

STATE OF UTAH
COUNTY OF SEVIER
TOWN OF ANNABELLA

TOWN COUNCIL MEETING
May 11, 2022

Minutes for the Annabella Town Council Meeting held Thursday, May 11, 2022, beginning at 6:00 p.m. in the Town Council Chambers, located at 295 East 300 North, Annabella, Utah. Mayor Brent Christensen conducting.

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| 1. ROLL CALL | 8. APPOINTMENT WILLIAM TAUFER, EMERGENCY RESPONSE |
| 2. OPENING REMARKS | 9. RESOLUTION 2022-03 <i>ADOPTED</i> |
| 3. PLEDGE OF ALLEGIANCE | 10. ORDINANCE 2022-07 <i>ADOPTED</i> |
| 4. APPROVAL OF MINUTES | 11. REVIEW 2021/2022 BUDGET, DISCUSS 2022/2023 TENTATIVE BUDGET AND SET BUDGET PUBLIC HEARING |
| 5. APPROVAL OF WARRANT REGISTER | 12. DEPARTMENT BUSINESS |
| 6. APPOINTMENT CORBAN JENSEN, FBLA SPONSORSHIP | 13. ADJOURN |
| 7. APPOINTMENT DALE ALBRECHT, WATER RESTRICTIONS AND SECONDARY METERING CONCERNS | |

TOWN COUNCIL 6:00 p.m.

Public in attendance:

Officer Murdock

William Taufer

Eric Nielson

Kendall Bagley

Jeanette Bagley

Stephanie Morgan

Rex Friant

Marguerite Friant

Charloe Jensen

Corban Jensen

Lynn McClellan

Dan Cranney

Lana Cranney

1. ROLL CALL. Roll call was taken by Mayor Christensen. In attendance were Councilmembers Jill Anderson, Ken Blackburn, Hayven Dunn and Kelvin Johns. Tina Mitchell, Clerk, and Scott Thomsen, Maintenance Supervisor, were also in attendance.

2. OPENING REMARKS. Councilmember Anderson led the group in a prayer.

3. PLEDGE OF ALLEGIANCE. Councilmember Johns led the group in the Pledge of Allegiance.

4. **APPROVAL OF MINUTES.** Minutes from the April Town Council meeting were presented for approval. **Councilmember Dunn made a motion to approve the minutes as presented. Councilmember Anderson seconded the motion. Motion carried by unanimous roll call vote (Summary: Yes=4). Yes: Jill Anderson, Ken Blackburn, Hayven Dunn, Kelvin Johns.**
5. **APPROVAL OF WARRANT REGISTER.** The Town Council reviewed the warrant register. **Councilmember Blackburn made a motion to approve the warrant register as presented. The motion was seconded by Councilmember Johns. Motion carried by unanimous roll call vote. (Summary: Yes=4). Yes: Jill Anderson, Ken Blackburn, Hayven Dunn, Kelvin Johns.**
6. **APPOINTMENT | CORBAN JENSEN, FBLA SPONSORSHIP.** Corban Jensen explained that he will be competing in the national Future Business Leaders of America competition this summer. He added that the trip to Chicago will cost approximately \$1,500 and asked if the Town Council would be willing to sponsor him. Mayor Christensen stated that he feels the Town should cover the \$1,500 and then asked for the Town Council's vote. **Councilmember Dunn made a motion to approve donating \$1,500 to Corban Jensen for the national FBLA competition in June. The motion was seconded by Councilmember Blackburn. Motion carried by unanimous roll call vote. (Summary: Yes=4). Yes: Jill Anderson, Ken Blackburn, Hayven Dunn, Kelvin Johns.**
7. **APPOINTMENT | DALE ALBRECHT, WATER RESTRICTIONS AND SECONDARY METERING CONCERNS.** Dale Albrecht addressed the Town Council and asked for explanations regarding HB 242, a bill requiring secondary water suppliers to be in full compliance with secondary metering by January 1, 2030. Councilmember Johns stated that it is a state requirement, not one coming from Annabella Town. Dale Albrecht said that Sevier County doesn't fall under the mandatory metering requirements because concessions were made for fourth class counties, which includes Sevier. He added that Annabella has an enclosed water system and is exempt from the metering requirement. Mr. Albrecht then recommended that the water restrictions be removed or at least lessened. He also asked why the irrigation water was late coming on and stated that it should be from April 1st-October 1st. He also asked why Annabella's water restrictions are more stringent than our surrounding communities when Annabella has such great water rights. Councilmember Blackburn explained that, without water restrictions, the pond is unable to keep up with the use. Councilmember Anderson added that we don't want to use all the underground water and keep the pumps running nonstop. Mr. Albrecht then asked about the possibility of allowing watering on weekends. The Town Council discussed times and days that may work as an alternative the current schedule. **Motion was seconded by Councilmember Blackburn. Motion carried by unanimous roll**

Lana Cranney asked for the purpose of metering the secondary irrigation system and how it would be funded. Councilmember Anderson explained that there is excessive watering and waste with the unmetered secondary water system. She added that metering the system would give residents a clear idea of water use. The Town Council explained that the Utah Board of Water Resources is currently accepting applications for a 70% grant. The remaining 30% would be funded by other grants or loans. Dale Albrecht asserted that the Town would charge for the metered secondary water, which would pay for the portion needing funded. Lynn McClellan expressed his understanding that some restrictions are needed but explained that he does not get water pressure at his house. Scott Thomsen, Maintenance Supervisor, was asked to look into the reason Mr. McClellan may not be getting pressure.

There was also concern from those in attendance regarding the excessive water use from pastures and the need to keep the Town parks and cemetery watered and looking nice. Scott Thomsen, Maintenance Supervisor, explained that he has cut back on watering the parks and it has taken a toll. Dale Albrecht suggested inviting Kirk Forbush to a Town Council meeting to explain the Town's water rights.

Mayor Christensen thanked those in attendance that took the time to share their concerns.

8. **APPOINTMENT | WILLIAM TAUFER, EMERGENCY RESPONSE.** William Taufer, Sevier County Emergency Management Director, briefly explained that his department is working on a straightforward emergency response plan that will be easily accessible to the public. He also presented placards that will be distributed to each home in Sevier County. The cards would be used in the event of a natural disaster or community emergency.

9. **RESOLUTION 2022-03 | ADOPTED.** The Town Council reviewed and discussed Resolution 2022-03, a purchasing resolution. Tina Mitchell explained that the previous resolution, adopted in 1998, needed to be updated. She added that the template for the resolution was taken from the *auditor.utah.gov* website and also reviewed by legal counsel. **Councilmember Johns made a motion to adopt Resolution 2022-03, a resolution repealing Resolution 1998-1 and adopting Resolution 2022-03 prescribing the manner Annabella Town shall procure goods and services. The motion was seconded by Councilmember Anderson. Motion carried by unanimous roll call vote. (Summary: Yes=4). Yes: Jill Anderson, Ken Blackburn, Hayven Dunn, Kelvin Johns.**

10. **ORDINANCE 2022-07 | ADOPTED.** The Council reviewed and discussed the Annabella Town fee schedule, including the updated cemetery fees. **Councilmember Dunn made a motion to adopt Ordinance 2022-07, an Ordinance adopting the Annabella Town fee schedule. The motion was seconded by Councilmember Blackburn. Motion carried by unanimous roll**

call vote. (Summary: Yes=4). Yes: Jill Anderson, Ken Blackburn, Hayven Dunn, Kelvin Johns.

11. REVIEW 2021/2022 BUDGET, DISCUSS 2022/2023 TENTATIVE BUDGET AND SET BUDGET PUBLIC HEARING. The Town Council reviewed the 2021/2022 budget and reviewed the revenue/expenditures by line item. Tina explained the proposed 2022/2023 budget and asked the Town Council to review the budget and notify her of any adjustments they would like in their departments. **Councilmember Dunn made a motion to set a public hearing date to open the 2021/2022 budget for adjustments and to adopt the proposed 2022/2023 budget and certified tax rate for Thursday, June 9, 2022 at 6:00 p.m. The motion was seconded by Councilmember Blackburn. Motion carried by unanimous roll call vote. (Summary: Yes=4). Yes: Jill Anderson, Ken Blackburn, Hayven Dunn, Kelvin Johns.**

12. DEPARTMENT BUSINESS. The Town Council discussed various water scheduling times. After discussing various options, **Councilmember Anderson made a motion to approve the following updated watering schedule:**

No watering between 10 a.m. – 6 p.m.
North of Center Street: Water Monday, Tuesday & Saturday
South of Center Street: Water Tuesday, Thursday & Saturday
Town parks/cemetery are exempt

The motion was seconded by Councilmember Dunn. Motion carried by unanimous roll call vote. (Summary: Yes=4). Yes: Jill Anderson, Ken Blackburn, Hayven Dunn, Kelvin Johns.

Councilmember Anderson discussed 4th of July details. She will discuss options with the activity committee and report back to the Town Council with specific assignments.

Councilmember Johns noted that Micklane Farmer, Jones and DeMille, will be assessing the roads for areas that need to be covered by the warranty. During an initial inspection, it was difficult to see what was needed because of road debris. He asked the Town Council's thoughts on getting the roads and the Community Center parking lot swept. He reported that the cost quoted from In the Green Sweeping is approximately \$2,600. **The Town Council unanimously agreed to purchase the service.**

Scott Thomsen explained that he has talked to a few contractors regarding the spring box project. He noted that they would like a scope of work/bid sheet to place a fair and accurate bid.

Tina Mitchell explained that the grant application to the Utah Board of Water Resources for secondary metering (due May 15th) is complete. She asked if the

Town Council is still interested in submitting it. The Town Council members unanimously agreed that the application should be submitted, and funding options can be explored if it is approved.

13. ADJOURN. At 8:25 p.m. Councilmember Blackburn made a motion to adjourn the meeting. Councilmember Dunn seconded the motion and the motion carried unanimously.

Minutes of the Town Council meeting held Thursday, May 11, 2022, were approved this 9th day of June 2022.


Brent Christensen, Mayor


Tina Mitchell, Town Clerk