

# Five County Association of Governments

1070 West 1600 South, Building B  
St. George, Utah 84770

Fax (435) 673-3540



Post Office Box 1550  
St. George, Utah 84771

Office (435) 673-3548

## \* \* \* M E M O R A N D U M \* \* \*

**TO:**  County Commissioners, City & Town Mayors, City/Town Managers and other Representatives of all Garfield County entities, including Special Service Districts

**FROM:** Gary Zabriskie, Director of Community and Economic Development/CIB Regional Planner, Five County Association of Governments

**DATE:** January 3, 2014

**SUBJECT:** A electronic **Public Meeting**, to be done as a **telephone conference call**, is scheduled **Wednesday, January 15, 2014 at 9:00 a.m.** to consider re-opening the current Prioritized 1-Year Capital Improvement List for Garfield County entities for the Utah Permanent Community Impact Fund Board (CIB), **adding** one (or more) additional project(s) and **re-prioritizing** the list.

Local Capital Improvement Lists were solicited last fall from Garfield County itself, as well as all of the cities, towns and Special Service Districts within the county for inclusion on both the 1-Year (short range) and Year 2-5 (mid-range) Consolidated Capital Improvement Lists that are then submitted to the Utah Permanent Community Impact Fund Board (CIB). Submission of projects by local entities for inclusion on these lists was voluntary. Inclusion of a specific project on the 1-Year is, however, a pre-requisite for applying to the CIB for project funding.

The official Consolidated CIB Project List for Garfield County entities (County, cities, towns and SSDs) was compiled from information received from all entities that responded to our several solicitation(s) last fall. The 1-Year List was prioritized and closed, by those in attendance at the Garfield County CIB Project Prioritization meeting held in Panguitch City back on March 4, 2013. The projects on the 1-Year Project list were given a priority alphabetically descending from "A" down the alphabet. That list was subsequently opened, amended and re-prioritized on May 9, 2013. A copy of the official Prioritized One-Year Capital Improvement List, as currently submitted to the CIB, is attached to this memo. Please note that the "submission dates" shown on that list were "best guess" estimates and applicants were not bound by those dates.

Since the prioritization and closing of the current 1-Year list, an application for a project not on the current list is being proposed to be applied to the Permanent Community Impact Fund Board. The application would be for a loan for a new medical clinic in Escalante. Escalante City has formally requested that the clinic project be added to the current list. See the City's attached request letter.

CIB List Amending and Reprioritization Meeting Memo

January 3, 2014

Page 2 of 2

According to CIB policies, unless a bona fide emergency exists, a project must be listed on the 1-Year Prioritized CIB List in order to be considered by the CIB Board. To re-open and amend the list requires the concurrence of representatives of entities within the County, especially those that participated in the list prioritization meeting back in March. The list can be opened, amended and re-prioritized if it is the consensus of participants of this scheduled meeting. If the list is opened, any entity within Garfield County can request adding or deleting a project for their jurisdiction. If the list is amended, it will be submitted back to the Utah Permanent Community Impact Fund Board as the official list.

All entities that had representatives attend the previous Garfield County CIB list prioritization meeting(s) are especially invited to participate in this conference call meeting.

Please note that new 1-Year lists are being solicited separately which are due on January 9, 2014. Those new lists are for upcoming CIB program year application cycles of June 1, 2014; October 1, 2014 and February 1, 2015. This memo **only** regards amending the current 1-Year list that will be used for this one, final, February 1, 2014 CIB application cycle that the current list is still used for.

Below are the dialing instructions to participate via telephone conference call. To comply with state open public meetings requirements, I will have the meeting available at this anchor location: Garfield County Courthouse Building, County Planner Justin Fischer's office; 55 S Main, Panguitch, UT.

**Everyone should participate via the telephone call to avoid any travel for this very short meeting.**

**January 15, 2014 at 9:00 a.m.**

**Call toll free: 1-800-444-2801**

**When prompted for session ID code please enter: 8143271**

**(The phone call session will be active 5 minutes prior to the 9:00 a.m. start of the meeting).**

Note: This meeting has been posted on the Utah Public Meeting Notice Website and you can view the announcement here at this link:

<http://www.utah.gov/pmn/sitemap/notice/193637.html>

I look forward to meeting with you over the telephone on January 15<sup>th</sup>. If you have any other questions, please contact me by e-mail: [gzabriskie@fivecounty.utah.gov](mailto:gzabriskie@fivecounty.utah.gov) or phone me at: (435) 673-3548, extension #126.