

Gateway Academy School Board Meeting Agenda
Wednesday, May 18, 2022, 7:00 PM – 9:00 PM
Location: Gateway Preparatory Academy, Cedar City, UT (Library)

Mission Statement: *Our mission is to provide children an individualized education emphasizing practical life skills and demonstrations of student learning in a safe, respectful, and supportive environment*

| Agenda Items | Presenter | Materials/Notes | Time |
|---|------------------|--|--------|
| Call to Order | Brittany Jensen | | 1 min |
| Public Comment | Public Attendees | Limit to 3 min each | 5 min |
| Consent Calendar | Brittany Jensen | April 26 Board Minutes Meeting | 3 min |
| Exhibit A review | Paul Dail | Copy of Exhibit A | 5 min |
| Board Training: Legislative Updates | Brittany Jensen | | 2 min |
| Board Walk Throughs | Chris Kupfer | | 12 min |
| Operational Report Academic Report | Chris Kupfer | | 20 min |
| Finance Report | Ada Munk | Finance Report | 10 min |
| FY22-23 Original Budget and FY21-22 Final Budget Draft Hearing | Ada Munk | Budget Hearing Draft | 12 min |
| Action Items: | | | |
| Audit Firm Selection | Jenna Behm | Auditor Recommendation | 5 min |
| School Fees Policy | Jennifer Cannon | School Fees Policy | 10 min |
| School TSSA Plan Update | Jonada Munk | TSSA Plan | 10 min |
| Grievance Policy | Matt Ogburn | Policy Draft | 12 min |
| Safe School Policy / Plan | Jenna Behm | Policy Draft | 10 min |



| | | | |
|--|-----------------|--|--|
| Board Elections | Brittany Jensen | (Swearing of the new officers) | |
| Discussion: | | | |
| Executive Session: UCA 52-4-204: <i>To discuss the character, professional competence, or physical or mental health of an individual.</i> | | | |
| Action Item from Executive Session | | | |
| | | | |



Rules of Procedures:

- All meetings are open to the public and the public is welcome to attend.
- The agenda of each upcoming meeting with draft minutes of the prior meeting will be made available to all council members at least 24 hours in advance, will be posted on the school website, and made available in the main office. The agenda will include the date, time, and location of the meeting. If School Land Trust is on the agenda, the agenda will be posted 1 week in advance.
- Minutes will be kept of all meetings, prepared in draft format for approval at the next scheduled meeting.
- The board will prepare a timeline for the school year that includes due dates for all required reporting and other activities/tasks that the council agrees to assume or participate in. The timeline will assist in the preparation of agendas to be sure the council accomplishes their work in a timely manner.
- The council consists of the governing board of Gateway Preparatory Academy (5/7 parents) as well as the school director.
- The chair conducts the meetings, makes assignments, and requests reports on assignments. In the absence of the chair the vice-chair shall conduct meetings.
- The board must have a quorum to vote. A quorum is equal to a majority of board members.
- The board completes a Conflict-of-Interest form annually and the board will follow the conflict of interest policy.
- Meetings shall be conducted, and action taken according to very simplified rules of parliamentary procedure as required in 53G-7-1203(10). Council actions will be taken by motions and voting with votes and motions recorded in the minutes.

Public Comment Procedures:

- Comments are limited to 3 min per individual,
- Personnel matters cannot be addressed during public comment,
- All public comment materials should be shared with the board of directors at least 24 hours in advance,
- The preferred communication method with the board is email: board@gpacharter.org, and
- No board action can be taken on topics addressed during public comment and that are not listed as an action item on the meeting agenda.

Gateway Preparatory Academy Exhibit A

No portions of Exhibit "A" may be changed unless amended pursuant to Charter Agreement Section 5.3

1. Name: The name of the Charter School shall be Gateway Preparatory Academy.
2. Applicant: A Charter Agreement is granted to Gateway Preparatory Academy, which applied on March 27, 2007.
3. Location: The charter school shall be established in Enoch, Utah, located within the Iron County School District, which is material to its authorization.
4. Mission statement: The Charter School mission statement, as set forth in the application is: "Our mission is to provide children with a competency based classical education with an emphasis on the tools of learning and using practical applications for learning opportunities; also, to provide individual attention and second language acquisition in a safe, respectful, disciplined, and supportive environment."
 - a. The current operating mission statement is: "Our mission is to provide children an individualized education emphasizing practical life skills and demonstrations of student learning in a safe, respectful, and supportive environment."
5. Purpose(s) of the charter school: The Charter School purposes consistent with U.C.A. §53G-5-104 include:
 - a. Continue to improve student learning through competency-based instruction methods and an emphasize on personal responsibility, an interdisciplinary curriculum, and performance-based demonstrations of skill mastery by students.
 - b. Encourage the use of different and innovative teaching methods through implementation of competency-based education, personal attention, and practical assessments for student evaluation.
 - c. Create new professional opportunities for educators through quarterly collaborative in-service, additional scheduled pedagogical training, shared knowledge program, and a planned ongoing curriculum reform process.
 - d. Increase choice of learning opportunities for students by alleviating the lack of pre-existing private or charter choices in the Iron County area.
 - e. Provide opportunities for greater parental involvement in management decisions at the school level through majority parental membership on the Board and increased opportunities for parents to have meaningful involvement at the school.

6. Key elements of the charter school: The key elements of the Charter School, as set forth in the application, are programs and processes that make this school unique. They will be included in the State Charter School Board annual review as assurances and included in the School Accountability Framework Comprehensive reviews.

Gateway Preparatory Academy:

- a. Provides children an individualized education emphasizing practical life skills and demonstrations of students learning in a safe, respectful, and supportive environment.
- b. Separates classes into levels, as follows: lower elementary includes kindergarten and first grade, middle elementary includes second and third grade, upper elementary includes the fourth and fifth grades, and middle school includes grades six through eight.
- c. Assigns staff mentors to each student to ensure that each individual student has one staff member specifically assigned to ensuring the student is making adequate academic progress, is properly scheduled for events necessary for their progress through competencies using computerized students and teacher schedules, has their individual academic needs met, and has someone available to tutor and assist with that student's specific questions about how to learn skills and knowledge for the competencies they are working on.
- d. Students from Kindergarten to 5th grade primarily use a Montessori curriculum with integrated technology and supplemental curriculum focused on the individual child's development and learning style.
- e. Students in Kindergarten through 5th grade receive weekly instruction in technology and fine arts. Students in middle school have opportunities to take advanced courses in technology and fine arts.
- f. Provides performance-based demonstrations of mastery by students at end-of-semester festivals for demonstrating student achievement to parents, the public and peers.
- g. Students create an ongoing record and portfolio of their work products over time.
- h. Students learning records show skills in curricular sequence related to Utah standards and include dates of presentation and mastery.
- i. Assesses student growth and performance through the teacher's tracking and observation of student work, a benchmark assessment for students exiting 3rd, 5th, and 8th grades, and state-mandated test scores. Students not making adequate growth are assessed by a team of teachers, with parent input, to determine a course of action, including remediation through title programs, additional time on task, and other school-developed remediation programs.



- j. Allows students to demonstrate skills and knowledge in different ways, based on student choice, strengths, weaknesses, and interests.
 - k. Communicates with parents and staff the academic status of the Academy. Based on these findings, adjustments are made to the curriculum and pedagogy to remove weaknesses and create new strengths.
 - l. Maintains a large enough student population to offer all programmatic elements listed in the approved charter application.
 - m. Provides the opportunity for hybrid and/or distance education to students. This personalized, individual approach takes students and moves them firmly into the highly technological climate students exist in today. As with the Montessori approach, the hybrid/distance program allows students to receive a variety of curriculum that addresses their individual needs in an environment that benefits their learning and prepares them for higher education. This is accomplished through:
 - i. All distance curriculum is mapped to Utah state standards;
 - ii. All distance students work with Gateway Preparatory Academy employees who are appropriately licensed;
 - iii. All distance students follow Gateway Preparatory Academy policies, procedures and standards;
 - iv. The distance program is highly customizable, individually paced, and monitored following the philosophy of Maria Montessori;
 - v. Hybrid/Distance students will have access to the same programs available to students on-site;
 - vi. Students share their learning both virtually and physically with a greater community;
 - vii. Hybrid/Distance students learn practical skills that benefit them as they work towards higher education and employment.
 - viii. All students that participate in hybrid/distance learning will be encouraged to attend school for a portion of the school week or for organized activities.
7. Opening School Year: 2008-2009
8. Student Population: The grade levels served and the maximum authorized enrollment for each school year is:
- a. Grades Served: K up to grade 8
 - b. Maximum Authorized Enrollment: 675



9. Enrollment preferences permitted by board policy and UCA §53G-6-502:
- a child or grandchild of an individual who has actively participated in the development of the charter school;
 - a child or grandchild of a member of the charter school governing board;
 - a sibling of an individual who is presently enrolled in the charter school;
 - a child of an employee of the charter school;
10. Structure of governing board:
- Number of board members: 7
 - Appointment of board members: Elected by current board members.
 - Board members' terms of office: 3 years
 - Meetings: Regular, not less than nine times per year.
11. Administrative rules waived (if applicable): None.
12. Additional school specific standards used to assess School Achievement in the Charter School Accountability Framework:

| Measure | Metric | Targets | | | |
|-------------------------------|---|---|--|--|---|
| | | Exceeds | Meets | Does Not Meet | Falls Far Below |
| Mission Specific | Students will prepare academic work, present it publicly to the community, and reflect on their learning | 90% of students prepare, present, and reflect on work at least twice annually | 80% of students prepare, present, and reflect on work annually | <80% of students prepare, present, and reflect on work annually | The majority of students fail to prepare, present, and reflect on work annually |
| Relative Academic Performance | 5 th grade students will demonstrate proficiency on standardized assessments at or above the state average | 5 th grade proficiency above state average | 5 th grade proficiency within 3% of state average | 5 th grade proficiency more than 3% below state average | 5 th grade proficiency more than 10% below state average |
| Student Academic Gain | K-3 Students will demonstrate "typical growth" in Acadience Reading benchmarks | 70% of students make typical growth | 65% of students make typical growth | <65% of students make typical growth | <50% of students make below typical growth |

13. State Accountability: As defined by statute and implemented by the Utah State Board of Education by rule or Federal plan.

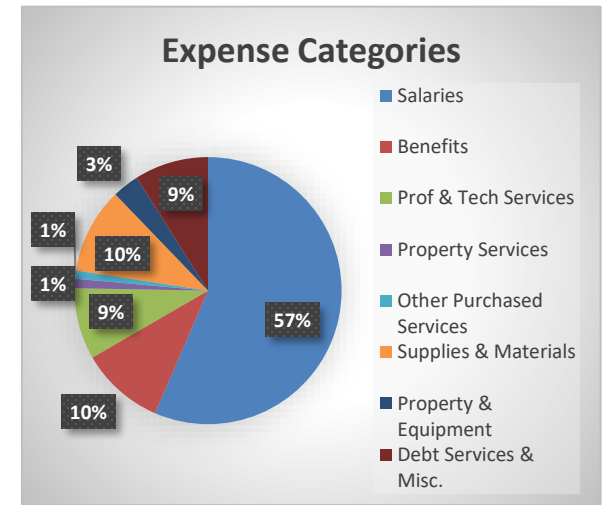
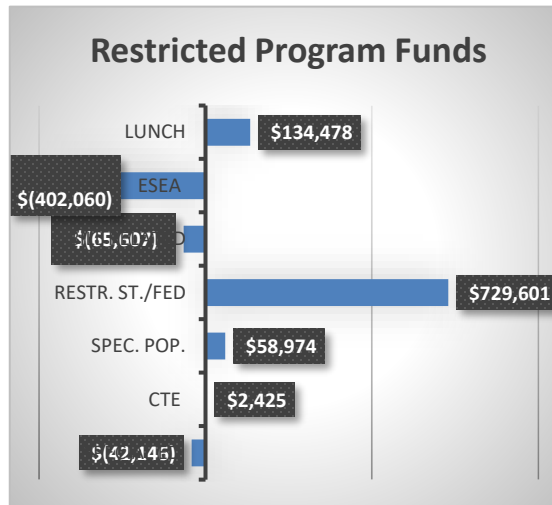
14. Student Engagement, Financial, and Governance Measures: Defined by the SCSB, as required by rule and statute. School will be held to the approved Charter School Accountability Framework (subject to update and revision).



Monthly Financial Scoreboard

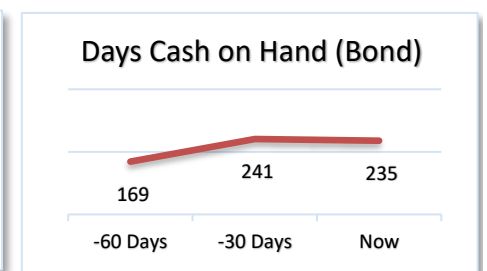
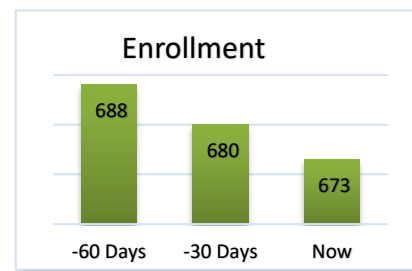
as of April 30, 2022

| Balance Sheet | | % through the year: | | 75.00% |
|---|---------------------|---------------------|--|--------|
| Assets | Prior Month | Current Month | | |
| Operating Cash (Unrestricted) | \$ 3,475,577 | \$ 3,638,331 | | |
| Restricted Cash | \$ 337,705 | \$ 337,705 | | |
| Accounts Receivable | \$ 4,202 | \$ 2,989 | | |
| Prepaid/Other Assets | \$ 25,946 | \$ 30,575 | | |
| Total Assets | \$ 3,843,430 | \$ 4,009,600 | | |
| Liabilities & Fund Balance | | | | |
| Accounts Payable | \$ 8,990 | \$ 146,908 | | |
| Other Current Liabilities | \$ 376,770 | \$ 270,907 | | |
| Total Liabilities | \$ 385,760 | \$ 417,815 | | |
| Unrestricted Fund Balance | \$ 3,303,208 | \$ 2,946,619 | | |
| Restricted Fund Balance | \$ 328,556 | \$ 415,664 | | |
| Total Fund Balance | \$ 3,631,764 | \$ 3,362,283 | | |
| Total Liabilities & Fund Balance | \$ 4,017,524 | \$ 3,780,098 | | |



| Income Statement - Budget Report | | % through the year: | | | 75.00% |
|----------------------------------|---------------------|---------------------|---------------------------|---------------|--------------|
| Revenue | YTD Actuals | Approved Budget | % of Current Month Budget | | |
| 1000 Local | \$ 59,613 | \$ 85,090 | \$ (4,991) | 70.06% | >5% positive |
| 3000 State | \$ 5,214,914 | \$ 5,737,158 | \$ 550,190 | 90.90% | within 5% |
| 4000 Federal | \$ 209,021 | \$ 754,905 | \$ 159,387 | 27.69% | >5% negative |
| 5000 Other Financing Proceeds | \$ - | \$ - | \$ - | | |
| Total Revenue | \$ 5,483,548 | \$ 6,577,153 | \$ 704,586 | 83.37% | |
| Expenses | | | | | |
| 100 Salaries | \$ 3,085,020 | \$ 3,419,297 | \$ 337,267 | 90.22% | >5% positive |
| 200 Benefits | \$ 554,087 | \$ 776,120 | \$ 32,613 | 71.39% | within 5% |
| 300 Prof & Tech Services | \$ 471,725 | \$ 548,392 | \$ 41,314 | 86.02% | >5% negative |
| 400 Property Services | \$ 61,907 | \$ 137,220 | \$ 3,407 | 45.12% | >5% negative |
| 500 Other Purchased Services | \$ 54,256 | \$ 90,502 | \$ 4,762 | 59.95% | >5% negative |
| 600 Supplies & Materials | \$ 566,950 | \$ 602,718 | \$ 37,887 | 94.07% | >5% negative |
| 700 Property & Equipment | \$ 176,200 | \$ 340,000 | - | 51.82% | >5% negative |
| 800 Debt Services & Misc. | \$ 490,027 | \$ 592,867 | \$ 48,339 | 82.65% | >5% negative |
| Total Expenses | \$ 5,460,172 | \$ 6,507,116 | \$ 505,589 | 83.91% | |
| Net Income | \$ 23,376 | \$ 70,037 | \$ 198,997 | | |

| Performance Metrics | | | |
|--|------------|-----------|-------------|
| Financial Metrics | Prior Year | Now | Standard |
| Unrestricted Days Cash on Hand (Bond Calc.) | | 235 | 30 Days |
| Unrestricted Days Cash on Hand (USCSB Calc.) | | 208 | 30 Days |
| Debt to Asset Ratio | | 0.71 | ≤ 1 |
| Current Ratio | | 5.94 | ≥ 1 |
| Annual Cash Flow increase/(decrease) | - | 3,638,331 | > 0 |
| Profit Margin (Total Margin) | | \$ 0.01 | > 0 |
| Enrollment Metrics | | | |
| Enrollment Trend (Oct 1) | 663 | 673 | ≥ 90% PY |
| Average Daily Membership (ADM) | 666.46 | 667.88 | ≥ 90% Oct 1 |



*These interim reports are reported on a modified accrual basis and intended for internal use only.



Finance & Accounting Report

Summary, Notes & Action Items

Prepared by: Jonada Munk
Business Manager

Month Ending: April 30, 2022

Summary

Overall expenses are trending under budget 75% of budgeted expenditures vs 91.67% of fiscal year expiration. Some significant expenditures have not yet happened due to the projects being scheduled during the month of June. Following the finance report we will be presenting an updated budget draft for the 2022-23 fiscal year and the final budget draft for the 2021-22 fiscal year. Both drafts will be presented for approvals at the June board meeting. During the month of May the business office has been working to ensure the timely filing of several end of year reports, reviewing our General Ledger in preparation of our next round of reimbursements, reviewing our program accounting and other end of year closing work that is typical during this time of the year.

Notes

Reporting

- Payroll quarterly tax reporting (Utah 941, IRS 941 SCH B, UT unemployment)
- Submitted the LETTRS Survey
- Quarterly transparency reporting
- Submitted the Risk Mgmt Self Inspection Survey
- Submitted the Risk Mgmt Sprinkler Test Rebate Reports

Balance Sheet

- Days Cash on Hand: **245**

Income Statement

- Line 009: Collected fees for the 8th grade field trip.
- Line 17: Negative balances due to quarterly review journal entries.
- Line 81: Reversed the receipt of the USDA commodities to the lunch program for FY22.
- Line 71: Received Reimbursement for the IDEA, Title IA, GEER II, and school library ARP grant.
- Line 139: A - balance due to the recording of the Skyward refund.
-

Action Items

Gateway Preparatory Academy
Income Statement- Board Report
07/01/2021 to 05/17/2022
91.67% of the fiscal year has expired

| | FY22 Actual YTD | FY22 Original Budget | Revised Draft FY22 Budget | % of Budget YTD | \$ Over (Und) YTD | Current MontApril - 2022 DRAFT | Prior Month - March 2022 DRAFT | Two Months Prior - February 2021 FINAL |
|---|--------------------------------|-------------------------------------|--|--------------------------------|----------------------------------|---|---|---|
| Net Income (Loss) | | | | | | | | |
| Revenue | | | | | | | | |
| 002 Local Revenue | | | | | | | | |
| 005 Interest Income | 8,825 | 15,000 | 10,000 | 88.25% | (1,175) | - | 1,336 | 1,171 |
| 006 Lunch Fee Student | 25 | 4,100 | - | - | 25 | 4 | 3 | 12 |
| 007 Lunch Fee Non Students | 1,853 | 5,000 | - | - | 1,853 | 132 | 201 | 583 |
| 008 Other Food Related Income | 5,455 | 3,000 | - | - | 5,455 | (46) | 1,198 | 572 |
| 009 Activities-After School Programs | 7,746 | 10,000 | 7,778 | 99.58% | (32) | 2,473 | 60 | 487 |
| 010 Student Fees School Programs | 396 | 1,900 | 500 | 79.20% | (104) | - | - | - |
| 011 Student Fees-Secondary (not K-6) | (350) | 200 | 200 | -175.00% | (550) | (395) | 15 | - |
| 013 Local Donations and Other Contributions | 5,362 | 24,000 | 5,000 | 107.25% | 362 | 258 | 202 | 791 |
| 016 Income- Sales & Rentals | 15,385 | 18,140 | 16,000 | 96.16% | (615) | - | 239 | 4,110 |
| 017 Other Local Income | 13,984 | 3,750 | 13,702 | 102.06% | 282 | (3,359) | (8,245) | 12,340 |
| Total 002 Local Revenue | 58,680 | 85,090 | 53,180 | 110.34% | 5,500 | (933) | (4,991) | 20,066 |

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|--|--------------------------------|-------------------------------------|--|--------------------------------|----------------------------------|---|---|---|
| 021 State Revenue | | | | | | | | |
| 022 Regular School Programs K-12 | 1,862,340 | 2,140,430 | 2,234,808 | 83.33% | (372,468) | - | 186,234 | 186,234 |
| 023 Professional Staff | 130,813 | 143,640 | 156,975 | 83.33% | (26,162) | - | 13,081 | 13,081 |
| 025 Educator Salary Adjustment | 156,682 | 167,115 | 188,018 | 83.33% | (31,336) | - | 15,668 | 15,668 |
| 026 Class Size Reduction K-8 | 196,203 | 219,312 | 235,443 | 83.33% | (39,241) | - | 19,620 | 19,620 |
| 027 Charter School Administration | 54,973 | 65,080 | 65,967 | 83.33% | (10,995) | - | 5,497 | 5,497 |
| 028 Charter- Local Replacement | 1,555,326 | 1,742,145 | 1,866,391 | 83.33% | (311,065) | - | 155,533 | 155,533 |
| 029 Special Ed Add-on | 384,381 | 461,257 | 461,257 | 83.33% | (76,876) | - | 38,438 | 38,438 |
| 030 Special Ed Self-Contained | 32,253 | 38,704 | 38,704 | 83.33% | (6,451) | - | 3,225 | 3,225 |
| 031 Special Ed Extended/State | 14,861 | 19,330 | 19,415 | 76.54% | (4,554) | - | 3,074 | 1,272 |
| 032 Career and Tech Education | 5,170 | 5,050 | 5,107 | 101.24% | 63 | - | 9 | 9 |
| 033 Gifted and Talented Learning | - | 5,226 | 5,226 | - | (5,226) | - | - | - |
| 034 Enhancement for At-Risk | 74,593 | 89,512 | 89,512 | 83.33% | (14,919) | - | 7,459 | 7,459 |
| 035 Early Interventions | 27,210 | 30,000 | 32,652 | 83.33% | (5,442) | - | 2,721 | 2,721 |
| 036 Reading Improvement Program K-3 | 47,374 | 35,336 | 56,137 | 84.39% | (8,763) | - | 5,630 | 9,201 |
| 038 Beverly Taylor Sorenson Arts | 19,333 | - | 23,200 | 83.33% | (3,867) | - | 1,933 | 1,933 |
| 040 School LAND Trust Program | 88,109 | 87,356 | 88,109 | 100.00% | - | - | - | - |
| 042 Lunch-State Liquor Tax | 45,965 | 57,000 | 63,965 | 71.86% | (18,000) | - | 6,429 | 6,172 |
| 045 Library Books & Electronic Resources | 642 | 755 | 771 | 83.33% | (128) | - | 64 | 64 |
| 046 Teachers Materials & Supplies | 5,425 | 5,187 | 5,425 | 100.00% | - | - | - | - |
| 047 Other State Revenue | 159,130 | 162,794 | 187,550 | 84.85% | (28,419) | - | 36,689 | 10,222 |
| 057 Inter-Generational Poverty | 31,057 | 39,430 | 47,366 | 65.57% | (16,309) | - | 384 | 24,272 |
| Total 021 State Revenue | 4,891,839 | 5,514,658 | 5,871,998 | 83.31% | (980,158) | - | 501,690 | 500,622 |

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|----------------------------------|--------------------------------|-------------------------------------|--|--------------------------------|----------------------------------|---|---|---|
| 071 Federal Revenue | | | | | | | | |
| 072 IDEA B- Disabled | 65,150 | 126,041 | 153,169 | 42.53% | (88,019) | - | 62,907 | 2,245 |
| 074 National School Lunch Progam | 20,343 | 21,500 | 27,000 | 75.34% | (6,657) | - | 2,973 | 2,687 |
| 075 Free & Reduced Lunch | 222,583 | 140,000 | 270,000 | 82.44% | (47,417) | - | 33,691 | 30,442 |
| 077 Breakfast Reimbursement | 80,149 | 61,000 | 85,000 | 94.29% | (4,851) | - | 11,835 | 9,752 |
| 079 Title I Disadvantaged | 98,975 | 140,000 | 149,914 | 66.02% | (50,938) | - | 88,975 | 10,000 |
| 080 Title II Teacher Improvement | 11,376 | 18,864 | 19,852 | 57.30% | (8,476) | - | - | 11,376 |
| 081 Other Federal Revenue | 47,078 | 470,000 | 769,616 | 6.12% | (722,538) | 13,558 | 7,505 | 22,277 |
| Total 071 Federal Revenue | 545,653 | 977,405 | 1,474,550 | 37.00% | (928,897) | 13,558 | 207,887 | 88,778 |
| Total Revenue | 5,496,173 | 6,577,153 | 7,399,728 | 74.28% | (1,903,556) | 12,625 | 704,586 | 609,467 |

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|------------------------------------|--------------------------------|-------------------------------------|--|--------------------------------|----------------------------------|---|---|---|
| Expense | | | | | | | | |
| 102 Salaries 100 | | | | | | | | |
| 103 Wages-Principals & Directors | 140,021 | 168,650 | 173,650 | 80.63% | (33,629) | - | 11,346 | 32,635 |
| 104 Wages- Instructional Support | 73,979 | 104,000 | 88,336 | 83.75% | (14,357) | - | 8,586 | 8,352 |
| 105 Wages-Teachers | 1,531,801 | 1,936,365 | 1,808,022 | 84.72% | (276,221) | - | 143,981 | 183,131 |
| 106 Wages-Teachers-Special Ed | 243,923 | 206,830 | 226,100 | 107.88% | 17,823 | - | 42,089 | 27,582 |
| 107 Wages-Substitute Teacher | 13,347 | 15,000 | 15,000 | 88.98% | (1,653) | - | 1,317 | 1,748 |
| 108 Wages-Student Support Services | 150,444 | 145,378 | 176,228 | 85.37% | (25,784) | - | 16,574 | 16,728 |
| 109 Wages-Admin Support Staff | 162,504 | 173,000 | 183,000 | 88.80% | (20,496) | - | 24,949 | 16,500 |
| 110 Wages-Aides & Parapro | 315,463 | 149,440 | 351,000 | 89.88% | (35,537) | - | 36,916 | 35,759 |
| 111 Wages-SpEd Aide & Parapro | 175,570 | 267,634 | 298,800 | 58.76% | (123,230) | - | 19,957 | 19,427 |
| 112 Wages-Bus Drivers | 58,338 | 18,000 | 63,000 | 92.60% | (4,662) | - | 5,823 | 6,676 |
| 113 Wages-Admin MAINT & OPS | 55,069 | 75,000 | 75,000 | 73.42% | (19,931) | - | 5,979 | 5,472 |
| 114 Wages-Computer & Tech | 22,707 | 30,000 | 30,000 | 75.69% | (7,293) | - | 2,487 | 2,168 |
| 115 Wages-Food Services | 141,853 | 130,000 | 150,000 | 94.57% | (8,147) | - | 17,265 | 14,564 |
| Total 102 Salaries 100 | 3,085,020 | 3,419,297 | 3,638,136 | 84.80% | (553,116) | - | 337,267 | 370,742 |
| 121 Benefits 200 | | | | | | | | |
| 122 Retirement Programs | 73,384 | 85,000 | 96,857 | 75.77% | (23,473) | - | 8,977 | 7,570 |
| 123 Social Security & Medicare Tax | 201,209 | 253,620 | 298,200 | 67.47% | (96,991) | - | 24,599 | 20,700 |
| 124 Health Benefits | 256,630 | 396,000 | 498,178 | 51.51% | (241,548) | 468 | (6,938) | 28,186 |
| 125 Unemployment W/C Insurance | 23,331 | 41,500 | 51,485 | 45.32% | (28,154) | - | 5,974 | 3,312 |
| Total 121 Benefits 200 | 554,554 | 776,120 | 944,720 | 58.70% | (390,166) | 468 | 32,613 | 59,768 |

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|---|--------------------------------|-------------------------------------|--|--------------------------------|----------------------------------|---|---|---|
| 131 Purchased Prof & Tech Services 300 | | | | | | | | |
| 132 Management & Business Services | 8,040 | 7,200 | 7,440 | 108.06% | 600 | 600 | 600 | 600 |
| 133 Instructional Services | 436,384 | 432,564 | 438,364 | 99.55% | (1,980) | 47,520 | 47,520 | 28,770 |
| 134 Employee Training & Development | 5,463 | 24,128 | 14,390 | 37.96% | (8,927) | - | 30 | 688 |
| 135 Education Support Services | 36,495 | 30,000 | 40,000 | 91.24% | (3,505) | 2,715 | 2,413 | 3,305 |
| 137 Computer & Tech Services | - | 200 | 200 | - | (200) | - | - | - |
| 138 Legal and Accounting | 16,650 | 25,000 | 20,000 | 83.25% | (3,350) | - | - | 1,100 |
| 139 Other Purchased Services | 19,811 | 29,300 | 26,500 | 74.76% | (6,689) | 282 | (9,249) | 191 |
| Total 131 Purchased Prof & Tech Services 300 | 522,843 | 548,392 | 546,894 | 95.60% | (24,051) | 51,117 | 41,314 | 34,654 |
| 151 Purchased Property Services 400 | | | | | | | | |
| 152 Utilities Expenses | 8,403 | 7,600 | 10,600 | 79.28% | (2,197) | - | 977 | 1,037 |
| 153 Repair & Maint- Comp & Tech | 2,862 | 5,500 | 4,000 | 71.55% | (1,138) | - | (529) | 233 |
| 154 Repair & Maint- Facilities & Custodial | 27,196 | 80,000 | 85,000 | 32.00% | (57,804) | 106 | 930 | 1,476 |
| 155 Repair & Maintenance- Transportation | 18,901 | 35,000 | 35,000 | 54.00% | (16,099) | 480 | 1,676 | 131 |
| 156 Out Services- Custodial | 2,530 | 3,620 | 3,500 | 72.28% | (970) | - | 352 | 239 |
| 157 Lease- Rent Expense | 2,601 | 5,500 | 5,200 | 50.02% | (2,599) | - | - | 137 |
| Total 151 Purchased Property Services 400 | 62,493 | 137,220 | 143,300 | 43.61% | (80,807) | 586 | 3,407 | 3,253 |
| 171 Other Purchased Services 500 | | | | | | | | |
| 173 Insurance Expense | 18,597 | 23,502 | 18,597 | 100.00% | - | - | - | - |
| 174 Telephone & Internet | 6,362 | 5,000 | 6,570 | 96.84% | (208) | - | 434 | 3,387 |
| 175 Other Communication Expense | 1,080 | 1,500 | 1,500 | 72.00% | (420) | - | 120 | - |
| 176 Postage & Mailing Expense | 1,257 | 2,500 | 2,500 | 50.28% | (1,243) | - | 76 | 218 |
| 178 Copy and Print Services | 6,659 | 11,000 | 7,000 | 95.12% | (341) | - | 2,702 | - |
| 179 Advertising- Administration | 1,949 | 10,000 | 2,171 | 89.78% | (222) | - | 1,095 | 60 |
| 180 Travel- Staff Travel & Mileage | 5,545 | 17,000 | 7,500 | 73.94% | (1,955) | - | - | 331 |
| 181 Travel- Field Trips | 12,315 | 20,000 | 22,000 | 55.98% | (9,685) | (492) | 335 | 3,022 |
| Total 171 Other Purchased Services 500 | 53,765 | 90,502 | 67,838 | 79.25% | (14,073) | (492) | 4,762 | 7,018 |

Gateway Preparatory Academy
Income Statement- Board Report
07/01/2021 to 05/17/2022
91.67% of the fiscal year has expired

| | FY22 Actual YTD | FY22 Original Budget | Revised Draft FY22 Budget | % of Budget YTD | \$ Over (Und) YTD | Current MontApril - 2022 DRAFT | Prior Month - March 2022 DRAFT | Two Months Prior - February 2021 FINAL |
|---|--------------------------------|-------------------------------------|--|--------------------------------|----------------------------------|---|---|---|
| 191 Supplies 600 | | | | | | | | |
| 192 Classroom | 83,950 | 60,000 | 88,450 | 94.91% | (4,500) | 351 | 4,185 | 2,555 |
| 193 Employee Motivation | 3,271 | 4,000 | 4,000 | 81.77% | (729) | 98 | 34 | 187 |
| 194 Employee Training Supplies | 102 | 500 | 500 | 20.32% | (398) | - | - | - |
| 195 Special Ed | 7,816 | 12,000 | 12,000 | 65.14% | (4,184) | - | 95 | 257 |
| 196 Administration Supplies | 4,147 | 5,000 | 5,000 | 82.93% | (853) | - | 16 | 396 |
| 197 Board Supplies | 2,136 | 1,200 | 2,300 | 92.87% | (164) | - | 49 | 177 |
| 199 Food and Supplies | 238,828 | 191,318 | 257,100 | 92.89% | (18,272) | 24,449 | 16,466 | 22,133 |
| 200 Maintenance & Custodial Supplies | 38,780 | 95,000 | 60,161 | 64.46% | (21,381) | 361 | 6,680 | 5,561 |
| 201 Transportation | 3,975 | 8,500 | 7,500 | 53.00% | (3,525) | 275 | 52 | 686 |
| 202 Energy- Electricity & Natural Gas | 32,571 | 44,000 | 40,000 | 81.43% | (7,429) | - | 3,518 | 3,815 |
| 203 Textbooks & Instructional Software | 44,587 | 69,500 | 47,271 | 94.32% | (2,684) | (161) | 500 | 516 |
| 204 Library Books & Supplies | 5,235 | 2,000 | 4,755 | 110.09% | 480 | - | 239 | 206 |
| 205 Computer & Tech | 100,275 | 89,500 | 107,513 | 93.27% | (7,238) | 65 | 179 | 1,386 |
| 206 Motor Fuel & Oil | 21,634 | 16,000 | 25,000 | 86.54% | (3,366) | 95 | 5,373 | - |
| 207 Parent Committee | 428 | 1,200 | 1,200 | 35.66% | (772) | 177 | 251 | - |
| 208 Student Programs | 3,922 | 2,000 | 3,000 | 130.74% | 922 | 260 | 249 | 990 |
| 209 Student Motivation | 1,264 | 1,000 | 1,500 | 84.25% | (236) | - | - | 225 |
| Total 191 Supplies 600 | 592,920 | 602,718 | 667,250 | 88.86% | (74,330) | 25,970 | 37,887 | 39,088 |
| 221 Property (Equipment) 700 | | | | | | | | |
| 222 Land & Site Improvement | 47,840 | 175,040 | 425,000 | 11.26% | (377,160) | - | - | - |
| 227 Equipment- Facilities | 128,360 | 124,960 | 128,359 | 100.00% | 1 | - | - | - |
| 228 Equipment- Transportation | - | 25,000 | 130,000 | - | (130,000) | - | - | - |
| 229 Equipment- Food Services | - | 15,000 | - | - | - | - | - | - |
| Total 221 Property (Equipment) 700 | 176,200 | 340,000 | 683,359 | 25.78% | (507,159) | - | - | - |

Gateway Preparatory Academy
Income Statement- Board Report
07/01/2021 to 05/17/2022
91.67% of the fiscal year has expired

| | FY22 Actual YTD | FY22 Original Budget | Revised Draft FY22 Budget | % of Budget YTD | \$ Over (Und) YTD | Current MontApril - 2022 DRAFT | Prior Month - March 2022 DRAFT | Two Months Prior - February 2021 FINAL |
|------------------------------------|--------------------------------|-------------------------------------|--|--------------------------------|----------------------------------|---|---|---|
| 241 Other Objects 800 | | | | | | | | |
| 242 Dues and Fees | 6,088 | 12,800 | 12,800 | 47.56% | (6,712) | - | - | 25 |
| 243 Interest Paid- Loans | 317,325 | 379,940 | 379,940 | 83.52% | (62,615) | - | 31,415 | 31,486 |
| 244 Principal Paid- Loans | 166,063 | 200,127 | 200,127 | 82.98% | (34,064) | - | 16,924 | 16,853 |
| 246 Contributions pass through | 1,750 | - | - | - | 1,750 | 1,200 | - | - |
| Total 241 Other Objects 800 | 491,227 | 592,867 | 592,867 | 82.86% | (101,640) | 1,200 | 48,339 | 48,364 |
| Total Expense | 5,539,020 | 6,507,116 | 7,284,364 | 76.04% | (1,745,344) | 78,849 | 505,588 | 562,888 |
| Total Net Income (Loss) | (42,848) | 70,038 | 115,364 | -37.14% | (158,212) | (66,223) | 198,998 | 46,579 |

Gateway Preparatory Academy
Balance Sheet- Board Report
07/01/2021 to 05/17/2022

| | |
|---|-------------------------|
| Assets | |
| Cash | |
| Operating cash | |
| Regular Checking | |
| 1.8110.1. Checking MACU | 1,562,863 |
| 1.8111.1. Checking-Regular Wells Fargo | <u>(274,381)</u> |
| Total Regular Checking | <u>1,288,482</u> |
| Lunch Account | |
| 4.8110.1. Checking MACU | (79,202) |
| 4.8111.2. Checking-Lunch Wells Fargo | <u>274,287</u> |
| Total Lunch Account | <u>195,085</u> |
| Cash on Hand | |
| 1.8115.. Un-Deposited Cash Receipts | 1,237 |
| 4.8115.. Un-Deposited Cash Receipts | <u>43</u> |
| Total Cash on Hand | <u>1,280</u> |
| PTIF Unrestricted | |
| 1.8111.9. Public Treasurer Investment Fund 8601 | 2,613,371 |
| 1.8116.2. USDA Restricted Cash Offset | <u>(174,120)</u> |
| Total PTIF Unrestricted | <u>2,439,251</u> |
| Total Operating cash | <u>3,924,098</u> |
| Restricted cash | |
| Interest Payment & Savings | |
| 1.8110.2. Savings MACU | 100 |
| 1.8111.6. Checking Misc. Wells Fargo | <u>(127)</u> |
| Total Interest Payment & Savings | <u>(27)</u> |
| USDA Restricted | |
| 1.8116.1. USDA Restricted Cash Amount | <u>174,120</u> |
| Total USDA Restricted | <u>174,120</u> |
| Total Restricted cash | <u>174,093</u> |
| Total Cash | <u>4,098,191</u> |

Gateway Preparatory Academy
Balance Sheet- Board Report
07/01/2021 to 05/17/2022

| | |
|--|------------------|
| Accounts receivable | |
| Local | |
| 1.8131.. Local Accounts Receivable | 4,951 |
| Total Local | <u>4,951</u> |
| Sales tax receivable | |
| 1.8139.. Sales Tax Receivable | (593) |
| 4.8139.. Sales Tax Receivable | 836 |
| Total Sales tax receivable | <u>243</u> |
| Total Accounts receivable | <u>5,194</u> |
| Prepaid and other assets | |
| Prepaid expense | |
| 1.8150.. Prepaid Expenditures | 13,924 |
| Total Prepaid expense | <u>13,924</u> |
| Deposits | |
| 1.8180.2. Employee Benefits Deposit [insert provider's name] | 3,000 |
| Total Deposits | <u>3,000</u> |
| Deferred charges | |
| 1.8191.. Suspense, Other Clearing Account or Classify Later | (179) |
| Total Deferred charges | <u>(179)</u> |
| Total Prepaid and other assets | <u>16,745</u> |
| Total Assets | <u>4,120,130</u> |

Gateway Preparatory Academy
Balance Sheet- Board Report
07/01/2021 to 05/17/2022

| | |
|---|----------------|
| Liabilities and fund balance | |
| Liabilities | |
| Accounts payable | |
| Accounts payable | |
| 1.9510.. Accounts Payable | 62,240 |
| 4.9510.. Foodservice- Accounts Payable | 744 |
| Total Accounts payable | <u>62,984</u> |
| Payroll and benefits payable | |
| 1.9540.1. Accrued State Withholding | 1 |
| 1.9540.2. Accrued SS, MC & Fed WH taxes | (971) |
| Total Payroll and benefits payable | <u>(970)</u> |
| P-Card liabilities | |
| 1.9511.0. Cash Wallet Accounts | 993 |
| 1.9511.1. P-Card Visa J.Munk ***016 | (42,181) |
| 1.9511.2. P-Card Visa A. Burt | (2,398) |
| 1.9511.5. P-Card Visa Roger Gibson | (4,062) |
| 1.9511.6. P-Card Visa C Wade | (5,164) |
| 1.9513.. Cash Wallet Clearing | (5,942) |
| 4.9511.1. P-Card Visa J.Munk ***016 | 47,446 |
| 4.9511.2. P-Card Visa A. Burt | 2,398 |
| 4.9511.5. P-Card Visa Roger Gibson | 4,940 |
| 4.9511.6. P-Card Visa C Wade | 5,957 |
| Total P-Card liabilities | <u>1,987</u> |
| Total Accounts payable | <u>64,001</u> |
| Other current liabilities | |
| Accrued salaries and wages | |
| 1.9546.12. Accrued salaries payable | 333,791 |
| Total Accrued salaries and wages | <u>333,791</u> |
| Accrued other benefits liability | |
| 1.9541.1. Accrued Unemployment Insurance | 964 |
| Total Accrued other benefits liability | <u>964</u> |

Gateway Preparatory Academy
Balance Sheet- Board Report
07/01/2021 to 05/17/2022

| | |
|--|-------------------------|
| Total Other current liabilities | <u>334,755</u> |
| Total Liabilities | <u>398,756</u> |
| Fund balance | |
| Unrestricted fund balance-beginning | |
| 1.9825.1. Fund balance-beginning of year | 3,615,527 |
| 4.9825.1. Fund balance-beginning of year | <u>148,695</u> |
| Total Unrestricted fund balance-beginning | <u>3,764,222</u> |
| Net income | |
| 1.9825.2. Fund balance-beginning offset | (3,615,527) |
| 1.9830.. Fund Balance | 3,586,896 |
| 4.9825.2. Fund balance-beginning offset | (148,695) |
| 4.9830.. Fund Balance | <u>134,478</u> |
| Total Net income | <u>(42,848)</u> |
| Total Fund balance | <u>3,721,374</u> |
| Total Liabilities and fund balance | <u>4,120,130</u> |

**Gateway Preparatory Academy
Check Register
Checking MACU - 04/01/2013 to 04/30/2022**

| Payee Name | Reference Number | Invoice Number | Invoice Ledger Date | Payment Date | Amount | Description | Ledger Account |
|----------------------------------|------------------|----------------|---------------------|--------------|--------------------|--|-------------------------------------|
| Aegis | ACH.1935.030 | 1150 | 03/01/2022 | 03/04/2022 | 600.00 | Monthly business service support fee | 1311.25.0005 - Business services: C |
| Aegis | ACH.1935.032 | 1132 | 02/01/2022 | 03/28/2022 | 600.00 | Monthly business service support fee | 1311.25.0005 - Business services: C |
| Aegis | EFT9999 | 1167 | 04/01/2022 | 04/01/2022 | 600.00 | Monthly business service support fee | 1311.25.0005 - Business services: C |
| | | | | | \$1,800.00 | | |
| Amazon Capital Services, Inc. | 0 | 3621004 | 02/03/2022 | 02/03/2022 | 49.33 | Library books with grant money | 1611.24.0005 - Supplies-Employee |
| Amazon Capital Services, Inc. | EFT9999 | 2525002 | 03/24/2022 | 03/24/2022 | 11.63 | Privacy film for councilor's glass door panel | 1610.26.5619 - Supplies-Materials: |
| | | | | | \$60.96 | | |
| American Montessori Society | ACH.1917.032 | 122021-0714 | 12/03/2021 | 03/28/2022 | 275.00 | 2022 Montessori Virtual Conference Registrati | 1330.25.0005 - Professional develo |
| | | | | | \$275.00 | | |
| Blomquist Hale Consulting Group, | ACH.2091.030 | MAR22084 | 03/01/2022 | 03/04/2022 | 235.00 | EAP coverage | 1240.01.25 - HDL insurance prem U |
| | | | | | \$235.00 | | |
| Blue Star | EFT | PR022322-1539 | 02/28/2022 | 04/01/2022 | 1,228.80 | 401(k) Loan | 19541.4. - Accrued Retirement 401(|
| Blue Star | EFT | PR022322-1539 | 02/28/2022 | 04/01/2022 | 8,933.69 | 401(k) Roth | 19541.4. - Accrued Retirement 401(|
| Blue Star | EFT | PR022322-1539 | 02/28/2022 | 04/01/2022 | 14,539.18 | 401(k) | 19541.4. - Accrued Retirement 401(|
| Blue Star | EFT | PR032322-1539 | 03/31/2022 | 04/01/2022 | 1,228.80 | 401(k) Loan | 19541.4. - Accrued Retirement 401(|
| Blue Star | EFT | PR032322-1539 | 03/31/2022 | 04/01/2022 | 8,834.19 | 401(k) Roth | 19541.4. - Accrued Retirement 401(|
| Blue Star | EFT | PR032322-1539 | 03/31/2022 | 04/01/2022 | 14,624.74 | 401(k) | 19541.4. - Accrued Retirement 401(|
| | | | | | \$49,389.40 | | |
| Blue Star | EFT9999 | 12Admin-21273 | 04/15/2022 | 04/15/2022 | -547.58 | Retirement Forfeiture Credit | 1240.01.25 - HDL insurance prem U |
| Blue Star | EFT9999 | 12Admin-21273 | 04/15/2022 | 04/15/2022 | 72.50 | Retirement Fulfillment fees | 1240.01.25 - HDL insurance prem U |
| Blue Star | EFT9999 | 12Admin-21273 | 04/15/2022 | 04/15/2022 | 500.00 | Retirement administrative fees | 1240.01.25 - HDL insurance prem U |
| | | | | | \$24.92 | | |
| | | | | | \$49,414.32 | | |
| Brady Industries, LLC | ACH.0217221 | 7189197 | 02/03/2022 | 02/17/2022 | 28.62 | Dirty water bucket | 1610.26.5619 - Supplies-Materials: |
| Brady Industries, LLC | ACH.0217221 | 7189198 | 02/03/2022 | 02/17/2022 | 249.00 | Bath tissue, towel rolls, liners, and bowl clean | 1610.26.5619 - Supplies-Materials: |
| Brady Industries, LLC | ACH.0217221 | 7199028 | 02/10/2022 | 02/17/2022 | 49.89 | Liners | 1610.26.5619 - Supplies-Materials: |
| Brady Industries, LLC | ACH.0217221 | 7199028 | 02/10/2022 | 02/17/2022 | 49.96 | Liners | 4610.31.8001 - Supplies-Materials:F |
| Brady Industries, LLC | ACH.0217221 | 7199030 | 02/10/2022 | 02/17/2022 | 99.78 | Liners | 1610.26.5619 - Supplies-Materials: |
| Brady Industries, LLC | ACH.0217221 | 7199034 | 02/10/2022 | 02/17/2022 | 84.00 | Liners | 4610.31.8001 - Supplies-Materials:F |
| Brady Industries, LLC | ACH.0217221 | 7199034 | 02/10/2022 | 02/17/2022 | 198.67 | Saniting Wipes | 1610.26.7215 - Supplies-Materials: |
| Brady Industries, LLC | ACH.0217221 | 7199034 | 02/10/2022 | 02/17/2022 | 555.02 | Towls, soap, mop cleaner, and liners | 1610.26.5619 - Supplies-Materials: |
| Brady Industries, LLC | ACH.0217221 | 7201898 | 02/11/2022 | 02/17/2022 | -64.10 | Shorted case of towel rolls refund | 1610.26.5619 - Supplies-Materials: |
| | | | | | \$1,250.84 | | |
| Brady Industries, LLC | ACH.178.0225 | 7210900 | 02/17/2022 | 02/25/2022 | 64.10 | Towel Rolls | 1610.26.5619 - Supplies-Materials: |
| Brady Industries, LLC | ACH.178.0225 | 7210904 | 02/17/2022 | 02/25/2022 | 4,217.39 | Spot Carpet Cleaner with GEER Grant | 1610.26.7230 - Supplies-Materials: |
| Brady Industries, LLC | ACH.178.0225 | 7210905 | 02/17/2022 | 02/25/2022 | 2,013.33 | GEER II Grant - Bettery powered backpack mi | 1610.26.7230 - Supplies-Materials: |
| Brady Industries, LLC | ACH.178.0225 | 7210906 | 02/17/2022 | 02/25/2022 | 99.33 | Sanitizing wipes | 1610.26.7215 - Supplies-Materials: |
| Brady Industries, LLC | ACH.178.0225 | 7210906 | 02/17/2022 | 02/25/2022 | 149.89 | Liners | 4610.31.8001 - Supplies-Materials:F |
| Brady Industries, LLC | ACH.178.0225 | 7210906 | 02/17/2022 | 02/25/2022 | 302.83 | Towel rolls, bath tissue, soap, and liners | 1610.26.5619 - Supplies-Materials: |
| Brady Industries, LLC | ACH.178.0225 | 7215605 | 02/23/2022 | 02/25/2022 | -329.25 | Liners refund | 1610.26.5619 - Supplies-Materials: |

**Gateway Preparatory Academy
Check Register
Checking MACU - 04/01/2013 to 04/30/2022**

| <u>Payee Name</u> | <u>Reference Number</u> | <u>Invoice Number</u> | <u>Invoice Ledger Date</u> | <u>Payment Date</u> | <u>Amount</u> | <u>Description</u> | <u>Ledger Account</u> |
|-----------------------|-------------------------|-----------------------|----------------------------|---------------------|---------------|--|-------------------------------------|
| Brady Industries, LLC | ACH.178.0225 | 7215605 | 02/23/2022 | 02/25/2022 | -84.00 | Liners refund | 4610.31.8001 - Supplies-Materials:F |
| | | | | | \$6,433.62 | | |
| Brady Industries, LLC | ACH.178.0304 | 7217481 | 02/24/2022 | 03/04/2022 | 211.64 | Winbrush scrub | 1610.26.5619 - Supplies-Materials: |
| Brady Industries, LLC | ACH.178.0304 | 7217482 | 02/24/2022 | 03/04/2022 | 49.96 | Liners | 4610.31.8001 - Supplies-Materials:F |
| Brady Industries, LLC | ACH.178.0304 | 7217482 | 02/24/2022 | 03/04/2022 | 154.92 | Liners | 1610.26.5619 - Supplies-Materials: |
| | | | | | \$416.52 | | |
| Brady Industries, LLC | ACH.178.0311 | 7105760-Credit | 03/11/2022 | 03/11/2022 | -575.00 | Manual credit for invoice #7105760 of fogger t | 1610.26.5619 - Supplies-Materials: |
| Brady Industries, LLC | ACH.178.0311 | 7228193 | 03/03/2022 | 03/11/2022 | 99.93 | Liners | 4610.31.8001 - Supplies-Materials:F |
| Brady Industries, LLC | ACH.178.0311 | 7228193 | 03/03/2022 | 03/11/2022 | 359.95 | Liners | 1610.26.5619 - Supplies-Materials: |
| Brady Industries, LLC | ACH.178.0311 | 7228194 | 03/03/2022 | 03/11/2022 | 99.93 | Liners | 4610.31.8001 - Supplies-Materials:F |
| Brady Industries, LLC | ACH.178.0311 | 7228194 | 03/03/2022 | 03/11/2022 | 365.08 | Soap and towels | 1610.26.5619 - Supplies-Materials: |
| Brady Industries, LLC | ACH.178.0311 | 7228195 | 03/03/2022 | 03/11/2022 | 108.69 | Soap | 1610.26.5619 - Supplies-Materials: |
| | | | | | \$458.58 | | |
| Brady Industries, LLC | ACH.178.0317 | 7239404 | 03/10/2022 | 03/17/2022 | 53.56 | Liners | 4610.31.8001 - Supplies-Materials:F |
| Brady Industries, LLC | ACH.178.0317 | 7239404 | 03/10/2022 | 03/17/2022 | 99.33 | Saniting Wipes | 1610.26.7215 - Supplies-Materials: |
| Brady Industries, LLC | ACH.178.0317 | 7239404 | 03/10/2022 | 03/17/2022 | 343.28 | Liners | 1610.26.5619 - Supplies-Materials: |
| Brady Industries, LLC | ACH.178.0317 | 7239407 | 03/10/2022 | 03/17/2022 | 599.32 | Backpack vacuum filter dust bag 10/pk | 1610.26.5619 - Supplies-Materials: |
| | | | | | \$1,095.49 | | |
| Brady Industries, LLC | ACH.178.0401 | 7251918 | 03/18/2022 | 04/01/2022 | 69.44 | Soap and dispensers | 1610.26.5619 - Supplies-Materials: |
| Brady Industries, LLC | ACH.178.0401 | 7251920 | 03/18/2022 | 04/01/2022 | 99.33 | Sanitizer | 1610.26.7215 - Supplies-Materials: |
| Brady Industries, LLC | ACH.178.0401 | 7251920 | 03/18/2022 | 04/01/2022 | 99.93 | Liners | 4610.31.8001 - Supplies-Materials:F |
| Brady Industries, LLC | ACH.178.0401 | 7251920 | 03/18/2022 | 04/01/2022 | 283.01 | Tissues, towels, and cleaner | 1610.26.5619 - Supplies-Materials: |
| Brady Industries, LLC | ACH.178.0401 | 7269635 | 03/31/2022 | 04/01/2022 | 49.96 | Liners | 4610.31.8001 - Supplies-Materials:F |
| Brady Industries, LLC | ACH.178.0401 | 7269635 | 03/31/2022 | 04/01/2022 | 99.33 | Sanitizer | 1610.26.7215 - Supplies-Materials: |
| Brady Industries, LLC | ACH.178.0401 | 7269635 | 03/31/2022 | 04/01/2022 | 608.26 | Towels, liners, bath tissue, cleaner, and soap | 1610.26.5619 - Supplies-Materials: |
| | | | | | \$1,309.26 | | |
| Brady Industries, LLC | ACH.178.0425 | 7299924 | 04/21/2022 | 04/25/2022 | 9.12 | Pad for floor cleaner | 1610.26.5619 - Supplies-Materials: |
| | | | | | \$10,973.43 | | |
| Bromley, Robert | ACH.0217221 | CW020722 | 02/07/2022 | 02/17/2022 | 6.00 | Bus wash | 1430.27.0005 - Pur Rep & Mnt: Tran |
| Bromley, Robert | ACH.2096.031 | NAP-030122 | 03/02/2022 | 03/11/2022 | 32.45 | Light bulbs and anitfreeze | 1683.27.0005 - R&M Parts-Vehicles: |
| Bromley, Robert | ACH.2096.031 | SFB-030222 | 03/02/2022 | 03/11/2022 | 6.00 | Bus wash | 1430.27.0005 - Pur Rep & Mnt: Tran |
| | | | | | \$38.45 | | |
| Bromley, Robert | ACH.2096.040 | TAP-032622 | 03/26/2022 | 04/01/2022 | 23.96 | Window glass cleaner | 1610.27.0005 - Supplies-Materials: |
| | | | | | \$68.41 | | |
| Burt, Jennifer Anne | ACH.0228220 | JB-022822 | 02/28/2022 | 02/28/2022 | 9,375.00 | Compensation for Andrew Burt | 1320.10.0005 - Educational services |
| Burt, Jennifer Anne | ACH.0329221 | JB-03232022 | 03/29/2022 | 03/29/2022 | 9,375.00 | Compensation for Andrew Burt | 1320.10.0005 - Educational services |
| | | | | | \$18,750.00 | | |
| Cannon, Jennifer | ACH.0217221 | JC-100122 | 10/01/2021 | 02/17/2022 | 23.98 | Employee Candy | 1611.24.0005 - Supplies-Employee |
| | | | | | \$23.98 | | |

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| Payee Name | Reference Number | Invoice Number | Invoice Ledger Date | Payment Date | Amount | Description | Ledger Account |
|--------------------|------------------|----------------|---------------------|--------------|--------------------|---|------------------------------------|
| Century Link | 110 | CL-032222 | 03/22/2022 | 03/22/2022 | 132.68 | Elevator monthly phone line charge | 1530.25.0005 - Comm-Tel & Internet |
| | | | | | \$132.68 | | |
| Charlie's Produce | 0 | 4582407 | 03/21/2022 | 03/21/2022 | 441.72 | FFVP Food | 4630.31.8079 - Foods: Foods: Other |
| Charlie's Produce | EFT9999 | 4580123 | 03/07/2022 | 03/07/2022 | 79.73 | FFVP Food | 4630.31.8079 - Foods: Foods: Other |
| Charlie's Produce | EFT9999 | 4581302 | 03/14/2022 | 03/14/2022 | 454.20 | FFVP Food | 4630.31.8079 - Foods: Foods: Other |
| Charlie's Produce | EFT9999 | 4583573 | 03/28/2022 | 03/28/2022 | 914.66 | FFVP Food | 4630.31.8079 - Foods: Foods: Other |
| Charlie's Produce | EFT9999 | 4584625 | 04/04/2022 | 04/04/2022 | 237.40 | FFVP Food | 4630.31.8079 - Foods: Foods: Other |
| Charlie's Produce | EFT9999 | 4586687 | 04/18/2022 | 04/18/2022 | 304.44 | FFVP Food | 4630.31.8079 - Foods: Foods: Other |
| Charlie's Produce | EFT9999 | 4587694 | 04/25/2022 | 04/25/2022 | 474.09 | FFVP Food | 4630.31.8079 - Foods: Foods: Other |
| | | | | | \$2,906.24 | | |
| Childs, Corey | EFT9999 | CC-111 | 04/08/2022 | 04/08/2022 | 150.00 | Passanger Endorsement Entrance Exam Fee | 1240.01.25 - HDL insurance prem U |
| | | | | | \$150.00 | | |
| Cigna Healthcare | EFT9999 | C-03042022 | 03/31/2022 | 03/31/2022 | 37,110.68 | Cigna monthly health benefit coverage | 1240.01.25 - HDL insurance prem U |
| | | | | | \$37,110.68 | | |
| Cognia Inc. | 119 | 50003208 | 04/19/2022 | 04/25/2022 | 1,200.00 | Fy23 Membership Fee | 18150.. - Prepaid Expenditures |
| | | | | | \$1,200.00 | | |
| Colonial Life | 0 | 4880522-030105 | 03/01/2022 | 03/01/2022 | 384.53 | Supplemental insurance premium - monthly ch | 1240.01.25 - HDL insurance prem U |
| Colonial Life | EFT9999 | 4880522-020109 | 02/01/2022 | 02/01/2022 | 384.53 | Supplemental insurance premium - monthly ch | 1240.01.25 - HDL insurance prem U |
| | | | | | \$769.06 | | |
| Comdaata Fuel Card | 0 | CD-042522 | 04/26/2022 | 04/26/2022 | 1,468.17 | Bus Fuel Charges | 1626.27.0005 - Energy-Motor Fuel: |
| Comdaata Fuel Card | EFT9999 | CD-021622 | 02/16/2022 | 02/16/2022 | 4,031.49 | Bus Fuel Charges | 1626.27.0005 - Energy-Motor Fuel: |
| Comdaata Fuel Card | EFT9999 | CD-040122 | 04/01/2022 | 04/01/2022 | 2,436.80 | Bus Fuel Charges | 1626.27.0005 - Energy-Motor Fuel: |
| Comdaata Fuel Card | EFT9999 | CD-042822 | 04/28/2022 | 04/28/2022 | 1,468.17 | Bus Fuel Charges | 1626.27.0005 - Energy-Motor Fuel: |
| | | | | | \$7,936.46 | | |
| | | | | | \$9,404.63 | | |
| Cowley, David | ACH.0217221 | AH-020322 | 02/03/2022 | 02/17/2022 | 33.94 | Wood for props for the theater production | 1610.10.0005 - Supplies-Classroom: |
| Cowley, David | ACH.0217221 | HD-020322 | 02/03/2022 | 02/17/2022 | 26.48 | Wood for props for the theater production | 1610.10.0005 - Supplies-Classroom: |
| Cowley, David | ACH.0217221 | HD-020422 | 02/04/2022 | 02/17/2022 | 37.22 | Wood for props for the theater production | 1610.10.0005 - Supplies-Classroom: |
| | | | | | \$97.64 | | |
| Cowley, David | ACH.1282.030 | DC011422 | 01/14/2022 | 03/04/2022 | 33.72 | Art supplies for k/1 and 4/5 | 1610.10.0005 - Supplies-Classroom: |
| Cowley, David | ACH.1282.031 | AH-030122 | 03/01/2022 | 03/11/2022 | 5.93 | Screws for the play/production | 1610.10.0005 - Supplies-Classroom: |
| Cowley, David | ACH.1282.031 | DT-021522 | 02/15/2022 | 03/11/2022 | 23.16 | Foam boards for the play/production | 1610.10.0005 - Supplies-Classroom: |
| Cowley, David | ACH.1282.031 | DT-030322 | 03/03/2022 | 03/11/2022 | 7.90 | Posterboards for the play/production | 1610.10.0005 - Supplies-Classroom: |
| Cowley, David | ACH.1282.031 | HF-030122 | 03/01/2022 | 03/11/2022 | 4.99 | Cutting rods for art | 1610.10.0005 - Supplies-Classroom: |
| Cowley, David | ACH.1282.031 | JF-021522 | 02/15/2022 | 03/11/2022 | 8.99 | Cloth for the play/production | 1610.10.0005 - Supplies-Classroom: |
| Cowley, David | ACH.1282.031 | WM-022322 | 02/23/2022 | 03/11/2022 | 42.17 | Extension cord and fuzzy sticks for art | 1610.10.0005 - Supplies-Classroom: |
| Cowley, David | ACH.1282.031 | WM-030322 | 03/03/2022 | 03/11/2022 | 43.66 | Tape and glue guns for art | 1610.10.0005 - Supplies-Classroom: |
| | | | | | \$136.80 | | |

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|-------------------------------------|-------------------------|-----------------------|----------------------------|---------------------|--------------------|---|-------------------------------------|
| Cowley, David | ACH.1282.032 | DC-0211-22 | 02/11/2022 | 03/28/2022 | 10.60 | Haystack frames for 4/5 festival | 1610.10.0005 - Supplies-Classroom: |
| Cowley, David | ACH.1282.032 | DC-0211-22 | 02/11/2022 | 03/28/2022 | 134.06 | Project/art materials for k,1, 4, & 5 | 1610.10.0005 - Supplies-Classroom: |
| Cowley, David | ACH.1282.032 | DC-030822 | 03/08/2022 | 03/28/2022 | 97.13 | Supplies for the play/production | 1610.10.0005 - Supplies-Classroom: |
| | | | | | <u>\$241.79</u> | | |
| | | | | | \$509.95 | | |
| Division of Finance P Card | ACH.144.0225 | 2202042073102 | 02/10/2022 | 02/25/2022 | 342.71 | P Card clearing | 19512.. - P-Card Clearing |
| Division of Finance P Card | ACH.144.0225 | 2202042073103 | 02/10/2022 | 02/25/2022 | 396.22 | P Card clearing | 19512.. - P-Card Clearing |
| Division of Finance P Card | ACH.144.0225 | 2202042073104 | 02/10/2022 | 02/25/2022 | 7,996.67 | P Card clearing | 19512.. - P-Card Clearing |
| | | | | | <u>\$8,735.60</u> | | |
| Division of Finance P Card | ACH.144.0317 | 2203070082902 | 03/10/2022 | 03/17/2022 | 1,627.26 | P Card clearing | 19512.. - P-Card Clearing |
| Division of Finance P Card | ACH.144.0317 | 2203070082902 | 03/10/2022 | 03/17/2022 | 161.84 | P Card clearing | 19512.. - P-Card Clearing |
| Division of Finance P Card | ACH.144.0317 | 2203070082904 | 03/10/2022 | 03/17/2022 | 17,165.83 | P Card clearing | 19512.. - P-Card Clearing |
| | | | | | <u>\$18,954.93</u> | | |
| Division of Finance P Card | ACH.144.0425 | 2204102083802 | 04/11/2022 | 04/25/2022 | 379.16 | P Card clearing | 19512.. - P-Card Clearing |
| Division of Finance P Card | ACH.144.0425 | 2204102083802 | 04/11/2022 | 04/25/2022 | 651.25 | P Card clearing | 19512.. - P-Card Clearing |
| Division of Finance P Card | ACH.144.0425 | 2204102083804 | 04/11/2022 | 04/25/2022 | 7,852.52 | P Card clearing | 19512.. - P-Card Clearing |
| | | | | | <u>\$8,882.93</u> | | |
| | | | | | \$36,573.46 | | |
| Dolan, Melissa A | ACH.49.04252 | WM-040422 | 04/04/2022 | 04/25/2022 | 9.90 | Science lesson supplies | 1610.10.0005 - Supplies-Classroom: |
| | | | | | <u>\$9.90</u> | | |
| Dominion Energy | 0 | DE-030322 | 03/25/2022 | 03/25/2022 | 1,706.48 | Monthly Gas bill | 1621.26.5619 - Energy-Natural Gas: |
| Dominion Energy | EFT9999 | DE-020222 | 02/02/2022 | 02/02/2022 | 1,750.60 | Monthly Gas bill | 1621.26.5619 - Energy-Natural Gas: |
| Dominion Energy | EFT9999 | DE-040522 | 04/05/2022 | 04/05/2022 | 1,100.93 | Monthly Gas bill | 1621.26.5619 - Energy-Natural Gas: |
| Dominion Energy | EFT9999 | DE-052622 | 04/01/2022 | 04/01/2022 | 492.16 | Monthly Gas bill | 1621.26.5619 - Energy-Natural Gas: |
| | | | | | <u>\$3,343.69</u> | | |
| | | | | | \$5,050.17 | | |
| DPS Bureau of Criminal Identificati | ACH.0217221 | 202202B1675 | 01/31/2022 | 02/17/2022 | 99.75 | BCI Checks | 1350.25.5625 - Technical service: C |
| DPS Bureau of Criminal Identificati | ACH.118.0311 | 202203B1675 | 02/28/2022 | 03/11/2022 | 166.25 | BCI Checks | 1350.25.5625 - Technical service: C |
| | | | | | <u>\$266.00</u> | | |
| Educators Mutual | 0 | EMI-041122 | 04/11/2022 | 04/11/2022 | 184.00 | Well Via monthly payments | 1240.01.25 - HDL insurance prem U |
| Educators Mutual | EFT9999 | EMI-031423 | 03/23/2022 | 03/23/2022 | 192.00 | Well Via monthly payments | 1240.01.25 - HDL insurance prem U |
| Educators Mutual | EFT9999 | EMI-12232021 | 02/14/2022 | 02/14/2022 | 196.00 | Well Via monthly payments | 1240.01.25 - HDL insurance prem U |
| | | | | | <u>\$572.00</u> | | |
| Eide Bailly LLP | EFT9999 | EB_0211 | 02/16/2022 | 02/16/2022 | 4,950.00 | To be clarified with E Bailly | 18131.. - Local Accounts Receivable |
| Eide Bailly LLP | EFT9999 | Ei01258652 | 12/23/2021 | 12/23/2021 | 9,550.00 | FY21 Audit Fee | 1348.23.5625 - External Audit: OrgA |
| Eide Bailly LLP | EFT9999 | Ei01288863 | 03/21/2022 | 03/21/2022 | 1,100.00 | Preparation of Tax Exempt Organization Form | 1348.23.5625 - External Audit: OrgA |
| | | | | | <u>\$15,600.00</u> | | |
| | | | | | \$15,600.00 | | |

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| Payee Name | Reference Number | Invoice Number | Invoice Ledger Date | Payment Date | Amount | Description | Ledger Account |
|------------------------------------|------------------|----------------|---------------------|--------------|-------------------|--|--------------------------------------|
| Enoch City | 0 | EC-030122 | 03/01/2022 | 03/01/2022 | 253.50 | Monthly water and sewer charge | 1411.26.5619 - Utility-Water & Sewe |
| Enoch City | EFT9999 | EC-033122 | 03/31/2022 | 03/31/2022 | 253.58 | Monthly water and sewer charge | 1411.26.5619 - Utility-Water & Sewe |
| Enoch City | EFT9999 | EC-043022 | 04/30/2022 | 04/30/2022 | 446.96 | Monthly water and sewer charge | 1411.26.5619 - Utility-Water & Sewe |
| Enoch City | EFT9999 | ECC01312022 | 03/25/2022 | 03/25/2022 | 256.30 | Monthly water and sewer charge | 1411.26.5619 - Utility-Water & Sewe |
| | | | | | \$1,210.34 | | |
| Equitable Financial Life Insurance | EFT9999 | 1267903 | 02/23/2022 | 02/23/2022 | 1,721.34 | Life and Vision Insurance Coverage monthly p | 1240.01.25 - HDL insurance prem U |
| Equitable Financial Life Insurance | EFT9999 | 1273423 | 02/23/2022 | 02/23/2022 | 1,866.94 | Life and Vision Insurance Coverage monthly p | 1240.01.25 - HDL insurance prem U |
| Equitable Financial Life Insurance | EFT9999 | 1282069 | 02/23/2022 | 02/23/2022 | 1,835.77 | Life and Vision Insurance Coverage monthly p | 1240.01.25 - HDL insurance prem U |
| | | | | | \$5,424.05 | | |
| | | | | | \$5,424.05 | | |
| Ferguson, Nathaniel | ACH.1710.022 | DI-021122 | 02/11/2022 | 02/25/2022 | 19.50 | Props for production | 1610.10.0005 - Supplies-Classroom: |
| Ferguson, Nathaniel | ACH.1710.022 | WM-021122 | 02/11/2022 | 02/25/2022 | 3.21 | Flute props for production | 1610.10.0005 - Supplies-Classroom: |
| | | | | | \$22.71 | | |
| Ferguson, Nathaniel | ACH.1710.032 | FD-031422 | 03/14/2022 | 03/28/2022 | 21.95 | Items for production/play | 1610.10.0005 - Supplies-Classroom: |
| Ferguson, Nathaniel | ACH.1710.032 | NF-030522 | 03/05/2022 | 03/28/2022 | 41.63 | Uhaul to move props for the production | 1442.26.0005 - Rental-equip & vehic |
| Ferguson, Nathaniel | ACH.1710.032 | NF-030522 | 03/05/2022 | 03/28/2022 | 73.66 | Items for production | 1610.10.0005 - Supplies-Classroom: |
| | | | | | \$137.24 | | |
| | | | | | \$159.95 | | |
| Festival Hall & Heritage Theater | 104 | FH-031622 | 01/19/2022 | 04/25/2022 | 1,231.50 | Festival and Concert Theater rental - Chitty C | 1441.26.5619 - Rental Land & Bldg: |
| | | | | | \$1,231.50 | | |
| Fire Protection Service Corp. | 0 | 2764445 | 03/31/2022 | 03/31/2022 | 401.70 | Quarterly Alarm Monitoring Fee | 1430.26.5619 - Pur Rep & Mnt: O& |
| Fire Protection Service Corp. | EFT9999 | 2694715 | 04/11/2022 | 04/11/2022 | 4.88 | Sprinkler System repair - sales tax | 18139.. - Sales Tax Receivable |
| Fire Protection Service Corp. | EFT9999 | 2694715 | 04/11/2022 | 04/11/2022 | 930.00 | Sprinkler System repair | 1430.26.5619 - Pur Rep & Mnt: O& |
| | | | | | \$934.88 | | |
| | | | | | \$1,336.58 | | |
| Frontline Technologies Group LLC | ACH.1387.022 | FL-120721 | 12/07/2021 | 02/25/2022 | 345.02 | Payment for Teachers to Teachers | 1540.25.5625 - Advertising: Central: |
| | | | | | \$345.02 | | |
| Gibson, Amy | ACH.1285.031 | FM-021622 | 02/16/2022 | 03/11/2022 | 12.16 | CTE classroom supplies | 1610.10.5901 - Supplies-Classroom: |
| | | | | | \$12.16 | | |
| Gregersen, Kaye | ACH.746.0401 | DT-021022 | 02/10/2022 | 04/01/2022 | 21.25 | Class supplies for various lessons | 1610.10.1205 - Supplies-Classroom: |
| Gregersen, Kaye | ACH.746.0401 | FM-022822 | 02/28/2022 | 04/01/2022 | 26.79 | Travel to Washington Academy to observe mo | 1580.22.1205 - Travel Expense: Staf |
| Gregersen, Kaye | ACH.746.0401 | LM-020322 | 02/03/2022 | 04/01/2022 | 58.83 | Class supplies for vday lessons and activities | 1610.10.1205 - Supplies-Classroom: |
| | | | | | \$106.87 | | |
| | | | | | \$106.87 | | |
| Health Equity | 0 | HE-02232022 | 02/23/2022 | 02/23/2022 | 1,222.90 | Monthly HSA contributions | 1240.01.25 - HDL insurance prem U |
| Health Equity | EFT9999 | HE-032321 | 03/23/2022 | 03/23/2022 | 22.90 | Monthly HSA Incoice | 1240.01.25 - HDL insurance prem U |
| Health Equity | EFT9999 | HE-040422 | 04/04/2022 | 04/04/2022 | 22.90 | Monthly HSA Incoice | 1240.01.25 - HDL insurance prem U |

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|--------------------------------|-------------------------|-----------------------|----------------------------|---------------------|---------------------|---|--------------------------------------|
| Health Equity | EFT9999 | HE-040422.1 | 04/04/2022 | 04/04/2022 | 1,200.00 | NBS HRA Claims | 1240.01.25 - HDL insurance prem U |
| Health Equity | EFT9999 | HE-20.40 | 04/08/2022 | 04/08/2022 | 20.40 | NBS HRA Claims | 1240.01.25 - HDL insurance prem U |
| | | | | | \$1,266.20 | | |
| | | | | | \$2,489.10 | | |
| Heaton , Loy | ACH.544.0408 | CR-040422 | 04/04/2022 | 04/11/2022 | 24.95 | Night crawlers for mystery science lesson | 1610.10.0005 - Supplies-Classroom: |
| | | | | | \$24.95 | | |
| Hughes, Rebekah M | ACH.0217221 | 021522 | 02/15/2022 | 02/17/2022 | 34.90 | Drinks and snacks for rehearsal - music | 1611.10.0005 - Supplies-Student Mo |
| Hughes, Rebekah M | ACH.0217221 | 021522 | 02/15/2022 | 02/17/2022 | 82.92 | Storage containers and tote locker-music | 1610.10.0005 - Supplies-Classroom: |
| Hughes, Rebekah M | ACH.0217221 | LM-021222 | 02/12/2022 | 02/17/2022 | 71.58 | Cast rehearsal snacks and drinks -music | 1611.10.0005 - Supplies-Student Mo |
| | | | | | \$189.40 | | |
| Hughes, Rebekah M | ACH.62.03172 | JF-030822 | 03/08/2022 | 03/17/2022 | 45.97 | Orchestra class supplies | 1610.10.0005 - Supplies-Classroom: |
| | | | | | \$235.37 | | |
| iEmbroider CC/ Terie Simcox | ACH.0217221 | IEC-08102021 | 08/10/2021 | 02/17/2022 | 513.00 | Bookmarks, scarves, and gateway patches for | 1610.24.0005 - Supplies-Materials: |
| iEmbroider CC/ Terie Simcox | ACH.2105.031 | IECC-020122 | 02/01/2022 | 03/11/2022 | 120.00 | Shirts for steam night | 1611.10.0005 - Supplies-Student Mo |
| iEmbroider CC/ Terie Simcox | ACH.2105.042 | IECC-040122 | 04/01/2022 | 04/25/2022 | 60.00 | Classroom decals made for shirts for CTE clas | 1610.10.5901 - Supplies-Classroom: |
| | | | | | \$693.00 | | |
| Imaging Concepts LLC dba Docum | ACH.236.0311 | 260131 | 02/21/2022 | 03/11/2022 | 233.33 | Copy Machines contract | 1432.25.5619 - Pur Tech Rep & Mnt: |
| Imaging Concepts LLC dba Docum | ACH.236.0328 | 257935 | 01/20/2022 | 03/28/2022 | 761.97 | Maintenance of Copy Machines | 1432.25.5619 - Pur Tech Rep & Mnt: |
| Imaging Concepts LLC dba Docum | ACH.236.0425 | 262491 | 03/24/2022 | 04/25/2022 | 233.33 | Copy Machines contract | 1432.25.5619 - Pur Tech Rep & Mnt: |
| | | | | | \$1,228.63 | | |
| Intermountain WorkMed | 117 | CC3316589 | 04/01/2022 | 04/08/2022 | 54.00 | DOT Drug screen | 1350.25.0005 - Technical service: C |
| | | | | | \$54.00 | | |
| Internal Revenue Service | EFT | PR022322-1 | 02/28/2022 | 03/02/2022 | 8,285.82 | Medicare Tax | 19540.2. - Accrued SS, MC & Fed |
| Internal Revenue Service | EFT | PR022322-1 | 02/28/2022 | 03/02/2022 | 14,077.42 | Federal Income Tax | 19540.2. - Accrued SS, MC & Fed |
| Internal Revenue Service | EFT | PR022322-1 | 02/28/2022 | 03/02/2022 | 35,429.20 | Social Security Tax | 19540.2. - Accrued SS, MC & Fed |
| Internal Revenue Service | EFT | PR032322-1 | 03/31/2022 | 03/31/2022 | 7,843.30 | Medicare Tax | 19540.2. - Accrued SS, MC & Fed |
| Internal Revenue Service | EFT | PR032322-1 | 03/31/2022 | 03/31/2022 | 13,122.74 | Federal Income Tax | 19540.2. - Accrued SS, MC & Fed |
| Internal Revenue Service | EFT | PR032322-1 | 03/31/2022 | 03/31/2022 | 33,537.06 | Social Security Tax | 19540.2. - Accrued SS, MC & Fed |
| | | | | | \$112,295.54 | | |
| | | | | | \$112,295.54 | | |
| Jacob Holm Therapy Inc. | ACH.1913.022 | 323 | 02/17/2022 | 02/25/2022 | 1,437.50 | OT TTherapy services | 1340.21.1205 - Professional service: |
| Jacob Holm Therapy Inc. | ACH.1913.030 | 329 | 03/01/2022 | 03/04/2022 | 2,945.00 | OT TTherapy services | 1340.21.1205 - Professional service: |
| | | | | | \$4,382.50 | | |
| Jones Paint & Glass | 105 | CCI0074619 | 03/22/2022 | 03/22/2022 | 2,400.00 | ADA self closer replacement for front door | 1610.26.5619 - Supplies-Materials: |
| Jones Paint & Glass | 121 | CCI0075371 | 04/14/2022 | 04/25/2022 | 4,800.00 | ADA self closer replacement for East doors | 1610.26.5619 - Supplies-Materials: |
| | | | | | \$7,200.00 | | |

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|-----------------------------|-------------------------|-----------------------|----------------------------|---------------------|--------------------|--|-------------------------------------|
| JW Pepper & Son, Inc. | ACH.314.0225 | 363952163 | 01/18/2022 | 02/25/2022 | 29.99 | End of Year Sheet Music - orchestra | 1641.10.0005 - Textbooks: Instruct: |
| JW Pepper & Son, Inc. | ACH.314.0225 | 364000819 | 02/01/2022 | 02/25/2022 | 135.08 | Theater production Chitty Chitty Bang Bang Di | 1641.10.0005 - Textbooks: Instruct: |
| JW Pepper & Son, Inc. | ACH.314.0225 | 364000927 | 02/01/2022 | 02/25/2022 | 695.00 | Theater production Chitty Chitty Bang Bang S | 1641.10.0005 - Textbooks: Instruct: |
| | | | | | <u>\$860.07</u> | | |
| | | | | | \$860.07 | | |
| Kane County School District | 106 | 1210 | 03/10/2022 | 03/10/2022 | 72.00 | Procedural Safeguard Pamphlets | 1610.10.1205 - Supplies-Classroom: |
| | | | | | <u>\$72.00</u> | | |
| | | | | | \$72.00 | | |
| Kupfer, Chris | ACH.1505.040 | CW-032422 | 03/24/2022 | 04/01/2022 | 299.99 | TV monitor for Directors office | 1650.25.0005 - Supplies-Comp & Te |
| Kupfer, Chris | ACH.1505.040 | CW-040322 | 04/03/2022 | 04/11/2022 | 33.98 | Staff meeting treats | 1611.24.0005 - Supplies-Employee |
| | | | | | <u>\$333.97</u> | | |
| | | | | | \$333.97 | | |
| Labor Commission | 118 | 22ESP00000137 | 03/24/2022 | 04/08/2022 | 120.00 | Labor Comission Elevator Inspection | 1430.26.5619 - Pur Rep & Mnt: O& |
| | | | | | <u>\$120.00</u> | | |
| | | | | | \$120.00 | | |
| Lakeshore | ACH.0217221 | 418741100121 | 10/01/2021 | 02/17/2022 | -1,039.74 | Lakeshore Discount 423917 | 1610.10.0005 - Supplies-Classroom: |
| Lakeshore | ACH.0217221 | 418741100121 | 10/01/2021 | 02/17/2022 | 16,244.05 | Lakeshore storage | 1610.10.0005 - Supplies-Classroom: |
| | | | | | <u>\$15,204.31</u> | | |
| | | | | | \$15,204.31 | | |
| Liechty, Emily | ACH.0217221 | SM-021122 | 02/11/2022 | 02/17/2022 | 51.97 | K/1 Frosting and cookie V-Day supplies | 1610.10.0005 - Supplies-Classroom: |
| Liechty, Emily | ACH.0217221 | SM-021222 | 02/12/2022 | 02/17/2022 | 29.97 | 2/3 Frosting and cookie V-Day supplies | 1610.10.0005 - Supplies-Classroom: |
| Liechty, Emily | ACH.0217221 | WM-012922 | 01/29/2022 | 02/17/2022 | 39.24 | Supplies for valentines activities to go with ma | 1610.10.0005 - Supplies-Classroom: |
| | | | | | <u>\$121.18</u> | | |
| | | | | | \$121.18 | | |
| Lovell, Cami H | ACH.76.04012 | ACS-9654616 | 03/29/2022 | 04/01/2022 | 18.98 | Items for language lessons | 1610.10.0005 - Supplies-Classroom: |
| | | | | | <u>\$18.98</u> | | |
| | | | | | \$18.98 | | |
| Manley, Sharyn M | ACH.77.02252 | DT-022122 | 02/21/2022 | 02/25/2022 | 53.75 | Prizes for monthly reading contest | 1611.10.0005 - Supplies-Student Mo |
| Manley, Sharyn M | ACH.77.03282 | DI-012222 | 01/22/2022 | 03/28/2022 | 19.75 | Stuffed animals for reading contest prizes | 1611.10.0005 - Supplies-Student Mo |
| Manley, Sharyn M | ACH.77.03282 | DI-012222 | 01/22/2022 | 03/28/2022 | 41.00 | Books for reading contest prizes | 1641.10.0005 - Textbooks: Instruct: |
| | | | | | <u>\$60.75</u> | | |
| | | | | | \$60.75 | | |
| Manley, Sharyn M | ACH.77.04252 | HD-021822 | 02/18/2022 | 04/25/2022 | 6.76 | Liquid nails to fix shelves in school | 1610.26.5619 - Supplies-Materials: |
| | | | | | <u>\$121.26</u> | | |
| | | | | | \$121.26 | | |
| McMullen, Birgit | ACH.0217221 | BA-020822 | 02/04/2022 | 02/17/2022 | 148.75 | Materials for Mr Burt and Mr Lee ceiling tiles | 1610.24.5625 - Supplies-Materials: |
| | | | | | <u>\$148.75</u> | | |
| | | | | | \$148.75 | | |
| Meadow Gold Dairy | 101 | 59220046 | 03/04/2022 | 03/04/2022 | 440.96 | Milk - lunch program | 4630.31.8001 - Foods: Foods: Lunc |
| Meadow Gold Dairy | 101 | 59220083 | 03/03/2022 | 03/03/2022 | 137.27 | Milk - lunch program | 4630.31.8001 - Foods: Foods: Lunc |
| Meadow Gold Dairy | 101 | 59220097 | 03/10/2022 | 03/10/2022 | 563.13 | Milk - lunch program | 4630.31.8001 - Foods: Foods: Lunc |
| Meadow Gold Dairy | 101 | 59220134 | 03/10/2022 | 03/10/2022 | 82.15 | Milk - lunch program | 4630.31.8001 - Foods: Foods: Lunc |
| | | | | | <u>\$1,223.51</u> | | |
| | | | | | \$1,223.51 | | |

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| Payee Name | Reference Number | Invoice Number | Invoice Ledger Date | Payment Date | Amount | Description | Ledger Account |
|----------------------------|------------------|----------------|---------------------|--------------|---------------------|--|--------------------------------------|
| Meadow Gold Dairy | 113 | 59220235 | 03/25/2022 | 03/25/2022 | 480.98 | Milk - lunch program | 4630.31.8001 - Foods: Foods: Lunc |
| Meadow Gold Dairy | 113 | 59220237 | 03/29/2022 | 03/29/2022 | 82.68 | Milk - lunch program | 4630.31.8001 - Foods: Foods: Lunc |
| Meadow Gold Dairy | 113 | 59220275 | 03/31/2022 | 03/31/2022 | 27.03 | Milk - lunch program | 4630.31.8001 - Foods: Foods: Lunc |
| | | | | | <u>\$590.69</u> | | |
| Meadow Gold Dairy | 122 | 59220147 | 03/18/2022 | 04/25/2022 | 480.98 | Milk - lunch program | 4630.31.8001 - Foods: Foods: Lunc |
| Meadow Gold Dairy | 122 | 59220236 | 04/01/2022 | 04/25/2022 | 707.40 | Milk - lunch program | 4630.31.8001 - Foods: Foods: Lunc |
| Meadow Gold Dairy | 122 | 59220276 | 04/05/2022 | 04/25/2022 | 58.02 | Milk - lunch program | 4630.31.8001 - Foods: Foods: Lunc |
| Meadow Gold Dairy | 122 | 59220287 | 04/08/2022 | 04/25/2022 | 765.42 | Milk - lunch program | 4630.31.8001 - Foods: Foods: Lunc |
| Meadow Gold Dairy | 122 | 620168625 | 03/21/2022 | 04/25/2022 | 82.68 | Milk - lunch program | 4630.31.8001 - Foods: Foods: Lunc |
| | | | | | <u>\$2,094.50</u> | | |
| | | | | | \$3,908.70 | | |
| Meyers, Aaron | ACH.680.0425 | 00006 | 04/21/2022 | 04/25/2022 | 360.00 | Design of Yearbooks | 1550.25.0005 - Printing & Binding: C |
| | | | | | <u>\$360.00</u> | | |
| Meyers, Katijo | ACH.81.03112 | WM-020422 | 02/04/2022 | 03/11/2022 | 33.02 | Steam night soda, candy, popcorn prizes | 1611.10.0005 - Supplies-Student Mo |
| Meyers, Katijo | ACH.81.03112 | WM-030122 | 03/01/2022 | 03/11/2022 | 39.60 | Dr Seuss week green eggs and ham lesson s | 1610.10.0005 - Supplies-Classroom: |
| | | | | | <u>\$72.62</u> | | |
| Meyers, Katijo | ACH.81.04252 | KM-042022 | 04/20/2022 | 04/25/2022 | 340.00 | Yearbook prep | 1550.25.0005 - Printing & Binding: C |
| | | | | | <u>\$412.62</u> | | |
| Mirhaj, Afshin | ACH.2155.022 | BR-013022 | 02/09/2022 | 02/25/2022 | 158.65 | Director interviewee Afshin Mirhaj car rental re | 1580.24.0005 - Travel Expense: Sch |
| | | | | | <u>\$158.65</u> | | |
| Mosdell Sanititation Inc. | 102 | MS-022822 | 02/28/2022 | 02/28/2022 | 530.00 | Monthly garbage disposal fee | 1412.26.5619 - Utility-Disposal: O& |
| Mosdell Sanititation Inc. | 123 | MS-033122 | 03/31/2022 | 04/25/2022 | 530.00 | Monthly garbage disposal fee | 1412.26.5619 - Utility-Disposal: O& |
| | | | | | <u>\$1,060.00</u> | | |
| Munk, Jonada | ACH.1865.040 | BTC-032122 | 03/21/2022 | 04/01/2022 | 25.00 | Travel meal reimbursement for March 22 Busi | 1580.24.0005 - Travel Expense: Sch |
| Munk, Jonada | ACH.1865.042 | PC-033122 | 03/31/2022 | 04/25/2022 | 102.38 | Board MTG dinner for March 31 MTG | 1612.23.0005 - Supplies-Board Exp |
| | | | | | <u>\$127.38</u> | | |
| My-Tech High, Inc. | ACH.0217221 | 2547 | 01/17/2022 | 02/17/2022 | 48,180.00 | FY22 Monthly Installment | 1320.10.0005 - Educational services |
| My-Tech High, Inc. | ACH.0217221 | 2611 | 02/15/2022 | 02/17/2022 | 47,850.00 | FY22 Monthly Installment | 1320.10.0005 - Educational services |
| | | | | | <u>\$96,030.00</u> | | |
| My-Tech High, Inc. | ACH.372.0328 | 2659 | 03/15/2022 | 03/28/2022 | 47,520.00 | FY22 Monthly Installment | 1320.10.0005 - Educational services |
| | | | | | <u>\$143,550.00</u> | | |
| National Benefits Services | 0 | NBS-040122 | 04/01/2022 | 04/01/2022 | 236.67 | NBS HRA Claims | 1240.01.25 - HDL insurance prem U |
| National Benefits Services | EFT9999 | 841394 | 02/28/2022 | 02/28/2022 | 50.00 | HRA Admin Fees | 1230.10.0005 - Retirement: Instruct: |
| National Benefits Services | EFT9999 | 846151 | 04/15/2022 | 04/15/2022 | 50.00 | NBS HRA Claims | 1240.01.25 - HDL insurance prem U |
| National Benefits Services | EFT9999 | 850033 | 04/15/2022 | 04/15/2022 | 50.00 | HRA Monthly Claims | 1240.01.25 - HDL insurance prem U |
| National Benefits Services | EFT9999 | NBS-042622 | 04/26/2022 | 04/26/2022 | 396.83 | NBS HRA Claims | 1240.01.25 - HDL insurance prem U |
| | | | | | <u>\$546.83</u> | | |
| | | | | | \$783.50 | | |

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| Payee Name | Reference Number | Invoice Number | Invoice Ledger Date | Payment Date | Amount | Description | Ledger Account |
|----------------------|------------------|----------------|---------------------|--------------|--------------------|---|-------------------------------------|
| Nicholas and Company | ACH.0217221 | 10649871 | 02/07/2022 | 02/17/2022 | 327.44 | Cup, cutlery, pan liners, and trays- Lunch prog | 4610.31.8001 - Supplies-Materials:F |
| Nicholas and Company | ACH.0217221 | 10649871 | 02/07/2022 | 02/17/2022 | 2,815.38 | Food Items - Lunch Program | 4630.31.8001 - Foods: Foods: Lunc |
| Nicholas and Company | ACH.0217221 | 10649872 | 02/07/2022 | 02/17/2022 | 153.72 | Cups and trays- Lunch program | 4610.31.8001 - Supplies-Materials:F |
| Nicholas and Company | ACH.0217221 | 10649872 | 02/07/2022 | 02/17/2022 | 335.24 | Cups and trays- Lunch program | 4630.31.8001 - Foods: Foods: Lunc |
| Nicholas and Company | ACH.0217221 | 10649873 | 02/07/2022 | 02/17/2022 | 123.52 | Food Items - Lunch Program | 4630.31.8001 - Foods: Foods: Lunc |
| | | | | | <u>\$3,755.30</u> | | |
| Nicholas and Company | ACH.1488.022 | 10635510 | 12/13/2021 | 02/25/2022 | 527.18 | Food Items - Lunch Program | 4610.31.8001 - Supplies-Materials:F |
| Nicholas and Company | ACH.1488.022 | 10651660 | 02/14/2022 | 02/25/2022 | 277.45 | trays and cutlery | 4610.31.8001 - Supplies-Materials:F |
| Nicholas and Company | ACH.1488.022 | 10651660 | 02/14/2022 | 02/25/2022 | 2,662.29 | Food Items - Lunch Program | 4630.31.8001 - Foods: Foods: Lunc |
| | | | | | <u>\$3,466.92</u> | | |
| Nicholas and Company | ACH.1488.030 | 10653792 | 02/21/2022 | 03/04/2022 | 241.02 | Trays- Lunch Program | 4610.31.8001 - Supplies-Materials:F |
| Nicholas and Company | ACH.1488.030 | 10653792 | 02/21/2022 | 03/04/2022 | 3,075.60 | Food - Lunch program | 4630.31.8001 - Foods: Foods: Lunc |
| Nicholas and Company | ACH.1488.030 | 10655734 | 02/28/2022 | 03/04/2022 | 474.17 | Trays, gloves, and cutlery- Lunch Program | 4610.31.8001 - Supplies-Materials:F |
| Nicholas and Company | ACH.1488.030 | 10655734 | 02/28/2022 | 03/04/2022 | 3,815.39 | Food- Lunch Program | 4630.31.8001 - Foods: Foods: Lunc |
| Nicholas and Company | ACH.1488.030 | 10655735 | 02/28/2022 | 03/04/2022 | 689.74 | Food- Lunch Program | 4630.31.8001 - Foods: Foods: Lunc |
| Nicholas and Company | ACH.1488.030 | 10655736 | 02/28/2022 | 03/04/2022 | 155.73 | FFVP-Food | 4630.31.8079 - Foods: Foods: Other |
| | | | | | <u>\$8,451.65</u> | | |
| Nicholas and Company | ACH.1488.031 | 10657952 | 03/07/2022 | 03/11/2022 | 399.99 | Trays, cutlery, detergent, and sanitizer | 4610.31.8001 - Supplies-Materials:F |
| Nicholas and Company | ACH.1488.031 | 10657952 | 03/07/2022 | 03/11/2022 | 2,537.98 | Food- Lunch Program | 4630.31.8001 - Foods: Foods: Lunc |
| Nicholas and Company | ACH.1488.031 | 10657953 | 03/07/2022 | 03/11/2022 | 355.16 | Food - Lunch program | 4630.31.8001 - Foods: Foods: Lunc |
| | | | | | <u>\$3,293.13</u> | | |
| Nicholas and Company | ACH.1488.031 | 10659901 | 03/14/2022 | 03/17/2022 | 785.57 | Non Food Items - Lunch Program | 4610.31.8001 - Supplies-Materials:F |
| Nicholas and Company | ACH.1488.031 | 10659901 | 03/14/2022 | 03/17/2022 | 2,976.56 | Food - Lunch program | 4630.31.8001 - Foods: Foods: Lunc |
| Nicholas and Company | ACH.1488.031 | 10659902 | 03/14/2022 | 03/17/2022 | 225.48 | FFVP Souffle cips and trays | 4630.31.8079 - Foods: Foods: Other |
| Nicholas and Company | ACH.1488.031 | 10659903 | 03/14/2022 | 03/17/2022 | 139.52 | Food- Lunch Program | 4630.31.8001 - Foods: Foods: Lunc |
| | | | | | <u>\$4,127.13</u> | | |
| Nicholas and Company | ACH.1488.032 | 10661885 | 03/21/2022 | 03/28/2022 | 331.40 | Food - Lunch program | 4610.31.8001 - Supplies-Materials:F |
| Nicholas and Company | ACH.1488.032 | 10661885 | 03/21/2022 | 03/28/2022 | 3,486.12 | Food - Lunch program | 4630.31.8001 - Foods: Foods: Lunc |
| Nicholas and Company | ACH.1488.032 | 10661886 | 03/21/2022 | 03/28/2022 | 395.10 | Food - Lunch program | 4630.31.8001 - Foods: Foods: Lunc |
| | | | | | <u>\$4,212.62</u> | | |
| Nicholas and Company | ACH.1488.040 | 10663915 | 03/28/2022 | 04/01/2022 | 334.24 | Non Food Items - Lunch Program | 4610.31.8001 - Supplies-Materials:F |
| Nicholas and Company | ACH.1488.040 | 10663915 | 03/28/2022 | 04/01/2022 | 3,363.48 | Food - Lunch program | 4630.31.8001 - Foods: Foods: Lunc |
| Nicholas and Company | ACH.1488.040 | 10663916 | 03/28/2022 | 04/01/2022 | 224.54 | Food - lunchroom | 4630.31.8001 - Foods: Foods: Lunc |
| Nicholas and Company | ACH.1488.040 | 10663917 | 03/28/2022 | 04/01/2022 | 128.08 | FFVP - Food Items | 4610.31.8079 - Supplies-Materials:F |
| | | | | | <u>\$4,050.34</u> | | |
| Nicholas and Company | ACH.1488.042 | 10666061 | 04/04/2022 | 04/25/2022 | 545.63 | Food - Lunch program | 4630.31.8001 - Foods: Foods: Lunc |
| Nicholas and Company | ACH.1488.042 | 10666062 | 04/04/2022 | 04/25/2022 | 305.74 | Food - Lunch program | 4610.31.8001 - Supplies-Materials:F |
| Nicholas and Company | ACH.1488.042 | 10666062 | 04/04/2022 | 04/25/2022 | 3,281.64 | Food - Lunch program | 4630.31.8001 - Foods: Foods: Lunc |
| Nicholas and Company | ACH.1488.042 | 10670125 | 04/18/2022 | 04/25/2022 | 368.51 | Non Food - Lunch Program | 4610.31.8001 - Supplies-Materials:F |
| Nicholas and Company | ACH.1488.042 | 10670125 | 04/18/2022 | 04/25/2022 | 2,954.35 | Food - Lunch program | 4630.31.8001 - Foods: Foods: Lunc |
| Nicholas and Company | ACH.1488.042 | 10670126 | 04/18/2022 | 04/25/2022 | 79.12 | Food - Lunch program | 4630.31.8001 - Foods: Foods: Lunc |
| | | | | | <u>\$7,534.99</u> | | |
| | | | | | \$38,892.08 | | |

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| Payee Name | Reference Number | Invoice Number | Invoice Ledger Date | Payment Date | Amount | Description | Ledger Account |
|---------------------------------|------------------|------------------|---------------------|--------------|--------------------|---|--------------------------------------|
| O'Hanlon, Joni | ACH.93.04012 | WM-033022 | 03/30/2022 | 04/01/2022 | 34.92 | Thermometer for nurses room | 1610.10.0005 - Supplies-Classroom: |
| | | | | | \$34.92 | | |
| Player, Stephanie | ACH.946.0317 | LM-030422 | 03/04/2022 | 03/17/2022 | 20.96 | Dr Seuss bday treats with lesson | 1610.10.0005 - Supplies-Classroom: |
| Player, Stephanie | ACH.946.0317 | TPT-031622 | 03/16/2022 | 03/17/2022 | 7.00 | Teachers pay teachers math, literacy, and writi | 1641.10.5868 - Textbooks: Instruct: |
| Player, Stephanie | ACH.946.0317 | WM-021522 | 02/15/2022 | 03/17/2022 | 13.60 | Love of reading week enrichments | 1610.10.0005 - Supplies-Classroom: |
| Player, Stephanie | ACH.946.0317 | WM-031022 | 03/10/2022 | 03/17/2022 | 28.08 | Pi day math enrichments | 1610.10.0005 - Supplies-Classroom: |
| | | | | | \$69.64 | | |
| Player, Stephanie | ACH.946.0401 | LM-031622 | 03/16/2022 | 04/01/2022 | -2.39 | Overpayment from Lins 3/4/22 reimbursement | 1610.10.0005 - Supplies-Classroom: |
| Player, Stephanie | ACH.946.0401 | LM-031622 | 03/16/2022 | 04/01/2022 | 24.99 | Dr Seuss bday treats with lesson | 1610.10.0005 - Supplies-Classroom: |
| | | | | | \$22.60 | | |
| | | | | | \$92.24 | | |
| Premier Landscape Services Inc. | ACH.120.0317 | 6569 | 03/08/2022 | 03/17/2022 | 705.00 | Snow removal | 1430.26.5619 - Pur Rep & Mnt: O& |
| Premier Landscape Services Inc. | ACH.120.0317 | 6619 | 03/14/2022 | 03/17/2022 | 243.75 | Snow removal | 1430.26.5619 - Pur Rep & Mnt: O& |
| | | | | | \$948.75 | | |
| | | | | | \$948.75 | | |
| Pure Water Partners | EFT9999 | 1219468 | 02/18/2022 | 02/18/2022 | 95.43 | Rental of water filter/dispenser | 4442.31.8001 - Rental-equip & vehic |
| Pure Water Partners | EFT9999 | 1236142 | 03/17/2022 | 03/17/2022 | 95.43 | Rental of water filter/dispenser | 4442.31.8001 - Rental-equip & vehic |
| | | | | | \$190.86 | | |
| | | | | | \$190.86 | | |
| Rocky Mountain Power | 0 | RMP-032922 | 03/29/2022 | 03/29/2022 | 2,108.11 | Monthly Power Bill | 1622.26.5619 - Energy-Electricity: O |
| Rocky Mountain Power | 0 | RMP-040522 | 04/05/2022 | 04/05/2022 | 1,925.32 | Monthly Power Bill | 1622.26.5619 - Energy-Electricity: O |
| | | | | | \$4,033.43 | | |
| Rocky Mountain Power | EFT9999 | RMP-022822 | 02/04/2022 | 02/04/2022 | 2,154.94 | Monthly Power Bill | 1622.26.5619 - Energy-Electricity: O |
| | | | | | \$6,188.37 | | |
| Rural Community | 0301223 | 138 - 2011 Rural | 03/01/2022 | 03/01/2022 | 12,198.70 | Principal - 2011 Rural Community Loan | 1841.50.5619 - Principal-xxxx Rur C |
| Rural Community | 0301223 | 138 - 2011 Rural | 03/01/2022 | 03/01/2022 | 21,622.15 | Interest - 2011 Rural Community Loan | 1831.50.5619 - Interest-xxxx Rur Co |
| | | | | | \$33,820.85 | | |
| Rural Community | 0401223 | 139 - 2011 Rural | 04/01/2022 | 04/01/2022 | 12,254.61 | Principal - 2011 Rural Community Loan | 1841.50.5619 - Principal-xxxx Rur C |
| Rural Community | 0401223 | 139 - 2011 Rural | 04/01/2022 | 04/01/2022 | 21,566.24 | Interest - 2011 Rural Community Loan | 1831.50.5619 - Interest-xxxx Rur Co |
| | | | | | \$33,820.85 | | |
| | | | | | \$67,641.70 | | |
| Scholastic Book Fairs-10 | 124 | W5255783BF | 03/22/2022 | 04/25/2022 | 1,831.03 | Scholastic Book Fair Payment | 11780.0005 - Local Non-Waivable C |
| | | | | | \$1,831.03 | | |
| Staples | 0 | 1640641721 | 02/25/2022 | 02/25/2022 | -63.83 | Paper return | 1610.10.0005 - Supplies-Classroom: |
| Staples | 0 | 1640641721 | 02/25/2022 | 02/25/2022 | 11.58 | Binder clips | 1610.10.0005 - Supplies-Classroom: |
| Staples | 0 | 1640641721 | 02/25/2022 | 02/25/2022 | 11.58 | Binder clips | 1610.10.0005 - Supplies-Classroom: |
| Staples | 0 | 1640641721 | 02/25/2022 | 02/25/2022 | 13.40 | Binder clips | 1610.10.0005 - Supplies-Classroom: |
| Staples | 0 | 1640641721 | 02/25/2022 | 02/25/2022 | 26.32 | File folders | 1610.10.0005 - Supplies-Classroom: |

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| Staples | 0 | 1640641721 | 02/25/2022 | 02/25/2022 | 62.86 | Binder clips and paper | 1610.10.0005 - Supplies-Classroom: |
| Staples | 0 | 1640641721 | 02/25/2022 | 02/25/2022 | 118.92 | Colored Paper | 1610.10.0005 - Supplies-Classroom: |
| Staples | 0 | 1640641721 | 02/25/2022 | 02/25/2022 | 414.75 | Colored paper and cardstock, screen wipes, | 1610.10.0005 - Supplies-Classroom: |
| Staples | 0 | 1640641721 | 02/25/2022 | 02/25/2022 | 1,104.54 | Pallet of white paper | 1610.10.0005 - Supplies-Classroom: |
| Staples | 0 | 1641179328 | 03/25/2022 | 03/25/2022 | -12.39 | Basket return | 1610.10.0005 - Supplies-Classroom: |
| Staples | 0 | 1641179328 | 03/25/2022 | 03/25/2022 | 1.08 | Batteries for Lovell | 1610.10.0005 - Supplies-Classroom: |
| Staples | 0 | 1641179328 | 03/25/2022 | 03/25/2022 | 6.33 | Paper | 1610.10.0005 - Supplies-Classroom: |
| Staples | 0 | 1641179328 | 03/25/2022 | 03/25/2022 | 12.74 | Various sized post its for Business Office use | 1610.24.0005 - Supplies-Materials: |
| Staples | 0 | 1641179328 | 03/25/2022 | 03/25/2022 | 19.17 | Paper | 1610.10.0005 - Supplies-Classroom: |
| Staples | 0 | 1641179328 | 03/25/2022 | 03/25/2022 | 59.29 | Paper | 1610.10.0005 - Supplies-Classroom: |
| Staples | 0 | 1641179328 | 03/25/2022 | 03/25/2022 | 70.44 | Baskets and supplies for classroom materials | 1610.10.0005 - Supplies-Classroom: |
| Staples | 0 | 1641179328 | 03/25/2022 | 03/25/2022 | 195.08 | Paper and office supplies | 1610.10.0005 - Supplies-Classroom: |
| | | | | | \$2,051.86 | | |
| Staples | EFT9999 | 1640106481 | 01/25/2022 | 01/25/2022 | 71.70 | Copy Paper | 1610.10.0005 - Supplies-Classroom: |
| Staples | EFT9999 | 1640106481 | 01/25/2022 | 01/25/2022 | 95.60 | White paper | 1610.10.0005 - Supplies-Classroom: |
| Staples | EFT9999 | 1640106481 | 01/25/2022 | 01/25/2022 | 98.20 | White envelopes | 1610.10.0005 - Supplies-Classroom: |
| Staples | EFT9999 | 1640106481 | 01/25/2022 | 01/25/2022 | 161.70 | White Card Stock | 1610.10.0005 - Supplies-Classroom: |
| Staples | EFT9999 | 1640106481 | 01/25/2022 | 01/25/2022 | 169.17 | Various Colored Paper and Stapler | 1610.10.0005 - Supplies-Classroom: |
| Staples | EFT9999 | 1640106481 | 01/25/2022 | 01/25/2022 | 301.70 | Copy Paper | 1610.10.0005 - Supplies-Classroom: |
| Staples | EFT9999 | 1640106481 | 01/25/2022 | 01/25/2022 | 858.49 | Color printer for kitchen use | 4610.31.8001 - Supplies-Materials:F |
| | | | | | \$1,756.56 | | |
| | | | | | \$3,808.42 | | |
| Tactec | ACH.0217221 | TT-013122 | 01/31/2022 | 02/17/2022 | 120.00 | Radio Services for buses | 1530.27.0005 - Communication-Bus |
| Tactec | ACH.475.0311 | TT-022822 | 02/28/2022 | 03/11/2022 | 120.00 | Radio Services for buses | 1530.27.0005 - Communication-Bus |
| | | | | | \$240.00 | | |
| Thorpe, Amy | ACH.1790.042 | LM-040622 | 04/06/2022 | 04/25/2022 | 49.95 | NJHS Induction Supplies | 1618.21.0005 - Supplies-Student Pr |
| | | | | | \$49.95 | | |
| UniFirst Corp. | 103 | 3520533196 | 02/04/2022 | 02/04/2022 | 90.21 | Cloth Cleaning Contract | 1433.26.5619 - Custodial Services: |
| UniFirst Corp. | 103 | 3520534199 | 02/18/2022 | 02/18/2022 | 97.89 | Cloth Cleaning Contract | 1433.26.5619 - Custodial Services: |
| UniFirst Corp. | 103 | 3520535192 | 03/04/2022 | 03/04/2022 | 97.89 | Cloth Cleaning Contract | 1433.26.5619 - Custodial Services: |
| UniFirst Corp. | 103 | UF-031122 | 03/10/2022 | 03/10/2022 | 23.22 | Rugs added to 3520501800 after and pushed | 1433.26.5619 - Custodial Services: |
| | | | | | \$309.21 | | |
| UniFirst Corp. | 114 | 3520536183 | 03/18/2022 | 03/18/2022 | 117.41 | Cloth Cleaning Contract | 1433.26.5619 - Custodial Services: |
| UniFirst Corp. | 125 | 3520537168 | 04/01/2022 | 04/25/2022 | 117.41 | Cloth Cleaning Contract | 1433.26.5619 - Custodial Services: |
| | | | | | \$544.03 | | |
| USDA Rural Development | EFT | 115 - 2011 USDA | 03/01/2022 | 04/13/2022 | 4,653.95 | Principal - 2011 USDA Loan | 1840.50.5619 - Principal-xxxx USDA |
| USDA Rural Development | EFT | 115 - 2011 USDA | 03/01/2022 | 04/13/2022 | 9,864.05 | Interest - 2011 USDA Loan | 1830.50.5619 - Interest-xxxx USDA |
| | | | | | \$14,518.00 | | |
| UT State Tax Commission | EFT | PR022322-2 | 02/28/2022 | 03/02/2022 | 10,167.17 | State Income Tax | 19540.1. - Accrued State Withholdin |
| UT State Tax Commission | EFT | PR032322-2 | 03/31/2022 | 03/31/2022 | 9,574.93 | State Income Tax | 19540.1. - Accrued State Withholdin |
| | | | | | \$19,742.10 | | |

**Gateway Preparatory Academy
Check Register
Checking MACU - 04/01/2013 to 04/30/2022**

| <u>Payee Name</u> | <u>Reference Number</u> | <u>Invoice Number</u> | <u>Invoice Ledger Date</u> | <u>Payment Date</u> | <u>Amount</u> | <u>Description</u> | <u>Ledger Account</u> |
|----------------------------------|-------------------------|-----------------------|----------------------------|---------------------|-------------------|--|-------------------------------------|
| Utah Department of Workforce Ser | EFT | DWS-033122 | 03/31/2022 | 04/29/2022 | -0.02 | Q4 Unemployment OverpaymentMisc Adjustm | 1290.01.25 - Other Ben Unassigned |
| Utah Department of Workforce Ser | EFT | PR012322-514 | 01/31/2022 | 04/29/2022 | 775.47 | State Unemployment Tax | 19541.1. - Accrued Unemployment I |
| Utah Department of Workforce Ser | EFT | PR022322-514 | 02/28/2022 | 04/29/2022 | 857.10 | State Unemployment Tax | 19541.1. - Accrued Unemployment I |
| Utah Department of Workforce Ser | EFT | PR032322-514 | 03/31/2022 | 04/29/2022 | 811.28 | State Unemployment Tax | 19541.1. - Accrued Unemployment I |
| | | | | | <u>\$2,443.83</u> | | |
| | | | | | \$2,443.83 | | |
| Wade, Cindy Lee | ACH.936.0304 | DT-022122 | 02/21/2022 | 03/04/2022 | 22.50 | Dr Seuss decorations - Lunch program | 4610.31.8001 - Supplies-Materials:F |
| Wade, Cindy Lee | ACH.936.0311 | MC-022622 | 02/26/2022 | 03/11/2022 | 10.07 | Dr Seuss stencils and paint- Lunch program-T | 4610.31.8001 - Supplies-Materials:F |
| | | | | | <u>\$32.57</u> | | |
| Waldman, Erin | ACH.0217221 | EW020722 | 02/07/2022 | 02/17/2022 | 78.90 | UMC travel expenses | 1580.22.0005 - Travel Expense: Staf |
| Waldman, Erin | ACH.0217221 | EW020722 | 02/07/2022 | 02/17/2022 | 160.00 | UMC registration | 1580.22.5678 - Travel Expense: Staf |
| | | | | | <u>\$238.90</u> | | |
| Waldman, Erin | ACH.95.03042 | LM-022722 | 02/27/2022 | 03/04/2022 | 30.53 | NJHS Fundraiser winner ice cream party | 1618.21.0005 - Supplies-Student Pr |
| | | | | | <u>\$269.43</u> | | |
| Walker, Angela | ACH.0217221 | 112-4166235-30 | 02/03/2022 | 02/17/2022 | 35.28 | Fundraiser items for NJHS | 1618.21.0005 - Supplies-Student Pr |
| Walker, Angela | ACH.0217221 | 114-0323632-18 | 01/24/2022 | 02/17/2022 | 165.69 | Fundraiser items for NJHS | 1618.21.0005 - Supplies-Student Pr |
| Walker, Angela | ACH.0217221 | 2982201-709127 | 01/27/2022 | 02/17/2022 | 92.36 | Fundraiser items for NJHS | 1618.21.0005 - Supplies-Student Pr |
| Walker, Angela | ACH.0217221 | WM-020122 | 02/01/2022 | 02/17/2022 | 101.54 | Fundraiser items for NJHS | 1618.21.0005 - Supplies-Student Pr |
| | | | | | <u>\$394.87</u> | | |
| Walker, Angela | ACH.717.0311 | FM-022522 | 02/24/2022 | 03/11/2022 | 55.93 | Donuts for NJHS fundraiser class winners and | 1618.21.0005 - Supplies-Student Pr |
| Walker, Angela | ACH.717.0311 | HD-021522 | 02/15/2022 | 03/11/2022 | 43.32 | NJHS fundraiser paint the principal supplies | 1618.21.0005 - Supplies-Student Pr |
| Walker, Angela | ACH.717.0311 | LM-022422 | 02/24/2022 | 03/11/2022 | 22.75 | NJHS fundraiser winner ice cream party suppli | 1618.21.0005 - Supplies-Student Pr |
| Walker, Angela | ACH.717.0311 | PB-022422 | 02/24/2022 | 03/11/2022 | 9.75 | NJHS fundraiser class winner gluten free cupc | 1618.21.0005 - Supplies-Student Pr |
| Walker, Angela | ACH.717.0311 | WM-021622 | 02/16/2022 | 03/11/2022 | 17.76 | NJHS fundraiser paint the principal paint maki | 1618.21.0005 - Supplies-Student Pr |
| | | | | | <u>\$149.51</u> | | |
| Walker, Angela | ACH.717.0425 | WM-040422 | 04/04/2022 | 04/25/2022 | 94.13 | NJHS Induction Ceremony Supplies | 1618.21.0005 - Supplies-Student Pr |
| Walker, Angela | ACH.717.0425 | WM-040622 | 04/06/2022 | 04/25/2022 | 14.82 | NJHS Induction Ceremony Supplies | 1618.21.0005 - Supplies-Student Pr |
| | | | | | <u>\$108.95</u> | | |
| | | | | | \$653.33 | | |
| Whittlesticks INC | ACH.536.0317 | 1426 | 09/08/2021 | 03/17/2022 | 925.00 | Student Instruments | 1610.10.0005 - Supplies-Classroom: |
| Whittlesticks INC | ACH.536.0317 | 1445 | 01/20/2022 | 03/17/2022 | 94.50 | Student Rosin | 1610.10.0005 - Supplies-Classroom: |
| | | | | | <u>\$1,019.50</u> | | |
| | | | | | \$1,019.50 | | |
| Wild Coyote Foods, LLC | 109 | 40332 | 03/03/2022 | 03/03/2022 | 160.00 | Lite Ranch | 4630.31.8001 - Foods: Foods: Lunc |
| Wild Coyote Foods, LLC | 109 | 40397 | 03/17/2022 | 03/17/2022 | 80.00 | Lite Ranch | 4630.31.8001 - Foods: Foods: Lunc |
| | | | | | <u>\$240.00</u> | | |
| Wild Coyote Foods, LLC | 116 | 40463 | 03/31/2022 | 03/31/2022 | 80.00 | Lite Ranch | 4630.31.8001 - Foods: Foods: Lunc |
| | | | | | <u>\$320.00</u> | | |

**Gateway Preparatory Academy
Check Register
Checking MACU - 04/01/2013 to 04/30/2022**

| <u>Payee Name</u> | <u>Reference Number</u> | <u>Invoice Number</u> | <u>Invoice Ledger Date</u> | <u>Payment Date</u> | <u>Amount</u> | <u>Description</u> | <u>Ledger Account</u> |
|---------------------------|-------------------------|-----------------------|----------------------------|---------------------|---------------------|--|-------------------------------------|
| Winkelman, Ronald J | ACH.722.0304 | WM-0224/22 | 02/24/2022 | 03/04/2022 | 60.36 | Antifreeze and oil for bus #1 | 1683.27.0005 - R&M Parts-Vehicles: |
| | | | | | \$60.36 | | |
| Workers Compensation Fund | EFT9999 | 7601218 | 03/01/2022 | 03/01/2022 | 2,510.41 | WCF Insurance Premium | 1290.01.25 - Other Ben Unassigned |
| Workers Compensation Fund | EFT9999 | 7612836 | 04/01/2022 | 04/01/2022 | 2,510.41 | WCF Insurance Premium | 1290.01.25 - Other Ben Unassigned |
| Workers Compensation Fund | EFT9999 | 7623847 | 04/23/2022 | 04/23/2022 | 2,510.41 | WCF Insurance Premium | 1290.01.25 - Other Ben Unassigned |
| | | | | | \$7,531.23 | | |
| | | | | | \$7,531.23 | | |
| WorkforceQA | ACH.861.0228 | 155713 | 11/30/2021 | 02/28/2022 | 50.00 | Driver drug test | 1350.25.0005 - Technical service: C |
| WorkforceQA | ACH.861.0228 | 156518 | 12/31/2021 | 02/28/2022 | 30.00 | Driver drug test | 1350.25.0005 - Technical service: C |
| WorkforceQA | ACH.861.0228 | 2022-447 | 02/01/2022 | 02/28/2022 | 150.00 | Consortium fees - Random Drug Testing Pool | 1350.25.0005 - Technical service: C |
| | | | | | \$230.00 | | |
| WorkforceQA | ACH.861.0328 | 158049 | 02/28/2022 | 03/28/2022 | 50.00 | Consortium fees - Random Drug Testing Pool | 1350.25.0005 - Technical service: C |
| | | | | | \$280.00 | | |
| Yiptel | EFT9999 | YT-040722 | 04/07/2022 | 04/07/2022 | 182.04 | Monthly Phone Bill | 1530.25.0005 - Comm-Tel & Internet |
| | | | | | \$182.04 | | |
| | | | | | \$665,161.54 | | |

Original 2022-23 Budget

Summary

The budget is built assuming a lower enrollment of 671 students. We anticipate our October 1 enrollment to be slightly higher than below. Items described below include significant projects, or material deviations (>\$5,000) from prior year budget. The state approved a 6.5% increase to WPU funding as well as some other funding streams as shown below.

Notes: Regular School Day Program

Revenues

- Line 005: This line item reflects the decrease in market performance of PTIF investments.
- Line 009: Assumes that extra-curricular activities will be resumed during the next school year.
- Line 016: Excludes rental income from the Headstart program.
- Line 028: Local replacement funding increased during the legislative session along with other funds.
- Line 029: State special education funding increased.
- Line 034: Enhancement for at risk student funding increased
- Line 040: Land Trust funding projections increased by >\$5,000
- Line 071: Federal revenue reflects current predictions for Covid/ESSER II and III funding allocations and excludes funding for the 21st century Grant.

Expenditures

- Line 103: Administrative and support staff salaries reflect the most recent board decisions on the proposed admin support structure
- Line 104: The addition of an instructional coach.
- Line 105: Teachers salary schedule adjustment is included here.
- Line 109: The addition of the administrative assistant role and the Business office assistant.
- Line 110: Aides and all hourly staff wages have been adjusted according to the new schedule and administrative discretion.
- Line 113: Maintenance increased as a result of an upward adjustment of employee hourly schedule.
- Line 134: Individual PD requests by different teachers.
- Line 154: Among the yearly maintenance projects we are planning on replacing the stairway tread, and upgrading ADA compliant door closures.
- Line 155: We are hoping that with the addition of a new bus, our bus repairs and maintenance cost will be reduced.
- Line 200: Maintenance & custodian supplies include supplies needed for maintenance upgrades throughout the building (upgraded

bathroom flushers, faucets, a new tool box, a snow blower etc).

- Line 222: Playground equipment installation (\$250,000) - the floor work for which maybe postponed to next year)
- Line 221: A new bus is being delivered in June. We have decided to postpone the purchase of another one to every other year for various reasons (testing functionalities, other budget priorities etc).

Lunch Program:

Summary: The lunch program is planning to purchase some additional equipment for the next school year to spend down some of the carry over funding for prior years. The national school lunch program regulations and one of the monitoring requirements is that the program cannot carry over a total of funding income that exceeds three months of operating expenses in a given year. And if they do, they will be required and asked to spend down funding by a given state deadline. We have not received such letter as of yet, but are planning ahead of time to spend down the funding. In addition the salaries and wages are increased to accomodate more staffing. The lunch program is in the process of applying for free lunchroom funds that would qualify us for free lunches for all studetns for another 4 years. We will not know the results of this application in July - for now we are budgeting as if we were to qualify. Budget ammendments may need to happen if we end up not qualifying for free lunches for the next four school years.

Gateway Preparatory Academy
Budgeting Worksheet
1 Regular School - 07/01/2022 to 06/30/2023
100.00% of the fiscal year has expired

| | <u>2021 Actual</u> | <u>2021 Final Budget</u> | <u>2022 Actual</u> | <u>2022 Original budget</u> | <u>2023 Original Budget</u> |
|---|------------------------|------------------------------|------------------------|---------------------------------|---------------------------------|
| Net Income (Loss) | | | | | |
| Revenue | | | | | |
| 002 Local Revenue | | | | | |
| 005 Interest Income | 14,206 | 14,000 | 6,317 | 15,000 | 9,000 |
| 009 Activities-After School Programs | 3,960 | 4,000 | 5,227 | 10,000 | 15,000 |
| 010 Student Fees School Programs | 100 | 100 | 396 | 1,900 | 1,100 |
| 011 Student Fees-Secondary (not K-6) | (250) | 210 | 45 | 200 | 100 |
| 013 Local Donations and Other Contributions | 26,027 | 25,729 | 4,574 | 24,000 | 4,500 |
| 016 Income- Sales & Rentals | 18,980 | 18,140 | 15,191 | 18,140 | 8,500 |
| 017 Other Local Income | 22,803 | 21,982 | 28,244 | 3,750 | 2,500 |
| Total 002 Local Revenue | <u>85,826</u> | <u>84,161</u> | <u>59,995</u> | <u>72,990</u> | <u>40,700</u> |

Gateway Preparatory Academy
Budgeting Worksheet
1 Regular School - 07/01/2022 to 06/30/2023
100.00% of the fiscal year has expired

| | 2021 Actual | 2021 Final Budget | 2022 Actual | 2022 Original budget | 2023 Original Budget |
|--|------------------------|------------------------------|------------------------|---------------------------------|---------------------------------|
| 021 State Revenue | | | | | |
| 022 Regular School Programs K-12 | 2,042,308 | 2,042,307 | 1,676,106 | 2,140,430 | 2,330,774 |
| 023 Professional Staff | 143,640 | 143,640 | 117,731 | 143,640 | 166,413 |
| 024 Flexible Allocation | 103,176 | 103,176 | 0 | 0 | 0 |
| 025 Educator Salary Adjustment | 167,115 | 167,115 | 141,013 | 167,115 | 188,018 |
| 026 Class Size Reduction K-8 | 208,114 | 208,114 | 176,582 | 219,312 | 250,966 |
| 027 Charter School Administration | 20,000 | 20,000 | 49,476 | 65,080 | 64,738 |
| 028 Charter- Local Replacement | 1,698,606 | 1,698,606 | 1,399,793 | 1,742,145 | 1,900,000 |
| 029 Special Ed Add-on | 418,570 | 418,570 | 345,943 | 461,257 | 525,132 |
| 030 Special Ed Self-Contained | 37,978 | 37,977 | 29,028 | 38,704 | 94,646 |
| 031 Special Ed Extended/State | 16,426 | 18,437 | 11,786 | 19,330 | 15,453 |
| 032 Career and Tech Education | 5,252 | 5,252 | 5,161 | 5,050 | 5,178 |
| 033 Gifted and Talented Learning | 5,435 | 5,304 | 0 | 5,226 | 5,226 |
| 034 Enhancement for At-Risk | 58,506 | 58,506 | 67,134 | 89,512 | 131,881 |
| 035 Early Interventions | 30,000 | 30,000 | 24,489 | 30,000 | 30,000 |
| 036 Reading Improvement Program K-3 | 44,897 | 40,434 | 41,744 | 35,336 | 56,576 |
| 038 Beverly Taylor Sorenson Arts | 0 | 0 | 17,400 | 0 | 24,592 |
| 040 School LAND Trust Program | 85,939 | 85,939 | 88,109 | 87,356 | 93,183 |
| 045 Library Books & Electronic Resources | 755 | 755 | 578 | 755 | 770 |
| 046 Teachers Materials & Supplies | 4,755 | 4,755 | 5,425 | 5,187 | 5,421 |
| 047 Other State Revenue | 161,043 | 149,150 | 122,441 | 162,794 | 263,369 |
| 057 Inter-Generational Poverty | 40,497 | 39,430 | 30,673 | 39,430 | 41,320 |
| Total 021 State Revenue | 5,293,012 | 5,277,467 | 4,350,613 | 5,457,658 | 6,193,657 |

Gateway Preparatory Academy
Budgeting Worksheet
1 Regular School - 07/01/2022 to 06/30/2023
100.00% of the fiscal year has expired

| | 2021 Actual | 2021 Final Budget | 2022 Actual | 2022 Original budget | 2023 Original Budget |
|----------------------------------|------------------------|------------------------------|------------------------|---------------------------------|---------------------------------|
| 071 Federal Revenue | | | | | |
| 072 IDEA B- Disabled | 127,537 | 127,491 | 2,244 | 126,041 | 115,169 |
| 079 Title I Disadvantaged | 149,431 | 145,480 | 24,184 | 140,000 | 140,000 |
| 080 Title II Teacher Improvement | 20,429 | 20,864 | 11,376 | 18,864 | 19,852 |
| 081 Other Federal Revenue | 387,760 | 308,719 | 11,830 | 470,000 | 350,000 |
| Total 071 Federal Revenue | 685,158 | 602,553 | 49,634 | 754,905 | 625,021 |
| Total Revenue | 6,063,996 | 5,964,181 | 4,460,241 | 6,285,553 | 6,859,378 |

Gateway Preparatory Academy
Budgeting Worksheet
1 Regular School - 07/01/2022 to 06/30/2023
100.00% of the fiscal year has expired

| Expense | 2021 Actual | 2021 Final Budget | 2022 Actual | 2022 Original budget | 2023 Original Budget |
|------------------------------------|------------------|----------------------|------------------|-------------------------|-------------------------|
| 102 Salaries 100 | | | | | |
| 103 Wages-Principals & Directors | 128,646 | 140,084 | 128,675 | 168,650 | 126,000 |
| 104 Wages- Instructional Support | 126,085 | 119,900 | 67,309 | 104,000 | 120,000 |
| 105 Wages-Teachers | 1,441,560 | 1,501,552 | 1,685,963 | 1,936,365 | 1,999,250 |
| 106 Wages-Teachers-Special Ed | 216,907 | 213,230 | 247,147 | 206,830 | 260,000 |
| 107 Wages-Substitute Teacher | 11,374 | 12,000 | 12,031 | 15,000 | 20,000 |
| 108 Wages-Student Support Services | 166,114 | 177,096 | 152,983 | 145,378 | 171,378 |
| 109 Wages-Admin Support Staff | 161,762 | 165,735 | 137,555 | 173,000 | 232,236 |
| 110 Wages-Aides & Parapro | 355,237 | 396,596 | 300,307 | 149,440 | 428,476 |
| 111 Wages-SpEd Aide & Parapro | 189,980 | 221,173 | 157,508 | 267,634 | 310,405 |
| 112 Wages-Bus Drivers | 60,196 | 63,000 | 52,516 | 18,000 | 63,000 |
| 113 Wages-Admin MAINT & OPS | 69,200 | 78,000 | 49,089 | 75,000 | 87,530 |
| 114 Wages-Computer & Tech | 36,944 | 24,203 | 21,016 | 30,000 | 35,000 |
| Total 102 Salaries 100 | 2,964,004 | 3,112,569 | 3,012,099 | 3,289,297 | 3,853,275 |
| 121 Benefits 200 | | | | | |
| 122 Retirement Programs | 77,190 | 85,240 | 66,844 | 85,000 | 85,000 |
| 123 Social Security & Medicare Tax | 218,390 | 230,644 | 167,212 | 245,205 | 293,430 |
| 124 Health Benefits | 369,442 | 370,383 | 217,616 | 390,000 | 390,000 |
| 125 Unemployment W/C Insurance | 33,250 | 29,004 | 18,863 | 40,000 | 40,000 |
| Total 121 Benefits 200 | 698,273 | 715,271 | 470,536 | 760,205 | 808,430 |

Gateway Preparatory Academy
Budgeting Worksheet
1 Regular School - 07/01/2022 to 06/30/2023
100.00% of the fiscal year has expired

| | 2021 Actual | 2021 Final Budget | 2022 Actual | 2022 Original budget | 2023 Original Budget |
|---|------------------------|------------------------------|------------------------|---------------------------------|---------------------------------|
| 131 Purchased Prof & Tech Services 300 | | | | | |
| 132 Management & Business Services | 10,390 | 10,390 | 6,840 | 7,200 | 7,200 |
| 133 Instructional Services | 446,468 | 447,548 | 341,344 | 432,564 | 432,564 |
| 134 Employee Training & Development | 10,607 | 11,201 | 5,348 | 24,128 | 19,128 |
| 135 Education Support Services | 33,619 | 33,500 | 28,063 | 30,000 | 30,000 |
| 137 Computer & Tech Services | 142 | 142 | 30 | 200 | 200 |
| 138 Legal and Accounting | 18,678 | 18,678 | 15,550 | 25,000 | 20,000 |
| 139 Other Purchased Services | 26,441 | 29,200 | 23,561 | 27,800 | 27,500 |
| Total 131 Purchased Prof & Tech Services 300 | 546,345 | 550,659 | 420,735 | 546,892 | 536,592 |
| 151 Purchased Property Services 400 | | | | | |
| 152 Utilities Expenses | 9,240 | 9,155 | 7,426 | 7,600 | 9,100 |
| 153 Repair & Maint- Comp & Tech | 3,022 | 5,307 | 2,162 | 5,500 | 3,000 |
| 154 Repair & Maint- Facilities & Custodial | 45,196 | 54,000 | 28,860 | 60,000 | 55,000 |
| 155 Repair & Maintenance- Transportation | 30,355 | 30,000 | 18,454 | 35,000 | 20,000 |
| 156 Out Services- Custodial | 1,494 | 2,100 | 1,620 | 3,120 | 0 |
| 157 Lease- Rent Expense | 6,933 | 7,100 | 1,742 | 5,500 | 4,500 |
| Total 151 Purchased Property Services 400 | 96,240 | 107,662 | 60,265 | 116,720 | 91,600 |
| 171 Other Purchased Services 500 | | | | | |
| 173 Insurance Expense | 17,884 | 18,068 | 18,597 | 23,502 | 20,000 |
| 174 Telephone & Internet | 12,851 | 12,934 | 8,468 | 5,000 | 5,500 |
| 175 Other Communication Expense | 1,440 | 1,440 | 960 | 1,500 | 1,600 |
| 176 Postage & Mailing Expense | 2,476 | 2,500 | 981 | 2,500 | 2,500 |
| 178 Copy and Print Services | 5,957 | 6,790 | 8,159 | 11,000 | 7,700 |
| 179 Advertising- Administration | 329 | 1,000 | 854 | 10,000 | 5,000 |
| 180 Travel- Staff Travel & Mileage | 3,020 | 3,414 | 5,411 | 15,000 | 15,000 |
| 181 Travel- Field Trips | 6,921 | 6,921 | 12,472 | 20,000 | 25,000 |
| Total 171 Other Purchased Services 500 | 50,879 | 53,067 | 55,901 | 88,502 | 82,300 |

Gateway Preparatory Academy
Budgeting Worksheet
1 Regular School - 07/01/2022 to 06/30/2023
100.00% of the fiscal year has expired

| | 2021 Actual | 2021 Final Budget | 2022 Actual | 2022 Original budget | 2023 Original Budget |
|---|------------------------|------------------------------|------------------------|---------------------------------|---------------------------------|
| 191 Supplies 600 | | | | | |
| 192 Classroom | 56,749 | 57,747 | 81,427 | 60,000 | 55,100 |
| 193 Employee Motivation | 4,484 | 4,500 | 3,173 | 4,000 | 4,500 |
| 194 Employee Training Supplies | 371 | 500 | 102 | 500 | 500 |
| 195 Special Ed | 11,563 | 12,790 | 8,504 | 12,000 | 8,000 |
| 196 Administration Supplies | 3,298 | 3,500 | 4,147 | 5,000 | 5,000 |
| 197 Board Supplies | 1,324 | 1,200 | 2,087 | 1,200 | 2,500 |
| 200 Maintenance & Custodial Supplies | 56,033 | 68,036 | 37,434 | 95,000 | 75,000 |
| 201 Transportation | 8,377 | 8,547 | 3,702 | 8,500 | 6,000 |
| 202 Energy- Electricity & Natural Gas | 39,601 | 39,500 | 32,078 | 44,000 | 40,000 |
| 203 Textbooks & Instructional Software | 106,589 | 65,587 | 44,548 | 69,500 | 52,000 |
| 204 Library Books & Supplies | 2,452 | 2,452 | 5,029 | 2,000 | 1,900 |
| 205 Computer & Tech | 109,926 | 137,258 | 99,471 | 89,500 | 53,000 |
| 206 Motor Fuel & Oil | 15,465 | 14,500 | 16,166 | 16,000 | 23,000 |
| 207 Parent Committee | 0 | 0 | 990 | 1,200 | 1,200 |
| 208 Student Programs | 1,600 | 2,600 | 2,582 | 2,000 | 2,500 |
| 209 Student Motivation | 2,323 | 2,200 | 1,175 | 1,000 | 2,000 |
| Total 191 Supplies 600 | 420,154 | 420,917 | 342,615 | 411,400 | 332,200 |
| 221 Property (Equipment) 700 | | | | | |
| 222 Land & Site Improvement | 423,386 | 402,000 | 47,840 | 175,040 | 275,000 |
| 223 Buildings | 226,536 | 240,000 | 0 | 0 | 0 |
| 227 Equipment- Facilities | 0 | 0 | 124,960 | 124,960 | 0 |
| 228 Equipment- Transportation | 0 | 0 | 0 | 25,000 | 0 |
| Total 221 Property (Equipment) 700 | 649,922 | 642,000 | 172,800 | 325,000 | 275,000 |

Gateway Preparatory Academy
Budgeting Worksheet
1 Regular School - 07/01/2022 to 06/30/2023
100.00% of the fiscal year has expired

| | 2021 Actual | 2021 Final Budget | 2022 Actual | 2022 Original budget | 2023 Original Budget |
|------------------------------------|------------------------|------------------------------|------------------------|---------------------------------|---------------------------------|
| 241 Other Objects 800 | | | | | |
| 242 Dues and Fees | 7,256 | 7,500 | 6,063 | 12,800 | 12,800 |
| 243 Interest Paid- Loans | 389,836 | 397,400 | 317,325 | 379,940 | 379,940 |
| 244 Principal Paid- Loans | 190,230 | 178,829 | 166,063 | 200,127 | 200,127 |
| 246 Contributions pass through | 2,012 | 2,012 | 0 | 0 | 0 |
| Total 241 Other Objects 800 | 589,334 | 585,741 | 489,452 | 592,867 | 592,867 |
| Total Expense | 6,015,150 | 6,187,886 | 5,024,404 | 6,130,883 | 6,572,264 |
| Total Net Income (Loss) | 48,846 | (223,705) | (564,164) | 154,671 | 287,114 |

Gateway Preparatory Academy
Budgeting Worksheet
4 Food Service Program - 07/01/2022 to 06/30/2023
100.00% of the fiscal year has expired

| | <u>2021 Actual</u> | <u>2021 Final Budget</u> | <u>2022 Actual</u> | <u>2022 Original budget</u> | <u>2023 Original Budget</u> |
|--------------------------------|------------------------|------------------------------|------------------------|---------------------------------|---------------------------------|
| Net Income (Loss) | | | | | |
| Revenue | | | | | |
| 002 Local Revenue | | | | | |
| 006 Lunch Fee Student | 4,033 | 4,052 | 21 | 40,000 | 40,000 |
| 007 Lunch Fee Non Students | 4,896 | 5,000 | 1,662 | 5,000 | 5,000 |
| 008 Other Food Related Income | 22,207 | 2,200 | 8,151 | 30,000 | 10,000 |
| Total 002 Local Revenue | 31,136 | 11,252 | 9,834 | 75,000 | 55,000 |

Gateway Preparatory Academy
Budgeting Worksheet
4 Food Service Program - 07/01/2022 to 06/30/2023
100.00% of the fiscal year has expired

| | <u>2021 Actual</u> | <u>2021 Final Budget</u> | <u>2022 Actual</u> | <u>2022 Original budget</u> | <u>2023 Original Budget</u> |
|--------------------------------|------------------------|------------------------------|------------------------|---------------------------------|---------------------------------|
| 021 State Revenue | | | | | |
| 042 Lunch-State Liquor Tax | 64,607 | 70,000 | 39,536 | 57,000 | 50,000 |
| Total 021 State Revenue | 64,607 | 70,000 | 39,536 | 57,000 | 50,000 |

Gateway Preparatory Academy
Budgeting Worksheet
4 Food Service Program - 07/01/2022 to 06/30/2023
100.00% of the fiscal year has expired

| | 2021 Actual | 2021 Final Budget | 2022 Actual | 2022 Original budget | 2023 Original Budget |
|-----------------------------------|------------------------|------------------------------|------------------------|---------------------------------|---------------------------------|
| 071 Federal Revenue | | | | | |
| 074 National School Lunch Program | 25,789 | 23,000 | 17,370 | 21,500 | 21,500 |
| 075 Free & Reduced Lunch | 192,346 | 180,000 | 188,892 | 140,000 | 200,000 |
| 077 Breakfast Reimbursement | 82,851 | 78,000 | 65,309 | 61,000 | 80,000 |
| Total 071 Federal Revenue | 300,986 | 281,000 | 271,571 | 222,500 | 301,500 |
| Total Revenue | 396,729 | 362,252 | 320,941 | 354,500 | 406,500 |

Gateway Preparatory Academy
Budgeting Worksheet
4 Food Service Program - 07/01/2022 to 06/30/2023
100.00% of the fiscal year has expired

| Expense | 2021 Actual | 2021 Final Budget | 2022 Actual | 2022 Original budget | 2023 Original Budget |
|------------------------------------|----------------|----------------------|----------------|-------------------------|-------------------------|
| 102 Salaries 100 | | | | | |
| 115 Wages-Food Services | 134,241 | 144,520 | 126,157 | 130,000 | 155,938 |
| Total 102 Salaries 100 | 134,241 | 144,520 | 126,157 | 130,000 | 155,938 |
| 121 Benefits 200 | | | | | |
| 122 Retirement Programs | 389 | 0 | 624 | 0 | 0 |
| 123 Social Security & Medicare Tax | 9,944 | 8,500 | 9,398 | 8,415 | 11,929 |
| 124 Health Benefits | 8,195 | 4,000 | 7,036 | 6,000 | 6,000 |
| 125 Unemployment W/C Insurance | 1,222 | 1,150 | 669 | 1,500 | 1,500 |
| Total 121 Benefits 200 | 19,749 | 13,650 | 17,728 | 15,915 | 19,429 |

Gateway Preparatory Academy
Budgeting Worksheet
4 Food Service Program - 07/01/2022 to 06/30/2023
100.00% of the fiscal year has expired

| | 2021 Actual | 2021 Final Budget | 2022 Actual | 2022 Original budget | 2023 Original Budget |
|---|------------------------|------------------------------|------------------------|---------------------------------|---------------------------------|
| 131 Purchased Prof & Tech Services 300 | | | | | |
| 139 Other Purchased Services | 881 | 1,500 | 992 | 1,500 | 1,500 |
| Total 131 Purchased Prof & Tech Services 300 | 881 | 1,500 | 992 | 1,500 | 1,500 |
| 151 Purchased Property Services 400 | | | | | |
| 154 Repair & Maint- Facilities & Custodial | 1,505 | 1,505 | 1,056 | 20,000 | 20,000 |
| 156 Out Services- Custodial | 675 | 675 | 675 | 500 | 500 |
| 157 Lease- Rent Expense | 0 | 0 | 668 | 0 | 0 |
| Total 151 Purchased Property Services 400 | 2,180 | 2,180 | 2,399 | 20,500 | 20,500 |
| 171 Other Purchased Services 500 | | | | | |
| 180 Travel- Staff Travel & Mileage | 269 | 500 | 144 | 2,000 | 2,000 |
| Total 171 Other Purchased Services 500 | 269 | 500 | 144 | 2,000 | 2,000 |

Gateway Preparatory Academy
Budgeting Worksheet
4 Food Service Program - 07/01/2022 to 06/30/2023
100.00% of the fiscal year has expired

| | <u>2021 Actual</u> | <u>2021 Final Budget</u> | <u>2022 Actual</u> | <u>2022 Original budget</u> | <u>2023 Original Budget</u> |
|---|------------------------|------------------------------|------------------------|---------------------------------|---------------------------------|
| 191 Supplies 600 | | | | | |
| 199 Food and Supplies | 197,139 | 222,080 | 207,166 | 191,318 | 216,318 |
| Total 191 Supplies 600 | 197,139 | 222,080 | 207,166 | 191,318 | 216,318 |
| 221 Property (Equipment) 700 | | | | | |
| 229 Equipment- Food Services | 0 | 0 | 0 | 15,000 | 0 |
| Total 221 Property (Equipment) 700 | 0 | 0 | 0 | 15,000 | 0 |

Gateway Preparatory Academy
Budgeting Worksheet
4 Food Service Program - 07/01/2022 to 06/30/2023
100.00% of the fiscal year has expired

| | <u>2021 Actual</u> | <u>2021 Final Budget</u> | <u>2022 Actual</u> | <u>2022 Original budget</u> | <u>2023 Original Budget</u> |
|--------------------------------|------------------------|------------------------------|------------------------|---------------------------------|---------------------------------|
| Total Expense | 354,458 | 384,430 | 354,586 | 376,233 | 415,685 |
| Total Net Income (Loss) | 42,270 | (22,178) | (33,645) | (21,733) | (9,185) |



▪ **Evaluation Criteria**

Evaluation criteria used to evaluate Quotations fall into the following categories:

- Firm's Quotation completeness and adherence with Submission Guidelines.
- Firm's qualifications, experience, timeliness, service, particularly in the charter school industry;
- Ability to complete field work conveniently at the school's location when appropriate or necessary;
- Firm's ability and history to complete work by relevant deadlines;
- Firm's Quotation, including a price for each section of work (Audit, AFR, Tax Return, etc.), including travel and lodging, if applicable.

▪ **Acceptance of Quotation**

- Bid will be awarded in writing to the firm whose Quotation is determined to be the best fit for individual school goals, as determined under the sole discretion of Gateway's Audit Committee, Governing Board and/or administration.

| Evaluation Criteria (1-5) | Squire (Excluded single audit) | Eide Baily |
|---------------------------|---|---|
| Completeness | J: 4 - T:4 We liked their information for other LEAs, however, excluded information about the single audit in the cost breakdown. | J:5 - T: 5 Notes: Included everything we asked for, in an easy to follow and read format. |
| Qualifications/experience | J: 5 -T: 5 Both firms have extensive experience | J:5 -T:5 Both firms have extensive experience |

| | working with Charter Schools | working with Charter Schools |
|--------------|--|---|
| Convenience: | J: 5 -T: 5 Per our experience response time from Squire is not as prompt as Eide Baily | J: 5 -T: 5 can offer both remote and onsite work, Eide Baily is very prompt and always willing to help quickly to clarify newly set standards of reporting of accounting. |
| Deadlines: | J: 5 -T: 5 | J: 5 -T: 5 |
| Cost | \$14,900 (\$200/hr. for advice or work outside of the regular audit) | \$14,400 |
| Total Points | 19 total and higher cost | 20 total and slightly lower cost |

Recommendation: Gateway’s Audit Committee recommends that we continue our external audit services with Eide Baily.

School Fees and Fee Waiver Policy

| | |
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I. PURPOSE

The school board adopts this policy to provide for the orderly establishment and management of a system of reasonable fees; to provide adequate notice to families of fees and fee waiver requirements; to establish a fair and efficient process for granting fee waivers; and to prohibit practices that would exclude students unable to pay fees from participation in school sponsored activities or create a burden on a student or family as to have a detrimental impact on participation.

II. POLICY

- A. A school, school official, or employee may not charge or assess a fee or request or require something of monetary value as a condition to a student's participation in an activity, class, or program provided, sponsored, or supported by a school including for a co-curricular or extra-curricular activity, unless the fee has been approved by and included in the school board fee schedule.
- B. To preserve equal opportunity for all students and to limit diversion of money and school and staff resources from the basic school program, Gateway Preparatory Academy and each school shall limit student expenditures for Gateway Preparatory Academy and school sponsored activities, including expenditures for uniforms, clubs, clinics, travel, and subject area and vocational leadership organizations, whether local, state, or national.
- C. A school shall provide notice to a parent of each student attending the school of all current fee schedules and the opportunity for fee waivers prior to the student being registered for a course, activity, or program to enable the parent and student to make an informed decision prior to committing to the student's enrollment or participation.
- D. A school shall provide an opportunity for a parent to apply to have one or more fees waived (or be provided alternatives to waivers) and shall grant requested fee waivers (or alternatives to waivers) to students who are eligible under the provisions of this policy.
- E. A school may only collect a fee for an activity, class, or program provided, sponsored, or supported by a school consistent with Gateway Preparatory Academy policies and state law.

III. ESTABLISHING A FEE SCHEDULE

- A. **"Fee" means a charge, expense, deposit, rental, or payment:**
 - 1. regardless of how it is termed, described, requested, or required directly or indirectly;
 - 2. in the form of money, goods, or services; and
 - 3. that is a condition to a student's full participation in an activity, course, or program that is provided, sponsored, or supported by an LEA.
- B. **"Fee" includes:**
 - 1. money or something of monetary value raised by a student or the student's family through fundraising;

2. charges or expenditures for a school field trip or activity trip, including related transportation, food, lodging, and admission charges;
3. payments made to a third party that provides a part of a school activity, class, or program
4. charges or expenditures for classroom:
 - a. textbooks;
 - b. supplies; or
 - c. materials;
5. charges or expenditures for school activity clothing; and
6. a fine, other than a fine identified in the subsection below.

C. “Fee” does not include:

1. A student fine specifically approved by the Board for:
 - a. failing to return school property;
 - b. losing, wasting, or damaging private or school property through intentional, careless, or irresponsible behavior, or as described in Section 53G-8-212; or
 - c. improper use of school property, including a parking violation;
2. a payment for school breakfast or lunch;
3. a deposit that is:
 - a. a pledge securing the return of school property that is refunded upon the return of the school property; or
 - b. a charge for insurance, unless the insurance is required for a student to participate in an activity, course, or program or
4. Charges associated with a student’s participation in a non-curricular club.

D. Fee Setting Process

1. Gateway Preparatory Academy, in consultation with stakeholders, will develop a proposed fee schedule and policies to submit to the Board.

a. Administrative staff collect information annually from teachers and staff to formulate recommendations to the board.

When determining a fee proposal for Board approval, staff may consider the following factors:

a) *the school’s cost to provide the activity, class, or program;*



- b) *the school's student enrollment;*
- c) *the median income of families:*
 - *within the school's boundary; or*
 - *enrolled in the school;*
- d) *the number and monetary amount of fee waivers, designated by individual fees, annually granted within the prior three years;*
- e) *the historical participation and school interest in certain activities;*
- f) *the prior year fee schedule;*
- g) *the amount of revenue collected from each fee in the prior year;*
- h) *fund-raising capacity;*
- i) *prior year community donors; and*
- j) *other resources available, including through donations and fundraising.*

E. Board Approval of Fee Schedules and Policies.

1. The Board shall annually review the provisions of this policy.
2. Fee schedules and policies for the Gateway Preparatory Academy shall be adopted by the Board on or before April 1st of each year in a regularly scheduled public meeting of the Board.
3. Adoption of Gateway Preparatory Academy fee schedule may not be delegated to a community council, staff member, or any other advisory committee or group.
4. Prior to adopting the annual fee schedule, the Board shall encourage public participation in the process and provide an opportunity for the public to comment on the proposed fee schedule during a minimum of two public meetings of the Board.
5. The Board shall provide notice of the meetings:
 - a) to the public in accordance with the Utah Open and Public Meetings Act; and
 - b) to parents and students using the same form of communication regularly used by the Gateway Preparatory Academy to communicate with parents, including notice by e-mail, text, flyer, or phone call.
6. Minutes of the Board meeting during which the fee and fee policies are adopted together with copies of the approved policy and fee schedule shall be kept on file and made available upon request as required by UCA 52-4-203.
7. The Board may adopt amended fee schedules after the April 1st date following the same approval process used for the original fee schedule.



F. Fee Schedule Requirements

1. The Board's adopted fee schedule shall include:
 - a) a specific amount for each fee;
 - b) if a student is responsible for multiple fees related to one activity, class, or program, a clear and easy to understand delineation of each fee and the fee total for each activity, class, or program;
 - c) a per student annual maximum aggregate fee amount that Gateway Preparatory Academy may charge a student for the student's participation in all courses, programs, and activities provided, sponsored, or supported by a school for the year;
 - d) a maximum fee amount per student for each activity;
 - e) a spend plan for the revenue collected from each fee charged. The spend plan for each fee charged should provide students, parents, and employees transparency by identifying the fee's funding uses. The fee's corresponding spend plan shall include a list or description of anticipated types of expenditures, for the current fiscal year or as carryover for use in a future fiscal year, funded by the fee charged.
2. The amount of revenue raised by a student through voluntary individual fundraisers or required group fundraisers shall be included as part of the maximum fee amount per student for the activity and maximum total aggregate fee amount per student.
3. students and parents who do not qualify for fee waivers may not be required to pay an increased fee amount to cover the costs of students and families who qualify for fee waivers.
 - a) In calculating the expense incurred by the Gateway Preparatory Academy or school in relation to an individual student, the cost of providing fee waivers to fee waiver eligible students may not be considered.
 - b) Schools may notify students and families that they may voluntarily pay an increased fee amount or provide a donation to assist in covering the costs of other students and families.
4. **Beginning with the 2022-2023 school year**, a fee shall be equal to or less than the expense incurred by the Gateway Preparatory Academy or school to provide for a student activity, course, or program.
5. **An** additional fee may not be charged, or a particular fee may not be increased to supplant or subsidize another fee.

6. A fee listed on a school fee schedule is the maximum amount which may be charged per student for a class or school sponsored or supported activity including uniforms, travel, and clinics, regardless of whether the activity is labeled as curricular, co-curricular or extra-curricular. The actual amount charged may be less.

IV. FEES FOR CLASSES AND ACTIVITIES DURING THE REGULAR SCHOOL DAY

A. Elementary Schools

1. No fee may be charged in kindergarten through grade five for any regular school day activity including assemblies and field trips or for any snacks, materials, textbooks, instructional or school supplies, or fundraising such as “dress down days” except as provided in Subsection 2 below.
2. An elementary school or teacher may provide to a student’s parent or guardian a suggested list of student supplies, as defined in this policy, for use during the regular school day so that a parent or guardian may furnish, on a voluntary basis, those supplies for student use. Such a list must include the following language:
*“Notice: The items on this list will be used during the regular school day.
They may be brought from home on a voluntary basis, otherwise, they will be furnished by the school.”*
3. The school must provide any necessary school supplies not voluntarily furnished by a parent or guardian.

B. Secondary Schools

1. Gateway’s secondary includes 6th, 7th and 8th grade.
2. Fees may be charged in connection with an activity, class, or program provided, sponsored, or supported by a school for a student in a secondary school that takes place during the regular school day if the fee is on the Board approved fee schedule.
3. All fees are subject to the fee waiver provisions of this policy.
4. If a secondary class is established or approved, which requires payment of fees or purchase of items for students to participate fully and to have the opportunity to acquire all skills and knowledge required for full credit or highest grades, the fees or costs for the class must be approved by and appear on the Board fee schedule and shall be subject to the fee waiver provisions of this policy.
5. A school may require a secondary student to provide student supplies as defined in this policy. Student supplies are subject to fee waivers as required by R277-407-8 and R277-407-3(7).

6. If a school requires special shoes or items of clothing that meet specific requirements, including requesting a specific color, style, fabric, or imprint, the cost of the special shoes or items of clothing are considered a fee, and subject to fee waiver.
7. **Beginning in the 2022-2023 school year** schools **may not charge a fee** for:
 - a) a textbook. A textbook fee may only be charged for concurrent enrollment or advanced placement courses, and these fees are subject to fee waivers.
 - (1) "Textbook" means instructional material necessary for participation in an activity, a course or program, regardless of the format of the material including:
 - (a) books, printed materials, and consumable workbooks;
 - (b) computer hardware, software, or digital content; and
 - (c) cost of maintenance and replacement as a result of normal use.
 - (2) "Textbook" does not include instructional equipment or instructional supplies.
8. Remedial courses and credit recovery fees are subject to all school fee requirements. These fees shall be placed on the LEAs fee schedule and are subject to fee waivers. Additionally, beginning with the 2022-23 school year, any instructional material provided for a student to complete a remedial course or credit recovery, is considered a textbook and therefore shall be provided free of charge.
9. Schools **may charge a fee** for instructional equipment or instructional supplies, which are subject to fee waivers.
 - a) "Instructional equipment" means equipment or supplies required for a student to use as part of a secondary course that become the property of the student upon exiting the course.
 - b) "Instructional equipment" includes course related tools or instruments.
 - c) "Instructional supply" means a consumable or non-reusable supply that is necessary for a student to use as part of an activity, course, or program in a secondary school.

V. PROJECT RELATED COURSES

- A. In project related courses, projects required for course completion shall be free to all elementary school students and included in the approved course fee and be waivable for secondary students.



- B. A school may require a student at any grade level to provide materials or pay for an additional discretionary project if the student chooses and the course teacher approves a project in lieu of, or in addition to, a required classroom project. The additional costs for the alternate project are not subject to fee waiver.
- C. A school shall avoid allowing high-cost additional projects, particularly if authorization of an additional discretionary project results in pressure on a student by teachers or peers to also complete a similar high cost project.
- D. A school or teacher may not require a student to select an additional project as a condition to enrolling, completing, or receiving the highest possible grade for a course.

VI. SCHOOL ACTIVITIES OUTSIDE OF THE REGULAR SCHOOL DAY

- A. Fees may be charged in connection with any school-sponsored program or activity, that does not take place during the regular school day, regardless of the age or grade level of the student, if:
 - 1. participation in the activity is voluntary;
 - 2. the fee is on the Board approved fee schedule;
 - 3. the amount collected from the student is equal to or less than the maximum fee amount on the approved fee schedule;
 - 4. the fee revenue is collected in compliance with Gateway Preparatory Academy financial policies;
 - 5. fee revenue is expended in compliance with the spend plan;
 - 6. the fee is subject to the fee waiver requirements; and
 - 7. for elementary schools, the student's participation in the activity does not affect a student's grade or ability to participate fully in any course taught during the regular school day.
- B. Schools that provide, sponsor, or support an activity, class, or program outside of the regular school day or school calendar are subject to the provisions of this policy regardless of the time or season of the activity, class, or program.

VII. NOTICE TO PARENTS

- A. Each school shall annually publish the Board's approved fee schedule, including fee maximums, and fee waiver policies on the school's publicly available website.
- B. The parent of each student shall be provided a copy of the fee schedule, fee waiver policies, and the school fee documents required by Utah Administrative Code R277-407-6 annually in the school's registration materials and upon registration to the parent of a student who enrolls after the initial registration period.
- C. Upon request, the school shall provide printed copies of school fee schedules, waiver policies, and documents to a parent or guardian who is unable or chooses not to access them through the Gateway Preparatory Academy or school website.
- D. If more than 20% of the student or parent population of Gateway Preparatory Academy uses a single language other than English as their first language, Gateway Preparatory Academy will publish the fee schedule and fee waiver policies in the language of those families.
- E. The administrator of a school shall make arrangements for a school or Gateway Preparatory Academy representative to meet personally with each student's parent or family and make available an interpreter for the parent to understand the fee schedule and waiver policies when the student or parent's first language is a language other than English and Gateway Preparatory Academy has not published the information in the parent's first language.

VIII. FEE WAIVERS

A. General Fee Waiver Provisions

1. "Waiver" or "fee waiver" means a full release from the requirement or payment of a fee and from any provision in lieu of a fee payment.
2. All fees are subject to fee waiver unless specifically identified as a non-waivable charge in this policy or UAC R277-407.
3. A school is not required to waive a non-waivable charge.
4. To ensure that no student is denied the opportunity to participate in a class or school sponsored or supported activity because of an inability to pay a fee, each school will provide for adequate waivers or other provisions in lieu of fee waivers.
5. The process for obtaining a fee waiver, pursuing an alternative to fee waiver, or appealing the denial of a fee waiver shall be administered confidentially, fairly, objectively, without delay, and in a manner that avoids stigma, embarrassment, undue attention, and unreasonable burdens on students and parents.

6. A student receiving a fee waiver or other provisions in lieu of a fee shall not be treated differently from other students or identified to students, staff members, or other persons who do not need to know of the waiver.
7. Any requirement that a student pay a fee is suspended during any period in which the student's eligibility for a fee waiver is being determined or a denial of a fee waiver is being appealed.

B. Fee Waiver Eligible Charges

Fees for the following are waivable regardless of whether they are held during the regular school day, during the regular school year, outside of the regular school day, outside of the regular school year, or during the summer:

1. An activity, class, or program that is:
 - a) primarily intended to serve school-age children; and
 - b) taught or administered, more than inconsequentially, by a school employee as part of the employee's assignment.
2. An activity, class, or program that is explicitly or implicitly required:
 - a) as a condition to receive a higher grade, or for successful completion of a school class or to receive credit, including a requirement for a student to attend a concert or museum as part of a music or art class for extra credit; or
 - b) as a condition to participate in a school activity, class, program, or team, including, a requirement for a student to participate in a summer camp or clinic for students who seek to participate on a school team, such as cheerleading, football, soccer, dance, or another team.
3. An activity or program that is promoted by a school employee, such as a coach, advisor, teacher, school-recognized volunteer, or similar person, during school hours where it could be reasonably understood that the school employee is acting in the employee's official capacity.
4. Admission, entrance, or gate fees for student attendance to an event or activity provided, sponsored, or supported by Gateway Preparatory Academy or a school including:
 - a) athletic competitions;
 - b) music or theater program performances; and



c) parent teacher organization activities.

- To ensure confidentiality tickets for admission to events or activities will be presold from the main office. Students on fee waiver would have the opportunity to obtain free tickets from the office allowing them entrance to the event without having to disclose fee waiver eligibility to the gate attendant.

5. An activity or program where full participation in the activity or program includes:

- a) travel for state or national educational experiences or competitions;
- b) debate camps or competitions; or
- c) music camps or competitions.

6. A concurrent enrollment, CTE, or AP course.

7. Activity clothing required to be worn by a student when participating as a club, school group, or team such as matching jackets, hoodies, t-shirts or other like clothing.

8. Official curricular, co-curricular, and extra-curricular club or team uniforms that are required for student participation.

C. Non-waivable Charges

Non-waivable charges are costs, payments, or expenditures which are not considered to be school fees and are not subject to fee waivers.

1. Non-waivable charges include a personal discretionary charge or purchase for:

- a) insurance, unless the insurance is required for a student to participate in an activity, class, or program;
- b) college credit related to the successful completion of a concurrent enrollment class or an advanced placement examination; and
- c) a personal consumable item such as a yearbook, class ring, letterman jacket or sweater, or other similar item, except when requested or required by a school as a condition to a student's participation.

2. Charges designated by Utah Code, federal law, or administrative rule not to be a fee are non-waivable charges including:

- a) Tuition for nonresident out-of-state students and foreign students, foreign student transcript translation fees and I-20 form processing charges;



- b) a charge for an activity, class, program, that meets the criteria of a non-curricular club as described in Utah Code Title 53G, Chapter 7, Part 7, Student Clubs;
- c) a charge for a school breakfast or lunch;
- d) a fine for improper use of school property, including a parking violation; or
- e) a fine for replacement of damaged or lost school property in accordance with Utah Code Ann. §53G-8-212.
 - (1) If the student and the student's parent are unable to pay for damages or if it is determined by the school in consultation with the student's parent that the student's interests would not be served if the parent were to pay for the damages, the school may provide for a program of work the student may complete in lieu of the payment.
 - (2) No fine may be assessed for damages which may be reasonably attributed to normal wear and tear.

D. Fee Waiver Administrator

1. The school director shall designate at least one person at the appropriate administrative level to act as the "Fee Waiver Administrator." The designated individual shall:
 - a) be trained in and have a knowledge and understanding of school fees, the fee waiver process, and student data privacy laws; and
 - b) work in an appropriate setting to facilitate confidential conversations and documents.
2. The Fee Waiver Administrator shall be responsible to:
 - a) review fee waiver applications and verification documents;
 - b) grant or deny fee waiver requests;
 - c) compile all logs and maintain fee waiver documents in compliance with the Family Educational Rights and Privacy Act (FERPA); and
 - d) report fee waiver information.
3. The Fee Waiver Administrator's contact information will be available on the school's website with other school fee information and in student registration materials.
4. A student may not assist in the fee waiver approval process.

E. Fee Waiver Application Process

1. A school shall use the standardized state board school fees notice and fee waiver applications to inform parents of the process of obtaining a fee waiver.
2. The application for fee waiver shall be included on each school's website.
3. The fee waiver request process shall have no visible indicators that could lead to identification of fee waiver applicants.
4. A parent or student desiring to have one or more fees waived shall submit a completed fee waiver application and verification of eligibility to the Fee Waiver Administrator.
5. A family having more than one student enrolled in the school may submit one application which will determine eligibility for fee waivers for all students in the family. The application for fee waiver must be submitted to the school at which the oldest student is enrolled and clearly identify the names, grade levels, and schools of attendance of the other students in the family.
6. Once granted a fee waiver lasts for the duration of the school year in which it was granted or circumstances of the family change. Students must reapply annually.
7. Fee waiver applications be accepted and considered throughout the school year and that policies not contain a fee waiver application deadline.
8. If a student or their family experiences a change of financial circumstances so that the waiver eligibility no longer exists or that the eligibility does exist, the Fee Waiver Administrator at the student's school of enrollment may charge or waive a proportional share of the fees for a reduced fee for the remainder of the fee waiver period.

F. Fee Waiver Eligibility Verification

1. A student is eligible for and will be granted a fee waiver if the Fee Waiver Administrator receives a completed application and verification of one of the following from the student or parent:
 - a) The student's family income qualifies under the levels set by the State Superintendent and the parent provides verification in the form of income statements, pay stubs, or tax returns:



- (1) these levels are set to correspond to the income levels for the federal free lunch program and may be found at schools.utah.gov/schoolfees on the fee waiver application form;
 - (2) all income received by the household is considered including salary, public assistance benefits, social security payments, pensions, unemployment compensation and child support payments.
- b) The student has qualified for the federal free lunch program and the parent provides consent for the program to share information with the school.
 - (1) A disclosure request form should be included with the free lunch application. This disclosure informs the parents of the following: 1) they are not required to consent to the disclosure; 2) the information will be used to facilitate the enrollment of eligible children for fee waivers; and 3) the decision to disclose or not disclose will not affect their children's eligibility for free and reduced price meals or free milk.
 - c) The student receives Supplemental Security Income (SSI) and the parent provides benefit verification documents from the Social Security Administration.
 - d) The student's family receives Temporary Assistance for Needy Families (TANF) and the parent provides benefit verification from the Utah Department of Workforce Services for the period for which the fee waiver is sought which may be in the form of an electronic screenshot of eligibility determination or status.
 - e) The student is in foster care through the Division of Child and Family Services; or is in state custody and the individual seeking the waiver provides the youth in care required intake form and school enrollment letter, provided by a case worker from the Utah Division of Child and Family Services or the Utah Juvenile Justice Department.
 - f) The student is designated McKinney-Vento by the LEAs liaison. Consistent with the McKinney-Vento Act and Edda Title VII, Part B, any student designated McKinney-Vento by the LEA liaison will not require further documentation.
2. A school shall ensure that a fee waiver or other provision in lieu of fee waiver is available to any student whose parent is unable to pay.
 - a) A Fee Waiver Administrator may grant a fee waiver to a student, on a case by case basis, who does not qualify for a fee waiver under the criteria above, but who, because of extenuating circumstances is not reasonably capable of paying the fee.



- b) An opportunity will be provided for those requesting a fee waiver under this standard to meet privately with the Fee Waiver Administrator to discuss their situation and potential eligibility for fee waiver.
- c) Verification may be collected as appropriate for the situation.

G. Notification of Eligibility

1. After reviewing the documentation provided by the student and the student's parent, the Fee Waiver Administrator will approve or deny the fee waiver request.
2. The Fee Waiver Administrator shall not retain required fee waiver verification documents or copies of the verification documents but will keep the following information as a log or record:
 - a) That the student's eligibility was verified;
 - b) The name and position of the person who reviewed the verification documents;
 - c) The date it was verified; and
 - d) The type of documentation used to verify eligibility.
3. The Fee Waiver Administrator shall maintain documentation of the following:
 - a) The school year the request was submitted;
 - b) The type and amount of fees requested to be waived;
 - c) Whether the request was approved or denied;
 - d) If approved, the type and amount of fees which were waived.
4. The Fee Waiver Administrator shall provide written notice of the decision to grant or deny a fee waiver request to the student's parent using the standardized state board fee waiver decision and appeal form.
5. If a fee waiver request is denied, the written notice of decision shall include the reason the request was denied and a copy of the appeal process and appeal form.

H. Appeal of Fee Waiver Denial

1. A student or the student's parent may appeal the decision to deny a fee waiver request by completing and submitting the appeal form included with the denial or found on the school website to school director or an administrator serving at a level

higher than the Fee Waiver Administrator who was not a party to the original decision] within [10] school days of receiving notice of denial.

2. The school shall contact the parent within [two (2) weeks] after receiving the appeal and schedule a meeting with the principal to discuss the parent's concerns.
3. If after meeting with the school principal the waiver is still denied, the parent may appeal, in writing, within [ten (10) school days] of receiving notice of denial, to the school director.

IX. COLLECTION OF SCHOOL FEES

- A. A school may make an installment payment plan available to a parent or student to pay for a fee, however, an installment payment plan may not be required in lieu of a fee waiver.
- B. A student may not collect or receive student fees from other students or parents.
- C. A school may pursue reasonable methods for collecting student fees, but may not, as a result of unpaid fees:
 1. exclude a student from a school, an activity, class, or program that is provided, sponsored, or supported by a school or Gateway Preparatory Academy during the regular school day;
 2. refuse to issue a course grade; or
 3. deny a former or current student receipt of official student records, including written or electronic class schedules, grade reports, diplomas, or transcripts.
- D. A school may impose a reasonable charge to cover the cost of duplicating, mailing, or transmitting transcripts and other school records.
- E. A school may not charge for duplicating, mailing, or transmitting copies of school records to an elementary or secondary school in which a former student is enrolled or intends to enroll.
- F. If a school's property has been lost or willfully cut, defaced, or otherwise damaged, the school may withhold the issuance of an official written grade report, diploma, or transcript of the student responsible for the damage or loss until the student or the student's parent has paid for the damages in accordance with Utah Code 53G-8-212(2)(a).
- G. Notwithstanding Subsection D, a school may not withhold any records required for student enrollment or placement in a subsequent K-12 school.



X. FUNDRAISING

- 1)** Any fundraising activity must be approved and conducted in accordance with Gateway Preparatory Academy FundRaising Policy.
 - a) A school may not authorize, establish, or allow for required individual fundraising.
 - b) A school may allow optional individual fundraising opportunities for students to raise money to offset the cost of the student's fees.
 - c) A school may allow for group fundraisers.
- 2)** A school shall not deny a student membership in or participation on a team or group or in an activity based on the student's non-participation in a fundraiser.
- 3)** Schools seeking to use alternative methods of raising revenue must comply with Gateway Preparatory Academy Fundraising Policy and UCA R277-113.

XI. DONATIONS IN LIEU OF FEES.

- A.** A school may not request or accept a donation in lieu of a fee from a student or parent unless the activity, class, or program for which the donation is solicited will otherwise be fully funded by the school or Gateway Preparatory Academy and receipt of the donation will not affect participation by an individual student.
- B.** A donation is a fee if a student or parent is required to make the donation as a condition to the student's participation in an activity, class, or program.
- C.** Gateway Preparatory Academy level actions to solicit or accept a donation or contribution must be in compliance with all Board policies, must clearly state that donations and contributions by a student or parent are voluntary, and may not place any undue burden on a student or family.
- D.** Gateway Preparatory Academy may raise money to offset the cost to Gateway Preparatory Academy attributed to fee waivers granted to students through the school.
- E.** Gateway Preparatory Academy shall direct donations provided to Gateway Preparatory Academy through the school in accordance with policies governing Gateway Preparatory Academy.



XII. SCHOOL REPORTING REQUIREMENTS

1. The school director and Gateway Preparatory Academy Board Chair shall submit a Certification of Compliance annually affirming compliance with the provisions of this policy.
2. The school director shall submit a Certification of Compliance annually affirming compliance with the provisions of this policy and submit the following forms:
 - a. Student Fee Schedule with Spend Plan
 - b. School Fee Policy
 - c. School Fee Waiver Policy
 - d. Notice of Fee Waiver Criteria provided by the LEA to student's parents
3. Gateway Preparatory Academy shall maintain records **as required per USBE Certificate of Compliance Statistical Data reporting Requirements. The list below is not all inclusive:**
 - a. number of students enrolled as of October 1
 - b. number of students granted fee waivers
 - c. dollar amount of fees waived
 - d. number of students who worked in lieu of fee waivers
 - e. dollar amount of fees collected from students
 - f. dollar amount of fees collected from students for curricular activities
 - g. dollar amount of fees collected from students for co-curricular activities
 - h. dollar amount of fees collected from students for extracurricular activities

XIII. TRAINING

The school director shall provide for annual training of Gateway Preparatory Academy and school employees on fee related policies enacted by the Board specific to each employee's job function.

XIV. PENALTIES FOR VIOLATION OF SCHOOL FEE POLICY

- A.** Any administrator, teacher, advisor, or coach who knowingly violates the authorized fee schedule and financial policies as approved annually by the



- Board will be subject to disciplinary action as outlined by Gateway Preparatory Academy Policy.
- B. Monies collected beyond the approved fee schedule will be refunded by the school back to the individual student(s)

XV. DEFINITIONS

Definitions applicable to this policy are intended to be consistent with UAC R277-407 and UAC R277-407. In the case of a discrepancy, the administrative code shall prevail.

- A. "Co-curricular activity" means an activity, course, or program, that.

1. Is an extension of a curricular activity;
2. Is included in an instructional plan and supervised or conducted by a teacher or educational professional;
3. Is conducted outside of regular school hours;
4. Is provided, sponsored, or supported by Gateway Preparatory Academy; and
5. Includes a required regular school day activity, course, or program.

- B. "Curricular activity" means an activity, a course, or a program that is:

1. Intended to deliver instruction;
2. provided, sponsored, or supported by Gateway Preparatory Academy; and
3. conducted only during school hours.

- C. "Extra-curricular activity" means an activity, course, or program that is:

1. Not directly related to delivering instruction;
2. Not a curricular or co-curricular activity; and
3. is provided, sponsored, or supported by Gateway Preparatory Academy.

- D. "Fundraiser," "fundraising," or "fundraising activity" means an activity or event provided, sponsored, or supported by a school that uses students to generate funds to raise money to:

1. provide financial support to a school or any of the school's classes, groups, teams, or programs; or
2. benefit a particular charity or for other charitable purposes.

- E. "Fundraiser," "fundraising," or "fundraising activity" may include:

1. the sale of goods or services;

2. the solicitation of monetary contributions from individuals or businesses; or
 3. other lawful means or methods that use students to generate funds.
- F.** "Fundraiser," "fundraising," or "fundraising activity" does not include an alternative method of raising revenue without students.
- G.** "Group fundraiser" or "group fundraising" means a fundraising activity where the money raised is used for the mutual benefit of the group, team, or organization.
- H.** "Individual fundraiser" or "individual fundraising" means a fundraising activity where money is raised by each individual student to pay the individual student's fees.
- I.** "Instructional equipment" means an activity, course, or program-related tool or instrument that:
1. Is required for a student to use as part of an activity, course, or program in a secondary school;
 2. Typically becomes the property of the student upon exiting the activity, course, or program; and
 3. Is subject to fee waiver.
- J.** "Instructional equipment" includes:
1. Shears or styling tools;
 2. A band instrument;
 3. A camera;
 4. A Stethoscope; or
 5. Sports equipment, including a bat, mitt, or tennis racquet.
- K.** "Instructional supply" means a consumable or non-reusable supply that is necessary for a student to use as part of an activity, course, or program in a secondary school.
- L.** "Instructional supply" includes:
1. Prescriptive footwear; brushes or other art supplies' including clay, paint, or art canvas;
 2. Wood for wood shop;
 3. Legos for Lego robotics
 4. Film; or
 5. Filament used for 3D printing.
- I.** "Noncurricular club" is a student-initiated group that may be authorized and allowed school facilities use during non-instructional time in secondary schools. See UCA 53G-7-701 Student Clubs.

- J.** "Provided, sponsored, or supported by a school" means an activity, class, program, fundraiser, club, camp, clinic, or other event that:
1. is authorized by an LEA or school, according to local education board policy; or
 2. satisfies at least one of the following conditions:
 - a) the activity, class, program, fundraiser, club, camp, clinic, or other event is managed or supervised by an LEA or school, or an LEA or school employee;
 - b) the activity, class, program, fundraiser, club, camp, clinic, or other event uses, more than inconsequentially, the LEA or school's facilities, equipment, or other school resources; or
 - c) the activity, class, program, fund-raising event, club, camp, clinic, or other event is supported or subsidized, more than inconsequentially, by public funds, including the school's activity funds or minimum school program dollars.
- K.** "Provided, sponsored, or supported by a school" does not include an activity, class, or program that meets the criteria of a noncurricular club as described in Title 53G, Chapter 7, Part 7, Student Clubs.
- L.** "Provision in lieu of fee waiver" means an alternative to fee payment or waiver of fee payment.
- M.** "Provision in lieu of fee waiver" does not include a plan under which fees are paid in installments or under some other delayed payment arrangement.
- N.** "Regular school day" has the same meaning as the term "school day" described in Section R277-419-2.
- O.** "Requested or required by an LEA as a condition to a student's participation" means something of monetary value that is impliedly or explicitly mandated or necessary for a student, parent, or family to provide so that a student may:
1. fully participate in school or in a school activity, class, or program;
 2. successfully complete a school class for the highest grade; or
 3. avoid a direct or indirect limitation on full participation in a school activity, class, or program, including limitations created by:
 - a) peer pressure, shaming, stigmatizing, bullying, or the like; or
 - b) withholding or curtailing any privilege that is otherwise provided to any other student.



P. "School equipment" means a durable school-owned machine, equipment, or tool used by a student as part of an activity, course, or program in a secondary school.

Q. "School equipment" includes a saw or 3D printer.

R. "Something of monetary value" means a charge, expense, deposit, rental, fine, or payment, regardless of how the payment is termed, described, requested or required directly or indirectly, in the form of money, goods or services.

S. "Something of monetary value" includes:

1. charges or expenditures for a school field trip or activity trip, including related transportation, food, lodging, and admission charges;
2. payments made to a third party that provide a part of a school activity, class, or program;
3. classroom supplies or materials; and
4. a fine, except for a student fine specifically approved by an LEA for:
 - a) failing to return school property;
 - b) losing, wasting, or damaging private or school property through intentional, careless, or irresponsible behavior; or
 - c) improper use of school property, including a parking violation.

T. "Student supplies" means items which are the personal property of a student which, although used in the instructional process, are also commonly purchased and used by persons not enrolled in the class or activity in question and have a high probability of regular use in other than school-sponsored activities.

U. "Student supplies" include:

1. pencils;
2. paper;
3. notebooks;
4. crayons;
5. scissors;
6. basic clothing for healthy lifestyle classes; and
7. similar personal or consumable items over which a student retains ownership.



- V. "Student supplies" does not include items listed above if the requirement from the school for the student supply includes specific requirements such as brand, color, or a special imprint in order to create a uniform appearance not related to basic function.
- W. Textbook means instructional material necessary for participation in an activity, course, or program, regardless of the format of the material.
- X. Textbook includes
 - 1. A hard copy book or printed pages of instructional material, including a consumable workbook; or
 - 2. Computer hardware, software or digital content.
- Y. Textbook does not include instructional equipment or instructional supplies.



REFERENCES

[Utah Code Ann. §53G-6-402\(5\)](#) – Open enrollment options – processing fee.

[Utah Code Ann. §53G-6-604](#) – Requirement of school record for transfer of student.

[Utah Code Ann. §53G-8-212](#) – Defacing or damaging school property – Student’s liability – Work program alternative.

[Utah Code Ann. Title 53G, Chapter 7, Part 5](#) – Student Fees

[Utah Code Ann. Title 53G, Chapter 7, Part 6](#) – Textbook Fees

[Utah Code Ann. Title 53G, Chapter 7, Part 7](#) – Student Clubs

[Utah Code Ann. Title 53G, Chapter 7, Part 8](#) – School Uniforms

[Utah Administrative Code R277-113](#) – LEA Fiscal and Auditing Policies Part 7 – School Sponsored Activities

[Utah Administrative Code R277-407](#) – School Fees

[Utah Administrative Code R277-713](#) – Concurrent Enrollment of High School Students in College Courses. [Permanent](#)

[Injunction Civil No. 920903376](#)

FORMS

[Fee Waiver Forms \(Link to USOE School Fee Forms Page\)](#)

*Board Reviewed and Approved:
February 13, 2020 February
11, 2021*



Teacher and Student Success Plan

| GOAL | TOTAL ALLOCATION |
|--|----------------------------------|
| Increase school performance and student academic achievement by one percent. | \$150,123 (max amount allocated) |

PLAN ELEMENTS

| Strategy | Specific activities and personnel | Element Allocation |
|--------------------------|---|--------------------------------|
| Support At Risk Students | <ul style="list-style-type: none"> ● Hiring an additional half time school counselor to support with the goals listed here. ● Behavioral Interventions ● Stress and anxiety management techniques ● Classroom meetings covering a variety of mental health topics | 35% of total (increase by 10%) |

| Strategy | Specific activities and personnel | Element Allocation |
|--------------------------|--|---------------------|
| Professional Development | Providing content specific training including literacy, math, science, arts and any other Montessori specific training, and the completion of the Required LETRS training. | 5% (Decrease by 5%) |

| Strategy | Specific activities and personnel | Element Allocation |
|-----------------------------------|---|-----------------------|
| Adding new technology instruction | We are adding a computer science program to develop 21 st century learning skills that will impact student academic achievement. The funding will support staffing, supplies, and curriculum for this program. | 30% (Decrease by 25%) |

| Strategy | Specific activities and personnel | Element Allocation |
|------------------------|--|-----------------------|
| Instructional Coaching | Recruit a highly effective instructional coach whose role is to provide instructional coaching in core subject matters and to incorporate ELA and Writing across the curriculum. | 25% (Increase by 20%) |

| Strategy | Specific activities and personnel | Element Allocation |
|--------------------|--|--------------------|
| Science Enrichment | <ul style="list-style-type: none"> ● Enhanced science instructions provided by STEM endorsed teacher supplemental to in class instruction. (Removed the School land | 5% |



**Teacher and Student Success
Plan**

| | | |
|--|--|--|
| | Trust language as science enrichment is no longer one of the goals of the land trust plan) | |
|--|--|--|

Grievance Policy

DEFINITIONS

- A. Grievance – A complaint from any individual within Gateway Academy (i.e. student, parent, employee) which:
1. Sets forth the allegation that there has been a violation of any policy, accepted practices, or state or federal law.
 2. Specifically identifies the policy, practice, or statute violated.
- B. Grievant – Any individual or group of individuals aggrieved by a decision or condition falling under policy, accepted practices, or state or federal law.
- C. Organizational Structure-Hierarchy of Gateway Academy for addressing all grievances. The organizational structure varies depending on area of alleged violation. Below is the hierarchy used for grievance procedures in this policy:

| <i>Classroom Instruction</i> | <i>Special Education</i> | <i>Other Operations</i> |
|---|---|---|
| Teacher ↓ Executive Director ↓ Board | Special Education Teacher ↓ Special Education Director ↓ Executive Director ↓ Board | Directly Involved Party ↓ Executive Director ↓ Board |

PROCEDURE

Step 1:

Any individual alleging a grievance is encouraged to resolve the problem, if possible, through an informal discussion with the person or persons suspected of violation, beginning at the earliest level of organizational structure.

- a. Student's parents should discuss classroom concerns first with classroom teachers.
- b. Employees should discuss concerns first with directly involved parties.

If the grievance can be resolved to the satisfaction of all involved parties with an informal meeting, no further action is required.

Step 2:

If the informal discussion with directly involved parties does not resolve the issue, grievant shall file a formal written grievance form and turn it into the Executive Director. Grievance Forms are available from the office manager or from Gateway's website.

- a. The grievance must be filed within fifteen (15) working days of the date the grievant knew, or should have known, of the circumstances which precipitated the grievance.
- b. The responsible individual (either the respondent of the grievance or the Special Education Director in the case of a grievance related to special education) shall respond in writing, within five (5) working days following receipt of the grievance.
- c. If either party fails to act within the time period specified above, they forfeit their right to participate in the grievance procedure.

Step 3:

The Executive Director shall investigate the complaint with the parties concerned in the grievance within fifteen (15) working days of the grievance having been filed at Step 2.

At the conclusion of the investigation, the Executive Director shall render a decision and issue a written report setting forth the Director's findings and recommendations for the resolution of the grievance within five (5) working days.

The grievance shall be considered resolved if the grievant and the Academy Board accept the recommendations of the Executive Director.

If no written report has been issued within the time limits set forth above, or if the grievant rejects the recommendations of the Executive Director, the grievant shall have the right to appeal to the Academy Board for review of the grievance at Step 4.

Step 4:

A written request for the Academy Board's review of the grievance must be submitted to the Board Secretary within 10 days of the date of the Executive Director's report or the expiration of the time limits set forth in Step 3. At the first available meeting of the Academy Board, they will review the grievance and the Executive Director's report (if applicable) and may hold a hearing with involved parties.

The Academy Board may affirm the Executive Director's recommendations, amend the recommendations, or affirm the recommendations in part and amend in part.

The Academy Board written decision shall be issued within 30 working days of receipt of the grievant's written appeal by the board secretary.

If no written decision has been issued within 30 working days of receipt of the grievant's written appeal to the board secretary, or if the grievant rejects the decision of the Academy Board, the grievant shall be free to pursue such litigation or statutory remedy as the law may provide.



MISCELLANEOUS PROVISIONS

- A. The employee will be informed that the time limits set forth in this policy may be modified or extended if mutually agreed by the grievant, or the grievant's designated representative and the Academy. If either party wishes to change the timeline set forth in this policy, the party will request the modification(s) from the other party and both parties will be required to agree to the modification(s). The grievance officer will issue a letter of understanding to the parties outlining the modified timeline.
- B. No person shall suffer recrimination or discrimination because of participation in this grievance procedure.
- C. Employees shall be free to testify regarding any grievance filed hereunder.
- D. Confidentiality will be observed pending resolution of the grievance.
- E. The grievant may be accompanied by a representative of grievant's choice in all stages of these proceedings.
- F. Records of all grievances will be maintained by a designated office staff member. The records will be kept in a separate and confidential file. Information regarding grievances will be classified as private.
- G. Unprofessional conduct among Academy employees will not be tolerated. When employees have concerns, they should follow the procedure in this policy to resolve such concerns. Unprofessional conduct undermines the efforts of all employees to operate a successful Academy and may be grounds for disciplinary action, up to and including termination of employment.

Board Reviewed and Approved:

Safe School Policy

Gateway Preparatory Academy is committed to fostering an environment for students, staff, community, neighbors, and visitors that is safe, conducive to the learning process, and free from unnecessary disruption. A safe school environment includes the school and grounds during school hours, and during school sponsored activities and events. The following policy and guidelines have been created for this purpose in accordance with Utah State Law ([UCA 53G-8-202](#)).

DEFINITION

School-sponsored activity or event: means an activity, meeting, or location sanctioned or supported by the school, including transportation of students in school-owned/leased vehicles.

Exclusion: means the removal of a student from a school program, but not necessarily from all education services, and includes:

Suspension: a mandatory interruption of attendance or participation in a specific school or program for a period of 10 days or less. (LINKED POLICY)

Expulsion: termination of attendance or participation in a school or program for a period in excess of 10 school days by the local Board of Trustees ([53-11-904](#)).

Change in Placement: Alternative placement of a student for disciplinary or for other legitimate purposes.

Imminent danger: the appearance of threatened and impending injury which would lead a reasonable and prudent person to attempt an instant defense; something which is threatening to happen at once, something close at hand, something which is close, although not yet touching, or on the point of happening. [Black's Law Dictionary]

Habitually disruptive behavior: frequent or repeated flagrant willful disobedience, defiance of proper authority, or repeated disruptive behavior, including the use of foul, profane, vulgar or abusive language.

Gang: a group of people who form an allegiance and engage in a range of antisocial behaviors that may include violent or other unlawful activity. These groups may have a name, turf, colors, symbols, or distinct dress, or any combination of the preceding characteristics.

Remedial discipline plan: a written plan developed by the school in consultation with the student to be disciplined and the parent/legal guardian which may include any combination of the following or any other action discussed by the parties:

1. exclusion of the student from school for a pre-determined time or until certain conditions are met;
2. specific behavior standards for the student which, when met by the student, allow for designated rights or privileges;
3. in school suspension;
4. community service;
5. restitution for damage or harm.

Proactive intervention strategy: a preventive strategy intended to stop or deter problem behaviors before they occur. A proactive or preventive strategy anticipates problem behaviors and uses a predetermined set of consequences (positive or negative) to intervene.

Parent: parent or legal guardian.

PROACTIVE STRATEGIES FOR IMPROVING STUDENT BEHAVIOR AND LIMITING THE EXCLUSION OF STUDENTS FROM SCHOOL:

Gateway Preparatory Academy shall provide parents and students with a written mission statement for the school that should be included in a school procedures handbook and provided to parents.

School administrators, teachers and staff shall use proactive intervention strategies that anticipate problem behaviors before they occur.

PROVISIONS GOVERNING THE CONDUCT OF SCHOOL AGE INDIVIDUALS:

Students shall:

- A. be given notice of applicable rules of conduct
- B. comply with applicable rules of conduct as well as all federal, state and local laws and ordinances; and
- C. be civil and respectful to other people and obey persons in authority at the school.



Students may be suspended or expelled from Gateway Preparatory Academy for the following reasons and students may not:

- A. possess, use, sell or attempt to possess, use or sell any firearm, weapon, knife, explosive, firework, chemical weapon, flammable material, martial arts weapon or other instrument

including those which eject anything, or other material dangerous to persons or property, or any replica or facsimile of any of the above, regardless of intent and whether functional or nonfunctional;

1. as required by federal law, a student who is found to have brought a firearm (as defined under Section 921 of title 18, U.S. Code) or a real, look alike, or pretend firearm, explosive or flammable material under state law ([53A-11-904](#)) to school or to a school-sponsored activity or to be in possession of such firearm while at school or when involved in any school supervised activity shall be expelled from school for a period of not less than one year;
2. the school director or the school director's designee, may modify the one year expulsion requirement if the school director or review committee determines on a case-by-case basis that a lesser penalty would be more appropriate;
3. cause, attempt, threaten or conspire to cause damage to personal or real property, or cause, attempt, threaten or conspire to cause harm to a person or persons, individually or in groups, through:
 - a. arson ([UCA 76-6-102](#))
 - b. burglary
 - c. larceny or stealing ([UCA 76-6-403](#))
 - d. criminal mischief ([UCA 76-6-106](#))
 - e. battery
 - f. assault ([UCA 76-5-102](#))
 - g. harassment ([UCA 76-5-106](#)) should we add stalking?[76-5-106.5](#)
 - h. vandalism ([UCA 76-6-105](#))



- i. (can we add bullying and) hazing ([UCA 76-6-106](#)) See [53G-9-601](#) and [53G-9-602](#) and [53G-9-605](#) instead
- j. participation in any activity which violates an applicable school rule or federal, state or local law or ordinance, or disrupts normal school proceedings or through threats of participation in any plan or conspiracy relating to the foregoing.
- k. participation in conduct which threatens harm or does harm to the school, school property, person associated with the school or property associated with such persons

B. commit an offense against an educator when the educator is acting in the course of employment or be subject to an enhanced degree of offense as cited in [Utah Code Annotated 76-3-203.2](#). Crimes against educators are considered to have created an imminent danger under this policy.

C. be admitted to Gateway Preparatory Academy on the basis of having expelled from any school during the preceding 12 months ([UCA 53A-11-904](#)).

PROCEDURES FOR INCIDENTS INVOLVING WEAPONS, DRUGS, ALCOHOL, OR IMMINENT DANGER TO PEOPLE OR PROPERTY:

The school director or designee shall determine if the student's behavior created imminent danger to people or property or if the student's behavior, despite intent, was in violation of this policy.

If the student's behavior created imminent danger or violated this policy, following personal notification to the student and student's parent/legal guardian, the student shall be suspended according to the procedure outlined below:

A. immediate student suspension:

1. The student is suspended until the parent/legal guardian is able to conference with school administrators.
2. the student shall be prohibited from trespassing on school property.

B. the school may only release the suspended student to the student's parent/legal guardian or other adult designated by the parent or legal authority.

C. in unlawful or dangerous situations, the student may be released to law enforcement personnel;

D. a school administrator shall make earnest *efforts to* contact a parent/legal guardian to schedule a conference with the student, the student's parent/legal guardian within 24 hours of the exclusion;

1. during the conference, the administrator shall:
 - a. review the alleged conduct by the student and present the evidence;
 - b. give the student an opportunity to respond and present relevant information or explanations.
 - c. determine whether or not the allegations are true by a preponderance of the evidence, and make a recommendation for action, which may include:
 - i. discontinue or continue the exclusion (suspension or expulsion) for a specific length of time.
 - ii. develop a remedial discipline plan for the student required under Section [53A-11-902\(3\)](#) which outlines the requirements for reinstatement in the class, school, or administration's evaluation of alternatives to excluding the student from school.
 - iii. outline expectations for parents/legal guardians and the school in the student's discipline plan and potential reinstatement: i.e. supervision, a behavior contract, continued participation in extracurricular school activities, on-going educational services for the student, take-home or independent study assignments, mandatory school contact or evaluation.
 - iv. advise the student and the parent about the student's rights and obligations and the procedures for appeal of an adverse decision.

E. at the conclusion of any exclusionary period, a conference will be held with the student and the student's parent/legal guardian at which time a behavior contract will be developed by parents/legal guardians, student, school personnel, and other appropriate individuals.



F. The administrator shall document the disciplinary action taken.

PROCEDURES FOR INCIDENTS NOT INVOLVING WEAPONS, DRUGS, ALCOHOL, OR IMMINENT DANGER TO PEOPLE OR PROPERTY:

The school director shall provide the student an initial opportunity to explain his behavior prior to suspension. If the immediate suspension is justified the school should proceed.

The school director shall investigate and document the charges and schedule a conference with the student and parent/legal guardian as soon as possible. The parent/legal guardian will be notified about the impending conference. During the conference, the director shall:

- A. explain the allegations or violation to the student.
- B. discuss the evidence and provide the student with a reasonable opportunity to respond and present any relevant information.
- C. take appropriate action consistent with findings made by the director after review of the evidence and the student's response, and with applicable school policies and state and federal law, including laws or regulations specific to students with disabilities;
- D. advise the student and the parent/legal guardian about the student's rights and obligations, and the procedures for appeal of an adverse decision.
- E. discuss alternatives to suspension with the student and parent/legal guardian or behavior that is neither violent, unlawful, or falls under weapons, imminent danger or drug and alcohol violations;
 1. in school suspension or alternative programs;
 2. parent/legal guardian supervision of student at school;
- F. amended schedule;
- G. if the parent or legal guardian does not comply with the alternative to suspension requirements, the student shall be suspended in accordance with the conduct and discipline policies of the school;
- H. In the event of suspension or expulsion, the student shall be prohibited from trespassing on school property and attending any school event or activity.

Board of Trustees-Level Hearings:

The school director may refer any matter to the Board for hearing if the director deems it advisable.



A. If the student or parent/legal guardian does not concur with the school disposition of student misconduct involving weapons, drugs, alcohol, or imminent danger or for student exclusion for a second or subsequent offense not involving weapons, drugs, alcohol, or imminent danger:

1. the parent/legal guardian may appeal the decision by submitting a written request to the school director within 10 days after receiving notice of the decision;
2. the school director or review committee shall schedule the appeal hearing within 20 days of receiving the parent's/legal guardian's request for hearing and shall provide the parent/legal guardian with notice of the procedures to be followed in the hearing;
3. the school director or review committee shall conduct the appeal hearing at the appointed time and place. The school and the student may each be represented by an advocate of its choice;
4. At the appeal hearing, each party may make statements, question witnesses, and present relevant facts and evidence. The review committee procedures may allow for additional witnesses or affidavits to be presented;
5. the appeal hearing's conclusions that affect a student's school attendance shall be decided within two school days following the hearing;
6. all other issues shall be disposed of in writing within 30 days of the conclusion of the appeal hearing;
7. these time periods may be waived upon agreement by both parties to the hearing;
8. the recommendation of the review committee will be submitted to the Board of Education if the recommendation to expel the student is upheld;
9. expulsion of a student may be conducted by the school director;
10. School review committee appeal of exclusion is the final administrative remedy. If students or parents/legal guardians are dissatisfied with the administrative determination, they may appeal to a court of law.

RESPONSIBILITY OF PARENT FOR SUSPENDED OR EXPELLED STUDENT:

If a student is suspended or expelled from Gateway Preparatory Academy for more than ten (10) school days, the parent or legal guardian is responsible for undertaking an alternative education

plan which will ensure that the student's education continues during the period of suspension or expulsion.

- A. The parent or legal guardian shall work with designated school officials to determine how that responsibility might best be met through private education, an alternative program offered by or through the school, or other alternatives which will reasonably meet the educational needs of the student.
- B. Costs for educational services which are not provided by Gateway Preparatory Academy are the responsibility of the parent.
- C. Gateway Preparatory Academy will maintain a record of all suspended or expelled students and a notation of the recorded suspension or expulsion shall be attached to the individual student's transcript ([UCA 53G-8-208](#)).

STUDENTS WITH DISABILITIES:

Students with disabilities are those individuals who qualify for special education and related services under [Public Law 105-17](#), the Individuals with Disabilities Education Act (IDEA), and/or under [Section 504 of the Rehabilitation Act Amendments of 1973](#) and/or under the [Americans with Disabilities Act of 1990](#).

All students with disabilities enrolled at Gateway Preparatory Academy are accountable for the same standards of behavior as non-disabled students unless their Individualized Educational Program (IEP) teams have determined that their disabilities prevent adherence to these standards and have agreed upon altered standards on their IEPs. Because students with disabilities represent a protected class of individuals, the following general provisions and/or protections apply:

- A. *Suspension of students with disabilities for fewer than ten (10) days:* School administration may order the removal of a student with a disability for up to 10 consecutive days for any violation of school rules for which students without disabilities would be removed. During this type of removal, the provision of educational services is not required.
- B. *Suspension of students with disabilities for more than ten (10) days:* Students may be suspended for more than 10 cumulative days per school year for separate instances for which nondisabled students would be suspended. However, such suspension must not constitute a pattern of removal and/or a change of placement. Factors such as the length of each removal, total amount of time the student is removed and proximity of removals to each other may lead to a conclusion of placement change. Regardless, beginning with the 11th cumulative day of

removal, general and special education services must be provided to the student while on suspension.

I. Weapons (76-10-505.5) and Controlled Substance Violations (UCA 58-37-8)

A. If a student with a disability carries a weapon to school or a school function, or knowingly possesses or uses illegal drugs, or sells or solicits the sale of a controlled substance while at school or at a school function, school administration may order the removal of the student from school. When such a removal is contemplated, it constitutes an imminent change of placement and parents/legal guardians must be notified and provided with a copy of their procedural safeguards under IDEA.

1. The student's IEP team must meet as quickly as possible following the violation to conduct a manifestation determination. This procedure uses evidence from the student's psycho educational evaluation(s), school conduct and classroom performance to help identify whether or not the student's misbehavior was a function of his/her disability.

a. Violation Related to Student's Disability: The student's IEP team must meet to determine an interim alternative educational setting (IAES) to which the student may be removed for up to 45 school days. The team must also conduct a functional behavioral assessment (FUBA) and develop a behavior intervention plan (BIP) if these have not already been accomplished. If a FUBA and BIP have already been completed, the IEP team will review these and make revisions as appropriate. The purpose of the BIP is to reduce or eliminate the likelihood that the behavior causing the removal from school will recur in the interim alternative educational setting and in the student's school upon his/her return. In an LAES, the student must receive services that allow him/her to progress in the general curriculum and to advance appropriately toward meeting the goals specified on his/her IEP.

b. Violation Not Related to Student's Disability: If the manifestation determination procedure indicates that the weapons or drug violation was not

related to the student's disability, the student may be removed from school on the same basis as would a student without a disability. However, during this removal the school must provide services necessary to enable the student to progress in the general curriculum and appropriately advance toward meeting the goals set forth in his/her IEP.



c. **Dangerousness:** A due process hearing officer may order the removal of a student to an interim alternative educational setting (IAES) for up to 45 days if in an expedited due process hearing, he/she determines that the school has demonstrated by substantial evidence that maintaining the current placement of the student is substantially likely to result in injury to the student or others, considers the appropriateness of the student's current placement, considers that the school has made reasonable efforts to minimize the risk of harm in the student's current placement, determines that the IAES proposed by the school in concert with the student's special education teacher meets requirements of addressing the student's behavior and offering services so that the student can progress in his/her general and special education programs.

Gateway Preparatory Academy may continue to seek school removal of a student deemed dangerous by petitioning a court of local jurisdiction. The federal Office for Special Education Programs (OSEP) affirmed in DOE Q & A Document, Question 3, 64 Fed. Reg. 12415 (March 12, 1999) that at any time, school officials may seek to obtain a court order to remove a student with a disability from school or to change a student's current educational placement if they believe that maintaining the student in the current educational placement is substantially likely to result in injury to the student or others.

School officials can report crimes committed by students with disabilities to appropriate law enforcement authorities to the same extent they do for crimes committed by nondisabled students.

C. **In School Suspension** - An in school suspension would not be considered a part of the days of suspension previously addressed as long as the student is afforded the opportunity to continue to appropriately progress in the general curriculum, continue to receive the services specified on his or her IEP and continue to participate with nondisabled students to the extent they would have in their current placement.

D. **Behavioral Interventions** - any behavioral intervention to be used with a student with disabilities must meet the requirements set forth by the Utah State Board of Education Special Education Rules.

APPROPRIATE USE OF PHYSICAL RESTRAINT IN THE ENFORCEMENT OF THIS POLICY:

The use of physical restraint of students within the context of this policy is only appropriate consistent with federal law, UCA Sections [53G-8-302](#) and [76-2-401](#), and school policy on corporal punishment.



GANG RELATED ACTIVITY:

- A. The school director and other school personnel designated by the director shall have authority to identify student behavior as gang-related and may be allowed under school policy to treat such designated behavior as imminently dangerous to students and staff and follow the procedures outlined under Section V of this policy for disciplining students involved in gang-related activities. ([53E-3-509](#))
- B. In disciplining students under gang-related provisions, the school director shall act consistently with and be sensitive to Constitutional protections of freedom of expression and freedom of association.
- C. Students and parents/legal guardians should be given notice that courts have determined that the parameters of freedom of expression and freedom of association in a public school setting are different than in society generally.
- D. Indicators of gang-related behavior or association may include, but are not limited to:
1. wearing, possessing, using, distributing, displaying or selling any clothing, jewelry, emblem, tattoo, badge, symbol, sign or other items which evidence membership in a gang;
 2. use of name associated with or attributed to a gang
 3. designation of turf or an area for gang activities or occupation or ownership; or
 4. any combination of the preceding indices or activities.

This is where we could add "interfering devices" If we wanted it? Does it count as "safe schools" OR should it just be in our student conduct handbook?

<http://old.sjsd.org/wp-content/uploads/2016/03/SJSD-Safe-School-Policies.pdf>