

## REQUEST FOR COUNCIL ACTION

**SUBJECT:** Amending the salary schedule for City employees for fiscal year 2013-2014.

**SUMMARY:** Staff has proposed to update the Salary Schedule in order to update the Mayor's salary and add a grant funded P/T Domestic Violence Victim Coordinator position.

**FISCAL IMPACT:** There is no fiscal impact on the grant funded position while the Mayor's salary increased \$71,133.6/yr. and is already included in the approved budget.

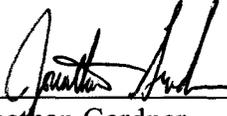
**STAFF RECOMMENDATION:**

Staff recommends approval of the proposed Resolution amending the Salary Schedule for City employees for fiscal year 2013-2014.

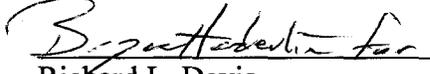
**MOTION RECOMMENDED:**

"I move to adopt Resolution 14- 09 , amending the Salary Schedule for fiscal year 2013-2014."

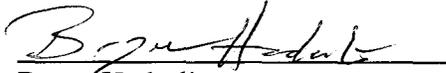
**Prepared by:**

  
Jonathan Gardner  
Human Resource Manager

**Recommended by:**

  
Richard L. Davis  
City Manager

**Reviewed by:**

  
Bryce Haderlie  
Assistant City Manager

**DISCUSSION:**

Ordinance 13-24 was passed on July 31, 2013 to increase the Mayor's annual salary from \$18,366.40 per year to \$89,500 per year.

A State grant has been received to fund a P/T Domestic Violence Victim Coordinator position for a six month period. For this reason, we are adding the position to the Salary Schedule.

THE CITY OF WEST JORDAN, UTAH  
A Municipal Corporation  
RESOLUTION NO. 14-09

A RESOLUTION OF THE CITY OF WEST JORDAN  
AMENDING THE SALARY SCHEDULE FOR CITY EMPLOYEES

WHEREAS, the City of West Jordan Municipal Code 1-9-5A outlines the personnel procedures and employee compensation system; and

WHEREAS, the City Council establishes annually the approved full and part time positions in all City Departments, and designates their respective pay ranges; and

WHEREAS, there has been the need to amend the previously approved salary schedule;

**NOW, THEREFORE, IT IS RESOLVED BY THE CITY COUNCIL OF WEST JORDAN, UTAH:**

Section 1. The City Council of the City of West Jordan hereby approves the amended salary schedule and compensation plan for all officers and employees in all classifications of employment provided in this resolution.

Section 2. That said updated classification and salary schedule are hereby incorporated and attached to this resolution;

Section 3. That said updated salary schedule and compensation plan shall be effective 01/08/14.

Department or Division	Approved Positions	July 31, 2013		January 8, 2014		Pay		
		F/T	PT	F/T	PT	Range	Min	Max
<b>Elected Officials</b>								
	Mayor *	0	1	0	1			\$89,500/yr.
	City Council	0	6	0	6			\$9,776/yr.
	<b>TOTAL</b>	<b>0</b>	<b>7</b>	<b>0</b>	<b>7</b>			
<b>City Manager</b>								
	City Manager	1	0	1	0	contract		\$67.53
	Assistant City Manager	1	0	1	0	90	\$48.15	\$62.53
	Econ./Dev. Assistance Mgr	1	0	1	0	75	\$33.24	\$43.17
	Assistant to the City Mgr.	2	0	2	0	61	\$23.53	\$30.56
	Development Coordinator	2	0	2	0	53	\$19.31	\$25.08
	Temporary Admin. Analyst	0	1	0	1		\$9.00	\$10.00
	<b>TOTAL</b>	<b>7</b>	<b>1</b>	<b>7</b>	<b>1</b>			
<b>City Clerk</b>								
	City Clerk/Recorder	1	0	1	0	75	\$33.24	\$43.17
	Sr Executive Assistant	1	0	1	0	55	\$20.29	\$26.34
	Deputy City Clerk/Recorder	2	0	2	0	53	\$19.31	\$25.08
	<b>TOTAL</b>	<b>4</b>	<b>0</b>	<b>4</b>	<b>0</b>			

**City Attorney**

City Attorney	1	0	1	0	88	\$45.83	\$59.51
Deputy City Attorney	3	0	3	0	80	\$37.61	\$48.85
Ord. Enfor. Sprvsr./C.A. Invest.	1	0	1	0	68	\$27.97	\$36.31
Risk Manager	1	0	1	0	66	\$26.62	\$34.56
Real Estate Services Manager	1	0	1	0	66	\$26.62	\$34.56
Assistant City Prosecutor	2	0	2	0	65	\$25.97	\$33.73
Real Property Agent	0	1	0	1	57	\$21.32	\$27.68
Legal Executive Assistant	1	0	1	0	55	\$20.29	\$26.34
Legal Technician	1	0	1	0	53	\$19.31	\$25.08
Victim Assistance Coordinator	1	0	1	0	51	\$18.38	\$23.87
Legal Assistant	1	0	1	0	47	\$16.65	\$21.62
Code Enforcement Officer	2	0	2	0	45	\$15.85	\$20.58
Administrative Assistant II	1	0	1	0	41	\$14.36	\$18.65
DV Victim Coordinator (GRANT) *	0	1	0	2	40	\$14.01	\$18.19
Administrative Assistant I	0	2	0	2	37	\$13.01	\$16.89
<b>TOTAL</b>	<b>16</b>	<b>4</b>	<b>16</b>	<b>5</b>			

**City Court**

Judge	1	0	1	0	STATE - \$58.33 - eff.07/01/13		
Court Clerk Supervisor	1	0	1	0	54	\$19.79	\$25.70
Court Clerk III	4	0	4	0	47	\$16.65	\$21.62
Court Clerk II	2	0	2	0	43	\$15.09	\$19.59
Court Clerk I	3	0	3	0	39	\$13.67	\$17.75
<b>TOTAL</b>	<b>11</b>	<b>0</b>	<b>11</b>	<b>0</b>			

**Administrative Services Department****Finance**

Finance Manager/Controller	1	0	1	0	77	\$34.93	\$45.36
City Treasurer	1	0	1	0	74	\$32.43	\$42.11
Budget Officer	1	0	1	0	74	\$32.43	\$42.11
Accountant	2	0	2	0	74	\$32.43	\$42.11
Purchasing Agent	1	0	1	0	61	\$23.53	\$30.56
Sr. Executive Assistant	1	0	1	0	55	\$20.29	\$26.34
Business License Coordinator	1	0	1	0	53	\$19.31	\$25.08
Accounting Technician	1	0	1	0	53	\$19.31	\$25.08
Utilities Rep II	1	0	1	0	51	\$18.38	\$23.87
Utilities Rep I	2	0	2	0	47	\$16.65	\$21.62
Customer Service Rep II	4	0	4	0	47	\$16.65	\$21.62
Lead Utility Service Tech	1	0	1	0	46	\$16.25	\$21.09
Utility Service Technician	1	0	1	0	40	\$14.01	\$18.19
Seasonal Utility Laborer	0	1	0	1		\$9.00	
<b>TOTAL</b>	<b>18</b>	<b>1</b>	<b>18</b>	<b>1</b>			

**Information Technology**

I.T. Manager	1	0	1	0	79	\$36.70	\$47.65
Sr. I.T. Systems Administrator	1	0	1	0	70	\$29.38	\$38.16
I.T. Operations Manager	1	0	1	0	70	\$29.38	\$38.16
Senior PC Specialist	2	0	2	0	59	\$22.39	\$29.08
PC Specialist	1	0	1	0	53	\$19.31	\$25.08
Help Desk Technician	1	0	1	0	51	\$18.38	\$23.87
<b>TOTAL</b>	<b>7</b>	<b>0</b>	<b>7</b>	<b>0</b>			

**Human Resources**

Human Resource Manager	1	0	1	0	74	\$32.43	\$42.11
Sr. Human Resource Generalist	1	0	1	0	67	\$27.29	\$35.43
Human Resource Specialist	1	0	1	0	58	\$21.85	\$28.37
Human Resource Technician	1	0	1	0	53	\$19.31	\$25.08
Administrative Assistant I	0	1	0	1	37	\$13.01	\$16.89
<b>TOTAL</b>	<b>4</b>	<b>1</b>	<b>4</b>	<b>1</b>			

**Community Affairs**

Events Coordinator	1	0	1	0	61	\$23.53	\$30.56
Communications Manager	1	0	1	0	61	\$23.53	\$30.56
Volunteer Services Coordinator	0	1	0	1	49	\$17.49	\$22.72
<b>TOTAL</b>	<b>2</b>	<b>1</b>	<b>2</b>	<b>1</b>			

**Police**

Police Chief	1	0	1	0	87	\$44.71	\$58.06
Deputy Police Chief	2	0	2	0	79	\$36.70	\$47.65
Police Lieutenant	6	0	6	0	74	\$32.43	\$42.11
Police Sergeant III (Master)	6	0	6	0	68	\$27.97	\$36.31
Police Sergeant (Basic)	8	0	8	0	65	\$25.97	\$33.73
Police Officer III	19	0	19	0	59	\$22.39	\$29.08
Police Officer II	27	0	27	0	55	\$20.29	\$26.34
Police Officer I	42	0	42	0	53	\$19.31	\$25.08
Executive Assistant	1	0	1	0	53	\$19.31	\$25.08
Administrative Assistant II	1	0	1	0	41	\$14.36	\$18.65
Administrative Assistant I	1	0	1	0	37	\$13.01	\$16.89
Police Records Supervisor	1	0	1	0	54	\$19.79	\$25.70
Police Records Technician III	2	0	2	0	47	\$16.65	\$21.62
Police Records Technician II	1	1	1	1	43	\$15.09	\$19.59
Police Records Technician I	4	4	4	4	39	\$13.67	\$17.75
Community Service Officer	7	0	7	0	45	\$15.85	\$20.58
Building Security Officer	2	2	2	2	51	\$18.38	\$23.87
Crime Prevention Specialist	2	0	2	0	51	\$18.38	\$23.87
Evidence Custodian	1	1	1	1	51	\$18.38	\$23.87
Crime Scene Technican II	1	0	1	0	51	\$18.38	\$23.87
Crime Scene Technican I	1	0	1	0	47	\$16.65	\$21.62
Crime Analyst	1	0	1	0	52	\$18.84	\$24.46
Crossing Guard Supervisor	1	0	1	0	51	\$18.38	\$23.87
Crossing Guard	0	87	0	87		\$5.75	\$7.86
Animal Services Manager	1	0	1	0	61	\$23.53	\$30.56
Animal Control Officer II	4	0	4	0	45	\$15.85	\$20.58
Animal Control Rec Tech II	1	0	1	0	43	\$15.09	\$19.59
Animal Control Officer I	2	0	2	0	41	\$14.36	\$18.65
Animal Control Rec Tech I	1	1	1	1	39	\$13.67	\$17.75
<b>TOTAL</b>	<b>147</b>	<b>96</b>	<b>147</b>	<b>96</b>			

**Fire**

Fire Chief	1	0	1	0	87	\$44.71	\$58.06
Assistant Fire Chief	0	0	0	0	81	\$38.55	\$50.07
Battalion Chief	5	0	5	0	74	\$32.43	\$42.11
Fire Captain	15	0	15	0	65	\$25.97	\$33.73
Paramedic	37	0	37	0	61	\$23.53	\$30.56
Fire Engineer	12	0	12	0	57	\$21.32	\$27.68
Firefighter	12	0	12	0	53	\$19.31	\$25.08
Executive Assistant	1	0	1	0	53	\$19.31	\$25.08
Administrative Assistant II	1	0	1	0	41	\$14.36	\$18.65
Administrative Assistant I	1	0	1	0	37	\$13.01	\$16.89
<b>TOTAL</b>	<b>85</b>	<b>0</b>	<b>85</b>	<b>0</b>			

Firefighter					53-F	\$14.62	\$18.99
Fire Engineer					57-F	\$16.14	\$20.96
Paramedic Special Assignment					61-F	\$17.81	\$23.13
Fire Captain					65-F	\$19.66	\$25.53
Battalion Chief					74-F	\$23.23	\$30.17

**Development**

Development Director	1	0	1	0	87	\$44.71	\$58.06
City Planner	1	0	1	0	75	\$33.24	\$43.17
CDBG/Grants Acquisition Coord.	1	0	1	0	72	\$30.87	\$40.09
Senior Planner	2	0	2	0	67	\$27.29	\$35.43
Associate Planner	1	0	1	0	61	\$23.53	\$30.56
Development Coordinator	0	0	0	0	53	\$19.31	\$25.08
Executive Assistant	1	0	1	0	53	\$19.31	\$25.08
Development Technician	0	1	0	1	41	\$14.36	\$18.65
<b>TOTAL</b>	<b>7</b>	<b>1</b>	<b>7</b>	<b>1</b>			

<b>Building &amp; Safety</b>	Building Official	1	0	1	0	72	\$30.87	\$40.09
	Comb. Inspection Supervisor	1	0	1	0	67	\$27.29	\$35.43
	Senior Plans Examiner	1	0	1	0	67	\$27.29	\$35.43
	Plans Examiner	1	0	1	0	62	\$24.12	\$31.32
	Combination Inspector III	1	0	1	0	61	\$23.53	\$30.56
	Combination Inspector II	1	0	1	0	57	\$21.32	\$27.68
	Permit Technician	1	0	1	0	44	\$15.46	\$20.08
	Administrative Assistant II	0	2	0	2	41	\$14.36	\$18.65
<b>TOTAL</b>	<b>7</b>	<b>2</b>	<b>7</b>	<b>2</b>				

<b>Public Works Department Administration</b>	Public Works Director	1	0	1	0	87	\$44.71	\$58.06
	Executive Assistant	1	0	1	0	53	\$19.31	\$25.08
	Purchasing Technician	1	0	1	0	47	\$16.65	\$21.62
	<b>TOTAL</b>	<b>3</b>	<b>0</b>	<b>3</b>	<b>0</b>			

<b>G.I.S. Technical Support</b>	GIS Administrator	1	0	1	0	66	\$26.62	\$34.56
	GIS Specialist II	2	0	2	0	56	\$20.80	\$27.00
	Engineering Assistant	1	0	1	0	56	\$20.80	\$27.00
	<b>TOTAL</b>	<b>4</b>	<b>0</b>	<b>4</b>	<b>0</b>			

<b>Development Review</b>	City Engineer	1	0	1	0	77	\$34.93	\$45.36
	Traffic Engineer	1	0	1	0	71	\$30.12	\$39.11
	Engineering Inspection Supvr	1	0	1	0	67	\$27.29	\$35.43
	Civil Engineer I (EIT)	1	0	1	0	57	\$21.32	\$27.68
	Engineer Inspector III	1	0	1	0	61	\$23.53	\$30.56
	Engineer Inspector II	1	0	1	0	57	\$21.32	\$27.68
	Engineer Inspector I	1	0	1	0	53	\$19.31	\$25.08
	Administrative Assistant II	1	0	1	0	41	\$14.36	\$18.65
<b>TOTAL</b>	<b>8</b>	<b>0</b>	<b>8</b>	<b>0</b>				

<b>Capital Projects</b>	Engineer Mgr/ Capital Proj.	1	0	1	0	77	\$34.93	\$45.36
	Engineer Mgr/ Utilities	1	0	1	0	77	\$34.93	\$45.36
	Civil Engineer III	2	0	2	0	65	\$25.97	\$33.73
	Contract Administrator	0	1	0	1	58	\$21.85	\$28.37
	Engineering Inspector I	1	0	1	0	53	\$19.31	\$25.08
	<b>TOTAL</b>	<b>5</b>	<b>1</b>	<b>5</b>	<b>1</b>			

<b>Facilities</b>	CIP/Facilities Project Manager	1	0	1	0	72	\$30.87	\$40.09
	Facilities Maint. Supervisor	1	0	1	0	59	\$22.39	\$29.08
	Sr Fac Maint Technician	1	0	1	0	53	\$19.31	\$25.08
	Facilities Maint. Technician III	1	0	1	0	49	\$17.49	\$22.72
	Facilities Maint. Technician II	1	0	1	0	45	\$15.85	\$20.58
	Facilities Maint. Technician I	1	0	1	0	41	\$14.36	\$18.65
	<b>TOTAL</b>	<b>6</b>	<b>0</b>	<b>6</b>	<b>0</b>			

<b>Public Works: Public Services and Utilities Administration</b>	Utilities Manager	1	0	1	0	77	\$34.93	\$45.36
	Public Services Manager	1	0	1	0	72	\$30.87	\$40.09
	Utilities Superintendent	1	0	1	0	70	\$29.38	\$38.16
	Administrative Assistant III	1	0	1	0	47	\$16.65	\$21.62
	<b>TOTAL</b>	<b>4</b>	<b>0</b>	<b>4</b>	<b>0</b>			

<b>Water</b>								
Water Operations Crew Supv	1	0	1	0	63	\$24.72	\$31.32	
Water Const. Crew Supvr	1	0	1	0	61	\$23.53	\$30.56	
Water System Operator IV	7	0	7	0	57	\$21.32	\$27.68	
Water System Operator III	2	0	2	0	53	\$19.31	\$25.08	
Water System Operator II	1	0	1	0	47	\$16.65	\$21.62	
Water System Operator I	2	0	2	0	45	\$15.85	\$20.58	
Commercial Water Meter Tech	1	0	1	0	52	\$18.84	\$24.46	
Water Const. Tech III	1	0	1	0	52	\$18.84	\$24.46	
Water Const. Tech II	1	0	1	0	46	\$16.25	\$21.09	
Water Const. Tech I	1	0	1	0	42	\$14.72	\$19.11	
<b>TOTAL</b>	<b>18</b>	<b>0</b>	<b>18</b>	<b>0</b>				

<b>Wastewater</b>								
Wastewater Ops Crew Supv	1	0	1	0	63	\$24.72	\$32.10	
Wastewater System Opr IV	2	0	2	0	57	\$21.32	\$27.68	
Wastewater System Opr III	2	0	2	0	53	\$19.31	\$25.08	
Wastewater System Opr II	1	0	1	0	47	\$16.65	\$21.62	
Wastewater System Opr I	1	0	1	0	45	\$15.85	\$20.58	
Wastewater Const. Crew Supv	1	0	1	0	61	\$23.53	\$30.56	
Wastewater Const. Tech III	2	0	2	0	52	\$18.84	\$24.46	
Seasonal Laborer	0	1	0	1			\$9.00	
<b>TOTAL</b>	<b>10</b>	<b>1</b>	<b>10</b>	<b>1</b>				

<b>Stormwater</b>								
Stormwater Crew Supervisor	1	0	1	0	58	\$21.85	\$28.37	
Stormwater Inspector	1	0	1	0	57	\$21.32	\$27.68	
Stormwater Operator	2	0	2	0	45	\$15.85	\$20.58	
<b>TOTAL</b>	<b>4</b>	<b>0</b>	<b>4</b>	<b>0</b>				

<b>Parks</b>								
Parks Superintendent	1	0	1	0	68	\$27.97	\$36.31	
Urban Forester	1	0	1	0	61	\$23.53	\$30.56	
Cemetery Sexton	1	0	1	0	53	\$19.31	\$25.08	
Park Maintenance Crew Supv	4	0	4	0	53	\$19.31	\$25.08	
Parks Irrigation Specialist	2	0	2	0	45	\$15.85	\$20.58	
Park Maintenance Worker II	1	0	1	0	41	\$14.36	\$18.65	
Parks Maintenance Worker I	5	0	5	0	37	\$13.01	\$16.89	
Lead Seasonal Laborer	0	3	0	3			\$11.00	
Seasonal Laborer	0	25	0	25			\$9.00	
<b>TOTAL</b>	<b>15</b>	<b>28</b>	<b>15</b>	<b>28</b>				

<b>Streets</b>								
Street Superintendent	1	0	1	0	68	\$27.97	\$36.31	
Street Maintenance Crew Supv	3	0	3	0	58	\$21.85	\$28.37	
Electrician	1	0	1	0	57	\$21.32	\$27.68	
Heavy Equipment Operator	2	0	2	0	53	\$19.31	\$25.08	
Equipment Operator	1	0	1	0	49	\$17.49	\$22.72	
Sweeper Operator	3	0	3	0	49	\$17.49	\$22.72	
Traffic Sign Technician	1	0	1	0	49	\$17.49	\$22.72	
Street Maintenance Worker III	6	0	6	0	49	\$17.49	\$22.72	
Street Maintenance Worker II	1	0	1	0	45	\$15.85	\$20.58	
Street Maintenance Worker I	5	0	5	0	41	\$14.36	\$18.65	
Seasonal Laborer	0	2	0	2			\$9.00	
<b>TOTAL</b>	<b>24</b>	<b>2</b>	<b>24</b>	<b>2</b>				

<b>Solid Waste</b>								
Street Maintenance Worker I	1	1	1	1	41	\$14.36	\$18.65	
<b>TOTAL</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>				

<b>Fleet Maintenance</b>								
Lead Fleet Mechanic	1	0	1	0	57	\$21.32	\$27.68	
Fleet Mechanic	4	0	4	0	55	\$20.29	\$26.34	
Fleet Service Technician	1	0	1	0	41	\$14.36	\$18.65	
Administrative Assistant II	1	0	1	0	41	\$14.36	\$18.65	
<b>TOTAL</b>	<b>7</b>	<b>0</b>	<b>7</b>	<b>0</b>				

TOTAL CITY EMPLOYEES

TOTAL AUTHORIZED POSITIONS:

7/31/2013		1/8/2014	
FT	PT	FT	PT
424	147	424	148

**1. Job Additions**

**Part-Time Additions**

A grant funded P/T Domestic Violence Victim Coordinator, Range 40 was added to City Attorney

**2. Other**

Ordinance 13-24 was passed on 7/31/13 changing the Mayor's pay from \$18,366.40/yr. to \$89,500/yr.

Adopted by the City of Council of West Jordan, Utah, this Wednesday, January 8, 2014.

ATTEST:

KIM V. ROLFE  
Mayor

MELANIE S. BRIGGS, MMC  
City Clerk

Voting by the City Council:	"AYE"	"NAY"
Jeff Haaga	_____	_____
Judy Hansen	_____	_____
Chris McConnehey	_____	_____
Chad Nichols	_____	_____
Ben Southworth	_____	_____
Justin D. Stoker	_____	_____
Mayor Kim V. Rolfe	_____	_____