



DRAFT

**ADOPTED MINUTES
CITY COUNCIL MEETING
May 3, 2022
40 South Main Street
Spanish Fork, UT 84660 5:15 PM**

Elected Officials Present: Mayor Mike Mendenhall, Councilmembers Chad Argyle, Brandon Gordon, Stacy Beck, Kevin Oyler, Shane Marshall

Elected Officials Absent:

Staff Present: Dale Robinson - Parks & Recreation Director at 9:22 pm; Nick Porter - Public Information Officer; Jordan Hales - Finance Director; Matt Johnson - Police Chief; Tara Silver - City Recorder; Dave Anderson - Community Development Director; Chris Thompson - Public Works Director; Seth Perrins - City Manager; Tyler Jacobson - Assistant City Manager, Ana Burgi - Prosecuting Attorney, Jered Johnson - Engineering Division Manager, Trevor Sperry - Emergency Preparedness Coordinator, Bryon Haslam - Senior Engineer, Emily Harryman - Special Event Supervisor, Bronco Hunter - Assistant Director, Cory Slaymaker - Lieutenant, Nate Read - Assistant to the City Manager

Staff Absent: Vaughn Pickell - City Attorney

Others Present: James R Stewart, Paul Jensen, Denise Sperry, John Bradley, Jackie Larson, Chad Harding, Cole Harding, Kathleen Leavitt, Abby Haslam, Spanish Fork High School Drama Dons

5:15 pm WORK SESSION:

- a. Shared Solar Program and Rates *moved to tentative budget City Council Public Hearing item A.*
- b. Fire & EMS - Organizational Structure

6:00 pm CALL TO ORDER, PLEDGE, OPENING CEREMONY:

Call to Order - Mayor Mike Mendenhall at 6 pm

Councilman Oyler led us in the pledge of allegiance.

Councilman Marshall invited the Drama Dons, from Spanish Fork High School, who took 1st place in State, to do a monologue and prayer.

Brooke Grant of the Drama Dons, from Spanish Fork High School, gave the invocation.

Grayson Jenkins gave us a monologue about the fear of germs in the garbage disposal, fear of termites and centipedes, people on the street as serial murderers, and dust storms that carry some kind of fungus.

RECOGNITION:

- a. Mayor Mendenhall recognized the Drama Dons for taking State. He let us know they were able to ride on the firetrucks on Main Street last week.**
- b. Mayor Mendenhall invited John Bradley from the Utah Recreation and Parks Association to present an award to Spanish Fork Parks and Recreation.**

John Bradley told us that our Spanish Fork Fiesta Days Pyromusical won an Outstanding Special Events Award. He highlighted Mike Clayson who was the Chairman of the event. There were over 30,000 people who attended last year. He talked about the incredible local donations that funded the event and made it possible.

Mike Clayson emphasized the uniqueness of the event and how it was started 8-9 years ago by a group of residents with it growing into a city event. He expressed his appreciation for all those who were so generous with their donations.

c. Mayor Mendenhall recognized the Spanish Fork Employees of the Quarter

- Trevor Sperry, Emergency Preparedness Coordinator

Chief Matt Johnson recognized Trevor for giving 110% in everything he does. He gave Trevor's background of a bachelor's degree in Emergency Services and his current participation in the Master's program with Utah Valley University. He let us know he grew up in Illinois and came to us from Colorado. He pointed out his wife and 2 boys and his love for the Packers football team. Chief Johnson highlighted his participation and leadership in covid testing and vaccination with the County, running blood drives, smoke detector training, Community Emergency Response Team (CERT) training, cardiopulmonary resuscitation (CPR) training, automated external defibrillator (AED), first-aid training, tabletop exercises and implemented the fire mitigation program.

Trevor Sperry appreciated the support he has received from the staff and residents.

- Nick Porter, Public Information Officer (PIO)

Tyler Jacobson mentioned Nick's supportive wife, three boys, and a girl on the way. Tyler relayed Nick came from South Ogden and received a Master of

Business Administration from Brigham Young University. He gave Nick's achievements in the two years he has worked here as spearheading the Spanish Fork University classes, Podium which allows residents to text the city, his work with social media, and the many aspects of digital communications.

Nick Porter expressed the role covid played in putting him in his position and felt he was directed to Spanish Fork. He shared how he considered it a blessing to be part of a team that puts family first, then God, and the city after that.

- Byron Haslam Senior Engineer

Jered Johnson told us Byron was married with 3 children and a Miami Dolphins fan. Jered stated if he had favorites Byron would be his choice. He told us many of the programs he has been over including working with the Utah Division of Transportation (UDOT), Mountainland Association of Governments (MAG), working with the railroads, the Spanish Fork Parkway agreement, the Cold Springs agreement, the Spanish Fork Community Network building, the Utah Transit Authority connection, all roundabouts in the city, and the Center Street project. He highlighted the MAG 6 million dollar grant he received for the US6 connection. Jered pointed out he stays on task and is a great employee.

Byron Haslam called it a great honor to be with great people and employees.

PUBLIC COMMENTS:

Jim Steward, Colonel, USAF Retired, of Gail S. Halvorsen Aviation Education Foundation, let us know the 20th and 21st of May would be a Celebration of Life event in Spanish Fork and Provo in honor of Gail S. Halvorsen. He went on to say they want to challenge and inspire the principles Gail lived by with activities for youth to help them reach their dreams and goals. He suggested we rename the Spanish Fork Airport to the Spirit of the Candy Bomber. He spotlighted the spirit of freedom he expressed when Gail flew over Berlin during the war and dropped candy for the kids below. They will do a ceremonial candy drop in remembrance. He felt the celebration would show pride in our past and progress by inspiring our youth.

COUNCIL COMMENTS:

1. Councilman Argyle reminded us that the Freedom Walk for 5th graders was on May 10th & 11th at Canyon View Park as an opportunity to listen to veterans and other activities that talk about the importance of freedom. He let us know on May 11th the Rotary Club and the Salem/Spanish Fork Chamber of Commerce have a golf tournament to support scholarships for youth. He invited the public to join the cause.
2. Councilman Gordon talked about Arbor Day where they planted trees with the Sierra Bonita Elementary students with employee Bill Bushman.

Councilman Gordon told of the excitement of the groundbreaking for the transfer station where they used golden shovels. He added that former Mayor Leifson came because of his integral part in the last 8 years of getting their ducks in a row.

Councilman Gordon let us know the first couple of days of the Spring Clean-up they have already collected almost 100 tons of garbage. He reiterated from past councils to not dump around the dumpsters and be good stewards and don't dump on Sunday.

Councilman Gordon mentioned the Water Quality Board Meeting discussion about the concern for unused prescription drugs being dumped into the water system. He shared that if we are good stewards we can send better water into Utah Lake.

3. Councilwoman Beck informed us of the library board meeting where they discussed the reading program for kids and adults and let people know they could sign up on the Spanish Fork website.

Councilwoman Beck reminded the community that the photo contest for the cover of the Fiesta Day magazine had a deadline of May 15th. She congratulated the Parks and Recreation department for their award and the impact of the park on the community.

Councilwoman Beck told us about the Miss Spanish Fork event on May 21 at 7 pm. She let us know they did mock interviews last night.

Councilwoman Beck mentioned the Spanish Fork University with residents and thanked Nick Porter and department heads for the time they take to make it successful.

Councilwoman Beck indicated that Councilman Marshall and Oyler went with her to teach middle school students about local government.

4. Councilman Marshall talked about his meeting with the parks and recreation subcommittee and their great ideas of must-haves and what they didn't want for the recreation center. He let us know they went on three tours of other city recreation centers so they could give feedback. He commented they were close to wrapping up the focus group.

Councilman Marshall talked about his experience talking to 14-year-olds about money for the recreation center at Diamond Fork Middle School. He indicated they all want a recreation center and expressed that laser tag should be part of it.

Councilman Marshall told us he was so impressed with the mock Miss Spanish Fork interviews and that he was sure one day he would work for one of them in the future.

5. Councilman Oyler talked about his experience at the middle school and how the city budget went from \$20,000 to 500 billion dollars. He invited Kathleen Leavitt to talk about the Chamber of Commerce events coming up.

Kathleen Leavitt gave information about the 30th annual golf tournament on May 11th and that they still had openings for teams and sponsorships. On May 5th The Hive trampoline park would have its grand opening. She told us about the new networking luncheon on May 19 at noon at the Berkshire Hathaway building in Salem and to sign-up on the Chamber of Commerce website.

Councilman Oyler reported on the animal shelter board item for 2023, that we are only 2nd behind Provo for the animals we bring in, and the portion Spanish Fork pays to support the animal shelter is \$24,000. They discussed the illegal puppy mill in the

news where the shelter had to take in 83 dogs. He stated the biggest question he gets is if the dogs can be adopted out and he lets them know they are waiting for the court to decide. He encouraged residents to donate to the South Utah Valley Animal Shelter.

Councilman Oyler shared that the Mount Nebo Water Board would talk about the Utah Lake projects on May 9th and Governor Cox's 4-year water strategy. He informed us how the local Jacob Holdaway solution for the major issue of phragmites that have invaded Utah Lake was better than the government ideas that have been used in the past as short-term solutions. It is called the Walkara Way Project. He highlighted how this example shows how common-sense solutions can help.

Mayor Mendenhall expressed condolences for the tragic accident where a resident on a bike was hit and killed at Canyon Creek Parkway and thanked the first responders. He reminded residents as the warm weather starts to keep an eye out for pedestrians.

Mayor Mendenhall shared the South Utah Valley Power System meeting which includes surrounding cities, the South Utah Valley Electric Service District, and more. He explained how power lines don't stop at municipality borders so they talk about redundancies and investments in the future.

Mayor Mendenhall agreed that the Miss Spanish Fork candidates were impressive. He stated when they asked them the question about what they love about Spanish Fork they responded in some way how they love the hometown feel and that is why they want to stay here and participate in the community. He shared that one replied she loved Chick-fil-a and one stated she loves how every Fiesta Day she sees people reconnect and it is the people who make it great.

Mayor Mendenhall showed a picture of his son Jagger with a Spanish Fork police hat. He highlighted the green grass and the care that goes into it with the start of the baseball season.

Mayor Mendenhall mentioned the stock show in Spanish Fork last week at the fairgrounds and the heritage it carries of livestock, trucks, agriculture, and investment into the community. He was excited that it was alive and well.

Mayor Mendenhall shared how he saw a speed trailer on his street and it was a reminder to thank the public safety department. He asked us to be aware and safe.

CONSENT ITEMS:

- a. Minutes of Spanish Fork City Council 04-19-2022
- b. Springville Power Line Buyout Agreement
- c. 311 Agreement with Verizon Wireless
- d. Statler and Waldorf Donation Agreement

Councilman Gordon made a **Motion** to approve Consent Items A-D

Councilman Argyle **Seconded** and the motion **Passed** all in favor at 7:11 pm vote.

Kevin Oyler	Yes
Brandon Gordon	Yes
Stacy Beck	Yes
Chad Argyle	Yes
Shane Marshall	Yes

PUBLIC HEARING:

A. Fiscal Year 2022 Resolution Revision 3 Budget

Seth Perrins pointed out the changes to the budget which included salary adjustments to help with market forces on employees. He let us know it especially affected building inspectors and police officers so they would get the upgraded ranges first in May, followed by the rest of the employees in July. He explained this would help with employee retention and one raise would be for the market and in October employees could receive a merit increase.

Seth Perrins let us know of some new fire and EMS positions, possible parks and recreation positions, a new Assistant to the City Manager, and power and light added positions.

Seth Perrins told us transformers are hard to find and Spanish Fork is in line to get two. He explained they now require 10% (\$217,000) down even though we won't see them until 2024 so there was a change. Seth stated that staff figured if they aren't needed in 2024 they could be sold.

Seth Perrins explained they adjusted up for expenses regarding the airport master plan and ambulance purchase. He told us about revenues that would be moved to the capital fund or paid by the \$19,000 saved earlier in the budget, so there would be no impact on the budget. He let us know it was not in the digital version of the budget but added it today. He conveyed there was no net change to the general fund. He stated revenues were adjusted up. He went on to say if they felt revenues were undervalued they were being moved to the capital projects or rainy day fund for future projects that are needed.

Seth Perrins let the Mayor and Council know about an in-kind donation of \$14,000 for the Gail Halvorsen Celebration of Life event in Spanish Fork and the process that would need to take place for its approval. He briefed them on the participation of the dignitaries that would come from all over the United States, Germany, and the military. He let us know of the airspace aviation education to youth in the community that would happen and how it had to be rushed because of his recent passing at 101 years old.

Councilman Gordon wanted to know if it was a one-time donation or if it would be given annually.

Paul Jensen stated he is unsure if they will expand it annually as they are in the first year of

the event.

Seth Perrins clarified that the \$14,000 donation would cover the rental fee to shut down the airport, but because it is the first year it was only a guess for what it would cost to do that. He mentioned that he saw it as a one-time event and if it went further they would like to incorporate it into the current Wings and Wheels event in September every year.

Councilman Gordon wanted to know if because it was a shared facility we would need to get other approvals to donate the money.

Seth Perrins stated historically it hadn't been done but they needed to talk through it for it to happen in the future.

Councilman Marshall wanted clarification on the ambulance revenue increase to the budget.

Seth Perrins indicated that when we transport them in an ambulance a bill is generated, but not if they are treated at the scene. He told us the increase was for being paid for transports to the hospital and from hospital to hospital which had increased since the last budget.

Councilman Argyle **Moved** to go into a Public Hearing
Councilwoman Beck **Seconded** and the motion **Passed** all in favor at 7:32 pm.

Kevin Oyler	Yes
Brandon Gordon	Yes
Stacy Beck	Yes
Chad Argyle	Yes
Shane Marshall	Yes

Councilman Gordon **Moved** to go out of Public Hearing
Councilman Argyle **Seconded** and the motion **Passed** all in favor at 7:32 pm

Kevin Oyler	Yes
Brandon Gordon	Yes
Stacy Beck	Yes
Chad Argyle	Yes
Shane Marshall	Yes

Councilman Argyle **Moved** to Approve the **Fiscal Year 2022 Resolution Revision 3 Budget with the ambulance purchase and Gail Halvorsen Memorial Donation**
Councilman Olyer **Seconded** and the motion **Passed** all in favor at 7:34 pm with a roll call vote.

Kevin Oyler	Yes
Brandon Gordon	Yes
Stacy Beck	Yes
Chad Argyle	Yes
Shane Marshall	Yes

NEW BUSINESS:

A. Ordinance Amending 7.28.070, Airport Board

Ana Burgi reported to the Mayor and Council that they were updating the code to reflect the current ownership at the airport, the board would consist of 7 members (1 City Council member, 3 staff, and 3 residents with aviation experience), and clarified that a majority is required for approval on the airport board decisions. She recommended the approval.

Councilman Marshall **Moved** to Approve the **Ordinance Amending 7.28.070, Airport Board**

Councilman Oyler **Seconded** and the motion **Passed** all in favor at 7:37 pm roll call vote

Kevin Oyler	Yes
Brandon Gordon	Yes
Stacy Beck	Yes
Chad Argyle	Yes
Shane Marshall	Yes

Item New Business G. Life Safety Inspection Vault Agreement (LIV) was moved after item New Business A. Ordinance Amending 7.28.070, Airport Board

G. Life Safety Inspection Vault Agreement (LIV)

Eddie Hales let us know the Harding brothers had come down from Idaho to answer questions about the agreement. He went on to say it was a proactive solution to restore maintenance records and equipment. Eddie added that the Fire Marshall starting May 16 would be a fireboard member and would actively make sure businesses are compliant with fire codes. He stated this agreement would help with the process of tracking those reports. He expressed they hoped to prevent fires by enforcing fire codes and inspections. He recommended the approval of the agreement.

Councilman Oyler wanted to know who was in charge of bringing businesses into compliance and what penalty would be imposed if they were not.

Cole Harding stated there wasn't a penalty involved and talked about how it is a records

management software to get the information to the fire department. He let us know it would be at no cost to the City. This information would then help the fire department to enforce the fire codes.

Councilman Oyler wanted to know if it affected anyone with a business license in Spanish Fork.

Cole Harding responded it would be businesses with a fire protection system.

Councilman Oyler wanted to know if it was the Fire Marshall would be responsible for reviewing the data.

Eddie Hales stated the Fire Marshall would take that information and educate businesses so they could be compliant.

Councilman Marshall clarified all the collecting would be done through the software and they would collect a fee from the 3rd party inspection company.

Councilman Gordon wanted to make sure the agreement had the approval of the legal department and if it was a joint contract with other cities or ours alone.

Eddie Hales let them know Vaughn Pickell had approved it and our contract only.

Seth Perrins added that the state required the inspections and this would allow us to access that information easily and get the results of the inspections.

Cole Harding responded they can get records from the state facilities and collect records for Spanish Fork

Councilman Oyler **Moved to Approve** the **Life Safety Inspection Vault Agreement (LIV)**
Councilman Gordon **Seconded** and the motion **Passed** all in favor at 7:57 pm with a roll vote.

Kevin Oyler	Yes
Brandon Gordon	Yes
Stacy Beck	Yes
Chad Argyle	Yes
Shane Marshall	Yes

Agenda went back to item New Business B

B. Parameters Resolution for SFCN Building Bonds

Ana Burgi indicated a parameters Local Building Authority resolution was passed on April 19, 2022, for the Spanish Fork Community Network (SFCN) building and this resolution is identical and ratifies the action they adopted on April 19th with the City Council. She let us know a public hearing would be held on May 17, 2022, for this item. She recommended it be adopted.

Councilman Gordon **Moved** to Approve the **Parameters Resolution for SFCN Building Bonds**

Councilwoman Beck **Seconded** and the motion **Passed** all in favor at 7:47 pm with a roll call vote.

Kevin Oyler	Yes
Brandon Gordon	Yes
Stacy Beck	Yes
Chad Argyle	Yes
Shane Marshall	Yes

The agenda was amended by moving item New Business C. Fiscal Year 2023 Tentative Budget to the end of New Business

D. West Interchanges Sewer Trunkline - Change Order 6

No discussion on this item.

Councilman Oyler **Moved** to **Table** West Interchanges Sewer Trunkline - Change Order 6 to the next City Council agenda.

Councilman Gordon **Seconded** and the motion **Passed** all in favor at 7:47 pm.

Kevin Oyler	Yes
Brandon Gordon	Yes
Stacy Beck	Yes
Chad Argyle	Yes
Shane Marshall	Yes

E. Cold Springs Rehab Project Change Order #2 - Chlorination Building

Jered Johnson reminded the Mayor and Council that the last change order was to connect this water line to a new tank and this change order is for rebuilding the chlorination building for the new line. He let us know they bid the project out and it would cost \$255,000. He asked for their approval.

Councilman Marshall clarified that Whitaker bid this out.

Jered Johnson clarified Whitaker is the general contractor and they bid it out. He went on to tell us even if they do extra work they have to submit a sealed bid like everyone else.

Councilman Oyler reiterated they bid it out so an expert does the work.

Councilwoman Beck asked why this time the bid was so detailed.

Jered Johnson responded because he was out of town and Byron Haslam prepared the documents for City Council.

Councilman Oyler wanted to know how long the pressurized irrigation line was in and if it was used as a chlorination line.

Jered Johnson told us it was around 7 years old and once it is used for pressurized irrigation you can't convert it to a culinary water line. He stated the new line would extend the line for 50 more years.

Councilman Marshall wanted to know where the money would come from.

Jered Johnson responded it would come from the water bond project.

Councilwoman Beck **Moved** to approve **Cold Springs Rehab Project Change Order #2 - Chlorination Building**

Councilman Marshall **Seconded** and the motion **Passed** all in favor at 7:52 pm with a roll call

Kevin Oyler	Yes
Brandon Gordon	Yes
Stacy Beck	Yes
Chad Argyle	Yes
Shane Marshall	Yes

F. Hunter's Crossing HOA Detention Basin Land Conveyance to Spanish Fork City

Tyler Jacobson reported that a Homeowners Association would like the city to take over the ownership and maintenance of 2300 East and Canyon Rd. He explained it is on the outside of the development so we would have access to it and it wasn't uncommon for us to maintain detention basins throughout the city. He went on to say it would be of no cost to us and the Parks and Recreation department would maintain it.

Councilman Gordon pointed out the only cost would be to mow it.

Councilman Argyle wanted to know if it was still in good working order.

Tyler Jacobson stated they saw no sign that it wasn't working.

Seth Perrins stated yes it was working but the normal process would be to do an inspection and make sure the sprinklers worked as well.

Mayor Mendenhall wanted to know if they had private or public streets in the development.

Seth Perrins responded that the city took over the streets 6 to 8 years ago.

Councilman Oyler wanted to know with the current drought conditions if we were able to change it to xeriscape.

Councilman Argyle **Moved** to **Approve Hunter's Crossing HOA Detention Basin Land Conveyance to Spanish Fork City**

Councilman Gordon **Seconded**

Before the roll call vote, Tyler Jacobson stood back up and clarified the vote would be to send a letter to the homeowners association and legal representatives that we would be willing to take it over, but not taking it over yet.

The motion was clarified to reflect the new information.

Councilman Argyle **Moved** to **Hunter's Crossing HOA Detention Basin Land Conveyance Letter**

Councilman Gordon **Seconded** and the motion **Passed** all in favor at 7:57 pm with a roll call vote.

Kevin Oyler	Yes
Brandon Gordon	Yes
Stacy Beck	Yes
Chad Argyle	Yes
Shane Marshall	Yes

New Business Item C. Fiscal Year 2023 Tentative Budget and set a time and place for the 2023 Budget Public Hearing for June 7, 2022, at 6 pm in the City Council Chambers was now addressed.

C. Fiscal Year 2023 Tentative Budget and set a time and place for the 2023 Budget Public Hearing for June 7, 2022, at 6 pm in the City Council Chambers

Seth Perrins indicated this was a tentative budget, but not the final budget which could be

approved on June 21, 2022, after a 6-week review. He let us know it included 108 pages. He mentioned this budget had 3 general areas of the general fund, enterprise funds, and miscellaneous funds. He let us know the general fund is made up of basic government operation and maintenance costs. He went on to tell us it would be less this year because they have moved all the large capital project costs and parks and recreation revenue to a capital project fund. Seth told us we could see the new park construction costs in the capital project fund now.

Seth Perrins talked about the enterprise funds (power, water, sewer) and how they have a fee associated with the service which pays for the cost of the service. He explained that miscellaneous funds include capital project funds, land acquisition funds, and a capital building fund or savings fund.

Councilman Marshall wanted to know if the enterprise fund is a debt service.

Seth Perrins recounted that Jordan taught him why debt service was in the enterprise funds and not the general fund. He learned you don't account for debt in the general fund but through the enterprise service funds. He added that debt in an enterprise fund does stay in the enterprise fund.

Seth Perrins stated the category of other funds, included in the miscellaneous funds, would be the Redevelopment Agency, Local Building Authority, the new Spanish Fork Community building, and the construction of Library Hall.

Seth told us the total was 192 million dollars and it is significantly higher because of our capital projects and inflation.

Councilman Marshall stated it was from debt.

Seth Perrins responded it was and all of it had a long-term revenue source to pay for it.

Seth Perrins shared the compensation & benefits increase for raises in a two-step approach to give employees a market raise starting the first pay period in the fiscal year and addressing a merit raise in October. This would be 10% overall. There also is the added cost of insurance premiums. He reiterated some critical positions were given the raise sooner to retain the workforce.

Seth Perrins pointed out the new employees and employee changes and reminded them this includes the 6 paramedics being hired in January and 6 later.

Councilman Marshall clarified there would be 12 new paramedic positions this next year.

Seth Perrins responded there would be 12 new paramedic positions in this budget.

Councilman Oyler wanted to know if part-time employees would get a raise as well.

Seth Perrins responded they would because they found part-time employees wanted a higher wage without the benefits. He strategized they could take some of the benefit costs and add them to the wage to help in the critical part-time positions. He let us know they have taken those benefit costs from full-time positions they haven't been able to fill.

Councilman Marshall asked about part-time workers' hour requirements.

Seth Perrins told him they need to keep them under 30 hours on average or less than 1,560 hours in a year.

Councilman Marshall wanted to know what 10 % means.

Seth Perrins explained not every employee would get a 10% increase but it would average out to 10% depending on the market increase now and the merit increase in October among all salary ranges. He hoped by October wages would be current with the market and they wouldn't need to raise them early because they were more targeted and strategic now.

Seth went on to say he wanted feedback so they feel comfortable with the change, implementing the change if approved, and preventing employees from leaving because they aren't aware it is coming.

Councilman Marshall asked if the 10 % was around 2.5 million dollars.

Seth Perrins told us the net effect was under 2 million dollars but doesn't include the benefits.

Councilman Marshall wanted to know if we have additional revenue or if we were not doing some projects because of it.

Seth Perrins responded it was both. He stated they had changed the budgetary philosophy where they used to be overly conservative and could have 2.5 million dollars unspent, along with the additional tax increase and construction permits increase it can be done. He went on to say they have been able to put in 4.5 million dollars in capital projects funds. Seth stated they could use that if needed but it would be a short-term solution.

Councilman Gordon wanted to know if there is any Cares Act money left.

Seth Perrins told him around \$750,000 was left but he has a use for it right now and it is in the general fund.

Mayor Mendenhall liked that we were spending the money this year and it was for people.

Seth Perrins agreed and gave the opposite view of when they preserved the workforce in the recession but gave no raises. He proclaimed people are the only asset we have to run the city.

Councilwoman Beck was glad we care about people, families, and the impact the increase in costs has on them.

Councilman Oyler expressed his sentiments on the importance of retaining employees

Mayor Mendenhall pointed out to the residents it still doesn't mean we don't run mean and lean. He expressed how the city is run on the lean.

Councilman Oyler and Seth discussed the importance of a market analysis each year and the cost to employees if they were to not do it every year.

Jordan Hales hit on major construction areas for city services including library hall, a new sewer treatment plant as 20 % owners to be completed in 2025, Spanish Fork Parkway Crossing, construction of the Electric park, a dog park, bonding for the Spanish Fork Community Network building, and renting storage units for more space. He let us know the Recreation, Arts, and Parks (RAP) tax approved 1/10th of 1 % and could help with financing a recreation center.

Matt Johnson asked if the RAP tax expires or is ongoing.

Jordan Hales let them know it will expire in 10 years unless it is re-voted on and approved.

Seth Perrins stated historically it has always been approved after expiration.

Seth Perrins went over a summary of the increases and decreases to show how the historical look of how they offset each other.

Jordan Hales went over each fund through taxes including franchise fees and property taxes. He explained where our property taxes go and the debt bonds and payments.

Councilman Marshall stated if the economy changes we can refinance at a lower rate.

Jordan Hales said they plan for it if it makes sense

Councilman Marshall wanted to know what the total annual payment was.

Jordan Hales let him know that means something different when they account for it.

Councilman Marshall asked about the inter-fund loans and what if the general funds were above what was needed could we pay it back faster.

Jordan Hales responded that golf irrigation was the inter-fund loan and Seth responded yes to paying it back faster.

Jordan Hales responded the premise was that debt be paid by those who benefit from it. He brought up vehicle purchases for the fiscal year 2023. He explained they now buy trucks and keep them for 5 years and then sell them. He stated they watch for elements that would make the price higher when they go to sell them.

Councilman Marshall wanted to know how we prepare for gas, maintenance, and lease payments.

Seth responded we prepare and save for it.

Discussion items:

Seth Perrins talked about the new model for budgeting as realistic revenues and realistic expenses. He added they have a buffer in the capital project fund for future purposes and it acts as a buffer for the change that happens.

Councilman Marshall wanted to know if the staff had to come back to City Council to spend that money.

Seth Perrins said yes.

They discussed the benefits of tax increases with development to be able to do these things and the downside of the traffic it produces. One opportunity it produced was being able to hire 12 full-time paramedics and the airport manager full-time.

Mayor Mendenhall expressed his confidence in Seth producing 18 yearly budgets.

Seth Perrins stated he needed their confidence.

The Mayor and Council gave him their confidence in the budget.

They discussed the American Rescue Plan Act (ARPA) and the funds that could become available and where they could be used. They talked about the ARPA rules and the strings attached to using government money.

Seth Perrins brought up shared solar with the Municipal Power Agency (UMPA) farm behind Lowes. He let us know the total consumption was 70 % at certain times. He expressed we need to get customers who want the solar program. For instance, businesses who want a green power source. He proposed they develop a rate with a premium charge for green certificates so the rest of the residents don't pay for the increase.

Councilman Oylar left the meeting at 9:21 pm

Dale Robinson came into the City Council meeting at 9:22 pm

Recreation Center Plans discussion items as part of the budget.

Dale Robinson let us know they didn't have a location yet but were researching it. He let us know the funding sources were uniquely different today with the RAP tax. He talked about possibilities for funding being the RAP tax, higher impact fees paying for a bigger pool, Nebo School District contribution, and lastly property taxes. He let us know most of the RAP tax is

paid by non-residents who shop in our town. He told us the projected average increase per household would be \$7. Dale let us know it would cost 50 to 60 million to build.

Councilman Marshall wanted to know if that number starts and ends at \$7 without the potential to go up.

Seth Perrins stated it would likely go down because growth would make up the difference.

Councilman Marshall reiterated the goal was to leverage 5 different sources before property taxes and if we could offset the cost with the growth we wouldn't use property taxes.

Seth Perrins responded they don't want to count on property taxes or put all their eggs in one basket. He let them know they would need to have a truth in taxation hearing in August to hit the construction timeline.

Councilman Marshall talked about the discussions he had with residents about saving up the money would not benefit those who pay for it and inflation would cause us to pay more.

Mayor Mendenhall expressed respect for everyone's wishes.

Councilman Argyle let us know of his confidence in Seth's budget and how he always has a clear picture of what we are doing.

Councilman Argyle **Moved** to **Adopt the Fiscal Year 2023 Tentative Budget and set a time and place for the 2023 Budget Public Hearing for June 7, 2022, at 6 pm in the City Council Chambers**

Councilman Marshall **Seconded** the motion and it **Passed** all in favor at 9:44 pm with a roll call vote.

Kevin Oyler	Absent
Brandon Gordon	Yes
Stacy Beck	Yes
Chad Argyle	Yes
Shane Marshall	Yes

Councilman Gordon **Moved** to **Adjourn to the Redevelopment Agency (RDA)**

Councilwoman Beck **Seconded** and the motion **Passed** all in favor at 9:45 pm with a roll call vote

Kevin Oyler	Absent
Brandon Gordon	Yes
Stacy Beck	Yes
Chad Argyle	Yes

Shane Marshall	Yes
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President/Chair - Mike Mendenhall presided

RDA CONSENT ITEMS:

a. Redevelopment Agency (RDA) Minutes 07-13-2021

Board member Gordon **Moved** to **Approve RDA Consent Items**

Board member Argyle **Seconded** and the motion **Passed** all in favor at 9:45 pm.

Kevin Oyler	Absent
Brandon Gordon	Yes
Stacy Beck	Yes
Chad Argyle	Yes
Shane Marshall	Yes

RDA NEW BUSINESS:

b. RDA Fiscal Year 2023 Tentative Budget

Seth Perrins let us know they have areas throughout the city with 2 active in Canyon Creek and Sierra Bonita. He told us there are no budgeted projects but if they come up there is money here.

Board member Gordon **Moved** to **Adopt Fiscal Year 2023 Tentative Budget and set a time and place for the 2023 Budget Public Hearing for June 7, 2022, at 6 pm in the City Council Chambers**

Board member Beck **Seconded** and the motion **Passed** all in favor at 9:48 pm.

Kevin Oyler	absent
Brandon Gordon	Yes
Stacy Beck	Yes
Chad Argyle	Yes
Shane Marshall	Yes

Board member Gordon **Moved** to **Adjourn to the Local Building Authority (LBA)**

Board member Argyle **Seconded** and the motion **Passed** all in favor at 9:48 pm.

Kevin Oyler	Absent
Brandon Gordon	Yes

Stacy Beck	Yes
Chad Argyle	Yes
Shane Marshall	Yes

LBA CONSENT ITEMS:

a. Local Building Authority (LBA) Minutes 04-19-2022

Board Member Gordon **Moved** to **Approve the Consent Items**
 Board Member Argyle **Seconded** and the motion Passed all in favor at 9:48 pm.

Kevin Oyler	Absent
Brandon Gordon	Yes
Stacy Beck	Yes
Chad Argyle	Yes
Shane Marshall	Yes

LBA NEW BUSINESS:

a. LBA Fiscal Year 2023 Tentative Budget

Seth Perrins told us they take on the debt for the Spanish Fork Community Network building and the LBA allows us to use their revenues along with whatever revenue sources we have. He went on to say we spent bond money for the Library Hall building and now are adding the SFCN building and interest payments.

Board member Gordon **Moved** to **Adopt LBA Fiscal Year 2023 Tentative Budget and set a time and place for the 2023 Budget Public Hearing for June 7, 2022, at 6 pm in the City Council Chambers**

Board member Argyle **Seconded** and the motion **Passed** all in favor at 9:52 pm with a roll call vote

Kevin Oyler	Absent
Brandon Gordon	Yes
Stacy Beck	Yes
Chad Argyle	Yes
Shane Marshall	Yes

Board Member Gordon **Moved** to **Reconvene Back to City Council**
 Board Member Argyle **Seconded** and the motion Passed all in favor at 9:52 pm.

Kevin Oyler	Absent
Brandon Gordon	Yes
Stacy Beck	Yes
Chad Argyle	Yes
Shane Marshall	Yes

RECONVENE BACK TO CITY COUNCIL

DISCUSSION FOR FUTURE AGENDA ITEMS: (no formal action taken)

A. Agenda Requests and Donations

Seth Perrins proposed it to be pushed to the next City Council meeting.

Councilman Gordon made a **Motion** to move to Closed Session for Reasonably Imminent Litigation and Land Transaction.

Councilwoman Beck **Seconded** the motion and it passed all in favor at 9:43 pm with a roll call vote.

Kevin Oyler	Absent
Brandon Gordon	Yes
Stacy Beck	Yes
Chad Argyle	Yes
Shane Marshall	Yes

Attest: May 3, 2022

I, Tara Silver, City Recorder of Spanish Fork City, hereby certify that the foregoing minutes represent a true, accurate and complete record of the meeting held on May 3, 2022. This document constitutes the official minutes of the City Council meeting.



TARA SILVER, CITY RECORDER

