basketball | $\$ 500$ | Per Team |
| Boys Soccer | $\$ 500$ | Per Team |
| Girls Soccer | $\$ 500$ | Per Team |

## High School Athletic Stipends

## ATHLETIC COACH POSITION

*Summit Academy High School pays for the HEAD COACH of each Varsity Program.
ALL other positions on the team will be paid by each teams fundraising, and other fees.

| ATHLETIC DIRECTOR | $\$ 7,500$ |
| :--- | ---: |
| BASEBALL HEAD COACH (VARSITY) | $\$ 3,000$ |
| SOFTBALL HEAD COACH (VARSITY) | $\$ 3,000$ |
| BOYS BASKETBALL HEAD COACH (VARSITY) | $\$ 4,200$ |
| GIRLS BASEKTBALL HEAD COACH (VARSITY) | $\$ 4,200$ |
| CROSS COUNTRY HEAD COACH (VARSITY) | $\$ 2,000$ |
| FOOTBALL HEAD COACH (VARSITY) | $\$ 5,000$ |
|  |  |
|  |  |
| GOLF HEAD COACH (GIRLS VARSITY) | $\$ 1,500$ |
| GOLF HEAD COACH (BOYS VARSITY) | $\$ 1,500$ |
|  |  |
|  | $\$ 2,500$ |
| BOYS SOCCER HEAD COACH (VARSITY) | $\$ 2,500$ |
| GIRLS sOCCER HEAD COACH (VARSITY) | $\$ 1,500$ |
| SWIMMING HEAD COACH | $\$ 2,500$ |
| GIRLS VOLLEYBALL HEAD COACH (VARSITY) | $\$ 2,500$ |
| BOYS WRESTLING HEAD COACH (VARSITY) | $\$ 2,500$ |
| TRACK HEAD COACH | $\$ 1,500$ |
| TENNIS GIRLS HEAD COACH | $\$ 1,500$ |
| TENNIS BOYS HEAD COACH | $\$ 2,500$ |
| DRILL TEAM |  |
| CHEER | $\$ 3,000$ |
| THEATRE | $\$ 1,500$ |
| DEBATE | $\$ 1,500$ |
| Athletic stipends will be paid on the following schedule: |  |
| - Fall sports: September and October (4 installments) |  |
| - Winter sports: December and January (4 installments) |  |
| - Spring sports: March and April (4 installments |  |

*All Grade Level and Team Leads are split over 24 pays
**Several Grant Opportunities through Utah Grants will be paid at various rates maintaining consitency and allowability with regulations of the grant, and as approved by the Business Administrator throughout the year.

TO: Summit Academy Schools, Inc Governing Board
FROM: Michael Clark, Executive Director
SUBJECT: 1207 Grievance Policy

## BACKGROUND INFORMATION

Summit Academy and Summit Academy High School are committed to providing a positive, proactive approach to problem-solving and that parents and staff can resolve their concerns through open, respectful communication.

## CURRENT CONSIDERATIONS

Please see the attached policy redline for board approval. This is a change requested by the CTE Director to be aligned with the USBE requirements.

## FINANCIAL IMPLICATIONS

None

## RECOMMENDATIONS

It is respectfully requested that the Governing Board approve the Grievance Policy till the 2025 school year.

## DIRECTOR'S RECOMMENDATION: Recommended Approval.

# SUMMIT ACADEMY 

Grievance Policy<br>Policy Number: 1207

## I. Board Policy

Summit Academy and Summit Academy High School are committed to providing a positive, proactive approach to problem-solving and that parents and staff can resolve their concerns through open, respectful communication. Disrespectful words or actions are not acceptable. No student, parent or employee of Summit Academy shall be subjected to discrimination based on race, ethnicity, sexual orientation, gender, religion, social class, appearance, and disability. Complaints can be made by verbally communicating, written grievance form, or email as outlined below.
A. Parents

A parent who has a an henest complaint regarding a staff member should, in good faith, address his/her concern with the involved employee(s) and work in a timely, reasonable and cooperative effort to resolve the concern. If the parent is unsuccessful in resolving their complaints with the involved employee(s), they may address their concerns directly with the Principal or designated staff member and work in a timely, reasonable, and cooperative effort to resolve the concern.
B. Staff

An employee who has an henesta complaint regarding another employee may first address his/her concern in good faith with the other employee and work in a timely, reasonable and cooperative effort to resolve the concern. If the employee is unable to resolve complaints through these efforts, he/she may address concerns with the Principal in a similar manner. An employee who has an henesta complaint involving the Principal may address his/her concern in good faith with the Principal and work in a timely, reasonable, and cooperative effort to resolve the concern.
C. Executive Director

If the parent and/or employee is unable to resolve complaints through efforts covered in subsection A or B, he/she may address concerns with the Executive Director in a similar manner.
D. Board Appeal

In the event that a parent and/or employee complaint has not been resolved by good faith efforts at the administrative level, the complaint may be directed to the Governing Board in a detailed, written appeal specifying:

1. the individual(s) involved details of the events that led to the complaint,
2. dates and approximate times,
3. details of good faith efforts to resolve the problem, including dates and approximate times, and,
4. the requested solution.

The governing board will carefully and objectively consider the appeal. The board may, at its discretion, gather additional information from the complainant, other employees, administration, and/or from professional consultants. The board will take any action it deems

## SUMMIT ACADEMY

appropriate and reserves the right to deny appeal consideration if the complainant has not initiated problem-solving efforts with the individual(s) involved in the complaint.

It should be noted that this policy is in no way intended to discourage or limit any individual's legal responsibility to report unlawful activities as mandated by state and federal law. Additionally, this policy does not alter in any way the school's status as an at-will employer and does not preclude the school from discontinuing employment even if the employee has submitted an appeal.

## II. Complaint Procedure

A. Any student or employee who knows of a violation of this policy is expected to report such conduct to an Administrator, or the LEA Compliance Officer.
B. The initial allegation may be submitted either orally or in writing.
C. Complaints must be made to the immediate supervisor/administrator or the LEA

Compliance Officer within 15 calendar days after the date of the alleged.

## III. Complaint and Investigative Procedures

A. The following procedure is available for those who believe they are victims, or who witness such acts:
1.Seek to resolve issues directly with the accused.
2.Seek to resolve issues through administrative personnel.
3.Register a formal complaint with the LEA Compliance Officer who will initiate an investigation.
B. If an investigation reveals evidence of criminal conduct, the matter will be referred to local law enforcement. The LEA will conduct its own internal investigation independent of law enforcement officials.
C. All investigations will be treated with discretion to protect the privacy of those involved.

All efforts will be made to treat the information confidentially; however, absolute confidentiality of all information obtained through an investigation cannot be guaranteed.
D. The accused may not contact the alleged victim during an investigation without intervention by the LEA, law enforcement, or with the permission of the complainant.
E. When conducting investigations, the LEA Compliance Officer shall disclose his/her role as a neutral investigator rather than an advocate for any party. The extent of the investigation will be determined, among other factors, by the nature and severity of the charges.
F. An investigation shall be completed as quickly as practicable, but at least within 30 days of receipt of the complaint, unless extenuating circumstances require a longer period. All parties shall be notified of the extension of time.
G. Within 10 working days of the conclusion of the investigation, the LEA Compliance Officer shall provide all parties a written disposition of the complaint.
H. The parties will then have 10 working days to provide written responses to the report and have them considered by the LEA Compliance Officer.
I. All records of complaint and Investigation will be kept for a minimum of 7 years by the LEA Compliance Officer.

## IV. Contacts

A. LEA Compliance Officer

Name: Scott Pettit
Address: 1225 E 13200 S Draper, Ut 84020

## SUMMIT ACADEMY

Phone Number: (801)-572-9007
Email: scott.pettit@summitacademyschools.org
B. U.S. Department of Education

Cesar E. Chavez Memorial Building
1244 Speer Boulevard, Suite 310
Denver, CO 80204-3582
Phone:303-844-5695
TDD:800-877-8339
Email: OCR.Denver@ed.gov

## V. References

VI. Attachments

N/A
VII. Revision History and Approval Date

Version 1: October 2018 Effective
Version 2: November 17, 2020: Updated format and changed 'must' to 'may' in section 1.B.
Version 3: Jun 9, 2022: Updated to add Section II, III, IV

TO: Summit Academy Schools, Inc Governing Board
FROM: Michael Clark, Executive Director
SUBJECT: 6303 School fee Policy and Fee Waiver Policy

## BACKGROUND INFORMATION

The Summit Academy (SA)and Summit Academy High School (SAHS) governing board adopts this policy to provide for the orderly establishment and management of a system of reasonable fees; to provide adequate notice to families of fees and fee waiver requirements; to establish a fair and efficient process for granting fee waivers; and to prohibit practices that would exclude students unable to pay fees from participation in school-sponsored activities or create a burden on a student or family as to have a detrimental impact on participation.

## CURRENT CONSIDERATIONS

Please see the attached policy redline for board approval. This is a change requested by USBE to be made yearly with current year cover page.

## FINANCIAL IMPLICATIONS

None

## RECOMMENDATIONS

It is respectfully requested that the Governing Board approve the School Fee Policy and Fee Waiver Policy till the next school year.

## DIRECTOR'S RECOMMENDATION: Recommended Approval.

# SUMMIT ACADEMY 

2022-2023 Fee Policy<br>2022-2023 Fee Waiver Policy

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1. A student or the student's parent may appeal the decision to deny a fee waiver request by completing and submitting the appeal form included with the denial or found on the school website to the SA and SAHS Director within [10] school days of receiving notice of denial. ..... 12
2. The school shall contact the parent within two (2) weeks after receiving the appeal and schedule a meeting with the principal to discuss the parent's concerns. ..... 12
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## SUMMIT ACADEMY

## I. PURPOSE

The Summit Academy (SA) and Summit Academy High School (SAHS) governing board adopts this policy to provide for the orderly establishment and management of a system of reasonable fees; to provide adequate notice to families of fees and fee waiver requirements; to establish a fair and efficient process for granting fee waivers; and to prohibit practices that would exclude students unable to pay fees from participation in school-sponsored activities or create a burden on a student or family as to have a detrimental impact on participation.

## II. POLICY

A. A SA school or SAHS, school official, or employee may not charge or assess a fee or request or require something of monetary value as a condition to a student's participation in an activity, class, or program provided, sponsored, or supported by a school including for a co-curricular or extracurricular activity, unless the fee has been approved by and included in the Summit Academy and Summit Academy High School governing board fee schedule.
B. To preserve equal opportunity for all students and to limit diversion of money and school and staff resources from the basic school program, SA and SAHS shall limit student expenditures for SA and SAHS and school-sponsored activities, including expenditures for uniforms, clubs, clinics, travel, and subject area and vocational leadership organizations, whether local, state, or national.
C. SA and SAHS shall provide notice to a parent of each student attending the school of all current fee schedules and the opportunity for fee waivers prior to the student being registered for a course, activity, or program to enable the parent and student to make an informed decision prior to committing to the student's enrollment or participation.
D. SA and SAHS shall provide an opportunity for a parent to apply to have one or more fees waived (or be provided alternatives to waivers) and shall grant requested fee waivers (or alternatives to waivers) to students who are eligible under the provisions of this policy.
E. SA and SAHS may only collect a fee for an activity, class, or program provided, sponsored, or supported by a school consistent with SA and SAHS policies and state law.

## III. ESTABLISHING A FEE SCHEDULE

A. "Fee" means a charge, expense, deposit, rental, or payment:

1. regardless of how it is termed, described, requested, or required directly or indirectly;
2. in the form of money, goods, or services; and
3. that is a condition to a student's full participation in an activity, course, or program that is provided, sponsored, or supported by a Local Education Agency (LEA).
B. "Fee" incudes:
4. money or something of monetary value raised by a student or the student's family through fundraising; charges or expenditures for a school field trip or activity trip, including related transportation, food, lodging, and admission charges;
5. payments made to a third party that provides a part of a school activity, class, or program
6. charges or expenditures for classroom:
a. textbooks;
b. supplies; or
c. materials;
7. charges or expenditures for school activity clothing; and

## SUMMIT ACADEMY

5. a fine, other than a fine identified in the subsection below.
C. "Fee" does not include:
6. a student fine specifically approved by the Board for:
a. failing to return school property;
b. losing, wasting, or damaging private or school property through intentional, careless, or irresponsible behavior, or as described in Section 53G-8-212; or
c. improper use of school property, including a parking violation;
7. a payment for school breakfast or lunch;
8. a deposit that is:
a. a pledge securing the return of school property that is refunded upon the return of the school property; or
b. a charge for insurance, unless the insurance is required for a student to participate in an activity, course, or program or
9. Charges associated with a student's participation in a non-curricular club.

## D. Fee Setting Process

1. Summit Academy and Summit Academy High School, in consultation with
stakeholders, will develop a proposed fee schedule and policies to submit to the Board.
2. When determining a fee proposal for Board approval, staff may consider the following factors:
a) the school's cost to provide the activity, class, or program;
b) the school's student enrollment;
c) the median income of families: - within the school's boundary; or - enrolled in the school;
d) the number and monetary amount of fee waivers, designated by individual fees, annually granted within the prior three years;
e) the historical participation and school interest in certain activities;
f) the prior year fee schedule;
g) the amount of revenue collected from each fee in the prior year;
h) fund-raising capacity;
i) prior year community donors; and
j) other resources available, including through donations and fundraising.

## Board Approval of Fee Schedules and Policies.

3. The Board shall annually review the provisions of this policy.
4. Fee schedules and policies for SA and SAHS shall be adopted by the Board on or before April $1^{\text {st }}$ of each year in a regularly scheduled public meeting of the Board.
5. Adoption of SA and SAHS fee schedule may not be delegated to a community council, staff member, or any other advisory committee or group.
6. Prior to adopting the annual fee schedule, the Board shall encourage public participation in the process and provide an opportunity for the public to comment on the proposed fee schedule during a minimum of two public meetings of the Board.

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7. The Board shall provide notice of the meetings:
a) to the public in accordance with the Utah Open and Public Meetings Act; and
b) to parents and students using the same form of communication regularly used by the Summit Academy and Summit Academy High School to communicate with parents, including notice by e-mail, text, flyer, or phone call.
8. Minutes of the Board meeting during which the fee and fee policies are adopted together with copies of the approved policy and fee schedule shall be kept on file and made available upon request as required by UCA 52-4-203.
9. The Board may adopt amended fee schedules after the April $1^{\text {st }}$ date following the same approval process used for the original fee schedule.

## E. Fee Schedule Requirements

1. The Board's adopted fee schedule shall include:
a) a specific amount for each fee;
b) if a student is responsible for multiple fees related to one activity, class, or program, a clear and easy to understand delineation of each fee and the fee total for each activity, class, or program;

## c) Beginning with the 2020-2021 school year:

(1) a per student annual maximum aggregate fee amount that SA and SAHS may charge a student for the student's participation in all courses, programs, and activities provided, sponsored, or supported by a school for the year;
(2) a maximum fee amount per student for each activity. A maximum should be set to protect students and families from unreasonable expenditures in order to participate in classes, activities, or programs.
(3) a spend plan for the revenue collected from each fee charged. The spend plan for each fee charged should provide students, parents, and employees transparency by identifying the fee's funding uses. The fee's corresponding spend plan shall include a list or description of anticipated types of expenditures, for the current fiscal year or as carryover for use in a future fiscal year, funded by the fee charged.
2. The amount of revenue raised by a student through voluntary individual fundraisers or required group fundraisers shall be included as part of the maximum fee amount per student for the activity and maximum total aggregate fee amount per student.
3. Beginning with the 2020-2021 school year, students and parents who do not qualify for fee waivers may not be required to pay an increased fee amount to make-up for or cover the costs of students and families who qualify for fee waivers.
a) In calculating the expense incurred by SA and SAHS, the cost of providing fee waivers to fee waiver eligible students may not be considered.
b) SA and SAHS may notify students and families that they may voluntarily pay an increased fee amount or provide a donation to assist in covering the costs of other students and families.
4. Beginning with the 2021-2022 school year, a fee shall be equal to or less than the expense incurred SA and SAHS to provide for a student activity, course, or program.
a) An additional fee may not be charged, or a particular fee may not be increased to supplant or subsidize another fee.

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5. A fee listed on a school fee schedule is the maximum amount which may be charged per student for a class or school sponsored or supported activity including uniforms, travel, and clinics, regardless of whether the activity is labeled as curricular, co-curricular or extra-curricular. The actual amount charged may be less.

## IV. FEES FOR CLASSES AND ACTIVITIES DURING THE REGULAR SCHOOL DAY

A. Elementary Schools

1. No fee may be charged in kindergarten through grade sixth grade for any regular school day activity including assemblies and field trips or for any snacks, materials, textbooks, instructional or school supplies, or fundraising such as "dress down days" except as provided in Subsection 2 below. Schools with grades seven and eight (Draper and Independence Campuses) may charge fees for sixth grade as outlined in the Summit Academy Fee Schedule.
2. Summit Academy Schools may provide to a student's parent or guardian a suggested list of student supplies, as defined in this policy, for use during the regular school day so that a parent or guardian may furnish, on a voluntary basis, those supplies for student use. Such a list must include the following language:
"Notice: The items on this list will be used during the regular school day. They may be brought from home on a voluntary basis, otherwise, they will be furnished by the school."
3. The school must provide any necessary school supplies not voluntarily furnished by a parent or guardian.

## B. Secondary Schools

1. Fees may be charged in connection with an activity, class, or program provided, sponsored, or supported by a school for a student in a secondary school that takes place during the regular school day if the fee is on the Board approved fee schedule.
2. All fees are subject to the fee waiver provisions of this policy.
3. If a secondary class is established or approved, which requires payment of fees or purchase of items for students to participate fully and to have the opportunity to acquire all skills and knowledge required for full credit or highest grades, the fees or costs for the class must be approved by and appear on the Board fee schedule and shall be subject to the fee waiver provisions of this policy.
4. Summit Academy High School may require a secondary student to provide student supplies as defined in this policy.
5. Beginning in the 2022-2023 school year schools may not charge a fee for:
a) a textbook. A textbook fee may only be charged for concurrent enrollment or advanced placement courses, and these fees are subject to fee waivers.
(1) "Textbook" means instructional material necessary for participation in a course or program, regardless of the format of the material including:
(a) books, printed materials, and consumable workbooks;
(b) computer hardware, software, or digital content; and
(c) cost of maintenance and replacement as a result of normal use.
(2) "Textbook" does not include instructional equipment.

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6. Remedial courses and credit recovery fees are subject to all school fee requirements. These fees shall be placed on the SA and SAHS's fee schedule and are subject to fee waivers. Additionally, beginning with the 2022-23 school year, any instructional material provided for a student to complete a remedial course or credit recovery, is considered a textbook and therefore shall be provided free of charge.
7. SAHS may charge a fee for instructional equipment subject to fee waivers.
a) "Instructional equipment" means equipment or supplies required for a student to use as part of a secondary course that become the property of the student upon exiting the course.
b) "Instructional equipment" includes course related tools or instruments.
8. SAHS may charge the cost to access software, digital content, or other instructional materials that are required as part of an activity, course, or program. These fees are subject to fee waiver.

## V. PROJECT RELATED COURSES

A. In project related courses, projects required for course completion shall be free to all elementary school students and included in the approved course fee and be waivable for secondary students.
B. SA and SAHS may require a student at any grade level to provide materials or pay for an additional discretionary project if the student chooses and the course teacher approves a project in lieu of, or in addition to, a required classroom project. The additional costs for the alternate project are not subject to fee waiver.
C. SA and SAHS shall avoid allowing high cost additional projects, particularly if authorization of an additional discretionary project results in pressure on a student by teachers or peers to also complete a similar high cost project.
D. SA and SAHS or a teacher may not require a student to select an additional project as a condition to enrolling, completing, or receiving the highest possible grade for a course

## VI. SCHOOL ACTIVITIES OUTSIDE OF THE REGULAR SCHOOL DAY

A. Fees may be charged in connection with any school-sponsored program or activity, that does not take place during the regular school day, regardless of the age or grade level of the student, if:

1. participation in the activity is voluntary;
2. the fee is on the Board approved fee schedule;
3. the amount collected from the student is equal to or less than the maximum fee amount on the approved fee schedule;
4. the fee revenue is collected in compliance with Summit Academy and Summit Academy High School financial policies;
5. fee revenue is expended in compliance with the spend plan;
6. the fee is subject to the fee waiver requirements; and
7. for elementary schools, the student's participation in the activity does not affect a student's grade or ability to participate fully in any course taught during the regular school day.
B. SA schools that provide, sponsor, or support an activity, class, or program outside of the regular school day or school calendar are subject to the provisions of this policy regardless of the time or season of the activity, class, or program.

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## VII. NOTICE TO PARENTS

A. Each SA school shall annually publish the Board's approved fee schedule, including fee maximums, and fee waiver policies on the school's website in an easily accessible location.
B. The parent of each student shall be provided a copy of the fee schedule, fee waiver policies, and the school fee documents required by Utah Administrative Code R277-407-6 annually in the school's registration materials and upon registration to the parent of a student who enrolls after the initial registration period.
C. Upon request, the school shall provide printed copies of school fee schedules, waiver policies, and documents to a parent or guardian who is unable or chooses not to access them through the SA and SAHS website.
D. If more than $20 \%$ of the student or parent population of SA and SAHS uses a single language other than English as their first language, SA and SAHS will publish the fee schedule and fee waiver policies in the language of those families.
E. The principal of each SA or SAHS shall make arrangements for a SA and SAHS representative to meet personally with each student's parent or family and make available an interpreter for the parent to understand the fee schedule and waiver policies when the student or parent's first language is a language other than English and SA and SAHS has not published the information in the parent's first language.

## VIII. FEE WAIVERS

A. General Fee Waiver Provisions

1. "Waiver" or "fee waiver" means a full release from the requirement or payment of a fee and from any provision in lieu of a fee payment.
2. All fees are subject to fee waiver unless specifically identified as a non-waivable charge in this policy or UAC R277-407.
3. SA or SAHS is not required to waive a non-waivable charge.
4. To ensure that no student is denied the opportunity to participate in a class or school sponsored or supported activity because of an inability to pay a fee, each school will provide for adequate waivers or other provisions in lieu of fee waivers.
5. The process for obtaining a fee waiver, pursuing an alternative to fee waiver, or appealing the denial of a fee waiver shall be administered confidentially, fairly, objectively, without delay, and in a manner that avoids stigma, embarrassment, undue attention, and unreasonable burdens on students and parents.
6. A student receiving a fee waiver or other provisions in lieu of a fee shall not be treated differently from other students or identified to students, staff members, or other persons who do not need to know of the waiver.

## B. Fee Waiver Eligible Charges

Fees for the following are waivable regardless of whether they are held during the regular school day, during the regular school year, outside of the regular school day, outside of the regular school year, or during the summer:

1. An activity, class, or program that is:
a) primarily intended to serve school-age children; and
b) taught or administered, more than inconsequentially, by a school employee as part of the employee's assignment.

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2. An activity, class, or program that is explicitly or implicitly required:
a) as a condition to receive a higher grade, or for successful completion of a SA or SAHS class or to receive credit, including a requirement for a student to attend a concert or museum as part of a music or art class for extra credit; or
b) as a condition to participate in a SA or SAHS activity, class, program, or team, including, a requirement for a student to participate in a summer camp or clinic for students who seek to participate on a school team, such as cheerleading, football, soccer, dance, or another team.
3. An activity or program that is promoted by a SA or SAHS employee, such as a coach, advisor, teacher, school-recognized volunteer, or similar person, during school hours where it could be reasonably understood that the school employee is acting in the employee's official capacity.
4. Admission, entrance, or gate fees for student attendance to an event or activity provided, sponsored, or supported by SA and SAHS High School including:
a) athletic competitions;
b) music or theater program performances; and
c) parent teacher organization activities.
5. To protect the confidentiality of students receiving fee waivers, SA and SAHS will:
a) Pre-selling tickets to events from the main office. Students on fee waiver would have the opportunity to obtain free tickets from the office allowing them entrance to the event without having to disclose fee waiver eligibility to the gate attendant.
b) Using activity cards for students to enter school activities and events. By including the cost of activities in a student activity fee and issuing activity cards to be used for entrance at all school activities and events, students receiving a waiver of the activity fee would still receive an activity card and be granted entrance in the same manner as other students.
6. An activity or program where full participation in the activity or program includes:
a) travel for state or national educational experiences or competitions;
b) debate camps or competitions; or
c) music camps or competitions.
7. A concurrent enrollment, CTE, or AP course.
8. Activity clothing required to be worn by a student when participating as a club, school group, or team such as matching jackets, hoodies, $t$-shirts or other like clothing.
9. Official curricular, co-curricular, and extra-curricular club or team uniforms that are required for student participation.

## C. Non-waivable Charges

Nonwaivable charges are costs, payments, or expenditures which are not considered to be school fees and are not subject to fee waivers.

1. Non-waivable charges include a personal discretionary charge or purchase for:
a) insurance, unless the insurance is required for a student to participate in an activity, class, or program;
b) college credit related to the successful completion of a concurrent enrollment class or an advanced placement examination; and
c) a personal consumable item such as a yearbook, class ring, letterman jacket or sweater, or other similar item, except when requested or required by a school as a condition to a student's participation.

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2. Charges designated by Utah Code, federal law, or administrative rule not to be a fee are nonwaivable charges including:
a) tuition for nonresident out-of-state students and foreign students, foreign student transcript translation fees and I-20 form processing charges;
b) a charge for an activity, class, program, that meets the criteria of a noncurricular club as described in Utah Code Title 53G, Chapter 7, Part 7, Student Clubs;
c) a charge for a school breakfast or lunch;
d) a fine for improper use of school property, including a parking violation; or
e) a fine for replacement of damaged or lost school property in accordance with Utah Code Ann. §53G-8-212.
(1) If the student and the student's parent are unable to pay for damages or if it is determined by the school in consultation with the student's parent that the student's interests would not be served if the parent were to pay for the damages, the school may provide for a program of work the student may complete in lieu of the payment.
(2) No fine may be assessed for damages which may be reasonably attributed to normal wear and tear.
f) school uniform;
(1) a school uniform is a fee if the uniform is expensive or prescriptive;
(2) a uniform is prescriptive if it can only be purchased from one source or requires specific brands of clothing or very specific colors.

## D. Fee Waiver Administrator

1. The Principal in each school shall designate at least one person at the appropriate administrative level to act as the "Fee Waiver Administrator." The designated individual shall:
a) be trained in and have a knowledge and understanding of school fees, the fee waiver process, and student data privacy laws; and
b) work in an appropriate setting to facilitate confidential conversations and documents.
2. The Fee Waiver Administrator shall be responsible to:
a) review fee waiver applications and verification documents;
b) grant or deny fee waiver requests;
c) compile all logs and maintain fee waiver documents in compliance with the Family Educational Rights and Privacy Act (FERPA); and
d) report fee waiver information.
3. The Fee Waiver Administrator's contact information will be available on the school's website with other school fee information and in student registration materials.
4. A student may not assist in the fee waiver approval process.

## E. Fee Waiver Application Process

1. A school shall use the standardized state board school fees notice and fee waiver applications to inform parents of the process of obtaining a fee waiver.
2. The application for fee waiver shall be included on each school's website.
3. The fee waiver request process shall have no visible indicators that could lead to

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identification of fee waiver applicants.
4. A parent or student desiring to have one or more fees waived shall submit a completed fee waiver application and verification of eligibility to the Fee Waiver Administrator.
5. To reduce the overall burden to individual schools, families, and Fee Waiver Administrators, procedures can be designed to accept one application per family for all schools within the LEA. For example:
a. A family having more than one student enrolled in SA or SAHS may submit one application which will determine eligibility for fee waivers for all students in the family. The application for fee waiver must be submitted to the school at which the oldest student is enrolled and clearly identify the names, grade levels, and schools of attendance of the other students in the family.
6. A student must reapply for fee waiver;
a. each school year OR
b. Once granted a fee waiver lasts for the duration of the school year in which it was granted or circumstances of the family change.
7. If a student or their family experiences a change of financial circumstances so that the waiver eligibility no longer exists or that the eligibility does exist, the Fee Waiver Administrator at the student's school of enrollment may charge or waive a proportional share of the fees for a reduced fee for the remainder of the fee waiver period.

## F. Fee Waiver Eligibility Verification

1. A student is eligible for and will be granted a fee waiver if the Fee Waiver Administrator receives a completed application and verification of one of the following from the student or parent:
a) The student's family income qualifies under the levels set by the State Superintendent and the parent provides verification in the form of income statements, pay stubs, or tax returns:
(1) these levels are set to correspond to the income levels for the federal free lunch program and may be found at schools.utah.gov/schoolfees on the fee waiver application form;
(2) all income received by the household is considered including salary, public assistance benefits, social security payments, pensions, unemployment compensation and child support payments.
b) The student receives Supplemental Security Income (SSI) and the parent provides benefit verification documents from the Social Security Administration.
c) The student's family receives Temporary Assistance for Needy Families (TANF) and the parent provides benefit verification from the Utah Department of Workforce Services for the period for which the fee waiver is sought which may be in the form of an electronic screenshot of eligibility determination or status.
d) The student is in foster care through the Division of Child and Family Services; or is in state custody and the individual seeking the waiver provides the youth in care required intake form and school enrollment letter, provided by a case worker from the Utah Division of Child and Family Services or the Utah Juvenile Justice Department.
2. A school shall ensure that a fee waiver or other provision in lieu of fee waiver is available to any student whose parent is unable to pay.
a) A Fee Waiver Administrator may grant a fee waiver to a student, on a case by case basis, who does not qualify for a fee waiver under the criteria above, but who, because of extenuating circumstances is not reasonably capable of paying the fee.

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b) An opportunity will be provided for those requesting a fee waiver under this standard to meet privately with the Fee Waiver Administrator to discuss their situation and potential eligibility for fee waiver.
c) Verification may be collected as appropriate for the situation.

## G. Notification of Eligibility

1. After reviewing the documentation provided by the student and the student's parent, the Fee Waiver Administrator will approve or deny the fee waiver request.
2. The Fee Waiver Administrator shall not retain required fee waiver verification documents or copies of the verification documents but will keep the following information as a log or record:
a) That the student's eligibility was verified;
b) The name and position of the person who reviewed the verification documents;
c) The date it was verified; and
d) The type of documentation used to verify eligibility.
3. The Fee Waiver Administrator shall maintain documentation of the following:
a) The school year the request was submitted;
b) The type and amount of fees requested to be waived;
c) Whether the request was approved or denied;
d) If approved, the type and amount of fees which were waived.
4. The Fee Waiver Administrator shall provide written notice of the decision to grant or deny a fee waiver request to the student's parent using the standardized state board fee waiver decision and appeal form.
5. If a fee waiver request is denied, the written notice of decision shall include the reason the request was denied and a copy of the appeal process and appeal form.

## H. Appeal of Fee Waiver Denial

1. A student or the student's parent may appeal the decision to deny a fee waiver request by completing and submitting the appeal form included with the denial or found on the school website to the SA and SAHS Director within [10] school days of receiving notice of denial.
2. The school shall contact the parent within two (2) weeks after receiving the appeal and schedule a meeting with the principal to discuss the parent's concerns.
3. Any requirement that a student pay a fee is suspended during any period in which the student's eligibility for a fee waiver is being determined or a denial of a fee waiver is being appealed.
IX. ALTERNATIVES TO WAIVERS (Service in Lieu of Waivers)
A. The SA and SAHS Board allows for a variety of alternatives to satisfy the fee requirements including, but not limited to;
4. tutorial assistance to other students,
5. assistance to teachers before and after school, general community or home service,
6. or other alternatives as deemed appropriate by the building administrator.
B. Fee Waiver Alternatives, either full or partial, should be agreed upon by the building administrator, the parent or guardian, and the student. The student will not be penalized if the student decides not to complete the service in

Commented [MC1]: \#3 was previously under section A. General Fee Waiver Provisions. USBE suggested it fits better under H. Appeal of Fee Waiver Denial. We moved it for this reason.

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lieu of the fee. Fiscal, social, medical, and emotional considerations should all be addressed before any arrangement is finalized.

## X. COLLECTION OF SCHOOL FEES

A. SA and SAHS may make an installment payment plan available to a parent or student to pay for a fee, however, an installment payment plan may not be required in lieu of a fee waiver.
B. A student may not collect or receive student fees from other students or parents.
C. SA and SAHS may pursue reasonable methods for collecting student fees, but may not, as a result of unpaid fees:

1. exclude a student from a school, an activity, class, or program that is provided, sponsored, or supported by Summit Academy or Summit Academy High School during the regular school day;
2. refuse to issue a course grade; or
3. deny a former or current student receipt of official student records, including written or electronic class schedules, grade reports, diplomas, or transcripts.
D. SA and SAHS may impose a reasonable charge to cover the cost of duplicating, mailing, or transmitting transcripts and other school records.
E. SA and SAHS may not charge for duplicating, mailing, or transmitting copies of school records to an elementary or secondary school in which a former student is enrolled or intends to enroll.
F. If SA and SAHS's property has been lost or willfully cut, defaced, or otherwise damaged, the school may withhold the issuance of an official written grade report, diploma, or transcript of the student responsible for the damage or loss until the student or the student's parent has paid for the damages in accordance with 53G-8-212(2)(a).
G. Notwithstanding Subsection D, SA and SAHS may not withhold any records required for student enrollment or placement in a subsequent K-12 school.
H. SA and SAHS may prevent a student from participating graduation ceremonies as they are not part of a regular school day activity if;
4. the student and parent have received notice of anticipated exclusion (3 documented notifications with reasonable time for response suggested).

## XI. FUNDRAISING

(R277-407-10(1) and R277-113 require every LEA governing board to establish a fundraising policy)
A. Any fundraising activity must be approved and conducted in accordance with SA and SAHS Fund Raising Policy.

1. SA and SAHS may not authorize, establish, or allow for required individual fundraising.
2. SA and SAHS may allow optional individual fundraising opportunities for students to raise money to offset the cost of the student's fees.
3. SA and SAHS may allow for group fundraisers.
B. SA and SAHS shall not deny a student membership in or participation on a team or group or in an activity based on the student's non-participation in a fundraiser.
C. SA Schools seeking to use alternative methods of raising revenue must comply with SA and SAHS Fundraising Policy and UAC R277-113.

## XII. DONATIONS IN LIEU OF FEES.

Commented [MC2]: USBE suggested a change in the language to ensure that students/parents feel obligated to complete the agreement for services in Lieu.

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A. SA and SAHS may not request or accept a donation in lieu of a fee from a student or parent unless the activity, class, or program for which the donation is solicited will otherwise be fully funded by SA and SAHS and receipt of the donation will not affect participation by an individual student.
B. A donation is a fee if a student or parent is required to make the donation as a condition to the student's participation in an activity, class, or program.
C. SA and SAHS level actions to solicit or accept a donation or contribution must be in compliance with all Board policies, must clearly state that donations and contributions by a student or parent are voluntary, and may not place any undue burden on a student or family.
D. SA and SAHS may raise money to offset the cost attributed to fee waivers granted to students through Summit Academy and Summit Academy High School.
E. SA and SAHS may not accept a donation that would create a significant inequity among the schools within the District.
XIII. SA and SAHS REPORTING REQUIREMENTS
A. Each school principal and SA and SAHS Board Chair shall submit a Certification of Compliance annually affirming compliance with the provisions of this policy.
The SA and SAHS Director shall submit a Certification of Compliance annually affirming compliance with the provisions of this policy and submit the following forms:
B. Student Fee Schedule with Spend Plan

1. School Fee Policy
2. School Fee Waiver Policy
3. Notice of Fee Waiver Criteria provided by the LEA to student's parents
C. Each school shall maintain records and submit documentation to SA and SAHS annually of: a. number of students enrolled as of October 1
b. number of students granted fee waivers
c. dollar amount of fees waived
d. number of students who worked in lieu of fee waivers
e. dollar amount of fees collected from students
f. dollar amount of fees collected from students for curricular activities
g. dollar amount of fees collected from students for co-curricular activities
h. dollar amount of fees collected from students for extra-curricular activities
XIV. TRAINING
4. SA and SAHS Director shall provide for annual training of Summit Academy and Summit Academy High School employees on fee related policies enacted by the Board specific to each employee's job function.
XV. PENALTIES FOR VIOLATION OF SCHOOL FEE POLICY
5. Any administrator, teacher, advisor or coach who knowingly violates the authorized fee schedule and financial policies as approved annually by the Board will be subject to disciplinary action as outlined by SA and SAHS Policy.
6. Monies collected beyond the approved fee schedule will be refunded by the school back to the individual student(s).
7. If a SA school or if SAHS violates the authorized fee schedule and financial policy, the Board may impose the following:
a. Issue a letter of reprimand to the individual(s) and/or school.
b. Restrict participation in SA and SAHS, group or state level activities.
c. Drop the school from membership and prohibit participation in any or all Utah

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High School Activities Association (UHSAA) and Utah Charter and Small Schools League (UCSSAL) sponsored activities.
d. The principal, teacher, coach/advisor, and/or the school may be assessed a fine not to exceed \$200.

## XVI. DEFINITIONS

Definitions applicable to this policy are intended to be consistent with UAC R277-407. In the case of a discrepancy, the administrative code shall prevail.
A. "Co-curricular activity" means an activity, course, or program, outside of school hours, that also includes a required regular school day program or curriculum.
B. "Curricular activity" means an activity, a course, or a program that is:

1. provided, sponsored, or supported by an LEA; and
2. conducted only during school hours.
C. "Extra-curricular activity" means an activity or program for students, outside of the regular school day, that:
3. is sponsored, recognized, or sanctioned by an LEA; and
4. supplements or compliments, but is not part of, the LEA's required program or regular curriculum.
D. "Fundraiser," "fundraising," or "fundraising activity" means an activity or event provided, sponsored, or supported by a school that uses students to generate funds to raise money to:
5. provide financial support to a school or any of the school's classes, groups, teams, or programs; or
6. benefit a particular charity or for other charitable purposes.
E. "Fundraiser," "fundraising," or "fundraising activity" may include:
7. the sale of goods or services;
8. the solicitation of monetary contributions from individuals or businesses; or
9. other lawful means or methods that use students to generate funds.
F. "Fundraiser," "fundraising," or "fundraising activity" does not include an alternative method of raising revenue without students.
G. "Group fundraiser" or "group fundraising" means a fundraising activity where the money raised is used for the mutual benefit of the group, team, or organization.
H. "Individual fundraiser" or "individual fundraising" means a fundraising activity where money is raised by each individual student to pay the individual student's fees.
I. "Noncurricular club" has the same meaning as that term is defined in Section 53G-7-701.
J. "Provided, sponsored, or supported by a school" means an activity, class, program, fundraiser, club, camp, clinic, or other event that:
10. is authorized by an LEA or school, according to local education board policy; or
11. satisfies at least one of the following conditions:
a) the activity, class, program, fundraiser, club, camp, clinic, or other event is managed or supervised by an LEA or school, or an LEA or school employee;

## SUMMIT ACADEMY

b) the activity, class, program, fundraiser, club, camp, clinic, or other event uses, more than inconsequentially, the LEA or school's facilities, equipment, or other school resources; or
c) the activity, class, program, fund-raising event, club, camp, clinic, or other event is supported or subsidized, more than inconsequentially, by public funds, including the school's activity funds or minimum school program dollars.
K. "Provided, sponsored, or supported by a school" does not include an activity, class, or program that meets the criteria of a noncurricular club as described in Title 53G, Chapter 7, Part 7, Student Clubs.
L. "Provision in lieu of fee waiver" means an alternative to fee payment or waiver of fee payment.
M. "Provision in lieu of fee waiver" does not include a plan under which fees are paid in installments or under some other delayed payment arrangement.
N. "Regular school day" has the same meaning as the term "school day" described in Section R277-419-2.
O. "Requested or required by an LEA as a condition to a student's participation" means something of monetary value that is impliedly or explicitly mandated or necessary for a student, parent, or family to provide so that a student may:

1. fully participate in school or in a school activity, class, or program;
2. successfully complete a school class for the highest grade; or
3. avoid a direct or indirect limitation on full participation in a school activity, class, or program, including limitations created by:
a) peer pressure, shaming, stigmatizing, bullying, or the like; or
b) withholding or curtailing any privilege that is otherwise provided to any other student.
P. "Something of monetary value" means a charge, expense, deposit, rental, fine, or payment, regardless of how the payment is termed, described, requested or required directly or indirectly, in the form of money, goods or services.
Q. "Something of monetary value" includes:
4. charges or expenditures for a school field trip or activity trip, including related transportation, food, lodging, and admission charges;
5. payments made to a third party that provide a part of a school activity, class, or program;
6. classroom supplies or materials; and
7. a fine, except for a student fine specifically approved by an LEA for:
a) failing to return school property;
b) losing, wasting, or damaging private or school property through intentional, careless, or irresponsible behavior; or
c) improper use of school property, including a parking violation.
R. "Student supplies" means items which are the personal property of a student which, although used in the instructional process, are also commonly purchased and used by persons not enrolled in the class or activity in question and have a high probability of regular use in other than school-sponsored activities.

## SUMMIT ACADEMY

S. "Student supplies" include:

1. pencils;
2. paper;
3. notebooks;
4. crayons;
5. scissors;
basic clothing for healthy lifestyle classes; and
6. similar personal or consumable items over which a student retains ownership.
T. "Student supplies" does not include items listed above if the requirement from the school for the student supply includes specific requirements such as brand, color, or a special imprint in order to create a uniform appearance not related to basic function.
XVII. REFERENCES

Utah Code Ann. §53G-6-402(5)<br>Utah Code Ann. §53G-6-604<br>Utah Code Ann. §53G-8-212<br>Utah Code Ann. Title 53G, Chapter 7, Part 5<br>Utah Code Ann. Title 53G, Chapter 7, Part 6<br>Utah Code Ann. Title 53G, Chapter 7, Part 8<br>Utah Administrative Code R277-113<br>Utah Administrative Code R277-407<br>Utah Administrative Code R277-713<br>Permanent Injunction Civil No. 920903376

## XVIII. FORMS

Fee Waiver Forms (Link to USOE School Fee Forms Page)

## XIX. REVISION HISTORY AND APPROVAL DATE

Version 1: November 30, 2020: Drafted

TO: Summit Academy Schools, Inc Governing Board
FROM: Brad Wilkinson, Business Administrator
SUBJECT: School Meal Policy \#6201

## BACKGROUND INFORMATION

Summit Academy Schools are committed to providing a healthy meal to students. This policy will help determine price per meal and when parent will be notified of money owed on students account balance.

## CURRENT CONSIDERATIONS

Please see the attached policy redline for board approval.

## FINANCIAL IMPLICATIONS

Slight changes to Breakfast and Lunch- Changes made in RED
Breakfast $\$ 1.50$ for all campuses and Adults
Lunch have slight increases (\$.15)

## RECOMMENDATIONS

It is respectfully requested that the Governing Board approve the School Meal Policy.

## DIRECTOR'S RECOMMENDATION: Recommended Approval.

## SUMMIT ACADEMY

# Lunch Charge School Meal Policy 

Policy Number: 6201

## I. Summit Academy Schools Directive-Purpose

The Summit Academy Board of Trustees has established general guidelines and standards to align with the National Federal school lunch program. We as a sehool participate in the National Federal sehool lunch program. Pricing policies for school meals are determined at the local level including decisions about whether or not to extend credit to parents who do not have lunch money in their student accounts or whether or not to provide alternate meals to such students. It is the parent's responsibility to ensure that their child has money in his or her meal account.
II. Policy

The purpose of this policy is to explain how Summit Academy will notify parents about money owed for student meals; of the school's procedures for providing meals if students' accounts are delinquent; and to assure and remind parents and school employees that students will never be confronted or embarrassed about money owed for school meals.
A. A school meal consists of a main meal (hot or sandwich), a choice of one drink (milk, juice, or water), and a trip to the fruit and salad bar (with 2 to 3 choices of fruit and 5 to 6 choices of veggies). Grades 6-12 can buy extra foods a la carte, at extra expense.
B. Breakfast cost is:

Elementary: \$1.50 Jr High: \$1.50 High School: \$2.00 \$1.50 Adults \$1.50
C. Lunch cost is:

Elementary: $\$ 2.50 \$ 2.65$ Jr. High: $\$ 2.75 \$ 2.90$ High School: $\$ 3.00 \$ 3.15$ Adults/Staff: $\$ 3.50$ \$3.65
D. Parents could qualify for Free or Reduced ( $\$ 0.40$ ) lunch by filling out an application available at www.summitacademyschools.org under the Information tab Parent/Students tab or by contacting the front offices. If the student's family receives benefits from SNAP, FEP, or FDPIR, they do not need to fill out an application but will need to inform the school lunch secretary by calling 801-572-9007.

Meals can be paid for electronically by visiting secureinstantpayments.com or with cash or check, with student name and ID, at the school office.

## III. Identification of Delinquent Accounts:

1. Each student account balance will be reviewed on a weekly basis.
2. Parents/staff will be notified by an e-mail sent by the lunch secretary every week for negative accounts of $\mathbf{- \$ 5 . 0 0}$ or more.
3. Cashiers will ask students/staff if they have any payment from home (6-12 grade). Students in the negative will NOT be able to buy a la carte items.
4. Phone calls to homes by the lunch secretary when account reaches $\mathbf{- \$ 1 5 . 0 0}$.
5. Delinquent accounts of $\mathbf{-} \mathbf{\$ 2 0 . 0 0}$ will be sent a letter home. Students (K-12 grade) may be given an alternate meal at $\$ 1.50$ charge, $\$ 0.40$ for reduced eligible students. Students will pick up their lunch at the office. Alternate meal consists of a sandwich, fruit, drink.
6. Principals will be notified after $\mathbf{-} \mathbf{\$ 3 5 . 0 0}$ delinquency to make arrangements with parents to make payments. Students will be given an alternate meal picked up from the office.
7. If there is no response, accounts will be sent to collections at the cost of the customer.
**In May, the last month of school, students in the negative will be given an alternate meal**
*Refunds will be issued to parents upon request.*
*No refunds under $\$ 10.00$, handling cost.*

Summit Academy is an equal opportunity institute.

## IV. References None

None
V. Attachments

None
VI. Revision History and Approval Date

Version 1: May2017: Original Date of Approval
Version 2: January2019: Last Revision
Version 3: 2022: Price increase; formatting update name change, and policy number added

TO: Summit Academy Schools, Inc Governing Board
FROM: Brad Wilkinson, Business Administrator
SUBJECT: Resolution to remove and add authorizers (State Treasurers Office)

## BACKGROUND INFORMATION

Currently Stephanie Archibald and Tyler Whittle have ipas access to makes changes and updates to out PTIF account. Currently we have (3) accounts under PTIF where a large portion of our funds sit and accrues interest: Summit Academy, Summit Academy High School, and Summit Academy Preschool.

## CURRENT CONSIDERATIONS

We request the board adopt a resolution changing the current authorizers (Stephanie Archibald, and Tyler Whittle) to Michael Clark, and Bradley Wilkinson. This will give them the access to make the necessary account changes, and move funds from the PTIF account to Zions when needed.

## FINANCIAL IMPLICATIONS

No Financial Implications

## RECOMMENDATIONS

It is respectfully requested that the Governing Board approve the Resolution to remove current authorizers to the current authorizers (Director Michael Clark, and Business Administrator Brad Wilkinson).

DIRECTOR'S RECOMMENDATION: Recommended Approval.

## 1. Certification of Authorized Individuals

1, Jon Eborn (Name) hereby certify that the following are authorized: to add or delete users to access and/or transact with PTIF accounts; to add, delete, or make changes to bank accounts tied to PTIF accounts; to open or close PTIF accounts; and to execute any necessary forms in connection with such changes on behalf of Summit Academy High School (Name of Legal Entity). Please list at least two individuals. Each individual must have a unique email.

| Name | Title | Email | Signature(s) |
| :--- | :--- | :--- | :--- |
| Michael Clark | Director | michael.clark@summitacaden |  |
| Brad Wilkinson | Business Administrator | brad.wilkinson@summitacade |  |

The authority of the named individuals to act on behalf of Summit Academy High School (Name of Legal Entity) shall remain in full force and effect until written revocation from Summit Academy High Sche (Name of Legal Entity) is delivered to the Office of the State Treasurer.

## 2. Signature of Authorization

I, the undersigned, Board Chairman __(Title) of the above named entity, do hereby certify that the forgoing is a true copy of a resolution adopted by the governing body for banking and investments of said entity on the 16 th day of $\qquad$ , $20 \underline{22}$ $\qquad$ , at which a quorum was present and voted; that said resolution is now in full force and effect; and that the signatures as shown above are genuine.

| Signature | Date | Printed Name | Title |
| :---: | :---: | :---: | :---: |
|  | $6 / 16 / 2022$ | Jon Eborn | Board Chairman |

## STATE OF UTAH

) §
COUNTY OF $\qquad$ )

Subscribed and sworn to me on this 16th day of June , 20 22 by Jon Eborn (Name), as Board Chairman (Name of Entity), proved to me on the basis of satisfactory evidence to be the person(s) who appeared before me.

Signature $\qquad$

## 1. Certification of Authorized Individuals

$\qquad$ (Name) hereby certify that the following are authorized: to add or delete users to access and/or transact with PTIF accounts; to add, delete, or make changes to bank accounts tied to PTIF accounts; to open or close PTIF accounts; and to execute any necessary forms in connection with such changes on behalf of Summit Academy
(Name of Legal Entity). Please list at least two individuals. Each individual must have a unique email.

| Name | Title | Email | Signature(s) |
| :--- | :--- | :---: | :--- |
| Michael Clark | Director | michael.clark@summitacaden |  |
| Brad Wilkinson | Business Administrator | brad.wilkinson@summitacadeq |  |

The authority of the named individuals to act on behalf of Summit Academy (Name of Legal Entity) shall remain in full force and effect until written revocation from Summit Academy $\qquad$ (Name of Legal Entity) is delivered to the Office of the State Treasurer.

## 2. Signature of Authorization

I, the undersigned, Board Chairman $\qquad$ (Title) of the above named entity, do hereby certify that the forgoing is a true copy of a resolution adopted by the governing body for banking and investments of said entity on the 16 th day of June, 2022 , at which a quorum was present and voted; that said resolution is now in full force and effect; and that the signatures as shown above are genuine.
$\begin{array}{lll}\text { Signature } & \text { Date } & \text { Printed Name }\end{array}$
6/16/2022 Jon Eborn Board Chairman

## STATE OF UTAH

) §
COUNTY OF $\qquad$ )

Subscribed and sworn to me on this 16 th d day of June $\qquad$ , 20 22 , by Jon Eborn (Name), as Board Chairman (Name of Entity), proved to me on the basis of Summit Academy satisfactory evidence to be the person(s) who appeared before me.

Signature $\qquad$

## 1. Certification of Authorized Individuals

I, Jon Eborn
(Name) hereby certify that the following are authorized: to add or delete users to access and/or transact with PTIF accounts; to add, delete, or make changes to bank accounts tied to PTIF accounts; to open or close PTIF accounts; and to execute any necessary forms in connection with such changes on behalf of Summit Academy PreSchool (Name of Legal Entity). Please list at least two individuals. Each individual must have a unique email.

| Name | Title | Email | Signature(s) |
| :--- | :--- | :--- | :--- |
| Michael Clark | Director | michael.clark@summitacaden |  |
| Brad Wilkinson | Business Administrator | brad.wilkinson@summitacad $\neq \boldsymbol{\neq}$ |  |

The authority of the named individuals to act on behalf of Summit Academy PreSchool (Name of Legal Entity) shall remain in full force and effect until written revocation from Summit Academy PreSchool (Name of Legal Entity) is delivered to the Office of the State Treasurer.

## 2. Signature of Authorization

I, the undersigned, Board Chairman (Title) of the above named entity, do hereby certify that the forgoing is a true copy of a resolution adopted by the governing body for banking and investments of said entity on the 16 th _day of June_, 2022 , at which a quorum was present and voted; that said resolution is now in full force and effect; and that the signatures as shown above are genuine.

Signature Date Printed Name Title
6/16/2022 Jon Eborn Board Chairman

STATE OF UTAH
$\qquad$

Subscribed and sworn to me on this 16 th $\qquad$ day of June , $20 \underline{22}$, by Jon Eborn (Name), as Board Chairman (Title) of
Summit Academy PreSchool (Name of Entity), proved to me on the basis of satisfactory evidence to be the person(s) who appeared before me.
$\qquad$

TO: Summit Academy Schools, Inc Governing Board
FROM: Brad Wilkinson, Business Administrator
SUBJECT: Approval above Threshold to Act (\$50,000 and up)

## BACKGROUND INFORMATION

This is a Sole Source provider for Math Curriculum. The vendor ends up being a sole source provider. SAAVAS is the publisher, which Mountain States purchases from who is our Book Depository. We did research and can not find another match to what we are seeking.

## CURRENT CONSIDERATIONS

To review the Curriculum being purchased by the Draper Campus, as well as the quote exceeds the authority to act threshold. The IFB, and RFP process is not applicable due to the nature of the purchase. Our due diligence shows that no other bid or quote is available for this purchase.

## FINANCIAL IMPLICATIONS

The requested Quote is $\$ 78,446.00$ for the FY23 school year.

## RECOMMENDATIONS

It is respectfully requested that the Governing Board approve the Quote/Request for PO in the amount of $\$ 78,446$

DIRECTOR'S RECOMMENDATION: Recommended Approval.

## SAVVAS

| Kelsey Harris | Quote Number: 186229-4 |
| :--- | :--- |
| Assistant Principal | Quote Creation Date: 04-07-2022 |
| Summit Academy ES-Draper | Quote Expiration Date: 09-30-2022 |
| 1285 E 13200 S | Quote Release: 4 |

United States
Quote Release: 4

## Summit Academy-Draper enVision Math k-6 <br> Price Quote Summary

| Solution | Base Amount | Free Amount | Total |
| :---: | :---: | :---: | :---: |
| Additional Mathematics Professional | \$ 500.00 |  | \$ 500.00 |
| enVision Math | \$ 61,050.00 | \$ 21,780.00 | \$ 61,050.00 |
| enVisionmath 6-8 | \$ 9,810.00 | \$ 3,664.00 | \$ 9,810.00 |
| Solution Subtotal | \$ 71,360.00 | \$ 25,444.00 | \$ 71,360.00 |
|  | Shipping \& Handling |  | \$7,086.00 |
|  |  | Total | \$ 78,446.00 |

## Price Quote Detail


enVision Math
enVision Mathematics ©2020 Common Core - Grade K

Summit Academy ES-Draper

| ISBN | Description | Price | Free Qty | Charged Qty | Free Amount | Total Charged |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 9780134959672 | ENVISION MATHEMATICS 2020 TEACHER RESOURCE MASTERS PACKAGE GRADE K | \$189.00 | 2 | 0 | \$378.00 | \$0.00 |
| 9780134959450 | ENVISION MATHEMATICS 2020 COMMON CORE TEACHER EDITION PACKAGE GRADE K | \$607.00 | 2 | 0 | \$1,214.00 | \$0.00 |
| 9780134954592 | ENVISION MATHEMATICS 2020 LANGUAGE SUPPORT HANDBOOK GRADE K | \$135.00 | 2 | 0 | \$270.00 | \$0.00 |
| 9780134961804 | ENVISION MATHEMATICS 2020 TODAY'S CHALLENGE TEACHER GUIDE GRADE K | \$59.00 | 2 | 0 | \$118.00 | \$0.00 |
| enVision Mathematics ©2020 Common Core - Grade K Subtotal |  |  |  |  | \$ 1,980.00 | \$ 8,880.00 |
| enVision Mathematics ©2020 Common Core - Grade 1 |  |  |  |  |  |  |
| 9780134960357 | ENVISION MATHEMATICS 2020 COMMON CORE STUDENT EDITION 6-YEAR SUBSCRIPTION + 6-YEAR DIGITAL COURSEWARE LICENSE GRADE 1 | \$111.00 | 0 | 90 | \$0.00 | \$9,990.00 |
| 9780134959689 | ENVISION MATHEMATICS 2020 TEACHER RESOURCE MASTERS PACKAGE GRADE 1 | \$189.00 | 4 | 0 | \$756.00 | \$0.00 |
| 9780134959474 | ENVISION MATHEMATICS 2020 COMMON CORE TEACHER EDITION PACKAGE GRADE 1 | \$607.00 | 4 | 0 | \$2,428.00 | \$0.00 |
| 9780134954608 | ENVISION MATHEMATICS 2020 LANGUAGE SUPPORT HANDBOOK GRADE 1 | \$135.00 | 4 | 0 | \$540.00 | \$0.00 |
| 9780134961811 | ENVISION MATHEMATICS 2020 TODAY'S CHALLENGE TEACHER GUIDE GRADE 1 | \$59.00 | 4 | 0 | \$236.00 | \$0.00 |
| enVision Mathematics ©2020 Common Core - Grade 1Subtotal |  |  |  |  | \$ 3,960.00 | \$ 9,990.00 |

enVision Mathematics ©2020 Common Core - Grade 2

| 9780134960364 | ENVISION MATHEMATICS 2020 COMMON CORE STUDENT EDITION 6-YEAR SUBSCRIPTION + 6-YEAR DIGITAL COURSEWARE LICENSE GRADE 2 | \$111.00 | 0 | 95 | \$0.00 | \$10,545.00 |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 9780134959696 | ENVISION MATHEMATICS 2020 TEACHER RESOURCE MASTERS PACKAGE GRADE 2 | \$189.00 | 4 | 0 | \$756.00 | \$0.00 |

Summit Academy ES-Draper

| ISBN | Description | Price | Free Qty | Charged <br> Qty | Free <br> Amount |
| :--- | :--- | :--- | :--- | :--- | :--- |
| 9780134959481 | ENVISION MATHEMATICS 2020 COMMON | Total Charged |  |  |  |


| ISBN | Description | Price | Free Qty | $\begin{gathered} \text { Charged } \\ \text { Qty } \\ \hline \end{gathered}$ | Free Amount | Total Charged |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 9780134954639 | ENVISION MATHEMATICS 2020 LANGUAGE SUPPORT HANDBOOK GRADE 4 | \$135.00 | 4 | 0 | \$540.00 | \$0.00 |
| 9780134961859 | ENVISION MATHEMATICS 2020 TODAY'S CHALLENGE TEACHER GUIDE GRADE 4 | \$59.00 | 4 | 0 | \$236.00 | \$0.00 |
|  | ion Mathematics ©2020 Common Core - Grade 4 Subtotal |  |  |  | \$ 3,960.00 | \$ 10,545.00 |
| enVision Mathematics ©2020 Common Core - Grade 5 |  |  |  |  |  |  |
| 9780134960395 | ENVISION MATHEMATICS 2020 COMMON CORE STUDENT EDITION 6-YEAR SUBSCRIPTION + 6-YEAR DIGITAL COURSEWARE LICENSE GRADE 5 | \$111.00 | 0 | 100 | \$0.00 | \$11,100.00 |
| 9780134959726 | ENVISION MATHEMATICS 2020 TEACHER RESOURCE MASTERS PACKAGE GRADE 5 | \$189.00 | 4 | 0 | \$756.00 | \$0.00 |
| 9780134959511 | ENVISION MATHEMATICS 2020 COMMON CORE TEACHER EDITION PACKAGE GRADE 5 | \$607.00 | 4 | 0 | \$2,428.00 | \$0.00 |
| 9780134954646 | ENVISION MATHEMATICS 2020 LANGUAGE SUPPORT HANDBOOK GRADE 5 | \$135.00 | 4 | 0 | \$540.00 | \$0.00 |
| 9780134961866 | ENVISION MATHEMATICS 2020 TODAY'S CHALLENGE TEACHER GUIDE GRADE 5 | \$59.00 | 4 | 0 | \$236.00 | \$0.00 |
| enVision Mathematics ©2020 Common Core - Grade 5 Subtotal |  |  |  |  | \$ 3,960.00 | \$ 11,100.00 |
| enVision Math Subtotal |  |  |  |  | \$ 21,780.00 | \$ 61,050.00 |

enVisionmath 6-8
enVision Mathematics Common Core ©2021 Grades 6-8-Grade 6

9780768582291

9780768582413

9780768565782

ENVISION MATHEMATICS 2021 COMMON CORE STUDENT EDITION 6-YEAR
SUBSCRIPTION + DIGITAL COURSEWARE 6YEAR LICENSE GRADE 6

ENVISION MATHEMATICS 2021 COMMON CORE TEACHER'S EDITION PACKAGE GRA 6
$\$ 109.00$
0
90 $\$ 0.00$
$\$ 9,810.00$

ENVISION MATHEMATICS 2021 LANGUAGE SUPPORT HANDBOOK GRADE 6

| ISBN | Description | Price | Free Qty | $\begin{gathered} \hline \text { Charged } \\ \text { Qty } \\ \hline \end{gathered}$ | $\begin{gathered} \text { Free } \\ \text { Amount } \\ \hline \end{gathered}$ | Total Charged |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 9780768583182 | ENVISION MATHEMATICS 2021 TEACHER'S RESOURCE MASTERS PACKAGE GRADE 6 | \$185.50 | 4 | 0 | \$742.00 | \$0.00 |
|  | on Mathematics Common Core © 2021 Grades 68 - Grade 6 Subtotal |  |  |  | \$ 3,664.00 | \$9,810.00 |
|  | enVisionmath 6-8 Subtotal |  |  |  | \$ 3,664.00 | \$ 9,810.00 |
|  | Solution Subtotal |  |  |  | \$ 25,444.00 | \$71,360.00 |
|  |  |  |  |  |  | \$7,086.00 |
|  |  | Shipping and Handling |  |  | Total | \$ 78,446.00 |

## Savvas Learning Company LLC Terms and Conditions

To place your order please submit a copy of this price quote with your Purchase Order, include the Quote Number on your Purchase Order, and include any other required documentation. You may send the order documents using an electronic form or by mail. Please submit your PO and price via one of the following methods:

```
e-Form: http://support.savvas.com/support/s/contactsupport
Mail: PO Box 6820, Chandler, AZ }8524
```

Savvas does not accept Credit Card information via postal mail, facsimile, or email. Credit Card information will only be accepted via phone, eCommerce, or OASIS.
For questions regarding your order please call Customer Service: 1-800-848-9500.
Price quote: This is a price quote for the customer's convenience only, and not an offer to contract. All quotes are subject to review and final acceptance by an authorized representative of Savvas at its offices. Savvas reserves the right to correct typographical, computational or other errors. Savvas' standard terms are net 30 days unless otherwise specified. All pricing is in US Dollars unless otherwise specified. Pricing calculations use multiple decimal places to determine the most accurate extended pricing but are represented in standard currency format. The breakdown of the fees set forth in this quotation is considered Savvas proprietary information and not subject to disclosure by the customer.

Shipping \& handling charges (where applicable) are shown on the quote. S\&H rates quoted are for standard ground transportation and may not reflect account contracted rates. If expedited shipping is requested, actual charges may be higher. For orders picked up at the Savvas warehouse by the customer or a third party carrier contracted by the customer, a $2 \%$ handling charge will be applied to shippable items. The $2 \%$ charge will show up on the customer proposal and invoice as a S\&H charge.

Taxes: All pricing in this quote is exclusive of any applicable sales, use or other similar taxes or duties. The customer is responsible for any such taxes or duties that may apply; if the customer is tax exempt, evidence of such tax exemption must be provided. Estimated tax may be provided solely for customer convenience. The amount indicated is only an estimate and is intended to be helpful for budgeting purposes. The actual amount of sales tax assessed at the time of invoicing may be more or less.

Platforms: Savvas, and any third party for which Savvas serves as the sales agent or distributor, reserve the right to change and/or update technology platforms, including possible edition updates to customers during the term of access. Customers will be notified of any change prior to the beginning of the new school year.

Return Policy: If you are not entirely satisfied with any of our products, then you may, within six months from the date of purchase, return all materials still in new, unused, salable condition for a full refund, credit, or replacement. All returned materials must be shipped back to Savvas within 30 days of receiving the Return Materials Authorization. All materials sold in a set or a package must be returned complete as originally sold. Materials that were provided gratis must be returned proportionate to the purchased items being returned for refund or credit.

Consumable Worktexts: Subsequent year consumable worktexts will ship each year on the order date of the original order for the duration of their license. Worktexts will ship to the location listed on the original order. Quantities for each grade level and title will remain consistent each year. Changes to quantities of titles previously ordered, shipping location changes, or any other changes to consumable worktext shipments must be made 4 weeks prior to the original order date. Changes should be made using the e-form: https://worktext-subscriptions.savvas.com/.

Annual subscriptions for iLit and Successmaker: Products automatically renew on the anniversary date of the original purchase and will be invoiced accordingly unless otherwise specified. If you wish to cancel, please let us know in writing prior to the date of renewal by completing the customer service request form which you can access here:
https://support.savvas.com/support/s/customer-service-support-form.
Technical support services are included with purchase of Savvas digital products eform: https://support.savvas.com/support/s/k12-curriculum-support-form phone: 1-800-848-9500

Professional Services: All paid services must be scheduled and delivered within twelve (12) months of the order date of those services. Any unused services expire at the end of such twelve (12) month period, unless otherwise specified in contract terms. MySavvasTraining, which provides online access to on-demand tutorials and interactive webinar sessions, is included with purchase of products (mySavvasTraining.com).

Request for Purchase OrderSA - Indep.

SA - Bluffdale
CHDD migh ychat

Purchases $\$ 1,000.01$ and above ( 3 Quotes are required)

| Prepared by | Lindy Hatch |
| :--- | :--- |
| Position | Principal |
| Fund | General |
| Quote Requesting: Quote 1 Mountain States |  |
| Reason: Less shipping cost |  |

Quote 1

| Vendor | Mountain States |
| :---: | :---: |
| Address | $\begin{aligned} & \text { po. } 30 x \\ & \text { ceo } 250 \\ & \text { clechied ur } \end{aligned}$ |
| Phone\# | 801.733 .3200 |
| Quoted by | Scott Crossall |
| When | June 14, 2022 |
| Terms |  |

Quote 2

| Savvas |
| :--- |
| PO Box 6820 Char |
| 1.800 .848 .9500 |
| $\# 186229-4$ |
| $4-7-22$ |
|  |

Quote 2


Quote 3


Quote 3 | Unit Cost | TOTAL |
| :--- | :--- |
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# SUMMIT ACADEMY 

Sole Source Request Document<br>(Request to Waive Competitive Bidding Process)

This request must be approved by accounting/purchasing prior to placing an order (if the total purchase is over $\$ 1,000.00$ ). Allow enough time for bidding should this request be denied. In cases of reasonable doubt, competition will be solicited. If this request is for a purchase exceeding $\$ 50,000.00$ it will be posted publicly, inviting comments for a minimum of five (5) working days and requires approval by the Summit Academy Board of Trustees.

NOTE: This Word document is designed to allow the requestor to provide as much information as needed. Please click on the blue fields to insert the information. Use the Tab Key to advance to the next field. Please complete all the fields below. Requests missing information will be rejected and returned to the requestor for the completion.

Email Address: lindy.hatch@summitacademyschools.org
Telephone Number: 801.572.9007
Product/Service to be purchased:Envisions Math Program (Savvas)

Total Cost: $\$ 73,769.24$
Recommended Supplier/Contractor:Savvas/Mountain States
Supplier Contact Person: Abby Diroff at Savvas: Scott Cressall at Mountain States:
Supplier Telephone Number: 801.773.3200
Supplier Email Address:abby.diroff@savvas.com; scott.cressall@mssd.com
Supplier Address (include Zip Code): Po Box 160250 Clearfield, UT 84016
This Sole Source request is based on which of the following (Check all that apply):
Compatibility of equipment or services (Complete sections A and B below).
Trial or testing (Complete section C below).
The equipment or service is only available from a single supplier in the U.S. (Complete section A below)
Compatibility and consistency of professional services (Complete section A below)

## SECTION A: General Information

1. What is unique about this product or service to justify a sole source?

You can oly purchase this item in bulk through the pubilsher. Mountain states is a middie man that buys it from the publisher and ships it to us for less.

Requested by:
$\qquad$

Approved by:
$\qquad$

## (Printed Name)

date:

$$
\text { date: } 6 / 14 / 2022
$$

$\qquad$


|  |  | Bill To: <br> Summit Academy Charter <br> Attn: Office <br> 1285 E 13200 S <br> Draper, UT 84020 |  |  | Ship To: <br> Summit Academy Charter ES <br> Attn: Lindy Hatch <br> 1285 E 13200 S <br> Draper, UT 84020 |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  |  | Account Number Date | $\begin{array}{r} 511144 \\ 06 / 14 / 2022 \end{array}$ |  | Draft Number |  |  | 83523 |
| Line \# | Pub | ISBN-13 | Description | Ty | Yr | Qty | Price | Amount |
| (1) | SCO | 999-000125106-0 | Virtual Math Program Activation 2-Hours | PD | NA | 1 | 500.00 | 500.00 |
| (2) | SCO | 978-013496033-3 | enVisionMATH CC K SE +Digital Crswr Prnt/Dgtl 6 Yr Subscription | TX | 20 | 80 | 111.00 | 8880.00 |
| (3) | SCO | 978-013495967-2 | enVisionMATH CC K TR Masters Pkg | BL | 20 | 2 | N/C | 0.00 |
| (4) | SCO | 978-013495945-0 | enVisionMATH CC K TE Pkg | TE | 20 | 2 | N/C | 0.00 |
| (5) | SCO | 978-013495459-2 | enVisionMATH CC K Language Support Handbook | MS | 20 | 2 | N/C | 0.00 |
| (6) | SCO | 978-013496180-4 | enVisionMATH CC K Todays Challenge TG | TE | 20 | 2 | N/C | 0.00 |
| (7) | SCO | 978-013496035-7 | enVisionMATH CC 1 SE + Digital Crswr Prnt/Dgtt 6 Yr Subscription | TX | 20 | 90 | 111.00 | 9990.00 |
| (8) | SCO | 978-013495968-9 | enVisionMATH CC 1 TR Masters Pkg | BL | 20 | 4 | N/G | 0.00 |
| (9) | SCO | 978-013495947-4 | enVisionMATH CC 1 TE Pkg | TE | 20 | 4 | N/C | 0.00 |
| (10) | SCO | 978-013495460-8 | enVisionMATH CC 1 Language Support Handbook | MS | 20 | 4 | N/C | 0.00 |
| (11) | SCO | 978-013496181-1 | enVisionMATH CC 1 Todays Challenge TG | TE | 20 | 4 | N/C | 0.00 |
| (12) | SCO | 978-013496036-4 | enVisionMATH CC 2 SE + Digital Crswr Prnt/Dgti 6 Yr Subscription | TX | 20 | 95 | 111.00 | 10545.00 |
| (13) | SCO | 978-013495969-6 | enVisionMATH CC 2 TR Masters Pkg | BL | 20 | 4 | N/C | 0.00 |
| (14) | SCO | 978-013495948-1 | enVisionMATH CC 2 TE Pkg | TE | 20 | 4 | N/C | 0,00 |
| (15) | SCO | 978-013495461-5 | enVisionMATH CC 2 Language Support Handbook | MS | 20 | 4 | N/C | 0.00 |
| (16) | Sco | 978-013496182-8 | enVisionMATH CC 2 Todays Challenge TG | TE | 20 | 4 | N/C | 0.00 |
| (17) | SCO | 978-013496037-1 | enVisionMATH CC 3 SE +Digital Crswr Prnt/Dgtl 6 Yr Subscription | TX | 20 | 90 | 111.00 | 9990.00 |
| (18) | SCO | 978-013495970-2 | enVisionMATH CC 3 TR Masters Pkg | BL | 20 | 4 | N/C | 0.00 |
| (19) | SCO | 978-013495949-8 | enVisionMATH CC 3 TE Pkg | TE | 20 | 4 | N/C | 0.00 |
| (20) | SCO | 978-013495462-2 | enVisionMATH CC 3 Language Support Handbook | MS | 20 | 4 | N/C | 0.00 |
| (21) | SCO | 978-013496184-2 | enVisionMATH CC 3 Todays Challenge TG | TE | 20 | 4 | N/C | 0.00 |
| (22) | SCO | 978-013496038-8 | enVisionMATH CC 4 SE +Digital Crswr Prnt/Dgt\| 6 Yr Subscription | TX | 20 | 95 | 111.00 | 10545.00 |
| (23) | SCO | 978-013495971~9 | enVisionMATH CC 4 TR Masters Pkg | BL | 20 | 4 | N/C | 0.00 |
| (24) | SCO | 978-013495950-4 | enVisionMATH CC 4 TE Pkg | TE | 20 | 4 | N/C | 0.00 |
|  |  |  | Page 1 of 2 |  | t2:28:28PM |  | 6/1412022 |  |

Kelsey Harris
Quote Number: 186229-4
Assistant Principal
Summit Academy ES-Draper
1285 E 13200 S
Draper, UT 84020-9000
United States

Quote Creation Date: 04-07-2022
Quote Expiration Date: 09-30-2022
Quote Release: 4

## Summit Academy-Draper enVision Math k-6

Price Quote Summary

| Solution | Base Amount | Free Amount | Total |  |
| :--- | ---: | ---: | ---: | ---: |
| Additional Mathematics Professional | $\$ 500.00$ | $\$ 500.00$ |  |  |
| enVision Math | $\$ 61,050.00$ | $\$ 21,780.00$ | $\$ 61,050.00$ |  |
| enVisionmath 6-8 | $\$ 9,810.00$ | $\$ 3,664.00$ | $\$ 9,810.00$ |  |
|  | Solution Subtotal | $\$ 71,360.00$ | $\$ 25,444.00$ | $\$ 71,360.00$ |
|  |  | Shipping \& Handling |  | $\$ 7,086.00$ |
|  |  |  |  |  |

Price Quote Detail

| ISBN | Description | Price | Free Qty | Charged <br> Qty | Free <br> Amount |
| :---: | :---: | :---: | :---: | :---: | :---: |
| Additional Mathematics Professional Development |  |  |  |  |  |
| Total Charged |  |  |  |  |  |

## enVision Math

enVision Mathematics (c)2020 Common Core - Grade K

ENVISION MATHEMATICS 2020 COMMON CORE STUDENT EDITION 6-YEAR SUBSCRIPTION + 6-YEAR DIGITAL COURSEWARE LICENSE GRADEK
$\$ 111.00$
0
80
$\$ 0.00$
$\$ 8,880.00$

Summit*Academy ES-Draper

| ISBN | Description | Price | Free Qty | $\begin{gathered} \text { Charged } \\ \text { Qty } \end{gathered}$ | Free Amount | Total Charged |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 9780134959481 | ENVISION MATHEMATICS 2020 COMMON CORE TEACHER EDITION PACKAGE GRADE 2 | \$607.00 | 4 | 0 | \$2,428.00 | \$0.00 |
| 9780134954615 | ENVISION MATHEMATICS 2020 LANGUAGE SUPPORT HANDBOOK GRADE 2 | \$135.00 | 4 | 0 | \$540.00 | \$0.00 |
| 9780134961828 | ENVISION MATHEMATICS 2020 TODAY'S CHALLENGE TEACHER GUIDE GRADE 2 | \$59.00 | 4 | 0 | \$236.00 | \$0.00 |


| enVision Mathematics ©2020 Common Core ~ Grade 2 |  |
| ---: | :---: |
| Subtotal | $\$ 3,960.00$ |

enVision Mathematics (C)2020 Common Core . Grade 3

| 9780134960371 | ENVISION MATHEMATICS 2020 COMMON CORE STUDENT EDITION 6-YEAR SUBSCRIPTION +6 -YEAR DIGITAL COURSEWARE LICENSE GRADE 3 | \$111.00 | 0 | 90 | \$0.00 | \$9,990.00 |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 9780134959702 | ENVISION MATHEMATICS 2020 TEACHER RESOURCE MASTERS PACKAGE GRADE 3 | \$189.00 | 4 | 0 | \$756.00 | \$0.00 |
| 9780134959498 | ENVISION MATHEMATICS 2020 COMMON CORE TEACHER EDITION PACKAGE GRADE 3 | \$607.00 | 4 | 0 | \$2,428.00 | \$0.00 |
| 9780134954622 | ENVISION MATHEMATICS 2020 LANGUAGE SUPPORT HANDBOOK GRADE 3 | \$135.00 | 4 | 0 | \$540.00 | \$0.00 |
| 9780134961842 | ENVISION MATHEMATICS 2020 TODAY'S CHALLENGE TEACHER GUIDE GRADE 3 | \$59.00 | 4 | 0 | \$236.00 | \$0.00 |
|  | ion Mathematics ©2020 Common Core - Grade 3 Subtotal |  |  |  | \$ 3,960.00 | \$ 9,990.00 |
| enVision Mathematics ©2020 Common Core - Grade 4 |  |  |  |  |  |  |
| 9780134960388 | ENVISION MATHEMATICS 2020 COMMON CORE STUDENT EDITION 6-YEAR SUBSCRIPTION + 6-YEAR DIGITAL COURSEWARE LICENSE GRADE 4 | \$111.00 | 0 | 95 | \$0.00 | \$10,545.00 |
| 9780134959719 | ENVISION MATHEMATICS 2020 TEACHER RESOURCE MASTERS PACKAGE GRADE 4 | \$189.00 | 4 | 0 | \$756.00 | \$0.00 |
| 9780134959504 | ENVISION MATHEMATICS 2020 COMMON CORE TEACHER EDITION PACKAGE GRADE 4 | \$607.00 | 4 | 0 | \$2,428.00 | \$0.00 |

Summit Academy ES-Draper


TO: Summit Academy Schools, Inc Governing Board
FROM: Brad Wilkinson, Business Administrator
SUBJECT: Out of State Travel (SAHS Athletics)

## BACKGROUND INFORMATION

The Summit Academy High School has two teams seeking travel that exceeds the UHSAA 150 Mile limit. Any trip that exceeds 150 Miles requires local Board Approval.

## CURRENT CONSIDERATIONS

Boys Basketball seeks travel to Southern Utah University for a tournament June 20-22. The travel includes 14 players, and 3 coaches. This travel would be used with Summit Academy transportation (Insurance is good).

Boys Football also seeks travel to Southern Utah University July 11-14th. Travel includes 70 players and 9 coaches. All travel will be with Summit Academy Transportation with included insurances.

## FINANCIAL IMPLICATIONS

The cost is $\$ 120$ plus meals per person for Basketball, and $\$ 325$ per player for football. All budget is from the Basketball and Football Program. Business Administrator has verified funds are available in their team account.

## RECOMMENDATIONS

It is respectfully requested that the Governing Board approve the Travel for both teams to Travel to Cedar City (Southern Utah University).

[^0]
[^0]:    DIRECTOR'S RECOMMENDATION: Recommended Approval.

