Duchesne County Library System

Regular Board Meeting
April 19, 2022 @ 4:30 PM: Duchesne Library

Conducting: Chair Lori Ann Potter Excused: Commissioner Greg Todd

Welcome / Roll call: The regular board meeting began at 4:30 p.m. Those present were Director Daniel Mauchley, Chair Lori Ann Potter, Vice-Chair Jessica Shaw, Secretary Dixie Swasey, Jenny Adams, Deb Evans, and Amy Snow.

March 2022 minutes approval: A motion to approve the March 15, 2022 meeting minutes was made by Amy Snow. The motion was seconded by Deb Evans. The minutes were unanimously approved.

Approval of Circulation Policy – Remove $3.00 long overdue fine & limit checkouts instead: This issue was discussed at the March meeting. A motion to approve was made by Dixie Swasey and seconded by Jenny Adams. The voting was unanimous in favor of making this change.

Triennial Review of Collection Development, Exhibit, and Display Policy: This policy must be reviewed every three years. After studying considering trends in other libraries in the state, Director Mauchley proposed minor changes in the Selection, Deselection, and Reconsideration Process. It is suggested that those who make purchase requests be patrons whose accounts are in good standing and who are residents of Duchesne County. A proposal was also made to only allow residents of Duchesne County to formally submit a reconsideration review.

Update on Roosevelt Library construction: The parking lot was paved today. We have quotes on chain link fencing and furniture. Utah Correctional Industries offers no shipping cost on our furniture order. LifeTime tables are not available on special order. They are only available at Costco and Sam's club. Metal roofing is due to arrive in May. The shelving has arrived. We still have an August completion date. More progress has been made this month than in the last few months.

Fines Discussion: Vice-Chair Jessica Shaw raised the question of devising some method to absorb or pay for lost book fines. Director Mauchley said that if our budget was in better condition we could forgive these fines. The board discussed ways that lost item fines could be paid for including donations from other patrons. Next month Director Mauchley will bring more

information about the number of patrons with unpaid lost item fees and the total amount of lost item fees. We will have further discussion at that time.

Discussion of March statistics / Budget report / Consent agenda: Easter Story Time was attended by 35 attendees in Duchesne and a total of 170 attendees in Roosevelt where there were 4 sessions. eBooks and eAudiobooks are taking an increasing share of the budget.

Regular Meeting adjourned to Closed Session: Deb Evans made a motion to adjourn the Regular Meeting to Closed Session to discuss potential exchanges of property. Jenny Adams seconded the motion. The motion was unanimously approved by board members. The meeting was adjourned to closed session at 5:16 p.m.

Regular Meeting reconvened from Closed Session: The regular session reconvened at 5:48 p.m. There being no further business, the Regular Meeting was adjourned at 5:50p.m.

Next meeting - Tues, May 24, 2022 (4th Tues.) 4:30 PM @ Crossroads Sr. Ctr.

Minutes approved on 05/24/2022.

Dixie Swasey

Dixie Swasey, Secretary