



# UTAH RECREATIONAL TRAILS ADVISORY COUNCIL, DIVISION OF PARKS AND RECREATION

*Minutes of the Meeting Held on May 26, 2021, 10 a.m. - 3:00 p.m.  
Department of Natural Resources Conference Room | #2000  
1594 West North Temple | Salt Lake City, UT | 84114*

## ATTENDEES

### Council Members Present:

Mike McCandless (Chair)	Nordic Ski
Sarah Bennett (Vice-Chair)	Hiking
Cheryl Butler	USDA Forest Service
Evan Glenn (Online)	Bureau of Land Management
Beverley Heffernan	Equestrian
David Olsen	Bicycling
Julia Geisler	Member-at-Large

### Department of Natural Resources:

Chris Haller	Off-highway Vehicle Program Coordinator
Becky Steinfels	Off-highway Vehicle Program Executive Secretary

### Excused:

Brandon Stocksdale (Comments Provided) National Park Service

### Visitors:

Dave Ricks Hutchings Museum & Institute Representative

Audio recording of this meeting is located at: [Recording 1](#) [Recording 2](#)

## TIME AGENDA ITEM AND SUMMARY

### FIRST RECORDING

- 0:00 1. Welcome**
- 1.1. Call to Order**  
Chair Mike McCandless, called the meeting to order and presided. Off-highway Vehicle (OHV) Program Executive Secretary, Becky Steinfels, recorded the minutes. A quorum of council members being present, the meeting proceeded.
- 1.2. Attendance and Introductions**  
Ms. Steinfels took attendance of the council members present. She acknowledged the presence of members of the Division of Parks and Recreation, both as participants and audience members.

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2:30      2.    **RTP Grant Funding & Process Orientation**  
Off-highway Vehicle Coordinator, Chris Haller, with the Division of Parks & Recreation, shared the Recreational Trails Program (RTP) grant process with the council members.

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10:15     3.    **Nominations and Approval for Chair and Vice-Chair**  
Chair McCandless opened the floor for nominations for the 2021-2022 chair and vice-chair of the Utah Trails Advisory Council.

**DAVID OLSEN MADE A MOTION TO NOMINATE MIKE MCCANDLESS AS THE CHAIR, AND SARAH BENNET AS THE VICE-CHAIR OF THE UTAH TRAILS ADVISORY COUNCIL. BEVERLY HEFFERNAN SECONDED THE MOTION. IT CARRIED UNANIMOUSLY.**

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12:55     4.    **Review of 2021 Non-motorized RTP Grant Proposals**  
Chair McCandless asked Mr. Haller and the council members if they found any applications that should be excluded for any reason.

Mr. Haller stated that applications number 20 and 21 were reviewed at the motorized RTP meeting. It was decided at that meeting that the applicant made a mistake and filled out the motorized application, and should have filled out the non-motorized application. The Off-highway Vehicle Advisory Council voted to move applications 20 and 21 over to the non-motorized RTP grant applications.

**DAVID OLSEN MADE A MOTION TO INCLUDE APPLICATION NUMBERS 20 AND 21 IN THE GRANT REVIEW PROCESS. SARAH BENNETT SECONDED THE MOTION. IT CARRIED UNANIMOUSLY.**

Mr. Haller commented that there is one application that arrived late and the representative from the Hutchings Museum and Institute is present. The application was dropped off after May 1, 2021, due to a miscommunication and there not being staff on that Saturday to collect applications. Mr. Haller stated if the council would like to hear what the representative from the Hutchings Museum and Institute would like to say that may be a fair approach.

Chair McCandless stated that it is a public meeting and if they want to have a conversation about their application that would be fine.

18:50     Representative presented the application that was turned in late to the council members

Chair McCandless suggested setting aside the application and voting on the rest first, then coming back to that at the end, if money is leftover.



Mr. Haller stated that the requested equipment would need to meet the Buy America Act. RTP is only able to fund \$2,500 towards non-made in America steel and iron. Mr. Haller stated that any items related to Buy America, it will be very difficult to fund. There is an exemption, but the OHV Program itself has been trying for the past four years to get an exemption without any response.

Mr. Haller also mentioned the timeline for the applicant to purchase the equipment. Council member, Sarah Bennet, stated the late start date is likely due to inventory issues.

**1:36:31 4.9 TUNA Mountain Dell/SR 65 Nordic Ski Grooming Equipment \$9,750**  
Mr. Haller spoke with the applicant and discussed buying equipment vs. renting equipment. Mr. Haller stated that renting specialized equipment is applicable with RTP.

Mr. Haller noted the requested funding for trail counters. Historically, Mr. Haller was unsure if this council had funded trail counters. He recommended revising the applicant's budget and moving some items to their match vs. the requested funding.

**1:49:01 4.10 Battle Creek Trailhead Restroom \$100,000**  
Mr. Haller stated the requested funding is accurate and based on the state bid.

**1:53:45 4.11 Slate Creek Trail System - Phase II \$84,524**  
Mr. Haller stated the timeline to construct 8+ miles of trails is only three months.

Ms. Bennett and Ms. Heffernan mentioned that NEPA was not complete.

**END OF FIRST RECORDING. BREAK FOR LUNCH.**

**SECOND RECORDING**

**0:45 4.12 Tooele City - England Acres Paves Recreation Trail (Originally requested \$100,000) \$60,000**  
Ms. Geisler noted that the second parcel was not secure. Ms. Butler asked Mr. Haller if the funding was going to the second parcel or if that was part of the second phase of the project.

Chair McCandless stated this project does provide connectivity.

**3:52 4.13 Big Easy \$72,600**  
Mr. Haller mentioned the application was not part of an overall plan. He also stated the budget was lacking detail.

**9:40 4.14 Property Acquisition to Ensure Public Access to Marchant Meadow (Originally requested \$100,000) \$71,835**  
Mr. Haller and Ms. Heffernan had questions about the applicant's letters of support.

**16:00 4.15 Provo River Trail Improvements (Originally requested \$100,000) \$50,000**  
Ms. Bennett stated she had questions about the applicant's budget. Mr. Haller stated that the council had never come across a funding request for the demolition of a trail.

The council discussed the applicant intending to use the funding for dewatering.

**27:30 4.16 Mt. Pleasant Trails System and Amenities Project (Originally requested \$67,000) \$30,000**

Ms. Butler stated that she was unsure what RTP funding will pay for.

Mr. Haller stated their budget did not explain where \$7,000 of the funding would be used for.

**38:04 4.17 East & West Trail Connections for Kay's Creek Trail Highway 89 Underpass \$75,000**

Mr. Haller stated this was a resubmission. Ms. Butler asked if this project was ready for funding.

Council member, Brandon Stocksdale, notes stated the applicant had a large contingency. Ms. Butler stated they had a sufficient match that made up for the contingency.

**40:04 4.18 Fixed Anchor Maintenance at Rock Climbing Areas Across Wasatch \$45,000**

Mr. Stocksdale notes stated mentioned the project began before September 2021. Mr. Haller stated the work cannot begin until the applicant receives a letter to proceed. The applicant, Ms. Geisler, explained the project's budget.

Ms. Heffernan asked the applicant what the lifetime of a fixed anchor is.

Mr. Stocksdale notes asked if marketing is a valid match for RTP.

**48:28 4.19 Manti West Trail System (Originally requested \$82,700) \$25,000**

Mr. Haller stated the project is not involved in an overall master plan.

Ms. Geisler stated the trail will be used for NICA events.

**55:55 4.22 Utah Lake Parkway Trail Rehabilitation \$100,000 - NOT FUNDED**

Ms. Geisler stated the applicant's budget had items that were not applicable for RTP funding.

Mr. Haller stated the project is on the Division of Forestry Fire and State Lands property, but the project manager did not identify who is responsible for the maintenance. The Division has not authorized the permit for this project.

Ms. Butler stated she walked the trail recently and it appeared to be a fairly new trail and was not in need of rehabilitation.

**1:03:00 4.21 Town Center I-15 Trail (Originally requested \$100,000) \$60,000**

Ms. Heffernan stated the application was ADA compliant but did not state how it would be ADA compliant.

Ms. Geisler stated that UDOT would approve TIF funding in April of 2022.

Mr. Stocksdale's notes stated this appeared more like a sidewalk vs. a trail. He also noted the provided maps did not detail what segment of land the applicant intended to purchase.

**1:15:15 4.22 North Logan City Bonneville Shoreline Trail Extension \$68,300**

The council discussed their matching funds with UORG and RAPZ.

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**1:20:50 5. Approval of 2021 Non-motorized RTP Grants**

After the council scored the 22 applications, anything with a 3.0 score or higher was recommended for funding. Applications #12, 14, 15, 16, 19, and 21 were recommended but with reduced RTP funding.

**DAVID OLSEN MADE A MOTION TO APPROVE THE UTAH RECREATIONAL TRAILS ADVISORY COUNCIL'S RECOMMENDATIONS FOR THE NON-MOTORIZED RECREATIONAL TRAILS PROGRAM GRANTS. SARAH BENNETT SECONDED THE MOTION. IT CARRIED UNANIMOUSLY.**

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**2:29:00 6. Establish Next Meeting Date**

The Council discussed holding the combined meeting on June 1, 2021, at 5 p.m. The Utah Recreational Trails Advisory Council Chair will lead the meeting with the OHV Advisory Council Chair acting as Vice-Chair.

**BEVERLEY HEFFERNAN MADE A MOTION TO HAVE THE NEXT MEETING SET FOR JUNE 1, 2021. SARAH BENNETT SECONDED THE MOTION. IT CARRIED UNANIMOUSLY.**

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**2:34:30 7. Approval of May 21, 2020, Meeting Minutes**

Chair McCandless presented the minutes of the May 21, 2020, council meeting and asked that they be approved. The minutes stand approved as presented.

**BEVERLEY HEFFERNAN MOVED TO APPROVE THE MINUTES FROM THE UTAH RECREATIONAL TRAILS ADVISORY COUNCIL MEETING HELD ON MAY 21, 2020. CHERYL BUTLER SECONDED THE MOTION. IT CARRIED UNANIMOUSLY.**

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**2:35:50 8. Adjournment**

The Council had no further business, Chair McCandless called the meeting to an end.

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