

13.05.010: PURPOSE:

The purpose of this chapter is to establish the land use authority responsible for decisions applying to the administration and provisions of this title. (Ord. 2012-15, 9-20-2012)

13.05.020: SCOPE:

The authority of the decision making bodies and officials as set forth in this chapter shall apply to the entirety of this title, subject to its various provisions. (Ord. 2012-15, 9-20-2012)

13.05.070: DESIGN REVIEW BOARD:

- A. Purpose: A design review board (DRB) is hereby established as provided in this section and in accordance with the procedure established by this code for district representation. The purpose of the DRB is to evaluate the design of proposed developments within the Holladay Village (HV) zone and Holladay Crossroads (HCR) zone and make recommendations to the planning commission regarding such development.
- B. Appointment: The DRB shall consist of five-six (56) members and one alternate member. The board should include where possible professionals who have expertise in the fields of architectural design, landscape design, interior design, urban design, architectural history, art or graphic design, engineering, or planning; a property owner or business owner within the Holladay Village commercial area, a property owner or business owner within the Holladay Crossroads master plan area; and a property owner who resides within a residential neighborhood adjacent to the Holladay Village area and a property owner who resides within a residential neighborhood adjacent to the Holladay Crossroads area. Board members shall be appointed by the city manager with the advice and consent of the city council.
- C. Term And Term Limitation: Each board member, including the alternate member, shall serve a term of three (3) years and may be reappointed for two (2) consecutive staggered terms.
- D. Residency Requirement: Each member of the DRB shall be a bona fide resident and qualified elector of the city.
- E. Compensation: Each member of the DRB shall receive twenty five-forty-five dollars (~~\$25.00~~45.00) per meeting as compensation and as reimbursement for expenses incurred in the performance of their official duties; provided, however, that such compensation and reimbursement not exceed one hundred dollars (\$100.00) per month. The alternate member of the board shall receive twenty five-forty-five dollars (~~\$25.00~~45.00) per meeting as compensation as set forth above for each meeting at which the attendance of the alternate member is requested by the chair of the board.
- F. Removal And Vacancies: Members of the DRB may be removed for cause by the city manager, upon written charges. Cause shall include, but not be limited to, violations of the Utah municipal officers' and employees' ethics act, Utah Code Annotated section 10-3-1301 et seq., as amended. Any vacancy occurring on the DRB by reason of death, resignation or removal shall be promptly filled by the city manager with advice and consent of the city council for the unexpired term of such member. Any

vacancy occurring on the board by reason of expiration of term shall be promptly filled by the city manager with the advice and consent of the city council.

G. Officers: The DRB shall annually elect a chairperson and such other officers it deems advisable from among its members. The chairperson and such other officers elected by the DRB shall serve for a term of one year and shall not hold the position of chair for more than two (2) consecutive one year terms.

H. Quorum: No action of the DRB shall be official or of any effect except when a quorum of the members is present. Three (3) members of the DRB shall constitute a quorum.

I. Procedure: The DRB shall adopt policies and procedures for the conduct of its meetings, the processing of applications, and for any other purposes considered necessary for the functioning of the board. Such policies and procedures shall be approved by the city council before taking effect. (Ord. 2012-15, 9-20-2012)

J. Powers And Duties:

1. When a land use application is submitted for development in the HV and RO zones, and determined to be complete by the TRC, the DRB shall review the application as provided in sections 13.71.020 and 13.50.010 of this title.

2. The DRB may recommend to the planning commission amendments to this title regarding development in the HV and RO zones. (Ord. 2014-05, 4-17-2014)

K. Meetings:

1. DRB meetings shall be held on an "as needed" basis and at the call of the community development director. Any member who cannot attend a meeting of the DRB shall so notify the community development director who shall direct the alternate member of the board to fill the vacancy at such meeting. The alternate member may participate in a meeting at which all five (5) regular members of the DRB are present but may not vote.

2. DRB meetings shall be held after the regular working hours of the city and shall comply with the provisions of Utah Code Annotated section 52-4-102 et seq., or its successor. Such meetings shall be held in a public place designated by the community development director and shall be of sufficient size to ensure public access.

3. Minutes and recordings of DRB proceedings shall be kept and such proceedings shall be recorded as provided by law, Utah Code Annotated section 52-4-203, as amended.

4. Copies of the minutes and recordings shall be made available to the public as provided in the Utah government records access and management act, Utah Code Annotated section 63-2-101 et seq., as amended. (Ord. 2012-15, 9-20-2012)