

Garland Library Board Meeting

Thursday, May 12, 2022 | 7:00 pm

Garland public Library | 86 West Factory Street | Garland Utah

Agenda

1. **Welcome:** The meeting was opened at 7:05 pm, by Kami Kaufmann. We welcome: Kami Kaufmann, Marci Cox, Tate Adkin, Linda Bourne, Deon Miller and Donnie Howell
2. **Library Business:**

The summer reading program is, and patrons can sign up online through Bean Stack. The open date for the program is Monday June 6th, 2022.

a. Policy Review

i. Long Range Plan

The Long-Range plan was reviewed and motion to approve was accepted by unanimous vote.

ii. Internet Use Policy

The internet policy changes were suggested to limit the number of videos, electronics and hotspots that are allowed to be checked out. Tate made note of the changes and will update them. The board motioned to approve the policy with the updates and it was accepted by unanimous vote. The I-pads were cleaned and are ready to put into circulation.

iii. Bear River Valley Consortium Circulation Policy

The library directory changes were made and highlighted in yellow. Members discussed options and changes that could be made. Tate will take the changes to the next meeting and will discuss what the library would like to have whether for both the Tremonton Library or just for Garland. We will review this policy after Garland city days.

3. Board Business:

1. Library Board Updates

Erin Chadwick has asked to be released from the library board her husband's hours changed and is no longer is able to serve.

The board was informed that new board member volunteers no longer must be brought before the city council. The library will vote on the new board member and if approved will be able to sit on the board in the next council meeting.

Breanna had her baby and will come back to the library board when she is able.

a. Garland City Days

i. Food Stand

1. Food donations/library funds

This is our fundraiser so the funds/donations will have to come from the library. It has been announced on social media that we will be doing the dinner, so we are in.

2. Food Shack- Food Handlers Permit and cooked on premises

At least one person must have to have a food handlers permit when we are in the cook shack. All food must be cooked on premises. No food may be cooked and then brought to the shack. Food preparation can be done and brought in. The city will provide meat and buns and the library will reimburse the city for whatever food they use. We are responsible for drinks, chips, and whatever other small items we would like to sell.

We will need 5-6 people working between 2-3-hour shifts. The library board members will volunteer and Donnie will bring a sign-up sheet as the time gets closer.

We will use the current set prices as Merilee has done this before and knows how it works. All proceeds will go to the library for improvements.

Hair nets do not need to be worn, we only need to tie back hair into a ponytail- or wear a hat.

3. Dinner Competition

There will be no other dinner food at the park. There will be treats but no dinner. It was decided that to make this as simple as possible it would be best to do hamburger and hot dogs. The condiments will be out for the customers to use. We will also have access to a freezer and will do popsicles. The popsicles will be taken Wednesday or Thursday before the dinner

4. Events at park

There will be games, concerts and events to draw people into the park

5. Assignments

Donnie will get a sign-up sheet ready and will make sure that the cook shack is stocked except the small side items that one member will purchase- Tate- who can use the library funding

ii. Breakfast

It was decided that with the fun run, the library would not be responsible for the breakfast.

b. Building follow up

It has been decided that the stairs are the number one priority for the library at this time. We will hold off on the blinds and carpet until the stairs have been fixed. The fiscal year comes to an end

in July and so the library will spend grant funds that have to be spent but we will wait for other big spending.

4. Public Comments:

There were no public comments as the only public in attendance were under age and did not have any comments.

5. City Comments:

a. Donnie Howell

i. Building

As stated in the building follow up the stairs are a priority and have been estimated at \$20,000. The suggestion was that maybe we should get a bid to do a ramp along with the new stairs and make them ADA compliant. If we did that we would not need to do the elevator and may work. We would want to make an ideal situation instead of just repairing it.

Tate will double check to make sure we can make the updates that we need because our library is part of the historical society and is a Carnegie library.

ii. Fun Run

One thing that Donnie was concerned about was how to allow people to sign up for the fun run. Tate will set up a form and Linda will check to see if the library has a direct fund from the fun run through the city as Tate has not received any money from the online donations in the past for the library. They will look into setting up a Bill Pay directly for the library fun run and will get a QR code for marketing. Tate will also talk to Charlotte to get the link put on the website

Donnie has set the map for the run.

The board agreed that there will be a set price. \$10.00 per adult, ages 11 – 17 will be \$5.00. And kids 10 and under are free. The family price of up to 6 people is \$25.00. With extra donations for the stairs and ramp advertised.

We will have a half-way table with small cups of water and Gatorade. The end will have Gatorade and apples and bananas for the runners to rehydrate as suggested by Mr. Winn.

The run will start at 7:00 am and the kids run will start at 7:45 am.

The main prizes will be larger, and the donations will go to each person. It was suggested that the pre-registered people will have a label on their runners tag that will be added to a paper and then the times will be posted at the Garland City Days. It was also suggested that each of the kids get a small medal. We will look at what is in the box for the fun run to make the final decisions.

Each member will contact three businesses and bring back donations for the fun run for next meeting

6. Adjourn:

The meeting was called to a close at 8:24 pm. And the next meeting will be held on Thursday June 9th at 7:00 pm.