MEMO

To: Davis County Library Board of Directors
From: Josh Johnson, Library Director
Date: 6/9/2022
Re: Appointment to Administrative Review Committee

In accordance with the Library policy regarding Requests for Reconsideration of library materials, I am submitting the following schedule for appointments from the Branch Librarians to serve on the Administrative Review Committee.

As a reminder to the Board, the Administrative Review Committee is composed of a Deputy Director and four Branch Managers from the library's administrative team. This committee reviews Requests for Reconsideration regarding the Library's collections as described in the Library Materials Selection Policy.

This schedule is subject to staff and Board changes. I suggest the following appointments based on current Library staff Board members:

July 1, 2022 - June 30, 2023
Lynnette Mills, Deputy Director
Brenda Lower, Layton Branch
Jon Sears, Clearfield Branch
Sara Cox, Kaysville Branch
Meledie Denhalter, Syracuse Branch

Please let me know if you have any questions or concerns. Otherwise, we will work from this schedule.