

STATE OF UTAH
COUNTY OF SEVIER
TOWN OF ANNABELLA

TOWN COUNCIL MEETING
April 14, 2022

Minutes for the Annabella Town Council Meeting held Thursday, April 14, 2022, beginning at 6:00 p.m. in the Town Council Chambers, located at 295 East 300 North, Annabella, Utah. Mayor Brent Christensen conducting.

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| 1. ROLL CALL | 8. APPOINTMENT JULI BROWN,
WATER CONSERVATION IDEAS |
| 2. OPENING REMARKS | 9. SIX COUNTY SHARED CITY
ADMINISTRATOR PROPOSAL |
| 3. PLEDGE OF ALLEGIANCE | 10. RESOLUTION 2022-01 <i>ADOPTED</i> |
| 4. APPROVAL OF MINUTES | 11. BUILDING CODE ORDINANCES
2022-01, 2022-02,
2022-03, 2022-04,
2022-05 & 2022-06 <i>ADOPTED</i> |
| 5. APPROVAL OF WARRANT
REGISTER | 12. CEMETERY POLICY <i>ADOPTED</i> |
| 6. APPOINTMENT GREG JENSEN,
SEVIER COUNTY
COMMISSIONER CANDIDATE | 13. RESOLUTION 2022-02 <i>ADOPTED</i> |
| 7. APPOINTMENT JACK REIDER,
TRAIL GRANT APPLICATION
INFORMATION | 14. DEPARTMENT BUSINESS |
| | 15. ADJOURN |

TOWN COUNCIL 6:00 p.m.

Public in attendance:

Officer Murdock

Eric Nielson

Greg Jensen

Jack Reider

1. ROLL CALL. Roll call was taken by Mayor Christensen. In attendance were Councilmembers Jill Anderson, Ken Blackburn, Hayven Dunn and Kelvin Johns. Tina Mitchell, Clerk, and Scott Thomsen, Maintenance Supervisor, were also in attendance.
2. OPENING REMARKS. Councilmember Dunn led the group in a prayer.
3. PLEDGE OF ALLEGIANCE. Councilmember Blackburn led the group in the Pledge of Allegiance.
4. APPROVAL OF MINUTES. Minutes from the March Town Council meeting were presented for approval. Tina Mitchell noted that a typo on item 11 (*grand to grant*) on the Town Council copies of the minutes has been corrected on the final copy of the minutes. **Councilmember Johns made a motion to approve the minutes with the correction. Councilmember Dunn**

seconded the motion. Motion carried by unanimous roll call vote (Summary: Yes=4). Yes: Jill Anderson, Ken Blackburn, Hayven Dunn, Kelvin Johns.

5. APPROVAL OF WARRANT REGISTER. The Town Council reviewed the warrant register. **Councilmember Blackburn made a motion to approve the warrant register as presented. The motion was seconded by Councilmember Anderson. Motion carried by unanimous roll call vote. (Summary: Yes=4). Yes: Jill Anderson, Ken Blackburn, Hayven Dunn, Kelvin Johns.**

6. APPOINTMENT | GREG JENSEN, SEVIER COUNTY COMMISSIONER CANDIDATE. Mr. Jensen introduced himself as a candidate for Sevier County Commissioner Seat B. He explained the importance of planning for the future; highlighting economic diversification and development, technology, responsible growth and multi-use public lands.

7. APPOINTMENT | JACK REIDER, TRAIL GRANT APPLICATION INFORMATION. Mr. Reider offered ideas for the FIG Grant, as well as other grants offered that may offset the Town's matching requirements. Mr. Reider also explained funding requirements for the grant and explained similar projects that have been funded.

8. APPOINTMENT | JULI BROWN, WATER CONSERVATION IDEAS. Mrs. Brown was not able to attend the meeting. She will reschedule for a later date.

9. SIX COUNTY SHARED CITY ADMINISTRATOR PROPOSAL. Tina Mitchell explained that the Six County AOG is proposing a shared City Administrator contract that could commit to being involved with extensive grant writing, budgeting assistance, and coordination of services in meetings. The Town Council members unanimously agreed that a shared City Administrator would be beneficial to Annabella, assuming the cost is not prohibitive. Tina will contact Travis Khyll, Six County Executive Director, to notify him of the Town's interest.

10. RESOLUTION 2022-01 | *ADOPTED*. The Council reviewed and discussed a resolution which gives Sevier County Building Department permission to enforce Annabella zoning and building ordinances. Tina Mitchell explained that the Sevier County Building Department requires the communities they provide services for to adopt the resolution and building code ordinances. **Councilmember Dunn made a motion to adopt Resolution 2022-01, giving Sevier County Building Department permission to enforce Annabella zoning and building ordinances. The motion was seconded by Councilmember Blackburn. Motion carried by unanimous roll call vote. (Summary: Yes=4). Yes: Jill Anderson, Ken Blackburn, Hayven Dunn,**

Kelvin Johns.

11. BUILDING CODE ORDINANCES 2022-01, 2022-02, 2022-03, 2022-04, 2022-05 & 2022-06 | *ADOPTED*.

The Council reviewed and discussed the building code ordinances. Tina Mitchell noted that the National Codes are on file at the office of the Sevier County Clerk.

The Town Council reviewed each ordinance independently.

*Ordinance 2022-01 | Ordinance for adoption of the National Electric Code
Ordinance 2022-02 | Ordinance for adoption of the International Building Code
Ordinance 2022-03 | Ordinance for adoption of the International Energy Conservation Code
Ordinance 2022-04 | Ordinance for adoption of the International Fuel Gas Code
Ordinance 2022-05 | Ordinance for adoption of the International Mechanical Code
Ordinance 2022-06 | Ordinance for adoption of the International Plumbing Code*

Councilmember Johns made a motion to adopt Ordinance 2022-01, 2022-02, 2022-03, 2022-04, 2022-05 & 2022-06 as presented. The motion was seconded by Councilmember Blackburn. Motion carried by unanimous roll call vote. (Summary: Yes=4). Yes: Jill Anderson, Ken Blackburn, Hayven Dunn, Kelvin Johns.

12. UPDATED CEMETERY POLICY ADOPTED. The Council reviewed the final draft of the cemetery policy. It was noted that the updated policy has been available for review on the Town website for the past few months and there have not been any comments or recommendations from the public. **Councilmember Dunn made a motion to adopt the updated Cemetery Policy as presented. The motion was seconded by Councilmember Anderson. Motion carried by unanimous roll call vote. (Summary: Yes=4). Yes: Jill Anderson, Ken Blackburn, Hayven Dunn, Kelvin Johns.**

13. RESOLUTION 2022-02 | *ADOPTED*. The Council reviewed and discussed a resolution updating the Annabella Town cemetery fees, as discussed during the March Town Council meeting. Councilmember Dunn asked if the updated fees are comparable to neighboring communities. Scott Thomsen explained that Tina Mitchell has contacted local communities for their cemetery fees, and that these rates are comparable. He added that the cost to maintain the cemetery has increased substantially since the last time rates were set. **Councilmember Blackburn made a motion to adopt Resolution 2022-02, a resolution updating the Annabella Town cemetery fees. The motion was seconded by Councilmember Anderson. Motion carried by unanimous roll call vote. (Summary: Yes=4). Yes: Jill Anderson, Ken Blackburn, Hayven Dunn, Kelvin Johns.**

14. DEPARTMENT BUSINESS.

Scott Thomsen explained that he had asked for bids from three different companies for tree pruning for the Old Town Hall and has only received a

response from Hyde-Away Tree Pruning. The bid came in at \$7,400 to top 5 poplars. Councilmember Johns asked about having the tree on the east side of the building removed as well. The Council agreed that the trees are becoming a hazard and the pruning is a necessity. **Councilmember Johns made a motion to accept the bid from Hyde-Away Pruning, with the option to update it to add the tree removal as discussed. Councilmember Dunn seconded the motion. Motion carried by unanimous roll call vote. (Summary: Yes: 4). Yes: Jill Anderson, Ken Blackburn, Hayven Dunn, Kelvin Johns.**
Note: \$600 was added to the bid to remove and stump grind the extra tree.

Councilmember Dunn noted that he would like to have the flags along the fence at the cemetery for Memorial Day and the 4th of July. He asked how many plots are available at the cemetery. Tina Mitchell replied that she will get the information and report back to the Council.
Note: There are 315 plots available to purchase, 665 occupied plots, and 1,107 sold/unoccupied plots.

Councilmember Anderson discussed the upcoming Independence Day celebration and asked the Town Council to be thinking ahead.

Councilmember Blackburn explained that the spring box lids are approximately \$2,300 each (two needed), and the boxes are around \$5,800 each. The Town Council agreed that the spring boxes are a priority. Mayor Christensen explained that culinary impact fees could be used for the project. **The Council members were in unanimous agreement that the spring boxes were the priority.**

Councilmember Johns explained that a 70% grant for secondary metering is open until May 15th. He explained state regulations and noted that as per HB 0242, secondary water suppliers must be in full compliance with secondary metering by January 1, 2030. Scott Thomsen noted that after 2023, grant money for secondary water metering begins to decrease each calendar year. Mayor Christensen stated that he does not understand how the state can mandate something that the Town does not have money for. Scott Thomsen explained that the state is offering higher grant opportunities now as incentives to water suppliers. Mayor Christensen emphasized that he does not want to raise rates to meter irrigation and that the spring box is the priority. Ultimately, the Town Council agreed on submitting a grant application to the Utah Board of Water Resources and then will see what comes of it. Scott Thomsen agreed to contact contractors to see the terrain and get some estimates for the spring box project.

Councilmember Johns asked the Town Council to take note of anywhere the road is failing and to let Micklane Farmer know so it can be fixed before the warranty is up. Mayor Christensen noted that he is not satisfied with the seal coat at the seams.

15. ADJOURN. At 7:37 p.m. Councilmember Anderson made a motion to adjourn the meeting. Councilmember Blackburn seconded the motion and the motion carried unanimously.

Minutes of the Town Council meeting held Thursday, April 14, 2022, were approved this 11th day of May, 2022.


Brent Christensen, Mayor


Tina Mitchell, Town Clerk