

PUBLIC NOTICE IS HEREBY GIVEN THAT THE
SOLDIER SUMMIT SPECIAL SERVICE DISTRICT
WILL HOLD A PUBLIC MEETING
IN THE COMMISSION CHAMBERS - ROOM 1400
OF THE UTAH COUNTY ADMINISTRATION BUILDING
100 E CENTER ST, PROVO, UT 84606
February 15th, 2022 - 10:00 am

*The public may participate electronically by joining via zoom at the following link: <https://us06web.zoom.us/j/89161609149> or calling (346) 248-7799, Webinar ID: 891 6160 9149. Comments will be limited to three (2) minutes per individual unless otherwise approved by the Board. Please state your name at the beginning of the comment. Please no foul or abusive language.

Or you may watch the meeting live on YouTube under the heading UTAH COUNTY GOVERNMENT or by going to the link:
<https://www.youtube.com/channel/UCkRYDnXVDLGv9792bhWn9Wg/videos>

~MEETING MINUTES~

Commissioner Sakievich and Mike Taylor in Attendance
Spencer Park in Attendance Via Zoom
Others In Attendance: See Attached Attendance Sheet and Zoom List

(Meeting Called to Order: 10:02 a.m.)

REGULAR AGENDA

1. APPROVAL OF THE MINUTES FOR THE NOVEMBER 16, 2021 SOLDIER SUMMIT SPECIAL SERVICE DISTRICT PUBLIC MEETING

-Alice Black, Clerk/Auditor

MIKE TAYLOR: MOTION TO APPROVE

SPENCER PARK: SECOND

AYE: ALL IN FAVOR

PASSED: 3/0

2. DISCUSS ALLRED WATER USAGE AND POTENTIAL AGREEMENTS (CONTINUED FROM MAY 12 AND NOVEMBER 16, 2021 MEETINGS)

-Board, Attorney

Timestamp: 1:02

BEN STANLEY (COUNTY DEPUTY ATTORNEY) – BEEN TALKING ABOUT THIS AGENDA ITEM FOR A COUPLE OF MEETINGS FOR A POLICY FOR THOSE WANTING

TO GIVE WATER SHARES TO THE WELL. BEEN WORKING TO GET AN ENGINEER OR ATTORNEY TO ASSIST WITH AN AGREEMENT AND TO ASSIST WITH THE INSTALLATION OF AN ADDITIONAL WELL. PUBLIC WORKS, I AND THE CLERK/AUDITOR OFFICE HAVE MET CONCERNING THIS BUT HAVE NOT HAD TIME TO PUT OUT AN RFP. DOES THE BOARD WANT TO DO AN RFP? THE RFP IS PUT TOGETHER BY PUBLIC WORKS BUT HASN'T BEEN REVIEWED FOR APPROVAL YET. I RECOMMEND CONTINUING AGAIN TO THE NEXT MEETING (MAY 17, 2022) UNTIL WE HAVE AN EXPERT ON BOARD.

BOARD, BEN STANLEY, DANENE JACKSON (FINANCE MANAGER) AND BRADY CHRISTENSEN (PUBLIC WORKS DIVISION MANAGER) TALK ABOUT OPTIONS, TIMEFRAME AND COSTS OF RFP, COMPLEXITIES, NEED, ETC. BOARD REQUESTED THAT THIS SHOULD BE DONE BY AN RFP.

(Opened for Public Comments)

JAMES MCCLURE, RESIDENT – WHEN THE BANKER TOOK OVER THIS DEVELOPMENT FROM THE FORECLOSURE, THERE WAS AN ATTORNEY THAT HELP DETERMINING THE OWNERS OF THE SHARES OF WATER. YOU MIGHT WANT TO FIND OUT WHO THAT ATTORNEY WAS AND SEE IF HE WOULD BE GOOD.

COMMISSIONER SAKIEVICH – REQUESTED THAT STAFF ALONG WITH SENDING THE RFP OUT, TO CONTACT THE PREVIOUS ATTORNEY THAT JAMES MCCLURE TALKED ABOUT TO SEE WHAT INFORMATION HE COULD PROVIDE OR IF HE KNOWS OF ANY STUDIES THAT HAD PREVIOUSLY BEEN MADE.

ROBERT BAIRD, PROPERTY OWNER – THAT ATTORNEY'S NAME IS ROBERT FILLERUP. HE IS RETIRING AND WORKING PART TIME RIGHT NOW. HE IS A WATER ATTORNEY. THOUGHT THE ATTORNEY WAS FOR THE ADDITIONAL WELL ONLY. WHEN THE PROPERTY WAS SET UP IN THE COUNTY DOCUMENTS THERE WAS PRECEDENT FOR PROPERTY OWNERS TO ACQUIRE THEIR OWN WATER SHARES. THERE ARE 3 SHARES OWNERS OF THE AQUAFER. THE STATE REGULATES WHAT THE AQUAFER IS AND HOW MUCH CAN BE PUMPED OUT. THEN THERE IS THE MAINTENANCE OF THE SYSTEM CAN THE SYSTEM HANDLE IT. THE STATE ENGINEERING AND WATER DISTRICTS THAT DECIDE ALL OF THIS. ALL I'M PROPOSING IS THAT THERE IS WORDING ALREADY OUT THERE CONCERNING SHARES. I HAVE SHARES IN THAT AQUAFER. I SEE GOOD REASONS TO GET A PROFESSIONAL IN HERE.

SPENCER PARK: MOTION THAT WE DIRECT COUNTY STAFF TO SEND OUT RFP AND BRING BACK RECOMMENDATIONS TO NEXT MEETING AND TO INCLUDE IN THE RFP TO TALK WITH A HYDROLOGIST OR SOME OTHER QUALIFIED PROFESSIONAL

MIKE TAYLOR: SECOND

ALL IN FAVOR: AYE

PASSED: 3/0

3. REVIEW FINANCIAL STATEMENTS.

-Danene Jackson, Clerk/Auditor

Timestamp: 25:33

DANENE JACKSON, FINANCE MANAGER – THE FINANCIAL STATEMENT PACKET INCLUDES THREE DIFFERENT STATEMENTS:

*** BUDGET TO ACTUAL STATEMENT: FINANCIAL STATEMENT: EVERYTHING IS PRETTY MUCH UNDER BUDGET. THERE IS ONE FINAL PROPERTY TAX DISTRIBUTION THAT WILL COME IN MARCH BEFORE IT IS FINALIZED. THERE WAS AN ADDITIONAL \$68,000 THAT WAS CONTRIBUTED TO THE FUND BALANCE OF THE CAPITAL PROJECTS FUND. THE DISTRICT DOES HAVE A 10-YEAR CIP (CAPITAL IMPROVEMENT PLAN) PLAN THAT WILL GO TO. WE ARE EARLY IN THE YEAR THE BUDGET TO ACTUAL IS NOT AS RELEVANT. WE HAVE RECEIVED 44.5% OF THE ANNUAL FEES.**

*** BALANCE SHEET: IS ON TRACK. DISTRICT HAD POSITIVE CASH BALANCE IN ALL ITS FUNDS SO IT MEETS THE REQUIREMENTS OF STATE LAW.**

*** INCOME STATEMENT: I DON'T SEE ANY PROBLEMS.**

BOARD AND DANENE JACKSON DISCUSS TAX REVENUE, DISTRIBUTION TIMES, REDEMPTIONS, ETC.

4. REVIEW, APPROVE, AND AUTHORIZE PAYMENT OF INVOICES AND OTHER CURRENT OBLIGATIONS FOR PROFESSIONAL SERVICES, OPERATIONS, MAINTENANCE, AND OTHER EXPENSES.

-Danene Jackson, Clerk/Auditor

Timestamp: 30:12

DANENE JACKSON, FINANCE MANAGER – WE'RE CURRENTLY WORKING BETWEEN 2 FISCAL YEARS RIGHT NOW. LISTED SERVICES, INSURANCES, ETC. 2021 EXPENDITURES HAVE BEEN APPROVED BY THE BOARD PREVIOUSLY EXCEPT FOR THE ADMINISTRATIVE OVERHEAD WHICH IS A NOMINAL FEE OF APPROXIMATELY \$1,500.

MIKE TAYLOR: MOTION TO APPROVE

SPENCER PARK: SECOND

AYE: ALL IN FAVOR

PASSED: 3/0

5. REVIEW AND APPROVE OR DENY OUTSTANDING RECEIVABLES, PAST DUE ACCOUNTS, AND PLACE OR REMOVE LIENS AND TAKE NECESSARY CORRECTIVE ACTION.

-Danene Jackson, Clerk/Auditor

Timestamp: 32:39

DANENE JACKSON, FINANCE MANAGER – DISCUSSED THAT THERE WAS A PERSON THAT INCURRED A LATE FEE AND THE EXPLANATION WAS THAT THEIR AUTOMATIC PAYMENTS HAD STOPPED, SO THEY REQUESTED THAT THEIR LATE FEES BE WAIVED. THEY DID MAKE THEIR ACCOUNT CURRENT AT THAT TIME BEFORE THEY REQUESTED THE WAIVER. THE BOARD HAS PREVIOUSLY WAIVED LATE FEES FOR THIS PARTICULAR CUSTOMER IN 2020 AND 2021.

BOARD DISCUSSED WHETHER TO APPROVE FEE WAIVER SINCE IT HAS BEEN APPROVED IN THE PAST MORE THAN ONCE.

SPENCER PARK: MOTION TO DENY THE FEE WAIVER REQUEST

MIKE TAYLOR: SECOND

AYE: ALL IN FAVOR

PASSED: 3/0

DANENE JACKSON - THERE IS ONLY ONE CUSTOMER THAT HAS RECEIVED A FIRST NOTICE.

6. APPROVE AND AUTHORIZE THE SIGNING OF A RESOLUTION OF THE BOARD OF SOLDIER SUMMIT SPECIAL SERVICE DISTRICT CREATING A POLICY ENACTING THE PROCEDURE FOR APPROVAL OF MINUTES

-Alice Black, Clerk/Auditor

Timestamp: 36:00

BEN STANLEY, DEPUTY COUNTY ATTORNEY – BASICALLY THIS IS A HOUSEKEEPING ITEM. THERE IS A STATE LAW, SECTION 52-4-203-4-H THAT ASKS PUBLIC BODIES TO ADOPT FORMAL POLICIES FOR YOU TO APPROVE OUR MINUTES, SO THIS IS PURELY A FUNCTION OF SATISFYING STATE LAW. IT'S BASICALLY WHAT WE ARE CURRENTLY DOING. THE SAME AS WE HAVE NOW.

MIKE TAYLOR: MOTION TO APPROVE

SPENCER PARK: SECOND

AYE: ALL IN FAVOR

PASSED: 3/0

7. SET A DATE, TIME AND LOCATION FOR THE NEXT BOARD MEETING – (10:00 A.M., MAY 17, 2022 @ UTAH COUNTY COMMISSION CHAMBERS, 100 EAST CENTER STREET, ROOM 1400, PROVO, UTAH 84606).

-Alice Black, Clerk/Auditor

COMMISSIONER SAKIEVICH: MOTION TO APPROVE

MIKE TAYLOR: SECOND

AYE: ALL IN FAVOR

PASSED: 3/0

PUBLIC COMMENTS

Timestamp: 39:53

JAMES MCCLURE – WHEN ARE WE REQUIRED TO PUT IN THE SECOND WELL AND DO WE HAVE FUNDING FOR THIS? BEFORE THE SECOND WELL GOES IN, WILL THERE BE A PUBLIC HEARING FOR THE PUBLIC TO PUT IN THEIR COMMENTS?

SAKIEVICH – IT IS IN THE BUDGET SO WE DO HAVE FUNDING AND THE COUNT GOES BY CONNECTIONS. WILL HAVE SOMETHING ON THE NEXT AGENDA REGARDING THE ENGINEERING PROCESS.

**MIKE TAYLOR: MOTION TO ADJOURN
SPENCER PARK: SECOND
AYE: ALL IN FAVOR
PASSED: 3/0**

MEETING ADJOURNED

(Meeting Adjourned: 10:45 a.m.)

NOTICE OF SPECIAL ACCOMMODATION DURING PUBLIC MEETINGS In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify Alice Black at 801-851-8111. Handicap parking is available, as well as a level entrance to the building. Interpretation services are available with prior notice for the hearing disabled

Those in Attendance via Zoom:
Spencer Park

