MINUTES OF COMBINED COMMISSION WORKING & REGULAR SESSION MEETING HELD MAY 9, 2022, BEGINNING AT 9:00 A.M. IN DUCHESNE UTAH,

Present -

Commission Chairman Greg Todd, Commissioner Irene Hansen, Commissioner Greg Miles, County Attorney Deputy Grant Charles, Public Works Director Ben Henderson, County Attorney Stephen Foote, Clerk-Auditor JoAnn Evans, Clerk-Auditor Deputy Judy Stevenson, Community Development Director Mike Hyde, Under Sheriff Monte Nay, Sheriff's Office Manager Cynthia Wardle, Duchesne Arts Council Executive Director Danita Hinton, Duchesne Arts Council President Deborah Herron, Duchesne County Residents Isaiah Hoppe and Charlie Greenwood, Mason Miles with UB Standard, and Commission Executive Assistant Melissa Hughes is taking minutes.

Opening Comments

(9:00 a.m.)

Chairman Todd welcomes everyone to the meeting.

Pledge of Allegiance

(9:01 a.m.)

Discussion & Consideration for the State of Utah Security Contract

(9:02 a.m.)

Sheriff's Office Manager Cynthia Wardle presented the State of Utah Contract for court security. The hours allotted and hourly rate is the same as the previous contracts. The total dollar amount for this contract is $90,429.94. *Commissioner Miles makes a motion to authorize the Commission chair to sign on behalf of the Commission and approve contract # 160159 amendment # 7 for court security. Commissioner Hansen seconds the motion. Commissioner Hansen votes aye, Commissioner Miles votes aye, and Commissioner Todd votes aye. The motion passes.*

Discussion & Consideration of the State Asset Forfeiture Grant (SAFG)

(9:04 a.m.)

Sheriff's Office Manager Cynthia Wardle presented a grant application in the amount of $18,060.00. This is a competitive grant they are applying for, it would fund alcohol ankle monitors. With this program they would charge the clients $250.00 per month, going forward they are hoping this will be a self-sustaining program. The parties discuss the program and how the monitors work. *Commissioner Hansen makes a motion to authorize the chair Greg Todd to sign on behalf of Duchesne County the grant application to the Utah Commission on Criminal & Juvenile Justice the State Asset Forfeiture Grant CCJJ Grant # 23N as presented by Cynthia Wardle from the Sheriff's Office. Commissioner Miles seconds the motion. Commissioner Hansen votes aye, Commissioner Miles votes aye, and Commissioner Todd votes aye. The motion passes.*

Under Sheriff Monte Nay gives an update for the Sheriff's Office. They are down four officers, but they are conducting interviews to fill the open positions.

Update for the Last Resort Ranch Drain Ditch Re-Alignment

(9:13 a.m.)

Duchesne County Residents Isaiah Hoppe and Charlie Greenwood the managers of the Last Resort Ranch, owned by Last Resort Holdings, presented a flood prevention project proposal. Their project goal is to prevent natural dry wash from flooding Red Creek Road (CR 1) and the property owner across the county road from Last Resort. In the proposal, they have included pictures of the project site and the existing drainage ditch. They have been in contact with Public Works Director Ben Henderson, NRCS, and the Utah Division of Water Rights about the project. They are requesting that NRCS assist both in engineering the drainage ditch and with funding. The Utah Division of Water Rights will assist them to apply for a Stream Alteration Permit with the Corp of Engineers. The parties commend Mr. Hoppe and Mr. Greenwood for their presentation. Director Henderson will attend the meeting they have set up with the agencies on Wednesday, May 11, 2022, to present the project.

Public Works Update
(9:29 a.m.)

Public Works Director Ben Henderson gives an update on existing projects and upcoming work. They are continuing the Ledge Lane (CR 287) zipping project, some soft spots are a concern, and they plan to put some concrete powder in those spots to harden the surface and protect the asphalt. Commissioner Miles drove the area and commended the department for the work on the road. The crew moved from the East River Road project, there were washouts in other areas that needed to be addressed.

Director Henderson gives an update on the Mountain Home Road Project. There were some issues and they were not able to pave it last week, they are hoping to complete it this week and get the road opened.

Discussion & Consideration of the Statewide Memorandum of Agreement for the Special Needs Registry – Postponed by General Consent
(9:40 a.m.)

HR Office – Payroll
(9:41 a.m.)

Commission Executive Assistant Melissa Hughes presents the payroll report ending April 30, 2022, there were 222 employees paid. *Commissioner Miles makes a motion to approve the payroll report ending April 30, 2022, as presented by Melissa Hughes. Commissioner Hansen seconds the motion. Commissioner Todd votes aye, Commissioner Miles votes aye, and Commissioner Hansen votes aye. The motion passes.*

Discussion & Consideration of Volunteers for the County Fair
(9:42 a.m.)

Human Resource Deputy Marcee Johnson presents a list of 32 new volunteers for the Duchesne County Fair. The volunteers have all passed their background checks and need Commission approval. *Commissioner Hansen makes a motion to approve the additions to the 2022 fair volunteers' applicants as presented. Commissioner Miles seconds the motion. Commissioner Hansen votes aye, Commissioner Miles votes aye, and Commissioner Todd votes aye. The motion passes.*

Discussion & Consideration of Surplus Items – No Items this Week
(9:45 a.m.)

Auditors Office - Vouchers
(9:46 a.m.)

Clerk-Auditor Deputy Judy Stevenson presents the vouchers for May 9, 2022, check numbers 157173 through 157249, for $508,090.63. *Commissioner Hansen makes a motion to approve the vouchers as presented for May 9th, 2022. Commissioner Miles seconds the motion. Commissioner Todd votes aye, Commissioner Miles votes aye, and Commissioner Hansen votes aye. The motion passes.*

Recess 9:52 a.m. to 9:59 a.m.

Discussion & Consideration for the County Junk Vehicle Removal Contest Phase 10
(9:59 a.m.)

Community Development Director Mike Hyde presents a news release announcing the prize winners for phase 9, and information on phase 10 of the contest. The contest will begin immediately and continue until at least 100 more vehicles are collected. Commissioner Miles asks how much does the contractor collect when picking up the junk cars? Director Hyde answered it is between the company and the vehicle owner, the county doesn't pay the contractor anything to collect the vehicles. This is an incentive to get the property owners to dispose of the junk vehicles off their property. *Commissioner Hansen makes a motion to consider and approve phase 10 of the junk vehicle contest. Commissioner Miles seconds the motion. Commissioner Hansen votes aye, Commissioner Todd votes aye, and Commissioner Miles votes nay. The motion passes.*

Consideration of Minutes for Combined Commission Meeting held May 2, 2022
(10:12 a.m.)

Parties review minutes for the combined commission meeting held on May 2, 2022. *Commissioner Hansen makes a motion to accept the minutes for May 2, 2022, as corrected. Commissioner Miles seconds the motion. Commissioner Todd votes aye, Commissioner Hansen votes aye, and Commissioner Miles votes aye. The motion passes.*

Discussion of possible subjects for the next meeting
(10:21 a.m.)

Commission Calendaring &Weekly Update on Events
(10:23 a.m.)

Closed Meeting – Strategy Session to Discuss: Pending or Reasonably Imminent Litigation;
(10:23 a.m.)

Commissioner Hansen makes a motion to go in and out of a closed meeting for a strategy session to discuss: Pending or Reasonably Imminent Litigation. Commissioner Miles seconds the motion. Commissioner Todd votes aye, Commissioner Miles votes aye, and Commissioner Hansen votes aye. The motion passes.

Back in Session
(11:10 a.m.)

No action is to be taken.

Closed Meeting – Strategy Session to Discuss: The Character, Professional Competence, or Physical or Mental Health of an Individual;
(11:11 a.m.)

Commissioner Miles makes a motion to go in and out of a closed meeting for a strategy session to discuss: The Character, Professional Competence, or Physical or Mental Health of an Individual. Commissioner Hansen seconds the motion. Commissioner Todd votes aye, Commissioner Miles votes aye, and Commissioner Hansen votes aye. The motion passes.

Back in Session
(12:03 p.m.)

No action is to be taken.

Recess 12:04 p.m. to 12:38 p.m.

Update from the Duchesne Arts Council
(12:38 p.m.)

Duchesne Arts Council Executive Director Danita Hinton and Duchesne Arts Council President Deborah Herron presented a PowerPoint presentation of the activities that were completed in 2021 and the planned events for 2022. This slide show can be viewed on their website duchesneartscouncil.com. Deborah Herron explains how they receive their funding for the program through grants and RAP tax. The Commissioners commend the efforts of the Council and are appreciative of the presentation.

Adjournment
(1:18 p.m.)

Commissioner Miles makes a motion to adjourn the meeting at 1:18 p.m. Commissioner Hansen seconds the motion. Commissioner Todd votes aye, Commissioner Miles votes aye, and Commissioner Hansen votes aye. The forum adjourns.

Read and approved this on the 16th day of May 2022.

Greg Todd

Greg Todd
Commission Chairman

JoAnn Evans

JoAnn Evans
Clerk/Auditor

Minutes of the meeting prepared by Commission Executive Assistant Melissa Hughes