



**WEBER FIRE DISTRICT
2023 WEST 1300 NORTH
FARR WEST CITY, UTAH
FEBRUARY 8, 2022**

Members Present: Kevin Ward, Chair
Boyd Ferrin, Treasurer
Val Heiner
Dan Ianniello
Rob Vanderwood

Mike Hancock, Vice Chair
Gordon Cutler
Ryan Hill
Richard Sorensen
Scott VanLeeuwen

Members Absent:

Others Present: Paul Sullivan, Fire Chief
'Andrea Fiske, District Clerk
Amy Hugie, Attorney

Britt Clark, Deputy Fire Chief
Jolene Whipple, Office Technician

1. Board Chair, Kevin Ward called the meeting to order at 5:34 p.m.
2. Pledge of Allegiance was led by Dan.
3. Opening Ceremony was offered by Boyd.
4. Public Comments: None
5. Newly appointed Board Members will take the Oath of Office:
 - Hooper, Ryan Hill; Huntsville, Richard Sorensen
 - Ryan and Richard were present.
 - 'Andrea presented and administered the oath.
 - Ryan and Richard took Oath of Office. Welcome to the Weber Fire District Board of Trustees.
 - New Board members introduced themselves and gave a brief bio.
6. Approval of January 11, 2022 Board Minutes
 - Motion to approve made by Boyd, second by Val. No discussion, all ayes.
7. Presentation and approval of the financial report
 - Boyd presented
 - 10.41% of the year has expired
 - Ambulance Revenue – 7.3%
 - Impact Fees – 8.6%
 - Capital Expenditures – 35.1%
 - Payroll Expenses – 10.7%
 - Wildland Fire Capital - 24%
 - Total General Fund Expenditures - 11%
 - Motion to approve made by Val, second by Dan. No discussion. Roll call vote, all ayes.
8. Approval of Appointment of District Clerk – 'Andrea Fiske
 - Motion to approve made by Boyd, second by Mike. No Discussion. Roll call vote, all ayes.
9. Review and Approval of the Following Action Items:
 - Resolution 02-2022 – A resolution approving and authorizing the execution of a purchase agreement for fire apparatus between Weber Fire District and Siddons-Martin Emergency Group, LLC, authorizing the District Administration to take all necessary steps to affect said purchase agreement, and authorizing the Chair to sign such an agreement; and providing for an effective date.

- Chief Sullivan and Chief Clark presented
 - Covid has created a problem with the supply chain and costs. This resolution will allow us to start the build on a new Engine to be budgeted in the 2024 tax year.
 - Motion to approve made by Boyd, second by Val. No Discussion. Roll call vote, all ayes.
 - Resolution 03-2022 – A resolution to enter into an agreement with the Utah Department of Environmental Quality, to obtain funds from the FY19 Clean Diesel Funding Assistant Agreement Program, authorizing the District to follow all requirements and stipulations of said agreement, and authorizing the Chair to sign such an agreement; and providing for an effective date.
 - Chief Sullivan and Chief Clark presented
 - Utah Clean Diesel Grant is designed to remove old diesel vehicles from Utah roadways. The grant will provide us with \$200,000 to decommission the old Ladder 66, following specific steps to qualify.
 - Motion to approve made by Richard, second by Dan. Roll call vote, all ayes.
10. Review and Approval of Amended Rules and Regulations
- 510.00 Progressive Discipline
 - Chief Sullivan presented
 - It was missing documentation and needed detailed procedures and record-keeping steps.
 - Discussion on expungement options and time frame.
 - 600.00 Procurement
 - Chief Sullivan presented
 - A single change to allow other cooperative contracts, not only state contracts when purchasing.
 - 800.00 Records Management
 - Andrea presented
 - Changed quarterly and annual tax reports retention to four years after filing, per the IRS.
 - Motion to approve made by Scott, second by Val. Roll call vote, all ayes.
11. Administration Report
- Chief Sullivan gave an update on the station 61 expansion.
 - Chief Sullivan requested a public meeting on February 22, 2022. To accept and approve a new Impact Fee study and the RFP for expansion.
12. Board Presentations
- Boyd wanted to commend the Station 61 crew on how they took care of things and the time spent reviewing everything at a chimney fire in his city (Farr West).
 - Mike expressed his love for all District employees, stated they do a wonderful job.
 - Scott welcomed the new members. He also stated everyone in the District is doing a good job.
 - Rob expressed his appreciation for all the patience and deeper explanations as he and the other new members learn the process and get caught up.
 - Dan is happy to be here and appreciates the dedication spent doing homework for the presentations.
 - Richard thanked everyone for everything they do and the work on obtaining the grant.
 - Kevin reiterated what everyone else said, excellent work on the presentations and the grant.
13. Adjournment
- Kevin called for a motion to adjourn. Motion made by Mike, second by Richard, all ayes.
 - Meeting adjourned at 7:00 p.m.

Next Special Meeting Tuesday, February 22nd, 2022 at 5:30 p.m.

Next Regular Meeting Tuesday, March 8th, 2022 at 5:30 p.m.