



NIBLEY CITY COUNCIL MEETING AGENDA

Thursday, March 12, 2022 – 6:30 p.m.

In accordance with Utah Code Annotated 52-4-207 and Nibley City Resolution 12-04, this meeting may be conducted electronically. The anchor location for the meeting will be Nibley City Hall, 455 West 3200 South, Nibley, Utah. The public may also participate in the meeting via the Zoom meeting link provided at www.nibleycity.com. Public comment should be submitted to cheryl@nibleycity.com by 6:30 p.m. and will be read into the public record.

1. Opening Ceremonies (Councilmember Laursen)
2. Call to Order and Roll Call (Chair)
3. Approval of the April 28, 2022, Meeting Minutes and the Current Agenda (Chair)
4. Public Comment Period¹ (Chair)
5. Planning Commission Report
6. **Presentation** – Award for Jared Pratt for Outstanding Collections Operator from the Water Environment Association of Utah
7. **Discussion & Consideration** – Ordinance 22-08: Rezone of a Portion of Parcel 03-019-0003 from Industrial (I) to Commercial (C) (Second Reading)
8. **Discussion & Consideration** – Resolution 22-12: Amending the Nibley City Engineering Design Standards and Specifications Relating to Public Infrastructure (Second Reading)
9. **Discussion & Consideration** – Resolution 22-14: Regulating the Use of Fireworks Within Nibley City (First Reading)
10. **Discussion & Consideration** – Resolution 22-15 Adopting the Fraud Risk Assessment of Nibley City for 2022 (First Reading)
11. **Workshop** – Resolution 22-16: A Resolution Amending the Budget for Various Funds of Nibley City for Fiscal year 2021-22, Adopting the Budget for the Various Funds of Nibley City and Other Budgetary Matters for Fiscal year 2022-23 and Adjusting Certain Fees and Payments for Services
12. Council and Staff Report

In compliance with the Americans With Disabilities Act, reasonable accommodations for individuals with disabilities will be provided upon request. For assistance, please call (435) 752-0431.

¹ Public input is welcomed at all City Council Meetings. 15 minutes have been allotted to receive verbal public comment. Verbal comments shall be limited to 3 minutes per person. A sign-up sheet is available at the entrance to the Council Chambers starting 15 minutes prior to each council meeting and at the rostrum for the duration of the public comment period. Commenters shall identify themselves by name and address on the comment form and verbally for inclusion in the record. Comment will be taken in the order shown on the sign-up sheet. Written comment will also be accepted and entered into the record for the meeting if received prior to the conclusion of the meeting. Comments determined by the presiding officer to be in violation of Council meeting rules shall be ruled out of order.



Agenda Item #6

Description	Presentation – Award for Jared Pratt for Outstanding Collections Operator from the Water Environment Association of Utah
Presenter	Justin Maughan, City Manger
Recommendation	Listen to the presentation. Ask pertinent questions. Offer support and encouragement.
Reviewed By	Mayor, City Manager

Background:

The Water Environment Association of Utah (WEAU) is the State of Utah affiliate of the Water Environment Federation (www.wef.org). WEAU and WEF are member associations comprised of water quality professionals including public works staff, treatment plant operator, engineers, scientists, and planners working to preserve and enhance water quality and the global water environment.

The association exists to promote and educate the wastewater industry.

Last month, the association held their annual conference in St George Utah. At that conference, our newest team member, Jared Pratt, was awarded the Outstanding Collections Operator Over 5 MGD award for his work in 2021.

Jared was unable to attend the conference, so staff would like to present him his award plaque at Council meeting.

Agenda Item #7

Description	Discussion & Consideration – Ordinance 22-08: Rezone of a Portion of Parcel 03-019-0003 from Industrial (I) to Commercial (C) (Second Reading)
Presenter	Levi Roberts, Nibley City Planner
Recommendation	Move to approve Ordinance 22-08: Rezone of a Portion of Parcel 03-019-0003 from Industrial (I) to Commercial (C), with suggested conditions.
Reviewed By	Mayor, City Manager, City Engineer

Background:

Skyler Jenks, authorized representative for Capita Group LLC and authorized by D&S Smercheck Real Estate, LLC, owner of parcel 03-019-0003, located at approximately 2850 S 800 W, has submitted a rezone application for a portion of parcel 03-019-0003. The current zoning on the property is industrial. The applicant has proposed to rezone a northern approximately 9.7 acre section of the property to commercial (C). The applicant has indicated that he would like to develop the property and has provided a concept plan of an Assisted Living Facility, adjacent to small lot, single-family and duplex units, which the applicant has indicated would be for active adult living. As each of these uses are listed as a conditional use in commercial zones, the applicant could potentially develop a similar project if the property is rezoned as commercial. However, it should be noted that approval of this rezone does not constitute approval of the concept plans.

Site Context

The site currently sits vacant and is immediately north (on the same parcel) as Logan Coach, a trailer manufacturing facility. To the east and west, there are medium-density residential homes. To the north is the Morgan Farm property, owned by Nibley City, with additional residential homes to the northwest.

General Plan Guidance

Although this property is currently zoned Industrial, the Future Land Use Map designates this property as 'medium density residential.' While the applicant's request for commercial zoning is not in line with this designation, commercial is generally more restrictive than industrial regarding uses that are incompatible with residential uses. It is Staff's opinion that the assisted living facility and the small lot senior units that the

applicant has provided in the concept would be appropriate for the location and consistent with the general plan. It would provide a transition zone between existing single-family neighborhoods and the Industrial uses on the existing Logan Coach property.

That said, a commercial designation does allow for all uses listed within a commercial zone. Therefore, rezoning the property as commercial would allow for this wider range of uses, some of which could have significant impacts on surrounding properties. However, Staff has determined that a commercial zoning designation is more in line with the General Plan and is more appropriate for the site context than the existing 'Industrial' designation. As such, Staff recommends approval of this rezone request.

The Planning Commission was concerned with splitting the zoning designation for the parcel and recommends that the rezone area be assigned its own parcel ID prior to the Rezone. This could be accomplished in conjunction with a subdivision and the applicant has indicated support for this condition.

Planning Commission Recommended Condition of approval

- That the rezone area be assigned its own parcel ID prior to the Rezone.

Additional Background

None

ORDINANCE 22-08

AN ORDINANCE REZONING OF A PORTION OF PARCEL 03-019-0003 FROM INDUSTRIAL (I) TO COMMERCIAL (C)

BE IT ORDAINED BY THE NIBLEY CITY COUNCIL LOCATED AT NIBLEY, UTAH, THAT:

The northern 9.7 acre portion of Parcel 03-019-0003, more particularly described below, is hereby rezoned from Industrial I & Commercial C. This Rezone does not take effect until this area is subdivided and assigned a separate Parcel Tax ID number.

The North portion of Cache County Parcel No. 03-019-0003 located in Nibley City, Utah and in the Northwest Quarter of Section 21, Township 11 North, Range 1 East, of the Salt Lake Base & Meridian, more particularly described as follows:

Beginning at a point located S 89°45'39" E along the north section line a distance of 24.75 feet and S 0°26'23" E along the easterly right of way line of 800 West (a county road) a distance of 1,331.76 feet from the Northwest Corner of Section 21, T. 11 N., R. 1 E., of the S.L.B.& M. to the TRUE POINT OF BEGINNING: thence N 89°30'12" E a distance of 1,098.29 feet to the westerly railroad right of way; thence along said right of way S 1°01'07" W a distance of 387.01 feet; thence S 89°33'37" W a distance of 1,088.42 feet to the easterly right of way line of 800 West (a county road); thence along said right of way N 0°26'23" W a distance of 385.83 feet to the TRUE POINT OF BEGINNING.

Parcel is subject to all existing easements (not shown here).

Said parcel containing: 9.70 acres more or less.

PASSED BY THE NIBLEY CITY COUNCIL THIS _____ day of _____, 2022.

Larry Jacobsen, Mayor

ATTEST: _____
Cheryl Bodily, City Recorder



APPLICATION FOR REZONE

PROPERTY OWNER INFORMATION

Name D&S Smercheck Real Estate, LLC
 Address PO Box 324 Waterville, KS 66548-0324
 Phone 785-268-1006
 Email dans@titantrailer.com

OFFICE USE ONLY

Date Received:

Application

Fee Paid: \$

PROPERTY OWNER REPRESENTATIVE (If Applicable)

Name Skyler Jenks
 Address 3775 North 200 West
 Phone 435-232-3390
 Email skyler@capitagroup.us

PROJECT INFORMATION:

Project Address: 2850 South 800 West
 Tax I.D. Number(s): 03-019-0003
 Project Size (Acres): 10 Acres
 Current Zoning: Industrial Proposed Zoning: Commercial

SUPPORTING MATERIALS:

The following materials **must** be submitted with this Rezone Application, or the application will not be accepted by Nibley City.

 Site Plan and Map. The applicant shall submit a site plan and map of the land area proposed to be rezoned. The site plan and map shall show the following:

Identification of area proposed for rezone	
Total acreage of land proposed for rezone	
Total acreage and dimensions of individuals lots and parcels proposed for rezone	
Adjacent land uses	
Existing zoning of property	
Existing structures on the property with dimensions and setbacks	
Vicinity map	
Proposed project conceptual plan (if applicable)	



APPLICATION FOR REZONE

_____ **Applicant Statement.** A statement by the Applicant, explaining the rationale for the rezone request, shall accompany the application (attach additional sheets). The statement shall answer the following questions (please list each question and its answer underneath):

1. What is the need for the proposed zone change?
2. What will the public benefit be if the zone change is granted?
3. How does the proposal comply with the goals and policies of the Nibley City General Plan?
4. Is there any annexation of property necessary?
5. Is the anticipated use appropriate for the surrounding area?
6. What public infrastructure is in place to serve the type and intensity of the proposed use? If needed, could the infrastructure be reasonably extended, at the cost of the property owner or developer?

_____ **Taxes.** A statement from the County treasurer showing the current tax status of the property.

_____ **Posting.** Not less than ten (10) days before the public hearing, Applicant is responsible for posting a sign in a prominent place on the property containing, in lettering that may be reasonably read by passersby, the time, date, and location of the public hearing. The posting shall not be required before the application being accepted. However, the City shall require that, not less than ten (10) days before the public hearing, the Applicant provides the City with evidence of compliance with this requirement.

_____ **Application Fee.** All fees related to the rezone application shall be paid as part of the application submittal.

Please see staff for public hearing and notification requirements.

File the completed application at:

Nibley City
455 West 3200 South
Nibley, UT 84321
(435) 752-0431

APPLICANT CERTIFICATION:

I certify under penalty of perjury that this application and all information submitted as a part of this application are true, complete, and accurate to the best of my knowledge. I also certify that I am the owner of the subject property and that the authorized agent noted in this application has my consent to represent me concerning this application. Should any of the information or representations submitted in connection with this application be incorrect or untrue, I understand that Nibley may rescind any approval, or take any other legal or appropriate action. I understand that any cost of engineering, legal, fire, or other review incurred by the City shall be my responsibility to pay. I also acknowledge that I have reviewed the applicable sections of the Nibley City Code and that items and checklists contained in this application are basic and minimum requirements only and that other requirements may be imposed that are unique to individual

projects or uses
DocuSigned by:

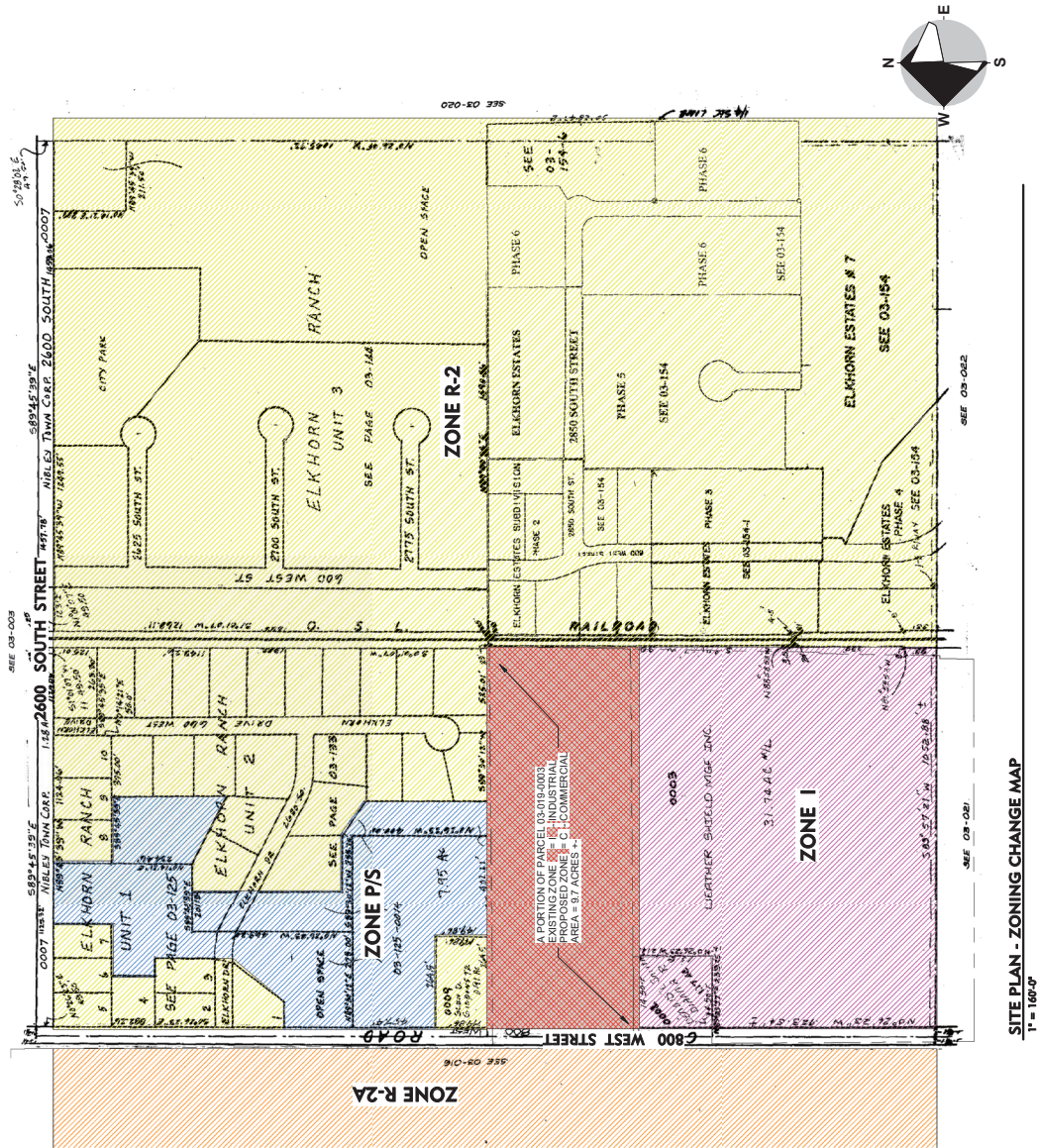
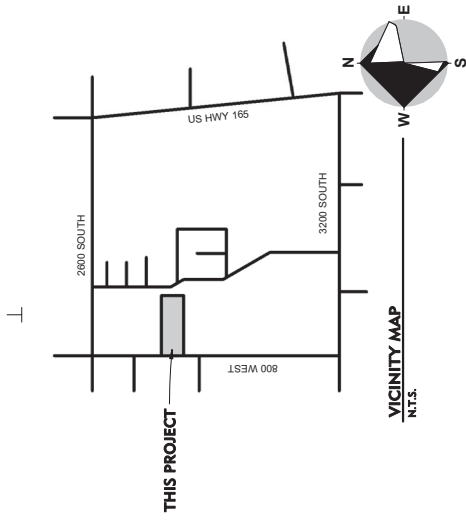
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Property Owner Signature

4/1/2022

Date

CONCEPT PLANS



SITE PLAN - ZONING CHANGE MAP
1" = 160'-0"

CONCEPT PLANS

Sheet #

C2

4/1/2022 1:28:57 PM

Sheet Name:

SITE
CONCEPT
RETIREMENT

Project Name:

Client Address:

Client Name:

Date: 2-11-22

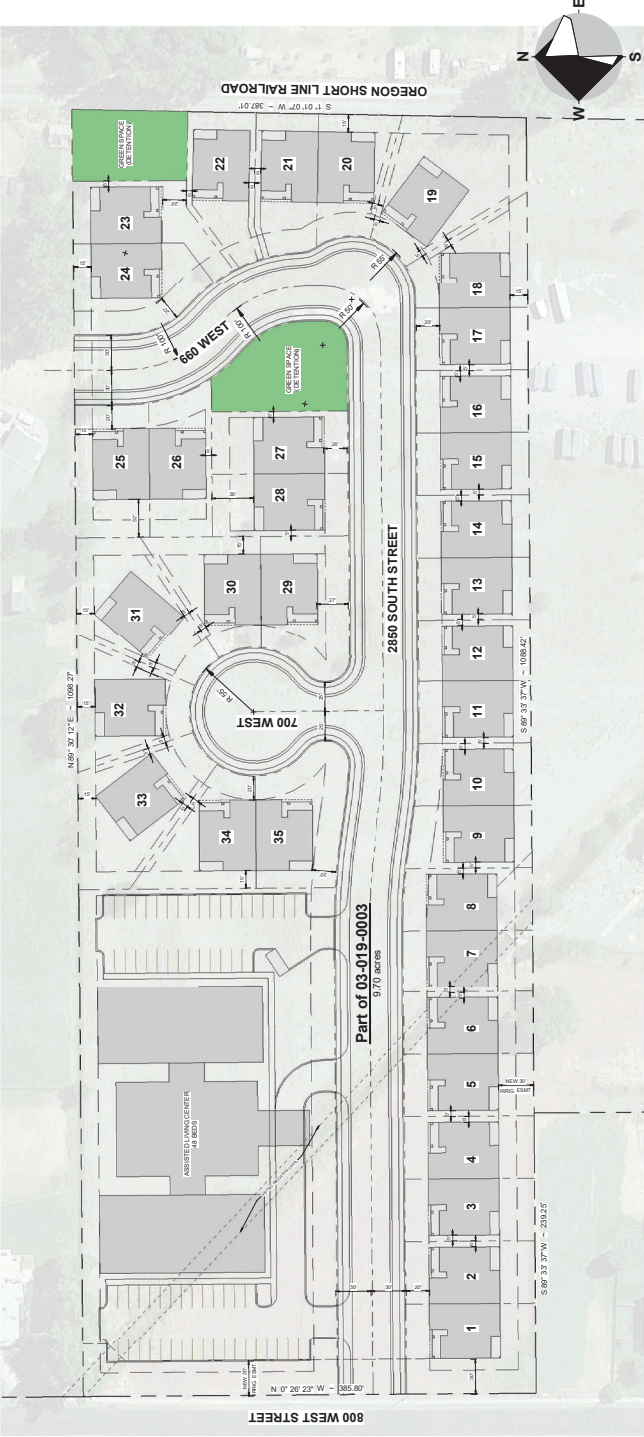
Nibley Concept

North Portion of Parcel 03-019-0003 - Cache County, Utah
Designed By: K.D. ERICKSEN
Drawn By: K.D. ERICKSEN

CAPITAGROUP

3775 NORTH 200 WEST - HYDE PARK, UTAH 84318
E-mail: kelly@capitagroup.us / ken@capitagroup.us / rolando@capitagroup.us

REVISIONS		
No.	Date	Desc.



SITE PLAN - RETIREMENT & ASSISTED LIVING
1" = 80'-0"



To Whom it may concern,

The need for this property to be rezoned is to allow for the highest and best use of providing an assisted living and active adult community.

The public benefit is there will be less truck traffic on 800 west.

The general plan currently shows that there is a residential desire for this area. What we are proposing is just that with an assisted living cent and an active adult community.

There are no annexations required.

The anticipated use is appropriate for the surrounding area.

I believe the infrastructure is sufficient for what we are proposing and if there are changes the property owner or developer could bare it.

Thanks

Skyler Jenks

REVISIONS		
No.	Date	Desc.

KEYNOTE LEGEND	
No.	Description



3775 NORTH 200 WEST - HYDE PARK, UTAH 84318

E-mail: kelly@CapitaGroup.us or ken@CapitaGroup.us

North Portion of Parcel 03-019-0003 - Cache County, Utah

Capita Group

Designed By: K.D. ERICKSEN

Drawn By: K.D. ERICKSEN

Project Name:

Client Name:

Date: 2-11-22

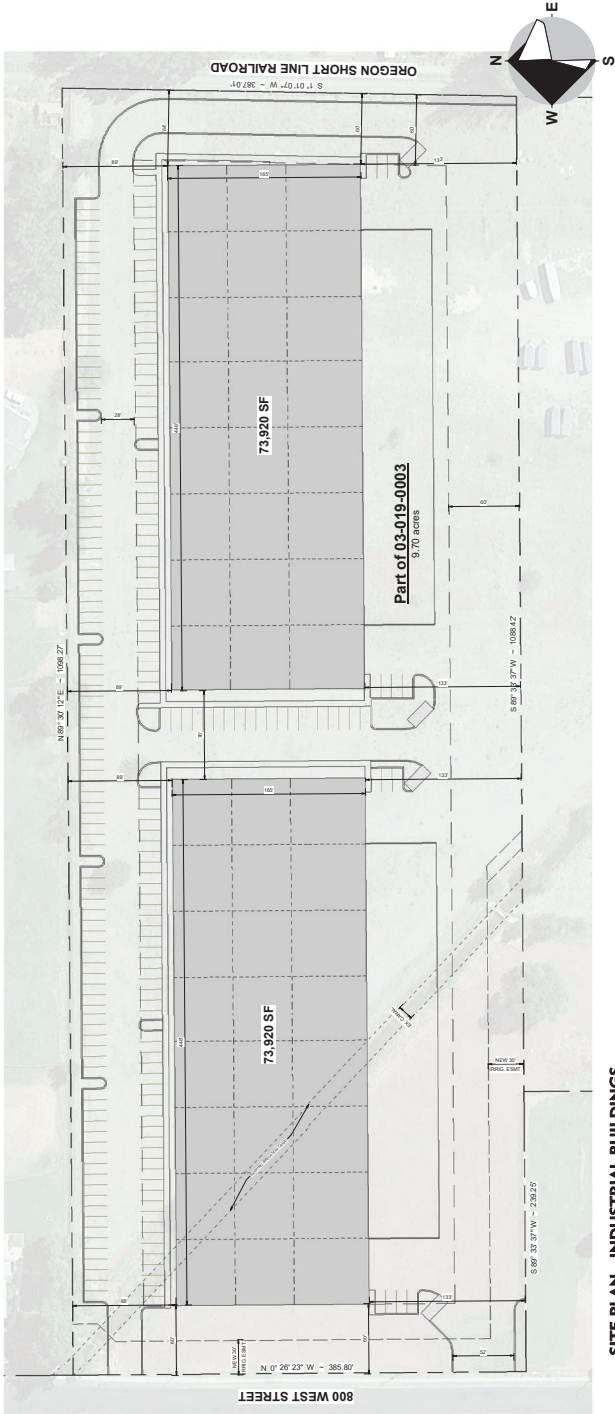
Sheet Name:

SITE
CONCEPT
INDUSTRIAL

Sheet #

A1.1

2-11-22



SITE PLAN - INDUSTRIAL BUILDINGS
1" = 50'-0"



SAMUEL J BRADY ARCHITECTS







Villa Dinner

This Wednesday
6pm at the Clubhouse





Parcel #03-019-0003 in 2021 - Cache County CORE

Owner(s)

History

D & S SMERCHEK REAL ESTATE LLC (07/12/2016 - Present) (Vesting: 1104383)

Owner(s)

History

D & S SMERCHEK REAL ESTATE LLC, (07/12/2016 - Present) (Vesting: 1104383)

Property Address

2990 S 0800 W
NIBLEY

Current Owner Mailing Address

PO BOX 324
WATERVILLE, KS 66548-0324

- Tax District: NIBLEY CITY W/CEM(008)
- Tax Status: Taxable
- Building Type: Comm
- Year Built: 1978
- Acres: 31.74
- Water Rights: NO
- Square Feet: 151636
- Legal Description: BEG AT A PT LOCATED S 89*45'39"E ALG SEC LINE 24.75 FT & S 0*26'23" E ALG ELY R/W LNE OF CO ROAD 1331.76 FT FROM NW COR SEC 21 T 11N R 1E N 89*30'12"E 1098.29 FT TO THE WLY RR R/W TH ALG SD R/W THE FOLLOWING 5 COURSES S 1*01'07"W 909.92 FT N 88*58'53"W 3.50 FT S 1*01'07"W 330 FT N 88*58'52"W 8 FT S 1*01'07"W 93 FT S 89*57'21"W 1052.88 FT N 26'23"W 723.54 FT N 89*33'37"E 239.25 FT N 26'23"W 214.5 FT S 89* 33'37"W 239.25 FT N 26'23"W 385.83 FT TO BEG CONT 31.74 AC

Taxation Term	Amount
Prior Year Taxes (2020)	\$41,852.28
Market Value	\$3,810,293.00
Commercial Land & Building	\$3,810,293.00
Taxable Value	\$3,810,295.00
Tax Rate	<u>x 0.010457</u>
Tax Amount	\$39,844.25
Last Payment Date	11/22/2021

Payment Category	Amount
Principal	\$39,844.25
Payments	\$39,844.25
Current Amount Due	\$0.00



Future Land Use

Update 3-25-2021

Legend

- Nibley Municipal Boundary 2020
- Annexation Declaration Boundary

Future Land Use

- Parks, Open Space, and Trails
- Agriculture
- Open Space, Agriculture, and Low Density Residential
- Low Density Residential
- Medium Density Residential
- High Density Residential
- Commercial and Medium to High Density Residential
- Commercial
- Industrial
- Municipal, Schools, and Churches
- Town Center



0 1,400 2,800 4,200 Feet



J-U-B ENGINEERS, INC.

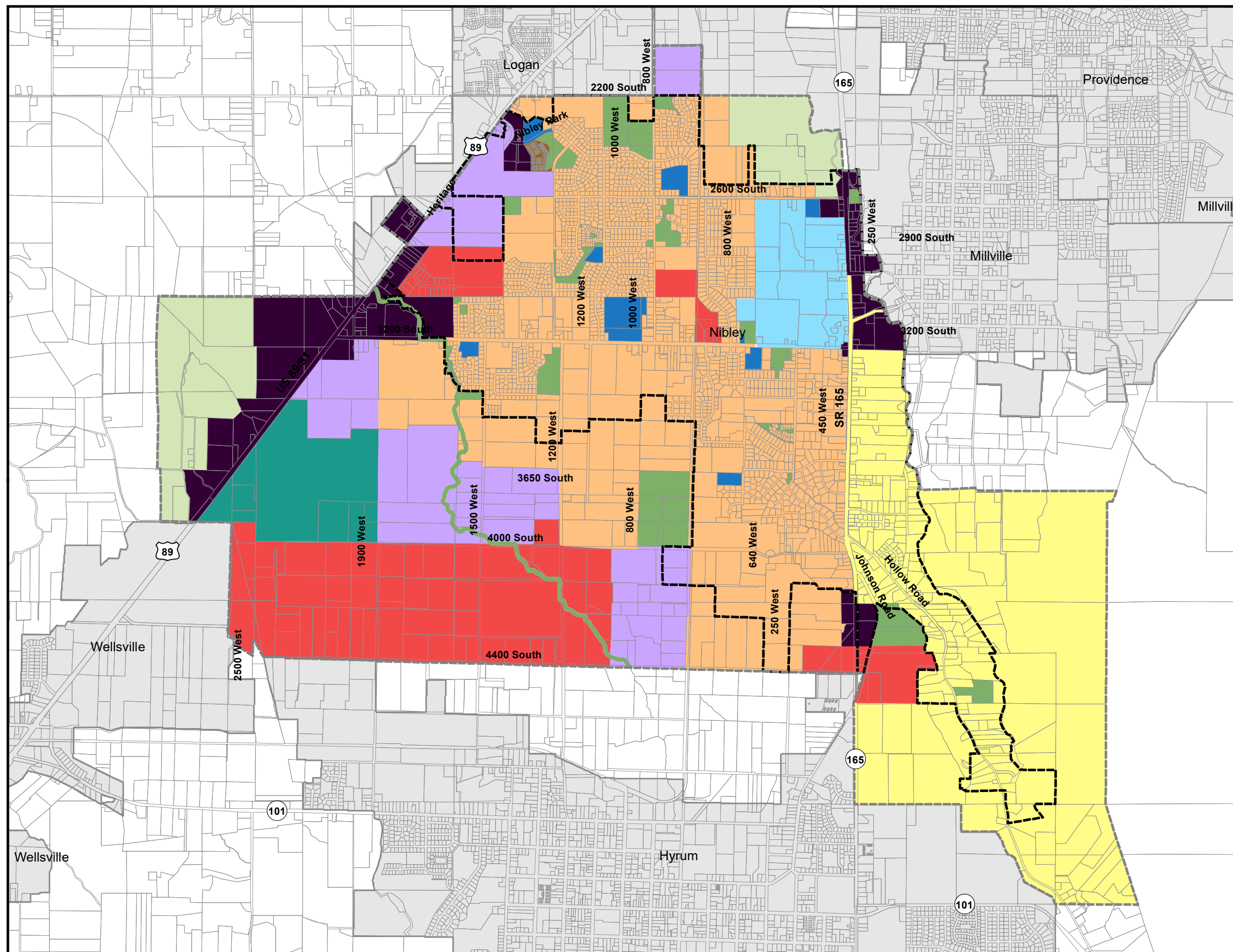


THE
LANGDON
GROUP



GATEWAY
MAPPING
INC.

J-U-B FAMILY OF COMPANIES



Agenda Item #8

Description	Discussion & Consideration – Resolution 22-12: Amending the Nibley City Engineering Design Standards and Details Relating to Public Infrastructure (First Reading) (<i>supersedes R19-09</i>)
Presenter	Darren Farar, Nibley City Engineer
Recommendation	Move to approve Resolution 22-12: Amending the Nibley City Engineering Design Standards and Details Relating to Public Infrastructure
Reviewed By	Mayor, City Manager, City Engineer

Background:

One of the strategic goals of the Public Works Department and the City Manager has been to update the City's Engineering Design Standards and Details. The purpose of this goal is to provide an update to the standards that reflects changes to the City's codes (for example the addition of multifamily housing); changes in industry standards for design and construction techniques, materials, etc; to make correction where conflict exists within current code; and to add additional standards to areas that may not have historically provided clear direction.

In late 2021, the Public Works department began the process of reviewing the current standards, identifying areas that needed to change, be added to, and / or otherwise updated. This team included the City Engineer, the Public Works Director, the Streets Manager, the Utility Manager, and the Parks Manager. Materials that were reviewed in conjunction with developing the new standards include the City's Current Engineering Design Standards, the City's current Code, the APWA manuals of Standard Plans and Standard Specifications, Engineering Standards of other municipalities, and other relevant documents.

To date City Staff has completed an update to the water and sewer chapters of the standards and has added a new portion of the document that includes general notes for construction plans. The updates include revisions to the standards, redlines to the APWA Standard Plans reflecting the City's allowances, an approved materials list, a set of standard general notes to be included on all plan sets, and other procedure documents that provide specific detail to aid staff and contractors in completing more technical items such as testing that a new water line is ready to put into service.

While the standards are presented for Council approval, staff also desires to establish an approved material list document to provide direction on which construction materials

are approved for use within Nibley City. Staff recommends that this list remain an administratively managed list for the purposes of it being a live document in which staff is able to update manufacturers and models of materials frequently as may be needed to match availability.

The updated documents have been incorporated into the design standards document as presented in the attachment 8.2.

RESOLUTION 22-12

ADOPTING THE NIBLEY CITY ENGINEERING DESIGN STANDARDS & DETAILS AND RELATED MATTERS

WHEREAS, Nibley City is authorized by Utah Code sections 10-3-702 and 10-3-711(2) and Nibley City Code 21.02.040 (H) to establish the Nibley City Engineering Design Standards and Details providing building, safety, and design standards and regulations.

NOW, THEREFORE, be it ordained by the City Council of Nibley City, Utah, as follows:

1. The City Council finds that there is good cause and that it is in the interest of the public welfare, health, and safety to adopt the Nibley City Engineering Design Standards and Details as presented.
2. The City Council finds that there is good cause and that it is in the interest of the public welfare, health, and safety to adopt the program of establishing and regularly maintaining a list of approved construction materials that maybe updated and revised administratively by the Nibley City Public Works Department from time to time as necessary.
3. All ordinances, resolutions, or parts thereof in conflict herewith are, to the extent of such conflict, hereby repealed and this Ordinance shall be in full force and effect immediately upon its approval and adoption.

PASSED BY THE NIBLEY CITY COUNCIL THIS _____ day of _____, 2022.

Larry Jacobsen, Mayor

ATTEST: _____
Cheryl Bodily, City Recorder

Nibley City Engineering Design Standards



A handwritten signature in purple ink, appearing to read "Darren Farar", is positioned above a horizontal blue line.

Darren Farar, PE
City Engineer
Nibley City

05-09-2022

Date

The Engineering Design Standards, Construction Standards, Details, and Specifications shall together with all referenced documents and the City Code, govern the design and construction of all public and where appropriate private infrastructure in Nibley City. These standards may be updated periodically and revised as deemed appropriate and necessary. Visit www.nibleycity.com to verify this document is the most current version of the standards.

TABLE OF CONTENTS

SECTION 0	General Notes
SECTION 1	General Definitions
SECTION 2	Development Standards
SECTION 3	Drawing Standards – Plat & Construction
SECTION 4	Water Systems
SECTION 5	Sewer Systems
SECTION 6	Storm Water Systems
SECTION 7	Other Utility Systems
SECTION 8	Transportation Standards
SECTION 9	Landscape and Irrigation Systems
SECTION 10	Standard Details and Specifications
SECTION 11	Amendments to APWA Standard Specifications
SECTION 12	Construction Inspection and Acceptance Summary
SECTION 13	Bridge Standards
SECTION 14	Secondary Water Systems
SECTION 15	Private Infrastructure Standards
SECTION 16	Standard Details & Modifications to APWA Standard Plans



0.1 General Notes

0.1.1 General Notes for Construction

ALL plans for construction within the Nibley City Shall have the following shown on either the Cover Sheet or the Detail Sheet

NIBLEY CITY GENERAL NOTES FOR CONSTRUCTION

- A. CONTRACTOR SHALL OBTAIN ALL NECESSARY PERMITS PRIOR TO CONSTRUCTION.
- B. ALL CONSTRUCTION SHALL CONFORM TO THE CITY ENGINEERING STANDARDS, CITY STANDARD DETAILS, CURRENT APWA MANUAL OF STANDARD SPECIFICATIONS / STANDARD PLANS, OR OTHER STANDARD APPROVED BY THE CITY ENGINEER IN WRITING.
- C. THIS SET OF PLANS HAS BEEN REVIEWED FOR COMPLIANCE WITH CITY REQUIREMENTS PRIOR TO ISSUANCE OF CONSTRUCTION PERMITS. HOWEVER, SUCH REVIEW SHALL NOT PREVENT THE CITY FROM REQUIRING CORRECTION OF ERRORS IN PLANS FOUND TO BE IN VIOLATION OF ANY LAW OR ORDINANCE.
- D. THE CITY DOES NOT WARRANT ANY QUANTITIES SHOWN ON THESE PLANS.
- E. THE CITY APPROVAL IS FOR GENERAL LAYOUT IN THE RIGHT-OF-WAY ONLY. THIS APPROVAL IS VALID FOR A PERIOD OF ONE YEAR. CONSTRUCTION PERMITS SHALL BE OBTAINED DURING THIS PERIOD OR THE PLANS SHALL BE RESUBMITTED FOR REVIEW AND APPROVAL.
- F. AN APPROVED SET OF PLANS SHALL BE AVAILABLE ON THE JOB SITE AT ALL TIMES.
- G. THE CITY CONSTRUCTION INSPECTOR SHALL BE NOTIFIED **48 HOURS** PRIOR TO ANY CONSTRUCTION WORK AND INSPECTIONS. CONSTRUCTION WORK CONCEALED WITHOUT INSPECTION BY THE CITY CONSTRUCTION INSPECTOR SHALL BE SUBJECT TO EXPOSURE AT THE CONTRACTOR'S EXPENSE.
- H. ANY WORK PERFORMED WITHOUT THE APPROVAL OF THE CITY ENGINEER, OR DESIGNEE, AND ANY WORK/MATERIAL NOT IN CONFORMANCE WITH CITY ENGINEERING STANDARDS IS SUBJECT TO REMOVAL AND REPLACEMENT AT THE CONTRACTOR'S EXPENSE.
- I. THE DEVELOPER IS RESPONSIBLE FOR THE REMOVAL OR RELOCATION OF ALL OBSTRUCTIONS WITHIN THE RIGHT-OF-WAY PRIOR TO STARTING NEW CONSTRUCTION.
- J. THE DEVELOPER IS RESPONSIBLE FOR ARRANGING THE RELOCATION AND ASSOCIATED COSTS OF ALL UTILITIES. A UTILITY RELOCATION



SCHEDULE SHALL BE SUBMITTED PRIOR TO THE ISSUANCE OF PERMITS.

- K. THE DEVELOPER IS RESPONSIBLE FOR OBTAINING OR DEDICATING ALL REQUIRED RIGHTS-OF-WAY AND EASEMENTS TO THE CITY PRIOR TO ISSUANCE OF PERMITS.
- L. THE CONTRACTOR SHALL CONTACT BLUE STAKE PRIOR TO CONSTRUCTION ACCORDING TO BLUE STAKE STANDARD NOTIFICATION TIMEFRAMES. THE CONTRACTOR SHALL LOCATE ALL CONFLICTS PRIOR TO CONSTRUCTION.
- M. THE CONTRACTOR SHALL BARRICADE CONSTRUCTION SITES AT ALL TIMES PER THE MUTCD. A TRAFFIC CONTROL PLAN SHALL BE SUBMITTED TO THE CITY FOR APPROVAL IN ADVANCE OF CONSTRUCTION.
- N. THE UNLAWFUL REMOVAL OF WATER FROM A CITY FIRE HYDRANT OR ANY OTHER SOURCE IS A VIOLATION OF THE MUNICIPAL CODE. CONTACT THE CITY INSPECTOR FOR SETTING UP USE.
- O. THE CONTRACTOR SHALL COMPLY WITH THE ENVIRONMENTAL PROTECTION AGENCY NATIONAL POLLUTION DISCHARGE ELIMINATION SYSTEM (NPDES) STORM WATER REQUIREMENTS ESTABLISHED FOR CONSTRUCTION SITES, DEQ GENERAL PERMIT FOR DISCHARGE FROM CONSTRUCTION ACTIVITIES, AND THE NIBLEY CITY STORM WATER MANAGEMENT PLAN.
- P. THESE PLANS REFLECT CONDITIONS AS THEY EXIST AT THE TIME OF DESIGN. IF EXISTING CONDITIONS HAVE CHANGED BY THE TIME OF CONSTRUCTION THE CONTRACTOR SHALL NOTIFY THE CITY AND THESE PLANS MAY HAVE TO BE AMENDED PRIOR TO PROCEEDING WITH CONSTRUCTION ACTIVITIES.
- Q. "AS-BUILT" DRAWINGS (ONE SET OF PRINTS AND AN ELECTRONIC PDF COPY), CERTIFIED BY THE DEVELOPER'S ENGINEER, SHALL BE SUBMITTED AND APPROVED PRIOR TO ISSUANCE OF A BUILDING CERTIFICATE OF OCCUPANCY AND ACCEPTANCE OF IMPROVEMENTS BY THE CITY. (SEE THE CITY CODE FOR AS-BUILT REQUIREMENTS)

0.1.2 General Notes for Grading and Drainage Construction

All plans for on-site Grading and Drainage construction shall have the following shown on either the Cover Sheet or the Detail Sheet.

NIBLEY CITY GENERAL NOTES FOR GRADING AND DRAINAGE CONSTRUCTION

- A. ALL GENERAL CONSTRUCTION NOTES SHALL APPLY



-
- B. UNLESS SPECIFIC FINISHED FLOOR ELEVATIONS ARE SHOWN ON THE PLAT, ELEVATIONS SHALL BE A MINIMUM 6 INCHES ABOVE THE HIGHEST ADJACENT TOP OF CURB OR STREET CENTERLINE WHICH EVER IS HIGHER OR 12 INCHES ABOVE THE HISTORIC GROUNDWATER ELEVATIONS AS CERTIFIED BY A GEOTECHNICAL ENGINEER AND SPECIFICALLY IDENTIFIED FOR EACH LOT ON THE RECORDED FINAL PLAT.
 - C. A PERMIT IS REQUIRED FOR ANY SITE GRADING.
 - D. STAKING PAD AND/OR FINISHED FLOOR ELEVATIONS ARE THE RESPONSIBILITY OF THE DEVELOPER OR HIS ENGINEER. FOR LOTS IN FEMA ZONES A, AO, AH, A1-A33, AND A99, THE FINISHED BUILDING FLOOR OR STEM WALL ELEVATION SHALL BE SUBMITTED AND APPROVED PRIOR TO ANY VERTICAL CONSTRUCTION.
 - E. THE CONTRACTOR SHALL COMPLY WITH THE APPROVED STORM WATER POLLUTION PREVENTION PLAN PREPARED IN ACCORDANCE WITH THE CITY'S GENERAL UPDES STORM WATER PERMIT REQUIREMENTS.
 - F. THE GRADING CONTRACTOR SHALL DESIGNATE THE LOCATION FOR WASTING SPOIL MATERIALS AND OBTAIN A LETTER FROM THE OWNER GIVING PERMISSION FOR SAID DISPOSAL PRIOR TO STARTING ON-SITE CONSTRUCTION.
 - G. GRADING AND DRAINAGE PLAN APPROVAL INCLUDES RETENTION AND DETENTION AREAS, OTHER DRAINAGE FACILITIES AND CHANGES TO SURFACE GRADING AND STORMWATER FACILITIES AFFECTING DRAINAGE STRUCTURES, CURBS, ASPHALT PAVEMENT, AND BUILDING FLOOR ELEVATIONS.
 - H. THE CONTRACTOR SHALL PROVIDE ALL RETENTION AND DETENTION BASINS AT ELEVATIONS AS SHOWN ON THE PLANS. RETENTION BASINS SIDE SLOPES SHALL NOT EXCEED 3:1. RETENTION BASIN HIGH WATER ELEVATIONS SHALL NOT EXCEED 3-FOOT AND SHALL BE SET 12 INCHES ABOVE THE HISTORIC GROUNDWATER LEVEL. RETENTION IS NOT PERMITTED WITHIN PUBLIC RIGHTS-OF-WAY OR PUBLIC UTILITY EASEMENTS.
 - I. THE CONTRACTOR IS RESPONSIBLE FOR LOCATING AND CONFIRMING DEPTHS OF ALL THE EXISTING UTILITY LINES WITHIN PROPOSED RETENTION BASIN AREAS. IF THE BASIN CANNOT BE CONSTRUCTED PER PLAN AS A RESULT OF CONFLICT WITH UNDERGROUND UTILITIES, THE CONTRACTOR SHOULD CONTACT THE CITY AND DESIGNER AND REQUEST MODIFICATION OF THE BASIN DESIGN.



0.1.3 General Notes for BMP Plan, Small Sites

All BMP Plans for Small Sites shall have the following notes shown on the BMP plan sheet or BMP detail sheet.

NIBLEY CITY GENERAL NOTES FOR SWPP PLAN

- A. ALL GENERAL CONSTRUCTION NOTES SHALL APPLY.
- B. APPROVAL OF THIS DOCUMENT INDICATES THAT NIBLEY CITY HAS REVIEWED AND FOUND THIS TO BE IN GENERAL COMPLIANCE WITH THE CITY'S STORMWATER MANAGEMENT PLAN. NIBLEY CITY IS AT NO TIME RESPONSIBLE FOR THE APPLICANT'S/OPERATOR'S DUTIES TO COMPLY WITH ANY FEDERAL, STATE, OR LOCAL LAW OR ORDINANCE.
- C. THE FACILITIES SHOWN ON THIS PLAN SHALL BE CONSTRUCTED IN CONJUNCTION WITH ALL CLEARING AND GRADING ACTIVITIES IN SUCH A MANNER AS TO ENSURE THAT SEDIMENT-LADEN WATER DOES NOT ENTER THE DRAINAGE SYSTEM OR VIOLATE APPLICABLE WATER STANDARDS. ADDITIONALLY, THEY SHALL BE INSTALLED AND IN OPERATION PRIOR TO ANY GRADING OR LAND CLEARING. WHEREVER POSSIBLE, NATURAL VEGETATION SHALL BE MAINTAINED TO ASSIST IN SILT CONTROL.
- D. CONSTRUCTION SHALL BE PERFORMED IN SUCH A MANNER SO THAT STORMWATER DISCHARGES DO NOT CAUSE ANY FLOODING OR DAMAGE TO ADJACENT PROPERTIES OR FLOWS OF SEDIMENT ONTO PUBLIC STREETS, SIDEWALKS, DRAINAGE CHANNELS, PUBLIC UTILITY EASEMENTS OR RIGHTS-OF-WAYS.
- E. FACILITIES SHALL BE MAINTAINED AS NECESSARY TO ENSURE THEIR CONTINUED FUNCTIONALITY. IN ADDITION, ALL CONTROLS SHALL BE MAINTAINED IN SATISFACTORY CONDITION UNTIL SUCH TIME THAT CONSTRUCTION IS COMPLETED, PERMANENT DRAINAGE FACILITIES ARE OPERATIONAL, AND THE POTENTIAL FOR EROSION HAS PASSED.
- F. THE PLANS SHALL BE AMENDED AS NECESSARY DURING THE COURSE OF CONSTRUCTION TO RESOLVE ANY PROBLEM AREAS, WHICH BECOME EVIDENT DURING CONSTRUCTION, ROUTINE INSPECTIONS, AND/OR PERIODS OF RAINFALL. IF IT IS DETERMINED THAT CURRENT CONTROLS ARE NOT EFFECTIVE AT MINIMIZING POLLUTANT DISCHARGES FROM THE SITE, IMMEDIATE EFFORTS SHALL BE MADE TO CORRECT THE PROBLEM WITHIN 72 HOURS AND/OR PRIOR TO THE



NEXT RAIN EVENT. THE AMENDED PLAN SHALL BE MAINTAINED ON-SITE.

- G. IF AT ANY TIME, THIS SITE BECOMES IMPACTED BY OTHER CONSTRUCTION, STORMWATER POLLUTION PREVENTION ACTIVITIES SHALL BE COORDINATED BETWEEN THE SITES AND DOCUMENTED ON THE PLANS.
- H. PROPERTY THROUGH WHICH A WATERCOURSE PASSES SHALL BE KEPT FREE OF CONSTRUCTION MATERIALS, TRASH, DEBRIS, EXCESSIVE VEGETATION, AND OTHER OBSTACLES OR SUBSTANCES WHICH WOULD POLLUTE, CONTAMINATE, OR SIGNIFICANTLY RETARD OR DIVERT THE FLOW OF STORMWATER THROUGH THE PROPERTY.
- I. THE SITE SHALL AT ALL TIMES REMAIN FREE OF LOOSE TRASH AND DEBRIS. APPROPRIATELY SIZED COVERED WASTE RECEPTACLES SHALL BE PROVIDED ONSITE AND STORED A MINIMUM OF 50 FEET FROM ANY DRAINAGEWAY OR DRAINAGE INLET.
- J. A COPY OF THE APPROVED STORM WATER POLLUTION PREVENTION PLAN (SWPPP), NOTICE OF INTENT (NOI) AND ALL RELATED RECORDS SHALL BE MAINTAINED ON THE SITE AND AVAILABLE FOR REVIEW UPON REQUEST. NIBLEY CITY MAY AT ANY TIME PERFORM A COMPLIANCE INSPECTION OF THE SITE.

0.1.4 General Notes for Water Main Construction

All plans for water main construction within right-of-way or easements shall have the following shown on either the Cover Sheet or the Detail Sheet.

NIBLEY CITY GENERAL NOTES FOR WATER MAIN CONSTRUCTION

- A. ALL GENERAL CONSTRUCTION NOTES SHALL APPLY.
- B. ALL CONSTRUCTION SHALL CONFORM TO THE CITY ENGINEERING STANDARDS, CITY STANDARD DETAILS, AND CURRENT APWA MANUAL OF STANDARD SPECIFICATIONS AND STANDARD PLANS.
- C. NIBLEY CITY INSPECTORS SHALL BE NOTIFIED **48-HOURS** PRIOR TO STARTING EACH PHASE OF CONSTRUCTION, AND EACH INSPECTION REQUESTED.
- D. THE CONTRACTOR SHALL BE RESPONSIBLE FOR VERIFYING THE LOCATION AND ELEVATION OF ANY UTILITY LINES BEFORE STARTING CONSTRUCTION. IF THE EXISTING LINE IS FOUND TO BE IN A SUBSTANTIALLY DIFFERENT LOCATION, OR WILL ADVERSELY AFFECT THE OPERATION OF THE UTILITY, THE CONTRACTOR SHALL NOTIFY THE NIBLEY CITY PRIOR TO MAKING THE CONNECTIONS. AMENDMENTS TO



THE PLANS MAY BE REQUIRED PRIOR TO PROCEEDING WITH CONSTRUCTION ACTIVITIES.

- E. THE NIBLEY CITY IS NOT LIABLE FOR DELAYS OR DAMAGES TO UTILITIES RELATED TO THIS CONSTRUCTION.
- F. BACKFILLING SHALL NOT BE DONE UNTIL LINES ARE INSPECTED AND APPROVED BY THE CITY CONSTRUCTION INSPECTOR.
- G. MATERIALS SHALL BE FURNISHED AND INSTALLED BY THE CONTRACTOR ACCORDING TO THE CITY'S APPROVED MATERIALS LIST, ENGINEERING STANDARDS CITY STANDARD DETAILS AND APWA MANUAL OF STANDARD SPECIFICATIONS AND STANDARD PLANS. THE APPROVED MATERIALS LIST IS AVAILABLE ON THE CITY WEBSITE.
- H. THE MINIMUM SIZE WATER SERVICE SHALL BE ONE INCH. SERVICE LINES SHALL BE CONTINUOUS UNDER PAVEMENT WITHOUT A CONNECTION OR EXTENSION.
- I. ALL TAPS SHALL USE ALL BRONZE OR STAINLESS-STEEL DOUBLE STRAP SERVICE SADDLES.
- J. THE DEVELOPER IS TO INSTALL ALL TAPS AND METER CANS. THE TAP SHALL TERMINATE WITH WATER METER SETTER WITHIN THE METER CAN PER CITY STANDARDS.
- K. METERS SHALL BE FURNISHED AND INSTALLED BY THE UTILITY AGENCY AFTER PAYMENT OF ALL PREVAILING FEES.
- L. METERS WILL ONLY BE INSTALLED IF:
 - 1. ALL BACTERIOLOGICAL TESTS HAVE BEEN RECEIVED.
 - 2. CURB AND GUTTER HAS BEEN CONSTRUCTED AND THE METER CAN IS INSTALLED TO THE SPECIFIED GRADE PER PLANS.
 - 3. THE METER CAN IS VISIBLE AND FREE OF OBSTRUCTION AND DAMAGE.
 - 4. THE METER CAN AND LID ARE PER THE CITY APPROVED MATERIALS LIST.
 - 5. THE METER CAN AND LID ARE OF THE CORRECT SIZE.
 - 6. THE WATER SERVICE LINES AND CONNECTIONS ARE FREE OF LEAKS.
- M. PAVEMENT REPLACEMENTS SHALL BE MADE PER THE CITY ENGINEERING STANDARDS, CITY STANDARD DETAILS, AND APWA MANUAL OF STANDARD SPECIFICATIONS AND STANDARD PLANS.
- N. ALL WATER SERVICE CONNECTIONS SHALL BE EXTENDED A SUFFICIENT DISTANCE ACROSS THE RIGHT-OF-WAY TO CLEAR ALL FACILITIES TO BE INSTALLED IN PUBLIC UTILITY EASEMENTS PARALLELING STREET RIGHT-OF-WAY.
- O. TRACER WIRE AND LOCATING TAPE SHALL BE INSTALLED ON ALL WATER LINES LARGER THAN 6 INCHES. LOCATING TAPE SHALL BE PLACED ONE FOOT ABOVE THE MAIN.



- P. TRACER WIRE SHALL BE BROUGHT UP ALL VALVE CANS AND FIRE HYDRANTS. WIRE SHALL BE THREADED THROUGH TO THE INSIDE OF THE VALVE CAN BY MEANS OF A HOLE IN THE CAN.
- Q. PRIVATE ON-SITE WATER AND SEWER LINES SHALL BE CONSTRUCTED IN ACCORDANCE WITH ALL APPLICABLE CITY STANDARDS.
- R. THE CONTRACTOR MUST REQUEST A TEMPORARY METER FOR FILLING AND TESTING OF NEW WATER LINES FROM THE CITY CONSTRUCTION INSPECTOR. THIS METER SHOULD BE ORDERED TWO WORKING DAYS PRIOR TO THE START OF CONSTRUCTION.

0.1.5 General Notes for Sewer Main Construction

All plans for sewer main construction within right-of-way or easements shall have the following shown on either the Cover Sheet or the Detail Sheet.

NIBLEY CITY GENERAL NOTES FOR SEWER MAIN CONSTRUCTION

- A. ALL GENERAL CONSTRUCTION NOTES SHALL APPLY.
- B. CONTRACTOR WILL EXPOSE ANY LINES BEING TIED INTO, TO VERIFY LOCATION.
- C. THE CITY IS NOT LIABLE FOR DELAYS OR DAMAGES TO UTILITIES RELATED TO THIS CONSTRUCTION.
- D. BACKFILLING SHALL NOT BE DONE UNTIL LINES ARE INSPECTED AND APPROVED BY THE CITY CONSTRUCTION INSPECTOR.
- E. PAVEMENT REPLACEMENTS SHALL BE MADE PER THE CITY ENGINEERING STANDARDS, CITY STANDARD DETAILS, AND APWA MANUAL OF STANDARD SPECIFICATIONS AND STANDARD PLANS.
- F. SHORT TERM DEFLECTION TESTING SHALL BE PERFORMED ON THE TOTAL FOOTAGE OF INSTALLED PIPE, AFTER COMPLETE BACKFILL AND COMPACTION, BUT PRIOR TO THE INSTALLATION OF FINISHED SURFACE MATERIAL. ADDITIONAL TESTING MAY BE REQUIRED. A SHORT-TERM DEFLECTION IN EXCESS OF FIVE PERCENT SHALL BE CONSIDERED UNSERVICEABLE AND SHALL BE REPAIRED OR REPLACED AND RETESTED.
- G. A VISUAL INSPECTION OF THE INTERIOR OF THE SEWER LINE USING A TELEVISION CAMERA WILL BE PERFORMED ON THE TOTAL FOOTAGE OF ALL SEWER LINES, AFTER COMPLETE BACKFILL AND COMPACTION, BUT PRIOR TO THE INSTALLATION OF FINISHED SURFACE MATERIAL. ANY PORTION CONSIDERED UNSERVICEABLE BY THE CITY SHALL BE REPAIRED OR REPLACED AND RETESTED AT NO ADDITIONAL COST TO THE CITY. A COPY OF THE SEWER LINE VIDEO SHALL BE PROVIDED ON A FLASH DRIVE ALONG WITH A REPORT OF OBSERVATIONS. ALL



EXPENSES FOR VISUAL INSPECTION USING TELEVISION CAMERA IS THE RESPONSIBILITY OF THE CONTRACTOR.

- H. ALL TAPS SHALL BE WYE TYPE.
- I. SEWER TAPS MUST BE A MINIMUM OF 4 FEET DEEP AT PROPERTY LINES.
- J. ALL SEWER SERVICE CONNECTIONS SHALL BE EXTENDED A SUFFICIENT DISTANCE ACROSS RIGHT-OF-WAY TO CLEAR ALL FACILITIES TO BE INSTALLED IN PUBLIC UTILITY EASEMENTS PARALLELING THE RIGHT-OF-WAY.
- K. TRACER WIRE AND CAUTION TAPE SHALL BE INSTALLED ON ALL PVC SEWER LINES. TRACER WIRE SHALL BE THREADED THROUGH TO THE INSIDE OF THE MANHOLE BY MEANS OF A HOLE IN THE CONE.
- L. ALL SANITARY SEWER MANHOLES SHALL BE TESTED IN ACCORDANCE WITH ASTM C-1244-93 .
- M. PRIVATE ON-SITE WATER AND SEWER LINES SHALL BE CONSTRUCTED IN ACCORDANCE WITH ALL APPLICABLE CITY STANDARDS.

0.1.6 General Notes for Secondary Water Main Construction

All plans for secondary water main construction within right-of-way or easements shall have the following shown on either the Cover Sheet or the Detail Sheet.

NIBLEY CITY GENERAL NOTES FOR SECONDARY WATER MAIN CONSTRUCTION

- A. THE NIBLEY CITY ENGINEERING DEPARTMENT (OR ITS AUTHORIZED REPRESENTATIVE) SHALL INSPECT AND APPROVE ALL TRENCHING, BEDDING, PIPE INSTALLATION, BACKFILL AND COMPACTION. NIBLEY CITY SHALL INSPECT AND APPROVE ALL PRESSURE TESTING, DISINFECTIONS, AND ALL OPERATIONAL SYSTEMS TESTS. AFTER COMPLETION OF EACH PHASE OF THE SECONDARY WATER SYSTEM, BUT BEFORE ACCEPTANCE BY NIBLEY CITY AND THE WARRANTY PERIOD, ALL PUNCH LIST ITEMS SHALL BE 100 % COMPLETED, AS GENERATED BY THE NIBLEY CITY.
- B. THE MINIMUM COVER OVER SECONDARY WATER MAINS IS 48 INCHES.
- C. BACKFILLING SHALL NOT BE DONE UNTIL MAINS ARE INSPECTED AND APPROVED BY THE CITY CONSTRUCTION INSPECTOR.
- D. PAVEMENT REPLACEMENTS SHALL BE MADE PER THE NIBLEY CITY ENGINEERING STANDARDS, AND APWA MANUAL OF STANDARD SPECIFICATIONS AND STANDARD PLANS.



- E. ANY CHANGES FROM APPROVED PLANS SHALL BE SUBMITTED TO NIBLEY CITY FOR WRITTEN APPROVAL PRIOR TO INSTALLATION.
- F. AN APPROVED METALLIC MARKING TAPE SHALL BE PLACED ABOVE THE INSTALLED SECONDARY WATER MAIN AND SHALL HAVE THE WORDS “CAUTION: SECONDARY WATER – DO NOT DRINK”.
- G. ALL SECONDARY WATER VALVE COVERS SHALL BE SQUARE AND IDENTIFIED AS “SECONDARY WATER”.
- H. A 2-INCH x 4-INCH METAL STUD (PAINTED PURPLE) SHALL BE SET ONE-FOOT BEHIND EACH SECONDARY WATER STUB-OUT.
- I. ALL SECONDARY WATER LINES SHALL BE PURPLE IN COLOR OR CONSTRUCTED WITH A PURPLE POLYETHYLENE WRAP.
- J. TRACER WIRE SHALL BE INSTALLED ON ALL LINES.

0.1.7 General Notes for Street Construction

All plans for street construction within right-of-way or easements shall have the following shown on either the Cover Sheet or the Detail Sheet.

NIBLEY CITY GENERAL NOTES FOR STREET CONSTRUCTION

- A. ALL GENERAL CONSTRUCTION NOTES SHALL APPLY.
- B. CONTRACTOR SHALL CONTINUOUSLY REFERENCE LOCATION OF ALL VALVES DURING CONSTRUCTION.
- C. ALL UNDERGROUND UTILITIES LOCATED IN THE ROADWAY SHALL BE COMPLETED BEFORE PAVING.
- D. BASE COURSE SHALL NOT BE PLACED UNTIL SUBGRADE HAS BEEN APPROVED BY THE CITY CONSTRUCTION INSPECTOR.
- E. GUTTERS SHALL BE WATER TESTED FOR DRAINAGE IN THE PRESENCE OF THE CITY CONSTRUCTION INSPECTOR.
- F. THE EXACT POINT OF MATCHING TERMINATION AND OVERLAY SHALL BE DETERMINED IN THE FIELD BY THE CITY CONSTRUCTION INSPECTOR.
- G. CURB, GUTTER, SIDEWALK, AND PAVEMENT SHALL BE SWEEPED CLEAN OF DIRT AND DEBRIS.
- H. ANY SAW CUT ALONG EXISTING ROADWAY EDGE WHICH REMOVES THE EDGE OF THE ROADWAY SHALL BE A MINIMUM OF THREE-FOOT FROM THE EDGE OF THE EXISTING ROADWAY. THE CUT DISTANCE MAY BE GREATER, BASED ON PAVEMENT CONDITIONS OR ROADWAY



ELEVATIONS BUT SHALL NOT BE LOCATED WITHIN A LANE WHEEL PATH, AND IF NEEDED SHALL BE IN HALF LANE INCREMENTS.

- I. ALL PAVEMENT MARKING, SIGNING AND CONSTRUCTION SHALL CONFORM TO THE MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES (MUTCD), THE NIBLEY CITY ENGINEERING STANDARDS AND APWA STANDARD SPECIFICATION AND STANDARD PLANS.
- J. NIBLEY CITY DEFERS TO APWA SPECIFICATION REGARDING ENVIRONMENTAL CONDITIONS FOR PAVING (WITH TEMPERATURE BEING OF SPECIFIC NOTE). REFER TO THE CITY'S COLD WEATHER PAVING STANDARD FOR INFORMATION ON PAVING IN TEMPERATURES COOLER THAN THAT ALLOWED BY APWA.

0.1.8 General Notes for Signing and Striping

All plans for Signing and Striping shall have the following shown on either the Cover Sheet or the Detail Sheet.

NIBLEY CITY GENERAL NOTES FOR SIGNING AND STRIPING

- A. ALL GENERAL CONSTRUCTION NOTES SHALL APPLY.
- B. ALL PAVEMENT TEMPORARY AND FINAL MARKING, SIGNING AND CONSTRUCTION SHALL CONFORM TO MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES (MUTCD), THE NIBLEY CITY ENGINEERING STANDARDS AND PLANS, AND THE APWA MANUAL OF STANDARD SPECIFICATION AND PLANS.
- C. SIGNS SHALL BE INSTALLED ON POSTS AS LISTED IN THE CITY'S STREETS APPROVED MATERIALS LIST.
- D. ALL SIGNS THAT ARE REMOVED AND NOT REINSTALLED SHALL BE SALVAGED AND DELIVERED TO THE NIBLEY CITY PUBLIC WORKS DEPARTMENT.
- E. ALL PAVEMENT SUBJECT TO A WARRANTY PERIOD (TYPICALLY ONE YEAR) WILL BE REQUIRED TO PROVIDE NEW THERMOPLASTIC MARKINGS AS A PART OF THE (END OF) WARRANTY INSPECTION.
- F. ALL PAVEMENT MARKINGS ARE TO BE MAINTAINED BY THE DEVELOPER DURING THE WARRANTY PERIOD.
- G. ALL STRIPING SHALL BE 0.015" (15MIL) REFLECTORIZED TRAFFIC PAINT OR 60MIL THERMOPLASTIC.
- H. ALL EXISTING PAVEMENT MARKINGS WHICH CONFLICT WITH PROPOSED MARKINGS SHALL BE REMOVED BY WATERBLASTING, OR BY OTHER CITY APPROVED METHOD (APPROVAL SHALL BE RECEIVED IN WRITING FROM THE CITY ENGINEER), PRIOR TO THE INSTALLATION



OF NEW PAVEMENT MARKINGS. REMOVALS SHALL BE TO THE SATISFACTION OF THE CITY CONSTRUCTION INSPECTOR.

- I. ALL SIGNS SHALL BE OF A MATERIAL AS LISTED IN THE CITY'S STREETS APPROVED MATERIALS LIST AND SHALL BE ATTACHED TO THE STANDARD SIGNAGE ALUMINUM PLATES. SIGN IMAGING SHALL BE IN COMPLIANCE WITH THE REFLECTIVE SHEETING MANUFACTURER'S MATCHED COMPONENT SYSTEM. SIGN IMAGING SHALL CONSIST OF AN ACRYLIC BASED ELECTRONIC CUTTABLE FILM WITH STANDARD HIGHWAY COLORS AS IDENTIFIED IN THE STREETS APPROVED MATERIALS LIST. IN ADDITION, IF CALLED OUT ON THE APPROVED PLANS TO CREATE A GRAFFITI-PROTECTIVE COATING, A PROTECTIVE OVERLAY FILM AS IDENTIFIED IN THE STREETS APPROVED MATERIALS LIST SHALL BE USED WHICH IS DESIGNATED TO COMPLY WITH THE UNDERLYING REFLECTIVE SHEETING MATCHED COMPONENT SYSTEM.
- J. THE CONTRACTOR SHALL SPOT LAYOUT THE ENTIRE PROJECT PRIOR TO STRIPING. THE CONTRACTOR SHALL CONTACT THE CITY CONSTRUCTION INSPECTOR TO MAKE ARRANGEMENTS FOR INSPECTION PRIOR TO APPLYING PAVEMENT MARKINGS. THE PERMANENT PAVEMENT MARKING PLANS SHALL BE MODIFIED WHEN DIRECTED BY THE DESIGN ENGINEER. ANY STRIPING APPLIED BEFORE LAYOUT APPROVAL SHALL BE SUBJECT TO REMOVAL, PAVEMENT RESURFACING, AND RESTRIPIING AT THE CONTRACTOR'S EXPENSE.

0.1.9 General Notes for Landscaping

All plans for Landscaping shall have the following shown on either the Cover Sheet or the Detail Sheet.

NIBLEY CITY GENERAL NOTES FOR LANDSCAPING

- A. ALL GENERAL CONSTRUCTION NOTES SHALL APPLY.
- B. ALL SIGNS, MONUMENT WALLS AND SITE LIGHTING REQUIRE SEPARATE BUILDING APPROVAL.
- C. ALL FIRE HYDRANTS SHALL REQUIRE A 7-FOOT CLEARANCE IN ALL DIRECTIONS TO ANY NEW OR EXISTING LANDSCAPE.
- D. SUBSTITUTIONS IN TYPE, AND/OR DEVIATIONS IN SIZE OR QUANTITY FROM THE APPROVED LANDSCAPE OR IRRIGATION PLANS SHALL NOT BE PERMITTED WITHOUT PRIOR WRITTEN APPROVAL FROM THE NIBLEY CITY. (CONTACT THE NIBLEY CITY ENGINEER REGARDING ALL PLANTING AND IRRIGATION SUBSTITUTIONS.)



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- E. PLANT LEGEND PROVIDED FOR CONTRACTOR'S CONVENIENCE. CONSTRUCTION PLANS TAKE PRECEDENCE.
 - F. ALL EXISTING LANDSCAPE AND IRRIGATION SYSTEMS THAT ARE DESIGNATED TO REMAIN ON THE APPROVED LANDSCAPE PLANS SHALL NOT BE DAMAGED OR DESTROYED DURING CONSTRUCTION. ANY DAMAGE THAT DOES OCCUR DURING CONSTRUCTION SHALL BE REPLACED IN KIND BY THE CONTRACTOR.
 - G. SIDEWALK AND PAVING CONSTRUCTION THAT ARE PART OF THE LANDSCAPE IMPROVEMENTS SHALL BE IN COMPLIANCE WITH ALL ON-SITE PAVING AND SHALL MEET DESIGN AND CONSTRUCTION REQUIREMENTS OF THE AMERICANS WITH DISABILITIES ACT (ADA).
 - H. PRIOR TO ACCEPTANCE OF ANY BACKFLOW DEVICE, EACH DEVICE SHALL BE TESTED BY A STATE CERTIFIED TESTER AND THE RESULTS PROVIDED TO THE CITY.

All plans for Commercial or Residential development shall have the following shown on the Cover Sheet.

- I. LANDSCAPED AREAS THAT WILL BE MAINTAINED BY CITY PARKS SHALL BE CLEARLY IDENTIFIED ON THESE PLANS AND ARE SUBJECT TO THE FOLLOWING REQUIREMENTS.
 - 1. THE DEVELOPER SHALL MAINTAIN AND WARRANTY ALL PLANTED AREAS INCLUDING IRRIGATION SYSTEMS FOR A PERIOD OF ONE YEAR BEGINNING IMMEDIATELY AFTER THE CITY ISSUES THE NOTIFICATION OF APPROVAL FOR THE PROJECT.
 - 2. DURING THE MAINTENANCE AND WARRANTY PERIOD, THE DEVELOPER SHALL BE RESPONSIBLE FOR MAINTAINING ADEQUATE PROTECTION TO ALL AREAS. ANY DAMAGED PLANTINGS AND OR IRRIGATION SYSTEMS SHALL BE IMMEDIATELY REPAIRED OR REPLACED AT THE DEVELOPER'S EXPENSE.
 - 3. MAINTENANCE SHALL INCLUDE CONTINUOUS OPERATIONS OF WATERING, WEEDING, REMOVAL OF DEAD PLANT MATERIAL, MOWING , ROLLING, FERTILIZING, SPRAYING, INSECT AND PEST CONTROL, RE-SEEDING, REPLACEMENT, AND ALL OTHER MEASURES NECESSARY TO ENSURE GOOD NORMAL GROWTH.
 - 4. WHEN THE TURF HAS ESTABLISHED SUFFICIENT ROOT STRUCTURE AND AN APPROXIMATE HEIGHT OF 3 INCHES, MOWING SHALL BEGIN IMMEDIATELY AND REDUCE IN SAFE INCREMENTS TO A HEIGHT OF 2 INCHES AND SHALL BE MAINTAINED THEREAFTER AT THE HEIGHT OF 2 INCHES.
 - 5. AT THE TERMINATION OF THE MAINTENANCE AND WARRANTY PERIOD, ALL TURF AREAS SHALL BE LIVE, HEALTHY, UNDAMAGED,



- AND FREE OF INFESTATIONS. ALL AREAS SHALL BE COMPLETELY VOID OF BARREN SPOTS LARGER THAN 3 INCHES BY 3 INCHES.
6. IF ALL PLANTINGS ARE NOT ACCEPTABLE AT THE END OF THE ONE YEAR PERIOD, THE MAINTENANCE AND WARRANTY PERIOD SHALL CONTINUE UNTIL ALL UNACCEPTABLE PLANTINGS ARE REPLACED OR REPAIRED AND THE LANDSCAPING MEETS CITY APPROVAL.
 7. AREAS MAY INCLUDE RETENTION BASINS, PARKS, RIGHTS-OF-WAY, AND STREET CENTER MEDIAN LANDSCAPING.

0.1.10 General Notes for Final Plat

All Final Plats shall have the following general notes shown on either the Cover Sheet or the Detail Sheet, unless otherwise approved by the City Engineering and Community Development Departments.

NIBLEY CITY GENERAL NOTES FOR FINAL PLAT

- A. NO STRUCTURES OF ANY KIND SHALL BE CONSTRUCTED OR PLACED WITHIN OR OVER A PUBLIC UTILITY EASEMENT EXCEPT: UTILITIES, ASPHALT PAVING, GRASS, AND WOOD, WIRE OR REMOVABLE SECTION TYPE FENCING. NIBLEY CITY SHALL NOT BE REQUIRED TO REPLACE OR PROVIDE REIMBURSEMENT FOR THE COST OF REPLACING ANY OBSTRUCTIONS, PAVING OR PLANTING THAT IS REMOVED DURING THE COURSE OF MAINTAINING, CONSTRUCTING OR RECONSTRUCTING UTILITY FACILITIES.
- B. NO STRUCTURE OF ANY KIND SHALL BE CONSTRUCTED OR ANY VEGETATION SHALL BE PLANTED NOR WILL BE ALLOWED TO GROW WITHIN, ON OR OVER ANY DRAINAGE EASEMENT WHICH WOULD OBSTRUCT OR DIVERT THE FLOW OF STORM WATER. THE CITY MAY, IF IT SO DESIRES, CONSTRUCT OR MAINTAIN DRAINAGE FACILITIES ON OR UNDER THE LAND OF THE DRAINAGE EASEMENT.
- C. IMPROVEMENTS MADE WITHIN A CITY RIGHT-OF-WAY, TRACT, OR EASEMENT THAT WILL BE MAINTAINED IN THE FUTURE BY NIBLEY CITY SHALL BE CLEARLY IDENTIFIED ON THE APPROVED PLANS AND ARE SUBJECT TO THE FOLLOWING REQUIREMENTS. IMPROVEMENTS MAY INCLUDE BUT ARE NOT LIMITED TO STREET SURFACES, CURBS, GUTTERS, SIDEWALKS, RAMPS, DRIVEWAYS, TURN BAYS, BUS BAYS, STREET LIGHTING, SIGNAGE, AND STREET STRIPING.
 1. THE DEVELOPER SHALL MAINTAIN AND WARRANTY ALL IMPROVEMENTS FOR A PERIOD OF ONE YEAR BEGINNING IMMEDIATELY AFTER THE CITY ISSUES THE NOTIFICATION OF APPROVAL FOR THE PROJECT.



2. DURING THE MAINTENANCE AND WARRANTY PERIOD, THE DEVELOPER SHALL BE RESPONSIBLE FOR MAINTAINING ADEQUATE PROTECTION TO ALL IMPROVEMENTS. ANY DAMAGED IMPROVEMENT SHALL BE IMMEDIATELY REPAIRED OR REPLACED AT THE DEVELOPER'S EXPENSE.
 3. MAINTENANCE SHALL INCLUDE BUT IS NOT LIMITED TO STREET SWEEPING, APPLICATION OF A SEALANT ON ALL CRACKS AND JOINTS, AND APPLICATION OF A SEALANT OVER ALL ASPHALT PAVEMENTS.
 4. AT THE TERMINATION OF THE MAINTENANCE AND WARRANTY PERIOD ALL IMPROVEMENTS SHALL BE UNDAMAGED AND SHALL MEET CITY STANDARDS.
 5. IF ALL IMPROVEMENTS ARE NOT ACCEPTABLE AT THE END OF THE ONE YEAR WARRANTY PERIOD, THE MAINTENANCE AND WARRANTY PERIOD SHALL CONTINUE UNTIL THE IMPROVEMENTS MEET CITY APPROVAL.
- D. LANDSCAPED AREAS THAT WILL BE MAINTAINED IN THE FUTURE BY NIBLEY CITY SHALL BE CLEARLY IDENTIFIED ON THE APPROVED PLANS AND ARE SUBJECT TO THE FOLLOWING REQUIREMENTS. THESE AREAS MAY INCLUDE RETENTION BASINS, PARKS, RIGHTS-OF-WAY, AND STREET CENTER MEDIAN LANDSCAPING.
1. THE DEVELOPER SHALL MAINTAIN AND WARRANTY ALL PLANTED AREAS INCLUDING IRRIGATION SYSTEMS FOR A PERIOD OF ONE YEAR BEGINNING IMMEDIATELY AFTER THE CITY ISSUES THE NOTIFICATION OF APPROVAL FOR THE PROJECT.
 2. DURING THE MAINTENANCE AND WARRANTY PERIOD, THE DEVELOPER SHALL BE RESPONSIBLE FOR MAINTAINING ADEQUATE PROTECTION TO ALL AREAS. ANY DAMAGED PLANTING AND OR IRRIGATION SYSTEMS SHALL BE IMMEDIATELY REPAIRED OR REPLACED AT THE DEVELOPER'S EXPENSE.
 3. MAINTENANCE SHALL INCLUDE CONTINUOUS OPERATIONS OF WATERING, WEEDING, REMOVAL OF DEAD PLANT MATERIAL, MOWING, ROLLING, FERTILIZING, SPRAYING, INSECT AND PEST CONTROL, RE-SEEDING, REPLACEMENT, AND ALL OTHER MEASURES NECESSARY TO ENSURE GOOD NORMAL GROWTH.
 4. WHEN THE TURF HAS ESTABLISHED SUFFICIENT ROOT STRUCTURE AND AN APPROXIMATE HEIGHT OF 3-INCHES, MOWING SHALL BEGIN IMMEDIATELY TO A 2-INCH HEIGHT AND SHALL BE MOWED THEREAFTER AND REDUCED IN SAFE INCREMENTS TO A HEIGHT OF 2-INCHES.



5. AT THE TERMINATION OF THE MAINTENANCE AND WARRANTY PERIOD ALL TURF AREA SHALL BE LIVE, HEALTHY, UNDAMAGED, AND FREE OF INFESTATIONS. ALL AREAS SHALL BE COMPLETELY VOID OF BARREN SPOTS LARGER THAN 3 INCHES BY 3 INCHES.
 6. IF ALL PLANTINGS ARE NOT ACCEPTABLE AT THE END OF THE ONE-YEAR PERIOD, THE MAINTENANCE AND WARRANTY PERIOD SHALL CONTINUE UNTIL THE LANDSCAPING MEETS CITY APPROVAL.
- E. STRUCTURES WITHIN SIGHT VISIBILITY EASEMENTS WILL BE LIMITED TO A HEIGHT OF THREE (3) FEET; LANDSCAPING WITHIN VISIBILITY EASEMENTS WILL BE LIMITED TO GROUND COVER, FLOWERS AND GRANITE LESS THAN TWO (2) FEET (MATURE) IN HEIGHT AND/OR TREES WITH BRANCHES NOT LESS THAN SEVEN (7) FEET ABOVE THE GROUND. TREES SHALL NOT BE PLACED LESS THAN EIGHT (8) FEET APART.
 - F. THE PROPERTY OWNER SHALL BE RESPONSIBLE FOR THE PROPER MAINTENANCE AND REPAIR OF ALL FACILITIES ASSOCIATED WITH STORMWATER MANAGEMENT ON A PROPERTY.
 - G. THIS DEVELOPMENT IS ADJACENT TO AGRICULTURAL USES AND IS THEREFORE SUBJECT TO NOISE, DUST AND ODORS ASSOCIATED WITH SUCH A USE.
 - H. ALL NEW OR RELOCATED UTILITIES WILL BE PLACED UNDERGROUND (*EXCEPTIONS ARE TO BE NOTED*).
 - I. ALL LOT CORNERS SHALL BE MONUMENTED WITH ½" REBAR WITH CAP, TAG OR OTHER MONUMENTATION AS DESCRIBED BEARING THE REGISTRATION NUMBER OF THE SURVEYOR RESPONSIBLE FOR THEIR PLACEMENT.
 - J. NIBLEY CITY IS NOT RESPONSIBLE FOR AND WILL NOT ACCEPT MAINTENANCE OF ANY PRIVATE UTILITIES, PRIVATE STREETS, PRIVATE FACILITIES OR LANDSCAPED AREAS WITHIN THIS DEVELOPMENT.
 - K. THE PROPERTY OWNER SHALL BE RESPONSIBLE FOR THE PROPER MAINTENANCE OF ALL STORMWATER MANAGEMENT FACILITIES.
 - L. THE STREETS IN TRACT (IDENTIFY TRACT) ARE PRIVATE STREETS, TO BE OWNED AND MAINTAINED BY THE PROPERTY OWNERS ASSOCIATION. AFTER THIS PLAT IS RECORDED, NIBLEY CITY WILL NOT ACCEPT DEDICATION OF THE STREET MAINTENANCE RESPONSIBILITIES UNLESS ALL STREET IMPROVEMENTS AND RIGHTS-OF-WAY MEET CURRENT APPLICABLE CITY STANDARDS. (*DEVELOPMENTS WITH PRIVATE STREETS*)
 - M. MAINTENANCE OF EASEMENTS THAT LIE WITHIN THE BOUNDARIES OF A SUBDIVISION LOT SHALL BE THE RESPONSIBILITY OF THE



HOMEOWNERS OR PROPERTY OWNERS ASSOCIATION, WITH THE FOLLOWING EXCEPTIONS (*RESIDENTIAL AND COMMERCIAL SUBDIVISIONS – LIST THE LOTS AND SPECIFY THE EXCEPTIONS*).

- N. MAINTENANCE OF LANDSCAPING THAT LIES WITHIN THE FRONT YARD OF A SINGLE FAMILY RESIDENCE SHALL BE THE RESPONSIBILITY OF THE HOMEOWNER UNLESS OTHERWISE NOTED ON THIS PLAT. THIS INCLUDES LANDSCAPING WITHIN THE RIGHT-OF-WAY, PRIVATE STREET TRACT, AND/OR PUE. (*RESIDENTIAL SUBDIVISIONS*)
- O. MAINTENANCE OF THE SEWER SERVICE LINE TO THE SEWER MAIN IN THE STREET AND THE WATER SERVICE LINE TO THE WATER METER SHALL BE THE RESPONSIBILITY OF THE PROPERTY OWNER.

Section 1 – General Definitions

1.1 General Definitions.

1. **A Guide to Low Impact Development within Utah:** A reference manual created by Utah Department of Environmental Quality to guide and assist designers of LID practices. The guide can be found online at the DEQ website: <https://deq.utah.gov/water-quality/low-impact-development>
2. **Alley:** A public way used to provide secondary vehicular access to properties that also abut upon a street.
3. **Arterial Route or Street:** A general term including expressways and major arterial streets and interstate, state or county highways having regional continuity.
4. **Benchmark:** A mark affixed to a permanent or semi-permanent object along a line of survey to furnish a datum level. Nibley City base is 4546.58 feet (Nibley City GPS Monument).
5. **Block:** A piece or parcel of land or groups of lots entirely surrounded by public streets, streams, railroads or parks, or a combination hereof, other than alleys; or land which is designated or shown as a block on any recorded subdivision plat or official map or plat adopted by the council.
6. **Certified Percolation Test:** A saturated soil Double Ring Infiltration percolation test completed in accordance with Utah Administrative Rule, R317-4-5 with the exception that the test shall extend 2.0 feet below the bottom of the proposed invert of the pond. These tests shall be done in accordance with the certification requirements by a “qualified individual” as defined in R317-11.
7. **City Engineer:** The individual or firm appointed by the Council to be the City Engineer of the city.
8. **General Plan and Associated Master Plans:** A comprehensive plan, or parts thereof, providing for the future growth and improvement of the city and for the general location and coordination of streets and highways, schools and recreation areas, public building sites and other physical development, which shall have been duly adopted by the City Council.
9. **Planning Commission:** The Nibley City Planning Commission sometimes referred to hereinafter as the Commission.
10. **Collector Street:** A street that provides for traffic movement within neighborhoods of the city and between major streets and local streets and for direct access to abutting property.
11. **Conditional Approval:** An affirmative action by the City Planning Commission or City Council, indicating that approval will be forthcoming upon satisfaction of certain specified stipulations.
12. **Corner Lot:** A lot abutting on two (2) or more intersecting streets where the interior angle or intersection does not exceed one hundred thirty-five degrees (135 degrees). A corner lot shall be considered to be in that block in which the lot fronts.
13. **Council:** The governing body of the City.
14. **Curb or Curb and Gutter:** Sections of concrete that define and help to maintain the edges of asphalt road surfaces. The concrete sections may be flat or of a high

back style. See street cross-section drawings and details located in section 3, standard drawing list.

15. **Development Master Plan (DMP):** A preliminary master plan for the development of a large, unusual or complicated land area, the platting of which is expected in progressive stages. A DMP may be designed by the subdivider, planner and engineer and shall be subject to approval of the Commission.
16. **Detention:** The detaining or holding of water on site and releasing the water from the site into a pipeline, channel, or other water bodies at a slower rate than would otherwise occur.
17. **Detention Basin:** A pond or basin, either above ground or below, that catches the storm water runoff from a contributing area and uses the detention process.
18. **DEQ:** Utah Department of Environmental Quality
19. **DWQ:** Utah Division of Water Quality, a division of the DEQ.
20. **Easement:** A grant by the owner of the use of a parcel of land by the public, a corporation, or persons for specified use and purposes so designated on a plat.
21. **EM 1110-2-1601:** Engineering and Design – Hydraulic Design of Flood Control Channels, CECW-EH-D, US Army Corp of Engineers, June 1994
22. **Engineer:** The duly appointed and acting City Engineer.
23. **Engineering Plans:** Plans, profiles, cross-sections and other required details for the construction of public improvements, prepared by a registered engineer in accordance with the approved preliminary plat and in compliance with existing standards of design and construction by the Council.
24. **EPA:** United States Environmental Protection Agency
25. **Final Approval:** The approval of the final plat by the Council, as evidenced by certification on the plat by the Mayor of the city and all other required city officials as agents.
26. **Final Plat:** A map of all or part of a subdivision providing substantial conformance to an approved preliminary plat, prepared by a registered professional engineer or a registered land surveyor in accordance with the city's subdivision ordinance.
27. **HEC-11:** Design of Rip-Rap Revetment, Hydraulic Engineering Circular No. 11, US Dept. of Transportation, Federal Highway Administration. (FHWA-IP-89-016, March 1989)
28. **HEC-22:** Urban Drainage Design Manual, Hydraulic Engineering Circular No. 22, US Dept. of Transportation, Federal Highway Administration. (FHWA-SA-96-078, August 2001).
29. **HISTORICAL RUNOFF FLOW:** The runoff that has historically flowed off of a given piece of land in the specified storm frequency and duration prior to development, either in the land's pre-development agricultural or native condition.
30. **Improved Lot:** A lot that has all the improvements required by the subdivision ordinances.
31. **Interior Lot:** A lot having but one (1) side abutting on a street.
32. **Irrigation Facilities:** Includes canals, laterals, ditches, conduits, gates, pumps, and allied equipment necessary for the supply, delivery and drainage of irrigation water.
33. **Land Exception:** Any parcel of land that is within the boundaries of the sub-division that is not owned by the subdivider.

34. **Local Street:** A street that provides for direct access to residential, commercial, industrial or other abutting land and for local traffic movements and connects to collector and/or major streets.
35. **Lot:** A piece or parcel of land separated from other pieces or parcels by description, as in a subdivision or on a record survey map, or by metes and bounds, for purposes of sale, lease or separate use.
36. **Lot width:** The width of a lot that shall be:
 - a. If the side property lines are parallel, the shortest distance between these sidelines
 - b. If the side property lines are not parallel, the width of the lot shall be the length of a line at right angles to the axis of the lot a distance equal to the front setback required for the district in which the lot is located. The axis of the lot shall be a line joining the mid-points of the front and rear property lines.
37. **Low Impact Development** – Low Impact Development - refers to engineered systems, either structural or natural, that use or mimic natural processes to promote infiltration, evapotranspiration, and/or reuse of storm water as close to its source as possible to protect water quality and aquatic habitat. LID practices at the regional and site-specific level preserve, restore, and create green space using soils, vegetation, and rainwater harvesting techniques
38. **Major Street:** A street, existing or proposed, which serves or is intended to serve as a major traffic way and which is designated on the master street plan as a controlled-access highway, major street, parkway or by equivalent terms suitable to identify street comprising the basic structure of the street plan.
39. **Marginal Access Street:** A minor street parallel and adjacent to an arterial route that provides access to abutting property and intercepts local streets and controls access to an arterial route.
40. **Minor Street:** A street, existing or proposed, which is supplementary to a collector or major street and of limited continuity, which serves or is intended to serve the local needs of a neighborhood.
41. **Mobile Home Subdivision:** A subdivision designed and intended for residential use where residence is primarily to be in mobile homes.
42. **Neighborhood Plan:** A plan to guide the platting of remaining vacant parcels in a partially built up neighborhood, so as to make reasonable use of all land, correlated street patterns, and achieve the best possible land use relationships.
43. **NOI:** A notice of intent to construct permit obtained from the DWQ which is required for all construction on areas greater than or equal to 1.0 acres.
44. **NOT:** A notice of termination to construction submitted to the DWQ upon the stabilization of 70 percent of the project site that required a NOI.
45. **Official Map:** Any map adopted by the Council under the provisions of Title 17, Chapter 27, Section 7 Utah Code Annotated, 1953 as amended.
46. **One Way Drive Way** – also known as circular driveways, are intended to allow a driver to exit a public right of way and reenter at a different location without having to back out.
47. **Owner:** The person or persons holding title by deed to land, or holding title as vendees under land contract, or holding any other title or record.

48. **Parcel of Land:** Contiguous quantity of land, in the possession of, or owned by, or recorded as the property of, the same claimant or person.
49. **Partial Cul-de-sac:** Cul-de-sac, or bulb out located any other location than at the end of a dead end street.
50. **Pedestrian Path/Trail:** A concrete, asphalt, or gravel path designated for a variety of non-motorized uses.
51. **Pedestrian Way:** A public walk dedicated through a block from street to street and/or providing access to a school, park, recreation area or shopping center.
52. **Planned Unit Development:** A use or combination of uses planned for a tract of land to be developed as a unit.
53. **Park/Planting Strip:** Planting strips are the area between the curb and the sidewalk along conventional streets. See street cross-section drawings and details located in section 3, standard drawing list.
54. **Plat:** A map of a subdivision prepared in accordance with standards of the subdivision ordinance.
55. **Preliminary Plat:** A preliminary map, including supporting data, indicating a proposed subdivision development, prepared in accordance with this ordinance and Utah Code.
56. **PWD:** Public Works Department
57. **Recorded Plat:** A final plat bearing all of the certificates of approval required in this title and duly recorded in the county recorder's office.
58. **Retention:** The retaining or keeping of water on site and preventing its release from the site by any method other than infiltration or evaporation.
59. **Retention Basin:** A pond that is built to capture and retain the design storm on site and dispose of it through infiltration.
60. **Return Frequency:** The frequency or likelihood of a storm of occurring. A 100-year storm has a one (1) percent chance of occurring in any given year while a 10-year storm has a ten (10) percent chance of occurring in any given year. This should never be interpreted as happening only once every 100 or 10 years for the two given examples.
61. **Sidewalk:** A concrete surface along side the planting strip or swales of a street or roadway designated for pedestrian traffic. See street cross-section drawings and details located in section 3, standard drawing list.
62. **Source Protection Zone:** Drinking water source protection zones to delineate area's of land that contribute to groundwater recharge as defined by the maps on file with State of Utah Division of Drinking Water.
63. **Spread Width:** The width of water flow as measured from the flow line of the gutter into the asphalt.
64. **Stream Alteration Permit:** A permit that is obtained through the Utah Division of Water Rights and is necessary anytime construction impacts a stream, wetland, riparian zone, or other water body defined as the waters of the U.S.
65. **Street:** Any street, avenue, road, lane, parkway, place, viaduct, easement for access or other ways which is an existing state, county, or municipal roadway; or a street or way shown in a plat heretofore approved pursuant to law or approved by official action; or a street or way in a plat duly filed and recorded in the county recorder's office. A "street" includes the land between the right-of-way lines, whether

- improved or unimproved and may comprise pavement, shoulder, curbs, gutters, sidewalks, parking areas and lawns.
66. **Storm Event:** The event and hyetograph that define the design volume of precipitation, duration of the storm, intensity of the storm, and the pattern in which the precipitation falls.
67. **Subdivider:** The individual, firm, corporation, partnership, association, syndication, trust or other legal entity that executes the application and initiates proceedings for the subdivision of land in accordance with the provisions of this title.
68. **Subdivision:** The division of a tract, lot, or parcel of land owned by a person or legal entity as an undivided tract or parcel into two or more lots or other divisions of land for the purpose of the sale, lease, transfer, use building development, or redevelopment thereof, whether immediate or future. This definition shall not apply to the sale, lease, transfer, use, building development, or re-development of any existing lot that is shown as one of the lots of a subdivision in an approved final plat that has previously been recorded in the offices of the city and county recorders. The word "subdivide" and any derivative thereof shall have reference to the term "subdivision".
69. **Swale:** The area between the curb and the sidewalk or pedestrian path as used in low impact development (LID). Swales may also be located along private roads and drives. Swales are not always located between the sidewalk and street, but they do almost always run parallel with the street.
70. **SWPPP:** A storm water pollution prevention plan which is required on any construction site.
71. **Through lot:** A lot abutting two (2) parallel or approximately parallel streets.
72. **Underground Injection/Retention System:** A system designed to be fully underground and to dispose of water, entirely or in part, through infiltration. These require a special permit from the DWQ known as a Class 5 injection well permit.
73. **Underground Injection Well:** A facility, such as a pressured injection well, free draining injection well, sump, or other buried underground facility that infiltrates or injects surface water into the subsurface or groundwater system to eliminate surface runoff.
74. **Useable Lot Area:** That portion of a lot which is usable for or adaptable to the normal uses of residential property, excluding any areas which may be covered by water, excessively steep, or included in certain types of easements.
75. **Utilities:** Installations or facilities, underground or overhead, furnishing for the use of the public electricity, culinary water, gas, communications, water drainage, sewage disposal or flood control, owned and operated by any person, firm, corporation, municipal department or board duly authorized by state or municipal regulations. Utility or utilities as used herein may also refer to such persons, firms, corporations, departments, or boards as applicable herein.
76. **Wetlands Mitigation, or 404, Permit:** A permit obtained through the US Army Corp of Engineers which allows the wetlands to be impacted and provides for required mitigation before the project can be approved.
77. **Zone 1:** Zone 1 as delineated and shown on Source Water Protection Zone map approved by the Utah Division of Drinking Water.

78. **Zone 2.** Zone 2 as delineated and shown on Source Water Protection Zone map approved by the Utah Division of Drinking Water.

Section 2 - Development Standards

2.1 Engineering Reasonability

- A. The City's Design Standards do not relieve the developer's engineer from being responsible for examining and understanding local project conditions, confirming the correlation of all design standards with the techniques of construction, coordination of the standards with that of all other industry standards, and for the complete and satisfactory design of the project.

2.2 Issue's not covered by these standards

- A. All work not specifically described in these design standards and technical specifications shall conform to the APWA Manual of Standard Specifications as published by the Utah Chapter of the American Public Works Association. The latest edition referenced by these standards shall be used.

2.3 Impact on Existing Infrastructure

- A. The impact on existing infrastructure, will be reviewed by the City. The developer may be required to add additional off-site improvements in order to provide adequate service to the development.

2.4 Compliance with City Subdivision Ordinance

- A. Included herein by reference is the current Nibley City Zoning and Subdivision Ordinances as approved by the City Council. If a discrepancy exists between these design standards and the subdivision ordinance, the ordinance shall govern.

2.5 Compliance with City General Plan and Master Plans

- A. All Subdivisions shall comply with the City's most recent General Plan and associated Master Plans.

2.6 Required Studies, reports and plans: The following studies, reports, and plans shall be required on all developments, if in the opinion of the City Engineer, Public Works Director and/or City Council; they are determined to be necessary for the development of the project:

- A. Geotechnical Report. A geotechnical report shall be prepared by a qualified engineer, and must contain at least the following information:
 - 1. A slope Analysis with a contour map
 - 2. Classification of slopes on the site
 - a. Class 1: Areas of Non-Steep slopes - less than 30%
 - b. Class 2: Areas of steep slopes - 30% or greater

****Note:** Percentages shall be calculated as prescribed by the definition for "Steep Slopes". If the subdivision contains any areas of steep slopes, the person or firm preparing the soils report shall identify the class 2 areas, and should designate those areas as "Non-Buildable Areas" on the subdivision plat. If in the opinion of the qualified engineer any class 2 areas should not be designated as non-buildable areas, the report should include reasons why an exception should be made. The City Engineer will have final determination of such areas. ******

3. Soils Engineering properties including, but not limited to:
 - a. Bearing capacity
 - b. Settlement potential
 - c. Slope failure potential
 - d. Shrink/swell potential of the site.

****Note:** Testing should be completed adequately to determine if the existing soil on the site is suitable for public infrastructure. If there any indications that the soil is not suitable for the type of development, the report shall include mitigation strategies for public infrastructure. In such a case, the Final Plat shall also put owners on notice that building on these soils will require on-site investigation and lot-specific soils hazard mitigation plans. ******

4. An estimate of the normal highest elevation of the seasonal high-water table based on piezometer-tube testing and the locations of swamps, seeps or springs with the reasons for the occurrence of these underground water sources.
5. Percolation test performed by a certified testing agency.
6. A written statement of the person or firm preparing the geotechnical report identifying any other means proposed to minimize hazards to life, property, and adverse effects on the safety, use or stability of public rights of way or drainage channels, and adverse impacts on the natural environment.
- B. Geologic Hazard Report. A geologic hazard report shall be prepared by a person or firm qualified by training and experience to have expert knowledge of geologic hazards and must identify the author and date of the data upon which the report is based. The report must include an analysis of the geologic conditions, conclusions regarding the effect of the geologic conditions on the development and recommendations covering the adequacy of sites to be developed within a recognized geologic hazard. It shall also include a written statement identifying the means proposed to minimize hazards to life or property, adverse effects on the safety, use, or impacts on the natural environment.
- C. Water Conservation Plan. A water conservation plan shall contain an assessment of the potential outside culinary water use for the subdivision and recommendations for lot size, landscaping, and irrigation practices to minimize culinary water use. For land with irrigation water rights the conservation plan should contain an assessment and recommendations for development of a secondary water system.
- D. Traffic Report. A Traffic report shall describe the traffic impacts that will be created by the project including but not limited to peak period trip generations rates, impacts on turning movements and road segment level of service and proposals to mitigate the impacts.

- E. Fire Protection Plan. Fire Protection plan shall be required by any subdivision that in the opinion of the City Fire Authority may be susceptible to wild fire. The plan shall include as a minimum the plans for any needed firebreaks and planned fire-wise construction and/or landscaping for the subdivision.

2.7 Non Buildable Area's. Non-buildable areas shall be designated on the preliminary and final plat by shading and shall have a designation of "Non-Buildable" shown on the plat. Final determination will be made by Public Works Director.

- A. The areas with the following characteristics will be considered for designation as Non-Buildable:
 - 1. Areas of Steep Slopes as defined in Nibley City Design Standards Definitions
 - 2. Areas with soils found to be unsuitable for development by a Geotechnical Report
 - 3. Natural drainage corridors, canal channels and wetlands
 - 4. Any areas identified by any required studies as potentially hazardous to life, limb or property
 - 5. Fire Breaks
- B. No homes, buildings, or other structures, streets or alleys shall be erected or built on areas designated and platted as "Non-Buildable".

2.8 Utilities. To the maximum extent practical, all utilities shall be placed within existing road rights of way and front yard public utility easements. All water, sewer, electrical, telephone, natural gas, cable television, communications and other utilities shall be placed underground except for transformers, pedestals, and other appurtenances which are normally located above ground.

2.9 Easements. In the event that all utilities are not able to be placed within existing road rights of way or easements, a min 20 foot wide utility easement shall be required (10 feet on each side of the utility), and recorded at the Cache County Records Office.

Section 3 – Drawing Requirements – Plat & Construction

3.1 Final Plat Signature Boxes.

- A. Surveyor's Certificate: the form of the professional surveyor's certificate shall be substantially as follows:

SURVEYOR'S CERTIFICATE

I, _____, a Registered Land Surveyor, hold Certificate No. _____, as prescribed by the laws of the State of Utah, and do hereby certify that by authority of the owners, I have made a survey of the tract of land shown on this plat, which is accurately described therewith, and have subdivided said tract of land into lots and streets to be hereafter known as _____, and that the same has been surveyed and staked on the ground as shown on this plat.

Signed on this _____ day of _____, 20____

- B. Owners Dedication: A specific statement of dedication of all streets, alley, crosswalks, drainage ways, pedestrian ways and other easements for public use by the person holding title of record, by persons holding title of record, by persons holding title as vendees under land contract, and by wives of said parties shall be required. If land dedicated are mortgaged, the mortgaged shall also sign the plat, and if subject to a Real Estate Contract, the seller or actual owner of the real property being subdivided shall also sign the Final Plat. Dedication shall include a written location by section, township and range, of the tract. If the plat contains private streets, public utilities shall be reserved the right to install and maintain utilities in the street right-of-way. The form of the owner's dedication shall be substantially as follows:

OWNER'S DEDICATION

Know all by these presents that we the undersigned owners of the above described tract of land, having caused the same to be subdivided into lots and streets to hereafter be known as _____, do hereby dedicate for perpetual use of the public all parcels of land shown on this plat as intended for public use, and do warrant, defend and save the municipality harmless against any easements or other encumbrances on the dedicated streets which will interfere with the municipality's use, operation and maintenance of the streets and do further dedicate the easements as shown, with the same warranty as given for other dedicated property.

In witness whereof, we have hereunto set our hands this _____ day of _____, 20____.

Signed

Signed

C. Required Acknowledgements

1. Acknowledgement

STATE OF UTAH)

COUNTY OF CACHE) ss. _____

On the _____ Day of _____ A.D., 20____, personally appeared before me, the signer(s) of the above Owner's Dedication, who duly acknowledged to me that he/she/they signed it freely and voluntarily and for the uses and purposes therein mentioned.

Notary Public

2. Corporate Acknowledgement

a. STATE OF UTAH)

COUNTY OF CACHE) ss. _____

On the _____ Day of _____ A.D., 20____, personally appeared before me, _____ and _____, who acknowledged to me that they are the _____ and _____ of corporation, that they signed the Owner's Dedication freely and voluntarily and for and in the behalf of the corporation for the purposes therein mentioned and that the corporation executed the same.

Notary Public

- b. The form of a corporate, partnership, or other entity signature shall include a provision or a Notary in which the subdivider represents that the person signing for the corporation, partnership, or other entity has the authority to execute the agreement for the corporation, partnership, or other entity.

- E. Engineer's Certificate: the form of the Engineers Certificate shall be substantially as follows:

Engineers Certificate

I certify that I have examined this plat and find it to be correct and in accordance with the information on file in this Office and the city ordinance.

City Engineer

Date

- F. Utility Company Approvals: All utility companies must acknowledge and accept the easements as shown on the final plat. At a minimum the following company's signatures must be obtained:

Utility Company Approvals

Questar Gas

Date

Rocky Mountain Power

Date

Century Link

Date

Comcast Communications

Date

- G. Planning Commission Approval and Acceptance: the form of the Planning Commission Approval and Acceptance shall be substantially as follows:

Planning Commission Approval and Acceptance

Presented to the Nibley City Planning Commission this ____ day of _____, 20____, at which time this subdivision was recommended to the City Council for approval.

Planning Commission Chairman

Date

- H. City Council Approval and Acceptance when required by ordinance: the form of the City Council Approval and Acceptance shall be substantially as follows:

City Council Approval and Acceptance

Presented to the Nibley City Council this ____ day of _____, 20____, at which time this subdivision was approved and accepted.

Mayor

Date

- I. Attorney Approval: the form of the City Attorney Approval and Acceptance shall be substantially as follows:

Attorney Approval

Approved as to form this ____ day of _____, 20____.

City Attorney

Date

- J. County Recorders No: the form of the Cache County Recorder's No shall be substantially as follows:

County Recorders No.

State of Utah, County of _____, recorded and filed at the request of:

Date: _____ Time: _____ Fee: _____

Abstracted _____

Index _____

Filed in: File of plats

County Recorder

- K. Ground Water Note: This note shall be required on all plats.

Groundwater Note:

Areas in Nibley City have groundwater problems due to the varying depths of a fluctuating water table. The city's approval of a building permit or construction plans does not constitute a representation by the city that building at any specified elevation or location would solve subsurface or groundwater problems. In addition, concerns for building elevation and/or grading and drainage are unique to each building lot and site. Responsibility for these stated concerns, and all other such concerns related to a lot or other building site, remains solely with the building permit applicant, property owner and/or contractor. Nibley City is not responsible for any subsurface or groundwater problems which may occur, nor for other such concerns, including, but not limited to, building location and/or elevation, site grading, and drainage.

M. Other Notes required per Ordinances

3.2 Construction Plan Requirements

- A. Plan views of the street improvement shall be to a scale not greater than 1"=50' on new subdivisions and street improvements and shall contain the following information:
1. Any existing street curbs, driveways, and property lines, right-of-way, and utility easements referenced to property corners, street intersections, or section lines within 300-feet of proposed construction. Running grade, existing cross slopes, and curb elevations shall be required to determine if finished design grades will provide a smooth transition from existing to new construction.
 2. Catch points and limits of slope for all cuts and fills.
 3. Location and sizes of water courses, stream and railroad crossings, water mains, culverts, sanitary sewers, and storm sewers, including any of the mentioned pipe inverts within 300-feet of the proposed project. Use arrows on both existing watercourses and storm drains, and on proposed storm drains, indicating direction of flow.
 4. Location of wells (public or private), gas mains, underground power, and any other utility (public or franchised) within 100-feet of the proposed project.
 5. On horizontal curves, show stationing of the point of tangency and the point of curvature. Show the length of tangent, length of centerline curve, the delta angle, radius point, and centerline radius distance.
 6. On half or three-quarter street improvements show the existing centerline, edges of pavements, and the extent of the proposed widening, i.e. the location of the opposite curb and right-of-way. Show running and cross slopes of all proposed and existing surfaces, sufficient to show proper slopes of tie ins and transitions.
 7. Show all ADA ramps on each curb radii.
 8. The location of each manhole, catch basin, beginning and end of radius, point of curvature, and point of tangent shall be stationed to facilitate checking the plans with the profiles. The stationing shall be tied to existing property corners, centerline, centerline of intersections, and/or street monuments.
 9. Side streets shall be stationed at the centerline of the intersection.
- B. Profile Views. Profiles for the individual street shall be to the same horizontal scale on the same sheet and drawn immediately below the corresponding plan view to a vertical scale of 1"=5' reading from 0+00 left to right (where conditions warrant, right to left

may be approved as well as a different vertical scale), and shall contain, in addition to the above, at least the following information:

1. Location of catch basins, manholes, and other appurtenances with each numbered and stationed.
2. Profile of existing and finished ground line at property line and/or pavement, left and right curb line, and proposed centerline.
3. Percent of all street grades.
4. Beginning of all vertical curves, points of vertical intersection, ends of vertical curve, low point of vertical curve (if a sag curve) and length of vertical curve.
5. Design speed used and "K" value applied.
6. On half street or three-quarter improvements show elevations of the centerline, edge of pavement, and proposed top of curb for 300-feet in each direction of the improvement. Show running and cross slopes of all proposed and existing surfaces, sufficient to show proper slopes of tie ins and transitions.
7. Profiles on stub streets shall be shown 300-feet past the terminus of the street.
8. Street Transitions Street tapers to match new or widened streets to existing adjacent street improvements shall normally be in accordance with AASHTO standards, but shall be a minimum of 10:1 for Local Streets and 20:1 for Collector and Arterial Streets.

SPECIAL NOTE: The design engineer shall field locate and verify the alignment, depth, and inverts of all existing facilities shown on the plans that will be crossed by proposed facilities and shall certify them with a note on the plans. City as-builts are only to be used as an aid to the design engineer when field verifying the existing facilities



CHAPTER 4

WATER SYSTEMS

4.1	Potable Water System Standards	3
4.1.1	General Information	3
A.	Introduction	3
B.	Abbreviations	3
C.	Development Requirements	4
D.	City Policies	5
4.1.2	Water Plans	6
A.	Modeling Requirements	6
B.	Construction Plan Requirements	8
C.	As-Built Drawings	9
4.1.3	Production Systems – See Separate Document.....	9
4.1.4	Water Lines	9
A.	General Information	10
B.	Transmission Lines	11
C.	Distribution Lines	11
D.	Service Connections	12
E.	Water Quality Division	17
F.	Pipe Materials	17
G.	Locating Water Lines.....	18
H.	Cover and Bedding Requirements	19
I.	Pressure Requirements.....	20
J.	Miscellaneous Requirements and Specifications.....	21
4.1.5	Valves and Zone Splits.....	22
A.	General Valve Requirements	22
B.	Underground Chambers	24
C.	Air Release Valves	24
D.	Pressure Reducing Valves	25
E.	Zone Splits.....	26
4.1.6	Fire Lines and Associated Equipment	26



A.	Fire Lines	26
B.	Fire Hydrants.....	27
C.	Fire Department Connections.....	30
D.	Fire Flow Requirements	31
E.	Fire Equipment & Storage Facilities	31
4.1.7	Cross-Connection Control	31
A.	Implementation	32
B.	Installation	33
C.	Maintenance	34
4.1.8	Secondary Water Systems	34
A.	Materials	34
B.	Systems of City Water and Secondary Water	34
C.	Ownership.....	35
4.2	Water Main Flushing and Disinfection Guidelines.....	35
4.2.1	Regulatory Standards.....	35
4.2.2	Valve Operation	35
4.2.3	Isolation of New Water Mains	36
4.2.4	Protection of Pipe, Valves, and Fittings	36
4.2.5	Loading the Main for Pressure and Leak Testing.....	36
4.2.6	Flushing	37
4.2.7	Disinfection of Mains	37
4.2.8	Bacteriological Testing and Acceptance	38
4.2.9	Connection of New Main	38



4.1 Potable Water System Standards

4.1.1 General Information

A. Introduction

This document provides guidance and minimum design criteria for the modification and construction of water systems within Nibley City. It is intended for use in the planning, design, plan preparation, and construction processes. These standards are intended to follow State of Utah (hereafter “Utah”) regulations in assuring that City facilities are: reliably capable of supplying potable water in adequate quantities, consistently meeting applicable state drinking water quality requirements, and do not compromise general public health. In the event a part of these standards is found to conflict with Utah standards, Utah standards shall prevail.

The City maintains a citywide Water Master Plan that has been developed to ensure that the City’s water system develops in an organized manner. Contact the City Engineer for further information regarding latest editions and updates to this Master Plan.

Wherever the language of this document refers to equipment or material to be used, or the language of a standard refers to an Approved Materials List, the “Potable Water System Approved Materials List” shall be used. The “Water Line Flushing Procedures” documents shall be followed when installing new meters and water lines. These documents can be obtained from the City’s City Engineer or from the City’s website, www.nibleycity.com.

B. Abbreviations

1. ACP - Asbestos Cement Pipe
2. APWA - American Public Works Association
3. AWWA - American Water Works Association
4. ARV - Air Relief Valve
5. DIP - Ductile Iron Pipe
6. FDC - Fire Department Connection
7. HDPE - High Density Polyethylene
8. NFPA - National Fire Protection Association
9. PRV - Pressure Relief Valve
10. RPP - Reduced Pressure Principle
11. PVC - Polyvinyl Chloride

- 12. SCADA - Supervisory Control and Data Acquisition
- 13. UPC - Uniform Plumbing Code
- 14. USC - University of Southern California
- 15. VFD - Variable Frequency Drive

C. Development Requirements

1. Water Mains of a size required for the development or of a size required by the City shall be extended in all new roadways within a development and within all adjacent roadways to a development unless otherwise approved by the City Engineer. Unless otherwise agreed to in a development agreement, where the City requires larger pipe than what is needed for the development or in a location that isn't necessary to serve the development, the City will participate in the construction of that infrastructure.
2. The Developer shall install, at his/her own expense, install all on-site and off-site improvements necessary to service a proposed development. This may include but is not limited to: pump stations, reservoirs, transmission mains, fire lines, fire hydrants, pressure reducing valves, and all other facilities necessary to service the development. The Developer shall also remit payment to the City of all City required development related fees. On-site and Off-site improvements that are oversized for the needs of the development may be candidates for partial reimbursement from the City.
3. Each development shall be supplied with safe, reliable, and potable water in a sufficient volume and pressure for domestic use and fire protection. A professional engineer shall provide to the City and the State of Utah an approved electronic model and required reports of the proposed water system improvements verifying that minimum flows and pressures will be met during peak day plus fire flow, peak instantaneous, and average day scenarios. The flows and pressures must meet minimum requirements for domestic use and fire flow.
4. For planning purposes, the pressures and flow capacities in an area can be obtained from the Water Master Plan. For final reports that are required prior to construction plan approval, current system pressures and flow capacities shall be obtained by performing a fire hydrant flow test of that part of the potable system to be extended.

- a. Per Utah regulations, developers may also elect to have the City's designated engineer model the proposed system in the City-wide water model and complete all other regulatory requirements for system approval. Contact the City Engineer to schedule this work.
5. If a building is to be supplied with fire flows from a storage tank or facility that is not City owned, the Design Engineer must provide a report indicating that sufficient volumes exist as required by the Fire Authority.
6. Upon development of property within the City limits, the Developer shall submit construction plans for the water system. The plans shall be prepared by a Professional Engineer licensed in the State of Utah. All water lines and facilities constructed within the City limits shall be inspected and accepted by Nibley City prior to being placed into service.
7. The City requires developers to install water mains along street frontages of developments, where future extension of a water line is required by the City Engineer. The street frontage is that portion of the property adjacent to a public right-of-way and/or public utility easement. If a parcel to be developed has more than one street frontage, water mains shall be installed along each frontage.
8. For current information on ordinance requirements, review of the Nibley City Code of Ordinances is recommended.

D. City Policies

Proposed developments that alter land use and are determined by the City Engineer to have a significant impact on the City Master Water Plan, and/or propose a water system that differs from the City's Water Master Plan, shall be financially responsible to have the City's Water Master Plan and City-wide water model updated to reflect changes. The effects of Peak day Demand + Fire Flows, and all other water demand scenarios from these developments, will be reviewed by the City Engineer to verify the sizing and layout of the proposed water system elements. This information will also be used to assist the City in planning for current and future developments.

4.1.2 Water Plans

A. Modeling Requirements

1. Preliminary Water Information

- a. Preliminary information regarding the water system for a development shall be provided for all General Plan Amendments, Zoning, Site Plan, and Preliminary Plat applications. The preliminary information provided within these documents shall at a minimum show the conceptual location and size of the existing and proposed water distribution and transmission mains, fire hydrants, and valves within and adjacent to the site. If applicable the water zone breaks, storage and booster facilities, and other unique water system related items shall also be shown.
 - i For site plan and preliminary plat developments that will be constructed in phases, a water model and related reports sufficient to confirm the water system and line sizes are adequate for the improvements is also required.

2. Water Modeling / Reporting Requirements

A water model shall be developed for each project in which the project is to be designed and constructed in a phased succession.

The water model and reports for phased developments will provide a governing plan by which each phase shall adhere. The water model and reports shall be prepared in accordance with this manual or as otherwise directed by the City Engineer and shall be signed and sealed by a Professional Engineer registered in and licensed to practice in the State of Utah.

The objective of the model and report is to provide sufficient information to adequately review the water design for a proposed project.

- a. Per Utah regulations, developers may also elect to have the City's designated engineer model the proposed system in the City-wide water model and complete all other regulatory requirements for system approval. All fees associated with this effort to be paid



by the Developer. Contact the City Engineer to schedule this work.

At a minimum, the water model and report shall confirm the following:

- a. The adequacy of available storage.
- b. Capacity to meet fire plus peak day demand scenarios.
- c. Acceptable pressure during fire flow plus peak day demand scenarios.
- d. Modeling
 - i A water model demonstrating that system pressures do not exceed the maximum nor fall below the minimum pressures, as identified in this chapter, will be required. Reporting of the model results shall be provided to confirm.
 - ii The water model shall specifically verify that minimum pressures are available within the development's system during the Peak day Demand + Fire Flow demand scenario.
 - iii The water model shall be provided to the City electronically for purposes of updating the City Water Model.
 - iv The following scenarios shall be modeled:
 - (1). Average Day Demand scenario - based on 0.75 gpm/ERU. See the Water Master Plan for ERU equivalents.
 - (2). Peak Day Demand scenario – 2.49 times the Average Day Demand.
 - (3). Peak Day Demand + Fire Flow.
 - (4). Peak Instantaneous Demand – 3.63 times the Average Day Demand.

- (5). Fire flows shall be determined per the Fire portion of this chapter.
- (6). See the Pressure Requirements section of this chapter for minimum and maximum pressure design requirements.
- (7). Pipeline calculations verifying that head loss per 1,000 feet of any pipe is no greater than 10 feet/feet during peak period demand conditions, and not more than 8 feet/feet under any peak day condition.
- (8). Sufficient supply for domestic demand must be provided without the use of dedicated fire pumps or backup pumps.
- (9). A data flash drive containing the electronic model and reports shall be submitted.

B. Construction Plan Requirements

1. Review Guidelines

The following paragraphs highlight construction plan requirements pertaining to the preparation of water improvement plans which are to be submitted to the City for approval:

- a. General Construction Notes and Water Construction Notes which apply to construction of Nibley City's water system are required on each set of construction plans which include work on the City's water system or a water system which is to be dedicated to the City. These notes are provided in the Administrative chapter of this manual.
2. Water line stationing shall be along the pipe, monument, or roadway centerline.
3. If a line is to be connected to an existing system, the following note shall be placed on the plans: "Contractor shall verify the location of the existing water line prior to proceeding with trenching".

4. The end invert elevation shall be shown on all proposed water main stubs (profile required for lines 8 inches and larger).
5. Where water lines cross sewer lines, storm drains, secondary water lines, or drainage culverts, the relationship shall be shown in both plan and profile and actual separations shall be called out.
6. For permitting purposes, quantities for all items of work within public rights-of-way and public easements shall be included on the cover sheet of the plans, unless otherwise approved in writing by the City Engineer.
8. The drawings shall show all utility locations, sizes, material types, easements, rights-of-way, and other structural features for current and future building construction.
9. Private water lines shall be noted as such on plans. The responsibility for operation and maintenance shall also be noted on the plans.
10. Easements of record shall be shown in plan view and noted with the easement type, width, and associated docket and page numbers and/or the Cache County Recorder's number.
11. Prior to issuance of a water construction permit, a construction schedule shall be included in table format for all water-related construction required to serve a development.

C. As-Built Drawings

A City-approved set of As-Built Drawings are required for all water system improvements constructed in the City prior to acceptance of the system and start of the 1-year warranty period. As-built plans shall be signed and sealed by a qualified Professional Registrant in the State of Utah. See Chapter 10 of this manual for applicable As-Built standards.

4.1.3 Production Systems – See Separate Document

4.1.4 Water Lines

A. General Information

The City potable water delivery system has three basic classifications of water lines which are determined by use. These classifications are transmission, distribution, and service.

1. All developments shall design and construct water transmission, distribution, services, and associated equipment of appropriate size, material identified through the City's Master Plan and the project modeling.
2. All system materials that may come in contact with City drinking water shall be stamped with the NSF logo certifying that the material meets the requirements of ANSI/NSF Standard 61.
3. All system materials shall be "lead free" in accordance with section 1417 of the Federal Safe Drinking Water Act.
4. All system materials shall be protected from freezing. Sufficient cover and at times insulation may be required to provide adequate protection.
5. With exception for fire hydrants in which all parts have been completely refurbished; previously used materials are not allowed to be placed back in service in the City's water system.
6. The City Construction Inspector shall be contacted 48 hours prior to all water system shutdowns. The Contractor shall have all materials and equipment necessary to do the work at the job site prior to shut down.
 - a. Only City personnel shall operate City water valves. Contractors that are found to be operating City valves will be shut down until the City can provide adequate training to the Contractor.
 - b. It shall be the Contractor's responsibility to provide all affected water customers with a written notice of the proposed shutdown. Such notice shall be given a minimum of 24 hours in advance.
7. Water mains shall be identified by:

- a. Tracer wire and locating tape labeled WATER and placed a minimum of 12" above the water main.

B. Transmission Lines

Transmission lines are used to convey potable or raw water to storage tanks or other points of distribution. In general, they have line sizes of 16 inches and larger and are located in arterial or collector streets.

1. Major arterial street alignments shall have 12-inch minimum diameter lines.
2. When existing or future development requirements are such that a transmission water line is required, then a transmission water line of a size approved by the City Engineer and designed and sealed by a Professional Engineer shall be constructed by the Developer.
3. Design flows for transmission mains shall be based on the current City General Plan and City Water Master Plan. The flow to a new development shall be calculated to confirm that existing supply is sufficient to meet the proposed development's need. When additional improvements are required to increase the flow to a development, all necessary improvements, including but not limited to, pumping stations, reservoirs, lines, and appurtenances shall be a part of the design.
4. Peak flow calculations on transmission mains shall be based on fire flow figures in accordance with the City's standards.

C. Distribution Lines

Distribution lines have typically sizing of 8 inches to 12 inches in diameter, and are located in collector or local streets. Distribution mains are supplied by transmission lines and may have service connections.

1. See the City's Approved Materials List for approved materials.
2. Arterial street alignments shall have 12-inch minimum diameter lines.

3. Eight-inch diameter pipe shall be the minimum diameter of a distribution main installed in any street or public easement.
4. These are minimum guidelines; the City may require larger sizes, different materials, and varying locations depending on circumstances.

D. Service Connections

A service connection includes the water line from the distribution main to the meter and includes the meter and all connections.

1. Water Services to Residential Developments
 - a. 1-inch water service lines shall be provided in new residential connections to properties less than 1 acre. 2-inch water service line shall be constructed to properties 1 acre or larger.
 - b. The Developer is responsible for application and payment of all applicable fees.
 - c. Water service lines and meters maintained by the City shall be installed within a public right-of-way, PUE, or 20-foot minimum width dedicated water line easement.
 - d. All water service lines shall be constructed perpendicular to the centerline of the road and shall extend to the outside edge of the PUE.
 - e. Within the right-of-way, cover for water service lines shall be a minimum of 60 inches measured from existing or proposed finished grade of pavement or natural ground, whichever measurement is greater and results in adequate pipe cover.
 - f. Construction plans shall indicate the locations of service lines and sewer taps to each unit referenced, with stations and dimensions from the street center line or monument line. Location of the sewer service relative to the water service shall also be shown. Water and sewer services shall be located at opposite corners of a lot.
 - g. Service connections shall not be made to mains 16 inches or larger in diameter or to water lines designed solely to

transmit water from one pressure zone to another pressure zone.

- j. All service lines for potable water use shall be a separate dedicated line that is tapped off the water main within a public right-of-way, PUE, or water line easement. In commercial and multi-family developments, the potable domestic water service shall be separate from the potable irrigation water service line.
 - k. Branched water service line tees are not allowed.
 - l. New water service lines shall be continuous from the main to the meter and **shall not** use coupling devices to extend service lines that are too short.
 - m. Tracer wire and locating tape is required on all services and shall be installed the service line and attached to the meter setter with a grounding clamp (see the Approved Materials List)
 - n. Services damaged after installation are required to be replaced back to the corporation stop.
2. Water Meters

a. General Information

Water meters 2-inch and smaller are purchased and installed by Nibley City. Review the approved materials list for information regarding City water meters. Water meters greater than 2-inch shall be purchased and installed by the Developer after approval from the City Engineer. Meter types and configurations are determined specific depending on the type of project. Contact the City Engineer to discuss your project and the meter type allowed.

- b. Each single-family residence shall have a separate water meter installed.
- c. Each individual commercial building that uses water shall have a separate water meter installed. Commercial buildings that have separate tenants may have individual water meters installed or may be

served by a single larger meter on condition that the City bills a single property association.

- d. Commercial developments shall install separate potable use and potable irrigation water meters.
- e. Multi-family developments
 - i. Water meters for multi-family developments may be no smaller than 2-inch. A 2-inch meter may serve a maximum of 14 units unless calculations indicate a lower allowable number of units.
 - ii. The City will bill the HOA for the 2-inch meter usage, sewer usage, and solid waste; the HOA shall be responsible for collecting proportional shares of the bill from each unit.
 - iii. The HOA shall be responsible for maintenance of the service lines past the City meter.
 - (1). It is acceptable to install the system as a manifold within the meter barrel just off the City meter with individual service lines running to each housing unit. In this design a shut off curb stop style valve shall be located on each line and a maximum number of service lines in the City's barrel is 6.
 - (2). If the system is designed with a main line after the City meter with individual services extending off the main line, the City requires a curb stop style valve be placed on each individual service line.
- f. There shall only be one water meter per service line.
- g. Manifolding, combining, or connecting several smaller meters to meet a flow demand that could be provided by a single larger meter is not permitted.
- h. Water meters shall be sized and designed in accordance with these standards and requirements of the UPC as

adopted by the City. Any field changes shall require a letter from the developer with an approval from a registered engineer and the City Engineer.

i. Water Meter Installation

All water meters shall be provided by the City, after payment of all prevailing fees.

- i. All 1-inch to 2-inch water meters shall be installed by City Public Works personnel.
- ii. Water meters 3 inches to 6 inches shall be installed by the Developer in accordance with City Standards and APWA Standard Specifications as amended by the City. After installation, City personnel will inspect and accept the work if all requirements for installation are met.

j. Water Meter Locating

- i. Water meters shall be typically located 5-feet behind the sidewalk in the PUE. Where outstanding conditions exist, meters may be located between the curb and sidewalk.
- ii. Water meters shall not be located in driveways, sidewalks, manmade or natural drainage channels, or retention/detention basins.
- iii. Water meters shall not be fenced in or enclosed and must be accessible by City personnel at all times.
- iv. If an existing water service/meter must be relocated, a contractor or property owner may relocate the service a maximum distance of 10 feet, provided the joint is not below concrete, asphaltic pavement or other permanent surfaces without prior approval from the City Engineer. If the desired relocation is greater than 10 feet, the old service must be severed and shut off at the corporation stop on the main; a new service shall be installed by a licensed contractor. Both

services shall be noted on the “as-built” drawings.

3. Water Meter Barrels (cans) and Vaults

a. General Requirements

- i. Finished grade of the meter lid shall be within one inch of nearest concrete surface. If no concrete exists, finished grade shall be within one inch of surrounding existing surface
- ii. Water meter lids shall be constructed with a 2-inch recessed hole for installation of a meter antenna.

b. Single-Family Residential Water Meter Cans

- i. A minimum 18 1/2 clear space shall be provided for access through the meter can lid.
- ii. The inside diameter of the can shall be 21 inches and shall be of a white HDPE pipe or black corrugated HDPE pipe.

c. Commercial, Industrial & Multi-Family Residential Water Meter Cans

- i. A minimum 29 7/8 clear space shall be provided for access through the meter can lid.
- ii. The inside diameter of the can shall be 36 inches and shall be of a white HDPE pipe or black corrugated HDPE pipe.

d. Water Meter Vaults 3 to 6 inches and Larger

- i. Water meter vaults for sizes 3 to 6 inches shall be installed in a vault as shown in the APWA Standard Details as amended by the City.
- ii. Vaults for water meters larger than 6 inches shall be reviewed and approved by the City Engineer on a case-by-case basis.

4. Taps

- a. Both installation of tapping sleeves and the tapping of an energized water main shall be performed by the Developer, after approval is received by the City Engineer. A City inspector shall be present for the tapping of all energized water mains.
- b. A 3-foot minimum separation is required between service taps, and between a service tap and a pipe connection on a main water line.
- c. A double strap low lead brass or stainless-steel saddle shall be installed on newly installed water service taps.
- d. Service taps are prohibited on any line primarily designed to service fire sprinkler systems and/or fire hydrants.
- e. Taps
 - i. The Contractor shall make all taps from the City's operational water system.
 - ii. The Developer is responsible for preparing application and payment of all applicable fees prior to taps being made.

E. Water Quality Division

1. Water lines shall be disinfected in strict conformance with AWWA, APWA, and the City's "Flushing and Disinfecting Procedures". Dry powdered calcium hypochlorite compounds shall not be placed within pipelines during construction.
2. Notify the City Construction Inspector when samples are ready to be taken to verify disinfection of water lines. The City Construction Inspector must be present, and samples shall be collected in strict conformance with AWWA, APWA, and the State of Utah Standard Specification. The Contracting Agency is Nibley City, and it is the responsibility of the Developer to hire a certified lab to process the samples.

F. Pipe Materials



1. Standard material for water lines located within a City right-of-way or PUE shall be per the City Approved Materials List and installed per this manual, City Standard, and AWWA / APWA Standard Specifications and Details as amended by the City.
3. Private Water lines located within private property and not within a City right-of-way, PUE, or water line easement may be constructed of blue C900 PVC Class 200 pipe.
4. PVC is the preferred pipe material for Nibley City. For all concrete cylinder pipe, ductile iron pipe, or other metallic pipe installations, soil corrosivity tests shall be conducted and reported in accordance with the American Ductile Iron Pipe Research Association. Reports shall be filed with the City Engineer.

G. Locating Water Lines

1. Water lines shall not directly connect to sewer mains or secondary water lines, shall not be constructed in the same trench, and shall maintain a minimum 10 feet of horizontal separation and 1.5 feet of vertical separation above said lines.
2. Where conditions prevent adequate horizontal and vertical separation between a water line and a sewer and/or secondary water lines, the water line shall be constructed of welded HDPE (minimum Class 250) extending 10' on either side of the crossing. The line to be connected on either end with flanged connections. More restrictive State of Utah codes may prevail.
3. Separation of water and electrical, gas, communication lines, or other dry utility lines shall be no closer than 1.5 feet unless specifically approved in writing by the City Engineer.
4. Locating Water Lines within City rights-of-way
 - a. Rights-of-way and/or utility easements shall be dedicated to the City prior to the City accepting ownership.
 - b. Water line location in rights-of-way shall be centered on easements unless otherwise approved by the City Engineer.

5. Survey staking shall be set for all trenching of waterlines 12 inches or greater in diameter.
6. Locating Water Lines within Easements
 - a. A water line shall not be installed unless the property owner has granted all necessary easements and rights-of-way to the City.
 - b. All water lines which cross open areas, or any area outside a dedicated right-of-way shall be located within a minimum 15-foot-wide water line easement that is dedicated to the City.
 - c. Easements wider than 15 feet will be required if multiple utilities are co-located, or if additional area is required for maintenance equipment access due to the size and/or depth of the lines.
 - d. No structures of any kind shall be constructed or placed within or over a utility easement except utilities, wire (or removable section-type) fencing, wood chips, decomposed granite, grass, or asphalt paving.
 - e. Easements shall at all times be clear and accessible to City service equipment such as trucks, backhoes, etc. Easements shall be accessible from City rights-of-way or other City owned easements.
 - f. Easements shall be dedicated prior to the commencement of construction activities.
6. Locating Water Lines in Areas not Accessible by Normal Excavation Methods
 - a. All pipe constructed in inaccessible areas must be welded HDPE extending one 10-feet before and after the section.
 - b. All sleeves for water line pipes must be C900 PVC, welded steel, or HDPE Class 200 pipe or better.

H. Cover and Bedding Requirements

1. Water mains and services shall have a minimum cover of 60 inches over the top of pipe to top of finished grade.

2. Cover for water mains shall be measured from existing or proposed finished grade of pavement or natural ground, whichever measurement is greater and results in adequate pipe protection during construction.
3. The proposed depth shall be clearly noted in each construction plan sheet. Any changes in depth required to avoid conflicting utilities, etc., shall be noted.
4. When ACP or other poor condition water lines are exposed during construction, the water line shall be removed to the nearest joint and replaced with PVC (minimum Class 200) with restrained joints.

I. Pressure Requirements

Pressure extremes in water systems result in potential for contamination to enter the network. Low pressures in the water system may allow polluted fluids to be forced into the system. High pressures may cause ruptures or breaks in some elements of the network.

1. Engineers designing domestic water systems shall design to 20 psi under fire flow conditions as the minimum basis of design for pressure at the highest ground level to be served (highest finished floor elevation). Operating water system pressure during average day scenarios shall be a minimum of 40 psi and shall not exceed 120 psi. Ultimate pressure requirements shall be approved by the City Engineer.
2. All water mains and service lines shall be designed for a minimum normal internal working pressure of 200 psi plus appropriate allowances for water hammer.
3. Water hammer may produce momentary pressures greatly in excess of normal static pressures, thus increasing the probability of water main failure. Suitable provisions shall be made to protect the system from water hammer.
 - a. Thrust blocking is required on all hydrant tees and 90-degree fittings per APWA plan No 511.

- b. Mechanical joint restraints shall be used on all other tees, dead ends, vertical, and horizontal bends see APWA amendment details 561A, B.
- 4. In cases where greater than the above noted maximum pressures are required for effective operation, all elements of the system shall be designed accordingly. Pressure information for existing water lines may be obtained by having a fire hydrant flow test performed on the existing system.
 - a. A Right-of-Way Permit issued by the City Engineer is necessary to perform the fire hydrant flow test.
 - b. These tests may be performed by a private fire protection company who must certify the results of the tests and submit them to the City Engineer.
 - c. Fire hydrant flow testing shall be arranged through the City and a City Public Works staff shall be present throughout the duration of the test. A minimum of 48 hours' notice shall be given prior to testing.

J. Miscellaneous Requirements and Specifications

- 1. All new water mains shall be designed in a looped configuration, with exceptions being dead-end lines with lengths less than or equal to the maximum allowable length (as determined by fire hydrant limitations).
- 2. Trenching, backfilling, and compacting shall be in accordance with City Standard Specifications unless otherwise specified in this manual.
- 3. Temporary and permanent water lines that terminate at the end of a cul-de-sac shall have a fire hydrant at the non-connected end. In no case shall a fire hydrant be located in a natural or manmade irrigation or stormwater conveyance, detention or retention basin, sidewalk, or driveway.
- 4. No water line shall be deflected or swept (either vertically or horizontally) in excess of the maximum recommended deflection specified by the manufacturer of the pipe or coupling. The appropriate use of bends or offsets shall be used

where the maximum deflection is exceeded. Fittings may be required where more than two pipe lengths are deflected.

5. The minimum clearance under culverts, storm drain lines, or similar facilities shall be 2 feet.
7. Water lines to be abandoned shall be approved by the City Engineer.

4.1.5 Valves and Zone Splits

A. General Valve Requirements

1. Valve Specifications

- a. All gate valves shall be resilient seated, solid wedge gate, and shall open left.
- b. Butterfly valves shall be required on water mains larger than 12 inches.
- c. At selected locations between the City's water zones, special water zone valves shall be installed if not previously existing.
- d. Valve box installations and grade adjustments shall be performed per APWA Standard Details as amended by the City.

2. Spacing

- a. Valve spacing for transmission mains with no branches shall be no less than 1/4-mile and no more than 1/2-mile.
- b. The maximum spacing of valves on distribution mains shall be 800 feet for residential zones and 500 feet in all commercial and industrial developments.
- c. Valve Isolation
 - i. Shall be installed on all legs minus one of "T" and "Cross" intersection fittings unless otherwise approved / required by the City Engineer.

- ii. The maximum number of valves required to isolate an area is four, with two or three being the preferred number.
 - iii. No more than two fire hydrants shall be out of service at any given time due to any given valve closure.
 - iv. No more than 30 homes shall be without water due to a single valve closure.
 - d. Valves shall be spaced and located such that they are beneficial to the operation and maintenance of the system. The City Engineer shall approve all valve locations.
 - e. Where valves are to be located off of a tee or cross, the valves shall be flanged to the tee or cross.
 - f. Valves shall be provided to allow for the isolation of lines crossing rivers, culverts, storm drain lines, manmade and natural drainage ways, canals, railroads, highways, bridges, airports, etc. as directed by the City Engineer.
 - g. All mains branching from feeder mains or loops shall be valved adjacent to the feeders so that the branch mains can be taken out of service without interrupting the supply to other locations.
 - h. Any water line that will be extended in the future shall have a valve, along with a 13-foot minimum stub and a fire hydrant at the non-connected end.
3. Operation
- a. Only City personnel are authorized to open and close all existing water valves at all times and in all circumstances: flushing, pressure testing, chlorinating, etc.
 - b. Valves that control the Water System Zone Split shall be designated by permanently imprinting the letters “ZS” on the lid.

- c. Valves intended to remain closed shall be designated by painting those valve covers white.

4. Backfilling and Compaction

- a. The area immediately surrounding any City valve shall be compacted. A test(s) verifying the compaction of the soil around the valve shall be provided to the City for each 3-foot depth of trench backfill, and prior to placement of any portion of pavement section materials (roadbase or asphaltic concrete).
- b. Compaction testing around valves shall be performed as follows:
 - i. A minimum one test per valve per water valve cluster shall be performed unless additional tests are required by the City Inspector. The test(s) shall be performed within 2 horizontal feet of the valve and directly over the water main. Care shall be taken to prevent damage to the pipe and valve during compaction and testing.
 - ii. Additional compaction tests may be required as determined on a case-by-case basis. The need for additional tests will be identified by City Engineer representatives.

B. Underground Chambers

Underground chambers (vaults, manholes, pits, cans, etc.) that house air release valves, meters, PRVs, etc. shall be constructed in a manner that prevents freezing of the infrastructure according to the following:

- 1. Shall be provided with a drain to daylight if possible. Where not possible, gravel based absorption pits and / or a pump system may be required if the site is subject to flooding.
 - a. Chambers shall not be connected to the sewer system.

C. Air Release Valves

Air release valves shall be installed on all water mains 8 inches or larger unless otherwise required by the City Engineer and as follows:

1. When water line changes from a positive slope to a zero slope or negative slope in primary direction of flow.
2. When vertical alignment changes to undercross or overcross another facility (i.e. utility, canal, etc.), air release valves shall be installed on the upstream (higher elevation) side of the crossing.
3. All air release valves shall be a combination air/vacuum release type per the City Approved Materials List.
4. The open end of air relief vent pipe from automatic valves shall be provided with a #14 mesh, non-corrodible screen and a downward elbow extended to at least one foot above grade.
5. Shall not be directly connected to the sewer.
6. Shall be installed in a meter can and with a drain to prevent it from freezing.
7. Shall be provided with a shut off valve.

D. Pressure Reducing Valves

1. Transmission and Distribution Lines
 - a. PRVs on transmission and distribution lines shall be rated to maintain pressures between 40 psi and 120 psi within the distribution system.
 - b. PRVs shall be designed in accordance with the City Standards and APWA standard details as amended by the City.
 - c. Pressure gauges shall be installed on the upstream and downstream sides of the PRV after the isolation valves. Pressure gauges shall be connected to the City's SCADA system for live monitoring of pressure conditions.
 - d. A flow meter shall be located at a distance downstream of the PRV according to manufactures recommendations and shall also be connected to the



City's SCADA system for live monitoring of flows through the PRV.

- e. PRVs shall be located in the right-of-way or water easement accessible from the right-of-way.

2. Residential Services

The City operates its system from wells and pump stations that commonly have pressures exceeding 80 psi. Changes in demand, supply, and the distribution system also vary the pressure at single family residences.

- a. An individual PRV is required to be placed at each structure.

E. Zone Splits

The City's water distribution system may be divided into various water zones as defined by the City Master Water Plan. If approved, each zone shall operate as an independent water distribution system. Cross-connections between zones are prohibited.

1. Valves

See the Valve section of this chapter.

2. Special Requirements for Developments Bordering Zone Splits

If a proposed development is located adjacent to a zone split boundary, the Developer shall extend, as necessary, redundant water mains within the development's side of the zone split boundary to close the zone loop.

3. Plans

Plans for water distribution mains adjacent to a zone split boundary shall clearly indicate the different zones involved and the location of the zone split boundary.

4.1.6 Fire Lines and Associated Equipment

A. Fire Lines

1. Location of on-site fire lines and taps should be determined by the site relationships of the fire department connection, emergency access, and fire hydrant locations. Fire lines sizes shall be determined by City design criteria and flow test data provided by the Design Engineer for the design of the project. All fire systems that connect to a potable water distribution system shall include a double detector check valve backflow assembly, utilizing a meter provided by the Service Provider at each connection.
2. Fire line designs shall be based on a flow test per the Fire Flow Requirements section of this manual. The drawings shall be of uniform size (24-inch by 36-inch) and shall be drawn to scale. One set of the approved civil water plans shall accompany this submittal. Applicable City and NFPA 24 construction notes shall also be included on the construction drawings.
3. All fire lines shall be dedicated for fire use only. No other water lines or water service lines shall be connected to a dedicated fire line. Installation shall be completed per the City-approved construction plans.
4. All hydrants that are supplied by a private fire line shall be private and shall be owned and maintained by the HOA up to the valve in the street. A fire line is defined as a water line that extends off the City main for the purpose of supplying a fire hydrant and has no services.
5. Private fire line mains shall be installed and inspected per the NFPA 24 Standard, and shall include an isolation valve for each individual fire line.
6. The Owner shall be responsible for maintenance of all water lines beyond the City meter including service lines and valves, fire lines, backflow devices, etc. For commercial fire lines that are not metered, private maintenance responsibility begins after the valve located at the T in the City's main.

B. Fire Hydrants

1. General Requirements

- a. Fire hydrants and associated bypass assemblies shall be installed as identified in the APWA standard details as amended by the City and this chapter.
 - b. The Developer shall provide the fire hydrant, materials, and all labor required for installation.
 - c. All new fire hydrant installations will be installed per manufacturer's specifications.
 - d. Where the finished grade around existing fire hydrants is changed, an extension kit, installed per manufacturer's specifications, may be used. Refer to the City Approved Materials List for approved products.
 - e. One valve shall be placed between each fire hydrant and the water main.
 - f. Fire hydrant laterals shall be a minimum of 6-inches in diameter.
 - g. Valves for fire hydrant connections shall be flanged to the tee.
 - h. Hydrant drains shall be installed with 1-inch gravel pack in quantities as required by the manufacturer and the APWA standards as amended by the City.
 - i. Hydrant locator flag shall be installed on all new hydrants
 - i. Bolt Mounted with spring
 - ii. Fiber Glass shaft
 - i. All public fire hydrants shall be painted red. See the City Approved Materials List for approved paints.
2. Spacing
- a. The spacing of fire hydrants is to be measured along the street or roadway in which a fire hose would be laid. Generally, this spacing is measured along the curb line.

b. Fire hydrants shall be located outside of street improvements but within the right-of-way or public utility easement. General spacing for fire hydrants shall be:

- i. 500 feet maximum in a single-family residential development.
- ii. 350 feet maximum in a multi-family residential or commercial development unless otherwise allowed / required by the International Fire Code.
- iii. 1,000 feet maximum for transmission mains.
- iv. Fire hydrants shall not be installed on any portion of a dead-end line which is more than 660 feet from a looped water line.

(1). Hydrants on temporary dead lines greater than 660 feet may be allowed upon request and approval by the City Engineer.

- v. A fire hydrant shall be located within 150 feet of a commercial building fire department connection (FDC).
- vi. Fire hydrant spacing shall be maintained along required Fire Authority access roads.

3. Locations

- a. Private and public fire hydrants shall be accessible to the Fire Authority.
- b. A 7-foot minimum clearance shall be maintained around the fire hydrant from landscape material with a maturity height exceeding 6 inches.
- c. Fire hydrant protection is required where no curb is present.

4. Backfilling and Compaction

- a. The area immediately surrounding any City fire hydrant shall be compacted per APWA Standards as amended by the City. Test(s) verifying the compaction of the roadbase

around the hydrant shall be provided to the City for each 3-foot depth of trench backfill, and prior to placement of any portion of pavement section materials (asphaltic concrete).

- b. Compaction testing around hydrants shall be performed as follows:
 - i. A minimum one test per hydrant per 3-foot depth of trench backfill shall be performed. The test(s) shall be performed within 2 horizontal feet of the hydrant. Care shall be taken to prevent damage to the hydrant, valve, or water main during compaction and testing.
 - ii. Additional compaction tests may be required as determined on a case-by-case basis. The need for additional tests will be identified by City Engineer representatives.

C. Fire Department Connections

1. General Requirements

- a. FDCs from service lines (4 inches and larger), and all hydrant connections, shall be constructed of PVC (minimum Class 200 or equal) to the supply line.
- b. All FDCs shall be located in a visible location and shall have an unobstructed access, as approved by the Fire Authority.
- c. FDCs shall be located and arranged so that the hose can be readily attached without obstructions.
- d. FDCs shall be installed on the customer side of the water double detector check valve and shall be painted red.
- e. Signage for FDCs shall be used if the FDC is not easily visible and shall be in conformance with the most currently adopted Fire Code.
- f. There shall be a minimum of 18 inches to the bottom and a maximum of 48 inches to the top of the FDC.



- g. Fire risers and FDCs located at the building do not need to be co-located.

D. Fire Flow Requirements

1. Water distribution facilities shall be sized to deliver a minimum fire flow of:
 - a. 3,500 gpm to commercial, industrial, and multi-family residential properties.
 - b. 1,500 gpm to 1- and 2-family dwelling unit residential properties.
2. Fire flow for buildings with approved automatic sprinkler systems shall be determined based on the requirements of the Fire Code.
3. Fire flow tests are valid for a period of six months, unless a known significant change has been made to the City's system or private water system within the 6 month period.

E. Fire Equipment & Storage Facilities

4. When required by the City Engineer, double detector check valve backflow assembly is required on all fire line connections to a City water main. Information on backflow prevention may be found in the Cross-Connection Section of this chapter.

4.1.7 Cross-Connection Control

It shall be the responsibility of the City to protect the public water system from health hazards and non-health hazards by the implementation of a cross-connection control program. The program shall consist of inspection by the City Public Works Department and implementation of a backflow prevention and maintenance program, as outlined in the "Manual of Cross-Connection Control" published by USC.

All cross-connection (backflow) devices shall conform to the State of Utah adopted codes.

A. Implementation

1. Air-gap separation shall be required for developments where entry is or will be restricted and cross-connection inspections cannot be made with sufficient frequency or can only be made on short notice. Air-gap separation shall be required in, but not limited to, areas where the following high-hazard conditions exist:
 - a. Public water system is used to supplement secondary water.
 - b. Wastewater is pumped and/or treated.
 - c. Hazardous substances are handled or stored.
 - d. Irrigation systems exist into which fertilizers, herbicides, or pesticides could be injected.
 - e. Unapproved water supply exists which is interconnected with the public water system.
 - f. As required by DWR, or the City Engineer.
2. RPP (or at times DC Valve Assembly backflow prevention) devices shall be required in locations where air-gap is not required, or where entry is not restricted and cross-connection inspection can be made with sufficient frequency or on short notice. Specific uses of these backflow prevention devices are as follows:
 - a. An RPP backflow prevention device may be installed on all lines that connect to the City's potable water system but shall be installed at all connections in which a double check detector backflow prevention device is not permitted.
 - b. Double check valve assembly backflow prevention devices may only be installed on dedicated fire lines that supply fire flow to a structure. DC assemblies shall not be installed in the following situations:
 - i. When a chemical is used in the fire suppression system.

- ii. When an on-site private storage tank for fire suppression is located on the premises.
- iii. When an on-site booster pumping system is located on the fire line or private storage tank.

3. Detection Assemblies

- a. RPP detection assemblies may be used on all fire suppression systems but shall be used on all private waterlines that tap into the City's potable water system with the exception of fire lines that do not. RPP detection assemblies shall be required on all Class V and VI fire sprinkler systems. An RPP detection assembly shall also be required when any hazardous or nonhazardous solutions are added to the fire sprinkler systems or used as part of the fire protection system.
- b. DC detection assemblies may be used on all nonresidential fire sprinkler systems where the City's potable water supply is used. A DC detection assembly may be considered for fire sprinkler systems in residential dwellings that are constructed with approved potable water piping and materials. A DC detection assembly may be used on Class I, II, III and IV fire protection systems.

B. Installation

The Owner, at their own expense, shall purchase, install, operate, certify, and maintain any approved backflow prevention device required by the City.

Installation of approved backflow prevention devices shall be as follows:

- 1. All backflow prevention devices shall be constructed with a security enclosure that is heated during cold weather.
- 2. An air-gap separation (referred to as a swing connection) shall be located as close as practical to the user's connection at the meter. The piping between the user's connection and the receiving tank shall be entirely visible. The air-gap separation shall be at least twice the diameter of the supply pipe, measured vertically from the flood rim of the receiving vessel

to the supply pipe. In no case shall this separation be less than 1 inch.

3. RPP and DC Valve Assembly backflow prevention devices and detection assemblies shall be constructed in a manner that protects from freezing.
 - a. RPP and DC Valve Assembly backflow prevention devices and assemblies shall be installed according to State of Utah requirements and in a manner where it is accessible for testing.

C. Maintenance

Maintenance of backflow prevention devices shall be as follows:

1. Backflow prevention devices shall be tested and recertified every year and immediately after installation, relocation, or repair. Devices shall not be placed in service unless they are functioning as required.

4.1.8 Secondary Water Systems

Subdivisions that construct pressurized secondary water systems to provide irrigation water lots shall comply with the requirements in this code regarding the construction of such systems.

A. Materials

1. Secondary water system shall be constructed of PVC or HDPE pipe rated for the 25% greater pressure than the design pressure of the system.
2. Pipe shall be purple in color and shall be marked with purple non-potable water marking tape and tracer wire.

B. Systems of City Water and Secondary Water

1. All new properties within a secondary water subdivision shall be upfitted with a swing check connection that requires a physical gapped disconnect from the secondary water system for connection to the City potable water system.

2. IN NO CASE SHALL THE SECONDARY WATER SYSTEM BE PHYSICALLY CONNECTED TO THE HOUSE IRRIGATION SYSTEM AT THE SAME TIME THE CITY'S POTABLE WATER SYSTEM IS CONNECTED TO THAT SAME HOUSE IRRIGATION SYSTEM. THE IRRIGATION SYSTEM SHALL BE CONSTRUCTED SO THAT ONLY THE CITY OR THE SECONDARY SYSTEM IS CONNECTED AT ANY GIVEN TIME

C. Ownership

1. Secondary water systems are privately owned and maintained generally by a home owners association. The City is not responsible for operation and maintenance needs related to these systems.

4.2 Water Main Flushing and Disinfection Guidelines

4.2.1 Regulatory Standards

Nibley City requires that all contractors working in the City adhere to the following guideline for new water main disinfection to prevent contamination of the City's potable water system. The disinfection of all water mains shall be in compliance with AWWA C651-14, the current edition of Utah APWA 33-13-00 Specifications, and this guideline.

Personnel performing flushing and disinfection procedures shall be properly trained and be familiar with AWWA Standards. This standard was written for public and private water lines connected to the Nibley City potable water system. Flushing and disinfection of service lines and internal building lines shall adhere to flushing and disinfection guidelines and standards in the applicable building code.

4.2.2 Valve Operation

At no time will contractors be permitted to open or close any valve tied into the City's water system. Only authorized City personnel can operate these valves for any purpose, which may include disinfecting, flushing, placing a new water main into service, and placement of water meter cans. Once a new main is connected to the City's water supply, only authorized City personnel are permitted to close valves for the purpose of isolating water lines to facilitate construction or emergencies. Contractors shall coordinate operation of valves with the City Inspector assigned to the project. Operations which require opening or closing of



valves shall be scheduled with the Public Works Department through the City Inspector a minimum of 48 hours prior to the work being performed.

If an emergency shutdown is required, call the Nibley City Public Works Department at 435-753-4413 day or night.

4.2.3 Isolation of New Water Mains

As identified in AWWA C651-14, the new main shall be isolated from the active distribution system by physical separation until disinfecting water has been flushed out and satisfactory bacteriological testing has been completed. Water needed to fill the new main for testing and flushing purposes shall only be potable City water, supplied through a temporary flushing / disinfection connection as identified in Figure 1 of AWWA C651-14.

4.2.4 Protection of Pipe, Valves, and Fittings

At all times, the Contractor shall protect valves, fittings, and the interior of pipe against contamination. Stockpiled material shall be stored off the ground to minimize the entrance of foreign material and mud. During placement, openings shall be covered with watertight plugs at the close of the day's work or during short stoppages of work such as rest breaks. If at any time after placement, stormwater enters the pipe, then corrective measures shall be taken per AWWA C651-14 section 5.1.1.3.

4.2.5 Loading the Main for Pressure and Leak Testing

Once the water main and all appurtenances have been installed and the Inspector has received confirmation that the trench backfill has passed compaction requirements, the City will permit the main to be loaded for testing. Section of main greater than ½ mile in total pipe length shall be broken up into two separate tests unless otherwise approved by the City Engineer and/or the Public Works Director. The Contractor shall utilize a reduced pressure type backflow prevention device with a metering device to supply potable water through a temporary connection to the new main from an existing City water source. The device shall be tested and certified by a State Certified Tester prior to use and anytime the device has been repaired or maintenance performed. As a minimum, the device shall be certified within one year of use. A copy of the certification shall be given to the City Inspector and a copy shall be kept on site attached to the device at all times. No device shall be connected to the City source until approved by the City Inspector and shall be immediately removed once the bacteriological sampling has been completed. All pipe and connectors between the existing City main and the backflow device shall be disinfected per AWWA C651-14 prior to use. The device

shall be physically separated from the new main during hydrostatic pressure testing. Valves shall be closed at the end of each shift and when not in use.

4.2.6 Flushing

The City requires that mains be cleared of all debris and soil that may have accumulated during construction prior to starting the disinfection process. The most practical way to achieve this is to flush the main. Only potable City water can be used to fill and flush potable water lines. From the point of the temporary tie in, potable water from the City's system will be utilized to flush the new main. The main shall be flushed at a minimum velocity of 3 feet per second. The Contractor should refer to AWWA C651-14 Table 3 to determine the inlet and outlet pipe size requirements to achieve the required velocity. Once flushed, the Contractor may continue with disinfection of the main. At least 48 hours prior to the filling and/or flushing of any potable water line, the Contractor must contact the City Inspector to coordinate with the Public Works Department the use of potable water.

4.2.7 Disinfection of Mains

Chlorination of all water mains shall be per AWWA C651-14. The method of chlorination used by the Contractor shall be approved by the City Inspector prior to use. The Contractor is responsible for supplying equipment such as a pitot gauge, meter, or similar devices to verify proper chlorination procedures are performed per standards.

The water shall be chlorinated so that after a 24-hour holding period in the main, there will be a minimum free chlorine residual of 10 mg/L, unless at any time after placement, stormwater enters the pipe, then corrective measures shall be taken per AWWA C651-14 section 4.3.8 and sampling shall be per section 5.1.1.3. This minimum concentration is to be present at all risers. Each riser is to be flushed to ensure the chlorine solution contacts all portions of the pipe. In the presence of the City Inspector, valves, hydrants, and all other appurtenances that are part of the new system shall be operated while the line is filled with the chlorine solution. At the end of the 24-hour period, the City Inspector will verify that treated water in all portions of the main have a minimum concentration of 10 mg/L chlorine prior to flushing for bacteriological testing.

After confirmation of the 10 mg/L minimum chlorine residual, the Contractor may be permitted to flush the line; flushing shall be coordinated with the Public Works Department through the City Inspector. Flushing is typically limited to the off-peak usage hours of 10:00am to 2:00pm, or as determined by the City Inspector and the Public Works Department. Flushing shall continue until the replacement water

throughout the new pipeline can be proved, by laboratory testing, comparable in quality to the water served to the public from the existing water system. If residual chlorine levels exceed 50 ppm, the Contractor will be required to use a neutralizing agent or diffuser to neutralize the chlorinated water during discharge. Refer to AWWA C651-14 Appendix B.

4.2.8 Bacteriological Testing and Acceptance

After disinfection of the main is complete and the main flushed, the Contractor will schedule testing to verify the absence of coliform organisms and HPC bacteria. The City Inspector shall determine the locations where the Contractor will place the sample risers.

The number of sampling locations shall be as follows:

- Waterlines up to but less than 150 feet in length require one sampling riser installed as near the end as possible;
- Waterlines 150 to 300 feet in length, two sampling risers, one near each end of the line;
- Waterlines 300 to 3,000 feet in length, a minimum of three sampling risers;
- In addition, dead ends on main lines should be represented with a sampling riser;
- If any trench water has entered the main during construction, then additional risers shall be placed to conform with AWWA C651-14, section 5.1.1.3

The Contractor is responsible for hiring an independent lab for the sampling and testing of water in the new main. The lab performing sampling shall obtain samples in the presence of the City Inspector. The lab shall be certified by the State of Utah for testing water quality. All sampling and testing shall be in accordance with the State Standards. The first sample shall be taken within 24 hours of flushing the new main. A second set of samples shall be obtained 24 hours after the first set of samples are taken. A copy of the test results along with a Chain of Custody form shall be submitted to the City Inspector.

4.2.9 Connection of New Main

Once approved by the City Inspector, the Contractor will be required to connect the new main to the existing City water supply. The Contractor shall make all required connections within 3 days of notification. The City Inspector will coordinate the work through the Public Works Department.

Connection pieces shall be disinfected per AWWA C651-14 section 4.10 in the presence of the City Inspector. Once all connections are complete, the City Inspector will arrange for the main to be placed into service.



CHAPTER 4

SEWER SYSTEMS

5.1	General Information	3
5.1.1	Purpose.....	3
A.	Introduction.....	3
B.	Abbreviations	3
5.1.2	Ordinance Requirements.....	4
A.	Mandatory Extension	4
B.	Construction Plans	4
C.	Fees & Construction Costs.....	4
D.	Non-residential Discharge	4
E.	Nibley City Code	4
5.1.3	Standards of Design and Construction.....	4
A.	Referenced Standards.....	4
5.1.4	City Policies	5
A.	Design Basics.....	5
B.	Private Sewer Mains	5
C.	EPA Regulation	6
5.1.5	Sewer System.....	6
A.	Requirement to Connect	6
B.	Sewer Pipe Classifications.....	6
C.	Sewer Line Sizing	7
D.	Public Sewage Lift Stations	7
E.	Wastewater Design Report	7
F.	Updating The City's Model	7
5.1.6	Plan Preparation	8
A.	Preliminary Wastewater Report.....	8
5.1.7	Site Plans and Preliminary Plats	10
A.	Plan Layout	10
5.1.8	Construction Plan Requirements.....	10
A.	Reviews and Approvals	10
B.	Plan Review Guidelines.....	10
5.1.9	As-Built Drawings	12
5.1.10	Technical Design Requirements	12
A.	Materials and Details	12
B.	Hydraulic Design	13
C.	Right-of-Way	17
D.	Easement Requirements.....	17
E.	Sewer Pipe Locations and Separations	18



F.	Sewer Lines Cover and Depth	19
G.	Intersecting Lines	20
H.	Items that are not allowed	20
I.	Tie-in to Existing System.....	21
J.	Manholes	21
K.	Manhole Spacing	23
L.	Service Lines	26
M.	Inspections	28
N.	Force Mains	29
O.	Air Release Valves.....	30
P.	Force Main Cleanouts and Manholes	30
Q.	Water Line Separation	30
R.	Force Main Testing	30
5.1.11	Wastewater Treatment	31
A.	Treatment Plants	31
B.	Onsite Treatment (Septic Systems).....	31
C.	Reclaimed Water.....	32
5.2	Nibley City Sewage Lift Station Standards.....	32
5.2.1	Purpose.....	32
5.2.2	Site Selection	32
5.2.3	Lift Station Design.....	32
5.2.4	Sewer Lift Station Design Standards	33
5.2.5	Electrical specifications	35
5.2.6	UAC R317-3-3 - Sewage Pumping Stations.....	36

5.1 General Information

5.1.1 Purpose

A. Introduction

This document provides guidance and minimum design criteria for the modification and construction of water systems within Nibley City. It is intended for use in the planning, design, plan preparation, and construction processes. These standards are intended to follow State of Utah (hereafter “Utah”) regulations in assuring that City facilities are reliably capable of collecting, transporting, and treating wastewater generated in the City’s service area. In the event a part of these standards is found to conflict with Utah standards, Utah standards shall prevail.

The City maintains a citywide Wastewater Master Plan that has been developed to ensure that the City’s sewer system develops in an organized manner. Contact the City Engineer for further information regarding latest editions and updates to this Master Plan.

Wherever the language of this document refers to equipment or material to be used, or the language of a standard refers to an Approved Materials List, the “Sewer Collections System Approved Materials List” shall be used. The “Lift Station Design Standards” document shall be followed when installing a new lift station. These documents can be obtained from the City’s City Engineer or from the City’s website, www.nibleycity.com.

B. Abbreviations

ANSI - American National Standards Institute
APWA – American Public Works Association
ASTM - American Society for Testing and Materials
AWWA - American Water Works Association
BRDHS – Bear River Department of Health Services
EPA - Environmental Protection Agency
HDPE – High Density Polyethylene
gpcd - gallons per capita per day
gpd - gallons per day
gpm - gallons per minute
POTW - Publicly Owned Treatment Work
PUE - Public Utility Easement
PVC - Polyvinyl Chloride
UAC – Utah Administrative Code



UDEQ - Utah Department of Environmental Quality

5.1.2 Ordinance Requirements

A. Mandatory Extension

Sewer Mains of a size required for the development or of a size required by the City shall be extended in all new roadways within a development and within all adjacent roadways to a development unless otherwise approved by the City Engineer. Unless otherwise agreed to in a development agreement, where the City requires larger pipe than what is needed for the development or in a location that isn't necessary to serve the development, the City will participate in the construction of that infrastructure.

B. Construction Plans

Upon development of property for which City water or sewer service is available, the Developer shall submit a plan, prepared by a Professional Engineer licensed in the State of Utah, for the sewer system.

C. Fees & Construction Costs

The Developer shall install, at his or her expense, construct all on-site and off- site improvements necessary to serve the development. This includes payment of all required development fees.

D. Non-residential Discharge

The City may require users who have a nonresidential discharge to monitor their discharges and obtain an Industrial Waste Discharge Permit. The permit may be obtained from the City Engineer.

E. Nibley City Code

For more specific information on ordinance requirements, review of the Nibley City Code is recommended.

<https://nibley.municipalcodeonline.com/book?type=ordinances#name=Preface>

5.1.3 Standards of Design and Construction

A. Referenced Standards



The technical specifications shall require that installation be in accordance with the requirements based on the criteria, standards and procedures established by:

1. Utah Administrative Code R309 & R317;
2. Current American Public Works Association (APWA) Standards and Specs as amended by Nibley City;
3. Recognized industry standards and practices;
4. The product manufacturer's recommendations and guidance;
5. The Following codes, as adopted by the State of Utah:
International Building Code, International Plumbing Code,
International Mechanical Code and National Electrical Code;
6. American Society of Testing Materials (ASTM);
7. American National Standards Institute (ANSI);
8. Occupational Safety and Health Administration (OSHA), US Department of Labor or its succeeding agencies;
9. American Society of Civil Engineers (ASCE); and
10. American Water Works Association (AWWA);

5.1.4 City Policies

A. Design Basics

Sanitary sewers shall be designed to serve the ultimate population density expected in the tributary area. The design must be in conformance with the current City approved Wastewater Master Plan, and as such, shall take future connections into consideration.

B. Private Sewer Mains

Except in planned commercial centers, sewer lines shall not be privately owned if future connection to the proposed sewer lines will be necessary to serve adjacent parcels, as determined by the City Engineer.

1. Sewer service lines shall be privately owned and maintained.
2. Private sewer lines shall meet City Engineering design standards for approval. Privately owned and maintained sewer lines shall not be located within the street right-of-way or a PUE.

C. EPA Regulation

The City is required by the U.S. EPA to develop and implement a program to control discharges that might harm the publicly owned treatment work (POTW). The program establishes local discharge limits for non-residential users and provides for a permitting process based on user discharges and business types. Specific information may be obtained by calling the City Engineer at 435-752-0431.

5.1.5 Sewer System

A. Requirement to Connect

All developments are required to connect to the City's sewer system if located within 300 feet of a City sewer main or the property is within a water source protection zone as defined by the Nibley City Code. Where connection isn't feasible according to City Code, onsite disposal systems may be allowed as approved by the City Engineer.

B. Sewer Pipe Classifications

The City's sewer system includes 6 classifications of sewer lines which are determined by use. These classifications are:

1. Service Line – This is the line from the building to the public or private sewer main or onsite disposal; also called house connection.
2. Lateral Sewer - An 8 to 10-inch diameter sewer line that discharges into a larger sewer main and collects sewage from service lines.
3. Main Sewer/Trunk Sewer – A 12-inch to 16-inch diameter principal sewer line to which lateral sewer lines are tributary. Service lines may connect directly to main / trunk sewer lines.

4. Interceptor Sewer - A larger than 16-inch diameter sewer line that receives flow from a number of sewers mains or laterals and conducts such wastewaters to a point for treatment or disposal. Service lines are generally not allowed to connect to interceptor sewer lines.
5. Force Mains – A pressurized sewer line that receives sewer flows from a sewer lift station.

C. Sewer Line Sizing

1. All developments shall provide for trunk / main, lateral, and service lines as required to provide sewer service for not only the individual development, but for the ultimate service area, as deemed necessary by the City Engineer.
2. Sewer lines shall be sized to accommodate their ultimate service area. Reference shall be made to the City's Wastewater Master Plan for the sizes and locations of sewer mains within the City. The minimum size line for a public main is 8-inch diameter.

D. Public Sewage Lift Stations

The City Wastewater Master Plan has estimated wastewater generation from the entire City. Refer to this plan for information regarding the approved location for public sewage lift stations. Public lift stations in size and location other than those identified in the City Wastewater Master Plan will not be permitted without written approval by the City Engineer.

E. Wastewater Design Report

At a minimum, Preliminary and Final Wastewater Reports shall be prepared by a Civil Engineer registered to practice in the State of Utah for each development within the City. The cost of said reports shall be the responsibility of the Developer. These reports shall be designed per the requirements of this manual and the City Wastewater Master Plan.

F. Updating The City's Model

Information provided in the City Wastewater Master Plan has been developed based upon the zoning land uses existing at the time of completion. If a proposed development changes the land use of an area in such a manner that it significantly impacts the functionality of the

City Wastewater Master Plan, the Developer will be financially responsible to update the City Wastewater Model prior to obtaining permits for construction.

5.1.6 Plan Preparation

A. Preliminary Wastewater Report

A Preliminary Wastewater Report regarding the wastewater system for a development shall be provided to the City for all Preliminary Plat applications that contemplate a phased approach to construction or have greater than 50 lots. The preliminary information provided within this report shall at a minimum calculate that amount of wastewater generated by the development, show the proposed location, sizes, inverts and rim elevations of existing and proposed sewer mains, manholes, lift stations, force mains, etc within and adjacent to the site. The report shall include calculations to substantiate proposed sizes are sufficient for the required capacity. The text shall describe the property, identify the wastewater treatment facility that will be accepting flows, and discuss any unique scenarios that may not be obvious by inspection of the plans. The Preliminary Wastewater Report will form the basis of design for each phase of development as it is submitted for approval. It is understood that plans are conceptual in this stage

1. All development projects shall be responsible for determining their specific wastewater system needs. Services for proposed developments shall not be provided at the expense of existing customers. Preliminary and Amended Wastewater Reports shall state this in the introduction.
2. The design of the wastewater system can typically end at the point of connection to the City's existing sewer system. In cases where a development requires a change to the City's general plan or zoning plan, additional improvements may be required beyond the point of connection to accommodate the proposed change.
3. If a property is desired to be rezoned, or a RPUD is sought which could result in increased line sizes within the project area or in its downstream receiving sewer lines or would otherwise significantly alter the sewer main alignments as shown in the City's current Wastewater Master Plan; the developer shall also be required to reimburse the City for the cost of amending the City's sewer master plan and City-wide sewer model.

4. Calculations should be based on Manning's equations using a Manning's "n" of 0.013, as well as the invert elevations and pipe diameters of all existing and proposed pipes.
5. Wastewater flows generated within the development shall be calculated as specified in the Design Flows section of this chapter.
6. Off-site wastewater flows are included in the City's current Wastewater Master Plan unless newer information is provided by the City.
7. An electronic file containing calculations may be submitted along with the sewer reports but does not replace the need to provide this information in the written report. Common spreadsheet formats compatible with Microsoft Excel are acceptable.
8. Compliance with the current City Wastewater Master Plan for the respective area:
 - a. Each sewer report shall include a map showing the following:
 - i. All proposed onsite and off-site facilities; these include but are not limited to interceptors, sewer lift stations, and force mains.
 - ii. Proposed street locations, parcel boundaries, and proposed lots within each parcel.
 - iii. Contour lines at 2-foot intervals showing the elevation of the land surface shall be provided. If drainage requirements will require extensive grading, then finished grades should also be shown. Sufficient information must be provided to evaluate pipe cover and separation from other utilities.
 - b. A separate area location map shall be provided showing existing and proposed streets, as well as existing parcels surrounding the project to a distance of not less than 1 mile from the exterior boundaries of the project. The County Assessor's maps can provide the information required to prepare these composite maps.

- c. The scale of all maps must be sufficient to show all required information clearly.
9. When the City Engineer determines that a final design for a phase of development is significantly different than what was approved in the Preliminary Report (ie significant changes the design or layout of the system), the Preliminary Report will be required to be amended at the expense of the Developer requesting the change.

5.1.7 Site Plans and Preliminary Plats

A. Plan Layout

All site plans and preliminary plats shall provide a full-sized (24- inch x 36-inch) exhibit that shows and labels the following:

1. All existing wastewater lines, proposed wastewater lines, sizes, slope, and material types.
2. Lift stations and associated force mains.
3. All existing infrastructure shall be shown in dashed screened black line types. All proposed improvements such as wastewater lines, lift stations, and force main lines shall be shown in dark lines.
4. All existing and proposed wastewater line easements.

5.1.8 Construction Plan Requirements

A. Reviews and Approvals

1. All improvement plans which include work within the City shall be submitted for review and approval by City Staff. Plan review submittals are made to the City Engineer.

B. Plan Review Guidelines

No permits for public sewer installation will be issued until the Owner / Developer has provided the necessary easements and rights-of-way. The instruments of dedication must be approved by the City and recorded at the Cache County Recorder's Office. The following

paragraphs highlight construction plan requirements pertaining to the preparation of sewer improvement plans which are to be submitted to the City for approval:

1. Plans shall be prepared per the City's construction plan development guidelines.
2. General Construction Notes and Sewer Construction Notes which apply to construction of Nibley City's sewer system are required on each set of construction plans which include work on the City's sewer system or a sewer system which is to be dedicated to the City. These notes are provided within this manual.
3. Sewer line stationing shall be shown along the pipe, monument, or roadway centerline.
4. Protection for sewer / water line crossings shall be shown in both plan and profile. The beginning and ending stations of the protection shall be called out.
5. If a line is to be connected to an existing system, the following note shall be placed on the plans: "Contractor shall verify the location of the existing sewer line before proceeding with trenching."
6. Both slope and elevation shall be shown on all proposed sewer main stubs. A profile is required for lines 8 inch and larger.
7. Where sewer lines cross water lines, storm drains, reclaimed water lines or drainage culverts, the relationship shall be shown in both plan and profile and actual separations shall be called out.
8. For permitting purposes, quantities for all items of work within public rights-of-way and public easements shall be included on the cover sheet of the plans.
9. Sewer line invert elevations shall be called out for all plans showing sewer line construction.
10. The drawings shall show all utility locations, sizes, material types, easements, rights-of-way, and other structural features of the sewer for current and future building construction.
11. Lift station details shall show all invert elevations, structural elevations, existing and finished grades, control setting elevations,

structural design of wet wells and dry wells, valves and piping, surge control devices, pump suction, discharge details, and any other details which will provide a clear understanding of the design.

12. All force main lines shall be shown in profile. Plans and profiles of force mains shall show size, invert and grade elevations, materials of construction, utility location, and any other details which define the force main construction requirements.
13. Private sewer lines shall be noted as such on plans. The responsibility for operation and maintenance should also be called out.
14. Easements of record shall be noted and shown in plan view, including docket and page numbers and / or the Cache County Recorder's number.
15. All plan documents for sewers and / or wastewater treatment works shall be prepared by a Registered Professional Engineer licensed in the State of Utah.

5.1.9 As-Built Drawings

A City-approved set of as-built drawings are required for all sewer system improvements constructed in the City prior to acceptance of the system and start of the 1-year warranty period. As-built plans shall be signed and sealed by a qualified professional registered in the State of Utah.

5.1.10 Technical Design Requirements

A. Materials and Details

In selecting pipe material for sewers, consideration shall be given to the chemical characteristics of the wastewater (especially in industrial waste flow areas), the possibility of septicity, exclusion of infiltration, external and internal pressures, abrasion, and similar problems encountered with the established grades.

1. Approved PVC or HDPE may be used for main lines and service lines, between 4 and 15 inches. Materials and details for trunk sewer mains larger than 15-inch diameter will be reviewed on a case-by-case basis.

2. No sewer lines (Public or Private) other than service lines shall be less than 8 inches in diameter.
3. Pipe material and slope shall not change between manholes.
4. Where standard-strength pipe is not structurally sufficient, and sufficient cover cannot be maintained, additional strength must be obtained by using higher class pipe. Special bedding specifications and / or special construction methods may also be required.
5. All types of pipe materials used in design shall have established ASTM, ANSI, or NSF standards of manufacture or seals of approval, and shall be designated for use as sewer pipe.
6. Pavement replacement type and compaction type shall be indicated per City Standards, this manual, and APWA standards, and shall be identified on each sheet.

B. Hydraulic Design

1. Sewer lines shall be designed for the estimated ultimate tributary population. The City Engineer may approve the design for reduced capacities provided the capacity of the system can be readily increased when required. The maximum anticipated capacity required by institutions, industrial parks, etc. must be considered in the design.
2. Sewer lines shall be designed to flow no greater than three-quarters (75%) full.
3. Sewer lines shall be designed in accordance with the following:
 - a. Sewer lines 8 to 10 inches in diameter:
 - i Shall be designed with peak capacities of not less than 1000 gpdu when flowing full.
 - b. Sewer mains larger than 10 inches in diameter:
 - i Shall be designed using the criteria identified in the City's Wastewater Master Plan. The current master plan can be downloaded from the City's website.

4. Sewer line slopes shall be sufficient to maintain a velocity of 2 fps. Calculations are to be based upon Manning's Formula, using an "n" value of 0.013. To prevent abrasion and erosion of the pipe material, the maximum velocity shall not exceed 9 fps.
5. Hydrogen sulfide problems must be analyzed in the Design Report and be provided for in the design of the system where required.
6. All velocities should be analyzed under peak hour flow conditions.
7. The following table indicates the minimum and maximum slopes generally considered necessary to obtain desired velocities. Exceptions require the written approval of the City Engineer:

TABLE 5.11-1 - Slopes for Sanitary Sewers (n = 0.013)

Pipe Size (inches)	Minimum Slope <i>2.0 fps</i> (ft/ft)	Maximum Slope <i>9.0 fps</i> (ft/ft)
4	0.0084	0.1703
6	0.0049	0.0992
8	0.0033	0.0676
10	0.0025	0.0502
12	0.0019	0.0394
15	0.0014	0.0292
18	0.0011	0.0229
24	0.00077	0.0156

8. Flatter Slopes

Slopes flatter than those required for the 2-feet-per-second velocity criterion, may be permitted by the City Engineer provided that:

- a. there is no other practical alternative;

- b. the depth of flow is not less than 30 percent of the diameter at the average design rate of flow; and
- c. the design engineer has furnished with the report the computations showing velocity and depth of flow corresponding to the minimum, average and peak rates of flow for the present and design conditions in support of the request for a variance.

9. Steep Slopes

- a. Where velocities greater than 9 feet per second are attained, special provision shall be made to protect against displacement by erosion and shock.
- b. Sewers on 20 percent slopes or greater shall be anchored securely against lateral and axial displacement with suitable thrust blocks, concrete anchors, or other equivalent restraints, spaced as follows:
 - i Not over 36 feet center to center on grades 20 percent and up to 35 percent;
 - ii Not over 24 feet center to center on grades 35 percent and up to 50 percent;
 - iii Not over 16 feet center to center on grades 50 percent and over.
- c. Where velocities greater than 15 feet per second would be attained, drop manholes may be used to aid in reducing the velocity. Drop manholes may not be used under any other circumstances unless specifically approved by the City Engineer.

10. Design Flows

- a. The Peak Hour wastewater generation rate used to determine line size capacities shall equal:
 - i 4 times the Average Day generation rate for lines 10-inch and smaller.

- ii 2.5 times the Average Day generation rate for lines larger than 10 inches.
- b. Table 6.3-1 below lists average day wastewater generation rates. In the absence of more specific or updated information in the Master Wastewater Plan, the following shall be used to calculate wastewater generation rates.

TABLE 5.11-2 – Average Day Wastewater Generation Rates
(not including I&I)

Land Use	WW Generation (gpdu)	WW Generation (gpac)
1 DU per acre	350	
Residential < 2 DU per acre	320	
Residential - 2 to 4 DU per acre	290	
Residential - 4 to 6 DU per acre	260	
Residential - 6 to 10 DU per acre	230	
Residential - 10 to 20 DU per acre	210	
Residential - 20+ DU per acre	190	
Commercial		1000
Industrial		820
Public / Quasi Public (Schools, Government)		1,020

- 11. Commercial and industrial capacities shall be calculated and documented by the Engineer or Architect based on fixtures and any expected process or wash down flows. Calculations shall not be considered final until approved by the City Engineer.
- 12. The City Engineer will consider other rates of flow for the design if such basis is justified on the basis of supporting documentation.

C. Right-of-Way

1. All City sewer lines shall be located underneath asphalt pavement within a street right-of way unless otherwise approved by the City Engineer.
2. Sewer lines in local residential streets shall typically not cross street centerline, unless approved by the City Engineer.
3. The outside edge of manhole shall be located at least 2 feet from the street centerline or near edge of curb and gutter.
4. All sewer lines shall be aligned parallel to the property lines or the street centerlines, or as close to parallel as possible.
5. Sewer mains shall not be located under a raised street median or stormwater basin unless otherwise approved by the City Engineer.

D. Easement Requirements

1. No sewer line shall be installed in an easement unless the City Engineer has approved the placement of the line in an easement and the property owner has dedicated the necessary easements.
2. If approved, sewer lines outside of public rights-of-way shall be placed in easements not less than 20 feet wide. A 30-foot wide easement is required for lines deeper than 10 feet; for pipes with diameters greater than 16 inches the City Engineer shall determine the required easement width. Sewer lines shall be accessible from a public right-of-way or other accessible public easement at all times.
3. Easements larger than 20 feet in width may be required if other utilities are co-located in the easement or if additional area is needed for maintenance and equipment access due to the size and/or depth of the lines.
4. Easements shall be free of obstructions, shall not be located in a fenced area, and shall at all times be accessible to City service equipment such as trucks, backhoes, etc.
5. Easements shall be dedicated prior to obtaining any sewer construction permit.

E. Sewer Pipe Locations and Separations

1. Service Lateral Locations

- a. Service lines shall not be located under driveways or driveway wings with the following exceptions:
- b. A service line may be located beneath a driveway wing of a residential lot, if the narrowness of the lot does not permit an alternative location (as approved by the City Engineer).
- c. The engineering plans shall contain the following statement: "If a sewer service falls under a driveway during the construction of a home, it shall be relocated or a cleanout shall be installed at the outside PUE line, at the City's discretion".

2. Separation of Water and Sewer Lines

Caution should be taken in the design and construction of sewer lines to protect all water supplies from wastewater contamination. To minimize the potential of contamination, the Engineer shall design the horizontal and vertical separation of water and sewer lines in accordance with State Codes, City Standard Specifications and City Standard Details.

- a. The minimum separation between sewer lines / sewer service lines and water lines / water service lines shall be 2 feet vertical and 10 feet horizontal, all as measured from nearest wall to nearest wall.

3. Separation from Gas Lines

The minimum horizontal distance from a sewer line to a parallel gas line shall be 6 feet, from nearest edge to nearest edge.

4. Separation from Water Course

- a. Sewer lines crossing less than two feet below a water course or under large structures such as box culverts and bridges, shall require the use of HDPE carrier pipe housed within welded steel or HDPE casing pipe.

- b. Sewers crossing over other utilities and culverts must be a minimum of one foot above, as measured from nearest edge to nearest edge.

F. Sewer Lines Cover and Depth

- 5. All private, public, and service wastewater lines shall have a minimum of 4 feet of cover, as measured from finished ground at the property line or easement line. A sewer line may be installed with less than 4 feet of cover over the top of the pipe with special written approval from the City Engineer.
- 6. Depths of sewer trunk lines identified in the City's Wastewater Master Plan shall be of sufficient depth to follow the design of the Wastewater Master Plan, per City Engineer.
- 7. All sewer lines that extend across / beneath areas that can be inundated with water or are within the groundwater table shall be constructed to prevent damage to the pipe due to scour, freezing, and floating. All sewer lines and manholes shall be water tight so as to eliminate all infiltration of the surrounding water.
- 8. All sewer pipe approved within a water course shall be constructed of HDPE material that extends 10 feet each side and shall be constructed:
 - a. 2-feet below the 100-year scour limit.
 - b. 1-foot below a bedrock surface.
 - c. A minimum 3-feet below any other material.
 - d. As close to perpendicular to stream flows as possible.
 - e. A 6-inch thick concrete cap shall be constructed in-place over the sewer line. 4-foot minimum width.
- 9. Sewers shall be installed at a depth sufficient to ensure gravity drainage of wastes from each service. Sewer design shall ensure adequate drainage from the ultimate drainage area and shall allow for the future extension of service to adjacent parcels.
- 10. All sewer lines shall be designed to absorb superimposed live loads and backfill overburden without damage to the pipe material, and without adversely affecting the hydraulic

characteristics of the pipe. The Engineer shall specify minimum depths of cover to be provided during the construction of roadways or other facilities affecting cover over the sewer line.

- a. PVC pipes shall be a minimum SDR 35 class pipe for depths up to 15 feet and a minimum SDR 26 for depths 15 to 30 feet.
 - b. HDPE pipes shall be a minimum class of DR-11.
11. If approved by the City Engineer, shallow sewer lines shall be evaluated for the requirement of insulation against freezing.
 12. Tracer wire and marking tape shall be constructed over all sewer line and sewer service improvements. Tracer wire shall run up the sides of each manhole and extended into the manhole cone just below the top by means of a drilled hole.
 - a. All splices shall be with gel filled wire connectors.
 - b. At vault and manhole locations, wires shall be coiled inside and secured in a location that is readily accessible near the entrance to allow access to the wires without completely entering the vault.

G. Intersecting Lines

1. When the diameter of a sewer line changes within a manhole, the inside crown elevations of the two pipes shall match.
2. Manholes with the through-line having a change in direction greater than 30 degrees shall have a minimum 0.10-foot drop through the manhole.
3. For manholes with a line intersecting the through-line, the intersection line invert shall be 0.10 feet above the flow line of the through-line.
4. The maximum angle between the upstream sewer line and downstream sewer line shall be no greater than 90 degrees.

H. Items that are not allowed

1. Horizontal curvilinear sewers will not be accepted.

2. Not allowed unless specifically approved in writing by the City Engineer.
3. Aerial Crossings.

I. Tie-in to Existing System

1. Construction plans shall call for the Contractor to tie-in new work to the existing, active system only after completion of the new work, and with specific approval of the Engineering Inspector to make the tie-in.

J. Manholes

1. Materials and Details

- a. Manholes with only through lines and no other connection may be as small as 4 feet in diameter. All other manholes shall be 5 feet in diameter.
- b. Manhole frames and covers shall be Class 35, ASTM A48 as more fully identified in the approved materials list.
- c. Manholes used in the City wastewater system will not contain built-in steps.
- d. The interior of all manholes shall be coated with a City-approved corrosion resistant coating. See the City Approved Materials List for Wastewater.
- e. All manholes and rings shall be constructed of concrete or polymer; plastic substitutes will not be permitted.
- f. Reinforced concrete adjusting rings shall have a total height of no more than 24 inches but no less than 6 inches.
- g. Concentric cones with access openings of a minimum 25-inch diameter shall be provided.
- h. The flow channel through manholes should be made to conform in shape and slope to that of the sewers. The depth of flow channels should be between one-half and three-quarters of the diameter of the sewer. Adjacent floor area should drain to the channel with the minimum slope of 1 inch per foot.

- i. Sewer manholes shall be tested per ASTM C-1244-93.
- j. The flow channel through the manhole shall be precast or steel-trowel finished to conform in shape and slope to that of the sewer lines. The manhole shelf shall be brush or broom finished, with a slope of one inch per foot. The manhole bottom should be filleted to prevent solid depositions and channeled to ensure satisfactory flow to the lower invert.
- k. Manholes shall be watertight and protected from storm water and groundwater infiltration unless specifically approved in writing by the City Engineer or Public Works Director.
- l. Manholes shall typically not be located in drainage areas, below the high-water elevation of a retention basin or below the FEMA 100-year floodplain elevation whenever possible.
- m. If the City Engineer approves a design allowing manholes to be located in a drainage area / floodplain, bolted water-tight manhole covers, or water-tight manhole inserts shall be used to prevent inflow. The manhole shall be a monolithically poured structure, designed such that infiltration or exfiltration cannot occur. Providing for the elimination of infiltration and/or exfiltration is the Engineer's responsibility in the design of the system.
- n. Locked manhole covers may be desirable in isolated easement locations or where vandalism may be a problem as directed by the City Engineer.
- o. Two layers of mastic seal shall be installed per joint. See the Approved Materials list for approved products.
 - i Mastic Seal shall be heated to within the manufacturer's recommendations prior to placement. The cone or barrel shall be placed on the mastic before temperatures fall below the manufacturers recommendations.
- p. All exterior manhole joints shall be wrapped with a joint seal prior to backfill. See the Approved Materials list for approved products.

- q. Electrical equipment installed or used in manholes shall conform to appropriate National Electrical Code, as adopted by the State of Utah, requirements.

K. Manhole Spacing

1. Spacing requirements

- a. Manholes are required at all changes in grade or pipe size, at all changes in alignment, and at locations necessary to ensure the sewer line does not cross the street centerline.
- b. Unless otherwise specially approved in writing by the City Engineer, Maximum manhole spacing shall be:
 - i 400 feet for 8 to 10-inch sewer lines.
 - ii 500 feet for sewer lines larger than 10-inch.
- c. Manholes in City streets must be located near the center of a traffic lane. Manholes should not be located in bike trails, equestrian trails, sidewalks, or crosswalks.
- d. Cleanouts
 - i Cleanouts are not allowed in the City right- of-way or dedicated easement. If there are services between the last manhole and the end of the line, a manhole shall be required at the end of the line.
 - ii A double cleanout shall typically be located within the building envelope.
 - iii Cleanouts shall be constructed every 100 feet on a sewer service line.
- e. Manholes on boundaries of the subdivision shall have stubs with shaped inverts in appropriate directions for future connections.
- f. Centerline stations and offsets shall be shown on all manholes.

- g. A sewer manhole shall be required at the upstream end of a cul-de-sac. All manholes shall be located in such a manner as to provide easy access for the City's cleaning equipment.

2. Intersecting Lines Within Manholes

- a. Manholes with lines intersecting at angles more than 30 degrees shall have a minimum 0.10-foot drop across the manhole.
- b. When sewer lines of differing sizes enter the same manhole, the crowns of all pipes shall match (ie set to the same elevation).
- c. In large trunk lines, inverts at junctions should be designed to maintain the energy gradient across the junction and prevent backflow.

3. Drop Manholes

- a. Drop manholes may not be used for through line applications unless specifically approved in writing by the City Engineer.
- b. A drop connection per APWA detail 433 as modified by Nibley City is allowed for lateral connections that intersect with the sewer main or trunk line.
 - i. Where the drop is less than 18 inches, the invert should be filleted and channelized with concrete rather than construction of a drop.

4. Monitoring Manholes

- a. The City shall determine whether or not a commercial or industrial sewer service will be required to have a monitoring manhole to test the flow and composition of their sewage. As a general rule, commercial / industrial sewer users with a projected water consumption of 25,000 gpd or greater, sewer discharges of a categorical industrial nature, or other situations as deemed necessary by the City Engineer, shall be required to have a monitoring manhole.
- b. Sewer service lines with diameters smaller than 6 inches that feed into monitoring manholes shall have no taps or bends

for two pipe lengths upstream and one pipe length downstream.

- c. Design details for monitoring manholes on sewer service lines 6 inches or larger, or with a peak flow greater than 40 gpm, shall be approved by the City.
- d. Monitoring manholes shall be located in a minimum 20-foot-wide PUE which extends from a 20-foot radius around the manhole to the existing public sewer. The monitoring manhole shall be accessible at all times to monitoring crews and vehicles.

5. Manholes Vector Spraying

If so requested by the Public Works Director at the time of construction manholes shall be sprayed with a vector spray meeting the following criteria:

- a. Approved insecticides are identified in the City's Approved Materials List for Wastewater Collection Systems.
- b. A warranty for the insecticide application shall run concurrently with the one-year sewer system warranty period.
- c. A record of the insecticide applications and warranty information shall be provided to the City Public Works Department.
- d. The insecticide shall be applied to a depth of 12 feet with an average coverage of 140 square feet per manhole. Sewer outlets and inlets to manholes shall also be treated.
- e. The product and coating shall be applied per the manufacturer's label rate and EPA labels.
- f. Each manhole that has been treated shall be marked with an identifying color or number as determined by the City Public Works department.
- g. Only qualified and state-licensed personnel shall be permitted to perform the work of applying the insecticide.

L. Service Lines

1. Service Line Connections

- a. Each individually owned unit or building shall have a separate sewer line connected to the public sanitary sewer system unless otherwise approved by the City Engineer.
- b. Sewer services to residential households do not constitute a sewer project and will generally not be required to submit construction plans to be reviewed and approved by the City Engineer.
 - i All permits shall be secured and fees shall be paid before any work is commenced on a sewer connection.
 - ii All service lines shall be constructed by a licensed Contractor at the expense of the Developer / Owner. Prior to the construction of any service line, the Contractor shall contact City Inspections for inspection services not less than 24 hours prior to tapping.
- c. New sewer service lines shall be constructed per the City standards and APWA Standard Details and specifications.
- d. A three-foot minimum separation between service line connections on a sewer main is required.
- e. All service lines shall be dimensioned and stationed on the plans. Typical dimensions to water service lines shall be shown.
- f. Service lines installed for future connection shall be marked by placing a fiberglass marker (see the approved materials list).
- g. When installed, all service lines must be perpendicular to the lateral. The flow line of the sewer service line shall not be more than 4 inches below the crown of the line to be tapped.
- h. No service lines will be made directly into manholes or sewers 16 inches or greater in diameter.
- i. Plans shall be reviewed by the Design Engineer for backflow prevention valves. These are required where

finished floor elevations are below both upstream and downstream manhole rim elevations.

- j. Waste that is determined to be detrimental to the City's wastewater system or designated treatment facilities shall not be discharged into the wastewater collection system. In some cases a private pre-treatment system may be permitted. Contact the City Engineer to discuss options.
- k. Grease, oil, or sand interceptors which are acceptable to the City and approved by the City Engineer shall be provided between the building and the connection to the City's sewer system for laundry, restaurant, automobile service, and other similar facilities when, in the opinion of the City Engineer, they are necessary for the proper handling of liquid wastes. Interceptors shall be supplied and maintained by the Owner.
- l. No sewer service lines will be allowed between a sewer trunk and an odor control manhole.

2. Service Line Size

- a. Service lines for private single family residential buildings shall be a minimum diameter of 4 inches and a maximum of 6 inches. In subdivisions, a 4-inch diameter tap shall be provided for each platted lot.
- b. Commercial and industrial buildings shall have a 6-inch minimum private service line and shall provide service adequate for discharge.
- c. Private sewer service lines are allowed to serve no more than 3 detached single family houses if the homes are constructed on a private lane. Homes constructed with frontage to the public right of way shall connect directly to the City's public sewer system.
- d. Condominium and town home buildings that serve multiple units shall also have a 6-inch minimum private service line.
 - i Up to 12 condominium or town house residential units may be connected to a single 6-inch service line without detailed support engineering.

- ii Detailed engineering shall demonstrate that the size of the service line is sufficient to carry the flow. In no case shall more than 12 condominium or town home units be connected to a single sewer service line.
- e. Commercial lots without buildings shall have no service lines unless requested by owners; then only 6-inch or larger service lines shall be allowed.
- f. Clean outs are not allowed on public or private service lines larger than 6 inches. Manholes shall be provided at terminations, changes in direction, and at the appropriate spacing locations.
- g. Property owners are responsible for maintenance of sewer laterals from the sewer main in the public right of way to the structure.

3. Service Line Location

- a. In residential single-family developments, service lines shall be located so as to avoid conflicts with driveway locations. Generally service line stubs shall be located 5 feet from the property line and shall be set adjacent to the sewer service line of an adjoining property.
- b. Proposed tap locations shall be shown on all plans.
- c. Sewer service lines shall be located a minimum of 2 feet below a water main or water service line. When it is not possible to maintain sufficient clearance, or if the sewer service will pass over the water main, the sewer service must be constructed such that no joints are located within 10 feet on either side of the crossing.

4. Construction Details

- a. All construction shall be per this manual and APWA Standard Details and Specifications.
- b. Sewer laterals shall be backfilled to the same standards as the sewer main line and other pipes.

M. Inspections

1. Televised Inspections

- a. All newly installed sewers shall be inspected by closed-circuit television methods acceptable to the City. Any defects discovered during televised inspection shall be corrected at no cost to the City. After correction of defects has been completed, affected sewer sections shall be re-televised at no cost to the City. A flash drive containing video of all televised inspections shall be provided to the City prior to final acceptance of the sewer.
- b. All televised inspections shall comply with the City's "Sewer Television Inspection Standards".

2. Sewer System Testing

- a. Sewer lines and services shall be commissioned per APWA specifications 33 08 00.
 - i The CCTV camera shall have a ruler mounted to the camera device for the purpose of clearly identifying the level of water remaining in the line.
 - ii The City's inspector shall be present when test water is introduced to a section of sewer line that is to be tested. Videoing of the section to be tested shall start no sooner than a half hour after introduction of water and no later than 1 ½ hours after introduction of water. The City inspector shall be present when dumping water into the system and when the camera operation starts.
 - iii Sags greater than an 1 ½ in depth shall be repaired and the entire line shall be videoed again to demonstrate that the repair is adequate.
- b. There shall be no water entering the system by means of infiltration. Any amount of infiltration shall be located and fixed prior to approval.

N. Force Mains

1. Velocity Requirements

- a. The design velocity of flow in the force main shall be between 4 fps and 6 fps.
2. All types of pipe materials used in design of force mains shall be PVC or HDPE.
3. Force mains shall be identified as such with marking tape one foot above the pipe and shall be provided with tracing wire.
 - a. Provide a connection point every 500 linear feet where the tracing wire can be accessed and used for location purposes.

O. Air Release Valves

1. Approved air release valves designed for sewage shall be provided on force mains at all peaks in elevation. See the City Standard Details for air release valve requirements and the Approved Materials List for approved models.

P. Force Main Cleanouts and Manholes

1. Two-way cleanouts shall be provided every 800 feet or one-way cleanouts every 400 feet. See the City Standard Details.
2. Refer to APWA detail 433 alternate 2 with the following modifications for details regarding force main discharge into a manhole construction:
 - a. The Tee & Wye shall be replaced with a cross that also includes a screw-in plug on the top.
 - b. All manholes that serve as a force main discharge location shall be constructed of polymer concrete as defined in the approved materials list.

Q. Water Line Separation

1. The minimum separation between force mains and water lines shall be 2 feet vertical and 10 feet horizontal, all as measured from nearest wall to nearest wall.

R. Force Main Testing

1. Prior to issuance of a Certificate to Operate, all force mains shall be pressure tested. Preparatory to testing, the section of the

pipeline to be tested shall be filled with water and placed under a slight pressure for at least 48 hours. The pipeline shall then be brought up to working pressure plus 50 psi, or to 125% of working-class pressure, whichever is greater. This pressure shall be maintained on the section under test for a period of not less than 4 hours.

2. Accurate means shall be provided for measuring the quantity of water required to maintain full test pressure on the line for the test period. Maximum allowable leakage is to be determined by the following formula:

$$L = [JD (Pt)]/4500$$

Where:

L = Maximum allowable leakage in gallons per hour for the section of pipeline tested

J = number of joints in length tested

D = diameter of pipe in inches

Pt = test pressure in psi

5.1.11 Wastewater Treatment

A. Treatment Plants

1. The subject of wastewater treatment plant design is beyond the scope of this design manual. Currently all wastewater collected by the City is treated at the Logan treatment plant.

B. Onsite Treatment (Septic Systems)

1. When sewer service is not available as defined by the City code, a temporary septic system may be allowed with the approval of both the City and the Bear River Department of Health Services.
2. Septic systems are not allowed in source protection zones without special approval as defined in City code.
3. When septic systems are approved, a “dry” sewer line shall be installed along the entire length of the property line frontage for

future connection. The property line frontage is that portion of the property along a public right-of-way. If a parcel to be developed has more than one property line frontage, the City will require a sewer line to be installed along all frontages that are planned to have a sewer line.

4. The operation and maintenance of septic systems are the responsibility of the Owner. The City will not accept any septic system for operation and maintenance.

C. Reclaimed Water

The City's reclaimed water is currently managed by Logan City and is not available for other uses.

5.2 Nibley City Sewage Lift Station Standards

5.2.1 Purpose

The purpose of this standard is to provide direction for the construction of small public and private lift stations that propose to discharge into the Nibley City Wastewater Collection System

5.2.2 Site Selection

- A. In selecting a site for a sewage pumping facility, consideration should be given to:
 1. Accessibility
 2. Drainage Characteristics
 3. Visual Impact
 4. Function and Design Constraints
- B. The potential for flooding should be considered when selecting a pump station location. The station's equipment shall be protected from damage and remain operable, and accessible to large equipment during a 100-year flood event.

5.2.3 Lift Station Design

- A. Sewage lift station requirements are provided by UAC Section R317-3-3. The current version as of 3/10/2022 is included below. Additional requirements specific to the City can be obtained from the City Engineer before beginning design. At a minimum, telemetry, dual pumps, generator, three-phase power, and odor control will be required.
- B. It is recommended that, prior to the preparation of construction drawings, a Preliminary or Basis of Design Report be prepared and submitted to the City for acceptance. The Preliminary Report should clearly identify why a lift station is needed; provide a map illustrating the sub basin contributing to the lift station with invert and rims of the sewer lines and manholes in the subbasin; outline the type of equipment and controls proposed for the station.
- C. A Final Design Report, prepared by a Registered Professional Engineer licensed in the State of Utah, must accompany all lift station design drawings. The final report shall update the preliminary report with any changes or provide additional details not included in the preliminary report.

5.2.4 Sewer Lift Station Design Standards

- A. The lift station site shall be laid out as follows:
 - 1. A minimum 16-foot wide entry gate
 - 2. A minimum 16-foot wide all weather drive into the site from the gate to allow maintenance equipment to access the site up to the wet well location and for staff to work around that equipment.
 - a. The 16-foot shall be a clear width between the near edge of the wall and the closest above ground lift station appurtenance.
 - 3. A minimum 8 foot clear width shall be provided around the remaining lift station site between the near edge of the fence and above ground lift station appurtenance.
- B. There shall be a minimum of two pumps at each site. Pumps shall be capable of passing 2-1/2-inch solids, and shall be equipped with stainless steel motor shafts.
- C. Check valves shall be silent closing type and located in a separate vault.
- D. Ball Check isolation valves shall be constructed after check valves.
- E. Three-phase 480-Volt power shall be provided.

- F. Field prints shall include all electrical information.
- G. Phase protection shall be provided for all three-phase motors and pumps.
- H. An hour meter shall be provided for each pump.
- I. Pump failure indicator lights shall be provided on the control panel and the exterior of the station.
- J. An access hatch and permanent ladder shall be installed in the wet well. The ladder shall be Type 304 stainless steel or greater.
- K. All lift station control panels shall be designed to include systems that communicate with the City's SCADA system via radio telemetry.
- L. Only submersible pumps shall be used.
 - 1. Pumps shall be connected to stainless steel guide rails and retrieval chains with quick release points at the pump.
- M. Approved submersible pump stations shall be supplied per manufacture and model identified in the Wastewater Approved Materials List found on the City's website. All pumps shall be connected to the City's SCADA system.
- N. A minimum of three sets of the operation and maintenance manuals shall be prepared and provided to the Public Works Department prior to the final inspection.
- O. Force main shall be identified as such with marking tape and tracer wire one foot above the pipe.
- P. Force main cleanouts shall be installed per Engineering Design Standards.
- Q. If the Lift Station is located within 100 feet of a residential home, a block wall shall be constructed around the perimeter of the lift station site to provide noise and visual abatement.
- R. Odor control measures must be identified in the Design Concept Report and incorporated into the design.
- S. Ventilation of the wet well to be connected to the dry well with a fan mounted in the dry well vault for access and maintenance.

- T. The lift station wet well shall be constructed of polymer concrete.
- U. Spare parts shall be provided as recommended by the manufacturers.
- V. Electrical specifications information is to be provided on field prints as follows:
- W. An emergency generator shall be provided and shall include the following:
 - 1. Double walled skid fuel tank large enough to hold fuel sufficient to run the generator for 48 hours under a full electrical load.
 - 2. The generator shall run on diesel fuel
 - 3. A weatherproof sound attenuating cover shall be provided for the generator.
 - 4. Connected to the City's SCADA system.
- X. Sight lighting shall be provided in a manner to light the entire lift station site but shall not spill out onto neighboring residential properties.
- Y. A telemetry radio and antenna shall be provided at a height that allows for connection to a City receiving radio. A radio study may be required to determine the height of the radio.
- Z. A MAG meter that is set up for and connected to the City's SCADA system shall be installed in the dry well

5.2.5 Electrical specifications

- A. Size and type of conduits
 - 1. Size and type of over-current protection for all disconnects
 - 2. Phase protection for all three-phase motors and pumps
 - 3. Floats shall be used for all controls and alarms.
 - 4. Failure indicator lights on control panel
 - 5. Hour meter totalizer for each pump
 - 6. Flashing light to warn of pump failure

7. Alarm circuitry to one terminal board for telemetry
8. No electrical connections in wet well
9. All lift station equipment shall conform to the City's current SCADA standards.

NOTE: It is recommended that designers coordinate their pump station design with the City Engineer prior to final plan preparation.

5.2.6 UAC R317-3-3 - Sewage Pumping Stations

- a. General. Sewage pumping station structures, and electrical and mechanical equipment shall be protected from physical damage that would be caused by a 100-year flood. Sewage pumping stations must remain fully operational and accessible during a 25-year flood.
- b. Design
 - A. Pumping Rates. The pumps and controls of main pumping stations, and especially pumping stations pumping to the treatment works or operated as part of the treatment works, should be selected to operate at varying delivery rates to permit discharging sewage at approximately its rate of delivery to the pump station.
 - B. System - Head Calculation
 1. The design engineer shall submit system-head calculations and curves. System-head curves for C values of 100, 120 and 140 in the Hazen William's equation for calculating head loss corresponding to minimum, median and maximum water levels shall be developed.
 2. A system-head curve for C value of 120 corresponding to median (normal operating) water level shall be used to make preliminary selection of motor and pump. The pump and motor must operate satisfactorily over the entire range of system-head curves for C values of 100 and 140 corresponding to minimum and maximum water levels intersected by the head-discharge relationship of a given pump.

3. Pumps and motors shall be sized for the 10-year peak flows; preferably the 20-year sewage flow requirements. These operating points shall be shown on the system-head curves.
- C. Accessibility. The pumping station shall be readily accessible by maintenance vehicles during all weather conditions. The facility should be located off the traffic way of streets and alleys.
- D. Grit. Where it is necessary to pump sewage before grit removal, the design of the wet well and pump station piping shall be such that operational problems from the accumulation of grit are avoided.
- E. Odor and Corrosion Control. The pumping station design should incorporate measures for:
1. mitigating the effects of sulfide corrosion to structure and equipment; and
 2. effective odor control when a populated area is within close proximity.
- F. Structures
1. Dry wells, including their superstructure, shall be completely separated from the wet well.
 2. Provision shall be made to facilitate maintenance and removal of pumps, motors, and other mechanical and electrical equipment.
 3. Safe means of access and proper ventilation shall be provided to dry wells and to wet wells containing either bar screens or mechanical equipment requiring inspection or maintenance.
 - a. For built-in-place pump stations, a stairway with rest landings shall be provided at vertical intervals not to exceed 12 feet (3.7 meters). For factory-built pump stations over 15 feet (4.6 meters) deep, a rigidly fixed landing shall be provided at vertical intervals not to exceed 10 feet (3.0 meters). Where a landing is used, a suitable and rigidly fixed barrier shall be provided to prevent an individual from falling past the intermediate landing to a lower level.
 - b. Where space requirements are insufficient, the design may provide for a manlift or elevator in lieu of landings in

a factory-built station if the design includes an emergency access or exit.

- c. Local, state and federal safety requirements, including those in applicable fire code, the Uniform Building Code, etc., must be reviewed and complied with. Those requirements, if more stringent than the ones stated above, shall be incorporated in the design.

- 4. Construction Materials. The materials selected in construction and installation must be safe and able to withstand adverse operating environmental conditions caused by presence of hydrogen sulfide and other corrosive gases, greases, oils, and other constituents frequently present in sewage.

c. Pumps and Pneumatic Ejectors

A. Multiple Units

- 1. At least two pumps or pneumatic ejectors shall be provided. A minimum of three pumps shall be provided for stations handling flows greater than 1 million gallons per day (3,785 cubic meters per day).
- 2. If only two units are provided, they should have the same capacity. Each shall be capable of handling flows in excess of the expected maximum flow. Where three or more units are provided, they should be designed to fit actual flow conditions and must be of such capacity that with any one of the largest units out of service, the remaining units shall have capacity to handle maximum sewage flows.

B. Protection Against Clogging

- 1. Pumps handling sewage from 30 inch (76 centimeters) or larger diameter sewers shall be protected by readily accessible bar racks from clogging or damage.
- 2. Bar racks should have clear openings not exceeding 1-1/2 inches (6.4 centimeters). The design shall provide for a mechanical hoist.
- 3. The design engineer shall consider installation of mechanically cleaned and duplicate bar racks in the pumping stations handling larger than five million gallons per day (18,900 cubic meters per day) rate of flow.

4. Small pumping stations pumping less than one million gallons per day (3,785 cubic meters per day) shall be equipped with bar racks or inline grinding devices, etc., to prevent clogging.
- C. Pump Openings. Except where grinder pumps are used, pumps shall be capable of passing spheres of at least 3 inches (7.6 centimeters) in diameter, and pump suction and discharge piping shall be at least 4 inches (10.2 centimeters) in diameter.
 - D. Priming. The pump shall be so placed that it will operate under a positive suction head under normal operating conditions, except for submersible pumping stations.
 - E. Electrical Equipment. Electrical systems and components (e.g., motors, lights, cables, conduits, switchboxes, and control circuits) in raw sewage wet wells, or in enclosed or partially enclosed spaces where hazardous concentrations of flammable gases or vapors may be present, shall comply with the National Electrical Code requirements for Class 1 Group D, Division 1 locations. In addition, equipment located in the wet well shall be suitable for use under corrosive conditions. Each flexible cable shall be provided with watertight seal and separate strain relief. A fused disconnect switch located above ground shall be provided for all pumping stations. When such equipment is exposed to weather, it shall as a minimum, meet the requirements of weatherproof equipment (NEMA 3R).
 - F. Intake. Each pump should have an individual intake. Turbulence should be avoided near the intake in wet wells. Intake piping should be as straight and short as possible.
 - G. Dry Well Dewatering. A separate sump pump equipped with dual check valves shall be provided in dry wells to remove leakage or drainage. Discharge shall be located as high as possible. A connection to the pump suction is also recommended as an auxiliary feature. Water ejectors connected to a potable water supply will not be approved. All floor and walkway surfaces should have an adequate slope to a point of drainage. Pump seal water shall be piped to the sump.
 - H. Controls
 1. Type. Control systems for liquid level monitoring shall be of the air bubbler type, the capacitance type, the encapsulated float type, or the non-contact type. The selection of type of controls must be based on wastewater characteristics and other site related

conditions. The Director may approve the existing float-tube control systems on pumping stations being upgraded. The electrical equipment shall comply with the National Electrical Code requirements for Class I, Group D, Division 1 locations.

2. Location. The level control system shall be located away from the turbulence of incoming flow and pump suction.
3. Alternation. The design engineer must consider automatic alternation of the sequencing of pumps in use.

I. Valves

1. Suction Line. An isolation valve shall be placed on the suction line of each pump except on submersible pumps.
2. Discharge Line
 - a. Isolation and check valves shall be placed on the discharge line of each pump. The check valve shall be located between the isolation valve and the pump.
 - b. Check valves shall not be placed in the vertical run of discharge piping unless the valve is designed for that specific application.
 - c. Ball valves may be permitted in the vertical runs.
 - d. All valves shall be suitable for the material being handled, and capable of withstanding normal operating pressure and water hammer.
 - e. Where limited pump backspin will not damage the pump and low discharge head conditions exist, a short individual force main for each pump, may be approved by the Director in lieu of a discharge manifold.
3. Location. Valves shall not be located in wet well. They shall be located in a dry well adjacent to the pumps or in an adjacent isolated pit appropriately protected from physical, weather or freezing damage, with proper access for operation and maintenance.

J. Wet Wells

1. Divided Wells. Wet well should be divided into multiple sections, properly interconnected, to facilitate repairs and cleaning, and non-turbulent hydraulic operating condition to each pump inlet.
 2. Size. The wet well size and level control settings shall be appropriate to avoid heat buildup in the pump motor due to frequent starting (short cycling), and septic conditions due to excessive detention time.
 3. Floor Slope. The wet well floor shall have a minimum slope of one to one to the hopper bottom. The horizontal area of the hopper bottom shall be not greater than necessary for proper installation and function of the pump inlet.
- K. Ventilation. All pump stations must be ventilated to maintain safe operating environment. Where the pump pit is below the ground surface, mechanical ventilation is required, so arranged as to independently ventilate the dry well and the wet well if screens or mechanical equipment requiring maintenance or inspection are located in the wet well. There shall be no interconnection between the wet well and dry well ventilation systems. In pits over 15 feet (4.6 meters) deep, multiple inlets and outlets are recommended. Dampers should not be used on exhaust or fresh air ducts. Fine screens or other obstructions in air ducts should be avoided to prevent clogging. Switches for operation of ventilation equipment should be marked and located for convenient operation from outside of the enclosed environment. All intermittently operated ventilating equipment shall be interconnected with the respective pit lighting system. Automatic controls are recommended for intermittently ventilated pump stations. Fan parts should be of non-corrosive material. All parts adjacent to moving ones should be of non-sparking materials. Consideration should be given to installation of automatic heating and dehumidification equipment.
1. Wet Wells. Ventilation may be either continuous or intermittent. Ventilation, if continuous, shall provide at least 12 complete air changes per hour; if intermittent, at least 30 complete air changes per hour. Ventilating equipment should force air into wet well rather than exhaust it from wet well.
 2. Dry Wells. Ventilation may be either continuous or intermittent. Ventilation, if continuous, shall provide at least 6 complete air changes per hour; if intermittent, at least 30 complete air changes per hour.

- L. Flow Measurement. Continuous measuring and recording of sewage flow shall be provided at all pumping stations with a design pumping capacity greater than one million gallons per day (3,785 cubic meters per day).
 - M. Water Supply. There shall be no physical connection between any potable water supply and a sewage pumping station which under any condition might cause contamination of the potable water supply. The potable water supply to a pumping station shall be protected against cross connection or backflow.
- 3.4. Self-Priming Pumps. Self-priming pumps shall be capable of rapid priming and repriming at the lead pump on elevation. Such self-priming and repriming shall be accomplished automatically under design operating conditions. Suction piping should not exceed the size of the pump suction and shall not exceed 25 feet (7.6 meters) in total length. Priming lift at the lead pump on elevation shall include a safety factor of at least 4 feet (1.2 meters) from the maximum allowable priming lift for the specific equipment at design operating conditions. The combined total of dynamic suction lift at the pump off elevation and required net positive suction head at design operating conditions shall not exceed 22 feet (6.7 meters).
- 3.5. Submersible Pump Stations. Submersible pump stations may be used for flows less than 0.25 million gallons per day (946 cubic meters per day). The Director may approve submersible pump stations for flows greater than 0.25 million gallons per day (946 cubic meters per day), based on operational, reliability and maintenance considerations. The submersible pumps stations shall meet the design requirements stated above, except as modified in this section.
- A. Construction. Submersible pumps and motors shall be designed specifically for raw sewage use, including totally submerged operation during a portion of each pumping cycle. An effective method to detect shaft seal failure or potential seal failure shall be provided, and the motor shall be of squirrel-cage type design without brushes or other arc-producing mechanisms.
 - B. Pump Removal. Submersible pumps shall be readily removable and replaceable without dewatering the wet well or disconnecting any piping in the wet well.
 - C. Electrical

1. Power Supply and Control. Electrical supply, control and alarm circuits shall be designed to allow for disconnection of the equipment from outside and inside of pumping station. Terminals and connectors shall be protected from corrosion by location outside of wet well or through use of watertight seals. If located outside of the pumping station, weatherproof equipment shall be used.
 2. Controls. The motor control center shall be located outside of the wet well and be protected by a conduit seal or other appropriate measures meeting the requirements of the National Electrical Code, to prevent the atmosphere of the wet well from gaining access to the control center. The seal shall be so located that the motor may be removed and electrically disconnected without disturbing the seal.
 3. Power Cord. Pump motor power cords shall be designed for flexibility and serviceability under severe service conditions and shall meet the requirements of the Mine Safety and Health Administration for trailing cables. Ground fault interruption protection shall be used to deenergize the circuit in the event of any failure in the electrical integrity of the cable. Power cord terminal fittings shall be corrosion-resistant and constructed in a manner to prevent the entry of moisture into the cable, shall be provided with strain relief appurtenances, and shall be designed to facilitate field connecting.
- 3.6. Valves. Valves shall be located in a separate valve pit. Accumulated water shall be drained to the wet well or the soil. If the valve pit is drained to the wet well, an effective method shall be provided to prevent sewage gases and liquid from entering the pit during surcharged wet well conditions.
- 3.7. Alarm Systems.
- A. Alarm systems shall be provided for pumping stations. The alarm shall be activated in cases of power failure, high water level in dry or wet well, pump failure, use of the lag pump, air compressor failure, or any other pump malfunction.
 - B. Pumping station alarms shall be telemetered, including identification of the alarm condition, to the operating agency's facility that is manned 24 hours a day. If such a facility is not available and 24-hour holding capacity is not provided, the alarm shall be telemetered to the operating agency's facility during normal working hours and to the home of the person(s) responsible for the lift station during off-duty hours.

- C. The Director may approve audio-visual alarm systems with a self-contained power supply in lieu of the telemetering system outlined above, depending upon location, station holding capacity and inspection frequency.

3.8. Emergency Operation

- A. Pumping stations and collection systems shall be designed to prevent bypassing of raw sewage and backup into the sewer system. For use during possible periods of extensive power outages, mandatory power reductions, or uncontrolled storm events, a controlled high-level wet well overflow or emergency power generator shall be provided. Where a high level overflow is utilized, storage or retention tanks, or basins, shall be provided having at least a 2-hour retention capacity at the anticipated overflow rate.
- B. The applicant must review the requirements of R317-6 (Ground Water Quality Protection Rule) for compliance with the said rule for earthen retention basins.
- C. The operating agency shall provide:
 - 1. an in-place or portable pump, driven by an internal combustion engine or an emergency generator capable of pumping from the wet well to the discharge side of the station for pump stations with a capacity in excess of one million gallons per day (3,785 cubic meters per day), and
 - 2. an engine-driven generating equipment or an independent source of electrical power or emergency generators capable of pumping from the wet well to the discharge side of the station for pump stations with a capacity in excess of five million gallons per day (18,925 cubic meters per day).

3.9. Auxiliary and Emergency Equipment Requirements

- A. General. The following general requirements shall apply to all internal combustion engines used to drive auxiliary pumps, service pumps through special drives, or electrical generating equipment.
 - 1. Engine Protection. The engine must be protected from damaging operating conditions. Protective equipment shall shut down the engine and activating an alarm on site unless continuous manual supervision is planned. Protective equipment shall monitor for

conditions of low oil pressure and overheating, Oil pressure monitoring is not required for engines with splash lubrication.

2. **Size.** The engine shall have adequate rated power to start and continuously operate all connected loads.
 3. **Fuel Type.** The type of fuel must be carefully selected for maintaining reliability and ease of starting, especially during cold weather conditions. Unused fuel from the fuel storage tank should be removed annually, and the tank refilled with fresh fuel.
 4. **Engine Ventilation.** The engine shall be located above grade with adequate ventilation of fuel vapors and exhaust gases.
 5. **Routine Start-up.** All emergency equipment shall be provided with instructions indicating the need for regular starting and running of such units at full loads.
 6. **Protection of Equipment.** Emergency equipment shall be protected from damage at the restoration of regular electrical power.
- B. **Engine-Driven Pumping Equipment.** Where permanently installed or portable engine-driven pumps are used, the following requirements in addition to general requirements apply:
1. **Pumping Capacity.** Engine-driven pump(s) shall be capable of pumping at the design pumping rates unless storage capacity is available for flows in excess of pump capacity. Pumps shall be designed for anticipated operating conditions, including suction lift if applicable.
 2. **Operation.** Provisions shall be made for automatic and manual start-up and load transfer. The pump must be protected against damage from adverse operating conditions. Provisions should be considered to allow the engine to start and stabilize at operating speed before assuming the load. Where manual start-up and transfer is justified, storage capacity and alarm system must meet the requirements stated hereinabove.
 3. **Portable Generating Equipment.** Where portable generating equipment or manual transfer of power to the pumping equipment is provided, sufficient storage capacity shall be provided in the design of pumping station, to allow time for detection of pump station failure and transportation and connection of generating

equipment. The use of special electrical connections and double throw switches are recommended for connecting portable generating equipment.

3.10. Instructions and Equipment

- A. Sewage pumping stations and their operators must be supplied with a complete set of operational instructions, including emergency procedures, maintenance schedules, special tools, and necessary spare parts.
- B. Local, state and federal safety requirements, including those in applicable fire code, the Uniform Building Code etc., must be reviewed and complied with. Those requirements take precedence over the foregoing requirements, if more stringent, and should be incorporated in the design.

3.11. Force Mains

- A. Velocity. A velocity of not less than 2 feet per second (0.61 meter per second) shall be maintained at the average design flow, to avoid septic sewage and resulting odors.
- B. Air Relief Valve. An automatic air relief valve shall be placed at high points in the force main to prevent air locking.
- C. Termination. Force mains should enter the gravity sewer system at a point not more than 2 feet (30 centimeters) above the flow line of the receiving manhole.
- D. Design Pressure. The force main and fittings, including reaction blocking, shall be designed to withstand normal pressure and pressure surges (water hammer).
- E. Special Construction. Force main construction near streams or used for aerial crossings shall meet the requirements stated in Sewers.
- F. Design Friction Losses
 - 1. Friction losses through force mains shall be based on the Hazen and Williams formula or other hydraulic analysis to determine friction losses. When the Hazen and Williams formula is used, the design shall be based on the value of C equal to 120; for unlined iron or steel pipe the value of C equal to 100 shall be used.

- 2. When initially installed, force mains will have a significantly higher C factor. The higher C factor should be considered only in calculating maximum power requirements.
- G. Separation from Water Main. The applicant or the design engineer must review the requirements stated in R309-112.2 - Distribution System rules, Drinking Water and Sanitation Rules, to assure compliance with the said rule.
- H. Identification. A clearly labelled tracer location tape shall be placed two feet above the top of force mains less than or equal to 24 inch (61 centimeters) in diameter, along its entire length.

Section 6. Storm Water Systems

Cache Valley Storm Water Design Standards As Amended by Nibley City April 2019

These design standards provide the required storm water design criteria and methodology to be utilized for all public and private development and redevelopment required by the Utah Pollutant Discharge Elimination System (UPDES) General Permit for Discharges from Small Municipal Separate Storm Sewer Systems (MS4 or MS4 Permit). Any deviations from these criteria shall be reviewed and approved, only if adequate, by the City Engineer in writing prior to initiating and again before finalizing the design or bidding the project. Where any deviations may also affect a canal company or irrigation ditch, a written approval of the canal company shall also be required before the designs will be approved and before bidding the project.

All designs must utilize and comply with the most current edition of the Nibley City Design and Construction Standards and Specifications.

A. DESIGN REQUIREMENTS

All projects, irrespective of the size or type, shall meet these requirements. Where projects are governed by a state or federal agency, their standards shall take precedence. All designs shall be in compliance with the PWD's constructions standards and specifications.

Subsequent sections identify the required methodology based upon the size and type of the project.

1. Storm Water Submittals

B. Submittals Required

Every submittal shall include the calculations in Table B-1 based on contributing storm water runoff source area.

Table B-1: Storm Water Submittals Required

Contributing Areas	Requirements
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Less than 1.0 Acre disturbed and not part of a common plan of development	Pollution Control Plan (See B.2) Hydrologic checklists and summary calculations required on checklist. LID and BMP Selection Checklist
Greater than 1.0 acres disturbed or part of a common plan of development.	SWPPP Hydrologic report and copy of checklists, with associated calculations for each drainage basin Water Quality/Treatment Requirements Checklist LID and BMP Selection Documentation and Checklist

1. Storm Water Pollution Prevention Plan

Storm water pollution prevention plans (SWPPP) are required on all projects in PWD boundaries and every project must comply with PWD standards and specifications, whether approved by the PWD or not. Table B-2 summarizes the requirements of the SWPPP.

Table B-2, SWPPP Requirements

Contributing Area Size	Minimum Requirements
Less than 1.0 Acre and NOT part of a common plan of development	A pollution control plan that will address at a minimum the control and prevention of the following: erosion and sediment; dust; debris and garbage; concrete washout and excess material, wastewater from washout and cleanout of stucco, paint, form release oils, curing compounds or other construction materials; soaps solvents or detergents used in vehicle or equipment washing; and toxic or hazardous substances from spills or other releases. Each pollution control plan shall also include an inspection and maintenance plan, record keeping and training, and final stabilization. These can be on a standard design sheet as detailed notes with supporting details or a standalone document.

1.0 Acre and larger OR Less than 1.0 Acre and part of a common plan of development	A full SWPPP using the UDEQ template downloadable from the DWQ at the following web site: http://www.deq.utah.gov/Permits/water/updes/stormwatercon.htm All elements in the SWPPP document must be included in the submittal.
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2. Irrigation Canals and Systems

Every existing irrigation ditch or canal has played a part of the City storm water facilities from the settling of the community. When the canals were built, they delivered water from the river and intercepted storm water runoff from uphill naturally. However, when the canals flooded, there weren't houses at risk back then. Now, with ongoing development, these conditions have changed. Design of storm drainage systems using the canals have special requirements as a result and must be approved by not only the City, but also the canal company serving the area of question.

The PWD requires that irrigation ditches and canals that deliver irrigation water be preserved to deliver the water to the water users and to allow access to the ditch or canal for maintenance.

All irrigation canals, pipes, ditches, channels, structures, diversions, and other portions of the system shall be designed for the full range of base flows including historical maximum flows, historical minimum flows, and the full water right flow. Then the channel shall have the upstream storm drain inflows and irrigation return flows added to the model to ensure that all future systems have sufficient capacity. These design flows must to be approved by the associated canal company or irrigation ditch owners in writing and the City Engineer.

C. Water Right Flows

The design flow will be the maximum flow allowed by the canal water rights. Flows down laterals and distribution ditches shall be obtained in accordance with the agreements between the Cities and the canal companies Obtain the water righted flows and the lateral flows directly from the canal companies. These must be documented in a letter signed by an authorized canal company representative to be accepted by the City. Primary canal company contacts are available from the City.

a) Return Flows

Many of the canals receive return flows from the upstream canals. This can seriously complicate the storm water design since many people turn off their

irrigation water and simply pass it down the ditch during storms. This can result in major flooding issues on some canals, even without any storm water entering the canals. When designing a section of the canal, it shall be necessary to take the return flows into consideration and to discuss them with the canal companies. Again, the agreed upon flows must be obtained in accordance with the canal agreements with the Cities.

2. Storm Event (Frequency and Duration Requirements)

Design all storm water facilities associated with projects shall be designed in accordance with Table B-3.

Table B-3: Storm Event Frequency and Duration Design Requirements

Contributing Area Size	Temporary Construction BMPs Design Frequency	Permanent Construction BMPs Design Frequency	Design Storm Duration	Rainfall Depths at KVNU Radio Station
Less than 1.0 acres	2-Year	100-year	Retention/Infiltration: 48 hours All Other BMPS: 24 Hours	24 Hour, 2-year: 1.46 inches 10-year: 2.04 inches 25-year: 2.41 inches 50-year: 2.71 inches 100-year: 3.02 inches
1.0 acres and less than 640 acres	2-Year	100-year	Retention/Infiltration: 48 hours All Other BMPS: 24 Hours	48-hour, 2-year: 1.68 inches 10-year: 2.33 inches 25-year: 2.75 inches 50-year: 3.08 inches 100 Year: 3.42 inches
640 Acres and larger	2-year	10-year, 25-year, 50-year, and 100-year	Retention/Infiltration: 48 hours All Other BMPS: 24 Hours	

Existing development shall be required to construct storm water facilities to meet the new storm water design criteria at the time of redevelopment or reconstruction of any facilities. However, the return frequency and design duration may be modified under extreme conditions at the direction of the City Engineer with approval of the agency managing the receiving waters in writing.

3. Allowable Storm Water Discharge

There are two criteria related to the allowable discharge that shall be met by all projects. Any exceptions to this requirement shall be evaluated and approved on a case by case basis using the methodology provided in this document and other equivalent water quality treatments shall be utilized. Approval by the PWD is required before any deviations are allowed.

a) Mandatory Onsite Management

Under the MS4 Permit, all new development and re-development, including roads, shall be designed to manage the 90th percentile rainfall event as defined Table B-4 and Table

B-5 of these design standards. The MS4 permit requires that the entire volume of the 90th percentile storm that falls on the site shall be infiltrated, evaporated, and/or harvested (not exceeding amounts allowed by Utah Division of Water Rights).

Table B-4: 90th Percentile Storm Definitions in Cache County

Gauging Station	LOGAN RADIO KVNU UT US	LOGAN UT STATE UNIVERSITY UT US	LOGAN 5 SW EXPERIMENTAL FARM UT US
Depth (Inches)	.60	.66	.63
Elevation (ft)	4,505	4,778	4,491

Table B-5: 90th Percentile Design Criteria by PWD.

PWD	90 th Percentile Criteria
Logan City	Elevation < 4,642: Use 0.60 inches (KVNU) Elevation > 4,642: Use 0.66 inches (UT State University)

Under conditions where the 90th percentile storm cannot be managed on site, the designer shall provide a storm water design report that shall document the following:

1. Why the 90th percent storm cannot be managed on site.
2. Provide an alternative design rational that maximizes all of the following:
 - a. Infiltration,
 - b. Rain harvesting as allowed by the Utah Division of Water Rights,
 - c. Evapotranspiration.

b) Maximum Allowable Discharge

Most of the storm water in Cache Valley discharges to irrigation ditches and canals before reaching the rivers and streams. However, the ditches and canals are not designed to carry the increase in flows and are at risk of flooding both private and public property. Through negotiations with the canal companies, the following flow rate restrictions have been agreed upon:

- 1) The storm water runoff leaving the site during the 1 percent (100-year) event shall not exceed the lesser of:
 - a) Discharge prior to development (Historical Runoff Flow), or
 - b) 0.2 cfs per acre.
- 2) All storm water calculations shall include the following:
 - a) A calculation of Historical/Predevelopment flow rate. This is defined as the flow rate off of an irrigated pasture in good condition using the NRCS Curve Number Methodology defined in Section 3 of this standard.
 - i) If the Historical /Predevelopment flow rate is greater than 0.2 cfs/acre, then the maximum allowable discharge is 0.2 cfs/acre.
 - ii) If the Historical/Predevelopment flow rate is less than 0.2 cfs/acre, then the Historical/Predevelopment flow rate is the maximum allowable discharge.
 - b) A calculation of the Post-Construction flow rate and volume. If the Post- Construction flow rate, after the removal of the 90th percentile storm in B.4.a above, exceeds the maximum allowable discharge, additional detention or retention of flows shall be included in the design until the discharge is reduced to not more than the maximum allowable discharge.
- 3) The locations of the storm water discharge shall not be altered without permission. This is interpreted to mean that the ditches or canals receiving the discharge cannot be changed without express approval of the managers of the receiving ditches or canals.

6. Water Quality/Treatment Requirements and Possible BMPs

Under the MS4s Permit, Nibley City is required to “ensure that any storm water controls or management practices for new development and redevelopment will prevent or minimize impacts to water quality. BMPs must be selected that address pollutants known to be discharged or anticipated to be discharged from site.” The BMPs and Procedures included in this section summarize the design requirements for the most common BMPs to meet the MS4 permit requirements. Table B-6 summarizes many of the pollutants of concern based on expected land use.

Retail Gasoline Outlets	Oils, Fuel, Fuel Combustion byproducts, salt, sediment, garbage and trash.	Petroleum Products, Trash, BOD, E.coli, pesticides, herbicides, and other chemicals.	Limit: ☐ total phosphorus < 0.07 mg/L. ☐ total nitrogen < 6 mg/L ☐ BOD5 < 5 mg/L. ☐ E.Coli < 126 ☐ TDS < 1200 mg/L ☐ TSS cause <10 NTU - increase in receiving water ☐ TSS < 70 mg/L - Petroleum cause no sheen - Trash cleaned up
Large Grassed Areas (parks, churches, etc.) and Golf Courses	Organic trash such as leaves, grass trimmings, decomposing vegetation, and animal waste. Application of fertilizers, pesticides, and herbicides	Phosphorus, Nitrogen, BOD, E.coli, pesticides, herbicides, and other chemicals.	Limit: ☐ total phosphorus < 0.07 mg/L. ☐ total nitrogen < 6 mg/L ☐ BOD5 < 5 mg/L. ☐ E.Coli < 126
Animal Operations (Feed Lots, Veterinary Clinics, Research Facilities)	Animal wastes	Phosphorus, Nitrogen, BOD, E.coli, pesticides, herbicides, and other chemicals.	Limit: ☐ total phosphorus < 0.07 mg/L. ☐ total nitrogen < 6 mg/L ☐ BOD5 < 5 mg/L. ☐ E.Coli < 126 ☐ TSS cause <10 NTU - increase in receiving water ☐ TSS < 70 mg/L

Table B6- Pollutants of primary concern

7. Required LID and BMP Selection

Under the MS4s Permit, Nibley City is required to “ensure that all storm water controls or management practices for new development and redevelopment will prevent or minimize impacts to water quality. BMPs must be selected that address pollutants known to be discharged or anticipated to be discharged from site.” As part of the selection of BMPs, the designer is required by the MS4 Permit to

evaluate and utilize LID methods that infiltrate, evapotranspire, or harvest and use storm water on site to protect water quality.

The BMPs and Procedures included in this section summarize the design requirements for the most common BMPs. However, the State of Utah DEQ has published a *Guide To Low Impact Development in Utah*, that may also be used and will be referred to by Nibley City staff while evaluating proposed LID practices and proje.

a) Mandatory LID Evaluation

Each project shall be evaluated for the use of LID approach with encourages the implementation of BMPs that infiltrate, evapotranspire or harvest and use storm water on site to protect water quality. The evaluation shall use shall include both structural and non-structural BMPs. If the designer determines that an LID approach cannot be utilized, the designer shall document and explain the reasons that LID will not work on the specific site and provide the rationale for the chosen alternative controls that will be used to obtain the same water quality objectives. This evaluation shall be completed on a case by case basis. As a minimum, the evaluation shall document:

1. Why LID won't work.
2. Rational for the chosen alternative controls on a case by case basis for each project.

LID to be considered on all Projects

(i) Development in riparian areas

1. Riparian areas are defined as being within 75 feet of centerline of streamdrainage a basin larger than 1 square mile, and land within 25 feet of stream centerline for streams that drain areas of one square mile or less.
2. All structures shall maintain a setback of 25 feet from the top of the stream bank within a riparian area.
3. No more than 50% of the land area within the riparian area may be disturbed, including grading, clearing, grubbing, tree removal etc. All disturbed areas shall be revegetated within 60 days of initial disturbance.
4. Trees larger than 12" dbh shall not be removed from the riparian area unless they are considered a hazard tree, diseased or dead.

(ii) Open Space Preservation

1. Open space is an area of land or water that may be used for passive

or active recreation, agriculture, conservation, landscaped areas, preservation of the natural environment, scenic land, and/or other similar uses.

2. Minimum open space by development type shall include:
 - a. Residential: 20%
 - b. Commercial: 10%
 - c. Industrial: 10%
3. A permanent restrictive covenant in the form of a perpetual conservation easement shall be placed upon open space land requiring its maintenance as open space.

(iii) Land Designation as a Resource Conservation Zone

1. The Resource Conservation Zone includes lands protected from development such as highly productive agricultural lands, areas of high visual value, and critical environmental resources especially including lands critical to protecting the water quality of our rivers and streams. Much of this land would be wetlands.
2. This zone is intended to maintain the vegetation in this area.

(iv) Landscaping

1. Landscape buffers shall be provided between parking areas and adjacent residential, commercial, or industrial properties.
2. Landscaping shall be installed in all yard areas, along the perimeter of the lot, around buildings and all other portions of the property not specifically utilized otherwise.
3. Minimum Landscaping requirements:
 - a. Commercial, industrial, mixed-use, and multi-family projects shall comply with the following:
 - i. 50% of the required useable open space of the project shall be planted landscape area.
 - ii. Twenty trees shall be required per one (1) acre of gross land
 - iii. Fifty (50) shrubs shall be required per one (1) acre of gross land.
 - iv. Plant material shall be placed around the perimeter of the building foot print in a three (3) foot minimum planting strip with the exception of entrances, utilities and where setbacks are less than three feet.
 - v. Mulch or clean gravel is recommended in non-turf areas to retain water and encourage infiltration. Weed barrier fabrics or drainage fabrics placed under the mulch or gravel shall be porous material to allow water and air to infiltrate into the soils

below.

- b. Landscaping of Rights-of-way
 - i. All public or private streets shall provide a planted landscaped strip (park strip) and be perpetually maintained by the adjacent property owner.
 - ii. Street trees shall be planted within the parkstrip along both sides of all streets every thirty (30) feet on center.
 - iii. Residential park strips shall be planted with live plant material to a minimum of fifty percent (50%). When calculating the park strip coverage percentage areas, plants may be measured at mature spread excluding street trees.
 - iv. Impermeable surfaces such as asphalt or concrete are prohibited within the park strip.
- c. Parking Lot Landscaping
 - i. The parking lot perimeter landscaping requirements apply to all off-street parking lots that are not otherwise fully screened from view of the adjacent public rights-of-way. Parking Lot perimeter landscaping is governed by the City Land Development Code.
 - ii. The parking lot interior landscaping shall provide the following:
 - 1. At least 18 square feet of interior landscape planting area for each off-street parking stall.
 - 2. Landscaping located within the interior shall be evenly dispersed throughout the area.
 - 3. All aisles shall have landscaped areas at each end of the aisle.
 - 4. One landscaped planter area containing at least one (1) tree shall be installed within the interior of the parking area for every fifteen (15) stalls.

b) Infiltration BMPS

(i) At Grade Retention/Infiltration Basins

1. All retention basins shall be sized to meet the requirements of Section B of this chapter and to contain 100 percent of project site runoff from the design storm. Infiltration during the storm shall not be included in the calculation.
2. Side slopes shall not be steeper than 3:1 (H:V).
3. The maximum depth of the pond shall be three feet plus one (1) foot of

freeboard above the emergency overflow and a maximum water depth of three (feet) below the emergency overflow. All other ponds require special design, approval, and permitting including safety precautions on a case by case situation.

4. All ponds shall be stabilized with rocks or planted vegetation to prevent internal erosion. Vegetation or other stabilization shall be maintained.
5. All ponds shall drain within 3 days (72 hours) from the end of the storm event. This is to be documented with a certified percolation test of the native sub-grade material and the material placed during construction, and documented in the soils report.
6. Emergency overflows and the flow path of the overflows shall be mapped for purpose of flooding.
7. The emergency overflow shall be designed to pass the full 100 year event.
8. Other utilities (for example water lines, sewer lines, gas lines, power lines, phone lines, etc.) shall not be allowed through the retention pond or within 5 feet of the pond berms.
9. The invert or lowest point in the pond shall be not less than 24-inches above the historically highest groundwater levels.
10. The bottom of the pond shall be finished to maintain historical infiltration.

(ii) Underground Retention/Infiltration Systems

1. All retention basins shall be sized to meet the requirements of Section B of this chapter and to contain 100 percent of project site runoff from the design storm. Infiltration during the storm shall not be included in the calculation.
2. Underground buried retention and injections systems, are not allowed in drinking water source protection zones 1 and 2.
3. Underground systems shall provide adequate access points for cleaning and maintenance of the underground chambers.
4. All systems shall drain by infiltration within 3 days (72 hours) from the end of the storm event. This is to be documented with a certified percolation test and documented in the soils report.
5. Sumps shall provide adequate water quality treatment to prevent contamination of the ground water aquifer.
6. Emergency overflows and the flow path of the overflows shall be mapped for purpose of flooding and flood insurance requirements.
7. The emergency overflow shall be designed to pass the full 100 year event.
8. Other utilities (for example water lines, sewer lines, gas lines, power lines, phone lines, etc.) shall not be allowed through or under the underground retention system.

9. Registration with the DWQ and a Class 5 Injection Well Permit are required for all underground retention/infiltration systems.

(iii) Infiltration Trenches

1. Infiltration trenches are not allowed in drinking water source protection zones 1 and 2.
2. Infiltration trenches shall provide adequate access points for cleaning and maintenance underground piping.
3. Infiltration trenches shall drain by infiltration within 3 days (72 hours) from the end of the storm event to provide adequate storage for a subsequent event. This is to be documented with a certified percolation test and documented in the soils report.
4. Infiltration trenches shall have adequate water quality treatment to prevent contamination of the ground water aquifer.
5. Emergency overflows and the flow path of the overflows shall be mapped for purpose of flooding and flood insurance requirements.
6. The emergency overflow shall be designed to pass the full 100 year event.
7. Other utilities (for example water lines, sewer lines, gas lines, power lines, phone lines, etc.) shall not be allowed through or under the infiltration trenches.
8. Registration with the DWQ and a Class 5 Injection Well Permit are required for all infiltration trenches.

(iv) Infiltration Swales

1. Side slopes shall not be steeper than 4:1 (H:V).
2. The maximum depth of the pond shall be one (1) foot.
3. All ponds shall be landscaped per landscaping requirements. Vegetation or other stabilization shall be maintained.
4. All swales shall drain within 3 days (72 hours) from the end of the storm event. This is to be documented with a certified percolation test of the native sub-grade material and the material placed during construction, and documented in the soils report.
5. Emergency overflows and the flow path of the overflows shall be mapped for purpose of flooding to ensure all emergency overflows are to the PWD drainage system
6. The invert or lowest point in the pond shall be not less than 24-inches above the historically highest groundwater levels.
7. The bottom of the pond shall be finished to maintain historical infiltration.

8. Temporary check dams shall be constructed at 150' intervals during construction of a subdivision. May be removed when permanent driveway is installed within the lot the temp dam is constructed on.
9. Swales must be completed to final grade and top soil prior to final acceptance of a subdivision.

(v) Permeable Pavements

Permeable (or pervious) pavements contain small voids that allow water to pass through to a stone base. They come in a variety of forms; they may be modular paving system (concrete pavers, modular grass or gravel grids) or poured in place pavement (porous concrete, permeable asphalt). All permeable pavements with a stone reservoir base treat storm water to remove sediments and metals to some degree by allowing storm water to percolate through the pavement and enter the soil below. All permeable pavement systems shall be designed to ensure that water in the pavement and the rocks below completely infiltrate into the soil within 72 hours.

(vi) Injection Wells (Sumps)

1. Injection wells also known as sumps are not allowed in drinking water source protection zones 1 and 2.
2. Injection wells shall provide adequate access points for cleaning and maintenance underground piping.
3. Injection wells shall drain by infiltration within 3 days (72 hours) from the end of the storm event to provide adequate storage for a subsequent event. This is to be documented with a certified percolation test and documented in the soils report.
4. Injection wells shall have adequate water quality treatment to prevent contamination of the ground water aquifer.
5. Emergency overflows and the flow path of the overflows shall be mapped for purpose of flooding and flood insurance requirements.
6. The emergency overflow shall be designed to pass the full 100 year event.
7. Registration with the DWQ and a Class 5 Injection Well Permit are required for all injection wells.

c) Storm Water Harvesting

Storm water harvesting will not be considered a means of an acceptable permanent stormwater BMP.

d) Natural Filters

Natural Filter facilities are landscaped shallow depressions that capture and filter stormwater runoff. As stormwater passes down through the planting soil, pollutants are filtered, adsorbed, and biodegraded by the soil and plants. Because they are not contained within an impermeable structure, they may allow for infiltration.

Projects that have demonstrated they cannot manage 100% of the water quality design volume onsite through infiltration and/or stormwater harvesting BMPs may manage the remaining volume through the use of a high removal efficiency natural filter BMP. A high removal efficiency natural filter BMP shall be sized to adequately capture 1.5 times the volume not managed through infiltration and/or capture and use.

(i) Bio-Filters

Most natural filter systems can be classified as biofilters. They normally consist of a ponding area, mulch layer, planting soils, plants, and in some cases an underdrain. Runoff that passes through a biofiltration system is treated by the natural absorption and filtration characteristics of the plants, soils, and microbes with which the water contacts.

(ii) Rain Gardens

Rain gardens are simply gardens designed to capture and treat runoff. They are generally small in size and should not be used to treat impervious areas exceeding 4,000 square feet. Rain gardens most often utilize native plant species and soil amendments to encourage absorption of stormwater. For projects with impervious areas exceeding 4,000 square feet biofilters, planter boxes with infiltration, vegetated swales or natural buffer strips should be considered.

(iii) Planter Boxes with infiltration

Planter boxes with infiltration are natural filtration treatment control measures located in and around structures and facilities to handle larger volumes of water than a typical rain garden. They typically are constructed with vertical or near vertical sides and above

ground. They can be equipped with underdrains if necessary. Planter boxes with infiltration should maintain setbacks from adjacent buildings, other structures, sidewalks or roadways.

(iv) Vegetated Swales

Vegetated swales are open, shallow channels with dense, low-lying vegetation covering the side slopes and bottom that collect and slowly convey runoff to downstream discharge points. An effective vegetated swale achieves uniform sheet flow through the densely vegetated area for a period of several minutes. The vegetation in the swale can vary depending on its location and is the choice of the designer. Most swales are grass-lined.

(v) Filter or Buffer Strips

Filter strips are vegetated areas designed to treat sheet flow runoff from adjacent impervious surfaces such as parking lots and roadways, or intensive landscaped areas such as golf courses. While some assimilation of dissolved constituents may occur, filter strips are generally more effective in trapping sediment and particulate-bound metals, nutrients, and pesticides. Filter strips are more effective when the runoff passes through the vegetation and thatch layer in the form of shallow, uniform flow. Filter strips are primarily used to pretreat runoff before it flows to an infiltration BMP or another natural filtration BMP.

e) Man-Made Treatment

(i) Planter Boxes

Planter boxes are bioretention treatment control measures that are completely contained within an impermeable structure with an underdrain (they do not infiltrate). They are similar to bioretention facilities with underdrains except they are situated at or above ground and are bound by impermeable walls. Planter boxes may be placed adjacent to or near buildings, other structures, or sidewalks.

(ii) Hydrodynamic Separators

Hydrodynamic separators are stormwater management devices that work primarily based on vortex and gravity principles to separate stormwater from the pollutants. They are generally designed as flow-through systems with either on-line or off-line storage of pollutants. They include chambers for settling and storage of pollutants and are often used in conjunction with other BMPs as pretreatment. They are not especially effective for the removal of fine materials or dissolved pollutants. On-line separators are more susceptible to scour or re-suspension of pollutants than systems that incorporate off-line storage.

f) Settlement systems

Settlement systems are used to store and settle out sediment using Stokes Law. This approach does not infiltrate, harvest, or evaporate sufficient water. However, it can be used in combination with other BMPs to ensure treatment of water above

the 90th percentile storm to ensure water quality requirements and the flow requirements of the canal companies are met.

(i) At Grade Detention Basins

1. Side slopes shall not be steeper than 3:1 (H:V).
2. The maximum depth at the emergency overflow location of the pond shall be three feet plus one (1) foot of freeboard above the emergency overflow and a maximum water depth of three (feet) below the emergency overflow. All other ponds require special design, approval, and permitting including safety precautions on a case by case situation.
3. All ponds shall be stabilized with rocks or planted vegetation to prevent internal erosion. Vegetation or other stabilization must be maintained.
4. Where orifice and snouts are used, the orifice size is limited to not less than three (3) inches in diameter to prevent clogging.
5. Emergency overflows and the flow path of the overflows shall be mapped to natural streams, canals, or city approved drainage system for purpose of flood mapping using existing topographic mapping.
6. The emergency overflow shall be designed to pass the full 100 year event.
7. Other utilities (for example water lines, sewer lines, gas lines, power lines, phone lines, etc.) shall not be allowed through the detention pond or within 5 feet of the pond berms.
8. The invert or lowest point in the pond shall be not less than 12-inches above the historically highest groundwater levels (whichever is higher).
9. The bottom of the pond shall be finished to maintain historical infiltration.

(ii) Underground Detention Systems

1. Underground systems shall provide adequate access points for cleaning and maintenance.
2. All Detention systems shall drain by discharge (detention basins) within 3 days (72 hours) from the end of the storm event. This is to be documented.
3. Emergency overflows and the flow path of the overflows shall be mapped for purpose of flooding and flood insurance requirements.

4. The emergency overflow shall be designed to pass the full 100 year event.
5. Other utilities (for example water lines, sewer lines, gas lines, power lines, phone lines, etc.) shall not be allowed through or under the underground retention system.

8. Curb and Gutter Flow Design

1. The flow depth in the gutter shall not be allowed to exceed the lesser of the top back of curb elevation (TBC) or the peak drive way approach elevation during the required storm event. This includes a combination of piping, curb and gutter, and ditches.
2. Where the flow depth is exceeded, storm drain inlets and a piped system shall be required and appropriate actions taken to eliminate overtopping of the curbs and flooding private property.

9. Channel Design

1. Channel side slopes shall not be steeper than 3:1 (H:V) unless they are concrete. Where they are incorporated into landscaping, flatter slopes shall be required. This will be evaluated on a case by case basis.
2. Channel velocities shall be slow enough to prevent scour, and where possible, facilitate further settlement of sediments unless the channel is used to deliver irrigation water as well. If the channel will also carry irrigation water, maintain velocities above 2 ft/sec if possible, but at no time exceed 4 ft/sec.
3. Where rip-rap is used, design shall be in accordance with EM-1110 from the US Army Corp of Engineers or HEC-11 from the Federal Highway Administration.
4. Free board on the channels shall be in compliance with the Bureau of Reclamation, Design of Small Canal Structures.
5. Channel maintenance easements shall be maintained as required in the City and Canal Company agreements.

10. Pipe Design

1. For storm water pipes, roughness coefficients listed in the table included in Section D of these standards that coincide with the accepted pipe materials in the City's Standard Specifications, most current edition shall be used.

2. Maintain velocities in the pipes at design flows sufficient to prevent sediment deposition and low enough to prevent scour damage to the pipe.
3. Pipe outlets shall have a flared end discharge unless more stringent methods of energy dissipation are required.
4. Minimum diameter of storm drains shall be:
 5. 12 inches for laterals
 6. 15 inches for trunk lines
 7. 18 inches under the UDOT right of way.
8. Pipe sizes shall not decrease in the downstream direction.
9. Maximum flow depth in the pipe during the design storm shall not exceed 0.85 times the diameter of the pipe.

D. REQUIRED HYDROLOGIC METHODOLOGY

1. Design Methodology

Table C-1 summarizes the required methods based on the area contributing flows to the system, including offsite flows. THE RATIONAL EQUATION IS NOT ALLOWED FOR DESIGN OF BEST MANAGEMENT PRACTICES.

Table C-1, Hydrologic Methods Required

Contributing Area (Acres)	Methodology Required
Less than 10.0 Acre	SCS Method with calculated time of concentration. Time of Concentration shall not be less than 5 minutes.
Greater than 10.0 Acres	SCS Method. The time of concentration can be calculated or hydrodynamic solutions may be used. If hydrodynamic solutions are used, the model must be provided to the PWD for detailed review of all assumptions and data used.

2. Design Hyetographs

Table C-2 summarizes the hyetograph which shall be used during the design.

Table C-2, Required Design Hyetograph

Contributing Area (Acres)	Methodology Required
Less than 10.0 Acres	SCS Type II Storm
10.0 Acres or Larger	SCS Type II Storm or other acceptable Hyetograph with special approval.

3. Hydrologic Procedures

The SCS method, as developed in TR-55 by the Soil Conservation Service in the 1950s, requires the designer to address the soil conditions, vegetative cover, and the antecedent soil condition (AMC) being evaluated.

a) SCS Soil Conditions

Soil maps and references available from the Natural Resource Conservation Service will identify the group associated with each soil class. HOWEVER, the designer needs to consider the effects of the final landscaping, such as the use of top soil, as part of his design.

There are four primary soil conditions available in the SCS method, grouped as A, B, C, and D.

Group A soils typically are gravels and sands with fast infiltration rates and low runoff potential. While there are Group A soils on some of the benches and along the Logan river in some places, as soon as any landscaping with topsoil occurs, the storm water benefit is lost. Unless specific LID design is incorporated to maintain the infiltration potential of these soils, final landscaping will require a different soil group.

Group B soils have moderate infiltration rates when wetted and consist of moderately well drained soils with moderately fine to coarse textures, typically without clay.

Group C soils have slow infiltration rates if thoroughly wetted and consist of soils that have a layer that impedes vertical infiltration.

Group D soils have a slow infiltration rate if thoroughly wetted and consist of clays, usually with high swelling potential, soils with a permanent high water table, soils with a clay pan or hard pan later near the surface, and shallow soils over an impervious material.

b) Antecedent Soil Conditions

In addition to the soil group, the antecedent moisture condition (AMC) must also be considered. For the average case, the SCS has defined AMC II to apply as the definition of the conditions preceding most annual floods. For this purpose, AMC II will be used for all PWD approved projects.

Upon selecting the soil group, the appropriate curve number can be selected from various standard references and text books. A common free reference is the HEC-HMS technical reference manual which can be downloaded from the Army Corp of Engineers HEC website. Runoff coefficients are subject to approval by the City Engineer.

c) Runoff Coefficients

PWD has established standard runoff coefficients that shall be used to ensure compatibility of results from the base model and each individual project.

Calculations differing from these values shall be returned to the design professional for corrections.

Table C-3, Required Runoff Coefficient (CN)

Condition	Soil Group A	Soil Group B	Soil Group C	Soil Group D
Asphalt	98	98	98	98
Concrete Pavement	98	98	98	98
Grassed Open Space (Grass Cover > 75%)	39	61	74	80
Grassed Open Space (Grass Cover 50-75%)	49	69	79	84
Graveled Areas	76	85	89	91
Woods and Forested Areas (Good Condition)	25	55	70	77
¹⁾ Residential Lots, less than ¼ acre	77	85	91	94
¹⁾ Residential Lots, ¼ acre to ½ acre	61	75	83	87
¹⁾ Commercial Business Areas	89	92	94	95
¹⁾ Industrial Areas	81	88	91	93

¹⁾ Where the weighted values are too cumbersome to calculate, or insufficient data is available outside of the project area, use these values.

d) Time of Concentrations Calculations

There are numerous equations for calculating the time of concentrations. While many may be applicable to various locations, Table C-4 identifies the methods that shall be used in determining the time of concentrations within the PWD areas.

Table C-4, Time of Concentration Calculations

Larger of Contributing Area or Project Area (Acres)	Sheet Flow	Open Channel Flow	Piped Flow
Less than 10.0 Acres	Calculated per HEC-22	Calculated per HEC-22	Calculated per HEC-22
10.0 Acres or Larger	Coordinate with City Engineer	Coordinate with City Engineer	Coordinate with City Engineer

E. HYDRAULIC CALCULATIONS

Hydraulic calculations shall be used for sizing pipes and open channels associated with the total design flows.

1. Channel Design

Channels shall be designed with a trapezoidal cross section using roughness coefficients associated with the final restored condition. The Manning's equation methodology shall be used for sizing and considering the associated backwater impacts from downstream conditions. Computer software can be used to calculate the channel size, but sufficient data and results shall be provided to validate the procedure, assumptions, and conclusions.

2. Pipe Design

For design of pipes and culverts, the designer shall demonstrate that the pipes meet the standard design requirements using Manning's equation for open channel flow and standard culvert calculation procedures to determine inlet and outlet control conditions. Full pipe flow designs are not allowed for gravity systems. For storm water pressure mains from pump stations, either the Hazen-Williams or Darcy-Weisbach equations will be allowed. Roughness coefficients and assumptions shall be in accordance with Table D-1 selected from various references.

Pipe material: shall be Reinforced Concrete Pipe (APWA 33 05 02) or Polyethylene Pipe (APWA 33 05 06) or Polypropylene (APWA 33 05 11).

Required cover shall follow manufacturers recommendations, but in no case shall be less than 12" without prior approval from City Engineer.

Due to many places in the City having high ground water, flotation and buoyancy calculations are required on all Poly pipe installations, and counter measures designed if calculations show a risk of the pipe floating.

Table D-1, Manning's Coefficients for Pipe

Material	Roughness "n"
Smooth Interior HDPE or PE Pipe	.010
Reinforced Concrete	.013

The design and sizing may be done manually or with the use of computer software. However the results must be provided as part of the submittal review process.

3. Spread Width Calculations

Spread width calculations and depth of flow in the gutters shall be completed in accordance with HEC-22 methodology developed by the Federal Highway Administration (FHWA). These calculations can be completed using numerous available software or manually. However, the calculations must be documented and provided to the City for review for the design storms.

Section 7. Other Utility Systems

- 7.1 Monuments.** Permanent monuments shall be accurately set and established within the subdivision at such points and to the specifications determined by the City Engineer as necessary to definitely establish all the lines of the plat and individual lots.
- A. All subdivision plats shall be tied to two corner or monuments of record or established land office survey corners, as well as the Nibley City Monument System.
 - B. Curb pins shall be placed in the center of the top of curb at locations where the property lines would intersect the curb if they were to extend to the centerline of the road.
- 7.2 Natural Gas Service.** Natural gas mains and laterals shall be installed to each lot, to the lot line.
- 7.3 Electric Power Service.** Underground electrical conduits shall be installed to each lot, to the lot line.
- 7.4 Street Lighting.** Street lights shall be shown on construction plans, and required every:
- A. Five hundred feet (500') throughout the subdivision;
 - B. At all intersections;
 - C. At the back of each cul-de-sac.
- 7.5 Street Signs.** Street signs shall be paid for by the developer as part of the Development Agreement. City staff shall order the signs and install the street signs.

Section 8. Transportation Standards

8.1 Additional Referenced Standards. Design of street and related improvements in Nibley City shall conform to these Design Standards, Nibley City Standard Construction Specifications, and certain sections (as required by the City Engineer) of the current edition of the following referenced standards or documents:

- A. “A Policy on the Geometric Design of Highways and Streets” American Association of State Transportation and Highway Officials (AASHTO)
- B. “Manual on Uniform Traffic Control Devices (MUTCD) for streets and highways” US Department of Transportation Federal Highway Administration
- C. “Guide for the Design of Pavement Structures” American Association of State Transportation and Highway Officials (AASHTO)
- D. “Roadside Design Guide” American Association of State Transportation and Highway Officials (AASHTO)
- E. “Standard Specifications for Highway Construction” Utah Department of Transportation (UDOT)
- F. Uniform Fire Code
- G. American Public Works Association Manual of Specification and Plans

8.2 Street Classification and Rights of Way Width. The Nibley City Transportation Master Plan shall establish street classifications. In the event that the Transportation Master Plan does not provide sufficient information in determining a classification, the City Engineer shall make a final determination.

A. Local Streets

- 1. Serve up to 75 residences
- 2. Serve an ADT of 750 or less
- 3. Shall have a minimum of a 60-foot right of way, unless listed on the Master Street Plan Map, then must comply with 8.3 (C).

B. Collector Streets

- 1. Serve over 75 residences
- 2. Serve an ADT between 750 and 4000
- 3. Designated in the Transportation Master Plan or General Plan
- 4. Shall have a minimum of 66-foot right of way

C. Arterial Streets

- 1. Designated in the Transportation Master Plan or General Plan
- 2. Shall have a minimum of 80-foot right of way

8.3 Standard Street Cross Sections.

- A. Street Cross Sections shall conform to the following table and section with cross sections in the Transportation Master Plan Chapter 5.

Typical Section	Description	Street Classification	Right-of-way Width (feet)	Applicable Streets
TS-1	3-Lane Street with Buffered Bike Lane	Arterial	99	Heritage Drive, 4400 South, 3200 South
TS-2	3- Lane Street with Trail Facility			
TS-3	2- Lane Street with Buffered Bike Lane And Trail Facility	Arterial	80	2600 S (East of Railroad); 1200 W
TS-4	2-Lane Street with Buffered Bike Lane	Arterial	80	1900 W
TS-5	2-Lane Street with Trail Facility	Arterial	80	4000 South, 2600 South (West of 1200 W)
TS-6	2-Lane Street (No Bike Facility)	Arterial	80	2500 West
TS-7	2 Lane Street with on street parking	Collector	66	1000 W, Other collector within subdivision
TS-8	2 Lane Street with Bicycle Boulevard	Collector	66	250 W,
TS-9	2 Lane Street (No Bike Facility)	Collector	66	3650 S; Nibley Parkway; 2200 South; 1700 West; 1500 West; 900 West (South of 3200 South); 900 West (2600 South to 900 West); 700 West (South of 4000 South); 250 East
TS-10	2-Lane Street with Trail Facility	Collector	66	800 West (North of 2600 South); 640 West (4000 South to 3200 S)

:

B. All neighborhood and local streets within a subdivision shall comply with TS-13 in the Transportation Master Plan, or TS-14 if the developer or City wishes to incorporate swales. The City may allow the use of TS-11 when there is a proposed Trail use within the Trails Master Plan or proposed as part of a development. TS-12 may be approved in limited

circumstances to access a residential development, or an industrial or commercial facility. TS-12 may also be used in town-home, condominium or Residential-Planned Unit Developments as long as sufficient parking is provided in parking courts, dedicated sections of on street parking, driveways, and garages.

- C. Local Collector roads are roads labeled within the Master Street Plan Map as local roads. These roads shall be built to 66 right-of-way width. TS-7 shall be the default cross-section. The Public Works director may allow other cross-section for local collectors based on 8.3 (D)

- D. The City Public Works Director may adjust the layout of the above listed cross sections for Low Impact Development, increase safety, or to achieve other goals that are contained in the General Plan, Transportation Master Plan, Trails Master Plan, or the master/development plan of a subdivision.

- 1. Examples of reason why a cross-section would be altered include some of the following: increase width of sidewalks or bike lanes, increase width of proposed swales, eliminating street parking where sufficient parking will be located in parking court or lot or to allow for bicycle or pedestrian facilities, etc.

- E. Right-of-way widths must comply with right-of-way widths listed in the Transportation Master Plan. The Public Works director may approve a wider right-of-way if necessary, for traffic, Low Impact Development, or to improve the function of an intersection.

8.4 Street Design Speeds Design considerations for all street geometrics shall reflect the following design speeds. Variances from these design speeds shall be approved by the City on a case-by case-basis.

- A. Shall normally be as follows: Design Speed/ Posted Limit

- 1. Local 30 mph /25 mph
 - 2. Collector Streets 30 mph/25 mph
 - 3. Arterial Streets 40 mph/35 mph

- A. Design of controlled intersections shall conform to applicable requirements Referenced Standards listed in Section 6.1 of these Design Standards.

8.5 Street Geometric Design. Design of vertical and horizontal curves, and super-elevated street sections shall be to AASHTO Standards as referenced herein. Horizontal and vertical curves for a given street shall reflect the design speed of the particular classification of the street.

- A. Horizontal Alignment. Horizontal alignment and curvature shall be calculated in accordance with AASHTO's "Policy for the Geometric Design of Highways and Streets."
- B. Horizontal Curve.
 - 1. Horizontal curve radii shall be computed using the above named AASHTO guide, but shall be restricted to the following minimum center-line curve radii with 0% super elevation and standard friction factors.
 - a. Local 100 ft
 - b. Collector and Arterial Design pre-AASHTO guide
 - 2. Horizontal centerline of improvements shall be parallel to the centerline of the right-of-way.
 - 3. The centerline of proposed street extensions shall be aligned with the existing street centerline.
 - 4. Sharp horizontal curvature should not be introduced at or near the top of a pronounced crest.
- C. Vertical curve.
 - 1. Sharp horizontal curvature should not be introduced at or near the low point of a pronounced sag vertical curve.
- D. Vertical Alignment
 - 1. Vertical curves are required at changes in grade greater than 1.5%.
 - 2. Streets intersecting a Collector or Arterial Street shall be provided with a Landing averaging 5%, or less. Landings are that portion of the street within 20-feet of the nearest curb on the intersecting street at its required design full improvement width.
 - 3. Street grades, intersections, and super elevation transitions shall be designed to not allow concentrations of storm water to flow out of the gutter, across the street, or in a manner that is unsafe for vehicular travel.
 - 4. Vertical curves shall normally provide for desirable stopping sight distance, but shall at least provide for minimum stopping sight distance.
 - 5. Vertical curves shall be parabolic and of a minimum length computed from the formula:
 - a. $L = K * A$
 where:
 L = length of vertical curve in feet
 K = design constant (rate of vertical curvature)
 A = algebraic difference in grades, in percent
 - 6. "K" is a constant for each design speed; its selection for crest vertical curves is based on stopping sight distance (SSD) requirements and, for sag vertical curves, on headlight sight distance. K values to be used for the design of vertical curves are as follows:

Design Speed MPH	Crest Minimum	V.C. SSD Desirable	SAG Minimum	V.C. SSD Desirable
20	10		20	
25	20		25	
30	30	30	35	35
35	40	50	45	50
40	60	80	55	70

E. Super-elevation. The maximum super-elevation rate permitted on City streets shall be:

1. Local 4%
2. Collector 4%
3. Arterial 6%
4. Super-elevation design shall meet all requirements for vertical alignment and shall be reviewed on a case-by-case basis.

F. Intersections.

1. The interior angle at intersecting street shall be kept as near to 90 degrees, or perpendicular to the intersecting street, as possible. In no case shall the interior angle be less than 80 degrees for a distance of 100 feet.
2. Standard Top Back Curb radii at intersections are as follows:
 - a. Local/Local 12 ft
 - b. Local/Collector 12 ft
 - c. Collector/Collector
 - d. Collector/Arterial
 - e. Arterial/Arterial
3. ADA sidewalk ramps shall be provided at all intersections

G. Street Grades & Slopes.

1. Maximum grade on streets shall be as follows:
 - a. Arterials 6%
 - b. Collectors 8%
 - c. Residential 12%
 - d. Neighborhood 12%
2. Minimum grade
 - a. On streets shall be 0.4%
 - b. On a curve or curb radius less than 30 feet shall be 0.5%
3. Cross slope
 - a. Minimum 2%
 - b. Maximum 4%
4. Intersections
 - a. Street grades at intersections shall be no greater than 2% for at least 50 feet from the center of the intersection.

8.6 Pavement Structural Design. Pavement structure design for all streets shall be per AASHTO standards for pavement design.

A. All laboratory test results required in the AASHTO procedure shall be provided to the City Engineer

- B. Roadway structural section is dependent on subsurface conditions and traffic volume. They shall be determined by developer's licensed geotechnical engineer and approved by the City Engineer. A soils investigation shall be submitted that includes:
1. Soil borings along roadway centerline and other areas as needed
 2. Analysis on the overall bearing capacity of the soil
 3. Recommendation for structural street cross section
 4. Recommendation as to the requirements for land drains to adequately collect groundwater which could adversely affect development
 5. Cut and fill slope requirements
 6. Compaction requirements
 7. A geotechnical analysis shall be performed to determine the structural section. However, the minimum section shall be 3" Asphalt, 6" Untreated Base Course and 8" Structural Fill.
- C. Pavement structure design for all streets shall be per AASHTO standards for pavement design and the following design parameters:
1. Minimum Level of Reliability:
 - a. Arterials – 95
 - b. Collectors – 90
 - c. Local – 80
 2. Design Life – 20 years on all roads
 3. Minimum CBR Value for Materials:
 - a. Granular Borrow – 30
 - b. untreated Base Course – 70
 4. Design Loads – All roads shall account for a minimum of 5% trucks
 5. Mix Design shall meet APWA 32 12 03 30% RAP Mix Design with a target binder grade of PG58-28.

8.7 Concrete Curbs

- A. Required Concrete Curb Types
1. APWA Type "A" Curb and Gutter shall be installed on all new construction.
 2. Ribbon Curb per Nibley amendments to APWA Standards

8.8 Driveways

- A. Driveways -
1. Single Family Dwellings in developed area's shall be limited to one driveway. Corner lots may be allowed two driveways, one driveway per fronting street.
 2. Multi-family Dwelling, Apartments, Industrial, and Commercial properties shall be limited to two driveways.
 3. One-way driveways shall be no closer than 75-feet between their nearest edges.
 4. Corner properties of less than 75-feet frontage on a collector or arterial street shall have no driveway located on the collector or arterial street.

5. All proposed commercial businesses shall be limited to two access points to a public right of way
6. Commercial Driveways shall be located a minimum of 200-feet from the centerline of an intersection with a collector or arterial street.
7. Residential Driveways shall be located a minimum of 100-feet from the centerline of an intersection.
8. Maximum width shall be 24 feet from bottom of curb cut to bottom of curb cut
- B. Driveways on Arterial streets
 1. Not allowed without prior approval from Public Works Director
 1. One-way driveway entrances onto an arterial Street shall be located a minimum of 125-feet from a downstream intersection, and no closer than 75-feet from an upstream intersection
 2. One-way driveway exits shall be located a minimum of 75-feet from the downstream intersection and no closer than 125-feet from an upstream intersection
- C. Driveway Turnaround
 1. Should the length of a residential driveway be greater than 150-feet and the driveway have only one access to the street or does not loop to the street, an approved turnaround meeting Nibley City and Uniform Fire Code standards shall be provided

8.9 Cul-de-Sac

- A. Length
 1. Shall conform to the Nibley City Subdivision ordinance and shall be measured from the center of the cul-de-sac radius to the center of the right of way on the street perpendicular to the street of the cul-de-sac.
- B. Radius
 1. Turnaround area pavement shall have a min radius of 44.5 feet to edge of asphalt.
- C. Curb, gutter, sidewalk and planting strip within the turnaround area shall remain the same as the road cross section leading into the turnaround.
- D. Temporary
 1. Where a street is designed to remain only temporarily as a dead - end street, an adequate temporary turning area shall be provided at the dead end thereof to remain and be available for public use so long as the dead end exists.
 2. Shall meet Nibley City and Uniform Fire code standard radius requirements.
 3. Shall be hard surfaced with concrete or asphalt
- E. Partial cul-de-sacs
 1. Not allowed

8.10 Speed Humps or Bumps

- A. Not allowed in a public right of way

8.11 Partial Streets (tie ins)

- A. Minimum tie in asphalt section shall be 3' wide
- B. Tie in section of asphalt shall have same structural pavement cross section as existing street
- C. Off set crowns shall not be allowed more than two feet from center or crown of street

- D. Longitudinal joints shall not be in direct wheel path
- E. Angle of deflection at tie other than crown, shall be 2% max
- F. Tie in section shall provide for proper drainage to curb or swale
- G. All asphalt tie in shall be to a clean newly cut line in existing asphalt

8.12 Winter Time Restriction

- A. No asphalt roadway section shall be cut or removed during the months of November to May, except for emergencies as determined by Public Works Director

Section 9. Landscape and Irrigation Systems

9.1 Sprinkler Design

- A. Sprinkler designs must be submitted and approved as part of construction documentation during subdivision review process.
- B. Sprinkler designs shall be designed not to spray over any hard surfaces on any property that will be owned and maintained by Nibley City.

9.2 Landscape Plan

- A. Landscape plan must be submitted and approved as part of construction documentation during subdivision review process.

Section 10. APWA Standard Details and Specifications

10.1 APWA 2017

- A. Nibley City has adopted the 2017 APWA Standard Plans and Specifications, with the following amendments:

10.2 Changes to Definitions:

- A. ENGINEER shall be defined as Nibley City City Engineer.

10.3 Changes to APWA Standard Details

- A. Part1 – General Requirements
 - 1. Plan No 121 -Straw Bale Barrier
 - a. Not Allowed
 - 2. Plan No 122 – Silt Fence
 - a. 14 Gage 6 Inch Wire Mesh not required
 - 3. Plan No 124 – Inlet Protection – fence or Straw Bale
 - a. Straw bale not allowed
 - 4. Plan no 126 - Stabilized Roadway Entrance
 - a. Sediment fabric under the gravel not required
- B. Part 2 – Roadways
 - 1. Plan No 205 – Curb and Gutter
 - a. Remove note 2.B and note 3.B.1
 - b. Remove Expansion Joint at beginning and end of radi
 - c. Remove dowelled cold joint at new to old transition
 - d. Add Type I Ribbon Curb
 - 1. Curb shall have a Min 2% flow away from the street
 - 2. Curb shall have a Max 4% flow away from the street
 - 3. Curb shall be 18 inches wide
 - 4. Curb shall be 10 inches thick
 - 5. Two Number 4 bars running throughout the curb
 - 6. Shall have a min of 8" Grade ¾" Untreated Base Course compacted to 95% relative to a Modified proctor density
 - 2. Plan No 206 – Curb and Gutter Connection
 - a. Not required
 - 3. Plan 209 - Curbs
 - a. Remove note 2.B. and note 3.B.1.
 - b. Remove Expansion Joint at beginning and end of radi.
 - c. Remove Dowelled Cold Joint at new to old transition.
 - 4. Plan No 225 - Open Driveway Approach
 - a. Not allowed without pre approval in writing by Public Works Director.
 - 5. Plan 229 - Bridge Driveway Approach
 - a. Not allowed without pre approval in writing by Public Works Director.
 - 6. Plan 235 - Corner Curb Cut Assembly
 - a. Per note 1.B., Curb Return Alternate not allowed without pre approval in writing by Public Works Director.
 - 7. Plan No 236 - Mid Block Curb Cut Assembly

- a. Per note 1.B., Curb Return Alternate not allowed without pre approval in writing by Public Works Director.
- 8. Plan No 238 - Detectable Warning Surface
 - a. Remove Note 2.A., 2.B. and 2.D., not allowed.
 - b. Color of panels to be Colonial Red
- 9. Plan No 254 - Patch Repair - in place hot reused asphalt paving
 - a. Flowable fill not allowed without pre approval in writing by Public Works Director
- 10. Plan No 255 - Asphalt Concrete T-Patch
 - a. Flowable Fill not allowed without pre approval in writing by Public Works Director
- 11. Plan No 292 - Street Name Sign Post
 - a. City to order and install all street signs, cost to be paid for by developer in development agreement
- C. Part 3 – Storm Drain
 - 1. Plan No 302 - 30” Frame and Cover
 - a. This style not allowed
 - 2. Plan No 360 - Raise Frame to Grade
 - a. Cast iron grade rings allowed, max 12”
 - 3. Plan No 381 - Trench Backfill
 - a. Do not use flowable fill without written prior approval by Public Works Director
 - 4. Plan No 382 - Pipe Zone Backfill
 - a. Do not use flowable fill without written prior approval by Public Works Director.

SEE REDLINED MODIFICATIONS TO APWA WATER AND SEWER DETAILS AT THE END OF THESE STANDARDS

THIS SECTION LEFT BLANK INTENTIONALLY

- F. Part 6 – Irrigation and Landscaping
1. Plan No 613 - Irrigation Diversion Box
 - a. Irrigation diversion boxes will be reviewed and approved by respective canal company
 2. Plan No 614 - Irrigation Diversion Box
 - a. Irrigation diversion boxes will be reviewed and approved by respective canal company
 3. Plan No 621 - Stationary Head
 - a. Unless otherwise approved in writing by Public Works Director, use pop up head
 4. Plan No 622 - Pop Up Head
 - a. Type N nozzle head - use Hunter PRS 30 or Hunter PRS 40
 - b. Type R rotor head - use Hunter 4 inch I20 or 6 inch I25
 - c. Flexible swing pipe to be 12 inch minimum, 24 inch maximum
 - d. Use spiral barb fittings for less than 8 gallons per minute
 - e. Greater than 8 gallons per minute, to be designed and proposed by contractor for written approval by Nibley City Public Works Director, before installation
 5. Plan No 631 - Backflow Preventer (less than 3 inch diameter)
 - a. Stop and waste to be Muller brand surrounded by 6 inches of 1 inch minus gravel material, wrapped in a filter fabric
 - b. Backflow preventer device to proposed by contractor for written approval by Nibley City Public Works Director, before installation
 - c. Enclosure required, to be proposed by contractor for written approval by Nibley City Public Works Director, before installation
 6. Plan No 631 - Backflow Preventer (3 inch diameter and larger)

- a. Backflow preventer device to proposed by contractor for written approval by Nibley City Public Works Director, before installation
 - b. Enclosure required, to be proposed by contractor for written approval by Nibley City Public Works Director, before installation
 - c. Sleeve pipe penetrations through concrete pad
 - d. 12" minimum clearance from edge of enclosure to edge of concrete pad all sides
 - e. Frost prevention not required
- 7. Plan No 632 - Drain Valve
 - a. Manual drain valves to be proposed by contractor for written approval by Nibley City Public Works Director, before installation
 - b. Automatic drain valves not allowed
- 8. Plan No 633 - Control Valve
 - a. Valves larger than 2 inch to proposed by contractor for written approval by Nibley City Public Works Director, before installation
 - b. Automatic control valve to be a 1 inch or 2 inch Hunter ICV
 - c. Place concrete pavers under bottom edge of ground box
- 9. Plan No 651 - Wire Runs for Landscape Irrigation
 - a. All control wires to be ran inside appropriately sized pvc conduit, placed between 1 to 4 inches below sprinkler lines (when ran parallel)
- 10. Plan No. 681 – Tree
 - a. Typical tree staking detail is not allowed. Instead use 2 inch diameter wood stakes that are 8 feet in length. Drive a minimum of two stakes vertical and embed a minimum of 2 feet below tree hole. Ensure that stakes are not driven through root ball. Use a minimum of two V.I.T. cinch ties to secure tree to wood stakes. Top cinch tie to be with in 6 inches of main branching of tree. Drive stakes parallel to prevailing wind direction.
- G. Part 7 – Communications, Lighting, Traffic Control, Power
 - 1. All street lighting to be designed and meet Rocky Mountain Power Standards and specs.
 - 2. Traffic signals to be designed by Professional Engineer as part of construction Drawings.

Section 11. Amendments to APWA Standard Specifications

11.1 33 08 00 Commissioning of Water Utilities

1. Add line to Table 3- for Sewer Laterals, tests required: Exfiltration and CCTV
2. Add Column for CCTV: Sanitary Sewer mains and laterals and stormwater to Table 3 in section 3.10.a.

Section 12. Construction Inspection and Acceptance Summary

This section is intended to be a summary and may not be all inclusive.

12.1 Part 1 Partial Acceptance Inspections - This inspection is intended to insure that all buried public infrastructure (water, sewer, storm drain) and at grade storm water facilities are constructed according to the plan approved by the City Engineer and to Nibley City Standards and Specifications. Key points of this inspection include, but are not limited to:

***Note: No person shall operate or turn a Nibley City water system valve, unless he or she is explicitly employed by the City of Nibley. ***

- A. Acceptance Testing per APWA
- B. Review of approved SWPPP (including required self-inspections)
- C. GPS (by city staff) of all buried fittings, bends, tee's, valves, thrust blocks, etc.
- D. Water System
 1. Periodic visual inspection of construction process and materials
 2. Visual inspections required
 - a. All tie in locations
 - b. Fittings and Thrust blocks
 3. Water Main Commissioning Report Required
 - a. Pressure Testing
 - b. Bac-T Testing
 - c. Tracer Continuity Test
- E. Sewer System
 1. Periodic visual inspection of construction process and materials
 2. Commissioning Report
 - a. Low Air Pressure Test
 - b. Obstruction and Deflection test
 - c. Tracer Continuity Test
 - d. Sewer Video Inspection (to be done just prior to asphaltting surface)
- F. Storm Water System
 1. Grades and slopes of ponds, elevations, inlet and outlet structures
 2. GPS (by city staff) of all storm water pertinences

12.2 Part 2 Partial Acceptance Inspection - This inspection is intended to ensure that open space amenities (trails, parks, etc.) and roadways (minus the asphalt and sidewalks) are constructed according to the plan approved by the City Engineer and to Nibley City Standards and Specifications. Key points of this inspection include, but are not limited to:

- A. Acceptance Testing per APWA
- B. Review of approved SWPPP (including required self-inspections)
- C. Proof roll test of native base material, with a loaded ten wheel dump truck
- D. Visual inspection required
 - 1. When laying and compacting base course materials
 - 2. When laying geo fabric or grid
 - 3. When compaction tests are taken by contractor's representative
- E. Compaction Reports required per APWA
- F. Sewer Video Inspection shall be done at this time, just prior to placing of asphalt
- G. Pre Paving Meeting

12.3 Part 3 Partial Acceptance Inspection - This inspection is intended to ensure that Asphaltting of the roadway surface and the construction of sidewalks are in accordance with the plan approved by the City Engineer and Nibley City Standards and Specifications. Key points of this inspection include but are not limited to:

- A. Acceptance Testing per APWA
- B. Review of approved SWPPP (including required self-inspections)
- C. Asphalt Construction Report
- D. Sidewalk Compaction Report
- E. Visual inspection required of sidewalk forms prior to placing of concrete
- F. ADA ramp requirements

12.4 Final Acceptance Inspection - This inspection is intended to be an all-inclusive inspection of the public infrastructure. At this time, the Public Works Director and Division Managers within the department will come to the site together to conduct the Final Acceptance Inspection. The Contractor or his/her representative must be present. All infrastructure will be re-inspected at this time. Key points of this inspection include but are not limited to:

- A. Review of approved SWPPP (including required self-inspections)
- B. Acceptance testing per APWA
- C. Water System
 - 1. Fire Hydrants will be opened and closed
 - 2. All valves will be checked for vertical alignment of the valve box, that it is free of debris and at proper grade
 - 3. Meter barrels and lids will be checked for proper grade
 - 4. Meter Setters will be turned on and off and checked for placement in center of barrel
 - 5. Review of Water Commissioning Report
- D. Sewer System
 - 1. Manholes are not leaking at joints
 - 2. No debris left in manholes

3. Vented lids with "Sewer" inscribed on them
4. Lids are within 1 inch of asphalt grade
5. Connections are not leaking and at proper grade
6. Steps installed properly
7. Review of Sewer Commissioning Report

E. Storm Water

1. Catch basins are free of debris
2. Inlet/Outlet grates are properly installed
3. Orifice plates properly installed
4. Overflow's constructed per plan
5. Landscaping completed per plan

F. Curb and Gutter

1. No low spots per flood test
2. No cracking/spalling
3. Backfilled properly behind curb

G. Sidewalk

1. No cracking/spalling
2. No finish deformities (footprints)
3. Proper cross slope
4. Proper slopes and area's on ADA pedestrian ramps
5. Both edges backfilled properly

H. Asphalt

1. Asphalt 1/4" above lip of gutter
2. Asphalt Construction Report
3. No puddles

I. Final Grading and Backfill

1. Area between sidewalk and curb backfilled with min 6" top soil
2. Area behind the sidewalk properly backfilled and graded to existing surfaces
3. Construction debris removed from site

12.5 Issue Final Inspection Report (punch list)- Upon completion of the Final Acceptance Inspection, the Public Works Director shall issue an Inspection Report, detailing any deficiencies that need to be corrected. The developer shall have 30 days to complete the repairs, after such date the City reserves the right to repair the deficiencies by utilizing the financial Guaranty issued to the City by the Developer, per City Ordinance.

12.6 As-Built Drawings submitted- As - Built drawings shall be required as outlined in the Subdivision Ordinance, before an Improvements Completion and Acceptance Report will be issued.

12.7 Guaranty Period- The Guaranty period unless otherwise stipulated by the City, shall be a minimum of one year from the date of the issuance of an Improvements Completion and Acceptance Report.

12.8 Improvements Completion and Acceptance Report- This report will be issued to the Developer by the Public Works Director when the completed Subdivision has passed all required inspections, and all stipulations of the Subdivision Ordinance have been met, and is ready to be accepted by the City as public infrastructure. The date of the issuance of this report will begin the one year Guaranty Period.

12.9 End of Warrantee Inspection - This inspection is intended to find any defects in workmanship or construction that become evident during the Guarantee Period. It is the responsibility of the Developer to schedule the Final Inspection after the Guarantee Period has elapsed. If any defects are discovered during the inspection, the Developer shall have 30 days to complete the repairs, after such date the City reserves the right to repair the deficiencies by utilizing the Financial Guaranty issued to the City by the Developer, per City Ordinance. At this time, the site should be stabilized and a N.O.T. filed with the state and a copy submitted to the City. If no deficiencies are discovered, or they are repaired as specified, the City shall release the Warrantee Bond.

Section 13. Bridge Standards

13.1 Professional Engineer - All design shall be performed by or under the direction of a professional structural engineer.

- A. The following design standards shall be used:
 - 1. UDOT Structures Design and Detailing Manual including all applicable hydraulic capacity design standards.
 - 2. UDOT Bridge Standard Drawings
 - 3. AASHTO LRFD Bridge Design Specifications, current edition, with current interims.

Section 14. Secondary Water System

14.1 Design of secondary Systems

- A. Not allowed in Public Right of Way or Public Utility Easement
- B. Purple pipe required
- C. Cased when main lines cross public right of way
- D. Provide proper swing joint
- E. Register system with City, current contact info of system manager
- F. Written canal company approval
- G. Yearly certified backflow inspection

Section 15. Private Infrastructure Standards

15.1 Design of Private Infrastructure

- A. Private infrastructure shall be designed and constructed to meet all City Standards.

Section 16. Standard Details and Modifications to APWA Standard Plans

16.1 Water Details

16.1 Sewer Details

16.1 Water Details

Abbreviations and symbols for water

1. GENERAL

- A. Lettering Size: 10 point at final production.
- B. Lettering Style. Capital letters preferred.
- C. Existing Improvements. Shown in light shaded dashed line.
- D. New Improvements. Shown in solid continuous line.

2. PRODUCTS (Not used)

3. EXECUTION (Not used)

SYMBOLS	DEFINITIONS
	CENTER LINE
	CONSTRUCTION CENTER LINE
	PROPERTY OR R/W LINE
	EASEMENT LINE
	MONUMENT LINE
	FENCE
	CONTOUR LINE
	CONTOUR ELEVATION
	BANK SLOPES
	STORM DRAIN LINE
	WATER LINE
	GAS LINE
	TELEPHONE CABLE
	ELECTRIC CABLE
	SANITARY SEWER LINE
	ASPHALT PAVING
	FIRE HYDRANT
	WATER VALVE
	WATER METER
	MANHOLE
	CATCH BASIN
	CLEANOUT BOX
	POLE AND ANCHOR
	STREET LIGHT
	UNDISTURBED EARTH
	STRUCTURE

SYMBOLS	DEFINITIONS
	CURB & GUTTER
	SIDEWALK
	RAILROAD TRACKS
	GUARD RAIL
	OPEN DITCH, CANAL
	CULVERT
	SECTION CORNER
	SOIL BORING
	MONUMENT
	BENCH MARK
	SIGN
	POWER POLE
	TELEPHONE POLE
	DECIDUOUS TREE
	CONIFEROUS TREE
	P.I.
	P.C. OR P.T.
PROFILE	
	GROUND PROFILE
	CULVERT
	P.V.I.
	P.V.C. OR P.V.T.
	GROUND WATER ELEVATION

NOTE:

EXISTING FACILITIES MAY BE SHOWN IN SCREENED OR DASHED LINES

27" Frame and cover

1. GENERAL

A. This frame and cover fits manholes in Plan 505.

2. PRODUCTS

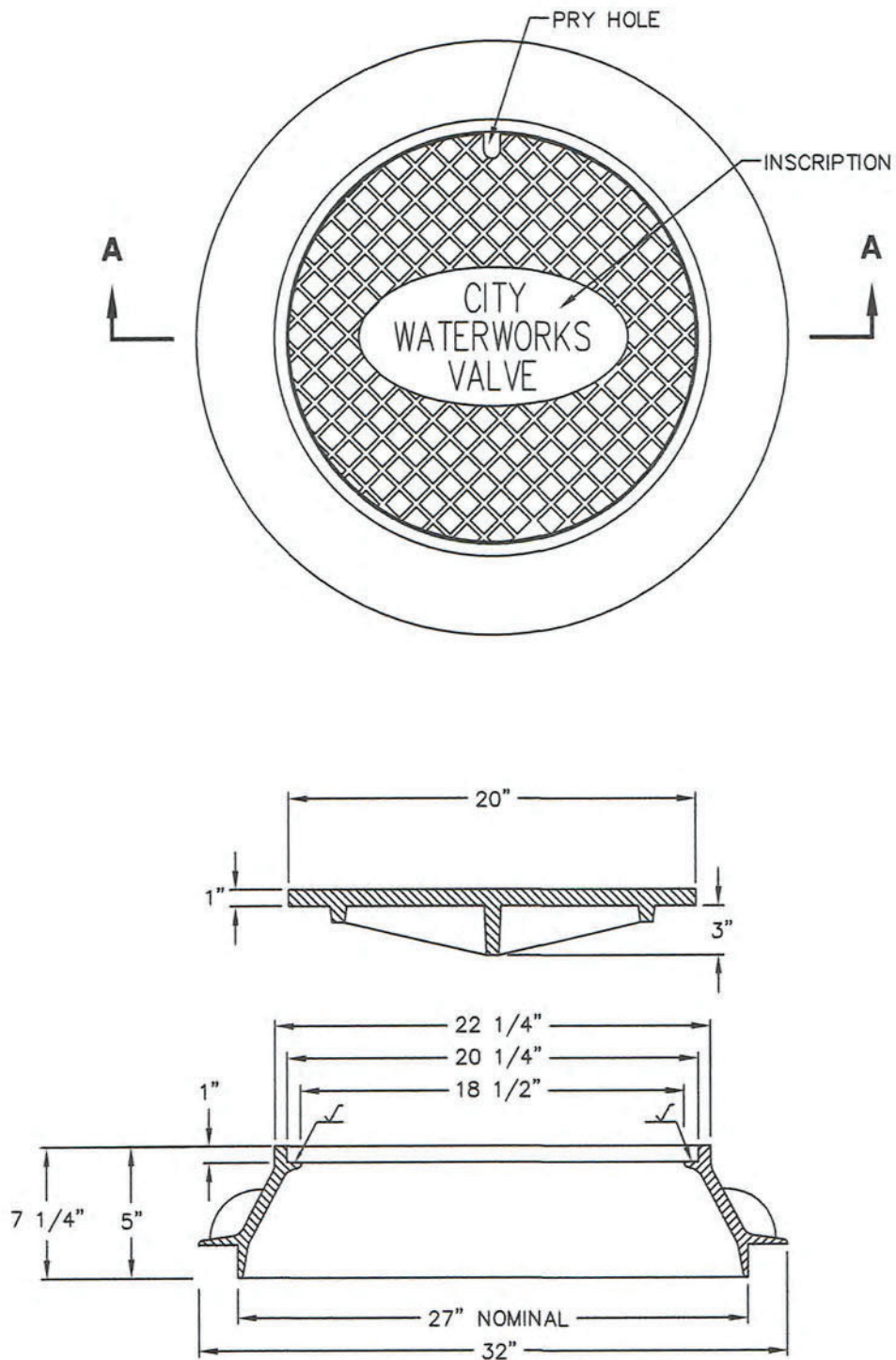
A. Castings: Grey iron class 35 minimum, ASTM A48, coated with asphalt based paint or better (except on machined surfaces).

- 1) Cast the heat number on the frame and cover.
- 2) Give the frame and cover a machine finish so the cover will not rock.
- 3) √ designates machined surface.
- 4) Cast the name of the agency or its acronym as the first line. Cast the word "WATERWORKS" as the second line. Cast the word "Valve" (or applicable word) as the third line. Cast all letters on the cover in upper case flush with the surface finish.

3. EXECUTION (Not used)

Nibley City Amendments:

1. Only allowed on 21" meter cans that house smaller than 1" meters.
2. Must be constructed with a 2" recessed hole to mount a meter antenna.
3. See the Nibley City Approved Materials List for information on specific product types and manufactures.



SECTION A-A

Nibley City Amendments:

1. Only allowed on 21" meter cans that house smaller than 1" meters.
2. Must be constructed with a 2" recessed hole to mount a meter antenna.
3. See the Nibley City Approved Materials List for information on specific product types and manufactures.

38" Frame and ~~double~~ cover

1. GENERAL

A. This frame and cover fits manholes in Plan 505.

2. PRODUCTS

A. Castings: Grey iron class 35 minimum, ASTM A48, coated with asphalt based paint or better (except on machined surfaces).

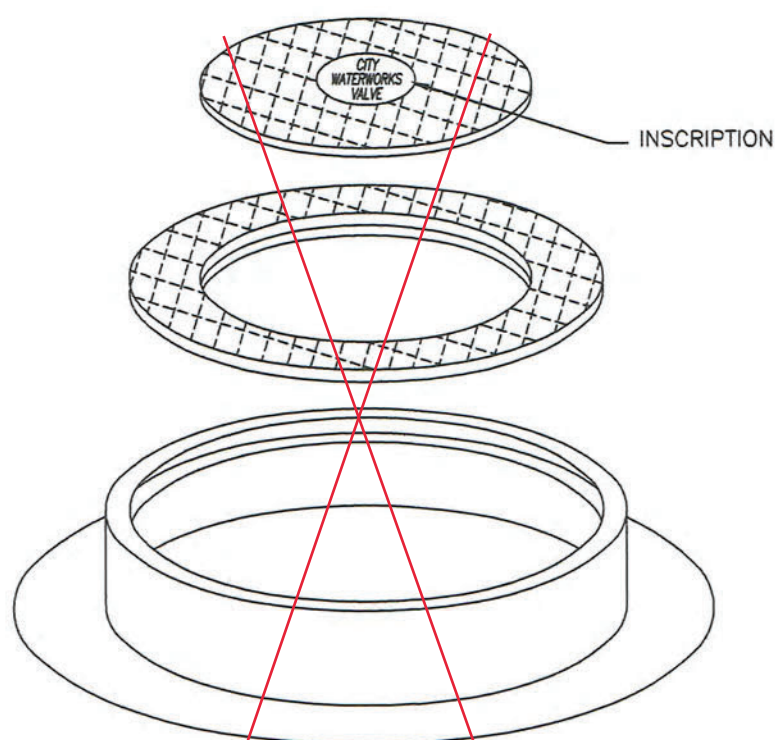
- 1) Cast the heat number on the frame and cover.
- 2) Give the frame and cover a machine finish so the cover will not rock.
- 3) √ designates machined surface.
- 4) Cast the name of the agency or its acronym as the first line. Cast the word "WATERWORKS" as the second line. Cast the word "Valve" (or applicable word) as the third line. Cast all letters on the cover in upper case flush with the surface finish.

3. EXECUTION (Not used)

Nibley City Amendments:

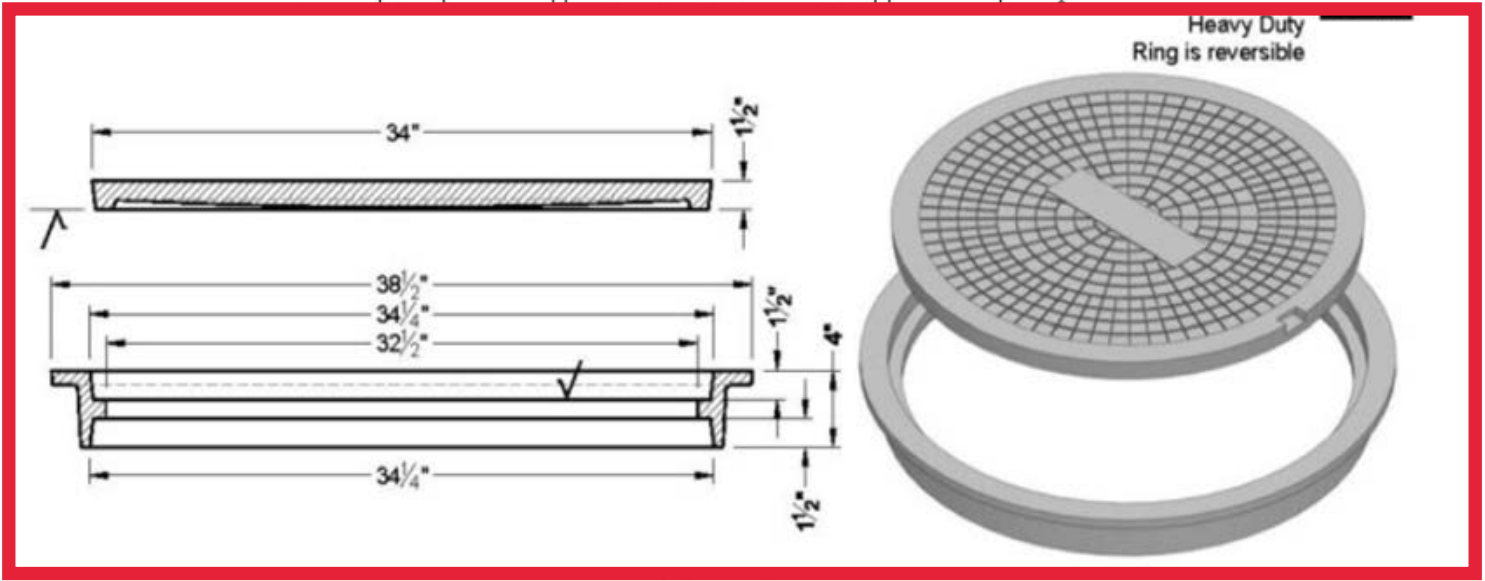
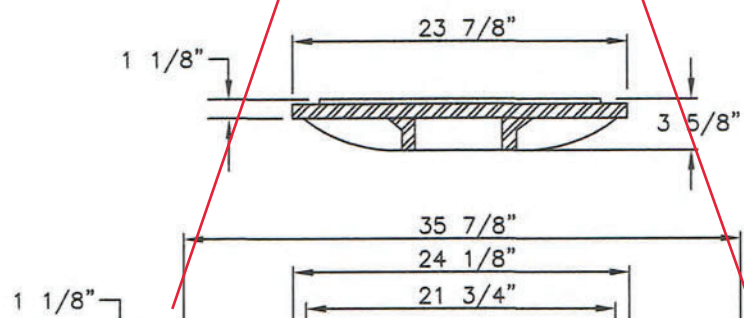
1. Only allowed on 36" meter cans that house 2" meters.
2. Must be constructed with a 2" recessed hole to mount a meter antenna.
3. See the Nibley City Approved Materials List for information on specific product types and manufactures.

- Nibley City Amendments:**
- 1. Only allowed on 36" meter cans that house 2" meters.
 - 2. Must be constructed with a 2" recessed hole to mount a meter antenna.
 - 3. See the Nibley City Approved Materials List for information on specific product types and manufactures.



OBLIQUE

Change to a single piece lid 31 1/2" in diameter.
(Reference B-1800 Frame and Cover specifications)



Concrete meter boxes

1. GENERAL

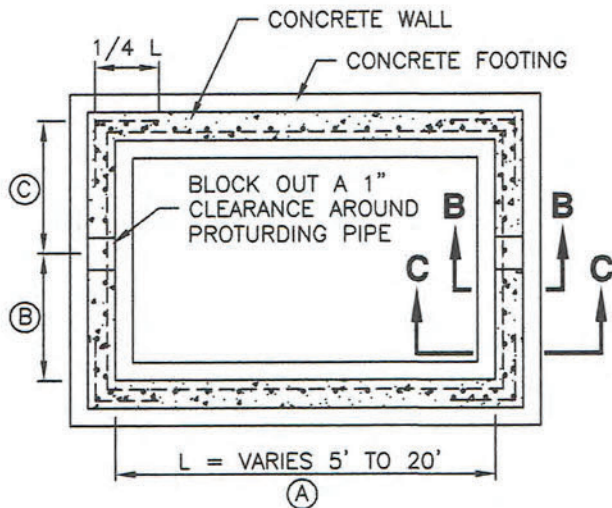
- A. Before backfilling secure inspection of installation by ENGINEER.

2. PRODUCTS

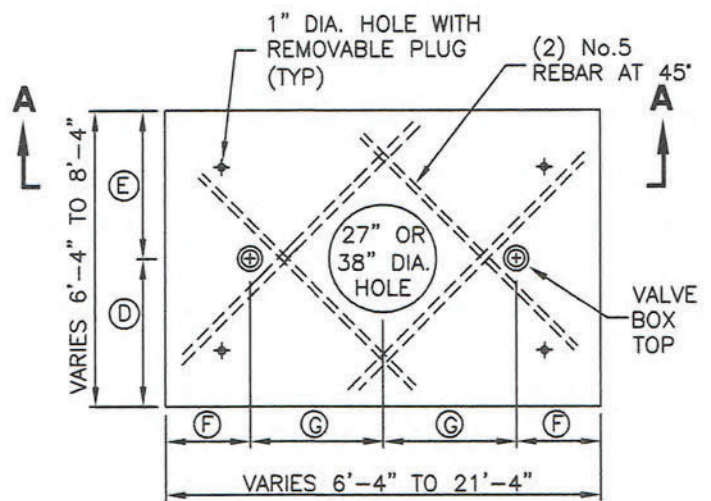
- A. Base Course: Untreated base course, APWA Section 32 11 23. Do not use gravel as a base course without ENGINEER's permission.
- B. Backfill: Common fill, APWA Section 31 05 13. Maximum particle size 2-inches.
- C. Concrete: Class 4000, APWA Section 03 30 04. Use type II cement (low alkali).
- D. Reinforcement: Deformed, 60 ksi yield grade steel, ASTM A615.

3. EXECUTION

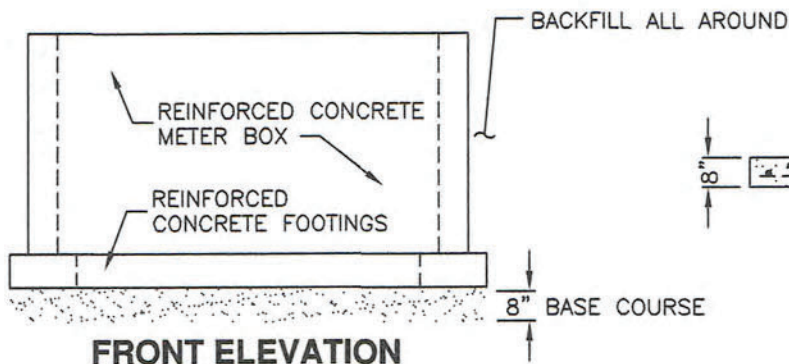
- A. Base Course Placement: APWA Section 32 11 23. Maximum lift thickness is 8-inches before compaction. Compaction is 95 percent or greater relative to a modified proctor density, APWA Section 31 23 26.
- B. Concrete Placement: APWA Section 03 30 10. Provide 1/2-inch radius edges. Apply a broom finish. Apply a curing agent.
- C. Fill annular space around pipe wall penetrations with waterproof sealer.
- D. Place frame and cover directly over valve or meter location.
- E. Backfill: Provide backfill against the manhole shaft. Pea gravel and recycled RAP aggregate is NOT ALLOWED. Water jetting is NOT allowed. Maximum lift thickness is 8-inches before compaction. Compaction is 95 percent or greater relative to a standard proctor density, APWA Section 31 23 26.



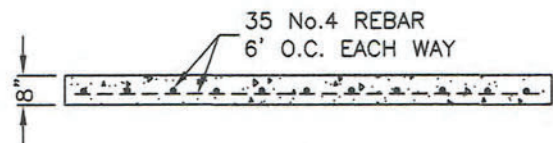
BOX PLAN



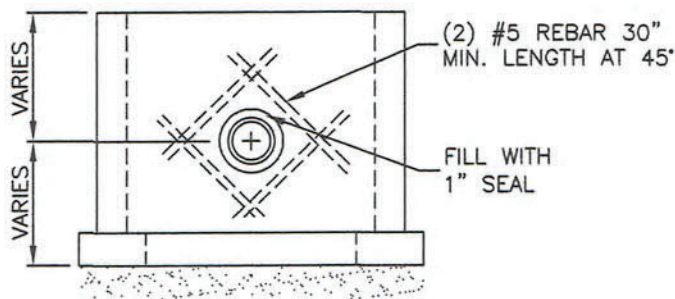
LID PLAN



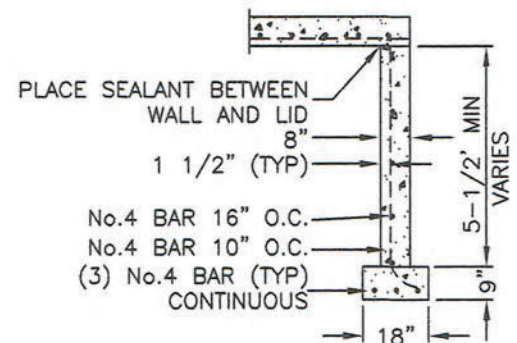
FRONT ELEVATION



SECTION A-A

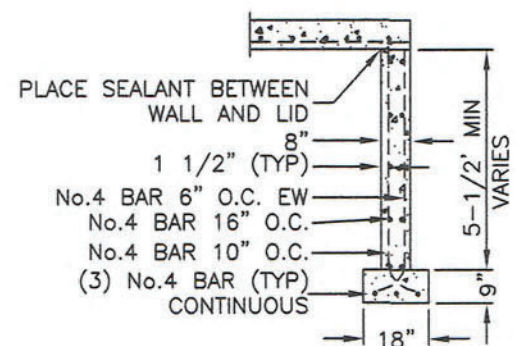


SIDE ELEVATION



SECTION B-B

TABLE OF DIMENSION					
No.	METER SIZE				
	10"	8"	6"	3" & 4"	1 1/2" & 2"
(A)	20'-0"	11'-0"	11'-0"	9'-0"	5'-0"
(B)	3'-10"	3'-5"	3'-5"	3'-0"	2'-6"
(C)	6'-2"	3'-5"	3'-5"	2'-0"	2'-6"
(D)	4'-6"	4'-1"	4'-1"	3'-8"	2'-6"
(E)	6'-10"	4'-1"	4'-1"	2'-8"	2'-6"
(F)	4'-8"	3'-5 3/4"	3'-10 1/4"	3'-5 1/2"	CENTER
(G)	5'-4"	2'-8 1/4"	2'-3 3/4"	1'-8 1/2"	



SECTION C-C

Fire hydrant with valve

1. GENERAL

- A. Before backfilling, secure inspection of installation by ENGINEER.
- B. Additional requirements are specified in APWA Section 33 11 00.

2. PRODUCTS

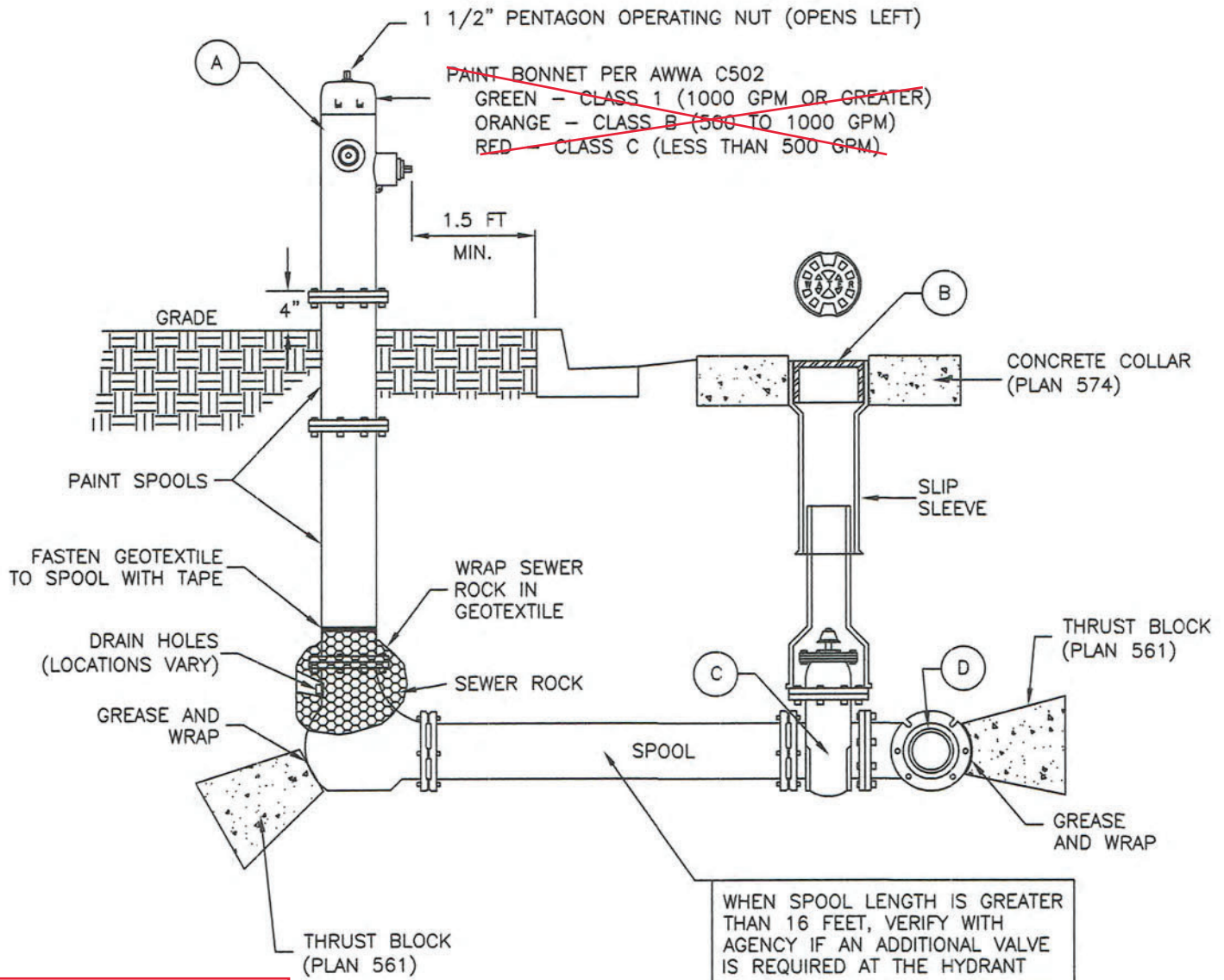
- A. Hydrant: Dry barrel, AWWA C502.
- B. Thrust Blocks: Concrete Class 4000, APWA Section 03 30 04.
- C. Reinforcement: Deformed, 60 ksi yield grade steel, ASTM A615.
- D. Backfill: APWA Section 31 05 13. Maximum particle size 2-inches.
 - 1) Sewer Rock: ASTM Size No. 3 (2" to 1") or larger.
 - 2) Other Type of Common Fill: CONTRACTOR's choice,.
- E. Geotextile: Stabilization-separation fabric, APWA Section 31 05 19.

3. EXECUTION

- A. Installation:
 - 1) Provide at least 1 cubic yard of sewer rock around drain hole at base of hydrant spool. Wrap geotextile around sewer rock and tape geotextile to hydrant spool to prevent silting of sewer rock.
 - 2) Paint fire hydrant to agency's fire hydrant paint code.
 - 3) Apply non-oxide grease to all buried metal surfaces. Wrap with polyethylene sheet and tape wrap.
 - 4) Notify fire department as soon as hydrant is placed in service.
- B. Thrust Blocks:
 - 1) Before pouring concrete, wrap pipe system with polyethylene sheet to prevent bonding of concrete to pipe system.
 - 2) Not required for flange or welded pipe systems.
- C. Backfill: Maximum lift thickness is 8-inches before compaction. Compaction is 95 percent or greater relative to a modified proctor density, APWA Section 31 23 26.

Nibley City Amendments:

- 1. Install tracer wire from the valve can to the hydrant with exposed wires inside the valve can and taped to the exposed side of the hydrant.
- 3. See the Nibley City Approved Materials List for information on specific product types and manufactures.



Nibley City Amendments:

1. Install tracer wire from the valve can to the hydrant with exposed wires inside the valve can and taped to the exposed side of the hydrant.
3. See the Nibley City Approved Materials List for information on specific product types and manufactures.

LEGEND			
No.	*	ITEM	DESCRIPTION
(A)		FIRE HYDRANT	AWWA C502
(B)		VALVE BOX WITH LID	2-PIECE CAST IRON
(C)		GATE VALVE WITH 2" X 2" NUT	AWWA C509
(D)		TEE WITH 125 # FLANGE	AWWA C110

* FURNISHED BY UTILITY AGENCY

SECTION

~~3/4" and 1" meter~~

Not allowed in streets.

1. GENERAL

- A. ~~In street surfaces or other vehicular traffic areas (like driveway approaches), install the same type of meter box as required for 1 1/2" and 2" service meters. See Plan 522.~~
- B. Before backfilling, secure inspection of installation by ENGINEER.

2. PRODUCTS

- A. Base Course: Untreated base course, APWA Section 32 11 23. Do not use gravel as a base course without ENGINEER's permission.
- B. Backfill: Common fill, APWA Section 31 05 13. Maximum particle size 2-inches.
- C. Castings: Grey iron class 35 minimum per ASTM A48, coated with asphalt based paint or better.

3. EXECUTION

Replace "box" with "can" or "barrel" all instances.

- A. Meter Placement:
 - 1) All meters are to be installed in the park strip or within 7 feet of the property line (street side).
 - 2) Do not install meters under driveway approaches, sidewalks, or curb and gutter.
- B. Meter ~~Box~~: Set ~~box~~ so grade of the frame and cover matches the grade of the surrounding surface.
- C. Pipe Outside of Right-of-Way: Coordinate with utility agency or adjacent property owner for type of pipe to be used outside of right-of-way.
- D. Inspection: Before backfilling around meter ~~box~~, secure inspection of installation by ENGINEER.
- E. Base Course and Backfill Placement: Compaction is 95 percent or greater relative to a modified proctor density, APWA Section 31 23 26. Maximum lift thickness before compaction is 8-inches.

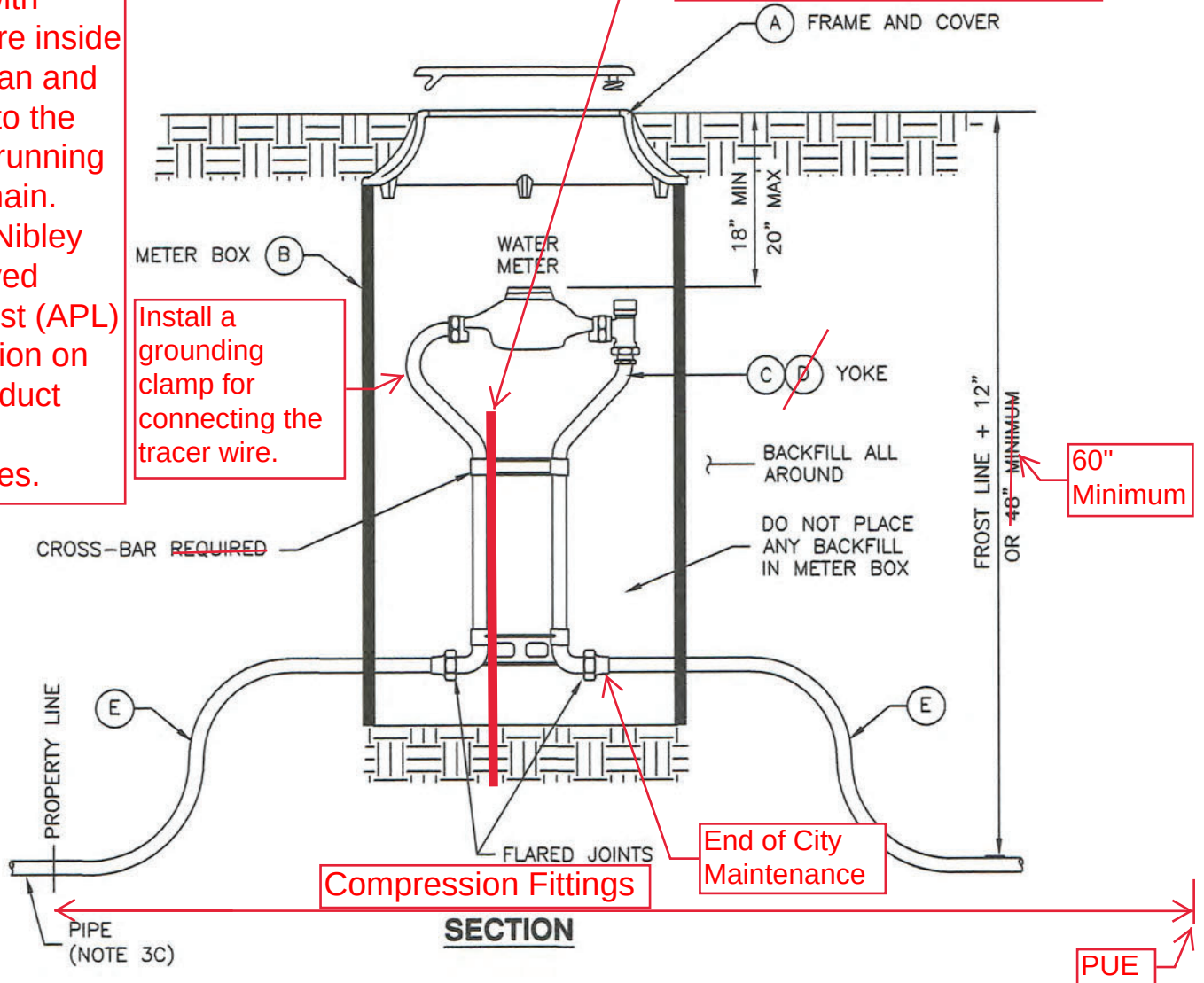
Nibley City Amendments:

- 1. Install tracer wire from the water main to the meter with exposed wires inside the meter can and connected tot the tracer wire that runs along the main.
- 2. See the Nibley City Approved Materials List for information on specific product types and manufactures.

Nibley City Amendments:

1. Install tracer wire from the main to the meter with exposed wire inside the meter can and connected to the tracer wire running along the main.
2. See the Nibley City Approved Materials List (APL) for information on specific product types and manufactures.

Install a 3/4" PVC pipe buried a minimum 6" deep and attached to the setter in 2 places with zip ties. Length to extend up to 75% of the setter.



Compression Fittings

End of City Maintenance

PUE

Replace "box" with "can" or "barrel" all instances.

LEGEND			
No.	*	ITEM	DESCRIPTION
(A)		FRAME AND COVER	CAST IRON COVER 502
(B)		METER BOX (18" TO 21" DIAMETER) (30" TO 36" DEEP)	CORRUGATED PE, PVC, CMP OR MATERIAL ACCEPTABLE TO AGENCY
(C)		3/4" METER YOKE	OPTIONAL BACKFLOW PROTECTION PER AGENCY REQUIREMENTS
(D)		1" METER YOKE	OPTIONAL BACKFLOW PROTECTION PER AGENCY REQUIREMENTS
(E)		COPPER PIPE	HDPE (per Approved Materials List)

As required by the City Engineer

* FURNISHED BY UTILITY AGENCY

~~1 1/2" and 2" meter~~

1. **GENERAL**

MAG

- A. ~~Turbine~~ meters are required on all systems used exclusively for irrigation or fire protection.
- B. Where domestic use is applicable, use a standard meter.
- C. Before backfilling, secure inspection of installation by ENGINEER.

2. **PRODUCTS**

- A. Base Course: Untreated base course, APWA Section 32 11 23. Do not use gravel as a base course without ENGINEER's permission.
- B. Backfill: Common fill, APWA Section 31 05 13. Maximum particle size 2-inches.
- C. Castings: Grey iron class 35 minimum per ASTM A48, coated with asphalt based paint or better.

3. **EXECUTION**

- A. Meter Placement:
 - 1) All meters are to be installed in the park strip or within 7 feet of the property line ~~(street side)~~.
 - 2) Do not install meters under driveway approaches, sidewalks, or curb and gutter.
 - 3) In new construction, install meter at ~~center of lot or per agency requirements~~.
- B. Meter Box: Set box so grade of the frame and cover matches the grade of the surrounding surface.
- C. Bypass Valve: Lock in off position.
- D. ~~Blocking: Use clay brick or concrete block.~~
- E. ~~Concrete Box:~~
 - 1) Center frame and cover over water meter.
 - 2) Allow 1-inch clearance around waterline where water line passes through ~~concrete box~~ wall. Seal opening with compressible seal.
- F. Pipe Outside of Right-of-Way: Coordinate with utility agency or adjacent property owner for type of pipe to be used outside of right-of-way.
- G. Base Course and Backfill Placement: Maximum lift thickness before compaction is 8-inches. Compaction is 95 percent or greater relative to a modified proctor density, APWA Section 31 23 26.

in the PUE behind sidewalk or as approved by the City Engineer if a PUE cannot be dedicated by the applicant.

Meter Barrel: 36" corrugated HDPE, PVC, or other as approved.

At a lot corner adjacent to the street, combined with an adjacent water meter where possible.

Nibley City Amendments:

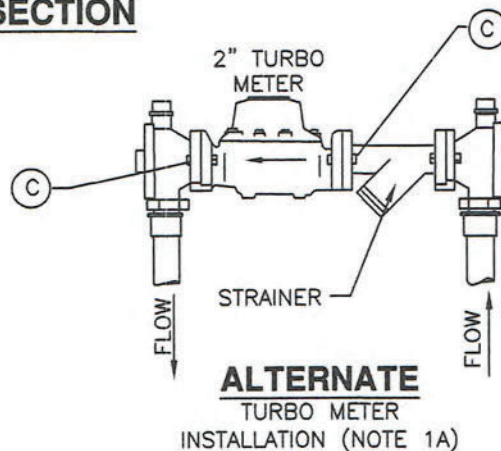
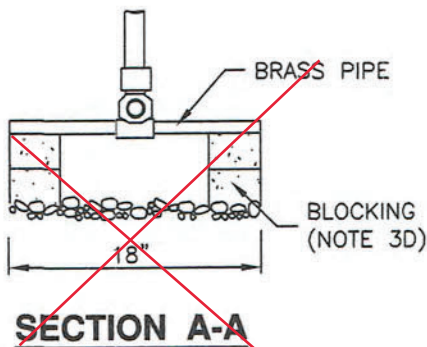
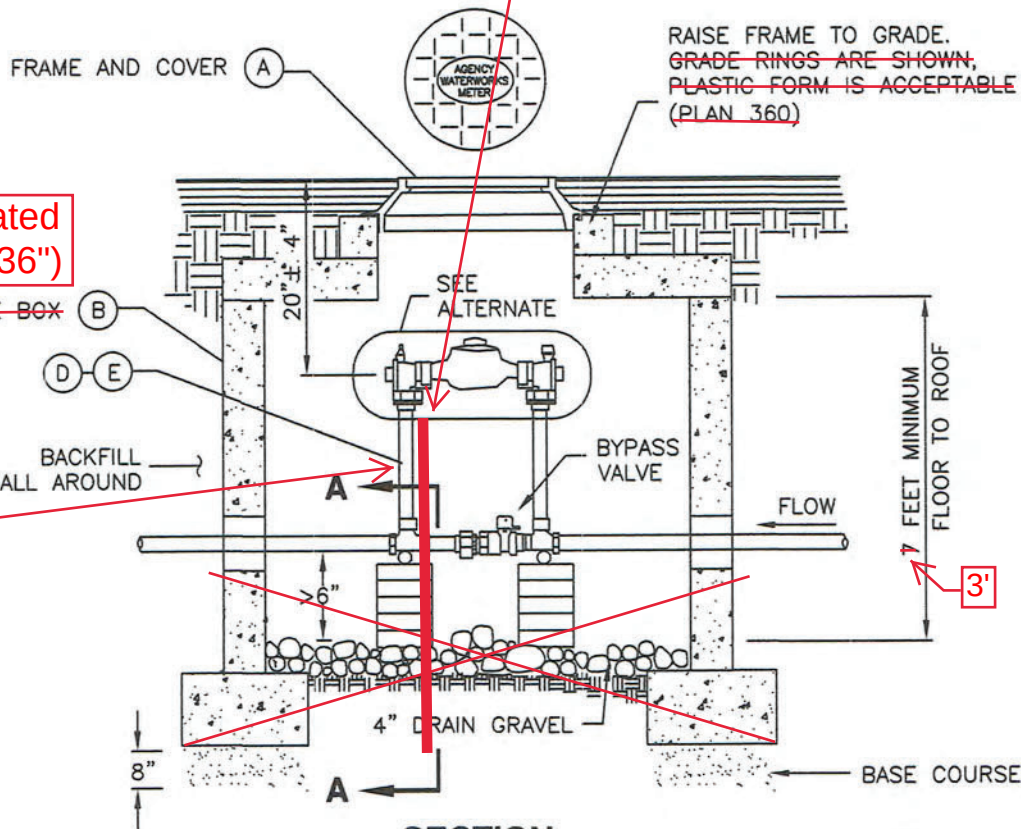
- 1. Install tracer wire from the main to the meter with exposed wire inside the meter can and connected to the tracer wire running along the main.
- 2. See the Nibley City Approved Materials List (APL) for information on specific product types and manufactures.

Install a 3/4" PVC pipe buried a minimum 6" deep and attached to the setter in 2 places with zip ties. Length to extend up to 75% of the setter.

Corrugated Barrel (36")

Install a grounding clamp for connecting the tracer wire.

Nibley City Amendments:
 1. Install tracer wire from the main to the meter with exposed wire inside the meter can and connected to the tracer wire running along the main.
 2. See the Nibley City Approved Materials List (APL) for information on specific product types and manufactures.



LEGEND			
No.	*	ITEM	DESCRIPTION
(A)		27" FRAME AND COVER 38"	PLAN 502- 503
(B)		CONCRETE BOX	PLAN 505
(C)		STAINLESS STEEL METER BOLTS	5/8" x 2 3/4" BRASS
(D)		1 1/2" CUSTOM SETTER WITH BYPASS	
(E)		2" CUSTOM SETTER WITH BYPASS	

* FURNISHED BY UTILITY AGENCY

3" and 4" Compound meter with 2" bypass

1. GENERAL

- A. Configuration may be changed at ENGINEER's discretion.
- B. Additional requirements are specified in APWA Section 33 12 16.

2 PRODUCTS

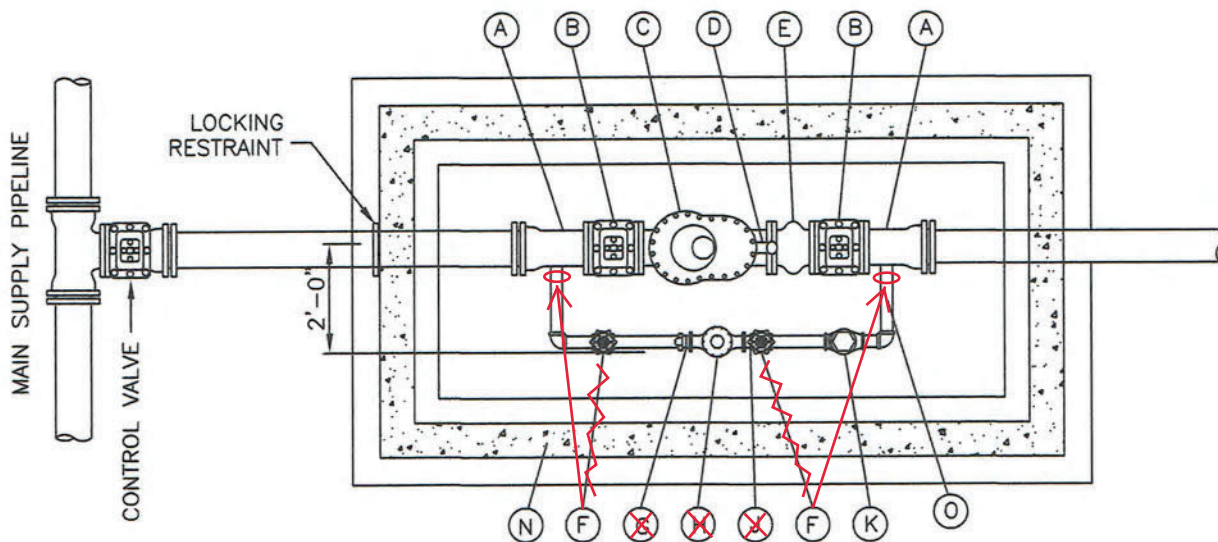
- A. Small Fittings: Brass. Do not use galvanized materials.
- B. Blocking: Clay brick or concrete block.
- C. Drain Gravel: Sewer rock, ASTM size no. 3 (2" to 1") or equal, APWA Section 31 05 13.

3. EXECUTION

- A. Control Valve: Install valve with valve box adjacent to main.
- B. Center frame and cover over water meter.
- C. Allow 1-inch clearance around waterline where water line passes through concrete box wall. Seal opening with compressible seal.

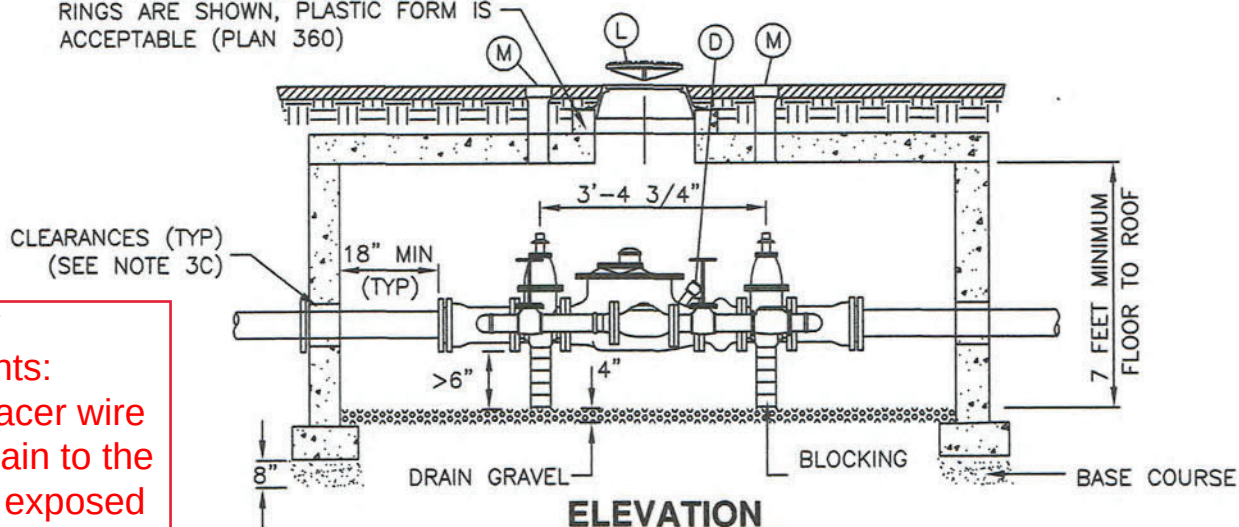
Nibley City Amendments:

- 1. Install tracer wire from the main to the meter with exposed wire inside the meter can and connected to the tracer wire running along the main.
- 2. Union connections are not allowed.
- 3. See the Nibley City Approved Materials List (APL) for information on specific product types and manufactures.



PLAN

RAISE FRAME TO GRADE. GRADE RINGS ARE SHOWN, PLASTIC FORM IS ACCEPTABLE (PLAN 360)



ELEVATION

Nibley City Amendments:

1. Install tracer wire from the main to the meter with exposed wire inside the meter can and connected to the tracer wire running along the main.
2. Union connections are not allowed.
3. See the Nibley City Approved Materials List (APL) for information on specific product types and manufactures.

LEGEND

No.	*	ITEM	DESCRIPTION
(A)		3" OR 4" FLANGE x M.J. ADAPTER	
(B)		3" OR 4" GATE VALVE WITH 2"x2" OPERATING NUT	
(C)		3" OR 4" COMPOUND METER	
(D)		2" TEST ASSEMBLY	
(E)		3" OR 4" CHECK VALVE	
(F)		2" GATE VALVE Curb Stop	
(G)		2" METER FLANGE	
(H)		2" DISPLACEMENT METER	
(J)		2" MALE METER FLANGE	
(K)		2" CHECK VALVE	
(L)		27" FRAME AND COVER 38"	PLAN 502 503
(M)		TOP SECTION OF VALVE BOX WITH LID	PLAN 574
(N)		CONCRETE BOX	PLAN 505
(O)		COPPER PIPING Stainless Steel	

* FURNISHED BY AGENCY

6" to 10" MAG

~~6" Compound meter with 2" bypass~~

1. GENERAL

- A. Configuration may be changed at ENGINEER's discretion.
- B. Additional requirements are specified in APWA Section 33 12 16.

2 PRODUCTS

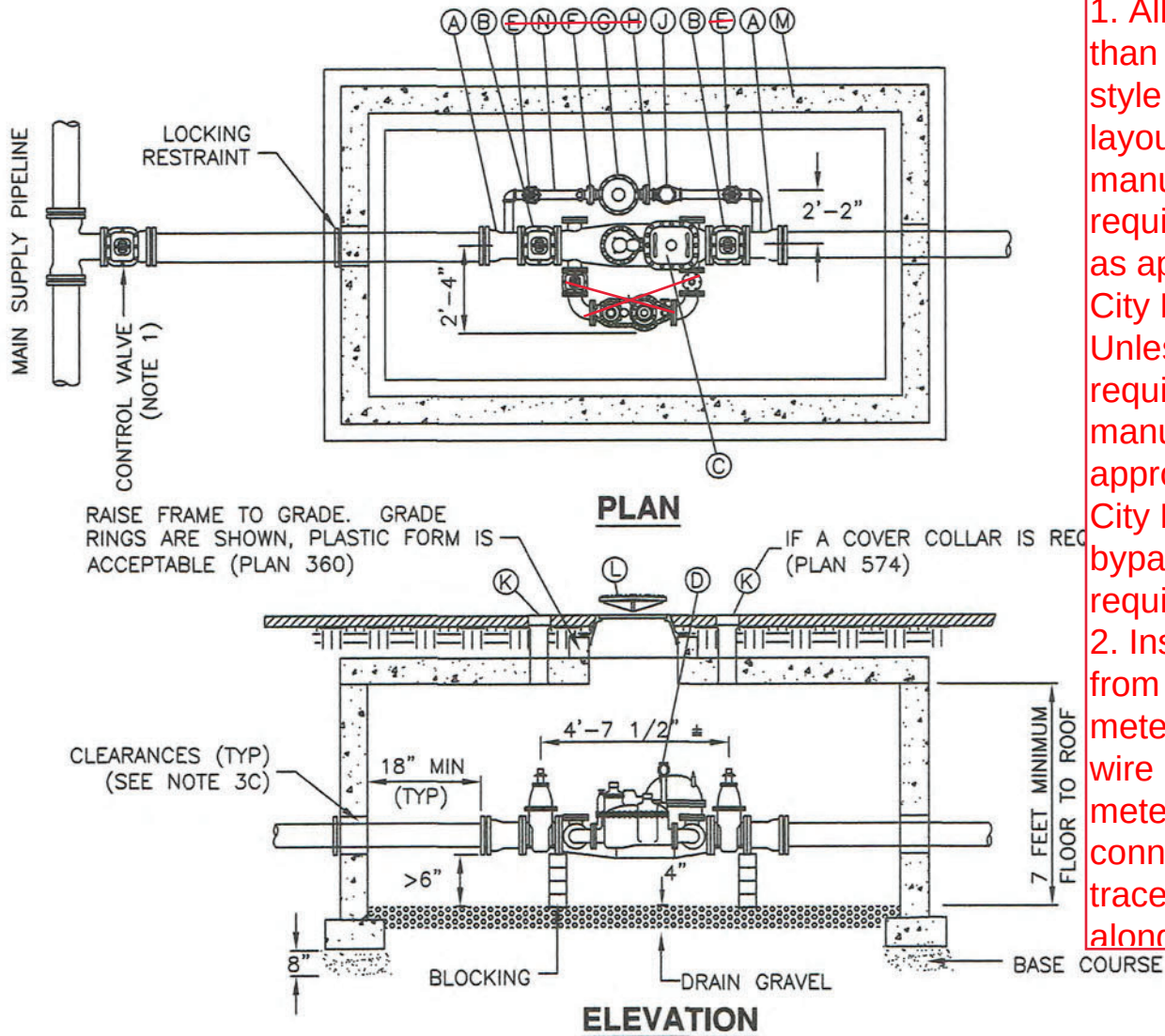
- A. Small Fittings: Brass. Do not use galvanized materials.
- B. Blocking: Clay brick or concrete block.
- C. Drain Gravel: Sewer rock, ASTM size no. 3 (2" to 1") or equal, APWA Section 31 05 13.

3. EXECUTION

- A. Control Valve: Install valve with valve box adjacent to main.
- B. Center frame and cover over water meter.
- C. Allow 1-inch clearance around waterline where water line passes through concrete box wall. Seal opening with compressible seal.

Nibley City Amendment:

- 1. All meters larger than 4" shall be mag style meters with layout that meet manufacture's requirements and as approved by the City Engineer. Unless specifically required by the manufacture and approved by the City Engineer, bypass' are not required.
- 2. Install tracer wire from the main to the meter with exposed wire inside the meter can and connected to the tracer wire running along the main.
- 3. Union connections are not allowed.
- 4. See the Nibley City Approved Materials List (APL) for information on specific product types and manufactures.



Nibley City Amendment:

1. All meters larger than 4" shall be mag style meters with layout that meet manufacture's requirements and as approved by the City Engineer. Unless specifically required by the manufacture and approved by the City Engineer, bypass' are not required.
2. Install tracer wire from the main to the meter with exposed wire inside the meter can and connected to the tracer wire running along the main.

8", 10"

LEGEND		
No.	ITEM	DESCRIPTION
(A)	6" FLANGE x M.J. ADAPTER	
(B)	6" GATE VALVE WITH 2"x2" OPERATING NUT	
(C)	6" x 3" METER	
(D)	2" TEST ASSEMBLY	
(E)	2" GATE VALVE	
(F)	2" METER FLANGE	
(G)	2" DISPLACEMENT METER	
(H)	2" MALE METER FLANGE	
(J)	2" CHECK VALVE	
(K)	TOP SECTION OF VALVE BOX WITH LID	Plan 574
(L)	27" FRAME AND COVER 38"	PLAN 574 503
(M)	CONCRETE BOX	PLAN 502 505
(N)	COPPER PIPING Stainless Steel	PLAN 505

* FURNISHED BY AGENCY

Nibley City Amendment:

3. Union connections are not allowed.
4. See the Nibley City Approved Materials List (APL) for information on specific product types and manufactures.

8" Compound meter with 2" bypass

1. GENERAL

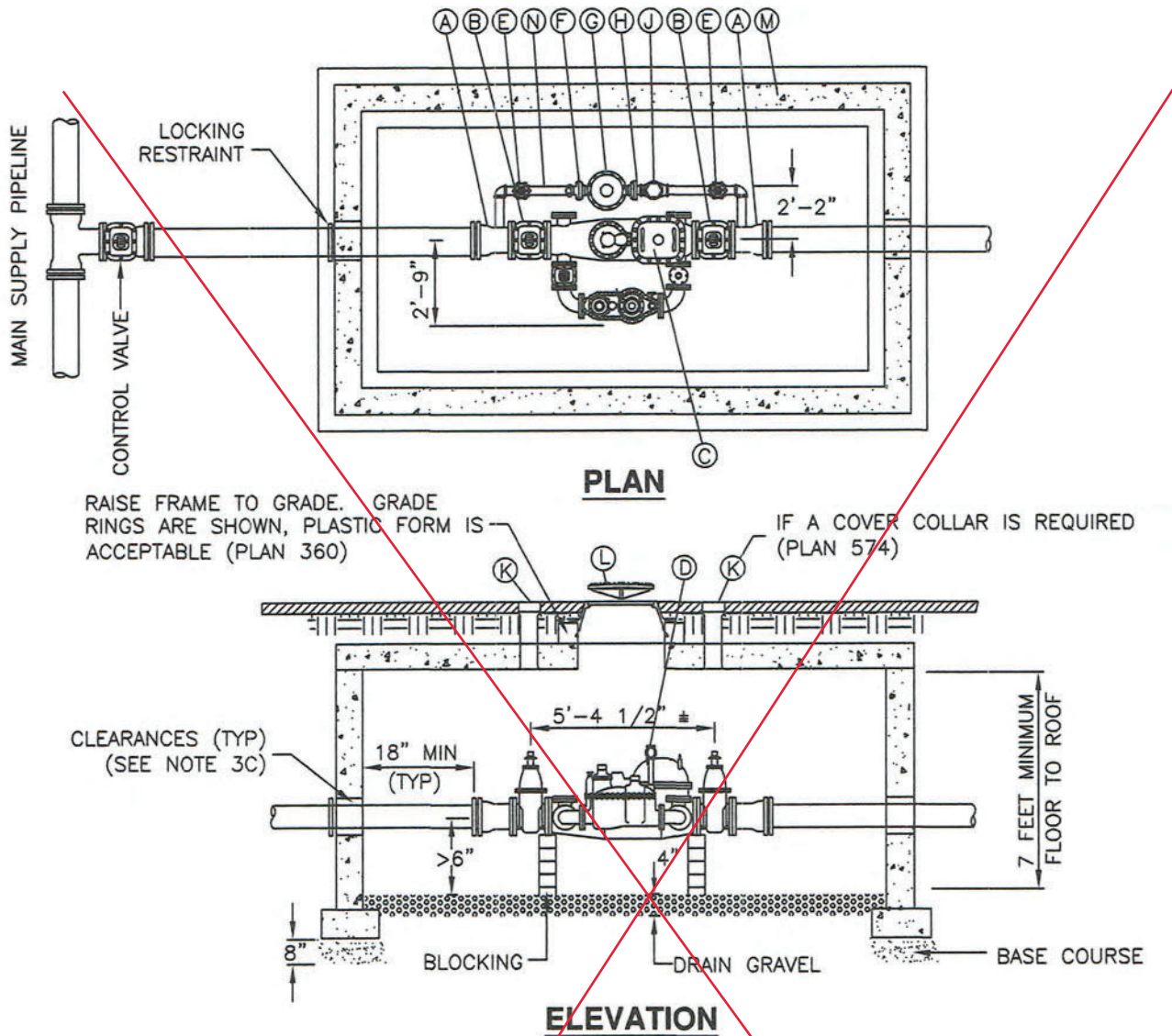
- A. Configuration may be changed at ENGINEER's discretion.
- B. Additional requirements are specified in APWA Section 33 12 16.

2. PRODUCTS

- A. Small Fittings: Brass. Do not use galvanized materials.
- B. Blocking: Clay brick or concrete block.
- C. Drain Gravel: Sewer rock, ASTM size no. 3 (2" to 1") or equal, APWA Section 31 05 13.

3. EXECUTION

- A. Control Valve: Install valve with valve box adjacent to main.
- B. Center frame and cover over water meter.
- C. Allow 1-inch clearance around waterline where water line passes through concrete box wall. Seal opening with compressible seal.



LEGEND			
No.	*	ITEM	DESCRIPTION
(A)		8" FLANGE x M.J. ADAPTER	
(B)		8" GATE VALVE WITH 2"x2" OPERATING NUT	
(C)		8" x 4" METER	
(D)		2" TEST ASSEMBLY	
(E)		2" GATE VALVE	
(F)		2" METER FLANGE	
(G)		2" DISPLACEMENT METER	
(H)		2" MALE METER FLANGE	
(J)		2" CHECK VALVE	
(K)		TOP SECTION OF VALVE BOX WITH LID	
(L)		27" FRAME AND COVER	PLAN 574
(M)		CONCRETE BOX	PLAN 502
(N)		COPPER PIPING	PLAN 505

* FURNISHED BY AGENCY

10" Turbo meter with 6" turbo meter and 2" bypass

1. GENERAL

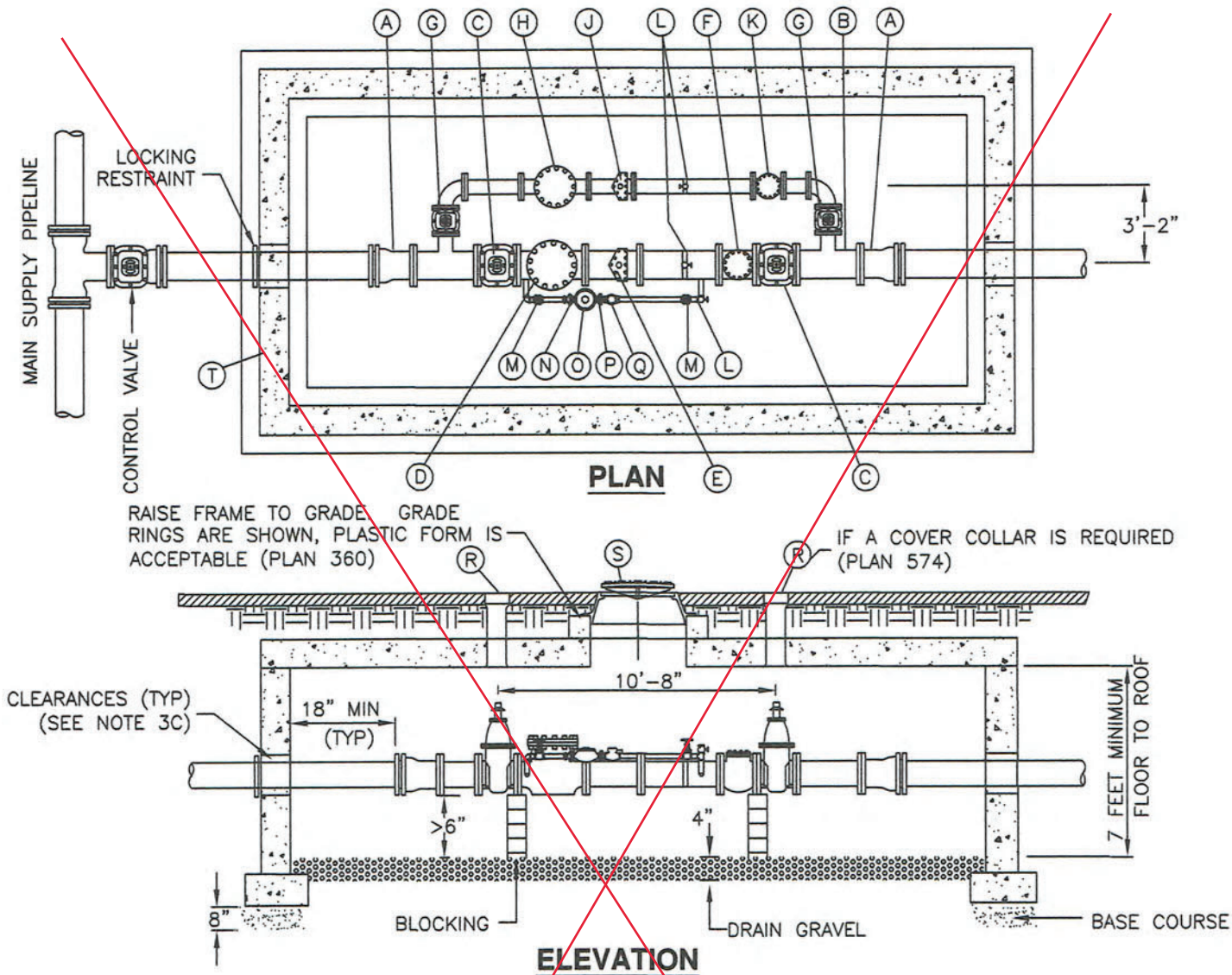
- A. Configuration may be changed at ENGINEER's discretion.
- B. Additional requirements are specified in APWA Section 33 12 16.

2 PRODUCTS

- A. Small Fittings: Brass. Do not use galvanized materials.
- B. Blocking: Clay brick or concrete block.
- C. Drain Gravel: Sewer rock, ASTM size no. 3 (2" to 1") or equal, APWA Section 31 05 13.

3. EXECUTION

- A. Control Valve: Install valve with valve box adjacent to main.
- B. Center frame and cover over water meter.
- C. Allow 1-inch clearance around waterline where water line passes through concrete box wall. Seal opening with compressible seal.



LEGEND			
No.	*	ITEM	DESCRIPTION
(A)		10" FLANGE x M.J. ADAPTER	
(B)		10" x 6" FLANGE TEE	
(C)		10" GATE VALVE WITH 2"x2" OPERATING NUT	
(D)		10" F.S. STRAINER	
(E)		10" TURBO METER	
(F)		10 CHECK VALVE	
(G)		6" GATE VALVE	
(H)		6" F.S. STRAINER	
(J)		6" TURBO METER	
(K)		6" CHECK VALVE	
(L)		2" TEST TAP	
(M)		2" GATE VALVE	
(N)		2" METER FLANGE	
(O)		2" DISPLACEMENT METER	
(P)		2" MALE METER FLANGE	
(Q)		2" CHECK VALVE	
(R)		TOP SECTION OF VALVE BOX WITH LID	PLAN 574
(S)		27" FRAME AND COVER	PLAN 502
(T)		CONCRETE BOX	PLAN 505

* FURNISHED BY AGENCY

Electrolysis monitoring station details

Water service line

1. GENERAL

A. Before backfilling, secure inspection of installation by ENGINEER.

2. PRODUCTS

A. Fittings: Provide brass fittings and nipples. Do not use galvanized materials.

B. Backfill: Common fill, APWA Section 31 05 13. Maximum particle size 2-inches.

3. EXECUTION

A. Backfill: Maximum lift thickness is 8-inches before compaction. Compaction is 95 percent or greater relative to a modified proctor density, APWA Section 31 23 26.

Nibley City Amendments:

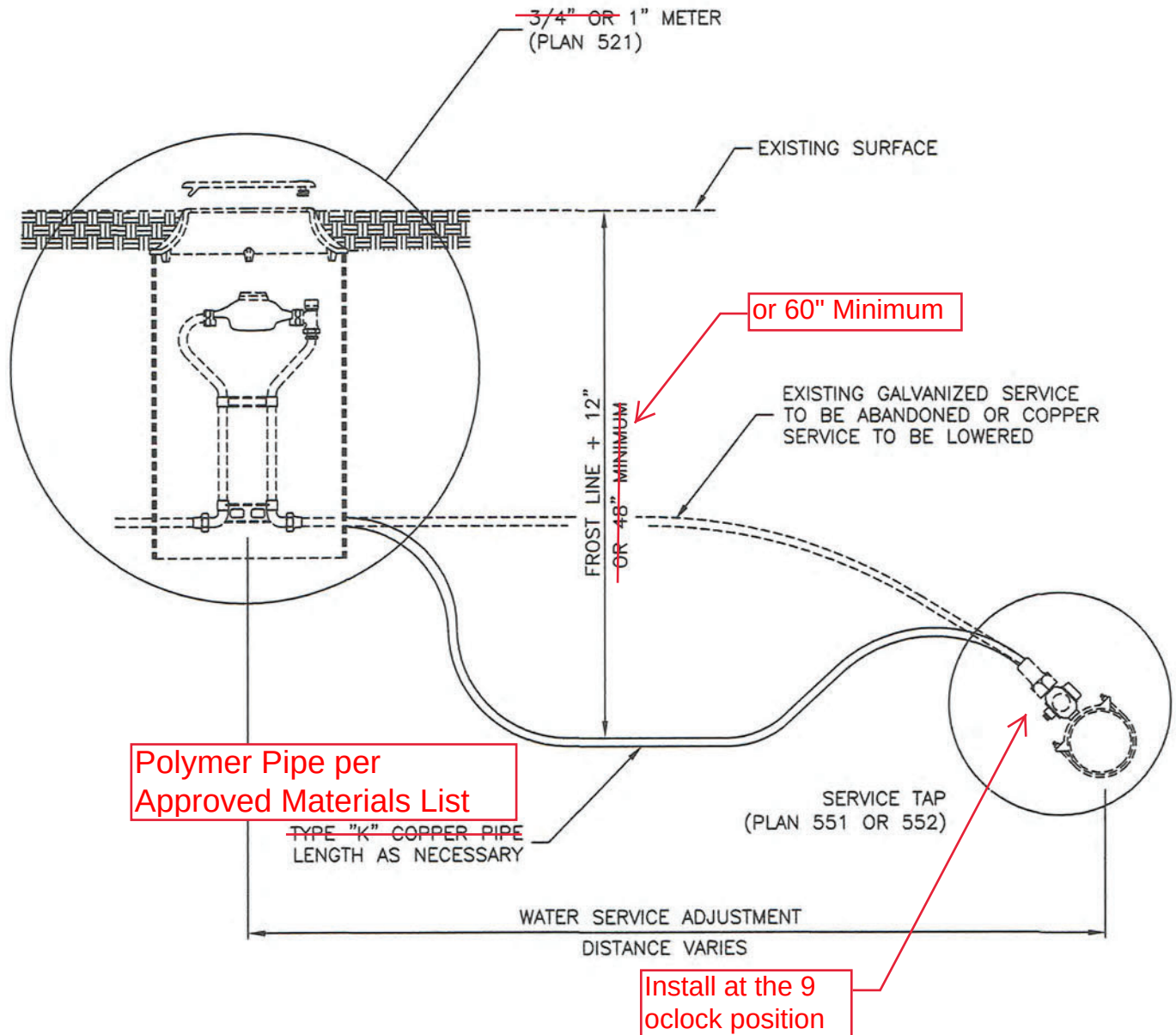
1. Install tracer wire from the main to the meter with exposed wire inside the meter can and connected to the tracer wire running along the main.

2. Union connections are not allowed.

3. See the Nibley City Approved Materials List (APL) for information on specific product types and manufactures.

Nibley City Amendments:

1. Install tracer wire from the main to the meter with exposed wire inside the meter can and connected to the tracer wire running along the main.
2. Service lines shall be one continuous piece (couplers of any kind are not allowed).
3. See the Nibley City Approved Materials List (APL) for information on specific product types and manufactures.



Water service line loop

1. GENERAL

- A. Before backfilling, secure inspection of installation by ENGINEER.

2. PRODUCTS

- A. Base Course: Untreated base course, APWA Section 32 11 23. Do not use gravel as a base course without ENGINEER's permission.
- B. Piping: Match existing pipe, fittings, coupling sizes and materials.
- C. Thrust Blocks: ~~Concrete Class 4000, APWA Section 03 30 04.~~
- D. Reinforcement: Deformed, 60 ksi yield grade steel, ASTM A615.
- E. Backfill: Common fill, APWA Section 31 05 13. Maximum particle size 2-inches.
- F. Grease: Non-oxide poly-FM.

3. EXECUTION

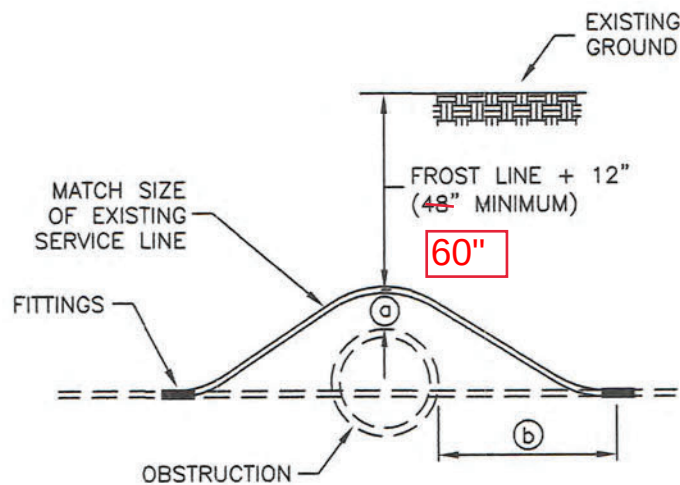
- A. ~~Thrust Blocks: Not required for flange or welded pipe systems. Before pouring thrust block concrete, wrap pipe system with plastic sheet to prevent bonding of concrete to pipe system.~~
- B. ~~Fittings: Use copper to copper flare fittings or copper to iron pack joint coupling with locking split clamp on iron pipe side and flare on copper side. All couplings to be brass.~~
- C. ~~Grease: Apply grease to all buried metal surfaces. Wrap with polyethylene sheet and tape wrap.~~
- D. ~~Steel Spool: Weld in place and provide slip on flange except when fitting in pipe system could move. Epoxy line per AWWA C210, C213, and coated per AWWA C208, or C214.~~
- E. Location: Loop water mains over top of sewer lines.
- F. Base Course and Backfill Placement: Maximum lift thickness is 8-inches before compaction. Compaction is 95 percent or greater relative to a modified proctor density, APWA Section 31 23 26.

Nibley City Amendments:

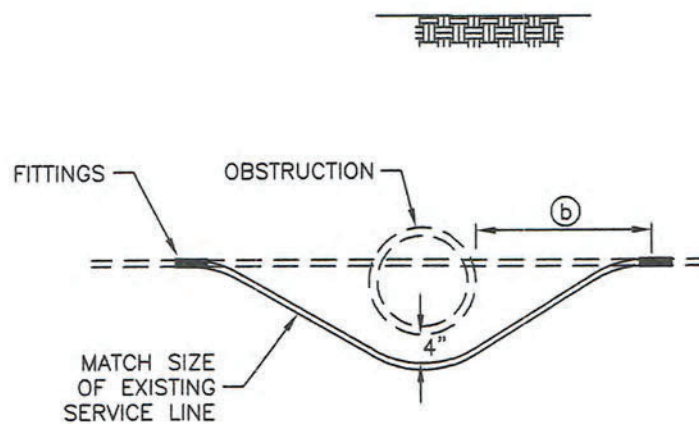
- 1. Install tracer wire along the main and services.
- 2. See the Nibley City Approved Materials List (APL) for information on specific product types and manufactures.

Nibley City Amendments:

1. Install tracer wire along the main and services.
2. See the Nibley City Approved Materials List (APL) for information on specific product types and manufactures.



STYLE A



STYLE B

TABLE OF DIMENSIONS		
	OBSTRUCTION	
	SEWER MAIN	OTHER
Ⓐ	18"	12" MIN.
Ⓑ	10'-0"	12" MIN.

Water main line loop

1. GENERAL

- A. Before backfilling, secure inspection of installation by ENGINEER.

2. PRODUCTS

- A. Base Course: Untreated base course, APWA Section 32 11 23. Do not use gravel as a base course without ENGINEER's permission.
- B. Piping: Match existing pipe, fittings, coupling sizes and materials.
- C. ~~Thrust Blocks: Concrete Class 4000, APWA Section 03 30 04.~~
- D. Reinforcement: Deformed, 60 ksi yield grade steel, ASTM A615.
- E. Backfill: Common fill, APWA Section 31 05 13. Maximum particle size 2-inches.
- F. Grease: Non-oxide poly-FM.
- G. Couplings: Brass.

3. EXECUTION

- ~~A. Thrust Blocks: Not required for flanged or welded pipe systems. Before pouring thrust block concrete, wrap pipe system in plastic sheet to prevent bonding of concrete to pipe system.~~
- ~~B. Fittings: Use copper to copper flare fittings or copper to iron pack joint coupling with locking split clamp on iron pipe side and flare on copper side.~~
- ~~C. Grease: Apply grease to all buried metal surfaces. Wrap with polyethylene sheet and tape wrap.~~
- ~~D. Steel Spool: Weld in place and provide slip on flange except when fitting in pipe system could move. Epoxy line per AWWA C210, C213, and coated per AWWA C208, or C214.~~
- E. Location: Loop water mains over top of sewer lines.
- F. Base Course and Backfill Placement: Maximum lift thickness is 8-inches before compaction. Compaction is 95 percent or greater relative to a modified proctor density, APWA Section 31 23 26.

Nibley City Amendments:

- 1. Install tracer wire along the main and services.
- 2. When installing new water line, pipe deflection shall be the primary method of achieving the separation standards identified.
- 3. When deflection is not an option, use mechanical restraints with lengths per the detail provided in the written portion of chapter 5.
- 4. See the Nibley City Approved Materials List (APL) for information on specific product types and manufactures.

STYLE A

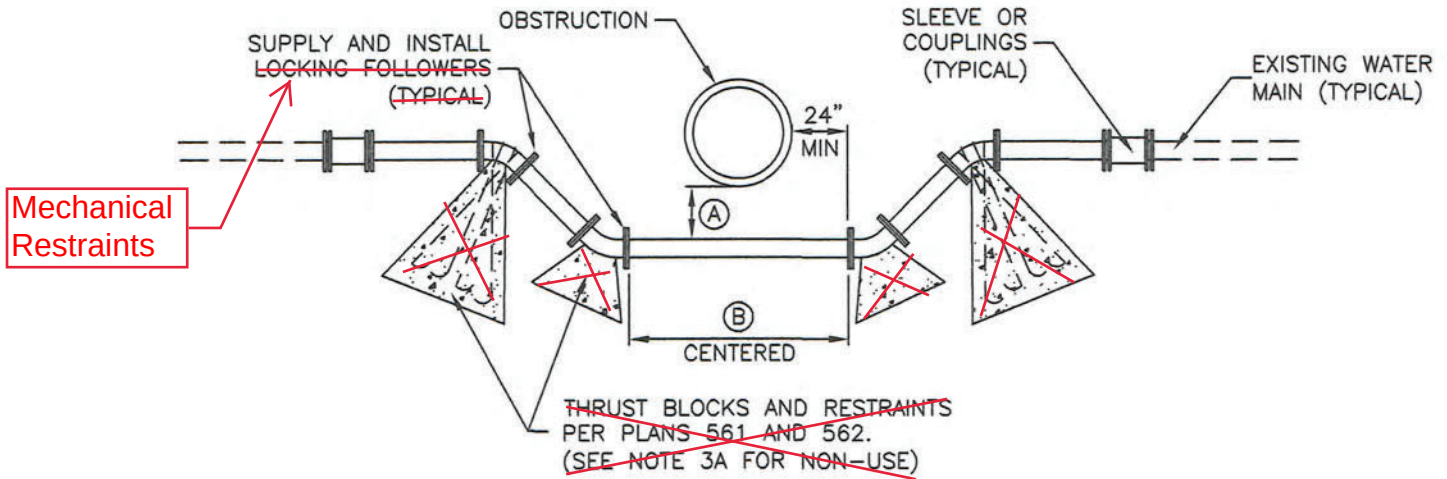


TABLE OF DIMENSIONS		
OBSTRUCTION	(A)	(B)
SEWER	18" MIN	20' MIN
OTHER	12" MIN	O.D. + 48"

Nibley City Amendments:

1. Install tracer wire along the main and services.
2. When installing new water line, pipe deflection shall be the primary method of achieving the separation standards identified.
3. When deflection is not an option, use mechanical restraints with lengths per detail 561A, B.
4. See the Nibley City Approved Materials List (APL) for information on specific product types and manufactures.

Water main line loop

1. GENERAL

- A. Before backfilling, secure inspection of installation by ENGINEER.

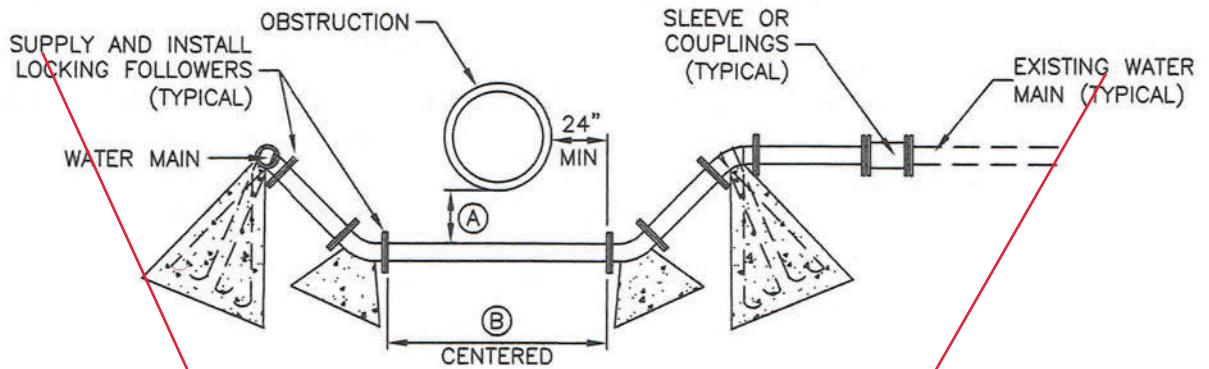
2. PRODUCTS

- A. Base Course: Untreated base course, APWA Section 32 11 23. Do not use gravel as a base course without ENGINEER's permission.
- B. Piping: Match existing pipe, fittings, coupling sizes and materials.
- C. Thrust Blocks: Concrete Class 4000, APWA Section 03 30 04.
- D. Reinforcement: Deformed, 60 ksi yield grade steel, ASTM A615.
- E. Backfill: Common fill, APWA Section 31 05 13. Maximum particle size 2-inches.
- F. Grease: Non-oxide poly-FM.

3. EXECUTION

- A. Thrust Blocks: Not required for flange or welded pipe systems. Before pouring thrust block concrete, wrap pipe system with plastic sheet to prevent bonding of concrete to pipe system.
- B. Fittings: Use copper to copper flare fittings or copper to iron pack joint coupling with locking split clamp on iron pipe side and flare on copper side. All couplings to be brass.
- C. Grease: Apply grease to all buried metal surfaces. Wrap with polyethylene sheet and tape wrap.
- D. Steel Spool: Weld in place and provide slip on flange except when fitting in pipe system could move. Epoxy line per AWWA C210, C213, and coated per AWWA C208, or C214.
- E. Location: Loop water mains over top of sewer lines.
- F. Base Course and Backfill Placement: Maximum lift thickness is 8-inches before compaction. Compaction is 95 percent or greater relative to a modified proctor density, APWA Section 31 23 26.

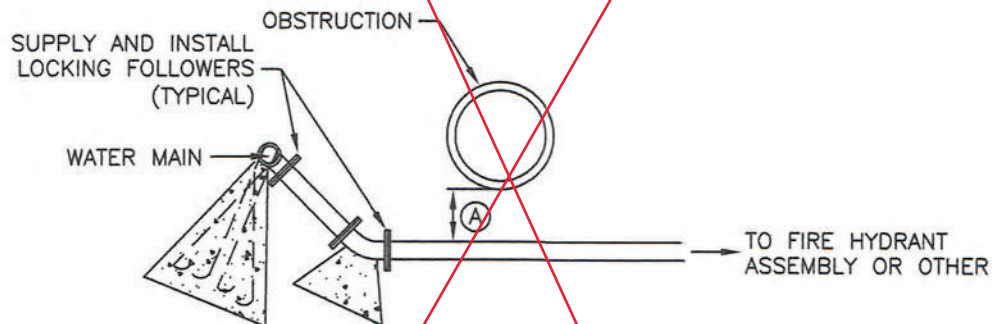
STYLE B AND C



THRUST BLOCKS AND RESTRAINTS
PER PLANS 561 AND 562.
(SEE NOTE 3A FOR NON-USE)

TABLE OF DIMENSIONS		
OBSTRUCTION	(A)	(B)
SEWER	18" MIN	20' MIN
OTHER	12" MIN	O.D. + 48"

STYLE B



THRUST BLOCKS AND RESTRAINTS
PER PLANS 561 AND 562.
(SEE NOTE 3A FOR NON-USE)

TABLE OF DIMENSIONS	
OBSTRUCTION	(A)
SEWER	18" MIN
OTHER	12" MIN

STYLE C

Fire hydrant replacement or relocation

1. GENERAL

- A. Drawing is a single line diagram showing a minimum and typical connection.
- B. Additional water system requirements are specified in APWA Section 33 11 00.
- C. Before backfilling, secure inspection of installation by ENGINEER.

2. PRODUCTS

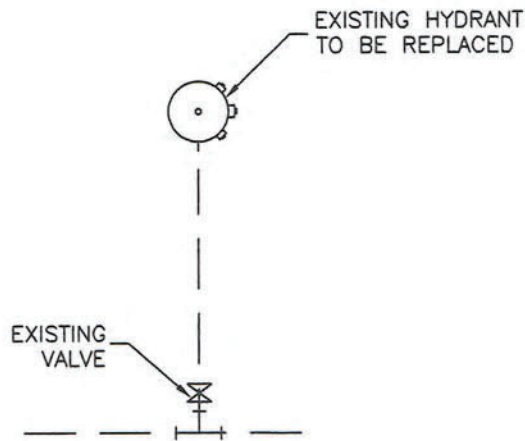
- A. Base Course: Untreated base course, APWA Section 32 11 23. Do not use gravel as a base course without ENGINEER's permission.
- B. Piping: Match existing pipe, fittings, coupling sizes and materials.
- C. Thrust Blocks:
 - 1) Temporary - Use wood.
 - 2) Permanent - Concrete Class 4000, APWA Section 03 30 04.
- D. Backfill: Common fill, APWA Section 31 05 13. Maximum particle size 2-inches.
- E. Grease: Non-oxide poly-FM.

3. EXECUTION

- A. Hydrant: Adjust to grade with pipe spool if necessary.
 - 1) Provide at least 1 cubic yard of sewer rock, APWA Section 31 05 13 around drain hole at base of hydrant. Wrap plastic over sewer rock to prevent silting.
 - 2) Paint fire hydrant to agency's fire hydrant paint code.
 - 3) Apply grease to all buried metal surfaces. Wrap with polyethylene sheet and tape wrap.
 - 4) Notify fire department as soon as hydrant is placed in service.
- B. Connections: If existing valve and hydrant have O.B. connections, delete MJ x Flange adapter and install 6-inch MJ sleeve. Add a new valve at the tee connection.
- C. Valve Boxes. ~~Salvage any C.I.S.T. valve boxes and reuse.~~ Replace existing with new.
- D. Thrust Blocks: Not required on flanged or welded pipe systems. Before pouring concrete, wrap pipe system plastic sheet to prevent bonding of concrete to pipe system.
- E. Backfill: Maximum lift thickness is 8-inches before compaction. Compaction is 95 percent or greater relative to a modified proctor density, APWA Section 31 23 26.
- F. Surface Restoration:
 - 1) Landscaped Surface: Rake to match existing grade. Replace vegetation to match pre-construction conditions. Follow APWA Section 32 92 00 (turf or grass) or APWA Section 32 93 13 (ground cover) requirements.
 - 2) Paved Surface: Do not install bituminous concrete or Portland cement concrete surfacing until trench compaction is acceptable to ENGINEER. Follow APWA Section 33 05 25 (bituminous concrete surfacing), or APWA Section 33 05 25 (concrete surfacing).

Nibley City Amendments:

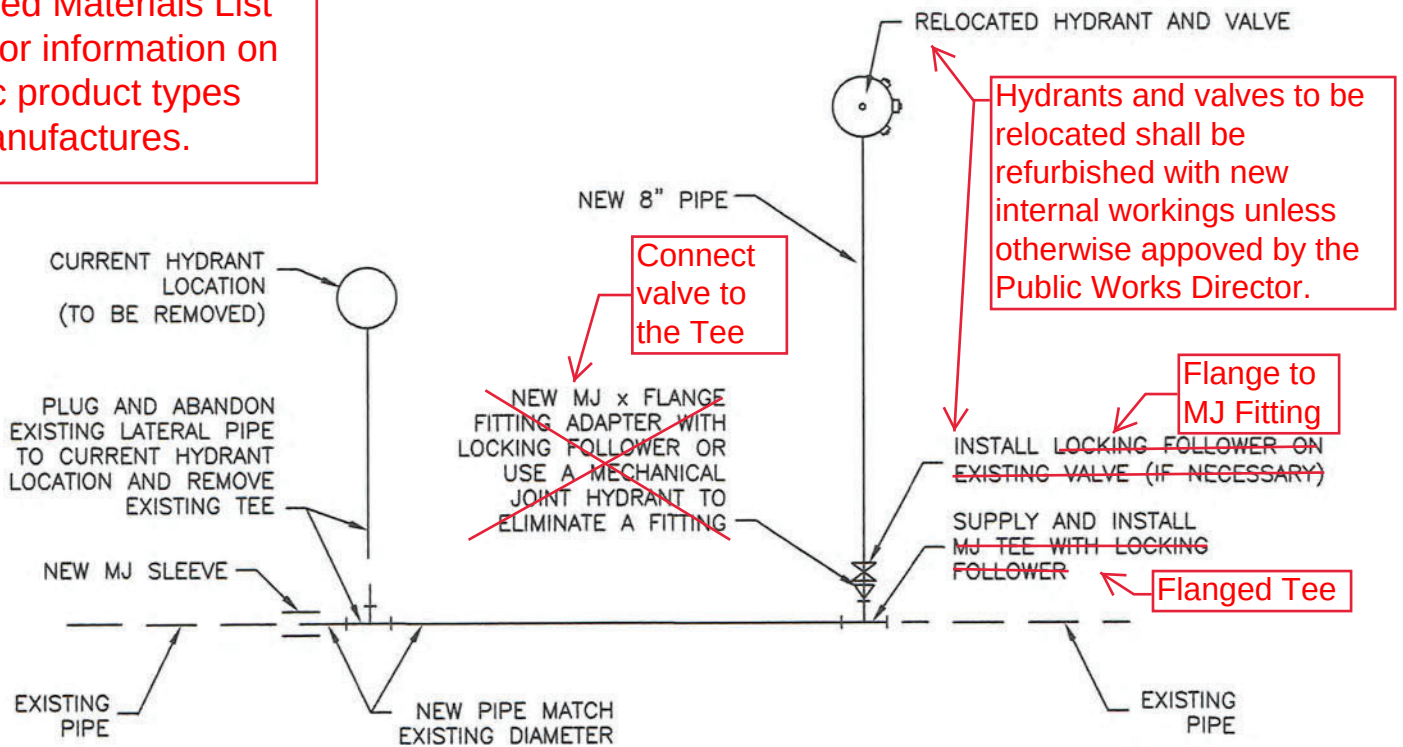
- 1. Install tracer wire along the main and services.
- 2. See the Nibley City Approved Materials List (APL) for information on specific product types and manufactures.



REPLACEMENT OF FIRE HYDRANT

Nibley City Amendments:

1. Install tracer wire along the main and services.
2. See the Nibley City Approved Materials List (APL) for information on specific product types and manufactures.



NOTE: THRUST BLOCKS REQUIRED
(PLAN 561 AND 562)

RELOCATION OF FIRE HYDRANT

~~3/4" and 1" Service taps~~

1. GENERAL

- A. Before backfilling around taps, secure inspection of installation by ENGINEER.

2. PRODUCTS

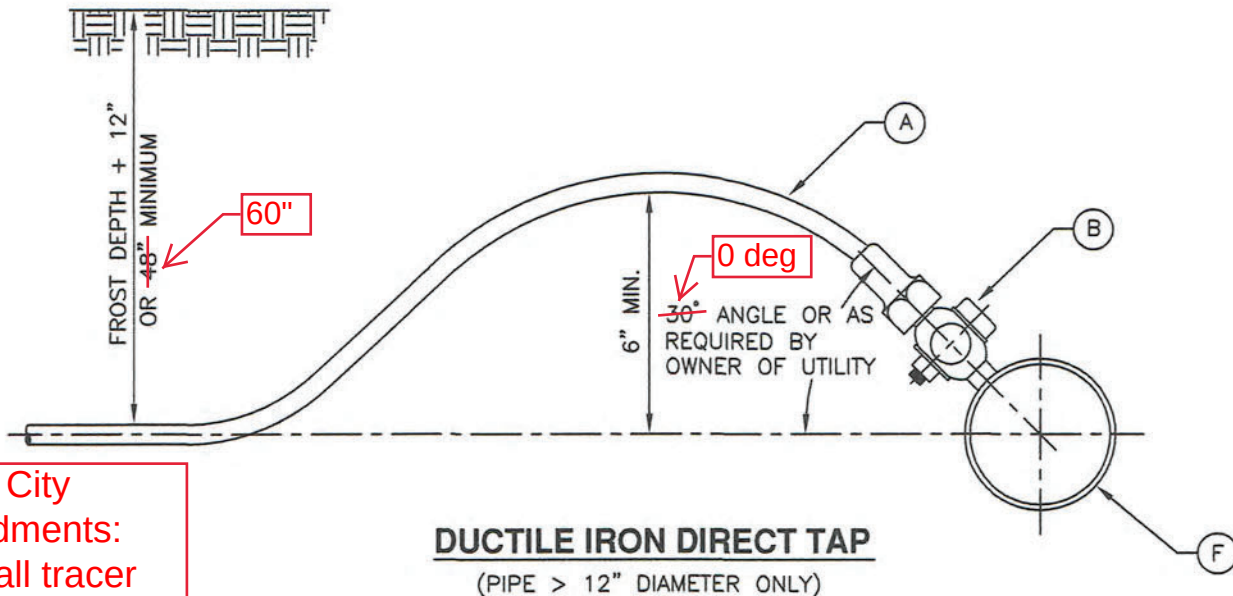
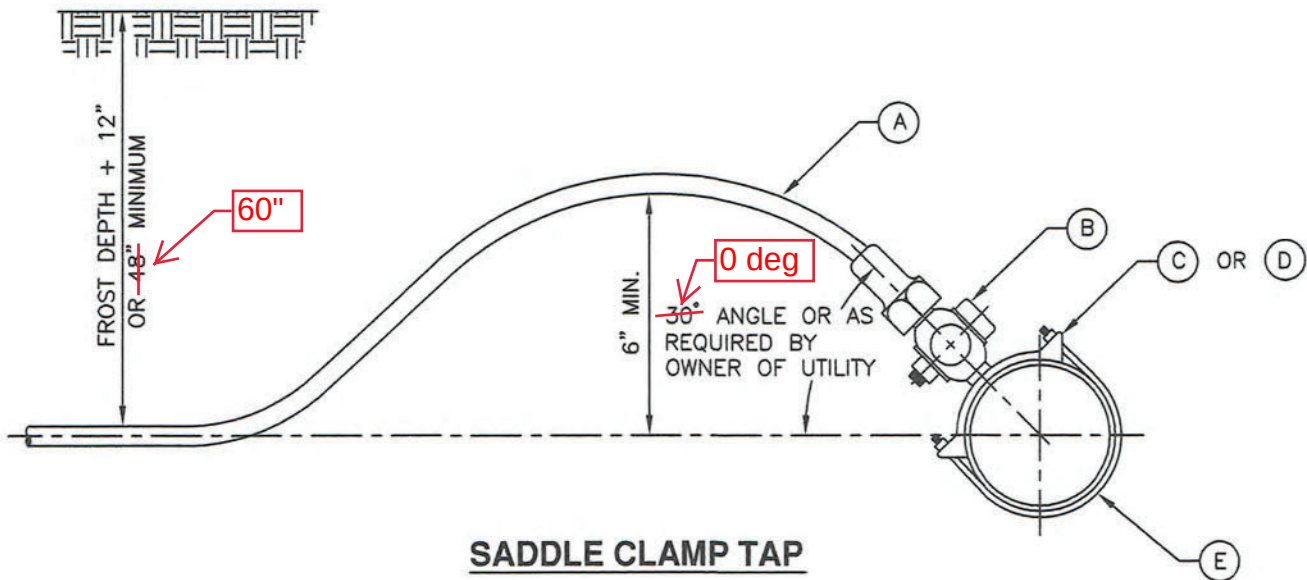
- A. Base Course: Untreated base course, APWA Section 32 11 23. Do not use gravel as a base course without ENGINEER's permission.
- B. Backfill: Common fill, APWA Section 31 05 13. Maximum particle size 2-inches.
- C. Tape: Teflon tape is required on all taps.

3. EXECUTION

- A. Tapping: Place taps a minimum of 36-inches apart. Use a tapping tool which is sized corresponding to the size of the service line to be installed. No taps within 36-inches of end of pipe.
- B. PVC or AC Pipe: A service saddle clamp is required on all PVC and AC pipe taps unless specified otherwise.
- C. Base Course and Backfill Placement: Maximum lift thickness is 8-inches before compaction. Compaction is 95 percent or greater relative to a modified proctor density, APWA Section 31 23 26.

Nibley City Amendments:

- 1. Install tracer wire along the main and services.
- 2. See the Nibley City Approved Materials List (APL) for information on specific product types and manufactures.
- 3. All taps shall be a minimum of 1".



Nibley City Amendments:

1. Install tracer wire along the main and services.
2. See the Nibley City Approved Materials List (APL) for information on specific product types and manufactures.
3. All taps shall be minimum 1".

LEGEND			
No.	*	ITEM	DESCRIPTION
(A)		COPPER PIPE Poly Pipe	TYPE K - SOFT See Approved Materials List
(B)		CORPORATION STOP	BRASS
(C)		SERVICE SADDLE CLAMP	(D.I., C.I., A.C.) **
(D)		SERVICE SADDLE CLAMP	(P.V.C.)
(E)		WATER MAIN PIPE	(D.I., C.I., A.C., P.V.C.)
(F)		WATER MAIN PIPE	(DUCTILE IRON (D.I.) ONLY

* FURNISHED BY UTILITY AGENCY
 ** DI & CI PIPE MAY BE DIRECT TAPPED

~~1 1/2" and 2" Service taps~~

1. GENERAL

- A. Before backfilling around taps, secure inspection of installation by ENGINEER.

2. PRODUCTS

- A. Base Course: Untreated base course, APWA Section 32 11 23. Do not use gravel as a base course without ENGINEER's permission.
- B. Backfill: Common fill, APWA Section 31 05 13. Maximum particle size 2-inches.
- C. Tape: Teflon tape is required on all taps.

3. EXECUTION

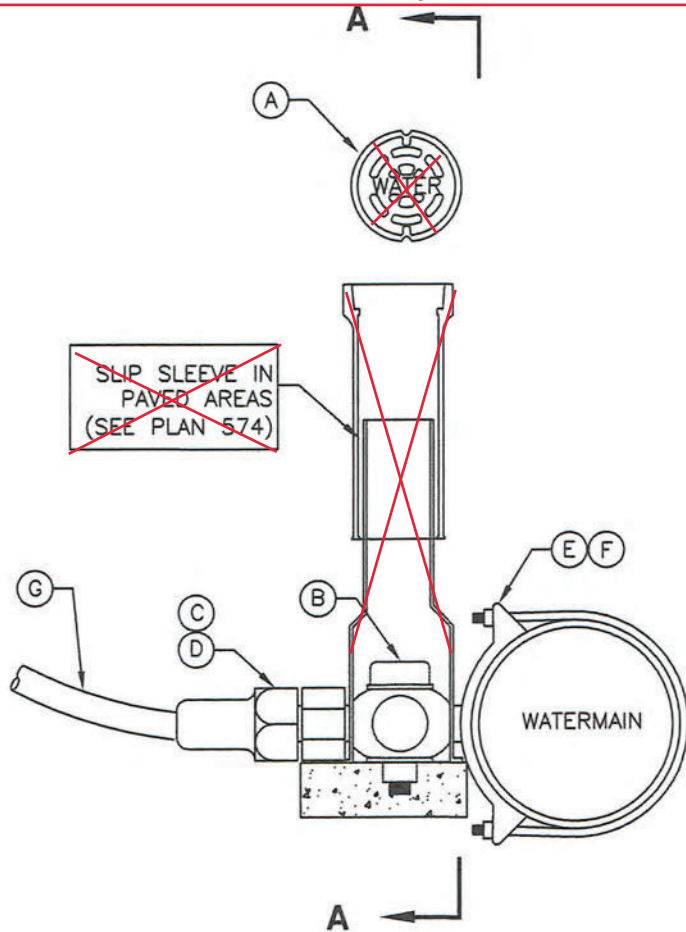
- A. Tapping: Place taps a minimum of 36-inches apart. Use a tapping tool that is sized corresponding to the size of the service line to be installed. No taps within 36-inches of end of pipe.
- B. PVC or AC Pipe: A service saddle clamp is required on all PVC and AC pipe taps unless specified otherwise.
- C. Backfill: Maximum lift thickness is 8-inches before compaction. Compaction is 95 percent or greater relative to a modified proctor density, APWA Section 31 23 26.
- D. ~~Blocks: Clay brick or concrete block required under valve box to assure a 1" or greater space between the box and the corporation stop and pipe assembly.~~

Nibley City Amendments:

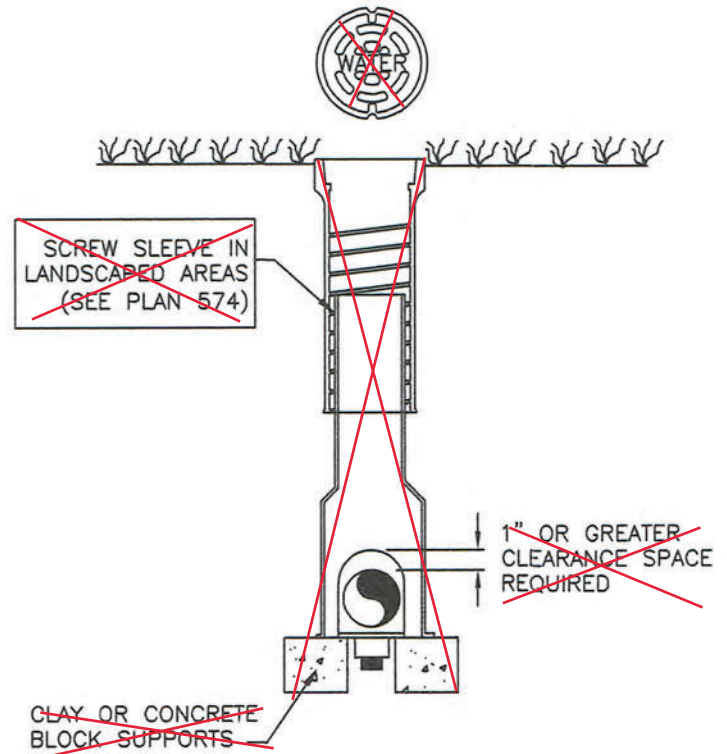
- 1. Install tracer wire along the main and services.
- 2. See the Nibley City Approved Materials List (APL) for information on specific product types and manufactures.
- 3. Valve Cans are not required on 1 1/2" and 2" services.

Nibley City Amendments:

1. Install tracer wire along the main and services.
2. See the Nibley City Approved Materials List (APL) for information on specific product types and manufactures.
3. Valve Cans are not required on 1 1/2" and 2" services.



ELEVATION



SECTION A-A

LEGEND			
No.	*	ITEM	DESCRIPTION
(A)		VALVE BOX WITH LID	2-PIECE CAST IRON
(B)		CORPORATION STOP	BRASS
(C)		COPPER ADAPTER ← Poly Adapter	
(D)		FLARE OR PACK JOINT COPPER ADAPTER ← Poly Adapter	
(E)		SERVICE SADDLE CLAMP	D.I., A.C., C.I.
(F)		SERVICE SADDLE CLAMP	P.V.C.
(G)		COPPER PIPE (SERVICE LINE)	TYPE K (SOFT) ← Poly Pipe

* FURNISHED BY UTILITY AGENCY

Direct bearing thrust block

1. GENERAL

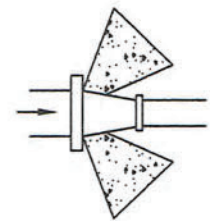
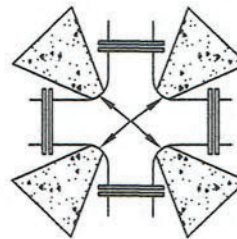
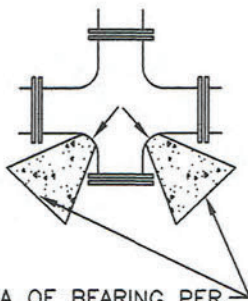
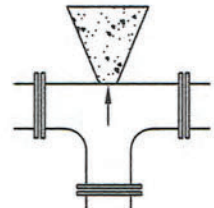
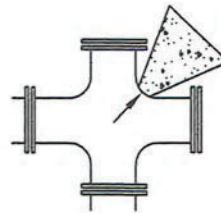
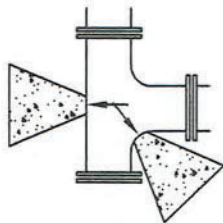
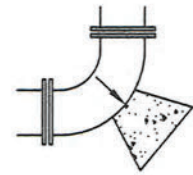
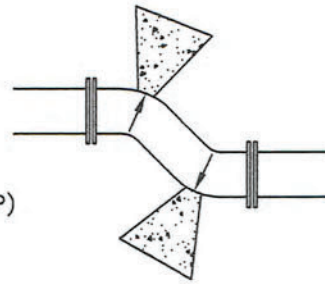
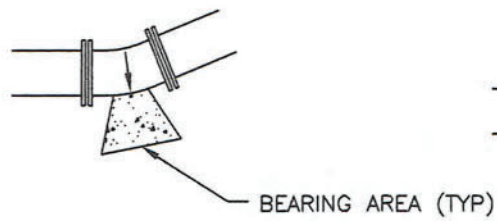
- A. Thrust design for pipe sizes or configurations not shown require special design.
- B. Bearing areas, volumes, and special thrust blocking details shown on Drawings take precedence over this plan.
- C. Restraint sizing is based upon a maximum operating pressure of 150 psi and a test pressure of 200 psi, and a minimum soil bearing strength of 2,000 psf. Operating pressures in excess of 150 psi or soils with less than 2,000 pound bearing strength will require special design.
- D. Before backfilling around thrust block, secure inspection of installation by ENGINEER.

2. PRODUCTS

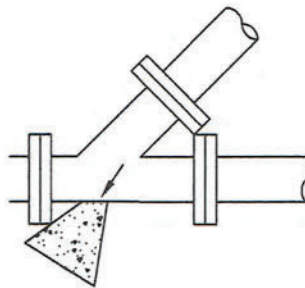
- A. Base Course: Untreated base course, APWA Section 32 11 23. Do not use gravel as a base course without ENGINEER's permission.
- B. Backfill: Common fill, APWA Section 31 05 13. Maximum particle size 2-inches.
- C. Thrust Blocks: Concrete Class 4000, APWA Section 03 30 04.
- D. Grease: Non-oxide poly-FM.

3. EXECUTION

- A. Pour concrete against undisturbed soil.
- B. Pipe Joints: Do not cover with concrete. Leave completely accessible.
- C. Grease: Apply grease to all buried metal surfaces. Wrap with polyethylene sheet and tape wrap.
- D. Locking restraint devices may be used in conjunction with concrete thrust blocking (at discretion of ENGINEER).
- E. Base Course and Backfill Placement: Maximum lift thickness is 8-inches before compaction. Compaction is 95 percent or greater relative to a modified proctor density, APWA Section 31 23 26.



THE AREA OF BEARING PER THRUST BLOCK TO EQUAL 1/2 THE AREA SPECIFIED FOR THE LARGEST PIPE OR FITTING SIZE



MINIMUM BEARING AREA IN SQ. FT.					
SIZE OF PIPE	TEES, VALVES DEAD ENDS	90° BENDS	45° BENDS	22 1/2° BENDS	11 1/4° BENDS
4"	2	3	2	2	2
6"	4	5.5	3	2.5	2
8"	6.5	9.5	5	2.75	2.5
12"	14	20	11	5.5	3
14"	19	26.5	14.5	7.5	4
16"	24	34	18.5	9.5	6
20"	27	52	28.5	14.5	9
24"	53	74	41	21	12
30"	81	114	62	32	16

RESTRAINED LENGTHS, LR, FOR DUCTILE IRON PIPE												
NOMINAL PIPE SIZE INCHES	HORIZONTAL BENDS			TEES		VERTICAL OFFSETS						DEAD ENDS
						90° BEND FITTINGS		45° BEND FITTINGS		22-1/2° BEND FITTINGS		
	90°	45°	22-1/2°	LRN=0°	LRN=10°	DOWN BEND	UP BEND	DOWN BEND	UP BEND	DOWN BEND	UP BEND	
4	18	7	4	30	8	31	18	13	7	6	3	31
6	25	10	5	43	20	44	25	18	10	9	5	44
8	32	13	6	56	34	58	32	24	13	11	6	58
10	38	16	8	68	45	69	38	29	16	14	8	69
12	45	19	9	80	57	81	45	34	19	16	9	81
14	51	21	10	91	68	92	51	38	21	18	10	92
16	57	24	11	103	79	104	57	43	24	21	11	104
18	62	26	12	113	90	115	62	48	26	23	12	115
20	68	28	14	125	100	126	68	52	28	25	14	126
24	79	33	16	145	121	147	79	61	33	29	16	147

RESTRAINED LENGTHS, LR, FOR DUCTILE IRON WITH POLYETHYLENE WRAP AND PVC PIPE												
NOMINAL PIPE SIZE INCHES	HORIZONTAL BENDS			TEES		VERTICAL OFFSETS						DEAD ENDS
						90° BEND FITTINGS		45° BEND FITTINGS		22-1/2° BEND FITTINGS		
	90°	45°	22-1/2°	LRN=0°	LRN=10°	DOWN BEND	UP BEND	DOWN BEND	UP BEND	DOWN BEND	UP BEND	
4	26	11	5	69	18	72	26	30	11	14	5	72
6	36	15	7	99	47	102	36	42	15	20	7	102
8	47	19	9	130	78	133	47	55	19	26	9	133
10	56	23	11	157	103	159	56	66	23	32	11	159
12	65	27	13	185	131	187	65	77	27	37	13	187
14	74	31	15	211	156	214	74	89	31	42	15	214
16	82	34	16	238	183	241	82	100	34	48	16	241
18	90	37	18	263	207	266	90	110	38	53	18	266
20	98	41	20	289	233	292	98	121	41	58	20	292
24	113	47	22	337	280	340	113	141	47	68	22	340

NOTES:

1. ALL JOINTS WITHIN THE SPECIFIED LENGTH LR MUST BE RESTRAINED.
ALL LENGTHS ARE GIVEN IN FEET.
2. THE MAXIMUM TEST PRESSURE SHALL NOT EXCEED 200 PSI
3. THE MINIMUM DEPTH OF BURY SHALL BE 3' TO TOP OF PIPE.
4. RESTRAINED LENGTHS MAY BE REDUCED WHEN SUPPORTED BY ENGINEERING CALCULATIONS.

Tie-down thrust restraints

1. GENERAL

- A. Thrust design for pipe sizes or configurations not shown require special design.
- B. Bearing areas, volumes, and special thrust blocking details shown on Drawings take precedence over this plan.
- C. Restraint sizing is based upon a maximum operating pressure of 150 psi and a test pressure of 200 psi, and a minimum soil bearing strength of 2,000 psf. Operating pressures in excess of 150 psi or soils with less than 2,000 pound bearing strength will require special design.
- D. Before backfilling around thrust block, secure inspection of installation by ENGINEER.

2. PRODUCTS

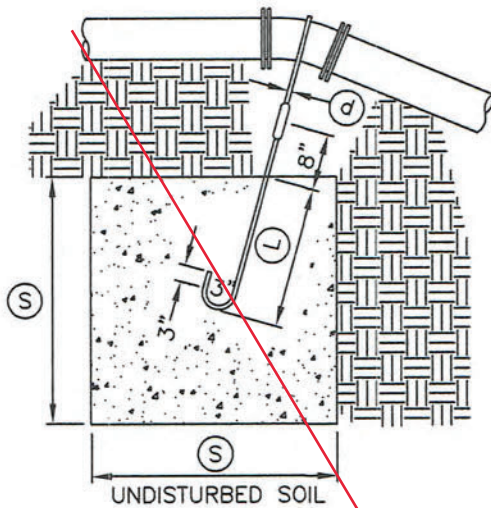
- A. Base Course: Untreated base course, APWA Section 32 11 23. Do not use gravel as a base course without ENGINEER's permission.
- B. Backfill: Common fill, APWA Section 31 05 13. Maximum particle size 2-inches.
- C. Concrete: Class 4,000 minimum, APWA Section 03 30 04.
- D. Reinforcement: Deformed, steel, ASTM A615. Give bars an epoxy coating at least 15 mils thick. Minimum stress yield strength of steel tie-down bars is 70,000 ksi.
- E. Grease: Non-oxide poly-FM.

3. EXECUTION

- A. Pour concrete against undisturbed soil. Concrete must be allowed to cure in thrust restraints for 5 days before pressurizing water lines or have additional approved thrust restraints installed before pressurizing the water line.
- B. Pipe Joints: Do not cover with concrete. Leave completely accessible.
- C. Grease: Apply grease to all buried metal surfaces. Wrap with polyethylene sheet and tape wrap.
- D. Locking restraint devices may be used in conjunction with concrete thrust blocking (at discretion of ENGINEER).
- E. Base Course and Backfill Placement: Maximum lift thickness is 8-inches before compaction. Compaction is 95 percent or greater relative to a modified proctor density, APWA Section 31 23 26.

Nibley City Amendments:

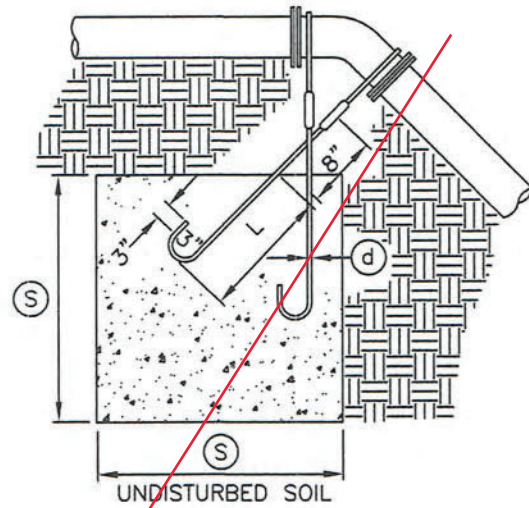
1. Where required, use appropriate mechanical joints in place of Tie-down thrust restraints per detail 561A, B.



TYPE A RESTRAINT

FOR 11 1/4" - 22 1/2" VERTICAL BENDS

TABLE OF DIMENSIONS					
PIPE SIZE NOMINAL DIAMETER - INCH	VERTICAL BEND IN DEGREES	CONCRETE BLOCKING IN CUBIC FEET	(S) SIDE OF CUBE - FEET	(d) DIAMETER OF SHANK OR REBAR RODS - INCH	(L) DEPTH OF ROD CONCRETE - FEET
4"	11 1/4°	8	2.0	5/8"	1.5
	22 1/2°	15.6	2.5	5/8"	2.0
6"	11 1/4°	15.6	2.5	5/8"	2.0
	22 1/2°	34.3	3.25	5/8"	2.0
8"	11 1/4°	27	3.0	5/8"	2.0
	22 1/2°	64	4.0	5/8"	2.0
12"	11 1/4°	64	4.0	5/8"	2.0
	22 1/2°	125	5.0	3/4"	3.0
16"	11 1/4°	107	4.25	7/8"	3.0
	22 1/2°	216	6.0	7/8"	3.0
20"	11 1/4°	138	5.17	1"	3.5
	22 1/2°	334	6.94	1"	4.0
24"	11 1/4°	240	6.22	1"	4.0
	22 1/2°	476	7.81	1"	4.0
30"	11 1/4°	369	7.17	1"	4.0
	22 1/2°	733	9.02	1"	4.0



TYPE B RESTRAINT

FOR 45° VERTICAL BENDS

TABLE OF DIMENSIONS					
PIPE SIZE NOMINAL DIAMETER - INCH	VERTICAL BEND IN DEGREES	CONCRETE BLOCKING IN CUBIC FEET	(S) SIDE OF CUBE - FEET	(d) DIAMETER OF SHANK OR REBAR RODS - INCH	(L) DEPTH OF ROD CONCRETE - FEET
4"	45°	1	3.0	5/8"	2.0
				5/8"	
6"		2.37	4.0	5/8"	2.5
				5/8"	
8"		3.97	4.75	5/8"	3.0
				5/8"	
12"		9.04	6.25	5/8"	4.0
				5/8"	
16"		17.24	7.75	3/4"	4.0
				3/4"	
20"		26.52	9.21	3/4"	4.0
				3/4"	
24"		37.82	10.07	3/4"	4.0
				3/4"	
30"		58.26	11.63	3/4"	4.0
				3/4"	

4" washout valve

1. GENERAL

- A. Before backfilling, secure inspection of installation by ENGINEER.
- B. Water mains 12-inches and larger will require a special washout assembly design.

2. PRODUCTS

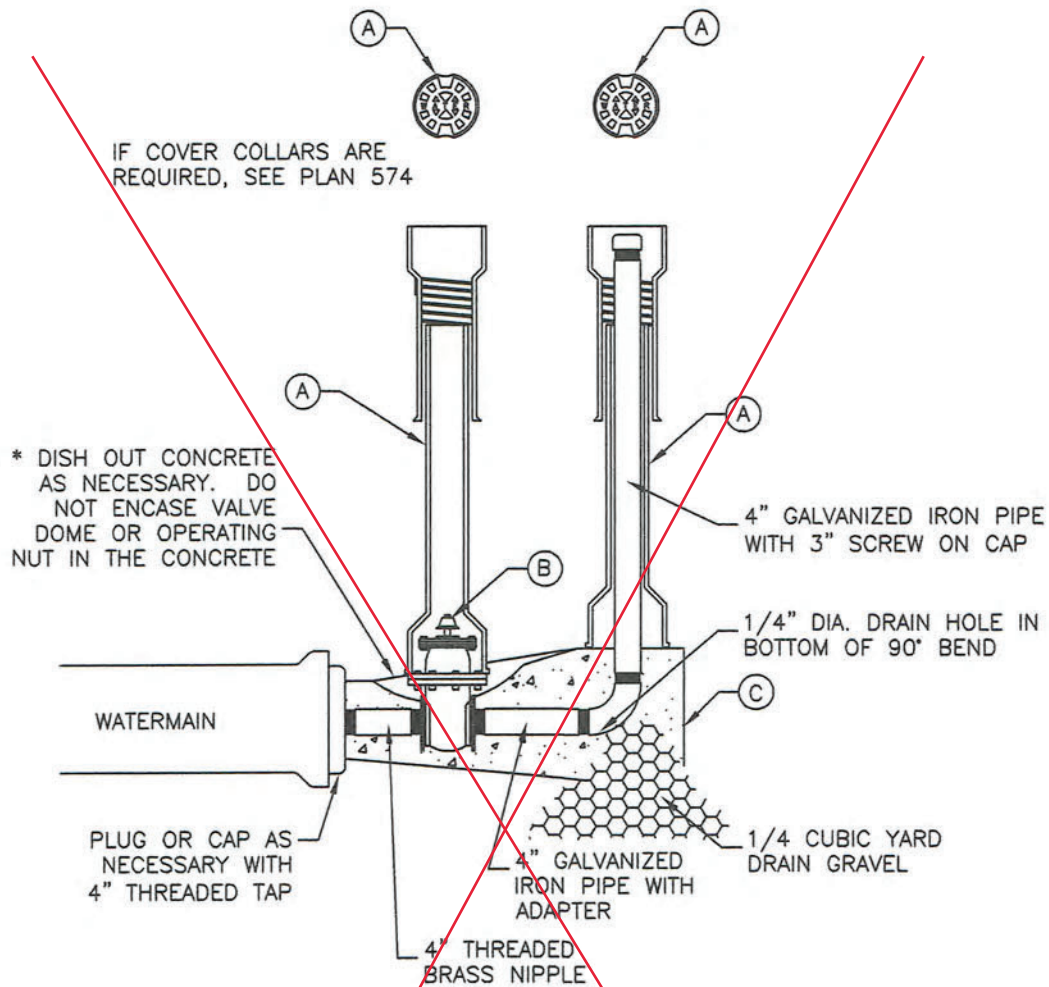
- A. Base Course: Untreated base course, APWA Section 32 11 23. Do not use gravel as a base course without ENGINEER's permission.
- B. Backfill: Common fill, APWA Section 31 05 13. Maximum particle size 2-inches.
- C. Concrete: Class 4000, APWA Section 03 30 04.

3. EXECUTION

- A. Pour concrete against undisturbed soil.
- B. Apply tape wrap to the exterior of all galvanized pipe per AWWA C209.
- C. Place plastic sheet at least 6 mils thick over drain gravel to prevent silting.
- D. After installation of washout valve assembly, verify the washout valve riser drains to gravel.
- E. Backfill and Base Course Placement: Maximum lift thickness is 8-inches before compaction. Compaction is 95 percent or greater of a modified proctor density, APWA Section 31 23 26.

Nibley City Amendments:

- 1. Not allowed. Install a temporary or permanent hydrant where washout valves would be needed.



LEGEND		
No.	ITEM	DESCRIPTION
(A)	VALVE BOX WITH LID	2 PIECE CAST IRON
(B)	4" GATE VALVE WITH SCREW ENDS	2" x 2" OPERATING NUT
(C)	CONCRETE THRUST BLOCK	PLAN 561

Nibley City Amendments:

1. Not allowed. Install a temporary or permanent hydrant where washout valves would be needed.

Detector check valve with 3/4" bypass meter

1. GENERAL

- A. Configuration may be changed at ENGINEER's discretion.
- B. Additional requirements are specified in APWA Section 33 12 16.

2. PRODUCTS

- A. Blocking: Clay brick or concrete block.
- B. Small Fittings: Brass. Do not use galvanized materials.
- C. Grade Ring: 6-inch concrete grade ring required in roadways, Plan 361.
- D. Spools: Length of flange x plain end spool vary.

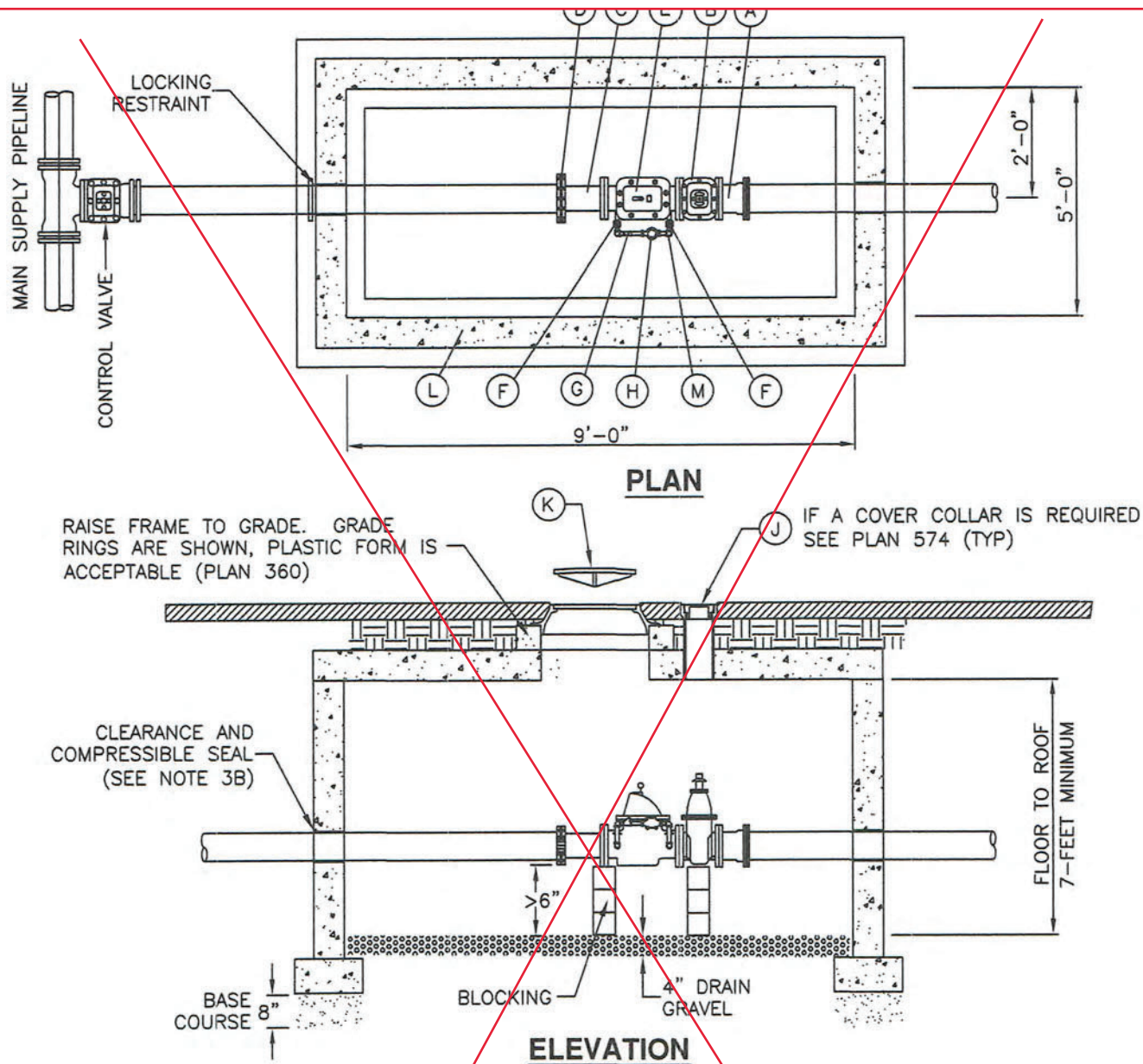
SPOOLS	
Pipe Size	Pipe Length
6"	10"
8"	8 1/4"
10"	6"

3. EXECUTION

- A. Install control valve with valve box adjacent to main.
- B. Concrete Box: Allow 1-inch clearance around waterline where water line passes through concrete box wall. Seal opening with compressible seal. Center frame and cover over water meter.
- C. Valve Option: The valve in the box (item B legend) closest to the main, and the top section of the valve box (item J legend) may be eliminated at the discretion of the ENGINEER.

When required, backflow prevention devices shall be located above ground and within a climate controlled structure.

When required, backflow prevention devices shall be located above ground and within a climate controlled structure.



6" Pressure reducing valve with 2" bypass

1. GENERAL

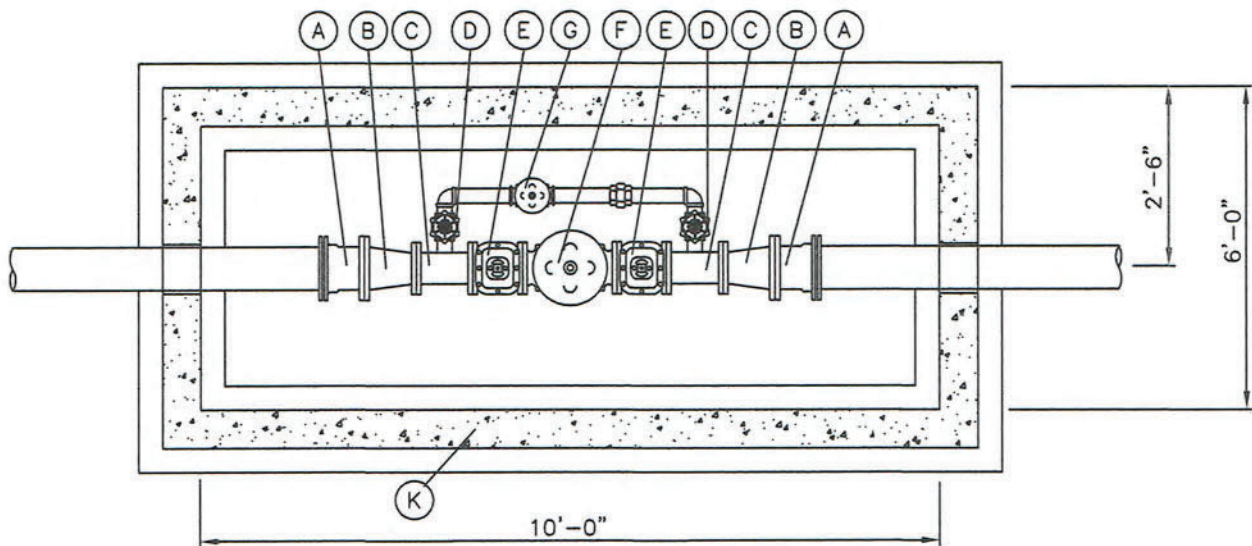
- A. Configuration may be changed at ENGINEER's discretion.
- B. Additional requirements are specified in APWA Section 33 12 16.

2. PRODUCTS

- A. Small Fillings: Brass. Do not use galvanized materials.
- B. Blocking: Clay brick or concrete block.
- C. Taps: Provide two 3/4" I.P. taps with plugs for pressure gages.
- D. Drain Gravel: Sewer rock, ASTM size no. 3 (2" to 1") or equal, APWA Section 31 05 13.

3. EXECUTION

- A. Center frame and cover over water meter.
- B. Apply tape wrap to the exterior of all galvanized pipe per AWWA C209.
- C. Allow 1-inch clearance around waterline where water line passes through concrete box wall. Seal opening with compressible seal.

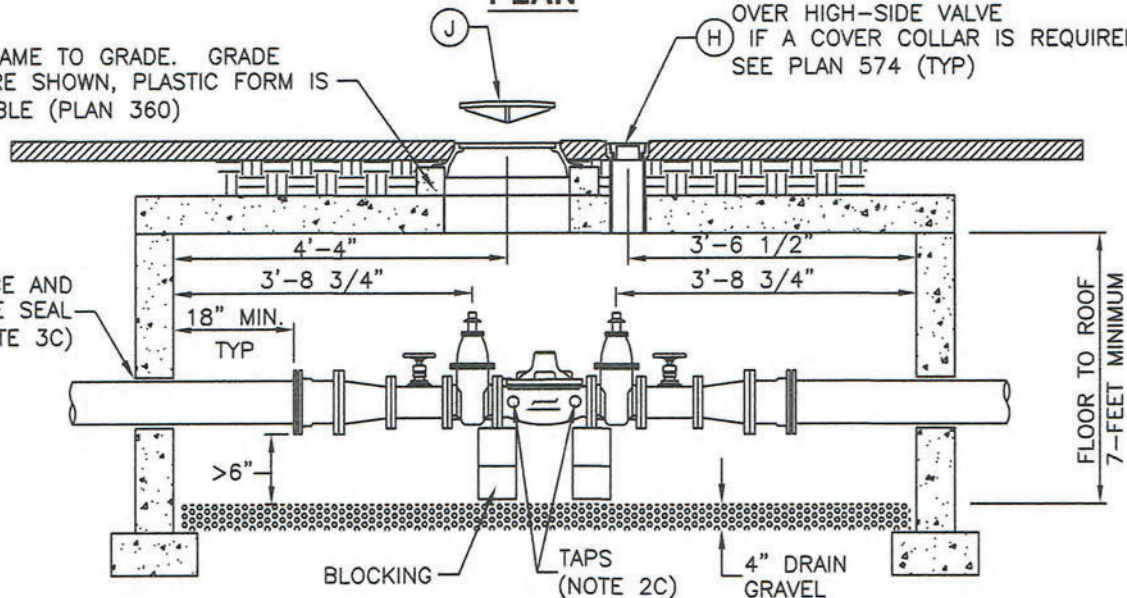


PLAN

RAISE FRAME TO GRADE. GRADE RINGS ARE SHOWN, PLASTIC FORM IS ACCEPTABLE (PLAN 360)

OVER HIGH-SIDE VALVE IF A COVER COLLAR IS REQUIRED SEE PLAN 574 (TYP)

CLEARANCE AND COMPRESSIBLE SEAL (NOTE 3C)



ELEVATION

LEGEND

No.	*	ITEM	DESCRIPTION
(A)		8" M.J.x FLANGE ADAPTOR	CEMENT LINED
(B)		8" x 6" FLANGED REDUCER	CEMENT LINED
(C)		8" FLANGED STEEL SPOOL WITH 2" OUTLET	EPOXY COATED AND LINED
(D)		2" GATE VALVE	
(E)		6" GATE VALVE WITH 2"x2" OPERATING NUT	
(F)		6" PRESSURE REDUCING VALVE	
(G)		2" PRESSURE REDUCING VALVE	
(J)		27" FRAME AND COVER ← 38"	PLAN 502 503
(H)		TOP SECTION OF VALVE BOX WITH LID	
(K)		CONCRETE BOX	PLAN 505

* FURNISHED BY AGENCY

Cover collar for water valve box

1. GENERAL

- A. In a pavement surface, fill an annular space around a frame and cover casting with concrete. The concrete will support the casting under traffic loadings.

2. PRODUCTS

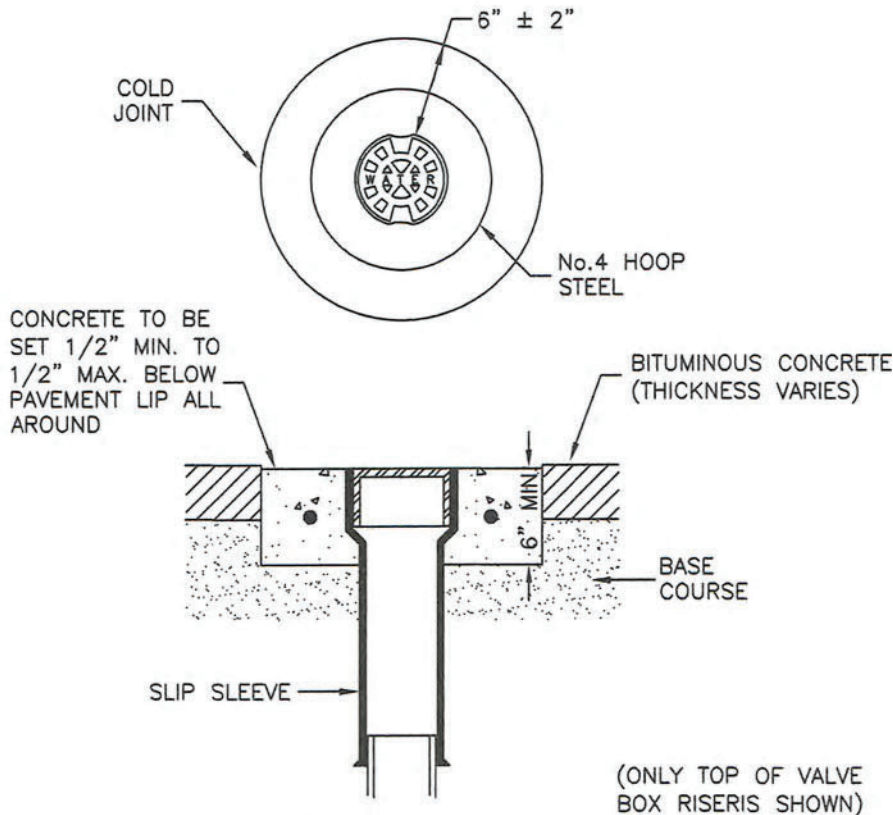
- A. Base Course: Untreated base course, APWA Section 32 11 23. Do not use gravel as a base course without ENGINEER's permission.
- B. Concrete: Class 4000, APWA Section 03 30 04.
- C. Concrete Curing Agent: Type ID Class A (clear with fugitive dye), membrane forming compound, APWA Section 03 39 00.

3. EXECUTION

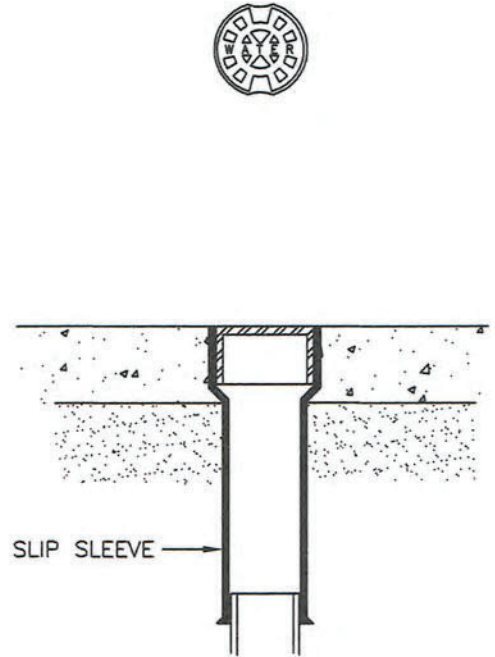
- A. Base Course: Maximum lift thickness is 8-inches before compaction. Compaction is 95 percent or greater relative to a modified proctor density, APWA Section 31 23 26.
- B. Pavement Preparation: Provide a neat vertical and concentric joint between concrete collar and existing bituminous concrete surface. Clean edges of all dirt, oil, and loose debris.

Nibley City Amendments:

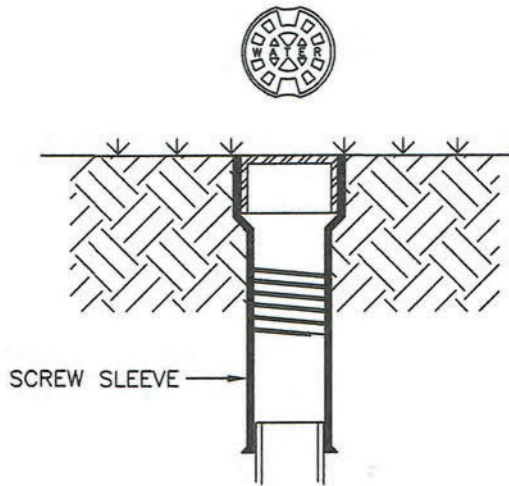
- 1. Install tracer wire along the main and services.
- 2. See the Nibley City Approved Materials List (APL) for information on specific product types and manufactures.



**BITUMINOUS
PAVEMENT**



**PORTLAND CEMENT
CONCRETE PAVEMENT**



LANDSCAPED AREA

Nibley City Amendments:

1. Install tracer wire along the main and services.
2. See the Nibley City Approved Materials List (APL) for information on specific product types and manufactures.
3. Valve Cans are not required on 2" services.

Air release assembly

1. GENERAL

- A. This drawing detail is applicable to water main piping less than 16-inches diameter.
- B. PCCP, steel, MLAC and other water main pipe materials will require special detail or design drawings. Submit the design and detail drawings and materials to the ENGINEER for review before installation.
- C. Installation in areas of high ground water or potential for water entering the vent pipe will require a special design to be provided by the ENGINEER.
- D. Before backfilling around the assembly, secure inspection of installation by ENGINEER.

2. PRODUCTS

- A. Base Course: Untreated base course, APWA Section 32 11 23. Do not use gravel as a base course without ENGINEER's permission.
- B. Drain Gravel: Sewer rock, ASTM size no. 3 (2" to 1") or equal, APWA Section 31 05 13.
- C. Backfill: Common fill, APWA Section 31 05 13. Maximum particle size 2-inches.
- D. Concrete: Class 4000, APWA Section 03 30 04.
- E. Manhole: Riser, ASTM C478.
- F. Reinforcement: Deformed, steel, ASTM A615. Give bars an epoxy coating at least 15 mils thick. Minimum stress yield strength of steel tie-down bars is 70,000 ksi.
- G. Small Fittings: Brass. Do not use galvanized materials.
- H. PVC Pipe and Fittings: Schedule 40, APWA Section 33 05 07.
- I. Water Tight Wall Seal: Waterproof, compressible.

3. EXECUTION

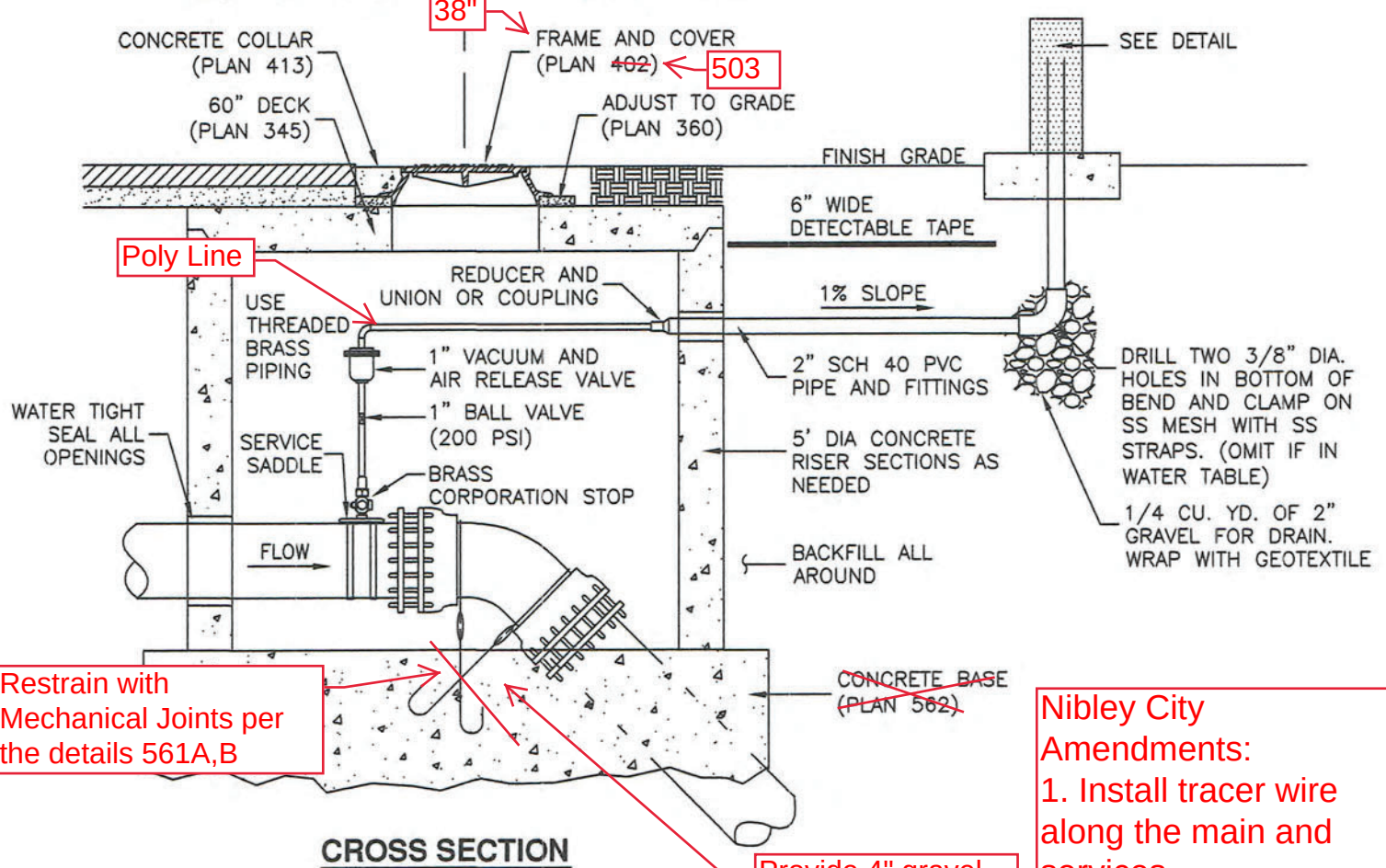
- A. Base Course and Backfill Placement: Maximum lift thickness is 8-inches before compaction. Compaction is 95 percent or greater relative to a modified proctor density, APWA Section 31 23 26.
- B. Apply tape wrap to the exterior of all buried steel pipe per AWWA C209.
- C. Concrete Placement: APWA Section 03 30 10. Provide 1/2-inch radius edges. Apply a broom finish. Apply a curing agent.
- D. Service saddle is required on all PVC and AC pipe taps unless specified otherwise. Ductile iron and cast iron pipe may be direct tapped.
- E. Seal manhole joints water-tight and ground flush with interior wall.
- F. Follow applicable AWWA and NSF standards when connecting piping.
- G. If diameter of air relief valve is greater than 2-inches, provide piping to match its diameter from water main connection to open to air.

Nibley City Amendments:

- 1. Install tracer wire along the main and services.
- 2. See the Nibley City Approved Materials List (APL) for information on specific product types and manufactures.

ROADWAY SURFACE RESTORATION

LANDSCAPED SURFACE RESTORATION



Restrain with Mechanical Joints per the details 561A,B

Provide 4" gravel drain across the bottom in place of the concrete.

Nibley City Amendments:
1. Install tracer wire along the main and services.

OPEN TO AIR. SECURE A No 14 MESH NON-COORDABLE SCREEN OVER THE OPEN END. ATTACH WITH STAINLESS STEEL HOSE CLAMP

DRILL (30) 1/2" DIA. HOLES IN FIVE ROWS AT 6 HOLES PER ROW

GALVANIZED STEEL ENCLOSURE

DRILL 1" DRAIN HOLE
STAINLESS STEEL FASTENERS ALL AROUND

IN VEHICULAR TRAFFIC AREAS INSTALL (2) 6" DIA. CONCRETE FILLED SCHEDULE 40 STEEL PIPE.

BOLLARD

BASE COURSE

15" THICK CONCRETE FOUNDATION

DETAIL

Nibley City Amendments:
2. See the Nibley City Approved Materials List (APL) for information on specific product types and manufactures.

Pressurized irrigation water and potable water interface

1. GENERAL

- A. The catch basin valve and pump size must match the minimum discharge rate from the potable water system when indoor demands are also being expected from the system.

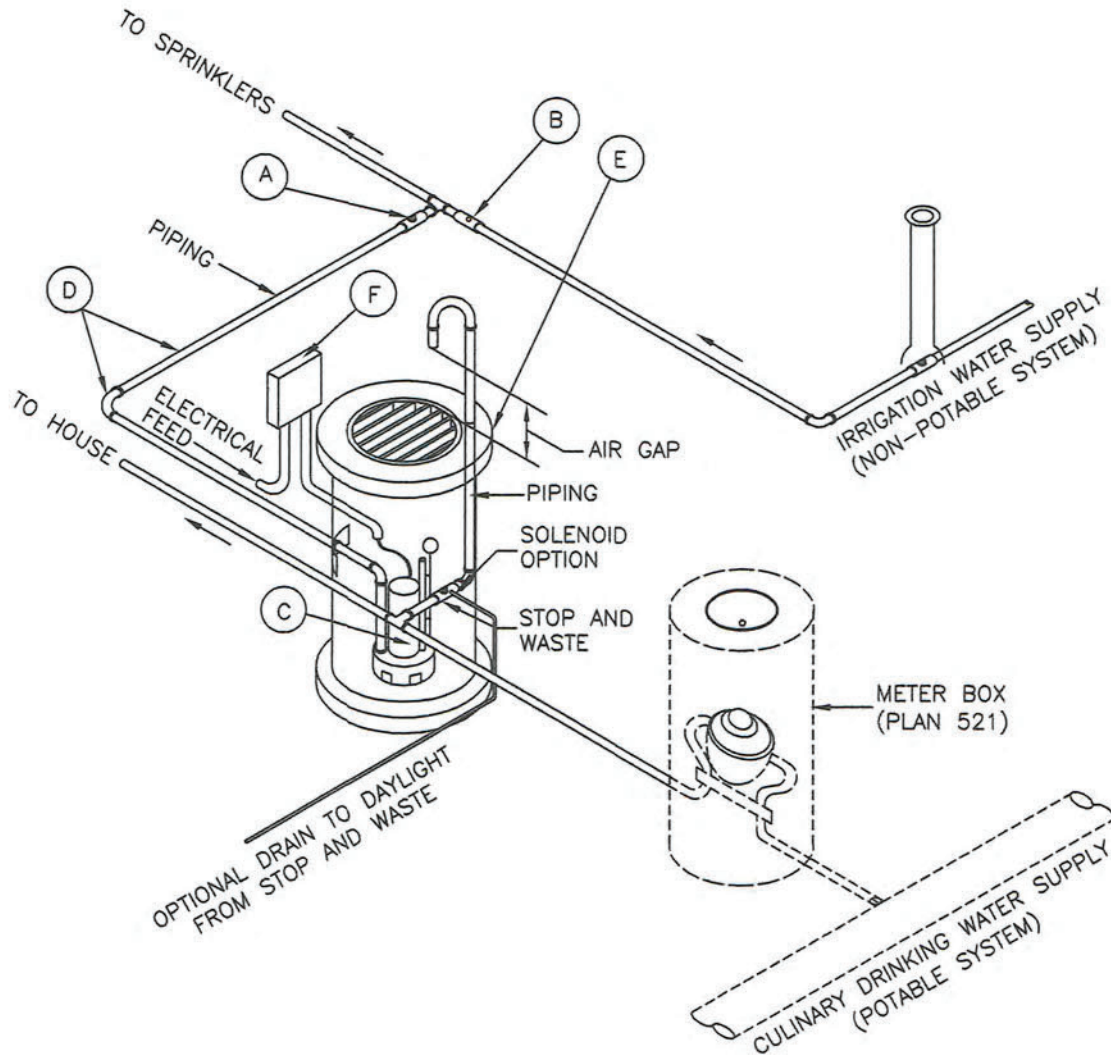
2. PRODUCTS

- A. All parts of the potable water system from the stop and waste valve to the air gap drop leg above the catch basin are to be copper or galvanized iron only.
- B. Below ground parts on the non-potable water system may be made of PVC or polyethylene at the agency's discretion.

3. EXECUTION

- A. Air gap. An air gap of at least two pipe diameters must exist between the maximum overflow lip of the catch basin and the end of the down-turned discharge pipe.
- B. Stop and Waste Valve: Locate the valve in an area where subsurface ground water will not accumulate or attach a drain pipe to the drain hole and drain to daylight with a non-corrodible #14 mesh screen over the end.
- C. Catch Basin: The ground surrounding the catch basin must slope away from the catch basin (basin cannot be located where flooding could result in a water level higher than the maximum overflow lip of the catch basin).
- D. Stand Pipes: Provide draining and freeze protection.
- E. Solenoid Valve: A solenoid operated valve may be installed at this point provided the valve and housing are not constructed of plastic (must be brass or ferrous metal).
- F. Galvanized Pipe: Apply tape wrap to the exterior of all galvanized pipe per AWWA C209.

TYPE A - PUMP INTERCONNECT



LEGEND		
No.	ITEM	DESCRIPTION
(A)	CONTROL VALVE	NOTE 1A
(B)	CHECK VALVE	SIZE TO MATCH EXISTING PIPE
(C)	SUBMERSIBLE PUMP WITH FLOAT OPERATED CUT-OUT SWITCH	NOTE 1A
(D)	ELBOWS, TEES & PIPE AS REQ'D	SCREWED OR FLANGED (OR BRAZED ABOVE GROUND ONLY)
(E)	CATCH BASIN	NOTE 1A
(F)	ELECTRICAL BOX AND CONDUIT	PER ELECTRICAL CODE

Pressurized irrigation water and potable water interface

1. GENERAL

- A. There may be up to 20 psi loss of head through the reduced pressure backflow preventer (RPBP) device. This is normal and the agency should expect a decrease in area coverage. Agency should design or modify the system for the lower pressure.

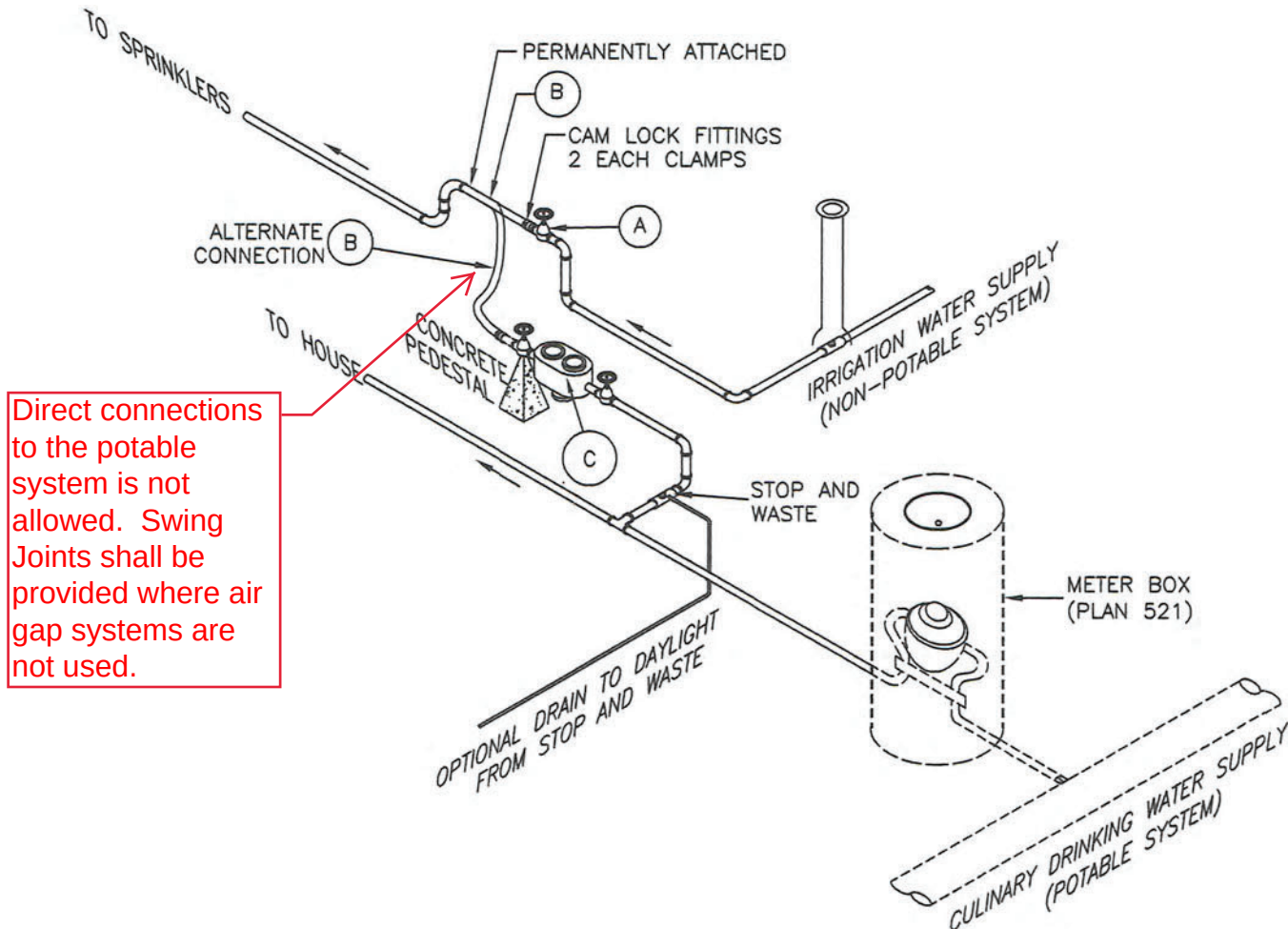
2. PRODUCTS

- A. Piping Materials.
 - 1) All above ground parts are to be copper or galvanized iron only.
 - 2) Below ground parts on the non-potable water system may be made of PVC or polyethylene at the agency's discretion.
- B. Cam Lock Fittings: Provide 3/4" long male insert attached to the flexible hose.

3. EXECUTION

- A. Separate Systems: Connect hose to only one system at a time. The other system is to remain separate. Do not direct connect potable and non-potable water systems with or without backflow prevention devices.
- B. Stop and Waste Valve: Locate the valve in an area where subsurface ground water will not accumulate, or attach a drain pipe to the drain hole and drain to daylight with a non-corrodible #14 mesh screen over the end.
- C. Testing: The RPBP device requires testing within 10 days of initial installation by a licensed backflow device tester and annually thereafter or more frequently at agency's option and expense.
- D. Backflow Preventer: Install the RPBP device above ground per the plumbing code. It must not be susceptible to flooding and must be accessible at all times for testing, repair, inspection, etc.
- E. Stand Pipes: Provide draining and freeze protection.
- F. Galvanized Pipe: Apply tape wrap to the exterior of all galvanized pipe per AWWA C209.

TYPE B- BACKFLOW PREVENTER INTERCONNECT



LEGEND		
No.	ITEM	DESCRIPTION
(A)	VALVE	BALL, RESILENT SEAT, GATE OR ACCEPTABLE ALTERNATE
(B)	FLEXIBLE DISCHARGE HOSE	100 PSI WORKING PRESSURE 400 PSI BUST PRESSURE
(C)	REDUCED PRESSURE BACK-FLOW PREVENTER (RPBP DEVICE)	SHUTOFF VALVES & TEST COCKS ARE INCLUDED
(D)	ELBOWS AND TEES	SCREWED, FLANGED, (OR BRAZED ABOVE GROUND ONLY)

16.2 Sewer Details

Abbreviations and symbols for sewer

1. GENERAL

- A. Lettering Size: 10 point at final production.
- B. Lettering Style. Capital letters preferred.
- C. Existing Improvements. Shown in light shaded dashed line.
- D. New Improvements. Shown in solid continuous line.

2. PRODUCTS (Not used)

3. EXECUTION (Not used)

SYMBOLS	DEFINITIONS
	CENTER LINE
	CONSTRUCTION CENTER LINE
	PROPERTY OR R/W LINE
	EASEMENT LINE
	MONUMENT LINE
	FENCE
	CONTOUR LINE
	CONTOUR ELEVATION
	BANK SLOPES
	STORM DRAIN LINE
	WATER LINE
	GAS LINE
	TELEPHONE CABLE
	ELECTRIC CABLE
	SANITARY SEWER LINE
	ASPHALT PAVING
	FIRE HYDRANT
	WATER VALVE
	WATER METER
	MANHOLE
	CATCH BASIN
	CLEANOUT BOX
	POLE AND ANCHOR
	STREET LIGHT
	UNDISTURBED EARTH
	STRUCTURE

SYMBOLS	DEFINITIONS
	CURB & GUTTER
	SIDEWALK
	RAILROAD TRACKS
	GUARD RAIL
	OPEN DITCH, CANAL
	CULVERT
	SECTION CORNER
	SOIL BORING
	MONUMENT
	BENCH MARK
	SIGN
	POWER POLE
	TELEPHONE POLE
	DECIDUOUS TREE
	CONIFEROUS TREE
	P.I.
	P.C. OR P.T.
PROFILE	
	GROUND PROFILE
	CULVERT
	P.V.I.
	P.V.C. OR P.V.T.
	GROUND WATER ELEVATION

NOTE:

EXISTING FACILITIES MAY BE SHOWN IN SCREENED OR DASHED LINES

30" Frame and cover

1. GENERAL

A. The frame and cover fits the manhole in Plan 411.

2. PRODUCTS

A. Castings: Grey iron class 35 minimum, ASTM A48, coated with asphalt based paint or better (except on machined surfaces).

1) Cast the heat number on the frame and cover.

2) Give the frame and cover a machine finish so the cover will not rock.

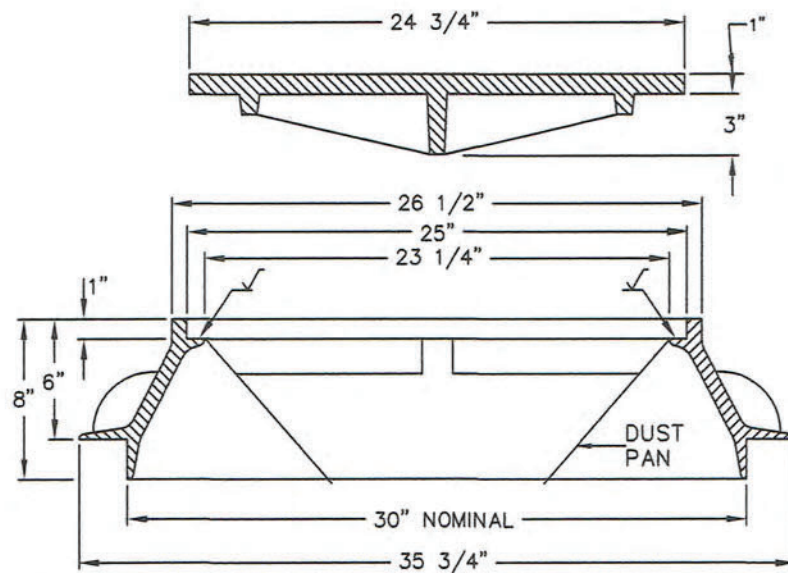
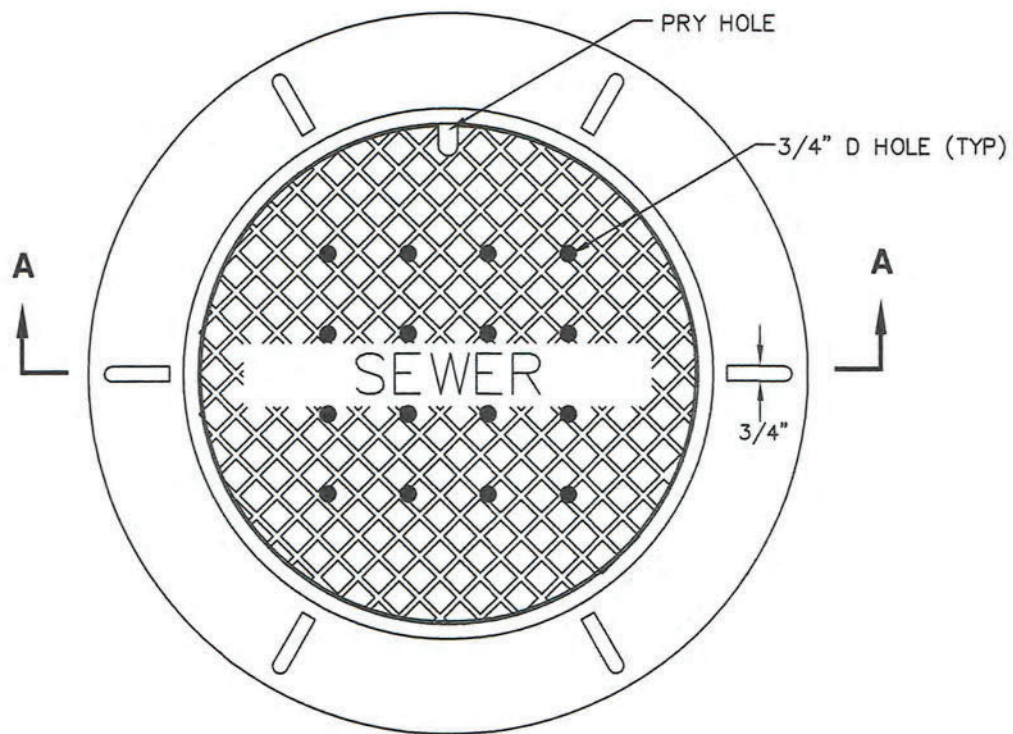
3) √ designates machined surface.

4) Cast the words "SEWER" on the cover in upper case flush with the surface finish.

3. EXECUTION

Provide locking manhole covers or watertight manhole covers as identified by the City Engineer. Generally these are required in areas such as

A. ~~Except in paved streets, provide locking manhole covers in~~ easements, alleys, parking lots, and all other places. Drill and tap two holes to a depth of 1-inch at 90 degrees to pry hole and install 3/4 x 3/4-inch allen socket set screws.



SECTION A-A

Sanitary sewer manhole

1. GENERAL

- A. The drawing shows typical pipe connections. Refer to construction drawings for connection locations or refer to field location of existing piping when engineering pipe connection to the manhole.
- B. Manhole size.
 - 1) Diameter is 4 feet: For sewers under 12" diameter.
 - 2) Diameter is 5 feet: For sewers 12" and larger, or when 3 or more pipes intersect the manhole.

that have no more than two intersecting pipes.

or manholes that receive force main discharges.

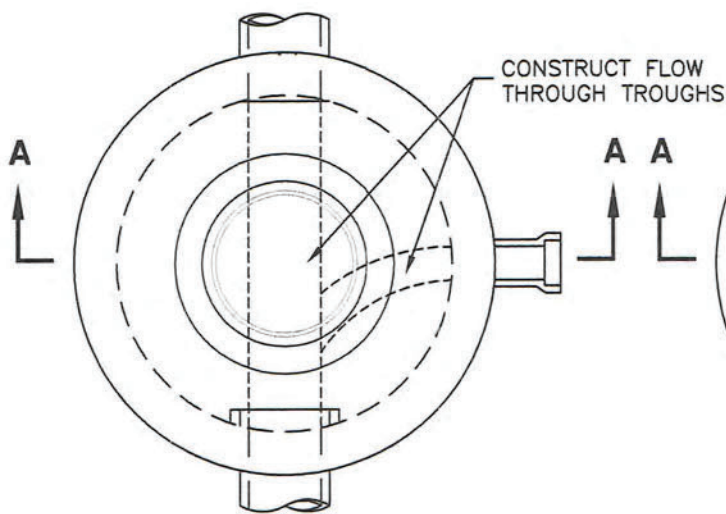
2. PRODUCTS

- A. Base Course: Untreated base course, APWA Section 32 11 23. Do not use gravel as a base course without ENGINEER's permission.
- B. Backfill: Common fill, APWA Section 31 05 13. Maximum particle size 2-inches.
- C. Concrete: Class 4000, APWA Section 03 30 04.
- D. Riser and Reducing Riser: ASTM C478.
- E. Reinforcement: Deformed, 60 ksi yield grade steel, ASTM A615.
- F. Grout: 2 parts sand to 1 part cement mortar, ASTM C1329.
- G. Stabilization-Separation Geotextile: Moderate or high at CONTRACTOR's choice, APWA Section 31 05 19.

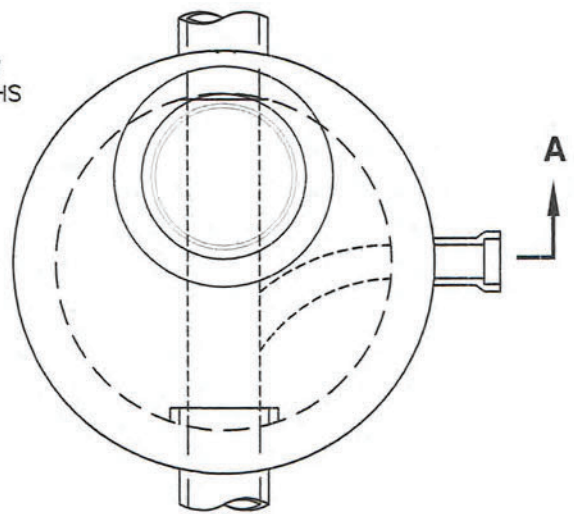
3. EXECUTION

- A. Foundation Stabilization: Get ENGINEER's permission to use a sewer rock or a granular backfill borrow in a geotextile wrap to stabilize an unstable foundation.
- B. Base Course Placement: APWA Section 32 11 23. Maximum lift thickness is 8-inches before compaction. Compaction is 95 percent or greater relative to a modified proctor density, APWA Section 31 23 26.
- C. Invert Cover. During construction, place invert covers over the top of pipe in manholes that currently convey sewerage. See Plan 412.
- D. Pipe Connections: Grout around all pipe openings.
- E. Pipe Seal: Install rubber-based pipe seals on all plastic pipes when connecting plastic pipes to manholes. Hold water-stop in place with stainless steel bands.
- F. Joints: Place flexible gasket-type sealant in all riser joints. Finish with grout.
- G. Adjustment: If the required manhole adjustment is more than 1'-0", remove the cone and grade rings and adjust the manhole elevation with the appropriate manhole section, the cone section, and the grade rings or plastic form to make frame and lid match finish grade.
- H. Finish: Provide smooth and neat finishes on interior of cones, shafts, and rings. Imperfect moldings or honeycombs will not be accepted.
- I. Backfill: Provide backfill against the manhole shaft. Pea gravel and recycled RAP aggregate is NOT ALLOWED. Water jetting is NOT allowed. Maximum lift thickness is 8-inches before compaction. Compaction is 95 percent or greater relative to a standard proctor density, APWA Section 31 23 26.

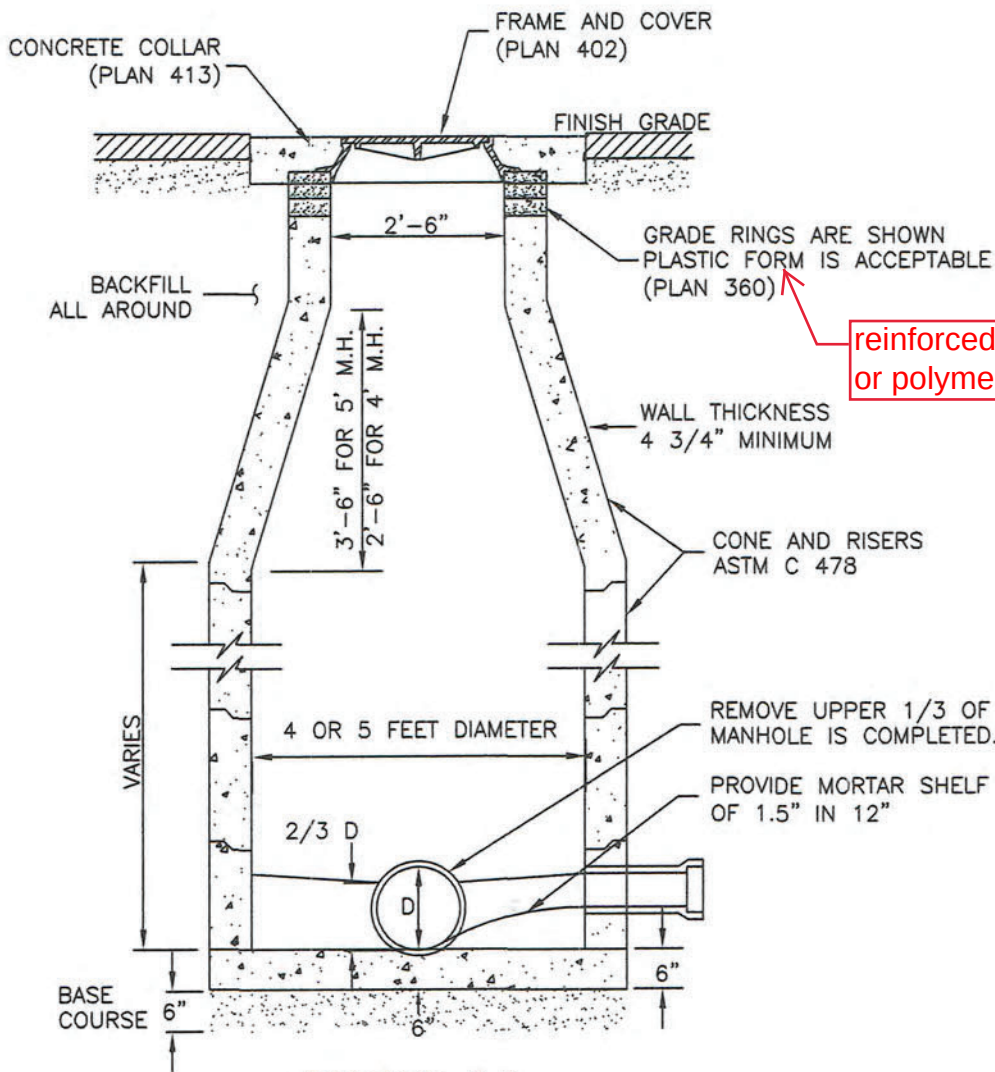
18"



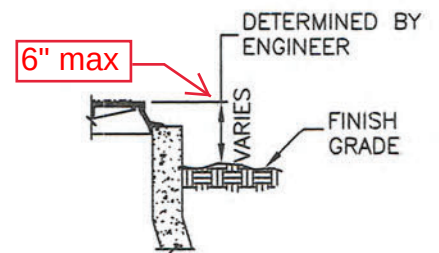
PLAN
(CONCENTRIC RISER)



PLAN
(ECCENTRIC RISER)



SECTION A-A



DETAIL
(UNIMPROVED AREAS)

reinforced concrete
or polymer concrete

Cones shall be
concentric.

Invert cover

1. GENERAL

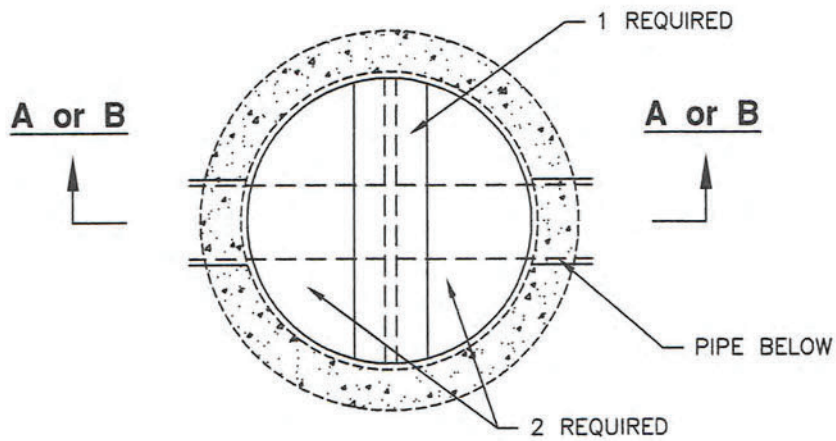
- A. Invert covers are installed to prevent debris from entering the inflow or outflow pipes during construction.

2. PRODUCTS

- A. Plywood: 5/8" thick exterior grade, APWA Section 06 10 00.

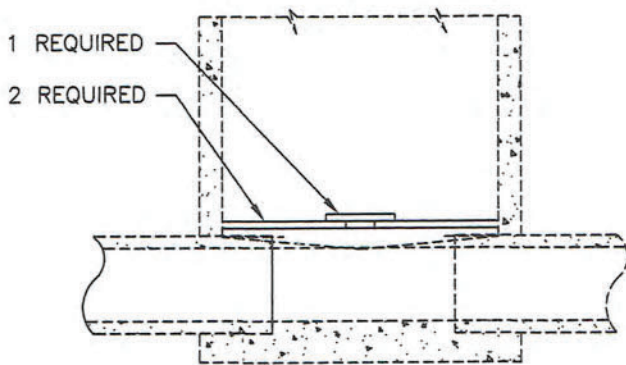
3. EXECUTION

- A. Option 1: Install invert cover over manhole shelf.
- B. Option 2: If a pipe enters above the mainline pipe, install 2' x 4" bracing to raise invert cover above top of the highest pipe inlet. Install solid bracing attached to wall.
- C. If manhole is not round, cut invert cover to match shape.
- D. Do not interfere with flow in pipeline.
- E. Nail all three pieces of each invert cover securely together.



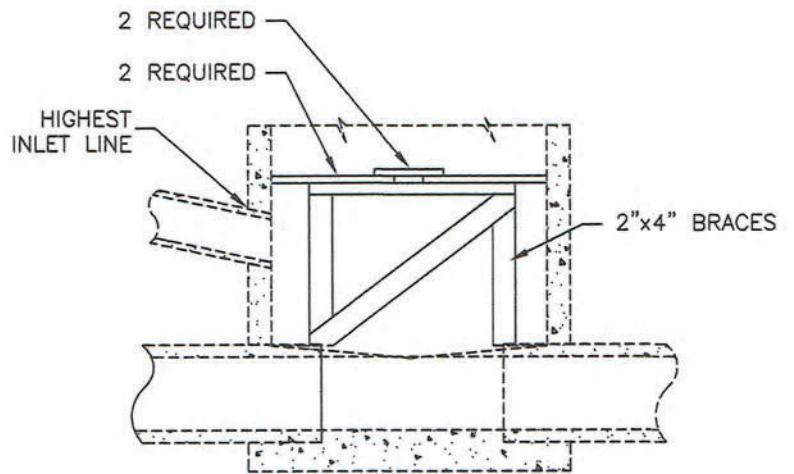
PLAN

(INVERT COVER IN PLACE)



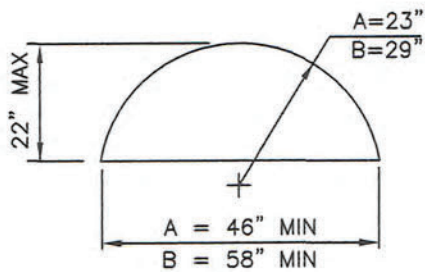
SECTION A-A

OPTION 1

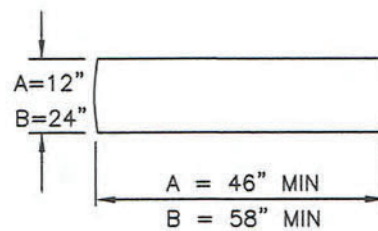


SECTION B-B

OPTION 2



2 REQUIRED



1 REQUIRED

USE DIMENSION A FOR 48" MANHOLES
USE DIMENSION B FOR 60" MANHOLES

Cover collar for sanitary sewer manhole

1. GENERAL

A. In a pavement surface, the concrete will support the frame under traffic loadings.

2. PRODUCTS

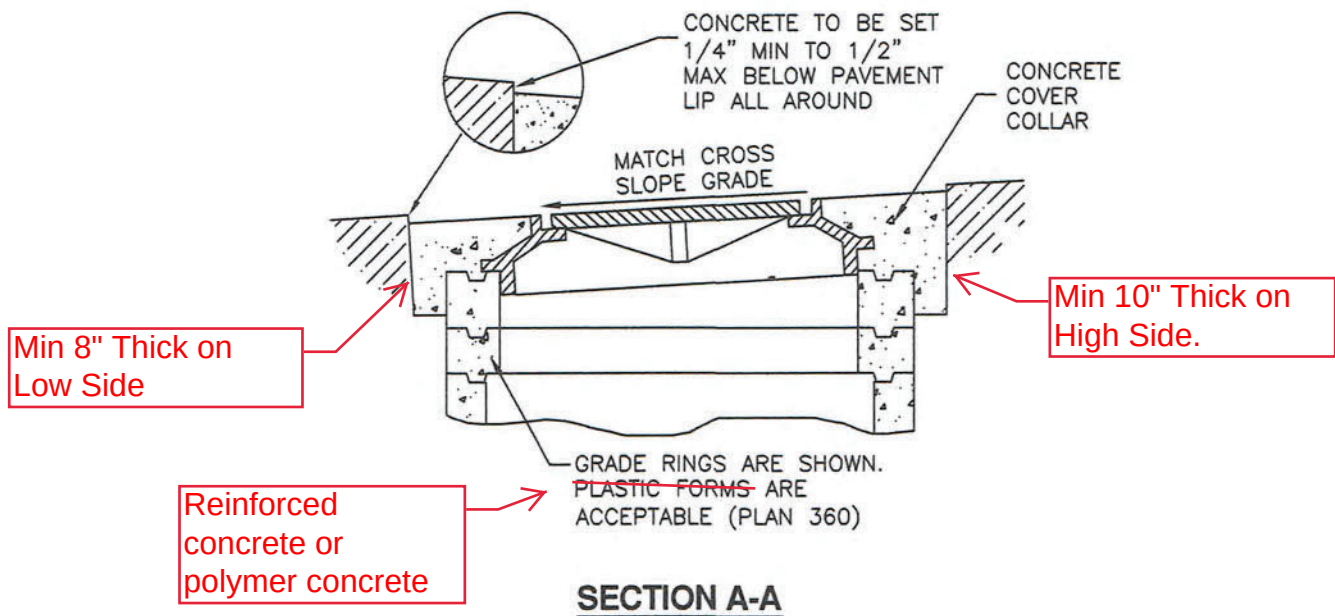
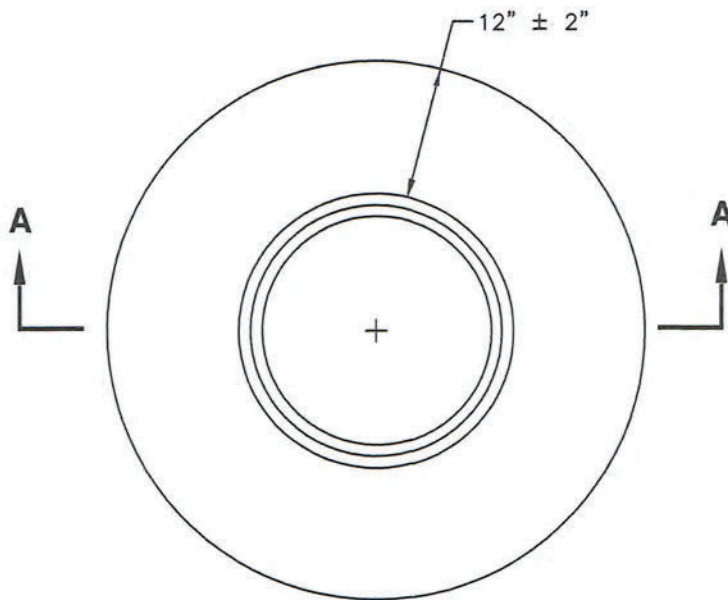
A. Concrete: Class 4000, APWA Section 03 30 04.

B. Concrete Curing Agent: Type ID Class A (clear with fugitive dye), membrane forming compound, APWA Section 03 39 00.

3. EXECUTION

A. Pavement Preparation: Provide a neat vertical and concentric joint between the concrete collar and the bituminous pavement surface. Clean edges of all dirt, oil, and loose debris.

B. Concrete Placement: Fill the annular space around the frame and cover casting with concrete. Apply a broom finish. Apply a curing agent.



Sewer lateral connection

1. GENERAL

- A. Before installation, secure acceptance by ENGINEER for all pipe, fittings, and couplings to be used.
- B. Before backfilling, secure inspection of installation by ENGINEER. Give at least 24 hours notice.
- C. Verify if CONTRACTOR or agency is to install the wye.

2. PRODUCTS

- A. Base Course: Untreated base course, APWA Section 32 11 23. Do not use gravel as a base course without ENGINEER's permission.
- B. Backfill: Common fill, APWA Section 31 05 13. Maximum particle size 2-inches.
- C. Provide agency approved wye or tee with appropriate donut.
- D. Stainless steel straps required.

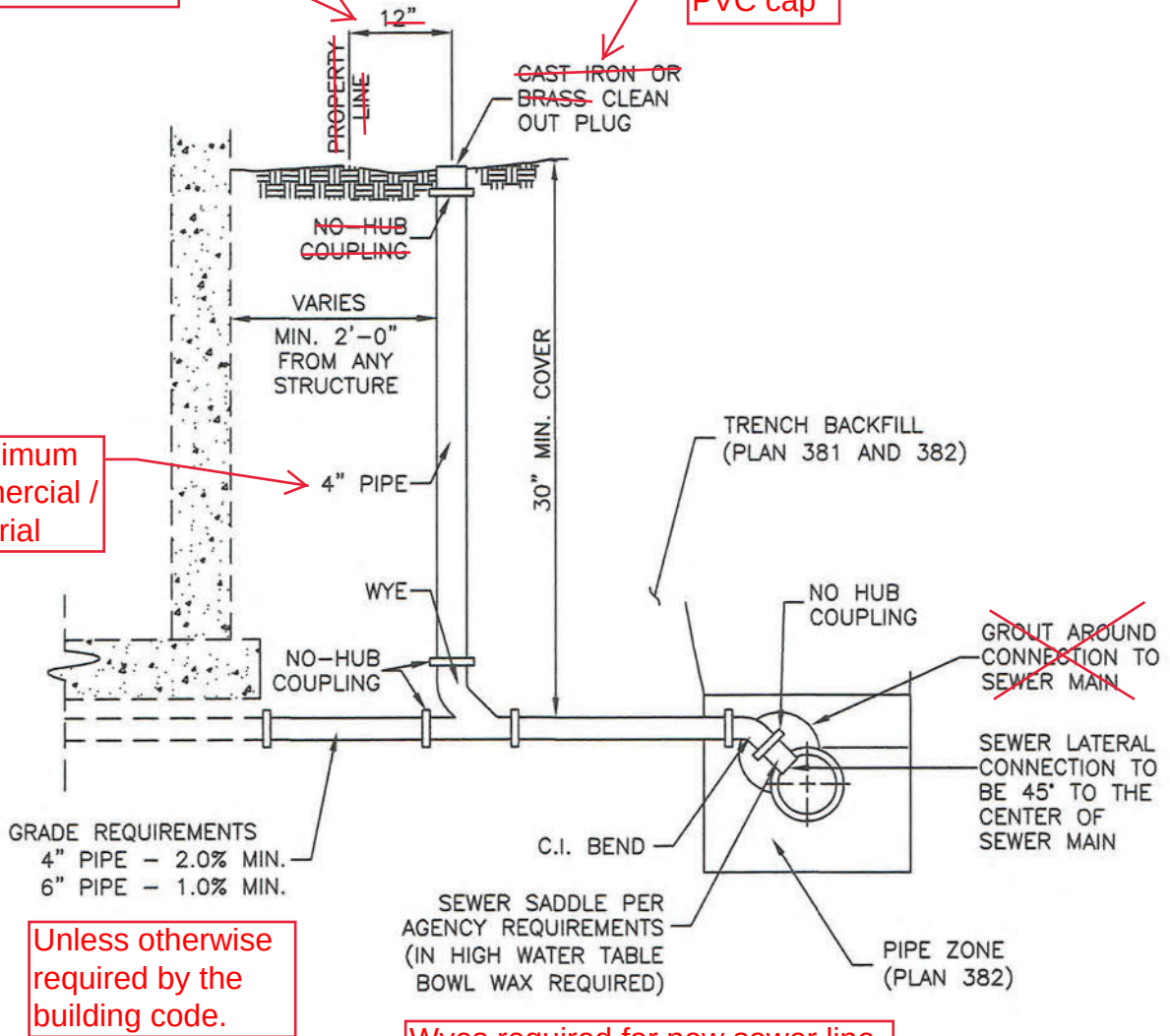
3. EXECUTION

- A. Tape wrap pipe as required by soil conditions.
- B. Remove core plug from sewer main. Do not break into sewer main to make connection.
- C. Base Course and Backfill Placement: Maximum lift thickness is 8-inches before compaction. Compaction is 95 percent or greater relative to a standard proctor density, APWA Section 31 23 26.

Locate within 2 to 10' of Structure

Threaded
PVC cap

6" minimum
Commercial /
Industrial



Unless otherwise
required by the
building code.

Wyes required for new sewer line
construction. Saddles allowed for
connecting to existing sewer lines.

Sewer lateral relocation

1. GENERAL

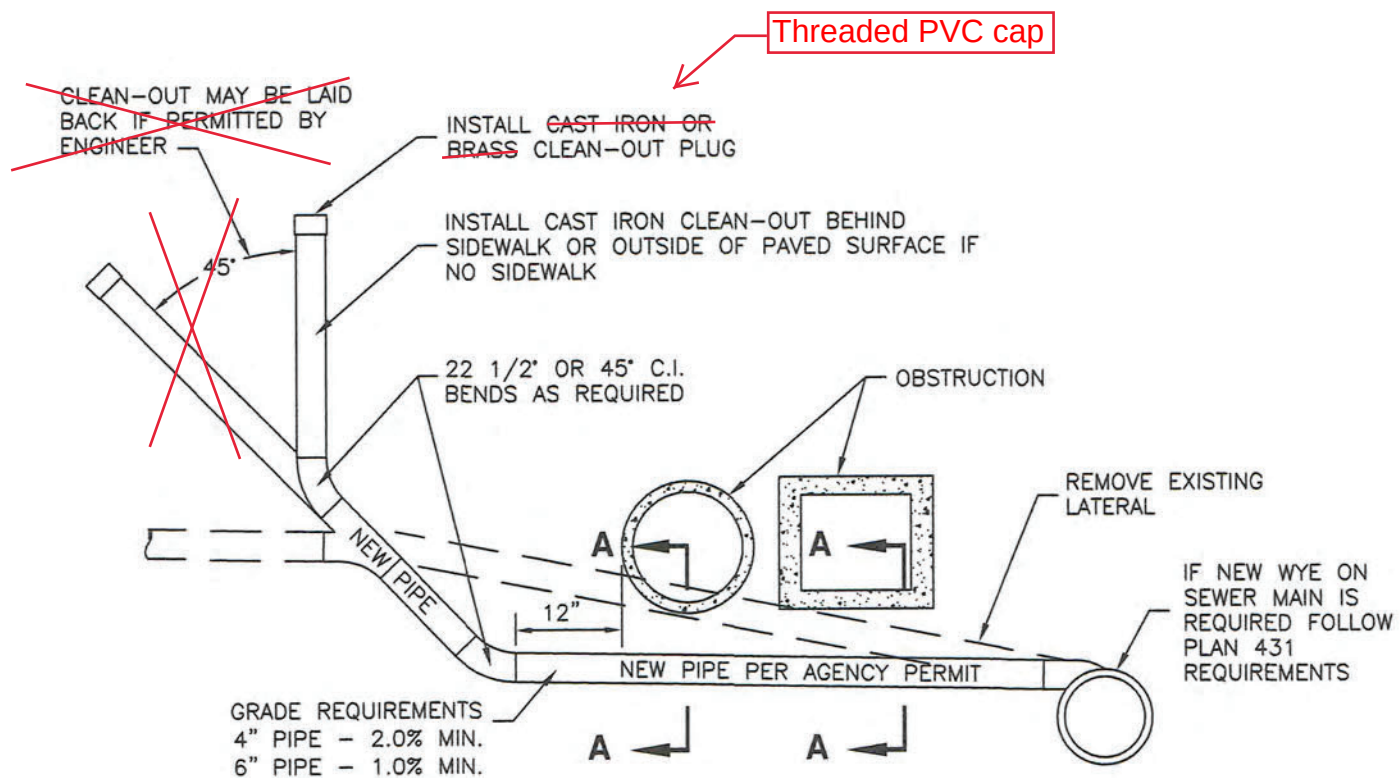
- A. Before installation, secure acceptance by ENGINEER for all pipe, fittings, and couplings to be used.
- B. Before backfilling, secure inspection of installation by ENGINEER. Give at least 24 hours notice.
- C. Verify if CONTRACTOR or agency is to install the wye or donut.

2. PRODUCTS

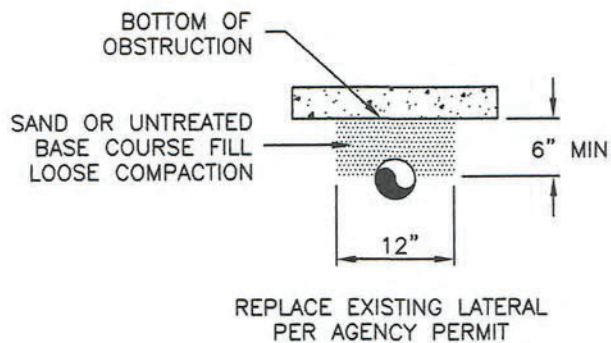
- A. Base Course: Untreated base course, APWA Section 32 11 23. Do not use gravel as a base course without ENGINEER's permission.
- B. Backfill: Common fill, APWA Section 31 05 13. Maximum particle size 2-inches.
- C. Provide agency approved wye or tee with appropriate donut.

3. EXECUTION

- A. ~~Tape wrap metal pipe and metal fittings.~~ Only PVC and HDPE allowed.
- B. Do not install couplings under the obstruction.
- C. Under the obstruction, loosely compact granular material or sand. Flowable fill not allowed.
- D. Base Course and Backfill Placement: Maximum lift thickness is 8-inches before compaction. Compaction is 95 percent or greater relative to a standard proctor density, APWA Section 31 23 26.



SECTION



SECTION A-A

1. GENERAL

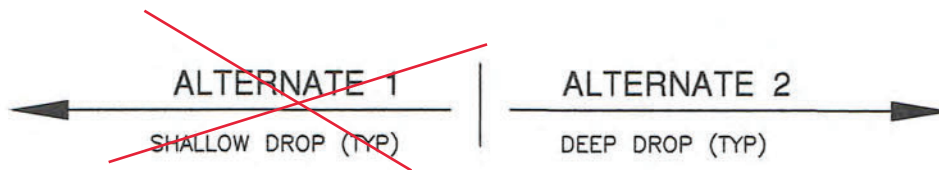
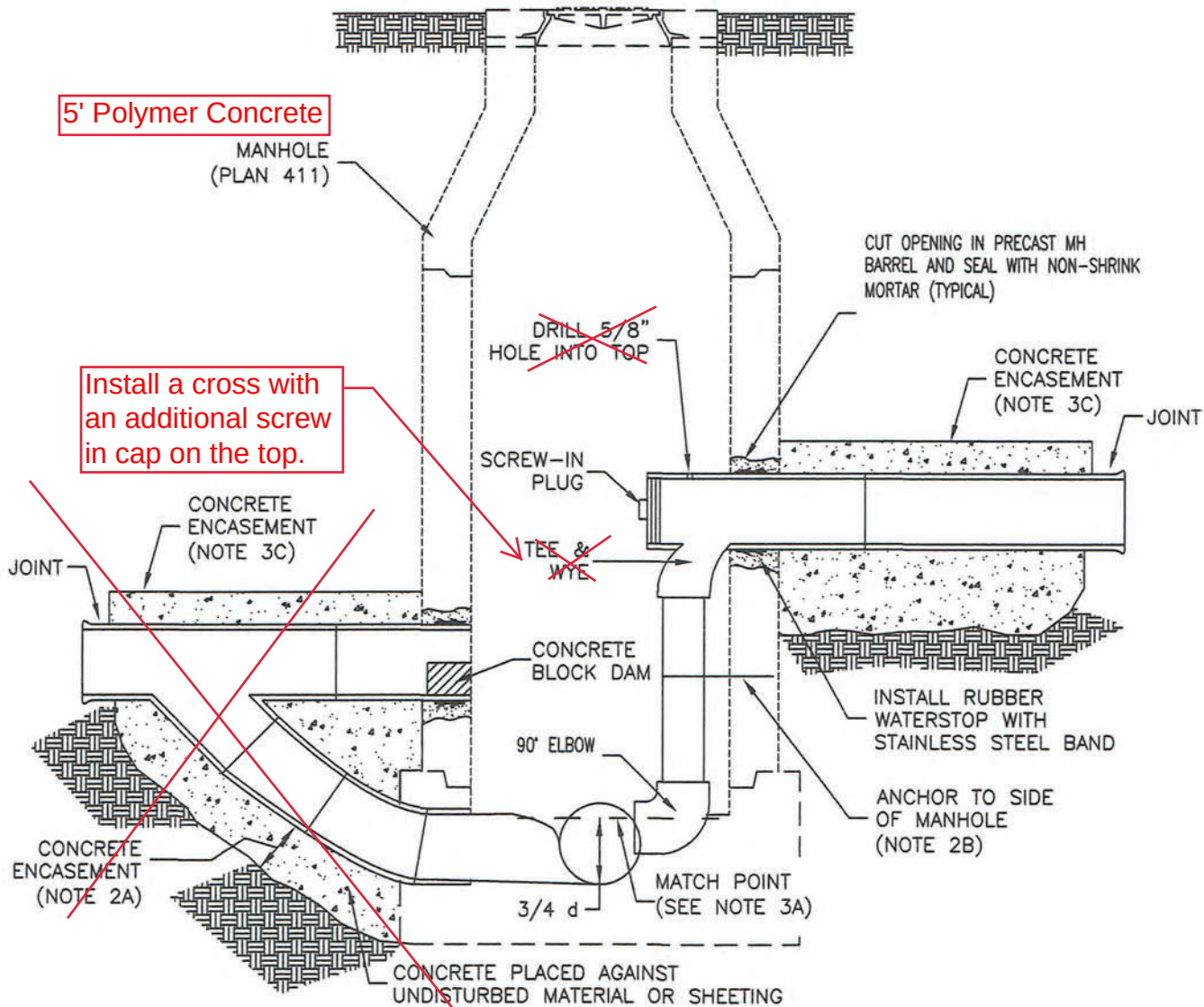
- A. Only one drop pipe is allowed inside the manhole.
- B. Size of drop pipe is to be the same diameter as sewer mainline pipe that it serves.

2. PRODUCTS

- A. Concrete: Class 4000, APWA Section 03 30 04.
- B. Anchors: Use stainless steel anchors that are acceptable to ENGINEER.

3. EXECUTION

- A. At the match point, match the 3/4 diameter points of the pipes.
- B. If the drop is more than 18-inches, anchor the riser to the wall every 12-inches.
- C. Extend concrete encasement to first joint beyond excavation for drop connection.



SECTION

Grease trap

1. GENERAL

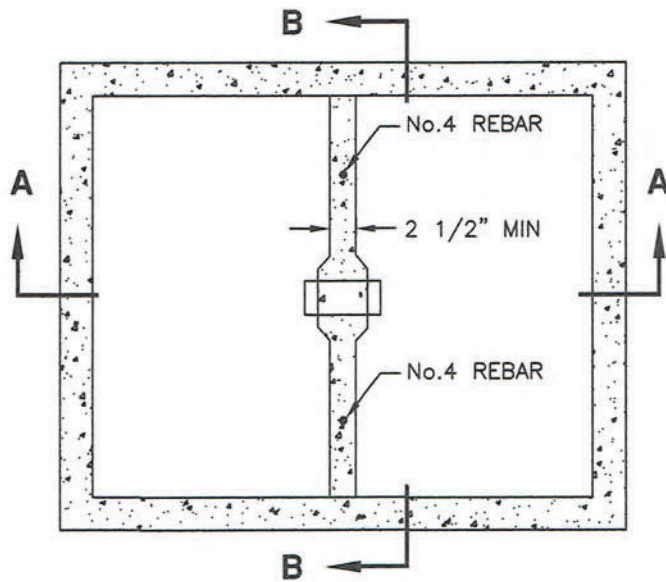
- A. Before backfilling around concrete box, secure inspection of installation by ENGINEER.

2. PRODUCTS

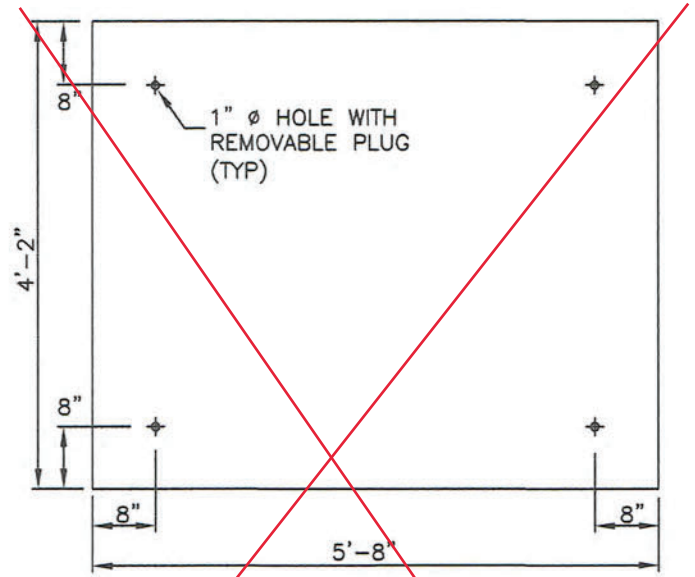
- A. Base Course: Untreated base course, APWA Section 32 11 23. Do not use gravel as a base course without ENGINEER's permission.
- B. Backfill: Common fill, APWA Section 31 05 13. Maximum particle size 2-inches.
- C. Concrete: Class 4000, APWA Section 03 30 04.
- D. Reinforcement: Deformed, 60 ksi yield grade steel, ASTM A615.
- E. PVC Pipe: APWA Section 33 05 07.

3. EXECUTION

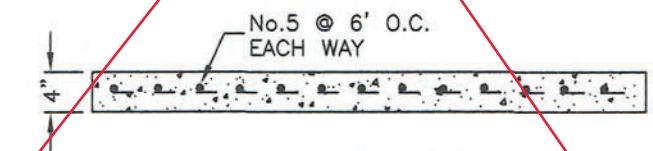
- A. Base Course Placement: APWA Section 32 11 23. Maximum lift thickness is 6-inches before compaction. Compaction is 95 percent or greater relative to a modified proctor density, APWA Section 31 23 26.
- B. Reinforcement Placement: APWA Section 03 20 00.
- C. Concrete Placement: APWA Section 03 30 10. Provide 1/2-inch radius edges. Apply a broom finish. Apply a curing agent.
- D. Fill annular space around pipe wall penetrations with waterproof sealer.
- E. Backfill: Provide backfill against the box walls. Pea gravel and recycled RAP aggregate is NOT ALLOWED. Water jetting is NOT allowed. Maximum lift thickness is 8-inches before compaction. Compaction is 95 percent or greater relative to a standard proctor density, APWA Section 31 23 26.



BOX PLAN

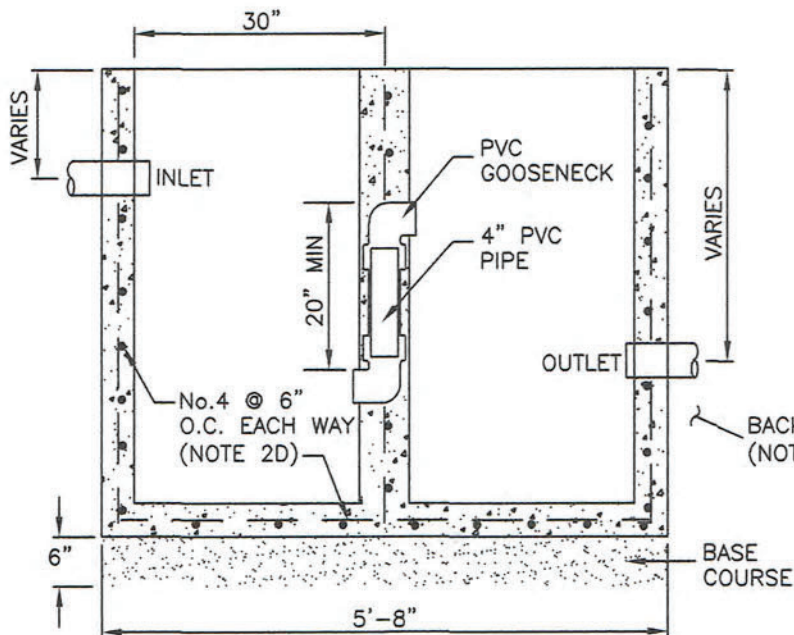


LID PLAN

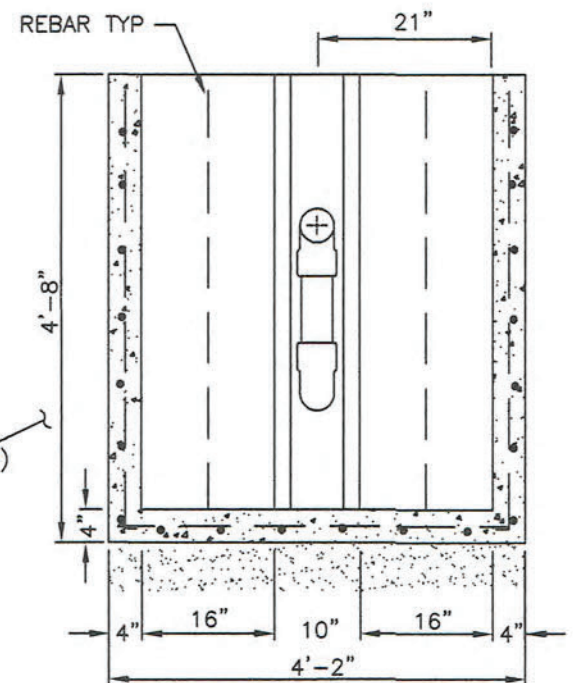


LID SECTION

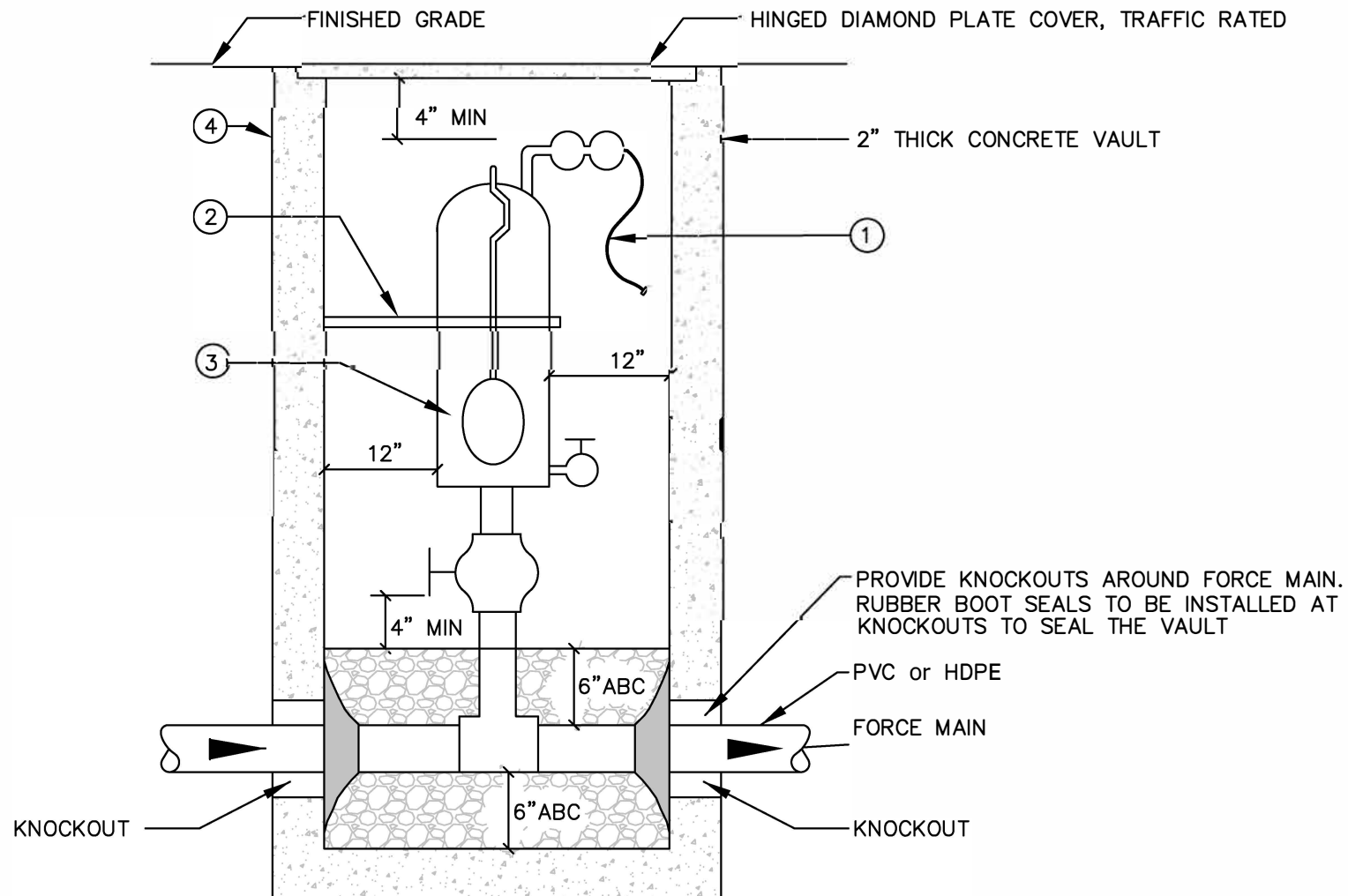
The dimensions shown are minimum dimensions only. Larger grease traps or interceptors are required according to the application as determined by the City Engineer.



SECTION A-A



SECTION B-B



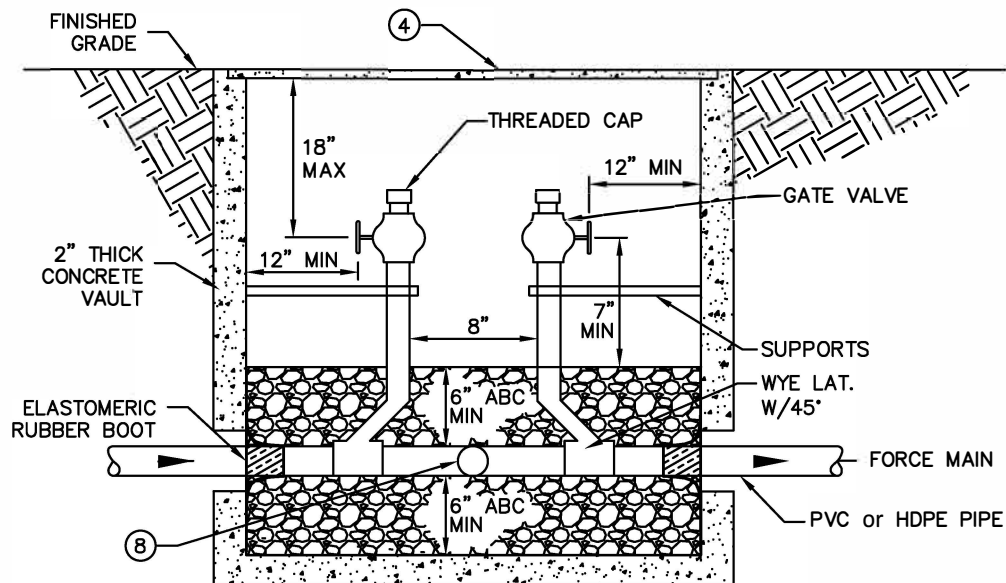
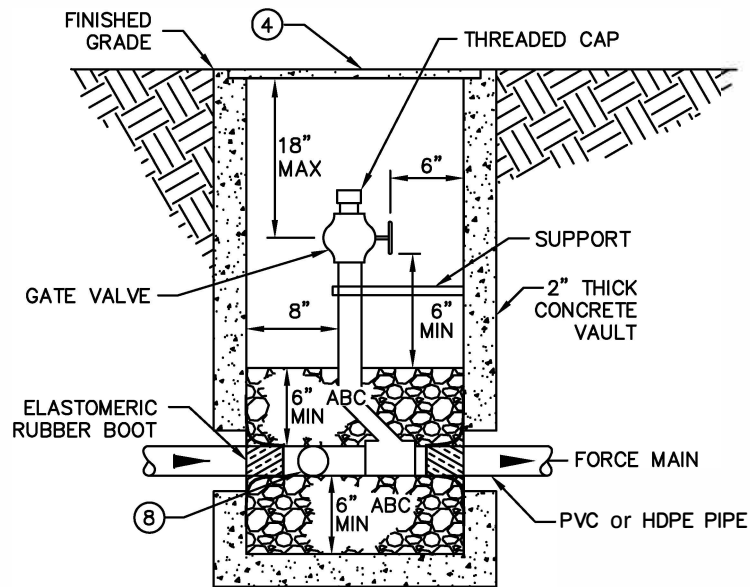
NOTES:

1. BLACK FLUSHING HOSE WITH QUICK COUPLER ATTACHED AT FREE END, 2 FEET IN LENGTH.
2. SUPPORT FOR AIR RELEASE VALVE.
3. SEWAGE AIR RELEASE VALVE.
4. ROTATE VAULT AS REQUIRED TO KEEP BEHIND BACK OF CURB.

DETAIL NO.

FORCE MAIN AIR RELEASE VALVE

DETAIL NO.



NOTES:

1. ONE-WAY CLEANOUTS SHALL BE INSTALLED ON MAXIMUM 400- FOOT CENTERS ALONG FORCE MAIN. ROTATE VAULT AS REQUIRED TO KEEP BEHIND BACK OF CURB.
2. TWO-WAY CLEANOUTS SHALL BE INSTALLED ON A MAXIMUM 800-FOOT CENTERS ALONG FORCE MAIN. ROTATE VAULT AS REQUIRED TO KEEP BEHIND BACK OF CURB.
3. AN AIR RELEASE VALVE SHALL BE INSTALLED ADJACENT TO ANY FORCE MAIN CLEANOUT.
4. DIAMOND PLATE COVER, TRAFFIC-RATED.
5. RISER PIPES TO BE SAME DIAMETER AS FORCE MAIN (PLUG END WITH THREADED CAP).
6. PROVIDE KNOCKOUTS AROUND FORCE MAIN. RUBBER BOOT SEALS TO BE INSTALLED AT KNOCKOUTS TO SEAL THE VAULT.
7. PROVIDE 12" ABC MATERIAL AROUND FORCE MAIN.
8. PROVIDE GATE VALVE FOR FORCE MAINS WITH DIAMETERS OF 2" OR LESS.
9. A MINIMUM 12" OF CLEARANCE SHALL BE MAINTAINED BETWEEN THE VAULT WALLS AND THE CLEANOUT EQUIPMENT.
10. FORCE MAINS SHALL BE A MINIMUM OF 5' DEEP

DETAIL NO.

FORCE MAIN CLEANOUTS

DETAIL NO.

Abbreviations and symbols for sewer

1. GENERAL

- A. Lettering Size: 10 point at final production.
- B. Lettering Style. Capital letters preferred.
- C. Existing Improvements. Shown in light shaded dashed line.
- D. New Improvements. Shown in solid continuous line.

2. PRODUCTS (Not used)

3. EXECUTION (Not used)

SYMBOLS	DEFINITIONS
	CENTER LINE
	CONSTRUCTION CENTER LINE
	PROPERTY OR R/W LINE
	EASEMENT LINE
	MONUMENT LINE
	FENCE
	CONTOUR LINE
	CONTOUR ELEVATION
	BANK SLOPES
	STORM DRAIN LINE
	WATER LINE
	GAS LINE
	TELEPHONE CABLE
	ELECTRIC CABLE
	SANITARY SEWER LINE
	ASPHALT PAVING
	FIRE HYDRANT
	WATER VALVE
	WATER METER
	MANHOLE
	CATCH BASIN
	CLEANOUT BOX
	POLE AND ANCHOR
	STREET LIGHT
	UNDISTURBED EARTH
	STRUCTURE

SYMBOLS	DEFINITIONS
	CURB & GUTTER
	SIDEWALK
	RAILROAD TRACKS
	GUARD RAIL
	OPEN DITCH, CANAL
	CULVERT
	SECTION CORNER
	SOIL BORING
	MONUMENT
	BENCH MARK
	SIGN
	POWER POLE
	TELEPHONE POLE
	DECIDUOUS TREE
	CONIFEROUS TREE
	P.I.
	P.C. OR P.T.
PROFILE	
	GROUND PROFILE
	CULVERT
	P.V.I.
	P.V.C. OR P.V.T.
	GROUND WATER ELEVATION

NOTE:

EXISTING FACILITIES MAY BE SHOWN IN SCREENED OR DASHED LINES

30" Frame and cover

1. GENERAL

A. The frame and cover fits the manhole in Plan 411.

2. PRODUCTS

A. Castings: Grey iron class 35 minimum, ASTM A48, coated with asphalt based paint or better (except on machined surfaces).

1) Cast the heat number on the frame and cover.

2) Give the frame and cover a machine finish so the cover will not rock.

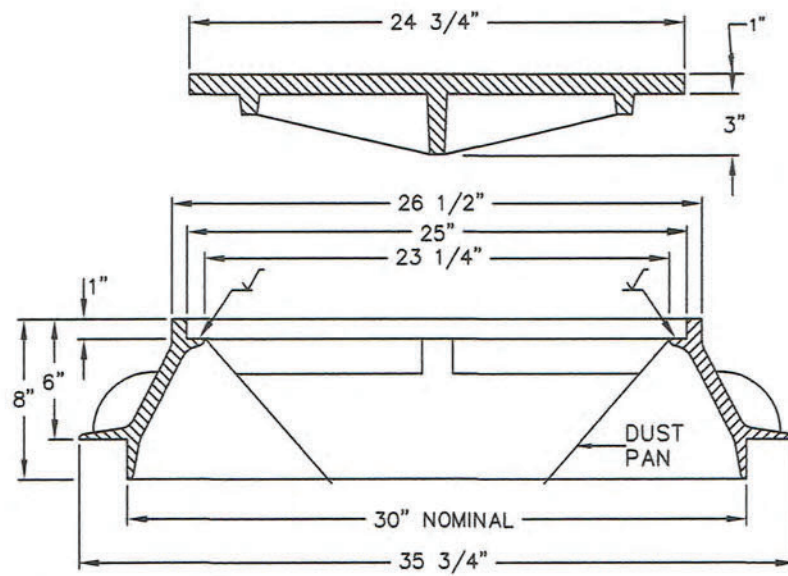
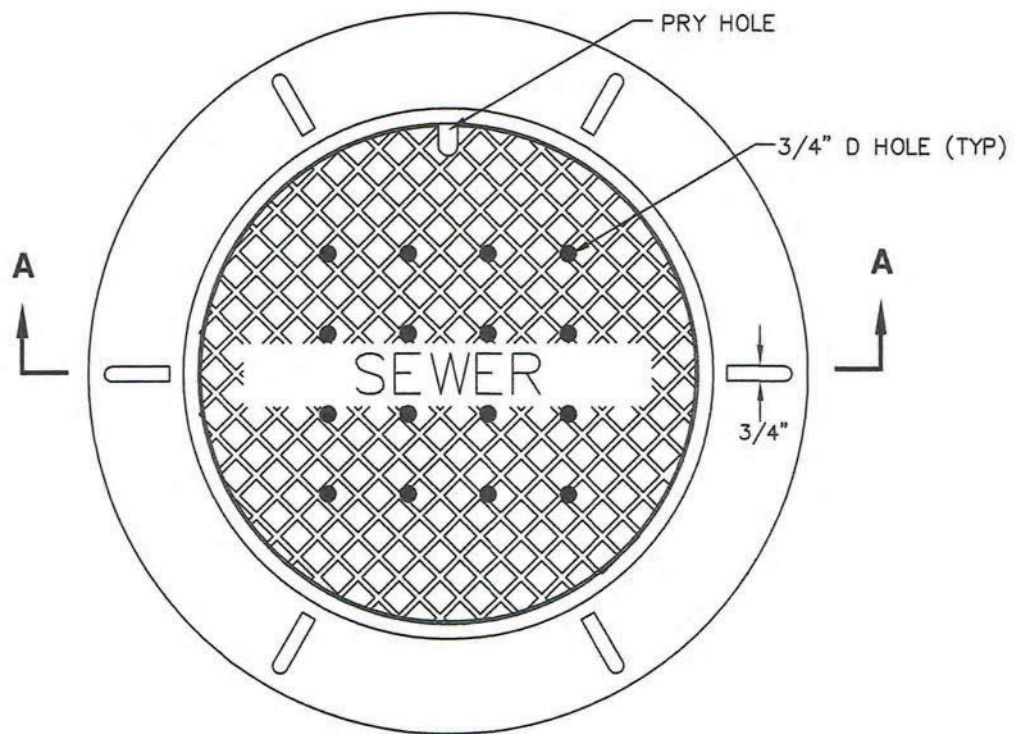
3) √ designates machined surface.

4) Cast the words "SEWER" on the cover in upper case flush with the surface finish.

3. EXECUTION

Provide locking manhole covers or watertight manhole covers as identified by the City Engineer. Generally these are required in areas such as

A. ~~Except in paved streets, provide locking manhole covers in~~ easements, alleys, parking lots, and all other places. Drill and tap two holes to a depth of 1-inch at 90 degrees to pry hole and install 3/4 x 3/4-inch allen socket set screws.



SECTION A-A

Sanitary sewer manhole

1. GENERAL

- A. The drawing shows typical pipe connections. Refer to construction drawings for connection locations or refer to field location of existing piping when engineering pipe connection to the manhole.
- B. Manhole size.
 - 1) Diameter is 4 feet: For sewers under 12" diameter.
 - 2) Diameter is 5 feet: For sewers 12" and larger, or when 3 or more pipes intersect the manhole.

that have no more than two intersecting pipes.

or manholes that receive force main discharges.

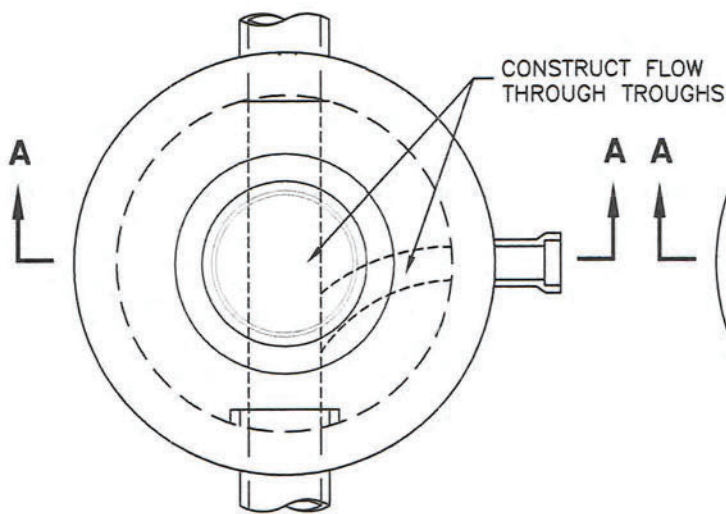
2. PRODUCTS

- A. Base Course: Untreated base course, APWA Section 32 11 23. Do not use gravel as a base course without ENGINEER's permission.
- B. Backfill: Common fill, APWA Section 31 05 13. Maximum particle size 2-inches.
- C. Concrete: Class 4000, APWA Section 03 30 04.
- D. Riser and Reducing Riser: ASTM C478.
- E. Reinforcement: Deformed, 60 ksi yield grade steel, ASTM A615.
- F. Grout: 2 parts sand to 1 part cement mortar, ASTM C1329.
- G. Stabilization-Separation Geotextile: Moderate or high at CONTRACTOR's choice, APWA Section 31 05 19.

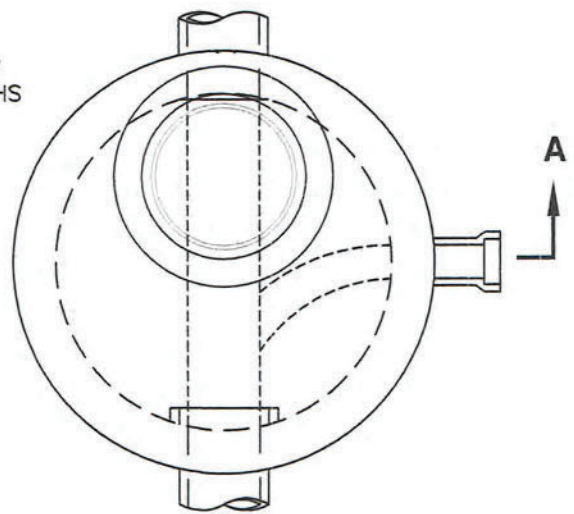
3. EXECUTION

- A. Foundation Stabilization: Get ENGINEER's permission to use a sewer rock or a granular backfill borrow in a geotextile wrap to stabilize an unstable foundation.
- B. Base Course Placement: APWA Section 32 11 23. Maximum lift thickness is 8-inches before compaction. Compaction is 95 percent or greater relative to a modified proctor density, APWA Section 31 23 26.
- C. Invert Cover. During construction, place invert covers over the top of pipe in manholes that currently convey sewerage. See Plan 412.
- D. Pipe Connections: Grout around all pipe openings.
- E. Pipe Seal: Install rubber-based pipe seals on all plastic pipes when connecting plastic pipes to manholes. Hold water-stop in place with stainless steel bands.
- F. Joints: Place flexible gasket-type sealant in all riser joints. Finish with grout.
- G. Adjustment: If the required manhole adjustment is more than 1'-0", remove the cone and grade rings and adjust the manhole elevation with the appropriate manhole section, the cone section, and the grade rings or plastic form to make frame and lid match finish grade.
- H. Finish: Provide smooth and neat finishes on interior of cones, shafts, and rings. Imperfect moldings or honeycombs will not be accepted.
- I. Backfill: Provide backfill against the manhole shaft. Pea gravel and recycled RAP aggregate is NOT ALLOWED. Water jetting is NOT allowed. Maximum lift thickness is 8-inches before compaction. Compaction is 95 percent or greater relative to a standard proctor density, APWA Section 31 23 26.

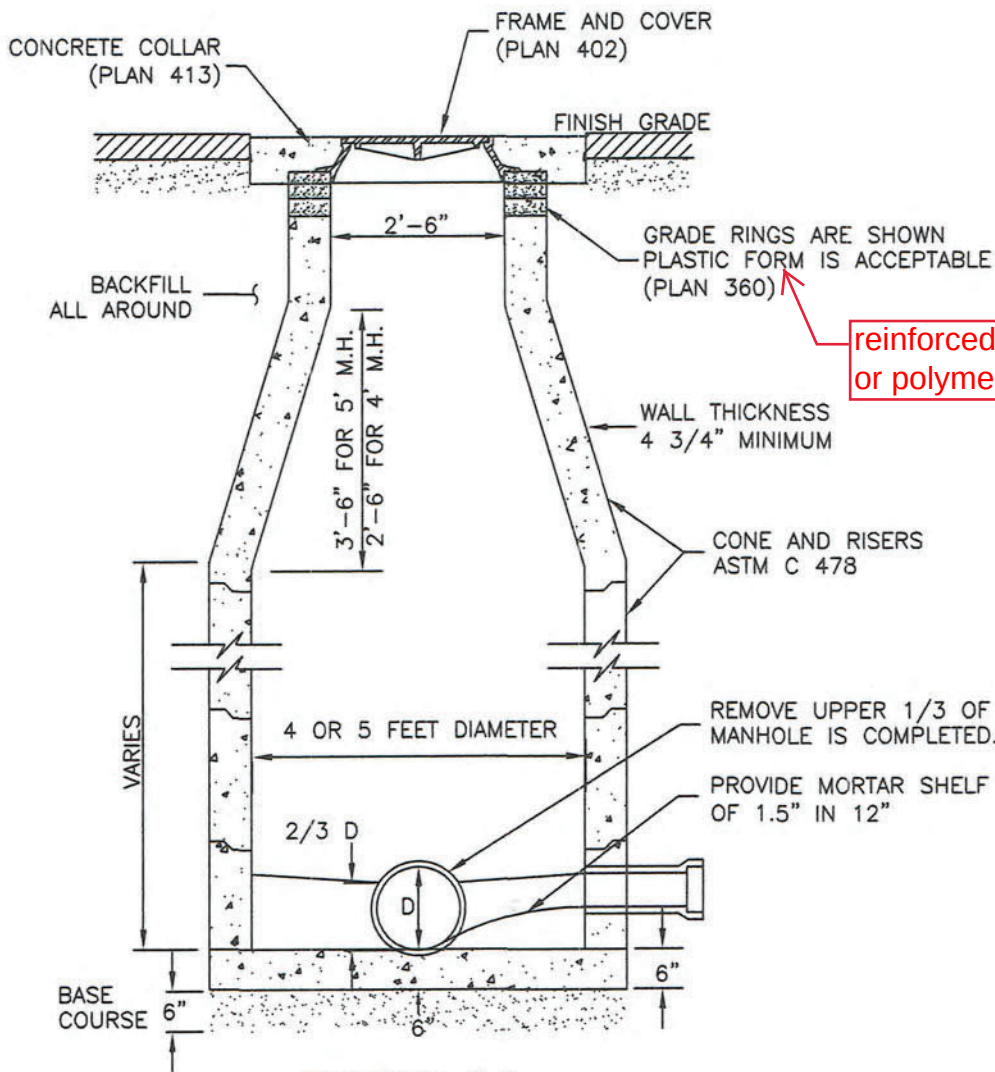
18"



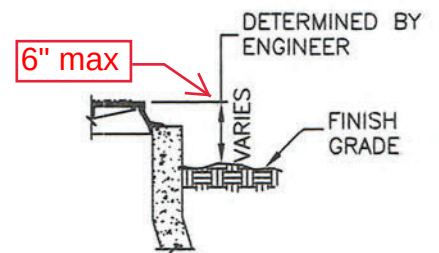
PLAN
(CONCENTRIC RISER)



PLAN
(ECCENTRIC RISER)



SECTION A-A



DETAIL
(UNIMPROVED AREAS)

Cones shall be concentric.

Invert cover

1. GENERAL

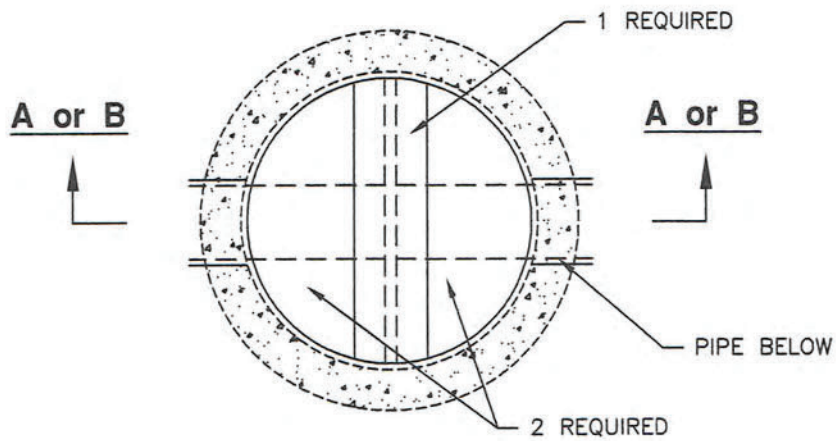
- A. Invert covers are installed to prevent debris from entering the inflow or outflow pipes during construction.

2. PRODUCTS

- A. Plywood: 5/8" thick exterior grade, APWA Section 06 10 00.

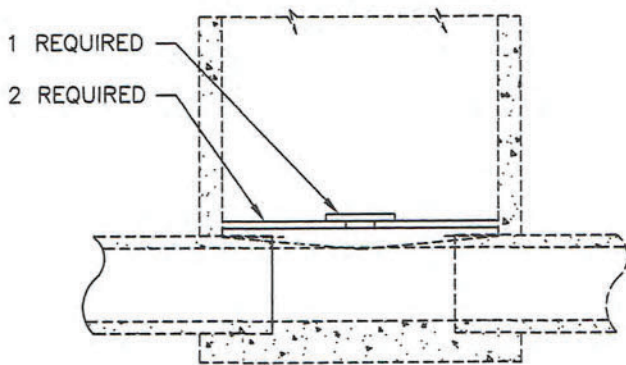
3. EXECUTION

- A. Option 1: Install invert cover over manhole shelf.
- B. Option 2: If a pipe enters above the mainline pipe, install 2' x 4" bracing to raise invert cover above top of the highest pipe inlet. Install solid bracing attached to wall.
- C. If manhole is not round, cut invert cover to match shape.
- D. Do not interfere with flow in pipeline.
- E. Nail all three pieces of each invert cover securely together.



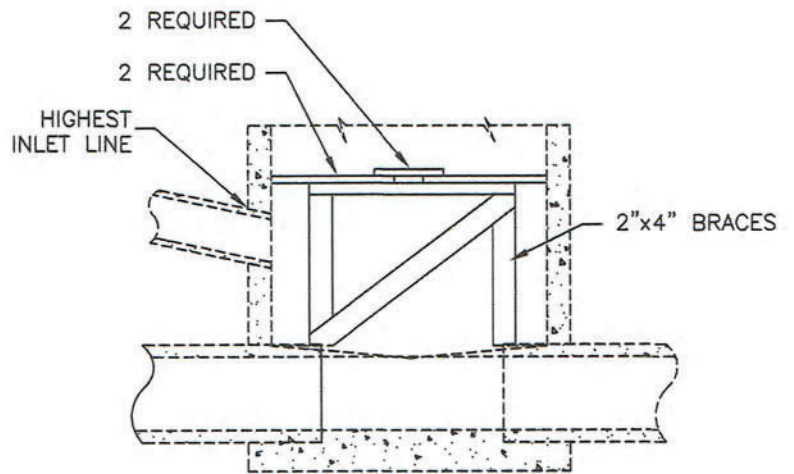
PLAN

(INVERT COVER IN PLACE)



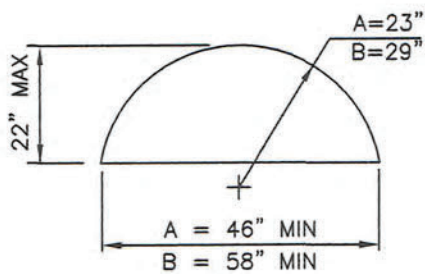
SECTION A-A

OPTION 1

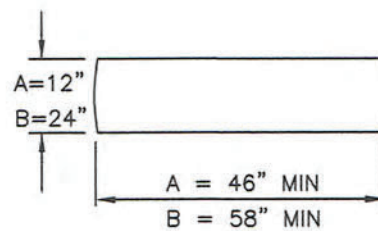


SECTION B-B

OPTION 2



2 REQUIRED



1 REQUIRED

USE DIMENSION A FOR 48" MANHOLES
USE DIMENSION B FOR 60" MANHOLES

Cover collar for sanitary sewer manhole

1. GENERAL

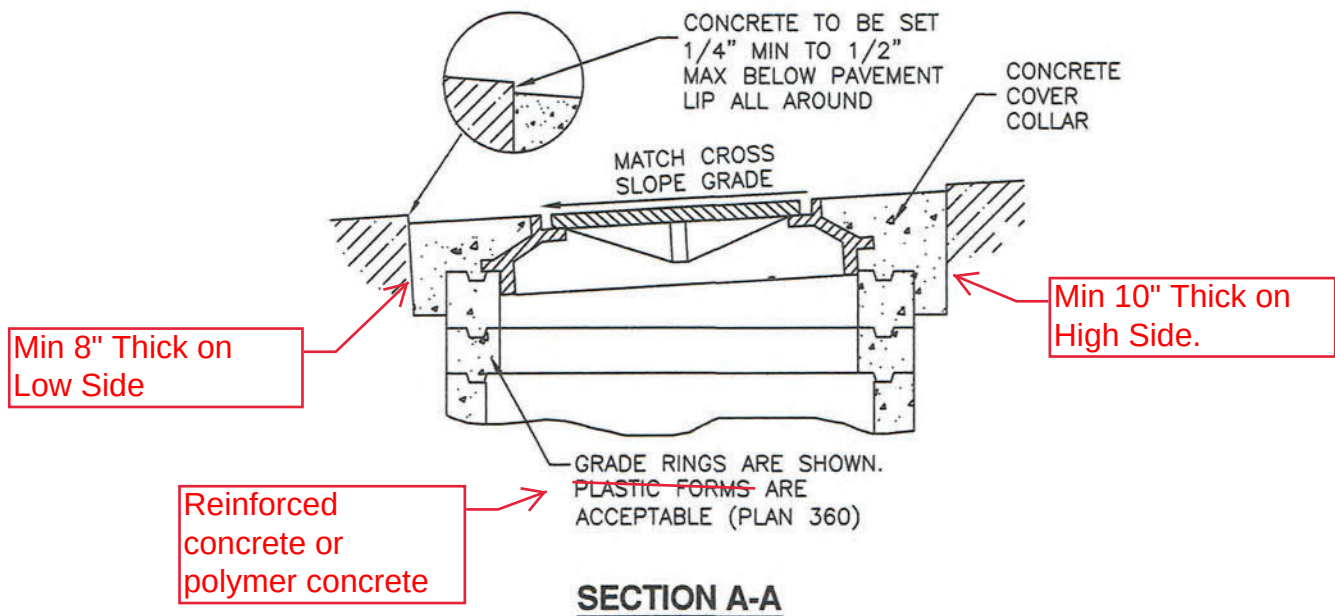
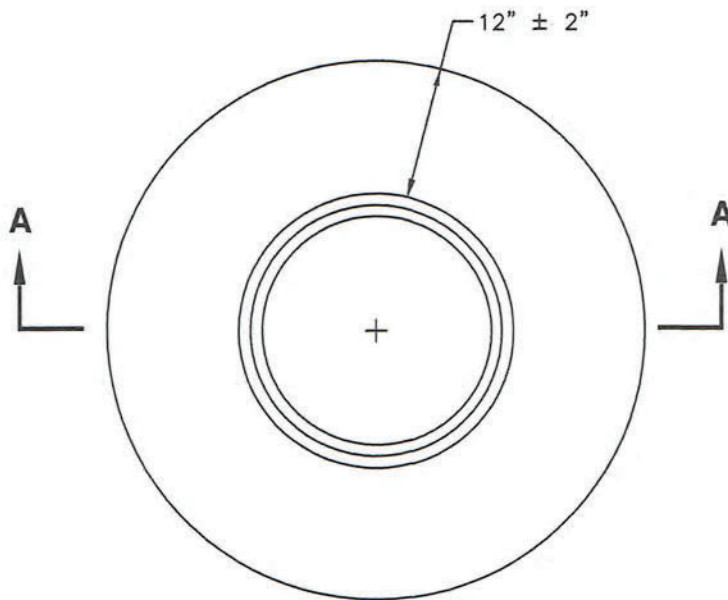
- A. In a pavement surface, the concrete will support the frame under traffic loadings.

2. PRODUCTS

- A. Concrete: Class 4000, APWA Section 03 30 04.
- B. Concrete Curing Agent: Type ID Class A (clear with fugitive dye), membrane forming compound, APWA Section 03 39 00.

3. EXECUTION

- A. Pavement Preparation: Provide a neat vertical and concentric joint between the concrete collar and the bituminous pavement surface. Clean edges of all dirt, oil, and loose debris.
- B. Concrete Placement: Fill the annular space around the frame and cover casting with concrete. Apply a broom finish. Apply a curing agent.



Sewer lateral connection

1. GENERAL

- A. Before installation, secure acceptance by ENGINEER for all pipe, fittings, and couplings to be used.
- B. Before backfilling, secure inspection of installation by ENGINEER. Give at least 24 hours notice.
- C. Verify if CONTRACTOR or agency is to install the wye.

2. PRODUCTS

- A. Base Course: Untreated base course, APWA Section 32 11 23. Do not use gravel as a base course without ENGINEER's permission.
- B. Backfill: Common fill, APWA Section 31 05 13. Maximum particle size 2-inches.
- C. Provide agency approved wye or tee with appropriate donut.
- D. Stainless steel straps required.

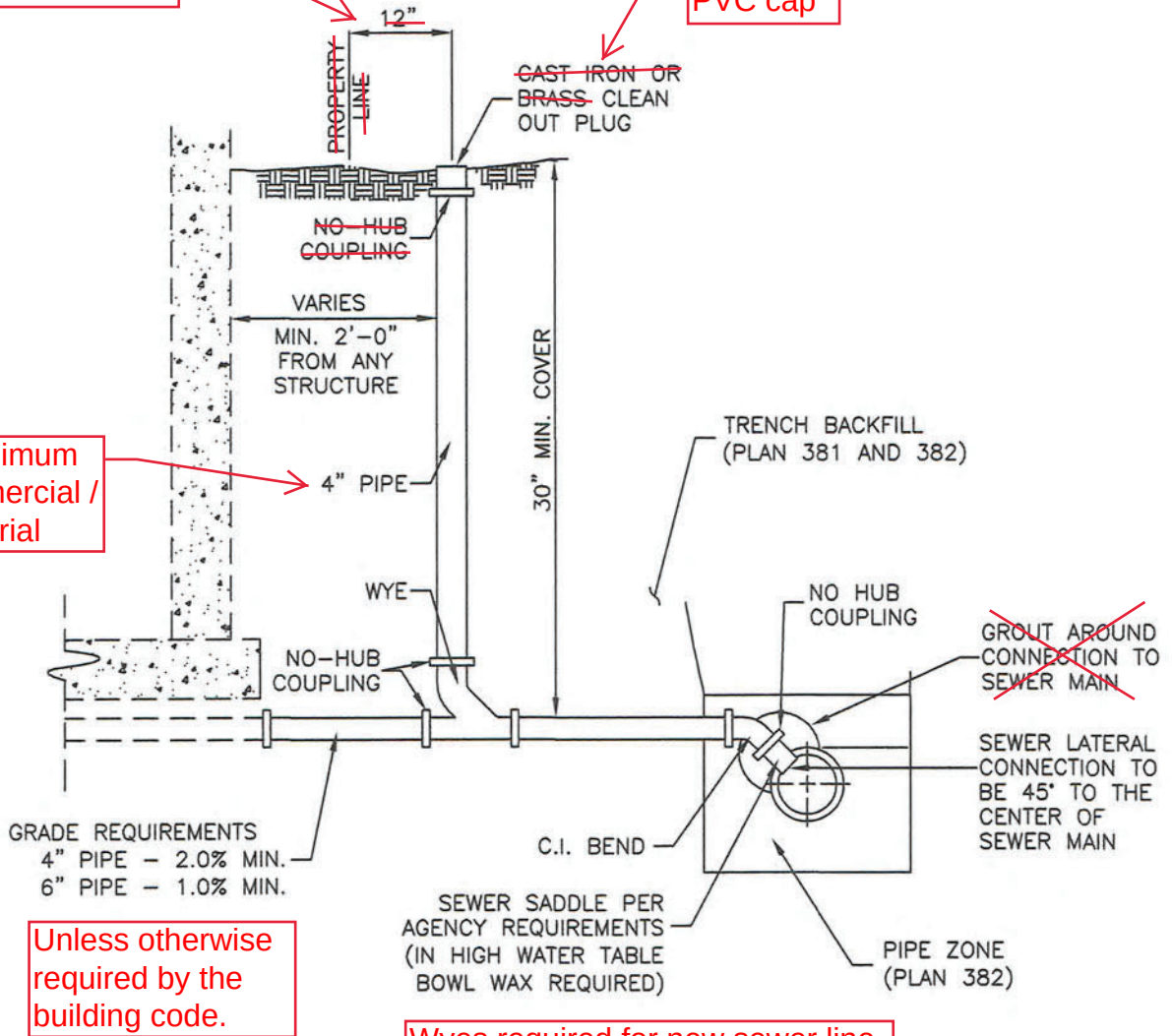
3. EXECUTION

- A. Tape wrap pipe as required by soil conditions.
- B. Remove core plug from sewer main. Do not break into sewer main to make connection.
- C. Base Course and Backfill Placement: Maximum lift thickness is 8-inches before compaction. Compaction is 95 percent or greater relative to a standard proctor density, APWA Section 31 23 26.

Locate within 2 to 10' of Structure

Threaded
PVC cap

6" minimum
Commercial /
Industrial



Unless otherwise
required by the
building code.

Wyes required for new sewer line
construction. Saddles allowed for
connecting to existing sewer lines.

Sewer lateral relocation

1. GENERAL

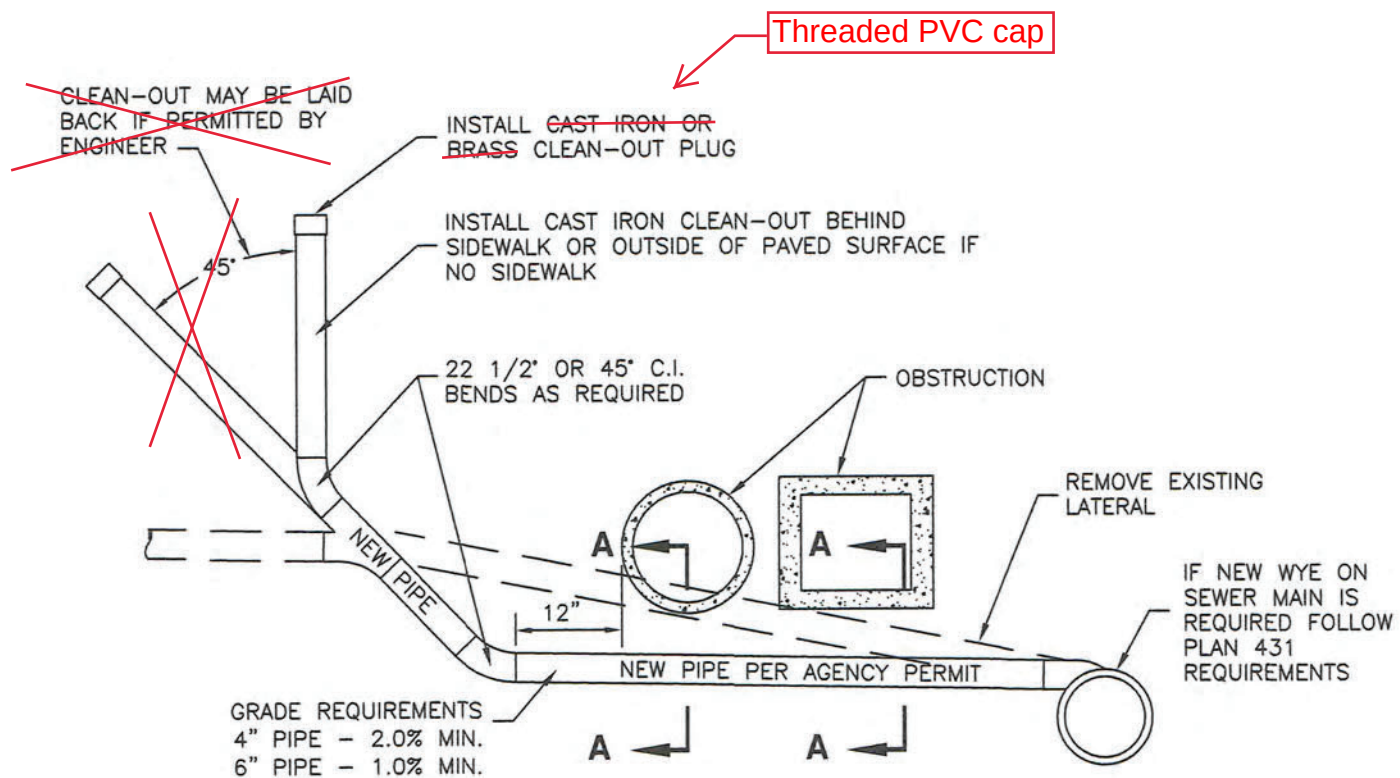
- A. Before installation, secure acceptance by ENGINEER for all pipe, fittings, and couplings to be used.
- B. Before backfilling, secure inspection of installation by ENGINEER. Give at least 24 hours notice.
- C. Verify if CONTRACTOR or agency is to install the wye or donut.

2. PRODUCTS

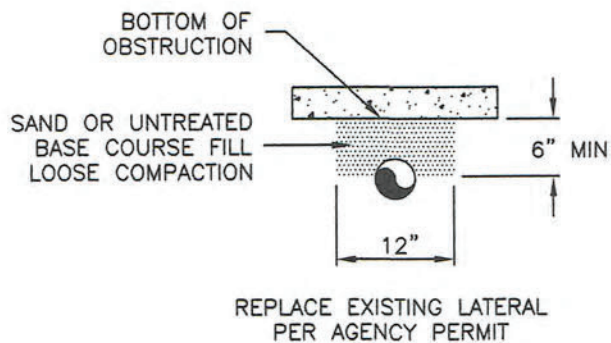
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- B. Backfill: Common fill, APWA Section 31 05 13. Maximum particle size 2-inches.
- C. Provide agency approved wye or tee with appropriate donut.

3. EXECUTION

- A. ~~Tape wrap metal pipe and metal fittings.~~ Only PVC and HDPE allowed.
- B. Do not install couplings under the obstruction.
- C. Under the obstruction, loosely compact granular material or sand. Flowable fill not allowed.
- D. Base Course and Backfill Placement: Maximum lift thickness is 8-inches before compaction. Compaction is 95 percent or greater relative to a standard proctor density, APWA Section 31 23 26.



SECTION



SECTION A-A

1. GENERAL

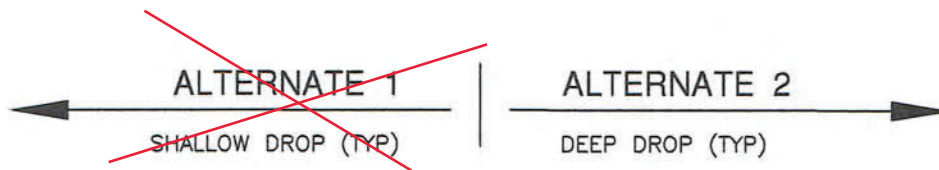
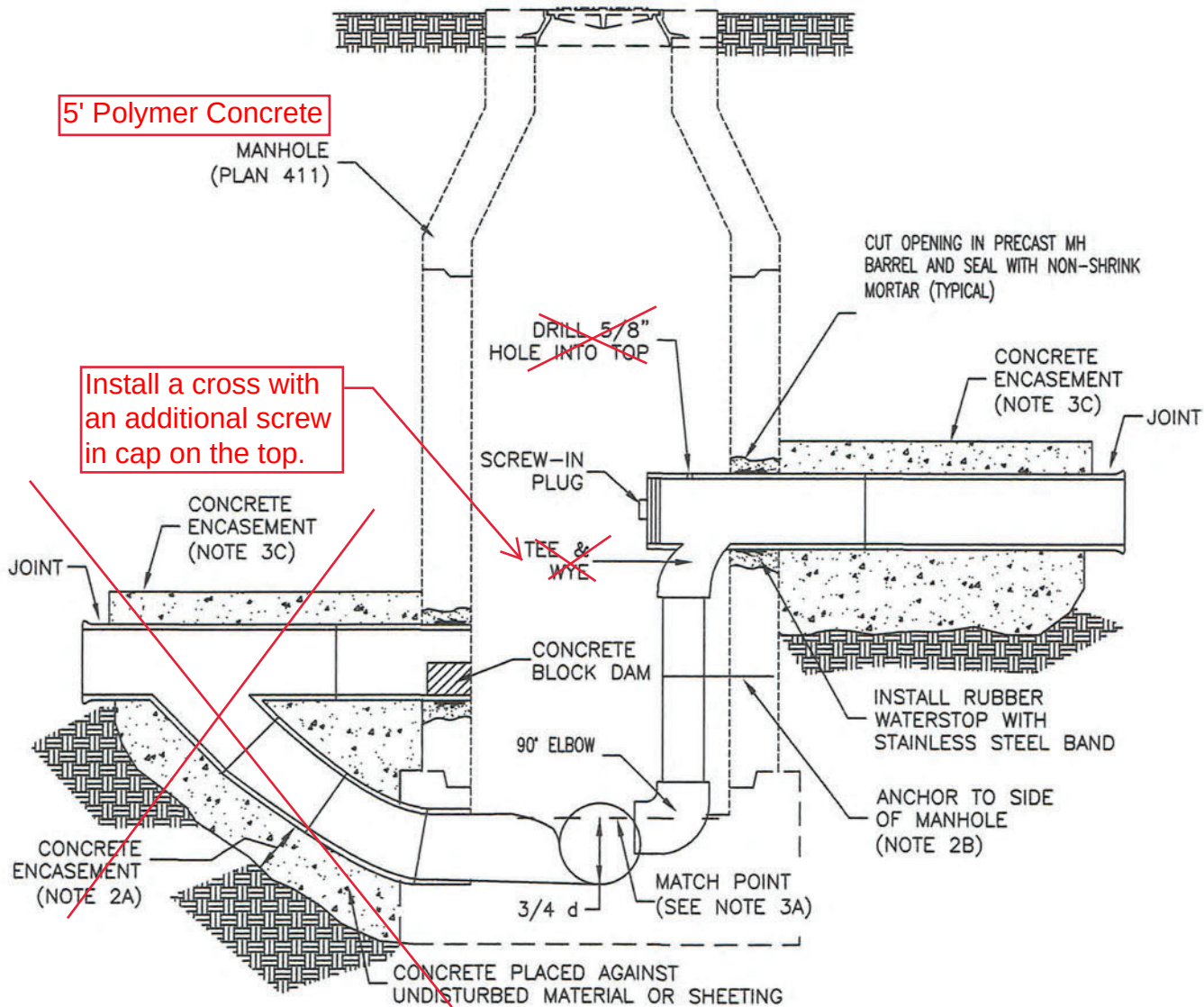
- A. Only one drop pipe is allowed inside the manhole.
- B. Size of drop pipe is to be the same diameter as sewer mainline pipe that it serves.

2. PRODUCTS

- A. Concrete: Class 4000, APWA Section 03 30 04.
- B. Anchors: Use stainless steel anchors that are acceptable to ENGINEER.

3. EXECUTION

- A. At the match point, match the 3/4 diameter points of the pipes.
- B. If the drop is more than 18-inches, anchor the riser to the wall every 12-inches.
- C. Extend concrete encasement to first joint beyond excavation for drop connection.



SECTION

Grease trap

1. GENERAL

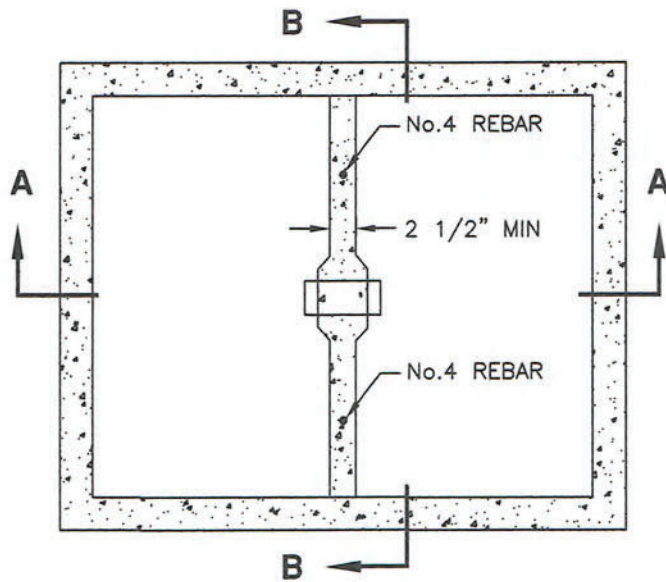
- A. Before backfilling around concrete box, secure inspection of installation by ENGINEER.

2. PRODUCTS

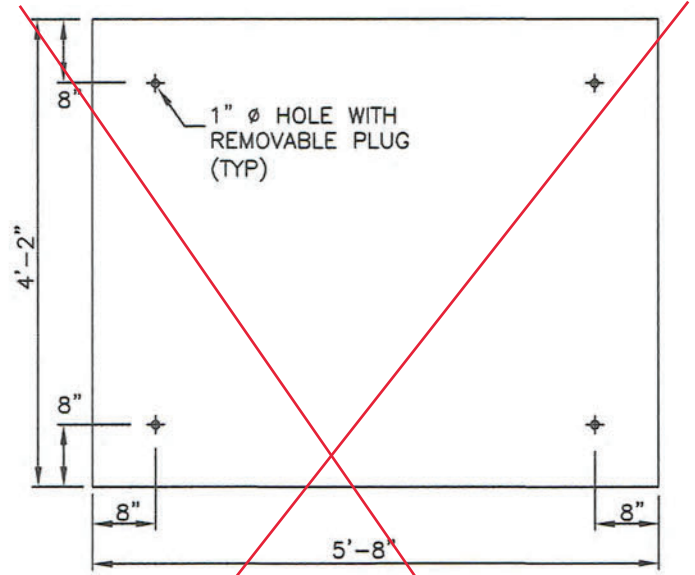
- A. Base Course: Untreated base course, APWA Section 32 11 23. Do not use gravel as a base course without ENGINEER's permission.
- B. Backfill: Common fill, APWA Section 31 05 13. Maximum particle size 2-inches.
- C. Concrete: Class 4000, APWA Section 03 30 04.
- D. Reinforcement: Deformed, 60 ksi yield grade steel, ASTM A615.
- E. PVC Pipe: APWA Section 33 05 07.

3. EXECUTION

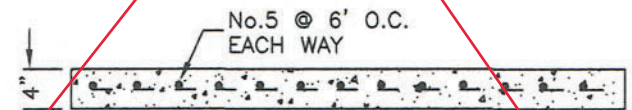
- A. Base Course Placement: APWA Section 32 11 23. Maximum lift thickness is 6-inches before compaction. Compaction is 95 percent or greater relative to a modified proctor density, APWA Section 31 23 26.
- B. Reinforcement Placement: APWA Section 03 20 00.
- C. Concrete Placement: APWA Section 03 30 10. Provide 1/2-inch radius edges. Apply a broom finish. Apply a curing agent.
- D. Fill annular space around pipe wall penetrations with waterproof sealer.
- E. Backfill: Provide backfill against the box walls. Pea gravel and recycled RAP aggregate is NOT ALLOWED. Water jetting is NOT allowed. Maximum lift thickness is 8-inches before compaction. Compaction is 95 percent or greater relative to a standard proctor density, APWA Section 31 23 26.



BOX PLAN

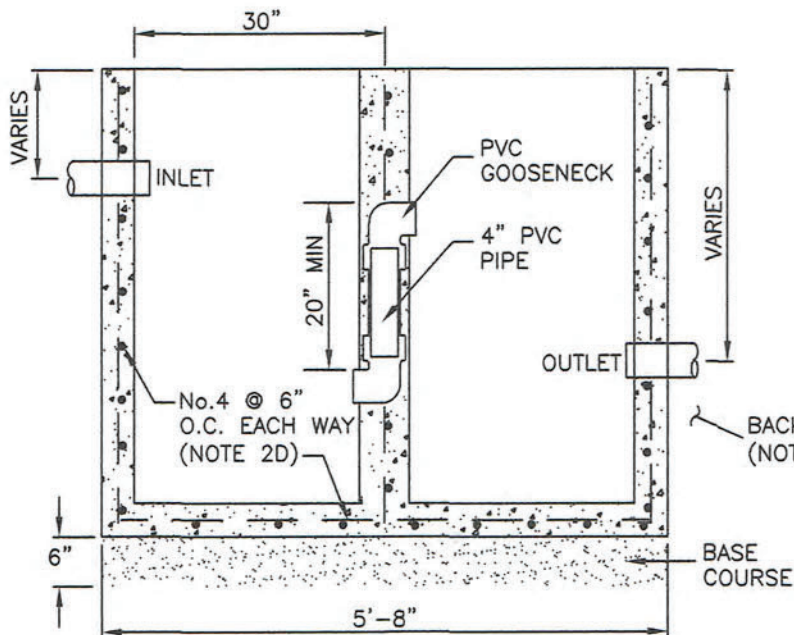


LID PLAN

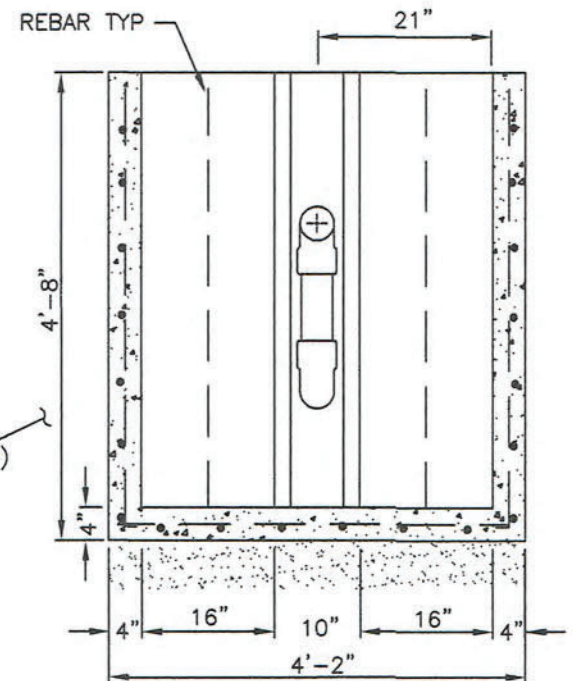


LID SECTION

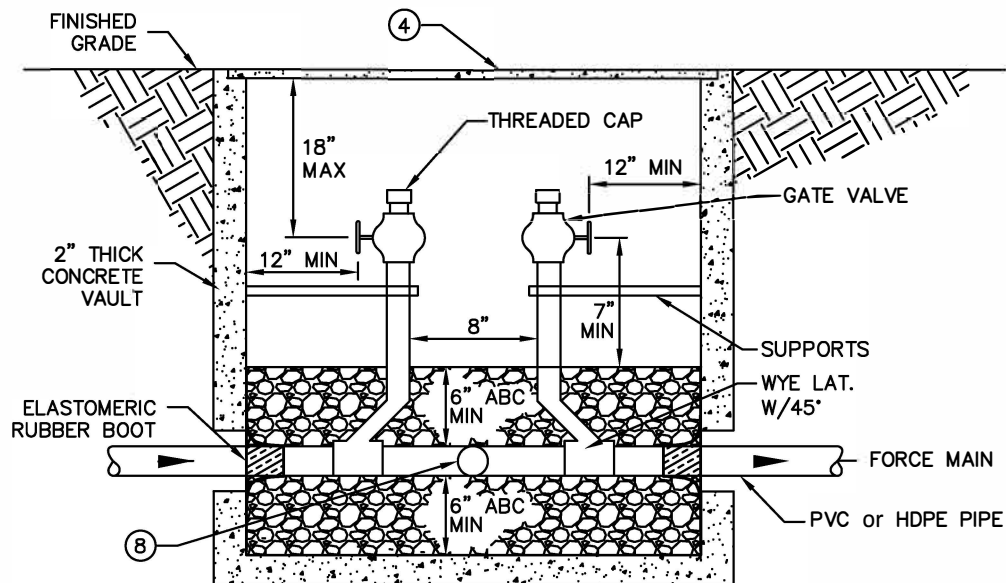
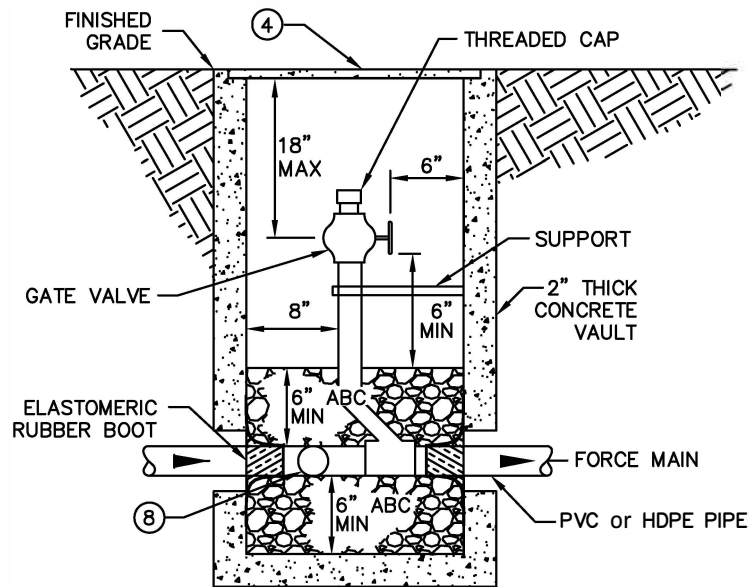
The dimensions shown are minimum dimensions only. Larger grease traps or interceptors are required according to the application as determined by the City Engineer.



SECTION A-A



SECTION B-B



NOTES:

1. ONE-WAY CLEANOUTS SHALL BE INSTALLED ON MAXIMUM 400- FOOT CENTERS ALONG FORCE MAIN. ROTATE VAULT AS REQUIRED TO KEEP BEHIND BACK OF CURB.
2. TWO-WAY CLEANOUTS SHALL BE INSTALLED ON A MAXIMUM 800-FOOT CENTERS ALONG FORCE MAIN. ROTATE VAULT AS REQUIRED TO KEEP BEHIND BACK OF CURB.
3. AN AIR RELEASE VALVE SHALL BE INSTALLED ADJACENT TO ANY FORCE MAIN CLEANOUT.
4. DIAMOND PLATE COVER, TRAFFIC-RATED.
5. RISER PIPES TO BE SAME DIAMETER AS FORCE MAIN (PLUG END WITH THREADED CAP).
6. PROVIDE KNOCKOUTS AROUND FORCE MAIN. RUBBER BOOT SEALS TO BE INSTALLED AT KNOCKOUTS TO SEAL THE VAULT.
7. PROVIDE 12" ABC MATERIAL AROUND FORCE MAIN.
8. PROVIDE GATE VALVE FOR FORCE MAINS WITH DIAMETERS OF 2" OR LESS.
9. A MINIMUM 12" OF CLEARANCE SHALL BE MAINTAINED BETWEEN THE VAULT WALLS AND THE CLEANOUT EQUIPMENT.
10. FORCE MAINS SHALL BE A MINIMUM OF 5' DEEP

DETAIL NO.

FORCE MAIN CLEANOUTS

DETAIL NO.

Approved Materials List for Water Distribution Potable System Materials Testing and Inclusion Procedures

Manufacturers who would like materials considered for the approved materials list shall:

1. Comply with all the design criteria set forth for the approved materials.
2. Supply, at the manufacturer's expense, the materials to be tested. (Quantity to be determined by the Nibley City Public Works Department)
3. Any project using brass or bronze service material that comes in contact with potable water must meet AWWA C-800, NSF 61-8 and Federal Law.
4. Preference will be given to materials manufactured and assembled in the United States.

Once the materials have been received, the Water Division will visually inspect materials for defects and compliance with all City standards. The Water Division will install or oversee the installation of all materials in the distribution system or other test sites as determined to be in the best interest of the City. Materials will be tested and evaluated for a minimum of one year, commencing on the date of installation. Evaluations will include but are not limited to:

1. Ease of installation
2. Availability of parts
3. Operational issues
4. Quality of manufactured materials
5. Number of moving parts
6. Reliability of service

If the materials supplied, at any time in the testing period fail, the testing will be concluded immediately. If the materials successfully complete the testing period, Water Distribution will recommend the product to be included in the Nibley City Approved Materials List.

The Approved Materials List will be updated at least annually at the first of each year. Except for emergencies, new Manufacturers and Models that have been approved by the City for inclusion on the list will be added at that time.

A maximum number of manufacturers will be approved for each category. Once a category has been satisfied, manufacturers successfully completing the test requirements will be added to a waiting list. Pending materials will be listed sequentially according to successful completion of testing. Materials presently on the Approved Materials List may be omitted from the list due to:

1. Change in service/availability.
2. Change in product design.
3. Bankruptcy
4. Consistent product failure
5. Other issues that found to reasonably be cause for omission as determined by the City Engineer.

If an approved material is taken off the list for any of the above reasons, the first pending material will be added to the list.

Water Distribution Materials

Fire Hydrants (4 Manufacturers)

Requirements

- Meet AWWA Standard C502 and C550
- UL 246 approved
- Dry barrel hydrant
- Method of lubrication shall be food grade oil or grease
- Operating nut shall be 1-1/2 inches pentagon (standard)
- Direction of opening shall be counterclockwise (left)
- Hose and pumper threads (male) shall be brass and field replaceable
- Threads shall be "National Standard"
- 2 hose nozzles (2-1/2 inches) and 1 pumper nozzle (4-1/2 inches)
- Inlet connection shall be mechanical joint
- Shall include "traffic flange"
- Size of hydrant valve opening shall be 5-1/4 inches
- All public hydrants shall be painted red



<u>MANUFACTURER</u>	<u>MODEL</u>
Muller	Super Centurion 250

Fire Hydrant Grade Adjustments (1 Manufacturers)

Requirements

- Extensions shall not be used to reach finish grade for new fire hydrant installations.
- Where the finish grade around an existing fire hydrant is changed, an extension kit, installed per the manufacturer's specifications, may be used.
- Only one extension may be used per hydrant. The extension kit must be manufactured by the original fire hydrant manufacturer; no aftermarket parts are allowed.

<u>MANUFACTURER</u>	<u>MODEL</u>
Grade Loc	Assured Flow Sales



Fire Hydrant Grease (2 Manufacturers)

<u>MANUFACTURER</u>	<u>MODEL</u>
Mystik	FG-2 Food Machinery Grease
Clarion	Food Machinery Grease



Fire Hydrant Locks (2 Manufacturers)

Requirements

- Must prevent unauthorized operating of hydrants
- Readily attaches to all hydrant makes and models
- Must be strong enough to withstand vandalism and weather extremes
- Hydrant must be operated without removal of lock utilizing magnetic type wrench only

<u>MANUFACTURER</u>	<u>MODEL</u>
Hydra-Shield	Custodian
USA Blue Book	Hydrant Lok



Gate Valves (5 Manufacturers)

Requirements

- Meet AWWA Standards C515 and C550
- Valves body shall be ductile iron and meet or exceed reduced wall standards
- Valve wedge shall be fully encapsulated with nitrile rubber
- Valves shall be epoxy-coated inside and out
- Stem o-rings shall be replaceable with the valve fully open at rated working pressure
- Direction of open shall be counterclockwise (left)
- All fasteners shall be stainless steel

<u>MANUFACTURER</u>	<u>MODEL</u>
Mueller	Series 2361 or 2362
Clow	Style 2638 or 2639
Kennedy	Style 7000
M&H	Style 7000
American Flow Control	AFC 2500-1



Air/Vacuum Release Valves (1 Manufacturers)

Requirements

<u>MANUFACTURER</u>	<u>MODEL</u>
ARI	No. D-060NT – Combination air valve “Barak” w/ 1-1/2” x 2” ARI Bug Screen



Butterfly Valves (4 Manufacturers)

Requirements

- Butterfly valves are required on distribution mains larger than 16 inches.
- Meet applicable AWWA Standards C504 Standard
- The valve disc shall be fully encapsulated in nitrile rubber
- Valves shall be epoxy coated inside and out
- All fasteners shall be stainless steel
- Direction of open shall be counterclockwise (left)

<u>MANUFACTURER</u>	<u>MODEL</u>
Mueller	Lineseal III
Clow	Series 4500 or 1450
Kennedy	Series 4500 or 1450
M&H	Series 4500 or 1450



Pressure Reducing, Sustaining and Altitude Valves (2 Manufacturers)

Requirements

- Ductile iron body
- Diaphragm type, class 150
- Epoxy coated inside and out
- Tested at a minimum pressure of 175 psi
- 150 lb flanged ends

<u>MANUFACTURER</u>	<u>MODEL</u>
CLA-VAL	No. 92-01, 50-01, and 650-01



Water Meters (1 Manufacturer)

Requirements

- Appropriate make, model, and manufacturer is to be determined by the Water Distribution Department. All meters are supplied by Water Distribution.

<u>SIZE</u>	<u>TYPE</u>	<u>MANUFACTURER</u>
1"	Magnetic / Positive Displacement	Neptune
2"	Magnetic / Positive Displacement	Neptune / Master Meter
3" to 8"	Magnetic	Master Meter
8" and Larger	Per City Engineer's Direction	Master Meter
Fire Hydrant Meter	3"	Master Meter



Radio Read Meter Reading Devices (1 Manufacturer)

<u>MANUFACTURER</u>	<u>MODEL</u>
Neptune	E-coder R900i



Water Service Saddles (3 Manufacturers)

Requirements

- Meet applicable AWWA C800 and NSF 61 Standards
- Double strap brass or stainless-steel saddle
- Thread shall be female iron pipe

<u>MANUFACTURER</u>	<u>MODEL</u>
Ford	Style 202B
AY McDonald	3826
Mueller/Jones	BR2B/J-979



Water Mains (All Manufacturers)

Requirements

- All mains shall be Blue PVC per AWWA C-900
- Meet ASTM Standard D3139 & F477; UL 157
- Minimum class DR 18 (235 psi)



Water Service Lines

Requirements

- Minimum size service line is 1"
- ASTM 2737
- 250 psi minimum pressure rating (SDR 9)
- AWWA C901 – 1" to 3"; AWWA C906 3" & Greater
- Diameter of service line material must be to the nearest inch in size – no half inch increment pipe



Corporation Stops (3 Manufacturers)

Requirements

- Meet applicable AWWA C800 and NSF 61 Standards
- Inlet threads shall be iron pipe
- Shall utilize a ball valve
- For service line installations, the outlet shall utilize a compression style pack joint with a set screw
- For downstream end of blow off installations, the outlet shall utilize male iron pipe threads

<u>MANUFACTURER</u>	<u>MODEL</u>
Ford	FBRW1100-TA
AY McDonald	4104B-22
Mueller/Jones	P25028-10/E-1935



Meter Valves/Curb Stops (3 Manufacturers)

Requirements

- Meet applicable AWWA C800 and NSF 61 Standards
- Angle stop ball valve with 90-degree Tee Head rotation
- Padlock wings
- The inlet shall utilize a compression style pack joint with set screw
- 1" curb stops shall have a swivel meter coupling to allow for meter installation
- 2" curb stops shall be flanged, have elongated bolt holes allowing for either 2" and 1 1/2" meters, and allow for drop in rubber gaskets

<u>MANUFACTURER</u>	<u>MODEL</u>
Ford	BFA43-777W, BA43-444W
AY McDonald	4602B-22
Mueller/Jones	P-24258, P-24276/E-1963, E-1975



Backflow and Cross-Connection Devices

Requirements

- Refer to the approved assemblies list published by the USC Foundation for Cross-Connection Control and Hydraulic Research for backflow prevention and cross-connection devices and assemblies that are approved for use in the City.

Tapping Sleeves (2 Manufacturers)

Requirements

- Meet AWWA C223-02
- No Size on size applications

<u>MANUFACTURER</u>	<u>MODEL</u>
Powerseal	3490AS
Smith Blair	663



Full Circle Repair Clamps (3 Manufacturers)

<u>MANUFACTURER</u>	<u>MODEL</u>
Romac	SS1, SL1
Ford (Single Band)	F1
Smith-Blair	221, 226, 229, 238



Flex Couplings (3 Manufacturers)

<u>MANUFACTURER</u>	<u>MODEL</u>
Romac	XR-501 Extended Range
Ford	FC2W Transition Coupling
Total Piping Solutions	HyMax 2 Series



Restrained Flange Coupling Adapters (3 Manufacturers)

<u>MANUFACTURER</u>	<u>MODEL</u>
Smith-Blair	912
Romac	FC400/FCA 501/RFCA
Ford	FFCA



Restrained Joints - Gasket Style (4 Manufacturers)

<u>MANUFACTURER</u>	<u>MODEL</u>
American Cast Iron Pipe Co.	Flex Ring Joint
American Pipe	Fast Grip Gasket
McWane	Sure Stop 350 Gasket
Griffin Pipe	Talon Gasket



Restrained Joints - Mechanical Style (5 Manufacturers)

MANUFACTURER	MODEL
EBBA Iron	1100 Series
Romac	Roma Grip
Ford	UFR 1400
Star Pipe Products	Stargrip Series 3000
Griffin Pipe	Tough Grip



Water Meter Barrels / Pits

Requirements

- 21" diameter for 1" meters; 36" diameter for 2" meters
- White HDPE smooth single wall or Corrugated dual wall HDPE
- 3" wide by 3.25" tall notch at 0 and 180 degrees
- 36" length

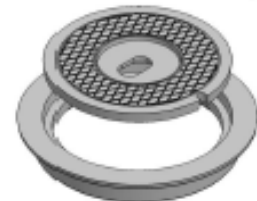


Water Meter Barrel Covers

Requirements

- Lid Diameter: 1" Meter - 12"; 2" meters 31 1/2"
- Overall Diameter: 1" Meter - 23"; 2" meters 39 1/8"

METER SIZE	MANUFACTURER	MODEL
1"	D&L	L-2244
2"	D&L	A-1700



Water Line Fittings

Requirements

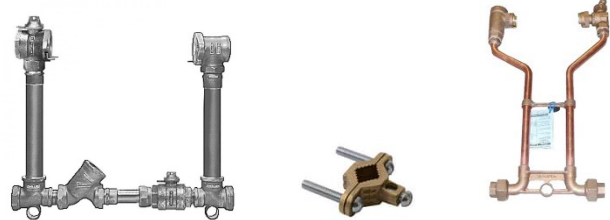
- Ductile Iron
- Flanged
- Blue Bolts
 - Fluoropolymer Coating
 - Corrosion-resistant, high-strength low-alloy steel
 - ANSI/AWWA C111/A21.11



Water Meter Setter

Requirements

- For 1" and 2" meters
- 18" setter length
- Copper tubing
- Lead free
- Padlock wings
- Optional cross bar
- Angle key Valve on City side
- Brass components ASTM B584 & NL (in contact); ASTM B62 & B584 (non contact)
- Angle dual check valve on customer side
- Compression fittings at City and customer connections
- 18" long - 3/4" schedule 40 PVC pipe set next to setter to keep it up right
 - Attach with zip ties
- Ground clamp on setter for attaching tracer wire.



<u>METER SIZE</u>	<u>MANUFACTURER</u>	<u>MODEL</u>
1"	AY McDonald	720-418CDD44
1"	Ford	VH-74-18W-11-44-NL
1"	Muller	H-14195-6DN
2"	AY McDonald	721-718WDGG77
2"	Ford	VBHH-77-18B-44-77-NL
2"	Muller	B-2423-2N

Water Stub Markers (1 Manufacturer)

Requirements

- Blue in color
- Fiberglass
- 66" length
- Ultraviolet resistant / Temperature stable
- 3.75" Wide
- 2 7/8" x 12 1/2" sized decal



<u>MANUFACTURER</u>	<u>MODEL</u>
Cristy's	Pipeline and Cable Marking Posts
3-Rail	Fiberglass Posts

Valve Boxes (3 Manufacturers)

Requirements

- Top and Bottoms to be domestic
- 24-pound universal lid required in all arterial streets
- Installed per amended APWA standards with concrete collar

<u>MANUFACTURER</u>	<u>MODEL</u>
Tyler Union	6855/145325/145451
Bingham & Taylor	GRE-5B64S/5T55SCL35/5LHVTSK4WCL35/CUL5LWRDBLACK
EJ Iron Works	6800/8555



Pipe Wrap Tape

Requirements

- 2" Wide
- 20 Mill Thickness
- Suitable for use between at 60° C
- Moisture resistant
- Adheres to metal and plastic
- Non-corrosive, pressure-sensitive adhesive
- Does not require heat, moisture, or other manner of preparation to apply



Polymer Pipe Wrap

Requirements

- Blue in Color
- Polyethylene Material
- AWWA C-105



Tracer Wire

Requirements

- #12 AWG wire
- 2,500-foot minimum roll length
- Grease Connectors – Hughes Dri-Splice DS-100; DS-400; DS-500



Buried Water Line Marking Tape

Requirements

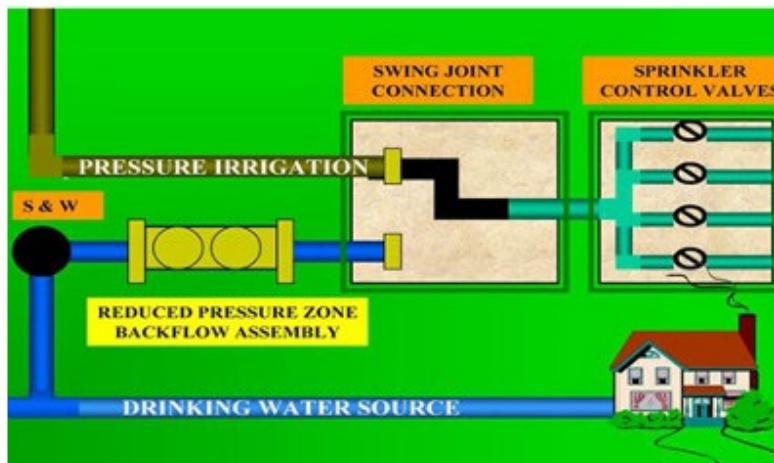
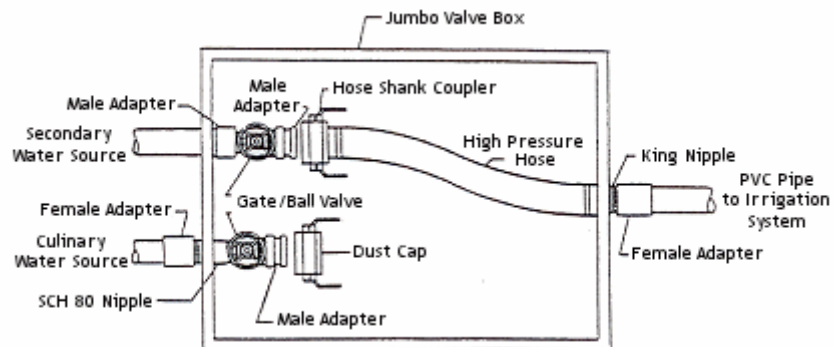
- 3" minimum width
- 4 Mill minimum
- Blue in color
- Black lettering "BURIED WATERLINE"



Secondary Water Swing Connection

Requirements

- Must provide a full airgap disconnect between the two systems
- Must be documented by City Staff
- State of Utah requires a backflow prevention device between the connection and the City meter



Agenda Item #9

Description	Discussion & Consideration – Resolution 22-14: Regulating the Use of Fireworks Within Nibley City (First Reading)
Presenter	Justin Maughan, City Manager
Recommendation	Move to approve Resolution 22-14 Regulating the Use of Fireworks Within Nibley City, for first reading
Reviewed By	Mayor, City Manager, City Treasurer

Background:

Dry summertime conditions increase fire hazards and necessitate special fire hazard mitigation measures. Utah Code Sections 15A-5-202.5 and 53-7-225 provide that municipalities may regulate and prevent the discharge of fireworks in certain areas with hazardous environmental conditions. New statutory requirements require the County to issue a map by June 1 of each year showing the areas where fireworks are prohibited. The recommendation from staff and Mayor Jacobsen is to continue the City's practice of prohibiting fireworks east of SR 165/Main Street in Nibley from June – November 2022.

RESOLUTION 22-14

A RESOLUTION REGULATING THE USE OF FIREWORKS WITHIN NIBLEY CITY

WHEREAS, dry summertime conditions increase fire hazards and necessitate special fire hazard mitigation measures; and

WHEREAS, Utah Code Annotated, Sections 15A-5-202.5 and 53-7-225 provide that municipalities may regulate and prevent the discharge of fireworks in certain areas with hazardous environmental conditions; and
WHEREAS, the Nibley City Council finds that it is in the interest of the health, safety and welfare of the inhabitants of Nibley City to prohibit the use of fireworks in areas that are more prone to dangerous and deadly wildfires; and

WHEREAS, the State of Utah, Cache County, and Nibley City are experiencing drought conditions and dry brush and vegetation is prevalent and poses an extreme fire danger.

NOW, THEREFORE, BE IT RESOLVED, BY THE NIBLEY CITY COUNCIL THAT:

1. The use of aerial fireworks is prohibited in all Nibley City municipal boundaries from June 1 – November 30, 2022.
2. The use of all fireworks east of SR 165/Main Street in Nibley is prohibited from June 1 –November 30, 2022.
3. Professionally licensed and insured shows west of SR 165/Main Street in Nibley are exempt from this Resolution.
4. This resolution shall take effect immediately upon passage.

Dated this _____ day of _____, 2022.

Larry Jacobsen, Mayor

ATTEST: _____
Cheryl Bodily, City Recorder

Agenda Item #10

Description	Discussion & Consideration – Resolution 22-15: Adopting the Fraud Risk Assessment of Nibley City for 2022 (First Reading)
Presenter	Justin Maughan, City Manager
Recommendation	Move to approve Resolution 22-15 Adopting the Fraud Risk Assessment of Nibley City for 2022, and waive second reading.
Reviewed By	Mayor, City Manager, City Treasurer, City Recorder

Background:

Recently Dave Sandersen, our accounting consultant filled out an assessment form regarding the Cities fraud risk, per Utah State requirements. The City received a score of 355 out of 395 points possible on the Fraud Risk Assessment, and was able to answer “yes” to all questions on the Basic Separation of Duties questionnaire. In recent years the City has adopted many formal policies and practices that staff are regularly trained on. All of these policies and practices are aimed at lowering the fraud risk of the City.

In order to receive a higher score, the City must hire an inhouse licensed accountant and formalize an internal auditing function. The inhouse accountant is something staff does not recommend at this time. Staff will look into formalizing an internal auditing process for the future.

RESOLUTION 22-15

A RESOLUTION ACCEPTING THE FRAUD RISK ASSESSEMNT OF NIBLEY CITY FOR 2022

WHEREAS, Nibley City is required to complete a fraud risk assessment and Basic Separation of Duties per state requirement; and

WHEREAS, Nibley City regards its fiduciary responsibilities among its highest of priorities; and

WHEREAS, the Nibley Council has adopted formal policies and practices regarding financial risk; and

WHEREAS, City Staff are regularly trained in the above-mentioned policies and practices; and

WHEREAS, the City received a score of 355 out of 395 on the attached fraud risk assessment; and

WHEREAS, the City was able to answer “yes” to all questions on the Basic Separation of Duties questionnaire.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF NIBLEY CITY, STATE OF UTAH, AS FOLLOWS:

1. Nibley City Council accepts the Fraud Risk Assessment and Basic Separation of Duties questionnaire as presented.

PASSED and ADOPTED BY THE NIBLEY CITY COUNCIL THIS ____ DAY OF _____, 2022.

Larry Jacobsen, Mayor

ATTEST:

Cheryl Bodily, City Recorder

NIBLEY - 2022

Fraud Risk Assessment

Continued

*Total Points Earned: 355/395 *Risk Level: Low Moderate High
 > 355 316-355 276-315 200-275 < 200

	Yes	Pts
1. Does the entity have adequate basic separation of duties or mitigating controls as outlined in the attached Basic Separation of Duties Questionnaire?	200	200
2. Does the entity have governing body adopted written policies in the following areas:		
a. Conflict of interest?	5	5
b. Procurement?	5	5
c. Ethical behavior?	5	5
d. Reporting fraud and abuse?	5	5
e. Travel?	5	5
f. Credit/Purchasing cards (where applicable)?	5	5
g. Personal use of entity assets?	5	5
h. IT and computer security?	5	5
i. Cash receipting and deposits?	5	5
3. Does the entity have a licensed or certified (CPA, CGFM, CMA, CIA, CFE, CGAP, CPFO) expert as part of its management team?		20
a. Do any members of the management team have at least a bachelor's degree in accounting?	10	10
4. Are employees and elected officials required to annually commit in writing to abide by a statement of ethical behavior?	20	20
5. Have all governing body members completed entity specific (District Board Member Training for local/special service districts & interlocal entities, Introductory Training for Municipal Officials for cities & towns, etc.) online training (training.auditor.utah.gov) within four years of term appointment/election date?	20	20
6. Regardless of license or formal education, does at least one member of the management team receive at least 40 hours of formal training related to accounting, budgeting, or other financial areas each year?	20	20
7. Does the entity have or promote a fraud hotline?	20	20
8. Does the entity have a formal internal audit function?		20
9. Does the entity have a formal audit committee?	20	20

*Entity Name: Nibley City

*Completed for Fiscal Year Ending: 6/30/22 *Completion Date: 6/30/22

*CAO Name: JUSTIN MAUGHN *CFO Name: DAVID SANDERSON

*CAO Signature: [Signature] *CFO Signature: [Signature]

*Required

Basic Separation of Duties

See the following page for instructions and definitions.

	Yes	No	MC*	N/A
1. Does the entity have a board chair, clerk, and treasurer who are three separate people?	✓			
2. Are all the people who are able to receive cash or check payments different from all of the people who are able to make general ledger entries?	✓			
3. Are all the people who are able to collect cash or check payments different from all the people who are able to adjust customer accounts? If no customer accounts, check "N/A".	✓			
4. Are all the people who have access to blank checks different from those who are authorized signers?	✓			
5. Does someone other than the clerk and treasurer reconcile all bank accounts OR are original bank statements reviewed by a person other than the clerk to detect unauthorized disbursements?	✓			
6. Does someone other than the clerk review periodic reports of all general ledger accounts to identify unauthorized payments recorded in those accounts?	✓			
7. Are original credit/purchase card statements received directly from the card company by someone other than the card holder? If no credit/purchase cards, check "N/A".	✓			
8. Does someone other than the credit/purchase card holder ensure that all card purchases are supported with receipts or other supporting documentation? If no credit/purchase cards, check "N/A".	✓			
9. Does someone who is not a subordinate of the credit/purchase card holder review all card purchases for appropriateness (including the chief administrative officer and board members if they have a card)? If no credit/purchase cards, check "N/A".	✓			
10. Does the person who authorizes payment for goods or services, who is not the clerk, verify the receipt of goods or services?	✓			
11. Does someone authorize payroll payments who is separate from the person who prepares payroll payments? If no W-2 employees, check "N/A".	✓			
12. Does someone review all payroll payments who is separate from the person who prepares payroll payments? If no W-2 employees, check "N/A".	✓			

* MC = Mitigating Control

Agenda Item #11

Description	Workshop – Resolution 22-16: A Resolution Amending the Budget for Various Funds of Nibley City for Fiscal year 2021-22, Adopting the Budget for the Various Funds of Nibley City and Other Budgetary Matters for Fiscal year 2022-23 and Adjusting Certain Fees and Payments for Services
Presenter	Justin Maughan, City Manager
Recommendation	Discuss the proposed budget and budget amendments. Give staff direction on budget amendments.
Reviewed By	Mayor, City Manager, Treasurer, Department Heads

Background:

The first draft of the budget for the next fiscal year will be presented to the City Council and public.

Staff will present and review various changes and proposals in the budget. State law requires the City Council to adopt the first draft of the annual budget by the Council's first meeting in May

.

Also by state law, the budget will also need to be adopted by the first meeting in June if there is not a tax increase, or by the second meeting in August if there is a tax increase. Upon final adoption, this resolution would adopt the budget for the next fiscal year, as well as make any final adjustments to the current-year budget.

This resolution proposes to keep the property tax rate at its current rate of 0.001667. If Cache County certifies a tax rate lower than this rate, which is likely based on real estate value increases over the past year, this rate will not become the final adopted rate until after the City holds a truth in taxation hearing in August.

RESOLUTION 21-16

A RESOLUTION AMENDING THE BUDGET FOR VARIOUS FUNDS OF NIBLEY CITY FOR FISCAL YEAR 2021-22, AND ADOPTING THE BUDGET FOR THE VARIOUS FUNDS OF NIBLEY CITY AND OTHER BUDGETARY MATTERS FOR FISCAL YEAR 2022-23 AND ADJUSTING CERTAIN FEES AND PAYMENTS FOR SERVICES

BE IT RESOLOVED BY THE CITY COUNCIL OF NIBLEY CITY, STATE OF UTAH, AS FOLLOWS:

1. The attached Fiscal Year 2021-2022 current-year budget is hereby adopted and approved as the amended budget for the current fiscal year ending June 30, 2022, with amendments, if any, as reflected in the attached budget document and the minutes of this meeting.
2. The attached budget, entitled Nibley City Budget Fiscal Year 2022-23, is hereby adopted and approved for the fiscal year ending June 30, 2023, with amendments, if, any, as reflected in the budget document and the minutes of this meeting.
3. The adopted property tax rate is 0.001667.

PASSED BY THE NIBLEY CITY COUNCIL THIS _____ DAY OF _____, 2022.

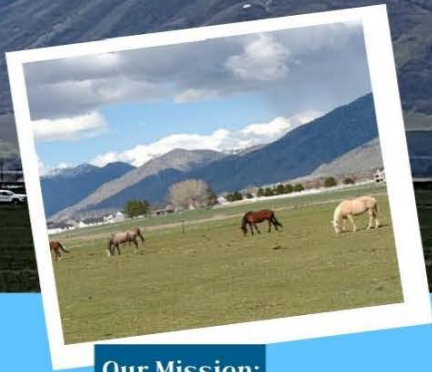
Larry Jacobsen, Mayor

ATTEST:

Cheryl Bodily, City Recorder

Nibley City Budget

**Fiscal Year
2022-23**



Our Mission:

Our mission is to make life better for our residents.



Our Vision

We envision a community where residents, businesses, and government work together to develop the City in harmony with its natural environment, historical surroundings, and in accordance with Nibley's General Plan.



Our Values

We value fiscally sound municipal services for a safe, attractive, creative and viable community.



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**City of Nibley City
Utah**

For the Fiscal Year Beginning

July 01, 2021

Christopher P. Morill

Executive Director

TABLE OF CONTENTS

Title	Page
Mayor's Budget Message and Overview	4
Strategic Goals and Objectives	7
Budget-In-Brief	9
Nibley City Financial Oversight	11
Glossary	12
Fund Types and Classifications	13
Budget Timeline, Fiscal Policies, and Debt Limit	14
Overall Revenues	16
General Fund Overview	18
General Fund Revenue: Taxes	20
General Fund Revenue: Licenses, Permits, Other Revenue	22
General Fund Revenue: Fines and Miscellaneous Revenue	25
General Fund Revenue: Recreation	26
General Fund Revenue: Transfers & Administrative Charges	28
General Fund Expenses	29
City Council	30
Administration	31
Elections	32
Public Works	33
Non-Departmental	35
Public Safety	37
Streets Department	39
Sanitation	43
Planning and Building	44
Parks Department	48
Recreation Department	51
Class "C" Streets Fund	55
Municipal Building Authority	56
Municipal Building Authority Debt Service Schedule	57
Community Reinvestment Agency	58
Emergency Medical Services	59
Capital Projects	61
Water Department	66
Sewer Department	71
Stormwater Department	77
FY22-23 Salary Chart	88
Nibley City Pay Grade Chart	90
Organizational Chart	91
Nibley City Overview	92

June 10, 2022



Greetings, Nibley Citizens.

“Show me the money.” It is not just a line from the movie, Jerry Maguire (<https://www.youtube.com/watch?v=mBS0OWGUIdc>). It is a statement about what we value. While I cannot guarantee this Budget will provide the same enthusiasm shown in the clip. I can guarantee that thanks to the dedication of city staff who prepare this Nibley City Budget, the days of boring rows and columns of numbers requiring specialized knowledge to interpret are in the distant past. On the contrary, this Budget aims to give clear and transparent communication about the financial status and financial priorities of Nibley City. As you review this Budget, I encourage you to read the narrative associated with each line item to understand the meaning behind the numbers presented in the tables and shown in the charts.

There is a lot to be happy about in this Budget and a couple of things to keep an eye on. The details show that Nibley City operates with a fiscally conservative approach. We have a balanced budget with little debt, conservative revenue projections (despite the growth in our city), and good planning that anticipates future projects needed to provide important services.

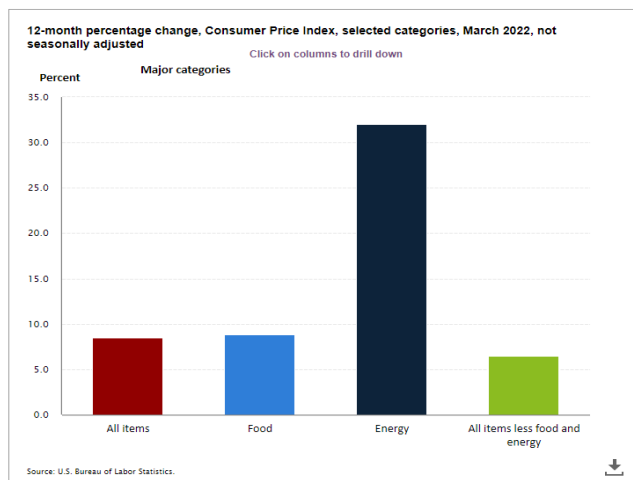
The Nibley City Budget is several budgets within a budget. The utilities (for example, water, sewer, and storm water) are services provided for a fee rather than being funded by taxes. As you can see, each of these pseudo companies have their own stand-alone budgets with their own revenues and expenses. I am pleased with the efficiency that city staff works to provide these utilities throughout the year.

The General Fund is the part of the budget that is mostly funded by taxes, mostly property tax and sales tax. Despite the modest retail activity in Nibley City, sales tax outproduced property tax during our last fiscal year and will do the same this year. Section 10-31-130 explains how the state distributes the local sales tax equally between point-of-sale and municipal population. On-line sales have bolstered Nibley’s point-of-sale revenues because our front porches are the that point-of-sale. Still, Nibley remains largely a bedroom community, and we are working on our own retail opportunities on US-89/91 and Hwy 165 to better capture sales tax that “leaks” to neighboring communities.

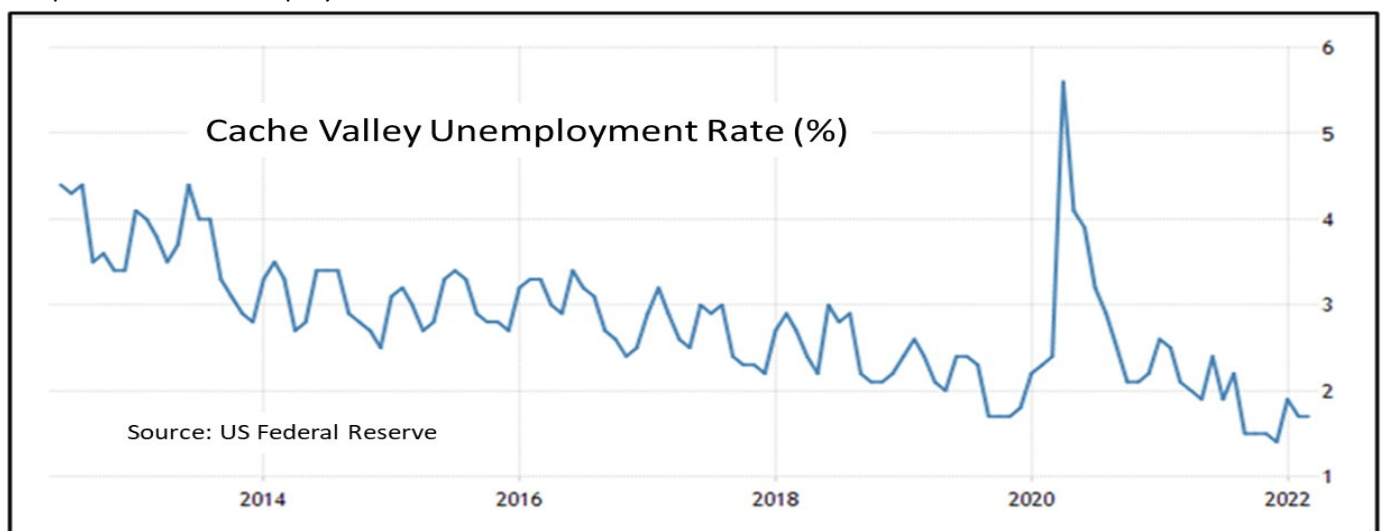
The other main source of revenue for the General Fund comes from property tax. Historically, Nibley City has maintained a tax of 1/600 (0.001667) of taxable property values, and this budget proposes to do the same. This rate has shown to be a practical one that provides the “right” level of local government. It requires efficiency to provide the roads, parks, and trails, and capital-project funding that we treasure as a community. Because property values have increased from last year, maintaining this rate means more dollars collected. Depending on the Council’s decision on maintaining our historic rate, we will be working through the Truth in Taxation process this summer.

The expenditure side of General Fund gives us a couple of things to keep our eye on, one longer term and one short term. Regarding the longer term item, we recently completed a Capital Projects Finance Plan (http://nibleycity.com/images/2022_Nibley_City_CFPF.pdf) that evaluates how well the General Fund can satisfy the costs of the capital projects that are currently included in the various Nibley Master Plans. This analysis shows that even with anticipated growth bringing impact fees, we will fall well short of the listed goals, especially for park development. While the Finance Plan shows different scenarios to balance our funding with our desires, it is not clear at the moment what is the best approach. This Budget does not propose a remedy that dilemma. The Parks and Recreation Advisory Committee, the Planning Commission, and the City Council will have ongoing discussions on this topic. I hope you will help us work through this.

The short-term issue I mentioned is one that I feel this Budget must deal with. The chart below shows the inflation rate in the United States for the past twelve months. With all items included, the Consumer Price Index increased by 8.5%. The Utah-specific increase was also 8.5%. Even if we eliminate sky-rocketing costs for energy, along with food increases, the inflation rate was 6.5%.



The next chart shows the other half of our short-term issue. Unemployment in Cache Valley is extremely low, with the Federal Reserve reporting the March 2022 unemployment rate at 1.7%. I'm sure you have noticed the Help Wanted signs around the valley. Employee talent is in demand, and to maintain its staff, Nibley City must compete with other employers.



I learned a new term recently. Shrinkflation is when a company decreases the quantity or quality of its goods or services to offset the increasing cost of producing or providing those services. I don't see shrinkflation as a viable alternative for Nibley City. We have an extremely competent, highly motivated, citizen-centric staff. We want to hold on to them. While I am not aware of employees threatening to quit over compensation levels, I prefer that we stay in step with the competitive labor market by fairly compensating city employees. With that approach, they can focus on doing their jobs rather than thinking about whether they should be looking elsewhere. Given these considerations, this Budget proposes a 7% cost of living adjustment in employee salaries and wages.

Despite some headwinds, Nibley City is on solid footing thanks to the fiscally conservative approach of past Councils and City Staff. I look forward to help keeping us there. I hope you will review this Budget and lend us a hand towards the same goal.

Thank you,
Larry Jacobsen

Strategic Goals and Objectives

Our City Mission Statement is: We make life better for each other. Residents, businesses, and government work together to develop the City in harmony with its natural environment, historical surroundings, and in accordance with the General Plan. We will provide fiscally sound municipal services for a safe, attractive, creative, and viable community.

Our General Plan, found at <http://nibleycity.com/index.php/government/planning-zoning/master-plans>, identifies our city's goals and strategies that guides everything we do. It provides a framework from which we operate our whole city from. Our General Plan considered current conditions and community needs, and produced a reaffirmed or revised direction for the future of the city. Several community meetings were held as part of the planning process as we developed this plan. This process was last completed in 2016.

This General Plan is updated periodically to address what has changed in the community, to confirm the community's core values and to identify new opportunities, while helping to prepare Nibley for the future. Nibley's General Plan helps prioritize public investment and prepare to act on new opportunities. The General Plan is intended to provide for orderly growth and development that is consistent with the character of the City and its residents' core values. The General Plan is one of the most important documents for Nibley City because it answers important questions about what people can expect for the future of their community.

Process for formulating goals:

- 1. Public Involvement:** Community input was solicited to be truly representative of public interests and desires. Many opportunities were given, and a variety of methods were used to engage the public for their opinions.
- 2. Public Events:** Interviews with commissions, interested groups, businesses owners, interested citizens, and City staff were held early and throughout the process to identify and assess issues, needs, attitudes and vision. Residents and stakeholders were also engaged through three public events focusing on that vision and choices. Following each workshop, a summary was made available online.
- 3. Steering Committee:** During the last phase of the process, a Steering Committee was set up to vet ideas and questions in the final plan.
- 4. City Council and Planning and Zoning Commission:** The planning team met several times with the City Council and Planning and Zoning Commission to update them on the process, discuss key issues, and obtain guidance during the process. The Council has the ultimate authority to adopt the proposed plan.

Through this process, it was determined that Nibley's principal issues facing our City Council are:

- Pride in the City's history and heritage
- The rural character, scenic beauty, and natural resources of the area
- Nearby recreation opportunities
- Agricultural fields and open spaces
- A transportation system that promotes safe and efficient travel
- Recognizing and respecting private property rights
- Aesthetically pleasing design of development and public facilities

Plans to Address City Goals

Land Use/Growth

Nibley will be a healthy and sustainable place, where protecting and highlighting natural assets, such as the view of the Wellsville Mountains, the Blacksmith Fork River, key wildlife corridors and open spaces are prioritized. Nibley provides places that create a strong sense of community and a high standard of living for residents that respects and preserves the City's heritage and property values.

Residential Development and Housing

While retaining the character and form of established neighborhoods, residential development in Nibley will emphasize the conservation of open space and, using that conservation process, will incorporate a variety of housing forms.

Commercial and Economic Development

Nibley's commercial development will be compact and economically sustainable, focused in identified centers, balanced with residential growth, and will promote the area's character and charm.

Transportation and Mobility

Nibley supports an efficient circulation system that will allow traffic flow on major streets and create a safe atmosphere that encourages pedestrians and bicyclists. Trails are a critical part of the transportation system.

Parks, Trails, and Open Space

Nibley will have a park system interconnected by trails, community facilities, and cultural features, which are connected to neighboring systems and communities.

Utilities and Municipal Services

Nibley will continue to strategically plan and implement improvements to utilities and public infrastructure to ensure necessary facilities and services are provided to the community and occur in advance of significant growth. Nibley will pursue opportunities to develop information infrastructure to support technology business development.



Budget-In-Brief

The City's General Fund accounts for the financial resources necessary to carry out basic governmental activities for the City that are not accounted for in other funds. The General Fund supports essential city services such as law enforcement, fire protection, street maintenance, recreation, and parks and open space maintenance. General Fund revenue is collected from taxes (property, sales, and utility), licenses and permits, service fees, fines, and grants.

Conservative Revenue Growth

General Fund revenues in Fiscal Year 22-23 are expected to remain stable. Nibley has seen a larger amount of growth over the last year than in previous years. 128 new home building permits were issued in calendar year 2021. Budget projections related to home building in the FY 22-23 budget are based conservatively on an estimated 75 homes. Three large developments are currently under construction that should easily produce that many homes over the next fiscal year. An increase of 5% has been assumed for home values throughout Nibley. Sales tax revenue is expected to continue to grow as Nibley's and Utah's economies and populations grow.

Tax Levels and Assessing Fair and Reasonable Fees

The FY 22-23 budget proposes to keep property tax at the same rate as last year. The City's property tax policy is to annually adjust the property tax rate to the historic rate of 0.001667, the rate that allows the City to maintain services at the current level. When there is growth in real estate value, Cache County will certify a lower rate than Nibley's current property tax rate. Therefore, if Nibley maintains the same rate as the previous year, state law considers that to be a tax increase, which would require the City to hold a Truth in Taxation hearing in August.

The sewer revenue amount in this budget reflects a \$1 rate increase for Nibley utility users, as adopted by the Nibley City Council in 2018. The sewer fee Nibley City charges residents is currently \$54 per month, and will increase to \$55 per month in March 2023. Nibley uses those funds to pay Logan City for wastewater treatment for their citizens. The rate being charged by Logan City increased by 10% each July 1st, from 2017 through 2021.

Grant Revenue

Nibley City originally purchased the property for Firefly Park for \$442,000.00, with the understanding that the funds would be reimbursed by Cache County RAPZ. The timing however was unknown, and depended on the County redeveloping properties in North Logan that were associated with the development of Green Canyon High School. The properties have been redeveloped and sold, and it is therefore anticipated that Nibley will be reimbursed for the purchase of the land in fiscal year 22-23. The City was also granted money for the development of the park, at a 50% match. Up to \$78,000 RAPZ per year was agreed upon through FY 22-23. Nibley has developed the park as planned, and is anticipating a \$78,000 award this fiscal year.

Staff has worked with Heritage Elementary and the Cache County School District, and has been awarded \$110,000, with a minimum 7% match for a Safe Routes to School Grant. The project identified project was constructing a sidewalk along 3200 South from 800 West to the eastern edge of the Nibley Meadows development. This will complete the sidewalk along the entire length of 3200 South from Hwy 165 to 1600 West.

Staff has committed to diligently working towards a Federal Grant to assist in the construction of Ridgeline Park. A consultant has been selected to assist that has been successful a number of times securing this grant. The grant is reimbursable up to 50% of the cost to construct the park. For a phase one project, staff is seeking \$1,000,000 to be reimbursed.

Last fiscal year, Nibley received \$422,216 of American Rescue Plan Act money from the Federal Government. It is expected that the same amount will be received FY 22-23.

Maintaining Core Services

As a community, Nibley continues to place the highest of priorities on funding core municipal services to residents. As a result, please note that the FY 22-23 budget reflects the funding of programs and resources across all operating departments that will allow the City to increase or maintain levels of service.

- Continued construction of Firefly Park
- 1200 West and 3200 South Roundabout
- Construction of missing links in the City's sidewalk and trails network
- Begin construction of Ridgeline Park
- Market adjustments in maintenance accounts due to inflationary pressures

Community Development and Recreation: The Nibley City Recreation Department is responsible for coordinating sports and recreation programs, pursuing funding opportunities for City recreation, and organizing and supporting cultural events and other community development programs. It has started new Soccer and Ultimate Frisbee programs and is planning future recreation programs. The City will also continue to provide many of the successful programs offered in years past, such as Heritage Days, the BOOnanza, baseball, softball, and more.

Planning: The planning department has been busy handling subdivision applications in the past year, along with updating ordinances. The City Council has made it a practice to set aside funds on an annual basis for planning. In the next year, Nibley City will work on an update to the City's Parks and Recreation Master Plan. This is particularly important in light of continued rapid growth.

Budget Documentation

Nibley City staff members continue to revise and improve the structure of this budget document in order to make it more easily understandable and compliant with the standard recommended by the Government Finance Officers Association.

Qualified and Motivated Workforce

The ability to provide quality services to Nibley residents is made possible by the City's qualified and motivated workforce. It is Nibley's policy to continue to invest in training and education in order to continue to maintain that standard of quality. It has been the City's practice to adjust the employee pay scale by 2% annually as a cost-of-living adjustment. However, inflation in the US economy in 2021 was 7% and it is estimated that 2022 close out around 4.5%. Staff has collected data from around the US and the State on what other similar sized Cities are offering as a COLA. The FY 22-23 budget includes a COLA of 7% for employees and elected officials and accounts for increases in benefit payment amounts, including retirement contributions.

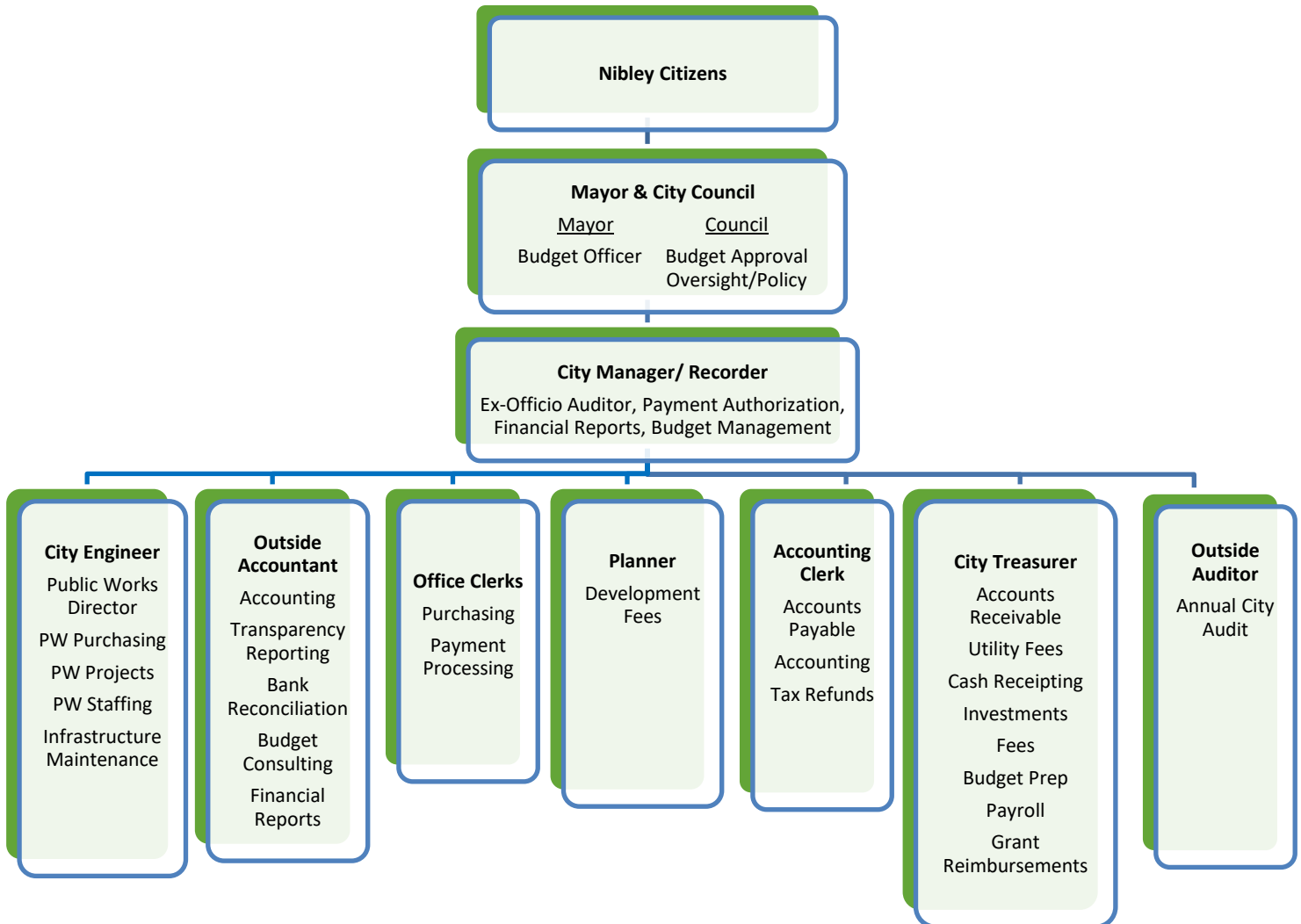
Proposed Timeline for future meetings and approval

- May 26 – First presentation and adoption of tentative budget
- June 9 – Public Hearing and possible budget workshop
- August 11 or 25 – Truth in Taxation Hearing and Final Adoption

Summary of Changes between Proposed to Adopted Budget



Nibley City Financial Oversight



Glossary

Administrative Charges: Administrative charges are funds transferred into the General Fund from Enterprise funds to cover expenses that are directly related to Enterprise operations.

Appropriation: An appropriation is a legal authorization to make specified expenditures for specified purposes.

Betterment: "Betterment" occurs when the City makes repairs or improvements with a more expensive design, uses higher quality materials, or increases the useful life of an asset.

CRA: Community Reinvestment Agency, separate legal entity from Nibley City. Board of Directors is established by ordinance as the City Council.

Debt Service Funds: Debt accumulated to finance resources needed in order to meet our City's needs.

Enterprise Funds: An enterprise fund is a self-supporting government fund that sells services to the public for a fee, ie. Utilities.

Fund Balance: The difference between a fund's assets and liabilities.

General Fund: The City's General Fund accounts for the financial resources necessary to carry out basic governmental activities for the City that are not accounted for in other funds. The General Fund supports essential city services such as law enforcement and fire protection, street maintenance, recreation, and parks and open space maintenance. General Fund revenue is collected from taxes (property, sales, and utility), licenses and permits, service fees, fines, and grants.

Internal Service Funds: A method of accounting used to finance goods or services provided by one department or agency to another department or agency on a cost-reimbursement basis.

Major Funds: Major funds are funds who revenues, expenditures/expenses, assets, or liabilities are at least 10 percent of the total for their fund category (governmental or enterprise) and at least 5 percent of the aggregate amount for all governmental and enterprise funds in total.

Non-Major Funds: These funds account for assets held by the City as an agent. The financial activities of these funds are smaller in nature and scope. Only earnings and not principal may be used for purposes that support various programs.

Special Revenue Funds: Used to account for the proceeds of specific revenue sources legally restricted to expenditures for specific purposes.

FUND TYPES AND CLASSIFICATIONS

			SUBJECT TO
GOVERNMENTAL FUNDS	MAJOR FUND	NON-MAJOR FUND	APPROPRIATION
GENERAL FUND			
TAXES	✓		✓
LICENSES, PERMITS, OTHER GOV'T REVENUE	✓		✓
FINES/MISC. REVENUE	✓		✓
TRANSFERS & ADMINISTRATIVE CHARGES	✓		✓
RECREATION	✓		✓
SANITATION	✓		✓
CLASS "C" STREETS	✓		✓
CAPITAL PROJECTS FUNDS			
CAPITAL PROJECTS	✓		✓
DEBT SERVICE FUNDS			
MUNICIPAL BUILDING AUTHORITY		✓	✓
SEWER DEPARTMENT DEBT SERVICE		✓	✓
PROPRIETARY FUNDS			
ENTERPRISE FUNDS			
WATER DEPARTMENT	✓		✓
SEWER DEPARTMENT	✓		✓
STORMWATER DEPARTMENT		✓	✓
INTERNAL SERVICE FUNDS			
EMERGENCY MED SERVICES		✓	✓
FUNCTIONAL UNITS			
PLANNING AND BUILDING		✓	✓
PARKS		✓	✓
IMPACT FEES	✓		✓
PUBLIC SAFETY		✓	✓
PUBLIC WORKS		✓	✓
CITY COUNCIL		✓	✓
ADMINISTRATION	✓		✓
NON-DEPARTMENTAL	✓		✓
STREETS DEPARTMENT		✓	✓
COURT		✓	✓
ELECTIONS		✓	✓

Budget Timeline

January	• Make any mid-year adjustments to current fiscal-year budget • Begin anticipating upcoming capital projects
February	• Meet with department heads to review accomplishments and upcoming priorities
March	• Project expenses for department priorities • Compile anticipated revenue worksheets • Begin compiling salary/benefit information for upcoming year
April	• Finance team meets to review projected revenue and expenditures • Prepare initial draft of budget
May	• Public is invited to participate in process via Facebook and newsletter • Present tentative budget to the City Council by the second meeting in May • Council workshops on budget • Public hearing on budget
June	• Adoption of the Budget not later than the 23rd of June (If no tax increase) • Truth in Taxation Hearing and Final Adoption
August	• Submit budget to State Auditor's office • Submit budget for GFOA certification

Should Nibley City find a need to make an amendment to the budget subsequent to its adoption, a public hearing is held prior to adopting changes. Other less-significant budget amendments are made at year-end, as part of the process of adopting an amended current-year budget.

Fiscal Policies

Nibley City examines statistical and demographic information as part of the financial decision-making process. Nibley City has grown from a population of 2,040 in the 2000 Census to approximately 7,328 in the 2020 census. More than 42% of the City's population is under the age of 18.

The City currently employs 20 full-time employees, 30 part-time employees, 10 seasonal employees, and has multiple contracted positions, including the City Attorney, some Engineering services, Auditor, Accountant, and Commercial Building Inspector. Nibley also contracts with other agencies for Court, Library, Wastewater Treatment, Solid Waste Disposal, Fire, Law Enforcement, Prosecuting, Animal Control and Ambulance services.

Nibley City uses the modified-accrual basis for all budgeted funds, which is also used in preparation of the City's annual financial reports. Modified accrual is a governmental accounting method whereby monies are accounted for when they become measurable and available, which typically occurs when the City is invoiced for the payment. Budgets are subject to ongoing review by City staff. The Nibley City Council and the public are provided with monthly financial statements to keep them updated on the status of each budget department. The basis of budgeting is the same as the basis of accounting used in our audited financial statements.

Revenue projections are made by analyzing the City's population and expenditure growth and projecting the upcoming year's growth based on those trends. Expenditures are, to the extent possible, anticipated and projected in the preparation of each department's budget, and most capital expenditures are accounted for in the preparation of Capital Improvement Plans.

In compliance with the requirements of the laws of the State of Utah, Nibley City staff members present a balanced budget to the City Council for adoption. In order to meet the balanced budget requirements, one of the following must occur: revenues exceed expenditures, revenues equal expenditures, or revenue and any appropriated fund balances equal expenditures.

In preparing and executing each fiscal year's adopted budget, Nibley City adheres to the following principles:

1. Nibley City will practice fiscal conservatism.
2. Nibley City will focus on holistic budget issues and not dedicate unreasonable effort to a single project or item.
3. Nibley City will take responsible steps to pay off the City's debts in a timely manner.
4. Nibley City will make contributions to the City's long-term savings, so that the City will be adequately prepared in the event of a fiscal crisis.
5. Nibley City will keep its residents, City Council and staff apprised of budgetary decisions, so that those decisions can be made in a transparent manner.
6. Nibley City recognizes that, from time to time, it may be necessary to update these principles in order to reflect changes in financial planning practices.

Debt Limit

Estimated Market Value	\$ 699,252,940
Legal Debt Limit (4% of market value)	\$ 27,970,118
Current Outstanding General Obligation Debt	\$ -
Legal Debt Margin	\$ 27,970,118



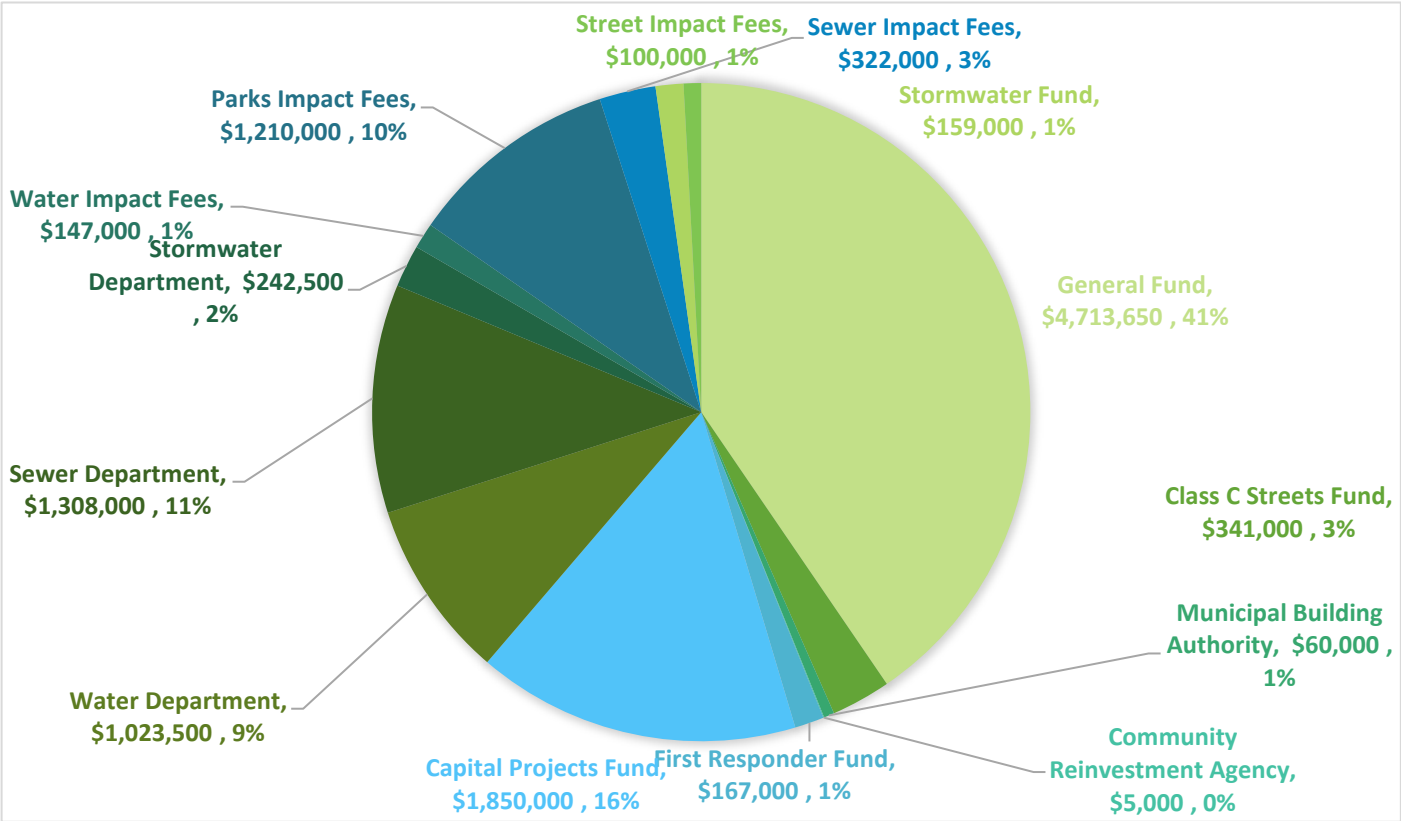
Sewer	\$ 3,116,500
Municipal Building Authority (City Hall Debt)	\$ 573,000
Total	\$ 3,689,500

Overall Revenues

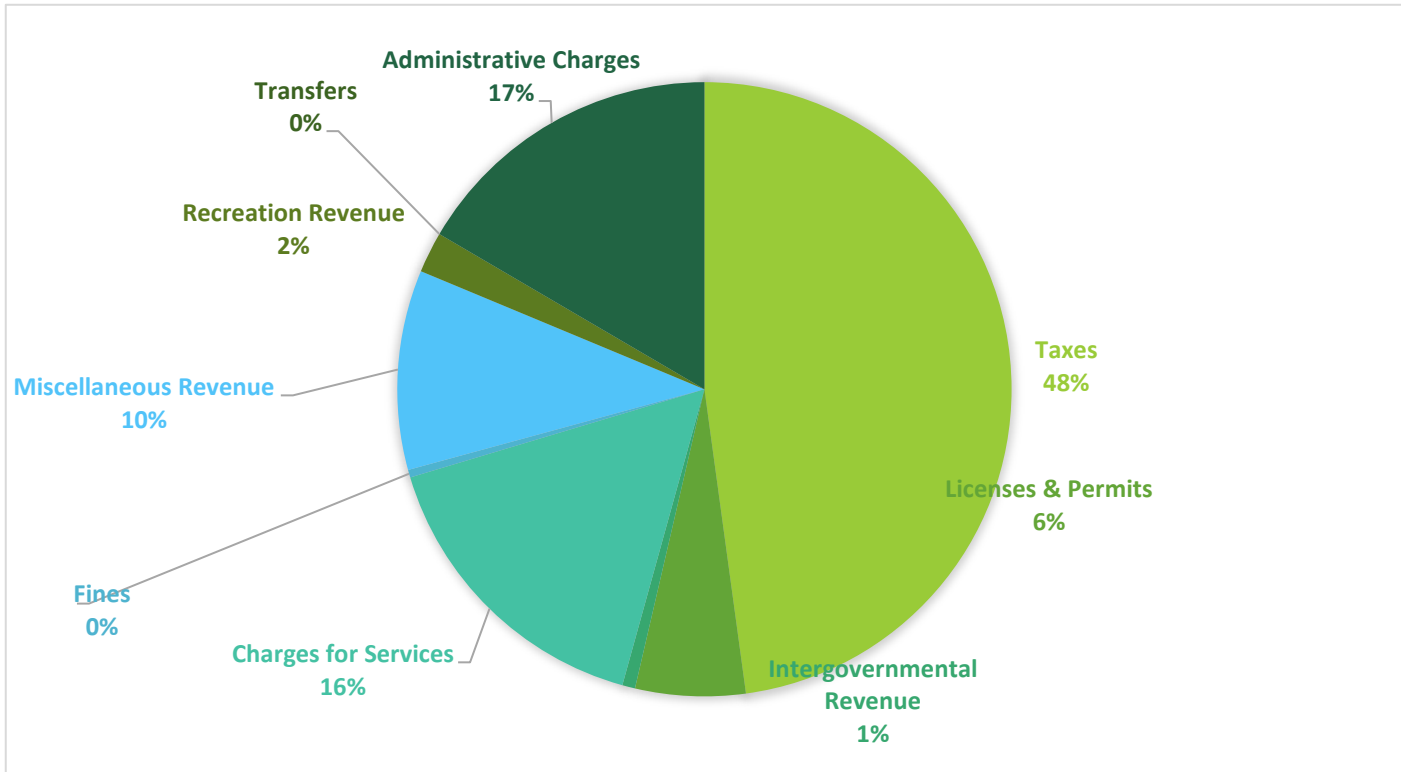
Revenue	Account Number	Actual FY 2020-21	Actual to-date FY 2021-22	Year- Budget FY 2021-22	Final Budget 2022-23	FY
General Fund	10	\$ 4,484,506	\$ 3,902,726	\$ 4,737,366	\$ 4,713,650	
Class C Streets Fund	11	\$ 344,310	\$ 289,425	\$ 1,270,000	\$ 341,000	
Municipal Building Authority	20	\$ 64,228	\$ 41,667	\$ 60,000	\$ 60,000	
Community Reinvestment Agency	22				\$ 5,000	
First Responder Fund	24	\$ 31,207	\$ 132,432	\$ 132,000	\$ 167,000	
Capital Projects Fund	45	\$ 113,857	\$ 2,009,555	\$ 4,104,500	\$ 1,850,000	
Water Department	51	\$ 1,007,876	\$ 865,162	\$ 1,003,000	\$ 1,023,500	
Sewer Department	52	\$ 1,307,629	\$ 1,430,546	\$ 1,668,500	\$ 1,308,000	
Stormwater Department	53	\$ 243,898	\$ 226,417	\$ 392,000	\$ 242,500	
Water Impact Fees	55	\$ 162,524	\$ 251,941	\$ 100,000	\$ 147,000	
Parks Impact Fees	56	\$ 552,826	\$ 378,000	\$ 380,000	\$ 1,210,000	
Sewer Impact Fees	57	\$ 345,817	\$ 411,382	\$ 255,000	\$ 322,000	
Stormwater Fund	58	\$ 807	\$ -	\$ 159,000	\$ 159,000	
Street Impact Fees	59	\$ 77,694	\$ 100,711	\$ 45,000	\$ 100,000	
Total Revenues		\$ 8,737,178	\$ 10,039,963	\$ 14,306,366	\$ 11,648,650	



Nibley City Budget FY 2022/23



General Fund Revenue FY 2022/23



General Fund Overview

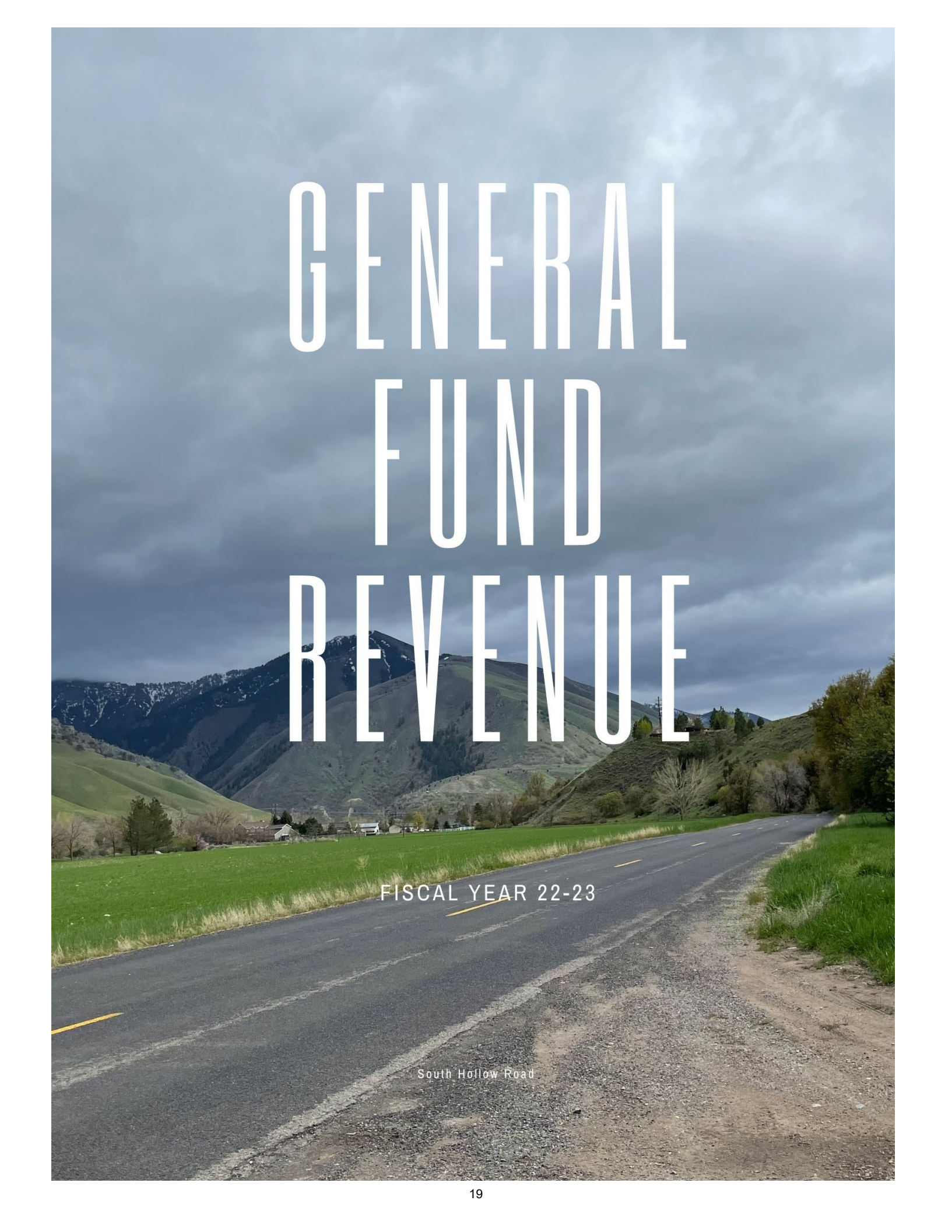
Revenue

Revenue	Account Number	Actual			
		Actual FY 2020-21	Year-to-date FY 2021-22	Budget FY 2021-22	Final Budget FY 2022-23
Taxes	10-31	\$ 1,966,577	\$ 1,963,006	\$ 1,847,350	\$ 2,255,000
Licenses & Permits	10-32	\$ 264,975	\$ 373,144	\$ 200,000	\$ 273,000
Intergovernmental Revenue	10-33	\$ 738	\$ 5,500	\$ 8,000	\$ 31,750
Charges for Services	10-34	\$ 730,573	\$ 742,410	\$ 857,000	\$ 757,000
Fines	10-35	\$ 22,443	\$ 21,943	\$ 16,000	\$ 19,000
Miscellaneous Revenue	10-36	\$ 712,596	\$ 92,911	\$ 489,216	\$ 495,500
Recreation Revenue	10-37	\$ 59,178	\$ 77,979	\$ 68,800	\$ 101,400
Transfers	10-38	\$ 87,997	\$ -	\$ 500,000	\$ -
Administrative Charges	10-39	\$ 643,000	\$ 625,833	\$ 751,000	\$ 781,000
Total General Fund Revenue		\$ 4,488,077	\$ 3,902,726	\$ 4,737,366	\$ 4,713,650

Expenditures

Expenditures	Account Number	Actual			
		Actual FY 2020-21	Year-to-date FY 2021-22	Budget FY 2021-22	Final Budget FY 2022-23
City Council	10-41	\$ 40,529	\$ 36,377	\$ 51,000	\$ 54,500
Court	10-42	\$ -	\$ -	\$ -	\$ -
Administration	10-43	\$ 551,456	\$ 444,613	\$ 629,000	\$ 677,200
Elections	10-47	\$ 247	\$ 7,822	\$ 10,000	\$ 2,000
Public Works	10-48	\$ 237,922	\$ 231,874	\$ 438,000	\$ 478,000
Non-Departmental	10-50	\$ 1,295,537	\$ 1,271,835	\$ 1,178,216	\$ 976,500
Public Safety	10-54	\$ 353,717	\$ 271,397	\$ 481,700	\$ 336,700
Streets	10-60	\$ 247,858	\$ 238,687	\$ 288,000	\$ 351,500
Sanitation	10-62	\$ 519,727	\$ 437,071	\$ 552,000	\$ 562,000
Planning & Building	10-68	\$ 276,646	\$ 200,070	\$ 335,500	\$ 425,000
Parks	10-70	\$ 331,853	\$ 342,294	\$ 456,000	\$ 475,500
Community Development & Recreation	10-75	\$ 253,214	\$ 205,347	\$ 317,950	\$ 374,750
Total General Fund Expenditures		\$ 4,108,708	\$ 3,687,385	\$ 4,737,366	\$ 4,713,650

Surplus/(Deficit)	\$ 379,370	\$ 215,340	\$ -	\$ -
Beginning Cash Balance (est.)				\$ 1,500,000
Reserves (Fund Balance App.)				\$ -
Ending Cash Balance (est.)				\$ 1,500,000



GENERAL FUND REVENUE

FISCAL YEAR 22-23

South Hollow Road

Revenue

The Revenue section of the budget shows funds received by Nibley City from various sources, including taxes, fees for permits and licenses, grant funds, etc.

Taxes

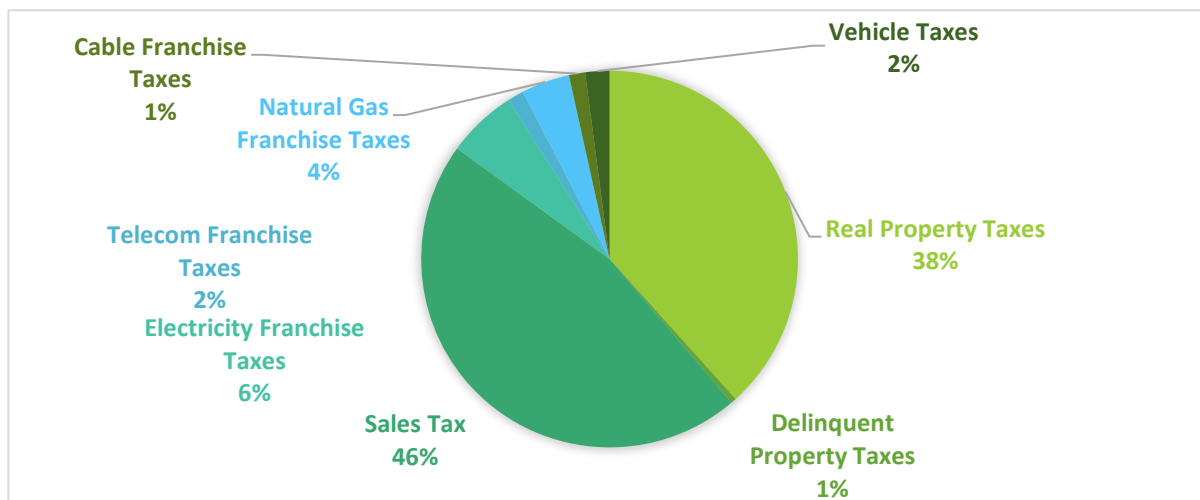
The Taxes portion of the Revenue section of the budget accounts for funds received by Nibley City from taxes on property, sales, utilities, and vehicles.

From the table below, it is clear that Nibley's primary revenue sources are 1) Sales Tax from state sales tax redistribution, and 2) Property Taxes. Nibley's taxation policy should therefore support state sales tax laws that sustain this revenue and the management of staff and finances to maintain an attractive, quality community that is friendly to property owners and supportive of high property values.

General Fund Revenue: Taxes

Revenue	Account Number	Actual FY 2020-21	Actual Year-to-date FY 2021-22	Budget FY 2021-22	Final Budget FY 2022-23
Taxes					
Real Property Taxes	10-31-110	\$ 731,786	\$ 748,016	\$ 737,350	\$ 830,000
Delinquent Property Taxes	10-31-120	\$ 9,692	\$ 5,448	\$ 10,000	\$ 10,000
Sales Tax	10-31-130	\$ 922,394	\$ 865,109	\$ 800,000	\$ 1,000,000
Electricity Franchise Taxes	10-31-140	\$ 135,217	\$ 112,439	\$ 125,000	\$ 130,000
Telecom Franchise Taxes	10-31-141	\$ 12,983	\$ 27,522	\$ 25,000	\$ 30,000
Natural Gas Franchise Taxes	10-31-142	\$ 92,095	\$ 69,734	\$ 85,000	\$ 90,000
Cable Franchise Taxes	10-31-143	\$ 38,507	\$ -	\$ 25,000	\$ 30,000
Vehicle Taxes	10-31-150	\$ 23,902	\$ 53,817	\$ 40,000	\$ 45,000
Mass Transit	10-31-160	\$ -	\$ 80,922	\$ -	\$ 90,000
Total Taxes		\$ 1,966,577	\$ 1,963,006	\$ 1,847,350	\$ 2,255,000

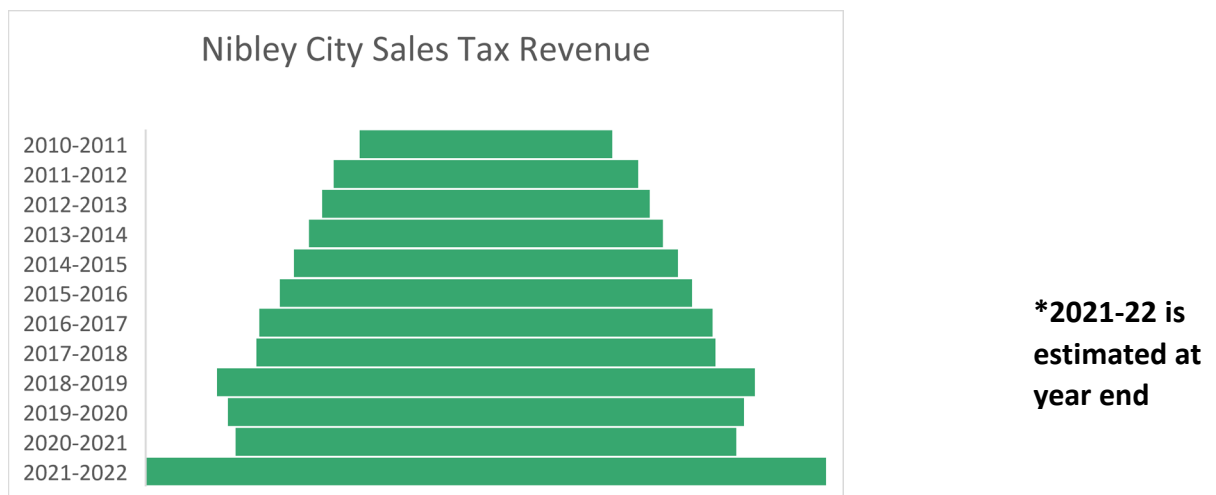
Tax Revenue FY 2022-23



10-31-110 Real Property Taxes – Property tax revenue is determined by multiplying the property tax rate by the value of real property in the City. Property valuations are reviewed by the County annually and new valuations are released by the County each June. Based on the valuations determined by the County, the County adjusts the City’s tax rate to a level that, when multiplied against the new year’s property value, generates the same amount of dollars of revenue for the City as was generated the previous year. That rate is referred to as the Certified Rate. If property values go up, this would result in the certified tax rate going down. In order to allow the property tax revenue to grow with inflation and expansion, and to maintain sustainable and predicable service as the City grows, it is the City’s practice to adjust the City’s tax rate annually. This may be an increase or decrease depending on the state of the economy. If the certified rate is raised or lowered by Cache County, a vote of the City Council is required to adjust the tax rate back to the historic level of 0.001667. In order to adjust the rate up to the historical rate, the City is required to hold Truth in Taxation Hearing. If necessary, this hearing is held in August. Homeowners are taxed on 55% of the value on their primary residence. [Please see Cache County Tax Rates here at this link: https://www.cachecounty.org/auditor/tax-rates.html.](https://www.cachecounty.org/auditor/tax-rates.html)

10-31-120 Delinquent Property Taxes – These are property taxes that were not paid during the year they were due but were received this year.

10-31-130 Sales Tax – These are taxes that are collected from retail sales both in Nibley and throughout the state. For every dollar spent in Nibley, one cent is set aside for cities as the municipal share. Nibley City receives 50% of all the municipal share sales taxes generated within Nibley City; the rest of that sales tax goes to the state’s population pot. Sales tax generated in Nibley accounts for about 15% of the City’s total sales tax revenue, with about 85% coming from statewide population redistribution. Nibley City receives taxes from the state’s population pot based on Nibley City’s total population. Sales taxes are collected each month and then distributed about 25 days after the last day of the month that the tax is due. The Sales Tax rate in Nibley is 7%. Of that, 4.85% goes to the state, 1% goes to the municipal share, as described above, 0.25% goes to the county, 0.30% goes to CVTD, 0.25% goes to Cache County for transportation, another .25% for Transportation Infrastructure, and lastly 0.10% goes to the county for Recreation, Arts, Parks, and Zoo (RAPZ) Tax.



10-31-140, 141,142, 143 Franchise Taxes – Revenue generated from taxes and fees paid by utility customers to the utility companies that operate in the city. Franchise agreements are in place with Rocky Mountain Power, Dominion Energy, Comcast, Digital First Telecom, and CenturyLink.

10-31-150 Vehicle Taxes – Revenue generated from the taxes the city receives from vehicle registrations of city residents’ vehicles. These taxes are collected and distributed by Cache County once each month.

10-31-160 CVTD (Pass Through) – Revenue received from the State and passed through to CVTD.

Licenses and Permits

The Licenses and Permits portion of the Revenue section of the budget accounts for funds received by Nibley City from residents and businesses as fees for permits and licenses.

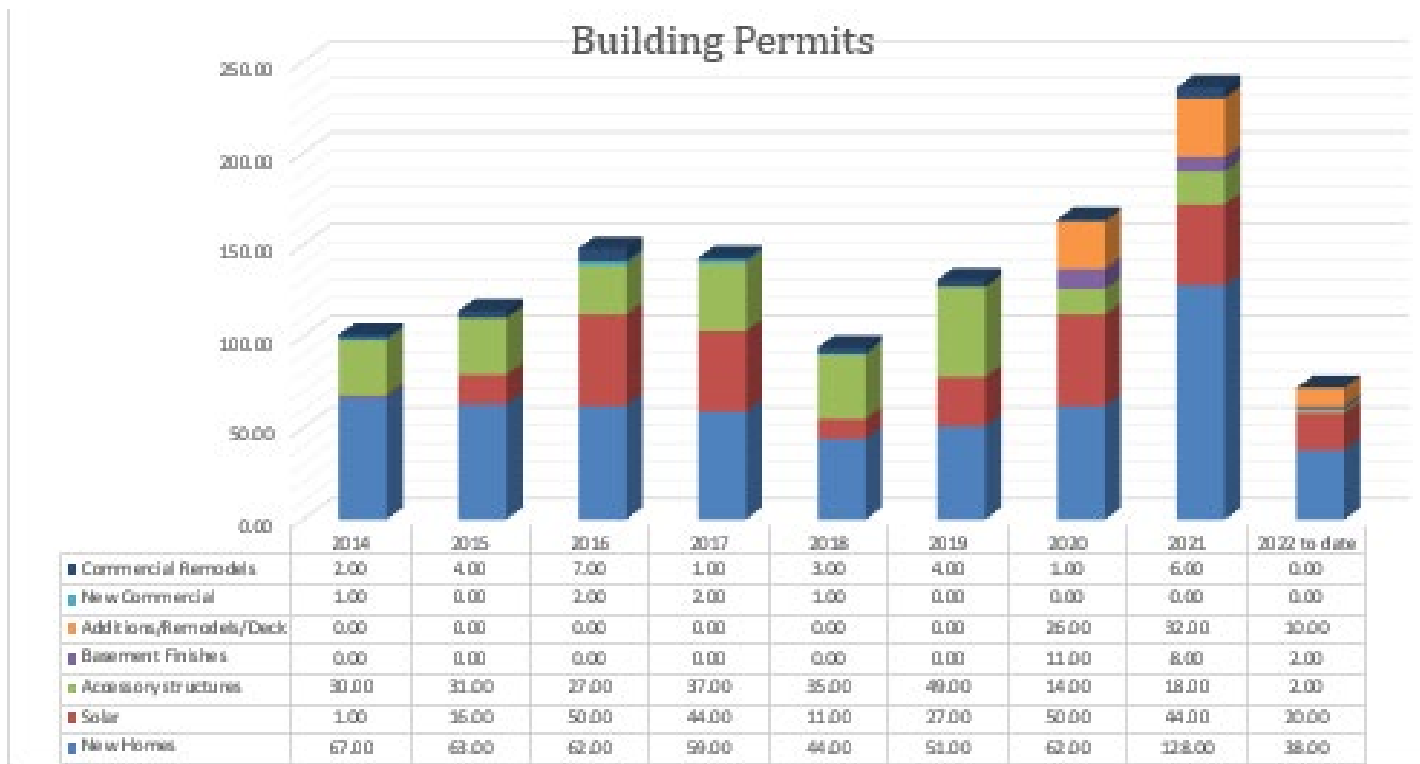
General Fund Revenue: Licenses, Permits, Intergovernmental Revenue, and Charges For Services

Revenue	Account Number	Actual FY 2020-21	Actual Year-to-date FY 2021-22	Budget FY 2021-22	Final Budget FY 2022-23
Licenses and Permits					
Building Permits	10-32-210	\$ 238,810	\$ 350,677	\$ 180,000	\$ 250,000
Business Licenses & Fees	10-32-220	\$ 8,518	\$ 8,900	\$ 9,000	\$ 9,000
Fire Inspection Fee	10-32-225	\$ 215		\$ 500	\$ 500
Dog Licenses	10-32-250	\$ 17,433	\$ 13,538	\$ 10,000	\$ 10,000
Kennel Licenses	10-32-251	\$ -	\$ 30	\$ 500	\$ 500
Right of way Permits	10-32-252				\$ 3,000
Total Licenses and Permits		\$ 264,975	\$ 373,144	\$ 200,000	\$ 273,000
Intergovernmental Revenue					
Grant - Children's Theatre	10-33-322	\$ 738	\$ 5,500	\$ 5,500	\$ 6,750
Grant - Miscellaneous	10-33-323	\$ -		\$ 2,500	\$ 25,000
Total Intergovernmental		\$ 738	\$ 5,500	\$ 8,000	\$ 31,750
Charges For Service					
Comm. Center Dispatch	10-34-410	\$ 72,816	\$ 62,785	\$ 70,000	\$ 70,000
Planning Review & Inspection	10-34-420	\$ 30,764	\$ 78,881	\$ 45,000	\$ 45,000
Development Fees Reimbursed	10-34-422	\$ 41,267	\$ 86,635	\$ 60,000	\$ 60,000
Refuse Collection Charges	10-34-430	\$ 584,237	\$ 503,608	\$ 540,000	\$ 575,000
Community Center Rental	10-34-431	\$ 1,489	\$ 10,100	\$ 5,000	\$ 7,000
EMS Charges	10-34-435	\$ -		\$ 137,000	\$ -
Variance and Appeals	10-34-681		\$ 400		
Total Charges for Service		\$ 730,573	\$ 742,410	\$ 857,000	\$ 757,000

10-32-210 Building Permits – Revenue generated from building permits. There was a total of 236 total building permits in calendar year 2021, 128 of which were new home permits. That is an increase of 65% for new permits overall and an increase of 98% on new home permits from the previous year of 2020.

In addition to the budgeted revenue that would come from new home permits, additional revenue is anticipated for other permits as well, such as for remodels, accessory structures, solar permits, and commercial permits.

The graph below shows the trend in building permits from FY14-15, FY15-16, FY16-17 and FY17-18, FY18-19, FY 19-20, FY 20-21 including the breakdown for the types of permits. As of March 31, 2022, the City had issued 38 new home permits in past 12 months.



10-32-220 Business Licenses & Fees - Revenue generated from business licensing fees and late fees, which includes \$30 for a home-based business with impact and \$150 for a commercial business, as well as a \$10 late fee. The City currently has 140 home-based businesses and 26 commercial businesses.

10-32-225 Fire Inspection Fee - Revenue generated from commercial business license fire inspection fees. The fee is collected by Nibley from the business at the time of renewal of the business license. Cache County conducts the inspection, and the cost is passed along to the business owners.

10-32-250 Dog Licenses - Revenue generated from dog license fees, which is \$15 for spayed/neutered dogs or \$25 for unaltered dogs. Revenue is used to pay for animal control services provided by the Sheriff's office. Reimbursement of dog boarding is also receipted here. See expenditure account [10-54-360](#) for reference.

10-32-251 Kennel License - Revenue generated from kennel license fees, which are \$30 for a multi-dog license for up to 3 dogs. Revenue is used to pay for animal control services provided by the Sheriff's office. See expenditure account [10-54-360](#) for reference.

Intergovernmental Revenue

The Intergovernmental Revenue portion of the Revenue section of the budget shows funds received by Nibley City from other government agencies, which often includes grant funds.

10-33-322 Children's Theatre Grants - Revenue generated from anticipated grants including: a \$1000 State of Utah grant, a \$1,250 RAPZ grant, a \$3,000 Rocky Mountain Power Grant, a \$750 Utah Division of Arts & Museum Grant, and \$750 from T-shirt sales. See expenditure account [10-75-661](#) for reference.

10-33-323 Grants Miscellaneous - Revenue generated from economic development, public safety or other grant sources. We are expected to receive a grant from the State of Utah for the TDR study.

Charges for Services

The Charges for Services portion of the Revenue section of the budget shows funds received by Nibley City as charges for services provided by the City.

10-34-410 Communications Center-Dispatch - Revenue generated from a \$3 per residence and business monthly charge to pay for the countywide dispatch center. This charge is passed on to Logan City through expense account [10-54-440](#). The \$2 dispatch center fee provides funds to support the Countywide 911 Emergency Dispatch Center and the \$1 Radio Fee provides funds to support the radio and antenna infrastructure around the county that is used by public safety agencies.

10-34-420 Planning Review and Inspection Fees - Revenue generated for application fees, such as for submission of a final plat, to pay for items reviewed by the Planning Commission. This account is also used to account for the fee for a land use appeal hearing. Those hearings typically only occur a couple of times per year. This account also will receive revenue from charging for development review and inspection fees.

10-34-422 Development Fees Reimbursement - Revenue generated from developers who reimburse the City for fees the City incurs such as: street lights, concrete collars and trees, engineering and legal reviews.

10-34-430 Refuse Collection Service Fees - Revenue generated from fees paid by residents for garbage, recycling and green waste collection services. Revenue is passed through to Logan City through Expenditure account [10-62-320](#). The City charges an extra 25 cents per can for an administrative fee in addition to what Logan charges for the services.

10-34-431 Community Center Rental Fees - Revenue generated from Community Center/Council Chambers rentals. Community Rental Fees are: Resident Small Gathering \$100, Resident Large Gathering \$200, Non-Resident Small Gathering \$150, Non-Resident Large Gathering \$350.

10-34-435 EMS Charges - Revenue generated from a \$6 per residence and business monthly charge to pay for the countywide EMS program. This charge is passed on to Cache County through expense account [10-54-330](#).

General Fund Revenue - Fines/Misc. Revenue

Revenue	Account Number	Actual			
		Actual FY 2020-21	Year-to-date FY 2021-22	Budget FY 2021-22	Final Budget FY 2022-23
Court Fines	10-35-510	\$ 22,443	\$ 21,943	\$ 15,000	\$ 18,000
Administrative Fines	10-35-515	\$ -		\$ 1,000	\$ 1,000
Total Fines		\$ 22,443	\$ 21,943	\$ 16,000	\$ 19,000
Miscellaneous Revenue					
Interest Earnings	10-36-610	\$ 13,373	\$ 34,307	\$ 40,000	\$ 40,000
Sale of Surplus Equipment	10-36-670	\$ 100	\$ 31,756	\$ -	\$ -
House Rent	10-36-683	\$ 10,200	\$ 9,100	\$ 12,000	\$ 18,000
Penalties	10-36-684	\$ 3,563	\$ 2,248	\$ 1,500	\$ 2,000
Damage To City Property Reim.	10-36-686	\$ 283	\$ 7,516	\$ 500	\$ 500
Miscellaneous Revenue	10-36-690	\$ 75,662	\$ 4,753	\$ 10,000	\$ 10,000
Land Leases	10-36-691	\$ 1,530	\$ 3,230	\$ 3,000	\$ 3,000
American Rescue Plan Act	10-36-696	\$ 607,886		\$ 422,216	\$ 422,000
Total Miscellaneous Revenues		\$ 712,596	\$ 92,911	\$ 489,216	\$ 495,500

Fines

The Fines portion of the Revenue section of the budget accounts for fines received by Nibley City from the Justice Court.

10-35-510 Court Fines - Revenue generated from fines paid to the Hyrum City Justice Court for violations in Nibley that are passed on to Nibley through an interlocal agreement with Hyrum. The cities split the revenue and then expenses for defense are deducted from Nibley's half.

10-35-515 Administrative Fines - Revenue generated from nuisance ordinance citations.

Miscellaneous Revenue

The Miscellaneous Revenue portion of the Revenue section of the budget accounts for funds received by Nibley City from a variety of sources.

10-36-610 Interest Earnings - Revenue generated from interest earned by the City on all fund balances of money held in interest-bearing accounts. The interest is apportioned out once per year at the end of the fiscal year to each of the individual funds based on the percentage of each total fund balance.

10-36-670 Sale of Surplus Equipment - No funds are budgeted in this account this year.

10-36-683 House Rent - Revenue generated from this account is for the houses located at 3184 S Main, 3196 S Main, and 465 W 3200 S. The City purchased the houses in anticipation of the realignments of 3200 South.

10-36-684 Penalties - Revenue generated from penalties/fees related to bank charges and late fees.

10-36-686 Reimbursement for Damage to City Property - Revenue generated for reimbursement from an individual or company if damage is done to any City property. A common source is motor vehicle accidents that damage trees or infrastructure.

10-36-690 Miscellaneous Revenue - Revenue for which there is not an associated revenue account.

10-36-691 Land Leases - Revenue generated from rent paid by individuals leasing city-owned land.

10-36-696 American Rescue Plan Act - Funds allocated from the federal government for expenses related to the COVID-19 pandemic.

General Fund Revenue - Recreation

Revenue	Account Number	Actual			
		Actual FY 2020-21	Year-to-date FY 2021-22	Budget FY 2021-22	Final Budget FY 2022-23
Field Rental	10-37-440	\$ 1,699	\$ 1,170	\$ 5,000	\$ 2,200
Youth & Adult Programs	10-37-442	\$ 40,736	\$ 59,062	\$ 43,000	\$ 72,000
Nibley Fitness	10-37-444	\$ 2,083	\$ 5,960	\$ 2,700	\$ 5,000
Fitness Programs	10-37-445	\$ 2,327	\$ 2,215	\$ 2,500	\$ 3,000
Special Events	10-37-446	\$ -		\$ 600	\$ 500
Rec Rental Equipment	10-37-450	\$ 5		\$ 900	\$ 200
Park/Pavilion Rental Fees	10-37-460	\$ 2,039	\$ 1,802	\$ 2,200	\$ 3,000
Heritage Days	10-37-660	\$ 1,235	\$ 50	\$ 7,000	\$ 7,000
Youth Council Revenue	10-37-661	\$ 589	\$ 720	\$ 2,500	\$ 1,500
Nibley Royalty	10-37-662	\$ 665	\$ 1,400	\$ 900	\$ 1,000
Sponsorships	10-37-665	\$ 7,800	\$ 5,600	\$ 1,500	\$ 6,000
Recreation Grants	10-37-700	\$ -	\$ -	\$ -	\$ -
Total Recreation		\$ 59,178	\$ 77,979	\$ 68,800	\$ 101,400



Recreation Revenue

The Recreation Revenue portion of the Revenue section of the budget shows funds received by Nibley City as charges for programs and events run by the City's Recreation Department.

10-37-440 Field Rental - Revenue generated from the rental of Nibley City recreational fields.

10-37-442 Youth & Adult Programs - Revenue generated from Youth Baseball, Softball, Ultimate Frisbee, Super START Programs, Youth Soccer, Summer Camp, Clinics and Tournaments and adult drop- in soccer for fall and spring. This is associated with expenditure account [10-75-515](#).

10-37-444 Nibley Fitness - Revenue generated from fitness classes hosted by the City. This is associated with expenditure account [10-75-670](#).

10-37-445 Fitness Programs - Revenue generated from recreation races hosted by the City. This is associated with expenditure account [10-75-670](#).

10-37-446 Special Events - Revenue generated from special events. This is associated with expenditure account [10-75-540](#).

10-37-450 Rec Rental Equipment - Revenue generated from equipment available to rent for family reunions, family nights, youth groups, etc. This is tied into expenditure account [10-75-500](#).

10-37-460 Park/Pavilion Rental Fees - Revenue generated from park/pavilion rentals. This is separate from field rentals above.

10-37-660 Heritage Days Revenue - Revenue generated through Heritage Days activities and sponsorships.

10-37-661 Youth Council Revenue - Revenues generated by Youth Council fundraisers and donations.

10-37-662 Nibley Royalty - Revenue generated through participation fees and donations.

10-37-665 Sponsorship - Revenue from recreation sponsor donations.

10-37-700 Recreation Grants - No grant funds are anticipated this year.

General Fund Revenue: Transfers & Administrative Charges

Revenue	Account Number	Actual FY 2020-21	Actual Year-to-date FY 2021-22	Budget FY 2021-22	Final Budget FY 2022-23
Transfers					
Appropriated Fund Balance	10-38-890	\$ -	\$ -	\$ 500,000	\$ -
First Responders Transfer to GF	10-38-891	\$ 87,997			\$ -
CRA Transfer to GF	10-38-892				
		\$ 87,997	\$ -	\$ 500,000	\$ -
Administrative Charges					
Water	10-39-700	\$ 281,000	\$ 279,167	\$ 335,000	\$ 350,000
Sewer	10-39-701	\$ 281,000	\$ 279,167	\$ 335,000	\$ 350,000
Stormwater	10-39-702	\$ 81,000	\$ 67,500	\$ 81,000	\$ 81,000
Total Administrative Charges		\$ 643,000	\$ 625,833	\$ 751,000	\$ 781,000
Total General Fund Revenues		\$ 4,484,506	\$ 3,902,726	\$ 4,737,366	\$ 4,713,650

Transfers & Administrative Charges

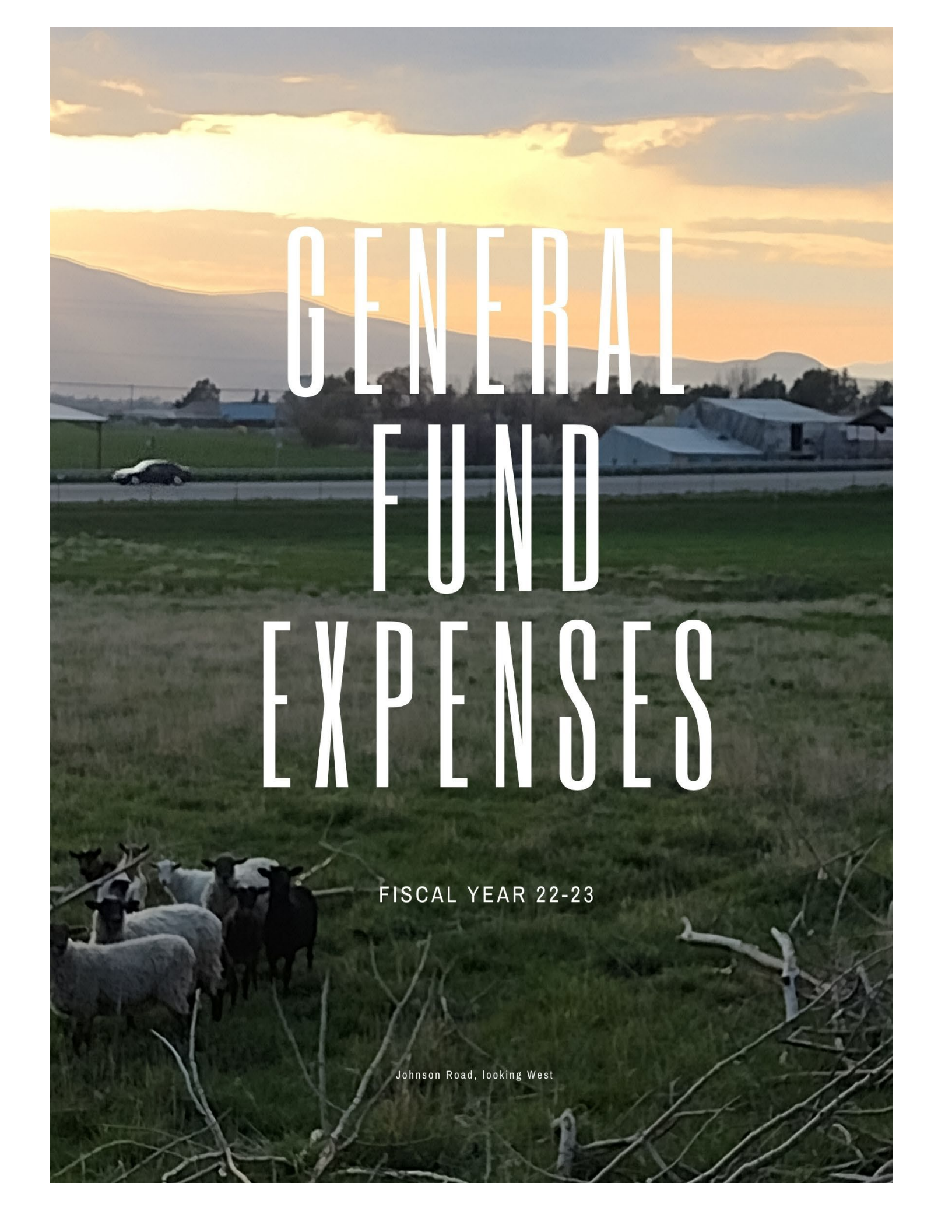
The Administrative Charges portion of the Revenue section of the budget shows funds transferred into the General Fund from enterprise funds.

10-38-890 Appropriated Fund Balance - This account is used to allocate funds from the existing fund balance.

10-38-891 First Responder's Transfer to General Fund - No funds are budgeted in this account this year.

10-38-892 CRA Transfer to General Fund - No funds are budgeted for this FY. Per the agreement of the formation of the CRA, 5% of funds received into the CRA are eligible to transfer into the General Fund as an admin fee for the CRA.

10-39-700, 701 and 702 - Enterprise funds (water, sewer, stormwater) reimburse the General Fund for costs incurred in managing and operating the utility operations. An analysis is performed each year to examine the administrative costs and the costs are adjusted accordingly. These costs include staff, software, equipment, facilities, vehicles, etc.



GENERAL FUND EXPENSES

FISCAL YEAR 22-23

Johnson Road, looking West

City Council

Expenses	Account Number	Actual			
		Actual FY 2020-21	Year-to-date FY 2021-22	Budget FY 2021-22	Final Budget FY 2022-23
Salaries & Wages	10-41-110	\$ 30,478	\$ 23,454	\$ 33,000	\$ 36,000
Employee Benefits	10-41-130	\$ 7,021	\$ 5,202	\$ 7,000	\$ 7,500
Education, Travel & Training	10-41-230	\$ 2,508	\$ 6,679	\$ 10,000	\$ 10,000
Mayor's Discretionary	10-41-620	\$ 521	\$ 1,042	\$ 1,000	\$ 1,000
Total Mayor/Council Expenditures		\$ 40,529	\$ 36,377	\$ 51,000	\$ 54,500

10-41-110 Salaries & Wages - Funds allocated for Councilmember and Mayor stipends. The City's policy is to adjust the stipend annually at the same rate as it is adjusted for other employees.

10-41-130 Employee Benefits - Funds allocated to be paid for Social Security & Medicare withholdings, and telephone/data allowances.

10-41-230 Education, Training & Travel - Funds allocated for hotel costs, mileage, and per diem. The amount is to cover costs for councilmembers and companions to attend the Utah League of Cities & Towns Annual and Mid-Year Conferences, as well as other travel and training.

10-41-620 Mayor's Discretionary - Funds allocated at the Mayor's discretion for city-related needs.

The Nibley City Council



From left to right: Norman Larsen, Kathryn Beus, Nathan Laursen, Mayor Larry Jacobsen, Kay Sweeten, and Tom Bernhardt

Administration

Expenses	Account Number	Actual		Budget FY 2021-22	Final Budget FY 2022-23
		Actual FY 2020-21	Year-to-Date FY 2021-22		
Salaries & Wages	10-43-110	\$ 338,287	\$ 258,435	\$ 337,000	\$ 380,000
Employee Benefits	10-43-130	\$ 136,233	\$ 129,913	\$ 175,000	\$ 188,000
Education, Travel & Training	10-43-230	\$ 13,682	\$ 5,337	\$ 20,000	\$ 20,000
Memberships & Dues	10-43-300	\$ 7,711	\$ 2,596	\$ 9,000	\$ 9,000
Professional Services	10-43-310	\$ 34,450	\$ 30,350	\$ 42,000	\$ 42,000
Legal Expense	10-43-311	\$ -	\$ 160	\$ 5,000	\$ 5,000
Economic Development	10-43-341	\$ 27	\$ -	\$ 4,000	\$ 4,000
Department Expenditures	10-43-400	\$ 21,066	\$ 17,823	\$ 37,000	\$ 29,200
Total Admin. Expenditures		\$ 551,456	\$ 444,613	\$ 629,000	\$ 677,200

10-43-110 Salaries & Wages - Funds allocated for salaries of the following employees:

- City Manager
- Treasurer
- Recorder
- Office Specialist/Utility Billing Clerk

10-43-130 Employee Benefits - Funds allocated are based on premium/contribution changes and increases related to salary changes. Funds include costs for Medicare, Social Security, the Utah Retirement System, and telephone/data allowances.

10-43-230 Education, Training, & Travel - Funds are for training conferences and continuing education, including hotel costs, mileage, and per diem, as well as for licenses and certification fees.

10-43-300 Memberships & Dues - Funds allocated for professional memberships & dues, which include: the Utah League of Cities and Towns, International City Managers Association, Utah City Managers Association, Utah Municipal Clerk's Association, American Society of Civil Engineers, International Institute of Municipal Clerks, Cache Chamber of Commerce, Utah Association of Public Treasurers, BRAG Area Recorder's and Clerks Association, Government Finance Officers Association, and the Cache Mayor's Association.

10-43-310 Professional Services - Funds allocated for outside auditing and accounting services.

10-43-311 Legal Expenses - Funds allocated for legal services.

10-43-341 Economic Development - Funds allocated for economic development training, consulting and related services.

10-43-400 Department Expenditures - Funds allocated to cover a variety of general department expenditures.

Elections

Expenses	Account Number	Actual		Year-	
		Actual FY 2020-21	To-Date FY 2021-2022	Budget FY 2021-22	Final Budget FY 2022-23
Salaries & Wages	10-47-110	\$ -		\$ -	\$ -
Employee Benefits	10-47-130	\$ -		\$ -	\$ -
Education, Travel & Training	10-47-230	\$ -		\$ -	\$ -
Professional Services	10-47-310	\$ -		\$ -	\$ -
Department Expenditures	10-47-400	\$ 247	\$ 574	\$ 2,000	\$ 2,000
Cache County	10-47-450	\$ -	\$ 7,248	\$ 8,000	\$ -
Total Election Expenditures		\$ 247	\$ 7,822	\$ 10,000	\$ 2,000

10-47-110 Salaries & Wages - No funds are budgeted in this account this year.

10-47-130 Employee Benefits - No funds are budgeted in this account this year.

10-47-230 Education, Training, & Travel - No funds are budgeted in this account this year.

10-47-310 Professional Services - No funds are budgeted in this account this year.

10-47-400 Department Expenditures - Funds allocated to cover a variety of general department expenditures but will mainly be used to educate the public regarding Rank Choice Voting:

- Designing and mailing an individual flyer included with utility bills
- Advertising at Heritage Days
- Potential election signs as are typically used during political campaigns
- Publish public notices
- Inform candidates and the public of legal requirements governing candidates and campaigns

10-47-450 Cache County - These funds will be used to pay for the contract with the county to run Rank Choice Voting this municipal election. Funds will pay for postage, ballot printing, ballot counting, poll workers, and some publications.



Public Works

Expenses	Account Number	Actual		Year-	
		Actual FY 2020-21	To-Date FY 2021-22	Budget FY 2021-22	Final Budget FY 2022-23
Salaries & Wages	10-48-110	\$ 100,273	\$ 97,351	\$ 216,000	\$ 230,000
Employee Benefits	10-48-130	\$ 43,850	\$ 45,085	\$ 83,000	\$ 90,000
Education, Travel & Training	10-48-230	\$ 367	\$ 2,132	\$ 4,500	\$ 6,000
Office Supplies	10-48-240	\$ 1,966	\$ 851	\$ 2,000	\$ 2,000
Uniforms and PPE	10-48-247	\$ 5,108	\$ 3,933	\$ 7,000	\$ 9,000
Facilities and Maintenance	10-48-250	\$ 16,600	\$ 9,894	\$ 10,000	\$ 15,000
Vehicle Fuel	10-48-251	\$ 29,135	\$ 29,255	\$ 42,000	\$ 50,000
Vehicle Repair and Maintenance	10-48-252	\$ 16,396	\$ 23,767	\$ 30,000	\$ 30,000
Utilities	10-48-270	\$ 10,272	\$ 11,118	\$ 9,500	\$ 12,000
Memberships & Dues	10-48-300	\$ 731	\$ 178	\$ 3,000	\$ 3,000
Professional Services	10-48-310	\$ -	\$ 89	\$ 500	\$ 500
Legal Expense	10-48-311	\$ -	\$ 70	\$ 500	\$ 500
Department Expenditures	10-48-400	\$ 5,142	\$ 3,975	\$ 7,500	\$ 7,500
Engineering Expense	10-48-514	\$ 6,274	\$ 63	\$ 8,500	\$ 8,500
Emergency Expenses	10-48-515	\$ -	\$ 827	\$ 10,000	\$ 10,000
Safety	10-48-516	\$ 1,809	\$ 3,285	\$ 4,000	\$ 4,000
Total Public Works Expenditures		\$ 237,922	\$ 231,874	\$ 438,000	\$ 478,000

10-48-110 Salaries & Wages - Funds allocated for Public Works Director, City Engineer, and 50% of a part-time Public Works Inspector salaries. A part-time public works inspector is being proposed.

10-48-130 Employee Benefits - Funds allocated are based on premium/contribution changes and increases related to salary changes. Funds include costs for Medicare, Social Security, the Utah Retirement System, and telephone/data allowances.

10-48-230 Education, Training, & Travel - Funds are for training conferences and continuing education, including hotel costs, mileage, and per diem, as well as for licenses and certification fees.

10-48-240 Office Supplies - Office supplies for all public works departments.

10-48-247 Uniforms and PPE - Funds allocated for public works safety and cold weather gear, boots, shirts, etc. This account includes funds for all public works departments' uniform expenses.

10-48-250 Facilities and Maintenance - Funds allocated for maintenance of City Hall and Public Works buildings.

10-48-251 Vehicle Fuel - Funds allocated for all vehicle fuel expenses. Enterprise departments reimburse the General Fund for these costs through the administrative charges in accounts [10-39-700 through 10-39-702](#).

10-48-252 Vehicle Repair and Maintenance - Funds allocated for all vehicle repairs. Enterprise departments reimburse the General Fund for these costs through the administrative charges in accounts [10-39-700 through 10-39-702](#).

10-48-270 Utilities - Funds allocated for utility costs at the Public Works buildings. Enterprise departments reimburse the General Fund for these costs through the administrative charges in accounts [10-39-700 through 10-39-702](#).

10-48-300 Memberships & Dues - Funds allocated for professional memberships and dues, which includes the American Public Works Association as well as the City Engineers of Utah. These memberships provide opportunities for educational training and networking with other industry professionals across the state. An increase in this account is allocated for the public works inspector.

10-48-310 Professional Services - Funds allocated for non-engineering or non-legal professional services, including appraisal services.

10-48-311 Legal Expense - These funds are for legal services related to Public Works projects.

10-48-400 Department Expenditures - Funds allocated for general costs related to the public works department.

10-48-514 Engineering Expense - Funds allocated for outside engineering costs related to public works functions.

10-48-515 Emergency Expense - Funds allocated for any unforeseen costs due to an emergency.

10-48-516 Safety - Funds allocated for safety training, equipment, and incentives.

Non-Departmental

Expenses	Account Number	Actual		Budget FY 2021-22	Final Budget FY 2022-23
		Actual FY 2020-21	Year-To-Date FY 2021-22		
Office Supplies	10-50-240	\$ 9,034	\$ 5,582	\$ 6,000	\$ 6,000
Postage/Shipping	10-50-243	\$ 957	\$ 771	\$ 4,000	\$ 1,500
Utility Billing Postage	10-50-245	\$ 11,835	\$ 7,852	\$ 12,000	\$ 14,000
Facilities and Maintenance	10-50-250	\$ 1,744	\$ 911	\$ 3,000	\$ 3,000
Utilities	10-50-270	\$ 11,199	\$ 13,118	\$ 13,000	\$ 15,000
Software	10-50-370	\$ 42,027	\$ 42,730	\$ 50,000	\$ 50,000
Bank Charges	10-50-440	\$ 9,408	\$ 5,744	\$ 20,000	\$ 20,000
Insurance Expense	10-50-510	\$ 47,724	\$ 50,605	\$ 60,000	\$ 60,000
Building Lease	10-50-511	\$ 51,000	\$ 41,667	\$ 50,000	\$ 50,000
Emergency Expense	10-50-515	\$ -		\$ 10,000	\$ 10,000
Information Technology	10-50-518	\$ 18,231	\$ 15,235	\$ 20,000	\$ 26,000
Community Center	10-50-520	\$ -	\$ 1,746	\$ 2,000	\$ 2,000
Newsletter	10-50-530	\$ 5,758	\$ 4,951	\$ 6,000	\$ 7,000
Transfer To Capital Projects	10-50-910	\$ 500,000	\$ 1,000,000	\$ 500,000	\$ 200,000
Mass Transit Tax Pass Through	10-50-920	\$ -	\$ 80,922		\$ 90,000
American Rescue Plan Act	10-50-921	\$ 586,619		\$ 422,216	\$ 422,000
Total Non-Departmental Expenses		\$ 1,295,537	\$ 1,271,835	\$ 1,178,216	\$ 976,500

10-50-240 Office Supplies - Office supplies for City Hall.

10-50-243 Postage/Shipping - Funds allocated for the costs of mailing/shipping and stamps.

10-50-245 Utility Billing Postage - Funds allocated for mailing monthly utility statements.

10-50-250 Facilities and Maintenance - Funds allocated for office equipment maintenance; includes copier costs but does not include computers.

10-50-270 Utilities - Funds allocated for City Hall utilities: electricity, natural gas, telephone, internet, etc.

10-50-370 Software - Funds allocated for Microsoft and Adobe subscriptions, Municode, Cloudspeaker Community Alert System, Engineering Software, Caselle software, which includes accounting, document management, timekeeping, business licensing, animal licensing, work orders, and permit management software.

10-50-440 Bank Charges - Funds allocated for credit card merchant fees charged by Xpress Bill Pay for residents' utility payments, as well as merchant fees charged for reservations made through Sportsites. This also includes NSF fees charged to Nibley City for returned checks.

10-50-510 Insurance Expense - Funds allocated for insurance premium costs for City vehicles, City property, worker's compensation, and the City's general liability policy.

10-50-511 Building Lease - Funds allocated for City Hall bond payments paid through the Municipal Building Authority. See account [20-30-500](#).

10-50-515 Emergency Expense - Funds allocated for unforeseen costs due to an emergency.

10-50-518 Information Technology - Funds allocated for IT, server, email, backup, and tech support. Funds allocated to repair, replace, and upgrade office computers, and to host and manage Nibley City's website. This year costs have increased about \$500 per month to increase IT security software.

10-50-520 Community Center - Funds allocated for expenses related to repairs in the City Hall Community Room.

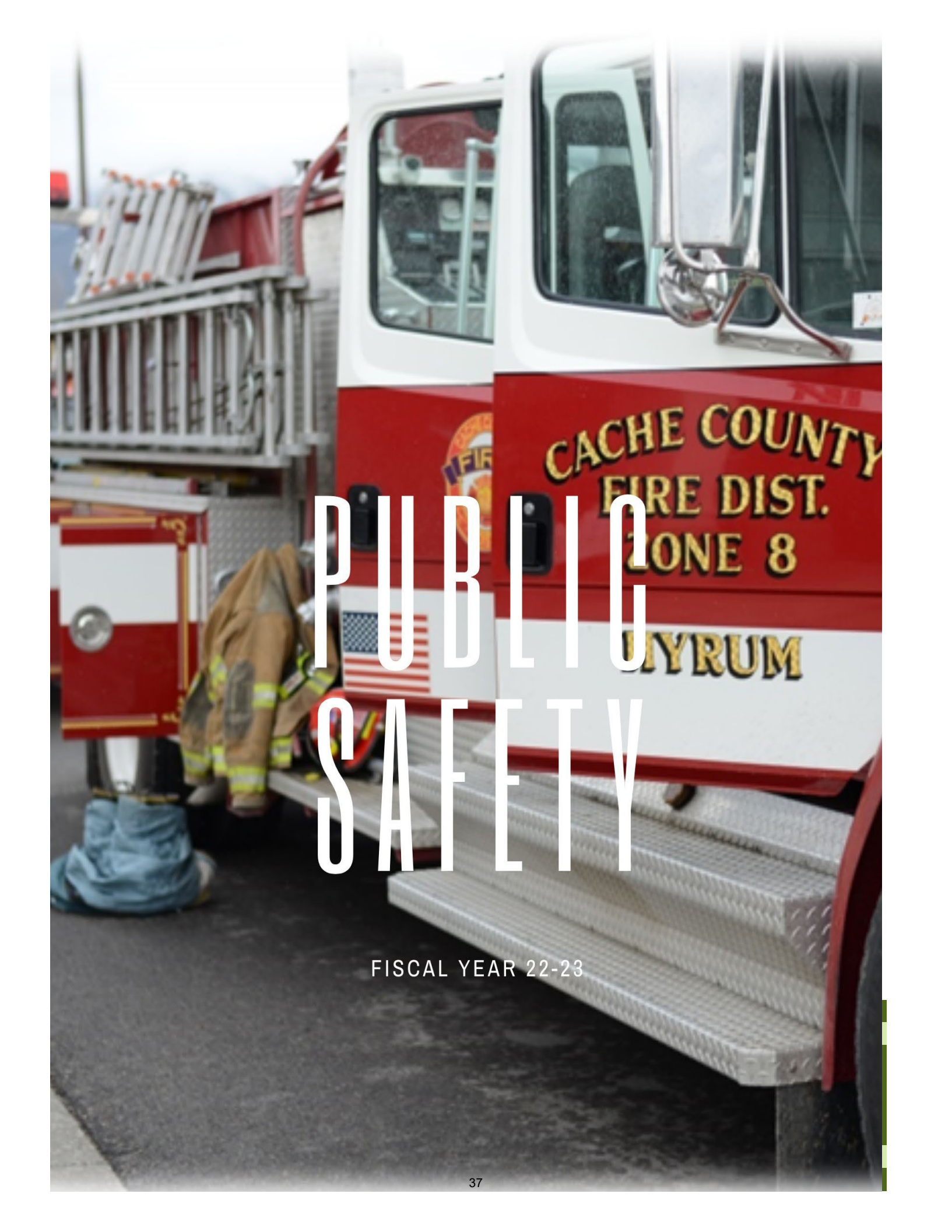
10-50-530 Newsletter - Funds allocated for printing the monthly City newsletter.

10-50-910 Transfer to Capital Project Fund - This account is used to transfer surplus funds from the General Fund into the Capital Projects Fund.

10-50-920 Mass Transit Tax Pass Through - This money is received through the State and passed through to CVTD.

10-50-921 American Rescue Plan Act - Funds allocated from the federal government for expenses related to the COVID-19 pandemic.





PUBLIC SAFETY

FISCAL YEAR 22-23

Public Safety

Expenses	Account Number	Actual	Year-	Budget	Final Budget
		FY 2020-21	To-Date FY 2021-22	FY 2021-22	FY 2022-23
Salaries & Wages	10-54-110	\$ 12,990	\$ 9,905	\$ 12,000	\$ 13,000
Employee Benefits	10-54-130	\$ 990	\$ 758	\$ 2,000	\$ 2,000
Education, Travel, & Training	10-54-230	\$ 20		\$ 3,000	\$ 3,000
Memberships & Dues	10-54-300	\$ -		\$ 500	\$ 500
Court Prosecution	10-54-311	\$ -		\$ 7,200	\$ 7,200
Sheriff Contract Services	10-54-320	\$ 86,220	\$ 103,444	\$ 121,000	\$ 121,000
Transfer to EMS Services	10-54-330	\$ 51,142		\$ 167,000	\$ -
Fire Protection	10-54-340	\$ 74,413	\$ 80,608	\$ 75,000	\$ 90,000
EMS Contract Services	10-54-350	\$ 38,607			
Animal Control	10-54-360	\$ 19,889	\$ 18,750	\$ 19,000	\$ 19,000
Department Expenditures	10-54-400	\$ 3,047	\$ 1,964	\$ 6,000	\$ 6,000
Communication Center	10-54-440	\$ 66,399	\$ 55,968	\$ 69,000	\$ 75,000
Total Public Safety Expenditures		\$ 353,717	\$ 271,397	\$ 481,700	\$ 336,700

10-54-110 - Salaries & Wages - Funds allocated for a part-time emergency manager.

10-54-130 Employee benefits - Funds allocated are based on premium/contribution changes and increases related to salary changes. Funds include costs for Medicare, Social Security, the Utah Retirement System, and telephone/data allowances.

10-54-230 Education, Training, & Travel - Funds are for training conferences and continuing education, including hotel costs, mileage, and per diem, as well as for licenses and certification fees. These funds also include CERT training reimbursement of up to \$2,000 for Nibley City residents. CERT training costs are \$70.00 per volunteer. Half of this cost can be reimbursed to citizens after completion.

10-54-300 Memberships and Dues - Funds allocated for professional memberships & dues.

10-54-311 Court Prosecution - Funds allocated for prosecution fees that are paid to Cache County, for the amount of \$600 per month for 12 months.

10-54-320 Sheriff Contract Services - Funds allocated to fulfill the contracted services provided by the Cache

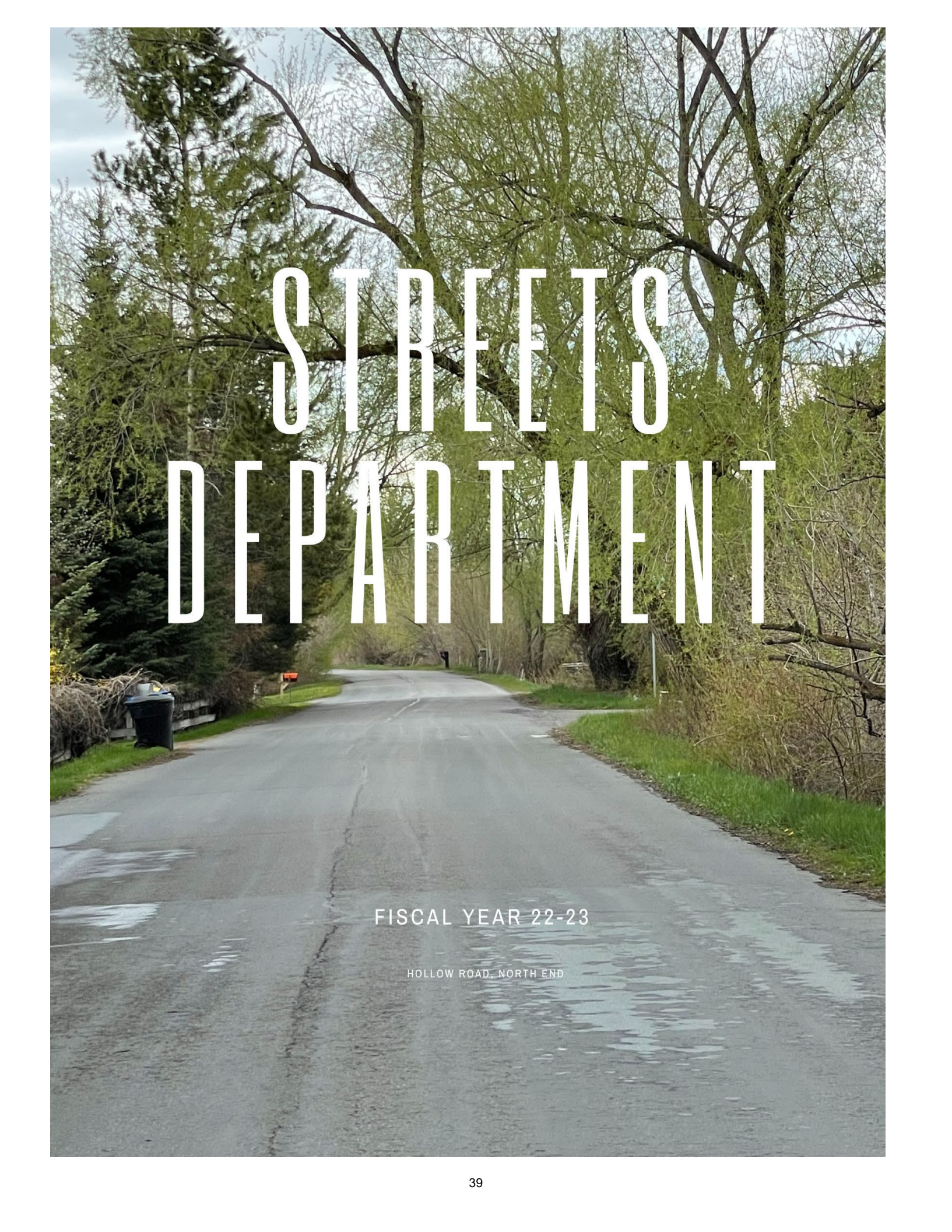
10-54-330 Transfer to EMS Services - Funds transferred to an internal fund to cover the expense of Emergency Medical Services. See [24-36-603](#).

10-54-340 Fire Protection - Funds allocated to fulfill the contracted amount with the Hyrum City Fire Department. The 2022-2023 fee is \$11.50 per resident per year. The billing is based on the number of residents in Nibley.

10-54-360 Animal Control - Funds allocated to fulfill the contracted amount with the Sheriff. This amount also includes funds for dog licensing supplies, and costs to house impounded dogs. The contracted amount with the Sheriff's office is \$16,640 this year, and remains unchanged from the last fiscal year.

10-54-400 Department Expenditures - Funds allocated for costs related to emergency management.

10-54-440 Communication Center - Funds allocated to pay 911 Dispatch Center Fee. A \$3 fee is charged on utility accounts to collect these funds. See [10-34-410](#).



STREETS DEPARTMENT

FISCAL YEAR 22-23

HOLLOW ROAD, NORTH END

DEPARTMENT DUTIES FOR STREETS

- Maintain 30-40 miles of roads, as well as curbs and gutters
- Maintain all of the sidewalks in Nibley
- Plow all of the city's streets in the wintertime
- Manage the crossing guards
- Paint the city streets

ACCOMPLISHMENTS DURING 2021-2022

- Built two new offices in the Public Works building for the Streets and Water and Sewer Departments
- Repaired street signs
- Plowed snow and maintained all of the plowing equipment
- Attended asphalt conference in Salt Lake City
- Organized Streets shop

PRIORITIES FOR 2022-2023

- Crack Seal Apple Creek and Mt. Vista neighborhoods
- Lay down HA5 for preventative maintenance
- Sweep 3200 South weekly
- Repair city sidewalk on 2550 S 860 W
- Paint all of red curb in new subdivisions
- Repaint all city crosswalks
- Hire a temporary employee to help
- Have everything GPS in the system by the end of the year
- Improve our MS4 with the State of Utah
- Implement maintenance program for city trucks



Streets Department

Expenses	Account	Actual	Actual	Budget	Final Budget
Salaries & Wages	10-60-110	\$ 59,841	\$ 39,702	\$ 60,000	\$ 60,000
Seasonal Salaries And Wages	10-60-115			\$ 7,000	\$ 7,500
Crossing Guard Salaries & Wages	10-60-120	\$ 26,392	\$ 25,569	\$ 45,000	\$ 55,000
Employee Benefits	10-60-130	\$ 29,658	\$ 28,269	\$ 29,000	\$ 31,000
Crossing Guard Benefits	10-60-135	\$ 538	\$ 427	\$ 4,000	\$ 4,000
Education, Travel & Training	10-60-230	\$ 2,959	\$ 1,011	\$ 4,000	\$ 4,000
Equipment and Maintenance	10-60-250	\$ 37,033	\$ 27,017	\$ 32,500	\$ 37,000
New Development Infrastructure	10-60-262	\$ 32,300	\$ 62,179	\$ 13,000	\$ 60,000
Utilities - Crossing Lights	10-60-270	\$ 261		\$ -	\$ -
Utilities - Street Lights	10-60-275	\$ 42,289	\$ 34,989	\$ 50,500	\$ 50,000
House Maintenance	10-60-278	\$ -		\$ 1,000	\$ 1,000
Professional Services	10-60-310	\$ -		\$ 500	\$ 500
Legal Expense	10-60-311	\$ -	\$ 50	\$ 500	\$ 500
Department Expenditures	10-60-400	\$ 1,657	\$ 183	\$ 3,000	\$ 3,000
Snow Removal	10-60-450	\$ 6,815	\$ 17,268	\$ 18,000	\$ 18,000
Engineering Expense	10-60-514	\$ 8,116	\$ 2,024	\$ 5,000	\$ 5,000
Emergency Expense	10-60-515	\$ -		\$ 10,000	\$ 10,000
Streetlights	10-60-611	\$ -		\$ 5,000	\$ 5,000
Total Streets Expenditures		\$ 247,858	\$ 238,687	\$ 288,000	\$ 351,500

The Streets budget includes all expenditures related to the Nibley City Streets Department.

10-60-110 Salaries & Wages - Funds allocated for 50% of two full-time employees, the streets/stormwater superintendent and one streets/stormwater employee. The other half of their wages are paid through the Stormwater Department.

10-60-115 Seasonal Salaries & Wages - Funds allocated for 50% of one seasonal employee. The other half of the salary for this seasonal employee is paid out of the Stormwater account [53-40-115](#).

10-60-120 Crossing Guard Salaries & Wages - Funds allocated for wages of seven crossing guards at the following locations; Thomas Edison Charter School (1), Nibley Elementary (3), and Heritage Elementary (3). Crossing Guards are supervised by the Streets Superintendent. There will be one additional crossing guard that will be placed at the new roundabout at 1200 West 3200 South. Nibley also hopes to hire substitute crossing guards, as well, which requires additional funding.

10-60-130 Employee Benefits - Funds allocated are based on premium/contribution changes and increases related to salary changes. Funds include costs for Medicare, Social Security, the Utah Retirement System, and telephone/data allowances.

10-60-135 Crossing Guard Benefits - Social Security & Medicare withholdings.

10-60-230 Education, Training, & Travel - Funds are for training conferences and continuing education, including hotel costs, mileage, and per diem, as well as for licensing and certification fees.

10-60-250 Equipment and Maintenance - Funds allocated for street repair and maintenance (curbs, gutters, sidewalks, signs, striping/markings, etc.). This does not include funds for general pavement maintenance, which is shown in accounts [45-40-734](#) and [11-40-650](#).

10-60-262 New Development Infrastructure - Funds allocated for city standard street signs and street lights, which are installed at the time of new development. Funds also include water valve and manhole collar costs. The City pays for signs, street lights, collars, etc. up front, and the cost is reimbursed by developers.

10-60-270 Utilities - Crossing Lights- Funds allocated for this account have been combined with GL [10-60-278](#).

10-60-275 Utilities–Street Lights - Funds allocated to pay for electricity for all street lights in the city. Rocky Mountain Power charges the City an average of \$13.58 per month per streetlight. There are currently 286 lights in the City, and it is estimated that there will be an additional 25 more streetlights installed over the next year or two in our new subdivisions. This account also includes school-zone crossing-light electricity.

10-60-278 – House Maintenance - Funds allocated for maintaining the homes rented at SR-165/Main Street, as well as the home located at 465 W 3200 S. The homes are currently being rented out.

10-60-310 Professional Services - Funds allocated for non-engineering or non-legal professional services.

10-60-311 Legal Expense - Funds allocated for legal services related to street projects.

10-60-400 Department Expenditures - Funds allocated for general costs related to the streets department.

10-60-450 Snow Removal - Funds allocated to purchase salt and equipment to remove snow and ice on roadways during winter.

10-60-514 Engineering Expense - Funds allocated for engineering costs for street-related projects.

10-60-515 Emergency Expense - Funds allocated for any unforeseen costs due to an emergency.

10-60-611 Streetlights - Funds allocated for streetlights that are not installed by developers.

Sanitation

Expenses	Account Number	Actual		Budget FY 2021-22	Final Budget FY 2022-23
		Actual FY 2020-21	Year-To-Date FY 2021-22		
Professional Services	10-62-310	\$ -		\$ -	
Refuse Collection Services	10-62-320	\$ 511,115	\$ 436,961	\$ 540,000	\$ 550,000
Department Expenditures	10-62-400	\$ 1,488	\$ 110	\$ 10,000	\$ 10,000
Engineering Expense	10-62-514	\$ -		\$ -	\$ -
Emergency Expense	10-62-515	\$ 7,124		\$ 2,000	\$ 2,000
Total Sanitation Expenditures		\$ 519,727	\$ 437,071	\$ 552,000	\$ 562,000

10-62-310 Professional Services - Funds allocated for non-engineering, legal or other professional services.

10-62-320 Refuse Collection Services - Funds allocated to pay Logan City for garbage, recycling and green waste pick up. Charges are passed through to Nibley residents. Rates are as follows: 90-gallon can \$16.40, 60-gallon can \$14.15, recycle container \$3.25, and a green waste container \$5.25.

10-62-400 Department Expenditures - Funds allocated to rent dumpsters for spring cleanup and to dispose of rubbish and recycling dumped at the recycle site.

10-62-514 Engineering Expense - Funds allocated for charges from City engineers relating to Sanitation projects.

10-62-515 Emergency Expense - Funds allocated for any unforeseen costs due to an emergency.





PLANNING AND BUILDING

FISCAL YEAR 22-23

Planning & Building

In the past year, the Planning & Building Department completed Capital Projects Finance Plan and a Parks Signage Plan. These master plans will help the City plan for future growth in the face of increased demand on our infrastructure and services. The Planning Department has also reviewed several subdivision applications, commercial and industrial developments, fence permits, accessory building permits, and conditional use permits during the year. The Planning & Building Department is responsible for Code Enforcement throughout the City. In 2021, Staff responded to more than 70 code enforcement issues, resolving more than 90% of violations.

In 2021, the Planning and Building Department helped write and review 14 new ordinances that have passed and 2 that did not pass. Notable ordinances include:

- Nuisance ordinance amendments
- Mixed Residential Housing Ordinance
- Animal Land Use Ordinance Amendments
- Lot Line & Parcel Boundary Adjustment Review Process
- Short-term rental regulations
- Amendment to ADU and two-family housing ordinance

Nibley has continued to add new real estate value. In 2021, the Building Department issued a record-breaking number of permits. The City issued 236 building, remodel, solar, and accessory structure permits in the 2021 calendar year, of which 128 were new home building permits. There are approximately 59 available building lots in the City. There are currently 104 Homes under construction.

2022 Department Goals/Projects

Review and make recommendations to create/update the following ordinances:

- Landscape Ordinance and Standards
- Town Center Commercial Zone and Standards
- Nibley City Design Standards (in coordination with Public Works/Engineering)
- Cluster Subdivisions
- Conditional Uses
- Subdivision Financial Assurance provisions
- Access, Connectivity Standards, and Intersection spacing
- All required ordinance changes from State legislature
- Create an effective Transfer of Development Rights (TDR) Ordinance and Process
- Develop more robust and standardized public and stakeholder engagement activities to ensure public buy-in of major code changes and plan updates.
- Review future land use for future annexation areas.
- Develop an Economic Development Strategy for Commercial Development in Strategic Locations.

Expenses	Number	FY 2020-21	Year-To-Date	FY 2021-22	FY 2022-23
Salaries & Wages	10-68-110	\$ 139,834	\$ 120,366	\$ 176,000	\$ 210,000
Employee Benefits	10-68-130	\$ 60,270	\$ 54,282	\$ 76,000	\$ 81,000
Education, Travel & Training	10-68-230	\$ 2,016	\$ 4,358	\$ 10,000	\$ 10,000
Office Supplies	10-68-240	\$ 189	\$ 106	\$ 1,000	\$ 1,000
Memberships & Dues	10-68-300	\$ 661	\$ 672	\$ 2,000	\$ 2,000
Professional Services	10-68-310	\$ -	\$ 5,102	\$ 23,000	\$ 55,000
Legal Expenses	10-68-311	\$ 15,095	\$ 7,159	\$ 25,000	\$ 25,000
Commercial Review	10-68-315	\$ 1,210	\$ 920	\$ 3,000	\$ 3,000
Department Expenditures	10-68-400	\$ 2,454	\$ 311	\$ 2,000	\$ 2,000
Engineering Expense	10-68-514	\$ 47,685	\$ 4,778	\$ 5,000	\$ 20,000
Code Enforcement	10-68-550	\$ -	\$ 1,103	\$ 4,000	\$ 4,000
County Planning Assessment	10-68-621	\$ 7,232	\$ 913	\$ 7,500	\$ 11,000
Tree City	10-68-655	\$ -		\$ 1,000	\$ 1,000
Total Planning & Building Expenses		\$ 276,646	\$ 200,070	\$ 335,500	\$ 425,000

10-68-110 Salaries & Wages - Funds allocated for salaries for City Planner, Building Inspector, 50% of Public Works/Building Inspector, part-time Commercial Building Inspector, and six planning commissioners.

10-68-130 Employee Benefits - Funds allocated are based on premium/contribution changes and increases related to salary changes. Funds include costs for Medicare, Social Security, the Utah Retirement System, as well as telephone/data allowances.

10-68-230 Education, Training, & Travel - Funds are for training conferences and continuing education, including hotel costs, mileage, and per diem, as well as for licenses and certification fees. This year funds are allocated for the education for the proposed part-time Building Inspector's training and education.

10-68-240 Office Supplies - Funds allocated for the online building code book and yearly updates, as well as any other office supplies required for the use of planning and building.

10-68-300 Memberships & Dues - Funds allocated for professional memberships and dues, which include: American Planners Association, Utah Chapter of APA, Cache Planners Group, State of Utah Residential Home Inspector, and Utah International Code Council.

10-68-310 Professional Services - Funds allocated to hire a consultant to assist with creating a transfer of development rights ordinance in the City. This project started the last fiscal year, and we have completed roughly 20%. The remaining funds are to finish the project. Nibley City received a grant to reimburse \$23,000 after completion. There is a \$2,000 match. In addition, there is \$30,000 budgeted for assistance in finding, researching, and applying for grant funds.

10-68-311 Legal Expenses - Funds allocated for legal review fees, primarily from the City attorney. This also covers the expenses incurred by our administrative appeals hearing officer.

10-68-315 Commercial Reviews - Funds allocated for review of all commercial building plans.

10-68-400 Department Expenditures - Funds allocated for expenses such as online records access and for publishing hearing notices. Costs for public hearing notices are passed on to project applicants. Funds also allocated for communication service provider expenses.⁴⁶

10-68-514 Engineering Expense- Funds allocated for outside engineer specialized development reviews. These fees are generally passed on to developers.

10-68-550 Code Enforcement - Funds allocated to enforce municipal code violations.

10-68-621 County Planning Assessment - Funds allocated for fees paid to Cache County for technical planning and trail assistance and to the Cache Metropolitan Planning Organization for regional transportation planning services. This account also covers our City's GIS membership, as well as other county services.

10-68-655 Tree City - Funds allocated for expenses related to the Tree Board and/or fulfilling the requirements of the City's Tree City USA designation.





PARKS DEPARTMENT

FISCAL YEAR 22-23

Firefly Park Outlook Tower

Parks

2021-2022 Accomplishments:

- Anhder Park sidewalk warranty work completed
- Completed landscape at Firefly Pavilion
- Installed shelving in Firefly pavilion for recreation sports
- Park clean up after early snow storm
- Put part of Anhder park back together
- Replaced Elkhorn playground

2022-23 Construction Goals:

- Complete landscaping at Anhder Park
- Create park amenities assessment rating system
- Ridgeline Park plan done and construction started



Parks

Expenses	Account Number	Actual			
		Actual FY 2020-21	Year-To-Date FY 2021-22	Budget FY 2021-22	Final Budget FY 2022-23
Salaries & Wages	10-70-110	\$ 131,632	\$ 122,801	\$ 175,000	\$ 193,000
Seasonal Salaries & Wages	10-70-115	\$ 55,306	\$ 32,330	\$ 50,000	\$ 53,500
Employee Benefits	10-70-130	\$ 72,497	\$ 70,446	\$ 110,000	\$ 118,000
Education, Travel & Training	10-70-230	\$ 1,876	\$ 2,770	\$ 5,000	\$ 5,000
Facilities and Maintenance	10-70-250	\$ 59,163	\$ 48,930	\$ 59,000	\$ 70,000
Utilities	10-70-270	\$ 5,707	\$ 21,993	\$ 6,000	\$ 25,000
Legal Expense	10-70-311	\$ -		\$ 1,000	\$ 1,000
Department Expenditures	10-70-400	\$ 421	\$ 653	\$ 3,000	\$ 3,000
Trees	10-70-420	\$ 2,743	\$ 42,371	\$ 47,000	\$ 7,000
Morgan Farm	10-70-695	\$ 1,568			\$ -
Capital Outlay Equipment	10-70-740	\$ 940			
Total Parks Expenditures		\$ 331,853	\$ 342,294	\$ 456,000	\$ 475,500

10-70-110 Salaries & Wages - Funds allocated for wages for the Park Superintendent and three full-time employees.

10-70-115 Seasonal Salaries & Wages - Funds allocated for wages of four seasonal employees.

10-70-130 Employee Benefits - Funds allocated are based on premium/contribution changes and increases related to salary changes. Funds include costs for Medicare, Social Security, the Utah Retirement System, and telephone/data allowances.

10-70-230 Education, Training, & Travel - Funds are for training conferences and continuing education, including hotel costs, mileage, and per diem, as well as for licensing and certification fees.

10-70-250 Facilities and Maintenance - Funds allocated for non-vehicular equipment and facilities maintenance, which includes: mowers, blowers, trimmers, fertilizer, paint, sprinkler repair, hand tools, etc.

10-70-270 Utilities - Funds allocated for park facility utilities – electricity, sewer, and water. Amount will be increased this year to accommodate for Mt. Vista and Nibley Farms open spaces.

10-70-311 Legal Expense - Funds allocated for legal services related to the parks department.

10-70-400 Department Expenditures - Funds allocated for general costs related to the parks department.

10-70-420 Trees - Funds allocated to cover Tree City USA re-certification requirements. Nibley is required to spend \$2/person on trees and tree-related expenses, which would be approximately \$14,000, based on the city's population of about 7,000. The City anticipates spending half of that cost (\$7,000) on trees and the rest will be met with labor costs. This fund also accounts for any new development tree costs that are reimbursed to the city.

10-70-695 Morgan Farm - Funds allocated for minor repairs and needs at Morgan Farm. See also fund 45-40-738.



BOOnanza 2021



Super Start T-Ball 2022



Hopstacle 2022



Movies in the Park



Soccer 2021

Community Development and Recreation

Our community has benefited significantly from our Recreation Department through expanded offerings and quality experiences that connect our citizens. Although the socio-economic benefits are challenging to measure, we know that our recreation programs and events not only improve health and wellness, they also help keep law enforcement costs down, create a great place to live, and significantly improve the quality of life for our citizens.

Matching staffing to the growth of our community for this department is a particular challenge. Especially when we find that residents simply want to do more within the existing programs rather than go outside of Nibley for their recreation experiences. This department has seen the fruits of hiring a Full-Time coordinator in addition to the Full-time Recreation Director especially in expanded youth sports offerings and overall youth sports registrations. In addition to the part time fitness coordinator and part time seasonal recreation coordinator, this budget includes a second part time seasonal coordinator to accommodate very significant growth within youth sports programs. Multiple specialist's positions that teach fitness and other recreation specialties also help to fill recreation needs. This staffing model allows this department to leverage the Recreation Director's management, planning, and sponsor outreach experience while also expanding revenue generating youth sports programs significantly. Exponential growth in soccer, flag football, and ultimate frisbee especially offset the additional cost of staffing and allow us to both accommodate growth and conservatively expand opportunities available for the community. This staffing plan more closely matches recreation departments in cities of similar size with a similar level of service. However, as the community grows, programs expand, and additional programs are offered its critical that staffing keep pace with the growth of the community.

With data comparisons from USU Wellbeing Surveys in Nibley, the Imagine Nibley Campaign of 2017, our Parks, Recreation and Trails Plan, continued administration and council direction, post event/program numbers and participant feedback, the department has clear direction regarding recreation that makes a difference in the lives and health of our residents. Supporting this department our Parks and Recreation Advisory Committee continues to support events and offers a continuous connection with the members of our community, to help us provide relevant and effective recreation experiences. This committee will also facilitate ongoing research and planning. This includes exploring the community value of Morgan Farm, and the possibility of moving forward with the creation of indoor recreation and a sports field complex. With the support of this committee, we will continue to more effectively serve this community. Considerations of the impact of meaningful experiences, sustainability, efficient use of resources, and cost/revenue numbers, will continue to be evaluated for both new and existing recreation offerings. Although the overall expenses for this department have increased when compared to the amount budgeted last year, recreation opportunities have expanded, more residents have been served, and revenue generated from programs has significantly increased, surpassing what was projected in last year's revenue for youth sports and fitness programs especially.

Still, anticipated revenue and expenses for this budget are conservative and realistic and well worth the effort considering the mental, emotional, and physical recovery residents are enjoying while returning to pre-Covid19 activities. As new programs are offered staff will continue to carefully create the best forecast of revenue and expenses. However, with cost recovery evaluations, participation data collected, growth trends monitored, along with historical revenue and expense numbers, the department has more effectively forecasted the recreation budget presented here to benefit of residents considered Nibley City's most valuable asset.

Community Development and Recreation

Expenses	Account Number	Actual			
		Actual FY 2020-21	Year-To-Date FY 2021-22	Budget FY 2021-22	Final Budget 2022-23
Salaries & Wages	10-75-110	\$ 70,877	\$ 66,305	\$ 102,000	\$ 109,000
Seasonal Salaries & Wages	10-75-115	\$ 18,360	\$ 2,328	\$ 22,000	\$ 50,000
Employee Benefits	10-75-130	\$ 41,958	\$ 35,138	\$ 65,000	\$ 69,000
Education, Travel & Training	10-75-230	\$ 2,597	\$ 5,244	\$ 6,000	\$ 6,000
Uniforms	10-75-247	\$ -	\$ 649	\$ 500	\$ 500
Memberships & Dues	10-75-300	\$ 340	\$ 165	\$ 750	\$ 750
Department Expenditures	10-75-400	\$ 3,959	\$ 4,258	\$ 3,600	\$ 4,500
Sponsorships	10-75-415	\$ 117	\$ -	\$ 1,000	\$ 1,000
Library	10-75-480	\$ 26,814	\$ 28,476	\$ 30,000	\$ 30,000
Rec Rental Equipment	10-75-500	\$ -	\$ -	\$ 300	\$ 300
Youth & Adult Programs	10-75-515	\$ 36,665	\$ 38,706	\$ 35,000	\$ 50,000
Family Special Events	10-75-540	\$ 27	\$ 555	\$ 400	\$ 400
Hyrum Senior Center	10-75-650	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000
Wildlife	10-75-652	\$ -	\$ 128	\$ 300	\$ 300
Special Events	10-75-657	\$ 4,460	\$ 6,271	\$ 4,500	\$ 4,500
Heritage Days	10-75-660	\$ 30,156	\$ 5,357	\$ 22,000	\$ 22,000
Children's Theater	10-75-661	\$ 10,089	\$ 232	\$ 9,500	\$ 9,500
Youth Council	10-75-662	\$ 388	\$ 4,484	\$ 5,500	\$ 5,500
Nibley Royalty & Float	10-75-664	\$ 529	\$ 1,865	\$ 3,500	\$ 3,500
Nibley Fitness	10-75-669	\$ 1,972	\$ 741	\$ 1,000	\$ 2,000
Fitness Programs	10-75-670	\$ 2,089	\$ 2,470	\$ 2,100	\$ 3,000
Parks & Rec Committee	10-75-671	\$ 817	\$ 975	\$ 2,000	\$ 2,000
Total Community Dev. Expenditures		\$ 253,214	\$ 205,347	\$ 317,950	\$ 374,750

10-75-110 Salaries & Wages - Funds allocated for Community Development and one full-time Recreation employee.

10-75-115 Seasonal Salaries & Wages - Funds allocated for sports officials, group fitness instructors, seasonal concessions employees, referees, and recreation interns.

10-75-130 Employee Benefits - Funds allocated are based on premium/contribution changes and increases related to salary changes. Funds include costs for Medicare, Social Security, the Utah Retirement System, and telephone/data allowances.

10-75-230 Education, Training, & Travel - Funds are for training conferences and continuing education, including hotel costs, mileage, and per diem, as well as for licenses and certification fees.

10-75-247 Uniforms - Funds allocated for uniforms for employees and volunteers.

10-75-300 Memberships & Dues - Funds allocated for professional memberships and dues, which include the Utah Recreation and Parks Association and the National Recreation and Parks Association.

10-75-400 Department Expenditures - Funds allocated for concessions, supplies, surveys, advertising, promotional materials, signage, banners, flyers, sponsorship programs, and other miscellaneous expenses.

10-75-415 Sponsorships - Funds allocated to purchase banners to display at ballfields for those who sponsor events and programs.

10-75-480 – Library - Funds allocated for fees that Hyrum City assesses to Nibley City for providing Nibley residents access to the Hyrum Library. A fee of \$42 is assessed based on active library cards of Nibley residents. There are currently 702 Nibley residents who have library cards. The actual cost to Hyrum City for each card is approximately \$114 per resident.

10-75-500 Rec Rental Equipment - Funds allocated for purchasing, maintaining, and replacing recreation equipment that is checked out for residents use. Items include: disc golf sets, Spikeball, and Kubb.

10-75-515 Youth & Adult Programs - Funds allocated for baseball, softball, ultimate Frisbee, Super START T-ball and soccer, 5 and 6 year-old soccer, summer camps, clinics and tournaments, and adult soccer.

10-75-540 Family Special Events - Funds allocated for special events for families.

10-75-650 Hyrum Senior Center - Funds allocated for an annual donation to the Hyrum Senior Center as an expression of gratitude for allowing Nibley residents to use the facilities and programs. There is no formal agreement allowing Nibley residents use of the center. Funds are used to purchase equipment for the center such as chairs, tables, etc.

10-75-652 Wildlife - Funds allocated for an annual contribution to the Blacksmith Fork Wildlife Association to help fund their efforts to support wildlife activity in the City.

10-75-657 Special Events - Funds allocated for special events such as Movies in the Park, Halloween BOOnanza, Christmas Live Nativity, etc.

10-75-660 Heritage Days - Funds allocated for the City's contribution to the annual Heritage Days Festival.

10-75-661 Children's Theatre - Funds allocated for expenditures related to the Heritage Days children's play. If awarded, the City anticipates receiving \$6,000 in revenue, which includes; a \$1,250 RAPZ grant, a \$3,000 Rocky Mountain Power Grant, a \$1000 State of Utah Arts Council Grant and \$750 in revenue from T-shirt sales.

10-75-662 Youth Council - Funds allocated for conference registrations, education, training, travel, shirts, concessions, and miscellaneous Youth Council expenses.

10-75-664 Nibley Royalty and Float - Funds allocated for Nibley Royalty activities, including the pageant and scholarships.

10-75-669 Nibley Fitness - Funds allocated for fitness class equipment, volunteer fitness instructors, and recertification for fitness instructors.

10-75-670 Fitness Programs - Funds allocated for Easter Egg Fun Run, Heritage Days Fun Run, Scarecrow Fun Run, and other fitness events and programs.

10-75-671 Parks & Rec Committee - Funds allocated for the volunteer advisory committee to coordinate volunteers and provide guidance on parks, recreation, art, and culture in Nibley.

Class "C" Streets Fund

Revenue	Account Number	Actual			
		Actual FY 2020-21	Year-To-Date FY 2021-22	Budget FY 2021-22	Final Budget FY 2022-23
Mass Transit Taxes	11-30-135	\$ 92,404	\$ 82,370	\$ 120,000	\$ 100,000
Interest Earnings	11-30-400	\$ -		\$ 1,000	\$ 1,000
Class "C" Street Allotment	11-30-500	\$ 251,906	\$ 207,055	\$ 219,000	\$ 240,000
Appropriation Of Fund Balance	11-30-611	\$ -		\$ 930,000	\$ -
Total Revenues		\$ 344,310	\$ 289,425	\$ 1,270,000	\$ 341,000

Expenses	Account Number	Actual			
		Actual FY 2020-21	Year-To-Date FY 2022-23	Budget FY 2021-22	Final Budget FY 2022-23
Class "C" Street Projects	11-40-650	\$ 18,228	\$ 1,147,080	\$ 1,150,000	\$ 240,000
Mass Transit Road Projects	11-40-700	\$ -	\$ -	\$ 120,000	\$ -
Total Capital Expenditures		\$ 18,228	\$ 1,147,080	\$ 1,270,000	\$ 240,000

Surplus/(Deficit)	\$ 326,082	\$ (857,655)	\$ -	\$ 101,000
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Beginning Cash Balance (Est.)	\$ 223,800
Reserve	\$ 101,000
Ending Cash Balance (Est.)	\$ 324,800

Revenue Accounts:

11-30-135 Mass Transit Taxes – This is money received from the State of Utah for transit purposes.

11-30-400 Interest earnings - Revenue generated from interest by the funds held in the bank.

11-30-500 Class "C" Streets allotment - Revenue generated from the state gas tax.

11-30-611 Appropriation of fund balance - Funds appropriated from the ongoing fund balance.

Expenditure Accounts:

11-40-650 Class "C" Streets Projects - Funds allocated for maintenance of City streets. The City uses a contractor to perform asphalt treatments that meet their specifications for quality and durability.

11-40-700 Mass Transit Road Projects– No projects are planned for this year.

Municipal Building Authority

Revenue	Account Number	Actual		Budget	Final Budget
		Actual FY 2020-21	Year-To-Date 2021-22	FY 2021-22	FY 2022-23
Interest Subsidy	20-30-400	\$ 9,606		\$ 9,000	\$ 9,000
Lease (Nibley GF Contribution)	20-30-500	\$ 51,000	\$ 41,667	\$ 51,000	\$ 51,000
Interest Earned	20-30-610	\$ 3,622			
Appropriation Of Fund Balance	20-30-611	\$ -		\$ -	\$ -
Total Revenues		\$ 64,228	\$ 41,667	\$ 60,000	\$ 60,000

Expenses	Account Number	Actual		Final Budget	Final Budget
		Actual FY 2020-21	Year-To-Date 2021-22	FY 2021-22	FY 2022-23
Reserves	20-40-699	\$ -		\$ -	\$ -
Debt Service	20-40-810	\$ 31,000	\$ 22,455	\$ 32,000	\$ 33,000
Debt Service - Interest	20-40-820	\$ 24,106	\$ 22,455	\$ 28,000	\$ 27,000
Total Capital Expenditures		\$ 55,106	\$ 44,910	\$ 60,000	\$ 60,000

Surplus/(Deficit)	\$ 9,122	\$ (3,243)	\$ -	\$ -
Beginning Cash Balance (est.)				\$ 6,300
Reserves (Fund Balance App.)				\$ -
Ending Cash Balance (est.)				\$ 6,300

Revenue Accounts:

20-30-400 Interest Subsidy - Revenue generated through a federal stimulus program as an interest subsidy.

20-30-500 Lease - Revenue received from the general funds as lease payment to the MBA. See account [10-50-511](#) for reference.

20-30-611 Appropriation of Fund Balance - This account is used to appropriate funds from the fund balance to be used this fiscal year. The funds reflected here represent refunded interest subsidy funds to be used as an additional principal payment.

Expenditure Accounts:

20-40-810 Debt Service - Funds allocated for the bond payment on the loan.

20-40-820 Debt Service Interest - Funds allocated for interest on the bond payment.

NOTE: The Nibley City Municipal Building Authority is a separate legal entity but is integrated with the City budget for ease of administration.

Municipal Building Authority Debt Service Schedule

Interest Pmt Date	Principal	Interest	Payment Due	Outstanding Principal	Actual Balance Owing
10/1/2011	\$ -	\$ 26,916	\$ 26,916	\$ 850,000	
10/1/2012	\$ 15,000	\$ 34,000	\$ 49,000	\$ 835,000	
10/1/2013	\$ 16,000	\$ 33,400	\$ 49,400	\$ 819,000	
10/1/2014	\$ 16,000	\$ 32,760	\$ 48,760	\$ 803,000	
10/1/2015	\$ 17,000	\$ 32,120	\$ 49,120	\$ 786,000	
10/1/2016	\$ 18,000	\$ 31,440	\$ 49,440	\$ 768,000	
10/1/2017	\$ 18,000	\$ 30,720	\$ 48,720	\$ 750,000	
10/1/2018	\$ 19,000	\$ 30,000	\$ 49,000	\$ 731,000	
10/1/2019	\$ 20,000	\$ 29,240	\$ 49,240	\$ 711,000	
10/1/2020	\$ 21,000	\$ 28,440	\$ 49,440	\$ 690,000	
10/1/2021	\$ 22,000	\$ 27,600	\$ 49,600	\$ 668,000	
10/1/2022	\$ 22,000	\$ 26,720	\$ 48,720	\$ 646,000	\$ 573,000
10/1/2023	\$ 23,000	\$ 25,840	\$ 48,840	\$ 623,000	
10/1/2024	\$ 24,000	\$ 24,920	\$ 48,920	\$ 599,000	
10/1/2025	\$ 25,000	\$ 23,960	\$ 48,960	\$ 574,000	
10/1/2026	\$ 26,000	\$ 22,960	\$ 48,960	\$ 548,000	
10/1/2027	\$ 27,000	\$ 21,920	\$ 48,920	\$ 521,000	
10/1/2028	\$ 28,000	\$ 20,840	\$ 48,840	\$ 493,000	
10/1/2029	\$ 29,000	\$ 19,720	\$ 48,720	\$ 464,000	
10/1/2030	\$ 31,000	\$ 18,560	\$ 49,560	\$ 433,000	
10/1/2031	\$ 32,000	\$ 17,320	\$ 49,320	\$ 401,000	
10/1/2032	\$ 33,000	\$ 16,040	\$ 49,040	\$ 368,000	
10/1/2033	\$ 34,000	\$ 14,720	\$ 48,720	\$ 334,000	
10/1/2034	\$ 36,000	\$ 13,360	\$ 49,360	\$ 298,000	
10/1/2035	\$ 37,000	\$ 11,920	\$ 48,920	\$ 261,000	
10/1/2036	\$ 39,000	\$ 10,440	\$ 49,440	\$ 222,000	
10/1/2037	\$ 40,000	\$ 8,880	\$ 48,880	\$ 182,000	
10/1/2038	\$ 42,000	\$ 7,280	\$ 49,280	\$ 140,000	
10/1/2039	\$ 44,000	\$ 5,600	\$ 49,600	\$ 96,000	
10/1/2040	\$ 45,000	\$ 3,840	\$ 48,840	\$ 51,000	
10/1/2041	\$ 51,000	\$ 2,040	\$ 53,040	\$ -	
	\$ 850,000	\$ 653,516	\$ 1,503,516		

Community Reinvestment Agency

The Nibley Community Reinvestment Agency was created in 2020, as a tool to encourage economic development along HWY 89/91. Although the Agency was created, agreements with property owners have yet to be completed. However recent events and discussions are looking favorable to for the agency to start receiving money. This budget serves as a frame work incase the agreements come to fruition.

Revenue	Account Number	Actual			
		Actual FY 2019-20	Year-to-date FY 2020-21	Budget FY 2020-21	Final Budget FY 2021-22
CRA Received Funds	22-31-400		\$ -		\$ 5,000
Total Revenues		\$ -	\$ -	\$ -	\$ 5,000

Expenses	Account Number	Actual			
		Actual FY 2019-20	Year-to-date FY 2020-21	Budget FY 2020-21	Final Budget FY 2021-22
CRA Redisbursement	21-41-500	\$ -	\$ -	\$ -	\$ -
CRA Affordable Housing	21-41-501				
CRA Reserves	21-41-699				\$ 5,000
CRA Transfer to Gen Fund	21-41-742				
Total Expenditures		\$ -	\$ -	\$ -	\$ 5,000

Surplus/(Deficit)	\$	-	\$	-
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Beginning Cash Balance (est.)	\$	-
Reserves (Fund Balance App.)	\$	5,000
Ending Cash Balance (est.)	\$	5,000

Revenue Accounts:

22-31-400 CRA Received Funds - Revenue generated through property tax of area withing CRA boundary.

Expenditure Accounts:

21-41-500 CRA Redispersment - Funds allocated to be redispersed to Developers for public infrastructure projects constructed within the CRA boundary.

21-41-501 CRA Affordable Housing Projects- Funds allocated to be expended on affordable housing projects, identified by the the CRA Board of Directors. Per the ageeement, 10% of funds received into the CRA are to be used for affordable housing projects.

21-41-699 CRA Reserves - Funds not allocated to remain in the CRA Fund.

21-41-742 CRA Transfer to General Fund - Per CRA agreement, 5% of funds received are transferable to the General Fund as an administration fee.

NOTE: The Nibley City Community Reinvestment Agency is a separate legal entity but is integrated with the City budget for ease of administration

Emergency Medical Services

This fund was renamed from First Responders to Emergency Medical Services in fiscal year 2021-22. Nibley City has entered into an agreement with the Cache County Fire District to provide ambulance service, as well as management of the former Nibley Millville First Responders Unit. A fee of \$6.00 per utility account per month was passed in June of 2021 by the City Council to cover the expense of the agreement.

Revenue	Account Number	Actual FY 2020-21	Actual Year-To-Date 2021-22	Budget FY 2021-22	Final Budget FY 2022-23
Cache County Grants	24-36-321	\$ -		\$ -	-
State Grants	24-36-322	\$ -		\$ -	-
Nibley Contribution	24-36-601	\$ 26,607		\$ -	-
Millville Contribution	24-36-602	\$ 4,197		\$ -	-
Nibley EMS Fee Collection	24-36-603		\$ 132,432	\$ 132,000	\$ 167,000
Interest Earned	24-36-610	\$ 403			
Miscellaneous	24-36-690	\$ -		\$ -	-
Appropriated Fund Balance	24-36-999	\$ -		\$ -	-
Total Revenues		\$ 31,207	\$ 132,432	\$ 132,000	\$ 167,000

Expenses	Account Number	Actual FY 2020-21	Actual Year-To-Date 2021-22	Budget FY 2021-22	Final Budget FY 2022-23
Stipend	24-40-110	\$ 10,000		\$ -	\$ -
Employee Benefits	24-40-130	\$ 399		\$ -	\$ -
Education, Travel & Training	24-40-230	\$ 707		\$ -	\$ -
Uniforms	24-40-247	\$ 452		\$ -	\$ -
Equipment/Maintenance	24-40-250	\$ 1,828		\$ -	\$ -
Vehicle Repair	24-40-252	\$ -		\$ -	\$ -
Vehicle Fuel	24-40-253	\$ 536		\$ -	\$ -
Cache County Ambulance	24-40-310		\$ 102,284	\$ 108,000	\$ 120,000
Cache County First Responders	24-40-311		\$ 24,000	\$ 24,000	\$ 24,000
Insurance	24-40-510	\$ -		\$ -	\$ -
Capital Outlay - Equipment	24-40-740	\$ 5,845		\$ -	\$ -
Transfer to General Fund	24-40-742	\$ 99,094		\$ -	\$ -
Refund to Millville	24-40-802	\$ -		\$ -	\$ -
Total Expenditures		\$ 118,860	\$ 126,284	\$ 132,000	\$ 144,000

Surplus/Deficit	\$ (87,653)	\$ 6,148	\$ -	\$ 23,000
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Beginning Cash Balance (Est.)	\$ 70,000
Reserves (Fund Balance App.)	\$ 23,000
Ending Cash Balance (Est.)	\$ 93,000

EMS Revenue Accounts:

24-36-603 Nibley EMS Fee Collection - Revenue collected monthly from residents to cover City's EMS expenses.

All other revenue accounts are remnants of the old First Responders fund, and are no longer in use.

EMS Expenditure Accounts:

24-40-310 Cache County Ambulance Service - Funds to cover the cost of the contract with Cache County for Ambulance services provided. The 2022 rate is \$15.45 per resident, per year based off most recent census data of 7,382 residents, with a 3% increase per year thereafter.

24-40-311 Cache County First Responders Management - Funds to cover the cost of contract with Cache County for the management of the First Responders.





Heritage Park Pavilion



Morgan Farm Improvements



Elkhorn Park



Firefly Park



Firefly Park

Capital Project Revenue

Revenue	Account Number	Actual FY 2020-21	Actual To-Date 2021-22	Year-FY FY 2021-22	Budget FY 2021-22	Final Budget FY 2022-23
Interest Earnings	45-38-610	\$ 3,009				
Park Reimb. From County	45-38-612	\$ -			\$ -	\$ 442,000
Sale Of Fixed Assets	45-38-690	\$ -			\$ -	\$ -
Transfer From General Fund	45-38-700	\$ -			\$ 500,000	\$ 200,000
Sale Of Surplus Land	45-38-710	\$ -	\$ 256,235		\$ 100,000	\$ -
Grant - RAPZ	45-38-720	\$ -	\$ 237,492		\$ 315,500	\$ 78,000
Grant - RAPZ Population Allocation	45-38-721	\$ 14,594	\$ 17,407		\$ 10,000	\$ 20,000
Grants	45-38-722	\$ 96,254	\$ 6,000		\$ 29,000	\$ 110,000
Grant - CCOG	45-38-725	\$ -	\$ 1,492,421		\$ 3,150,000	\$ -
Grant - Ridgeline Park	45-38-725					\$ 1,000,000
Miscellaneous	45-38-800	\$ -			\$ -	\$ -
Appropriated Fund Balance	45-38-910	\$ -			\$ -	\$ -
Total Revenues		\$ 113,857	\$ 2,009,555		\$ 4,104,500	\$ 1,850,000

Capital Project Revenue Accounts

45-38-610 Interest Earnings- Revenue generated from interest earned by the City on all fund balances of money held in interest-bearing accounts. The interest is apportioned out once per year at the end of the fiscal year to each of the individual funds based on the percentage of each total fund balance.

45-38-612 Park Reimbursement From County - This account reflects funds expected to be received from Cache County as reimbursement for the purchase of Firefly Park in the amount of \$442,000. These funds are anticipated in this budget year.

45-38-690 Sale of Fixed Assets - No funds are being budgeted in this account this year.

45-38-700 Transfer from General Fund - Revenue transferred from the General Fund as surplus and placed into the Capital Projects Fund for use on various projects.

45-38-710 Sale of Surplus Land - No revenue is expected this fiscal year.

45-38-720 Grant – RAPZ - Revenue generated from this account is allocated through the Cache County RAPZ Tax program. This money is coming from the reimbursement from the construction of Firefly Park. We are expecting to receive two more disbursements during the years 2023 and 2024.

45-38-721 Grant – RAPZ Population Allocation - Funds distributed to each city in the Cache County each year from the Recreation Arts Parks and Zoo sales tax. Funds are distributed based on population.

45-38-722 Grants - Funds allocated for the technical planning assistant UDOT grant. We will receive \$110,000 from Safe Routes to School on 3200 South from 800 West to 1200 West.

45-38-725 Grant – CCOG - See 45-40-731 Major Street Projects for more info. In 2017, Nibley applied for and was awarded \$1.9 million from the Cache County Council of Governments to realign 1200 West at 3200 South. In 2019, Nibley applied for and was awarded and additional 1.25 million. This portion will pay for the stretch of 1200 W from 3200 S to 3000 S.

45-38-800 Miscellaneous- Unanticipated income received for capital project purposes.

45-38-910 Appropriated Fund Balance - Revenue allocated from funds that would be appropriated out of the existing Capital Projects fund balance to be used in the current budget year.

Capital Project Expenditures

Expenses	Account Number	Actual FY 2020-21	to-Date 2021-22	Budget FY 2021-22	Final Budget FY 2022-23
Major Street Projects	45-40-731	\$ 336,298	\$ 1,352,919	\$ 2,800,000	
Street Maintenance/Construction	45-40-734			\$ -	
Public Works/City Hall Building Projects	45-40-735	\$ 8,973		\$ 15,000	\$ 15,000
Facilities Parking Lot Preservation	45-40-736	\$ -		\$ -	
Master Plans	45-40-737	\$ -		\$ -	\$ 40,000
Morgan Farm	45-40-738	\$ -	\$ 2,772	\$ 10,000	\$ 10,000
Capital Equipment	45-40-742	\$ 448,014	\$ 43,516	\$ 46,000	\$ 31,000
River Repair	45-40-745	\$ -		\$ 5,000	\$ 5,000
Active Transportation	45-40-746	\$ 237,442	\$ 73,595	\$ 325,000	\$ 275,000
ROW Acquisitions	45-40-747	\$ -		\$ 10,000	\$ 10,000
Capital Projects Miscellaneous	45-40-748	\$ -		\$ 2,000	\$ 2,000
Cottonwoods Infrastructure	45-40-749	\$ -		\$ 20,000	\$ 20,000
Public Art	45-40-750	\$ -		\$ 5,000	\$ 5,000
Elkhorn Playground Replacement	45-40-751		\$ 81,552	\$ 80,000	\$ -
Feasibility and Planning Studies	45-40-752		\$ 2,004	\$ 50,000	\$ 50,000
Anhder Parking Lot	45-40-753		\$ 8,255	\$ 100,000	
Property Acquisitions	45-40-760	\$ -	\$ 402,359	\$ -	
Engineering Design	45-40-761		\$ -	\$ 250,000	\$ 100,000
Ridgeline Park	45-40-762				\$ 1,000,000
Street Light Conversion to LED	45-40-763				\$ 100,000
Park Signage Project	45-40-764				\$ 12,000
Elkhorn Park Sidewalk Repairs	45-40-765				\$ 4,000
Reserves	45-40-770	\$ -		\$ 386,500	\$ -
Total Capital Expenditures		\$ 1,030,727	\$ 1,966,973	\$ 4,104,500	\$ 1,679,000
Surplus/(Deficit)		\$ (916,870.00)	\$ 42,581.58	\$ -	\$ 171,000.00
Beginning Cash Balance (est.)					\$ 2,061,000
Reserves (Fund Balance App.)					\$ 171,000
Right of Way Trails Reserved					\$ 300,000
Ending Cash Balance (est.)					\$ 2,532,000

45-40-731 Major Street Projects - Due to the pending connection of Logan's 1000 West to Nibley's 1200 West, Nibley is working on a project to realign the 1200 West 3200 South intersection. With the potential development of two projects near 1200 W/1000W and 2200 S, it is probable that 1200 West will soon be fully connected from Hyrum to 1000 W in Logan. This near-future connection has the potential to bring significant traffic to 1200 W through Nibley. Unfortunately, 1200 W is currently not complete along this route, with several sections only paved at half-width and the intersection at 3200 S being offset and in need of realignment. A construction project is underway to correct these deficiencies in order to address them before the street is completely connected. Funds will also be used to construct a turnaround at the end of 2980 South in Stonebridge.

In 2017, Nibley City applied for COG funds to pay for the construction of a realigned intersection at 1200 West and 3200 South. Nibley was successful in securing \$3,150,000 for the project. The total project cost is \$3,555,500. [Betterment](#) for the project is \$175,000, making Nibley's match for the project \$230,500.

45-40-734 Street Maintenance/Construction - See [11-40-650](#).

45-40-735 Public Works/City Hall Building Projects - Funds allocated for the design of City Hall's landscape, as well as remodeling the Public Works building.

45-40-736 Facilities Parking Lot Preservation - Funds allocated to fund maintenance of City parking lots, in order to increase lot longevity. No projects are planned this year.

45-40-737 Master Plans - Funds are budgeted in this account this year for a parks master plan.

45-40-738 Morgan Farm: Funds allocated for various improvement projects at the farm, including a trailway through the farm from 800 West to Elkhorn park to the North. Other projects include fencing repairs, historical gate repair, fertilizer and other nutrient application to pasture, as well as foundation repairs to east side of barn.

45-40-742 Capital Equipment – Funds allocated for the lease on an administration vehicle (\$3,600), recreation vehicle (\$3,600), two public works vehicles (\$3,600), parks vehicle (\$3,600), as well as one backhoe and one midi-excavator of \$8,000 apiece for the streets and parks departments.

45-40-745 River Repair - Funds allocated in order to maintain the improvements made in the Blacksmith Fork River restoration project and to repair damage that occurs during heavy river flows.

45-40-746 Active Transportation - Funds allocated to purchase Right-of-Way for and construct future trails and sidewalk projects. Money in this account will remain in a dedicated fund. Funds will be used for construction of trails as shown in the Trail Master Plan, and to connect missing links in the City's sidewalk network. This account is anticipated to fund a different portion of missing links in the network each year. The sidewalk and trail segments being considered this year are \$165,000 for missing sidewalks on the south side of 3200 South between 1200 West and 800 West, \$16,000 for Hollow Road Advisory Lanes, \$75,000 for Apple Creek Trail, as well as \$9,000 for design of Morgan Farm Trail.

45-40-747 ROW Acquisition - Funds allocated to purchase Right-of-Way for future street projects.

45-40-748 Capital Projects Miscellaneous - Funds allocated for Nibley City's match from the technical planning assistant UDOT grant.

45-40-749 Cottonwoods Infrastructure - The Cottonwoods Development paid the City \$10,000.00 to install a future water line along an easement located on the northeast side of the subdivision. The Cottonwoods Development also paid the City \$9,737.00 in compliance with the Planning Commission Resolution 17-P3 for future improvements along Hollow Road adjacent to the Cottonwoods Subdivision. These terms were placed in the Development Agreement for the Cottonwoods, and that Development Agreement was approved by the City Council on January 17, 2017.

45-40-750 Public Art - Funds allocated for public art to be placed throughout the city.

45-40-751 Elkhorn Park Playground Replacement - Funds allocated for the replacement of the playground structure and swings at Elkhorn park, which were no longer functional.

45-40-752 Feasability and Planning Studies- Funds allocated to study the feasibility of constructing an indoor community recreation center, as well as preliminary planning and design for a new Public Works yard and City Hall Expansion.

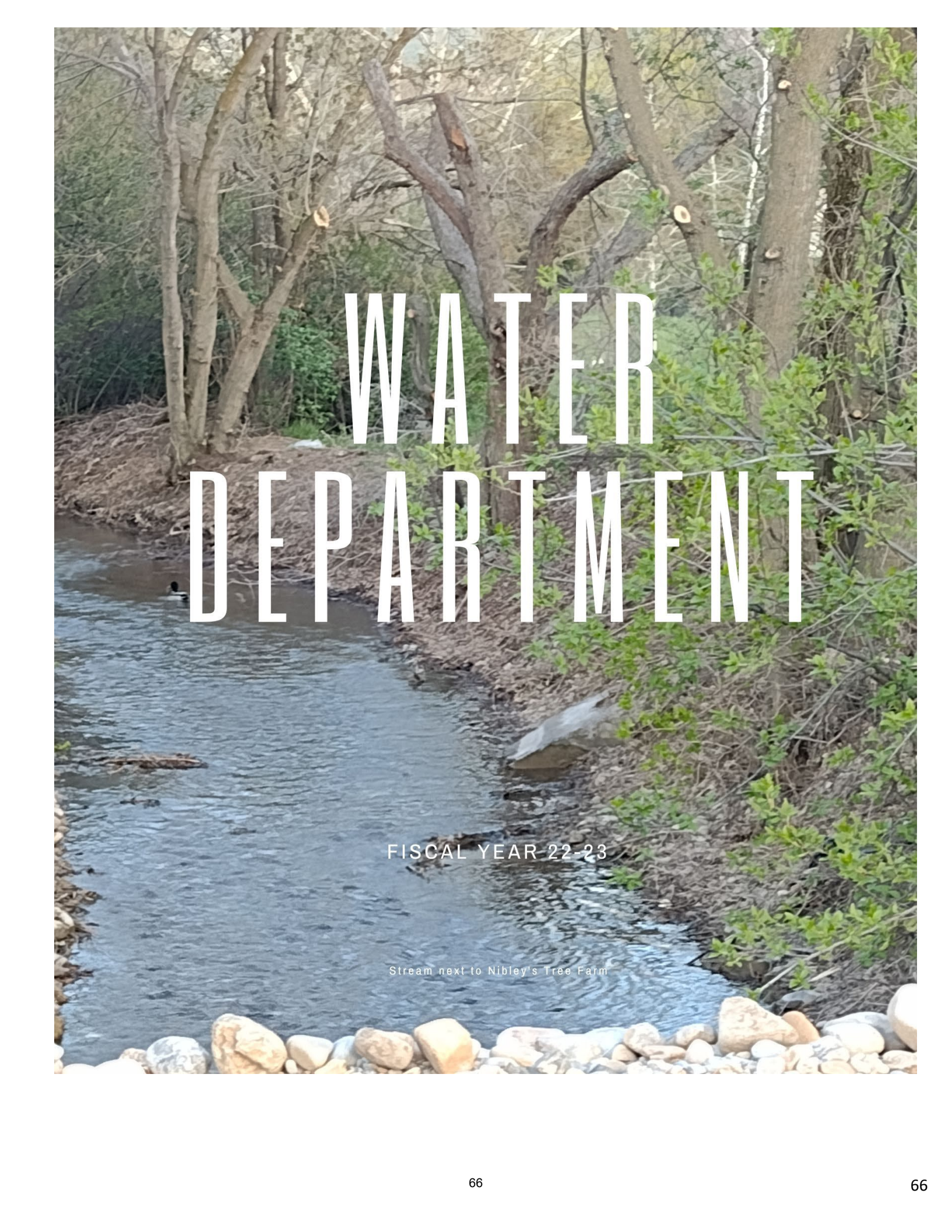
45-40-753 Ahnder Parking Lot- Construction of Parking Lot at Ahnder Park.

45-40-760 Property Acquisition - No funds are budgeted in this account this year.

45-40-761 Engineering Design - Funds allocated for engineering designs for future projects. Staff is looking forward to the possibility of receiving additional ARPA money from the Federal Government. It would be beneficial to have plans ready to apply for those programs, as all CCOG applications require a 90% design. Possible projects are traffic calming and intersection improvements at: 1200 West and 2600 South, 3200 South & 1500 West Intersection, 3200 South & 800 West intersection, 2600 South and 800 West, as well as the Sierra Drive connection to 3200 South. Also \$100k budgeted in Street Impact Fee 1200 West that can be used to pay for some design.

45-40-762 Ridgeline Park - Park impact fees allocated for beginning the first phase of Ridgeline Park, with planned amenities.

45-40-770 Reserves - Funds saved in reserve for additional City projects and needs.



WATER DEPARTMENT

FISCAL YEAR 22-23

Stream next to Nibley's Tree Farm

2021-22 Department Accomplishments

- Abandoned the 8 inch line on 3200 South and moved services to the 12 inch line
- Worked with developers to upsize critical lines
- Went through the water system, flushing and maintaining the fire hydrants. Identified hydrants in need of repair
- Continually working to reduce unaccounted water usage
- Actively working on improving our meter maintenance to ensure accurate readings for billing purposes

2022-23 Department Goals

- Continue working on meter maintenance to ensure accurate readings for billing purposes
- Continue to reduce unaccounted water usage
- Repair improperly working fire hydrants that have been identified
- Update GIS mapping of water system when discrepancies are found
- Evaluate and maintain hydraulic control valves (PRVs) for proper operation
- Put in place and begin working on a valve exercising program
- Future Project Develop a plan for addressing Yeates Spring
- Future Project 2 or 3 Million Gallon storage tank – approximately 2023
- Future Project Construct 1200 West well – approximately 2026

Revenue	Account Number	Actual		Budget FY 2021-22	Final Budget FY 2022-23
		Actual FY 2020-21	Year-To-Date FY 2021-22		

Miscellaneous Revenue

Interest Earned	51-36-610	\$ -		\$ 7,000	\$ 7,000
Reimbursement for Damage	51-36-686	\$ -		\$ -	\$ -
Sale Of Fixed Assets	51-36-690	\$ -		\$ -	\$ -
Water Share Rents	51-36-692	\$ -	\$ 6,782	\$ 500	\$ 500
Development Fee In Lieu	51-36-693	\$ -		\$ -	\$ 1,000
New Development Modeling	51-36-694	\$ -		\$ -	\$ 2,500
Miscellaneous Water Revenue	51-36-800	\$ 125	\$ 651	\$ -	\$ -
Total Miscellaneous Revenues		\$ 125	\$ 7,433	\$ 7,500	\$ 11,000

Utility Revenue

Appropriated Fund Balance	51-37-601	\$ -		\$ 220,500	\$ 175,000
Interest Earned	51-37-610	\$ 2,513	\$ -		
Water Service Fees	51-37-710	\$ 916,944	\$ 764,636	\$ 710,000	\$ 755,000
Connection Fees	51-37-750	\$ 58,100	\$ 61,889	\$ 35,000	\$ 52,500
Penalties	51-37-780	\$ 30,194	\$ 31,204	\$ 30,000	\$ 30,000
Total Utility Revenue		\$ 1,007,751	\$ 857,729	\$ 995,500	\$ 1,012,500

Total Utility Fund Revenues

\$ 1,007,876	\$ 865,162	\$ 1,003,000	\$ 1,023,500
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Surplus/Deficit	\$ 217,097	\$ 74,383	\$ 446,033	\$ -
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Beginning Cash Balance (est.)	\$ 800,000
Appropriation (Fund Balance App.)	\$ (175,000)
Ending Cash Balance (est.)	\$ 625,000

51-37-610 Interest earned - Revenue generated from interest earned on all fund balances of money held in interest bearing accounts. This is apportioned out once per year at the end of the fiscal year to each of the individual funds based on the percentage of the total fund balance.

51-36-686 Reimbursement for Damage - Revenue generated from reimbursement of any damage caused to city's water-related assets or infrastructure.

51-36-690 Sale of Fixed Assets - No funds are anticipated this year.

51-36-692 Water Share Rents - Revenue generated for water shares the city is not using but is renting out to residents.

51-36-693 Development Fee In Lieu- Fee in lieu of dedicating water shares with development.

51-36-694 New Development Modeling- Funds received as reimbursement from developers for water modeling costs.

51-36-800 Miscellaneous Water Revenue - Revenue generated from raising water meters. No funds are anticipated this year.

51-37-601 Appropriated Fund Balance - This account is used to allocate funds from the existing fund balance.

51-37-610 Interest Earned - Revenue generated from interest earned by the City on all fund balances of money held in interest-bearing accounts. The interest is apportioned out once per year at the end of the fiscal year to each of the individual funds based on the percentage of each total fund balance.

51-37-710 Water Service Fees - These funds are fees paid by utility users for water use. The projected amount is based on projected sales and on past year collections.

51-37-750 Connection Fee - Revenue generated from a \$700 connection fee to install a water meter. The amount budgeted is \$52,500 based on 75 new houses.

51-37-780 Penalties - Expected revenue generated for late bill payment fees.

Water Expenditures

Expenses	Account Number	Actual		Year-	
		Actual FY 2020-21	To-Date FY 2021-22	Budget FY 2021-22	Final Budget FY 2022-23
Salaries & Wages	51-40-110	\$ 66,962	\$ 52,905	\$ 90,000	\$ 96,000
Seasonal Salaries	51-40-115				\$ 5,000
Employee Benefits	51-40-130	\$ 35,496	\$ 20,752	\$ 50,000	\$ 53,500
Education, Travel, & Training	51-40-230	\$ 1,198		\$ 6,000	\$ 6,000
Water Meters	51-40-249	\$ 37,720	\$ 55,009	\$ 55,000	\$ 65,000
Equipment and Maintenance	51-40-250	\$ 61,911	\$ 55,657	\$ 75,000	\$ 75,000
Utilities	51-40-270	\$ 88,677	\$ 64,896	\$ 105,000	\$ 85,000
Memberships & Dues	51-40-300	\$ 1,212		\$ 3,000	\$ 3,000
Professional Services	51-40-310	\$ -		\$ 5,000	\$ 5,000
Legal Expense	51-40-311	\$ -	\$ 720	\$ 5,000	\$ 5,000
Water Share Assessments	51-40-335	\$ 17,314	\$ 20,400	\$ 20,000	\$ 25,000
Department Expenditures	51-40-400	\$ 2,081	\$ 395	\$ 3,000	\$ 3,000
Water Testing	51-40-442	\$ 5,974	\$ 2,138	\$ 6,500	\$ 7,000
Water Shares	51-40-443	\$ 97,120	\$ 1,340	\$ 100,000	\$ 100,000
Engineering/Planning	51-40-514	\$ 5,200	\$ 3,588	\$ 10,000	\$ 10,000
Emergency Expense	51-40-515	\$ -		\$ 5,000	\$ 5,000
Capital Outlay Improvements	51-40-730	\$ 6,851		\$ 125,000	\$ 125,000
Capital Outlay Equipment	51-40-740	\$ -		\$ 4,500	\$ -
Debt Service Principal	51-40-810	\$ 80,000		\$ -	\$ -
Debt Service Interest	51-40-820	\$ 2,064		\$ -	\$ -
Administrative Charge to Gen Fund	51-40-910	\$ 280,999	\$ 279,167	\$ 335,000	\$ 350,000
Reserves	51-40-999	\$ -		\$ -	\$ -
Total Water Fund Expenses		\$ 790,779	\$ 556,967	\$ 1,003,000	\$ 1,023,500

Water Expenditures

51-40-110 Salaries & Wages - Funds allocated for 50% of three full-time employees: water/sewer superintendent, 2 water/sewer employees. The other half of their wages are paid through the sewer department.

51-40-115 Seasonal Salaries - Funds allocated for 50% of a part time employee of 720 hours. The other 50% will be paid for out of Sewer Seasonal Salaries

51-40-130 Employee Benefits - Funds allocated are based on premium/contribution changes and increases related to salary changes. Funds include costs for Medicare, Social Security, the Utah Retirement System, and telephone/data allowances.

51-40-230 Education, Training, & Travel - Funds are for training conferences and continuing education, including hotel costs, mileage, and per diem, as well as for licensing and certification fees.

51-40-249 Water Meters - Funds allocated for purchasing new meters.

51-40-250 Equipment and Maintenance - Funds allocated for repairing and maintaining the water system.

51-40-270 Utilities - Funds allocated for electric utility charges for well pumps.

51-40-300 Memberships & Dues - Funds allocated for professional memberships and dues: American Public Works Association and Rural Water Association (50% Water/50% Sewer).

51-40-310 Professional Services - Funds allocated for professional services other than legal or engineering.

51-40-311 Legal Expense - Funds allocated for services performed by the City Attorney relating to water department.

51-40-335 Water Share Assessments - Funds allocated to pay for the City's water shares: Millville Irrigation Co., Nibley Blacksmith Fork Irrigation Co., College Irrigation Co, Clear Creek Irrigation Co, and Providence/Logan Irrigation Co. Share prices have increased recently.

51-40-400 Department Expenditures - Funds allocated for general costs related to the water department.

51-40-442 Water Testing - Funds allocated for monthly state-required safety testing of culinary water.

51-40-443 Water Shares - This account is used to allocate funds to purchase new water shares that might become available.

51-40-514 Engineering - Funds allocated for engineering costs for water-related projects, and to cover the cost of modeling new water infrastructure.

51-40-515 Emergency/Planning - Funds allocated this year for any unforeseen costs due to an emergency.

51-40-730 Capital Outlay Improvements - This account includes \$50,000 for water line upsizing necessitated by new developments. An additional \$75,000 is being budgeted for the design, permitting and site acquisition of a new well located on 1200 West. There is an additional \$75,000 being budgeted in GL 56-70-740.

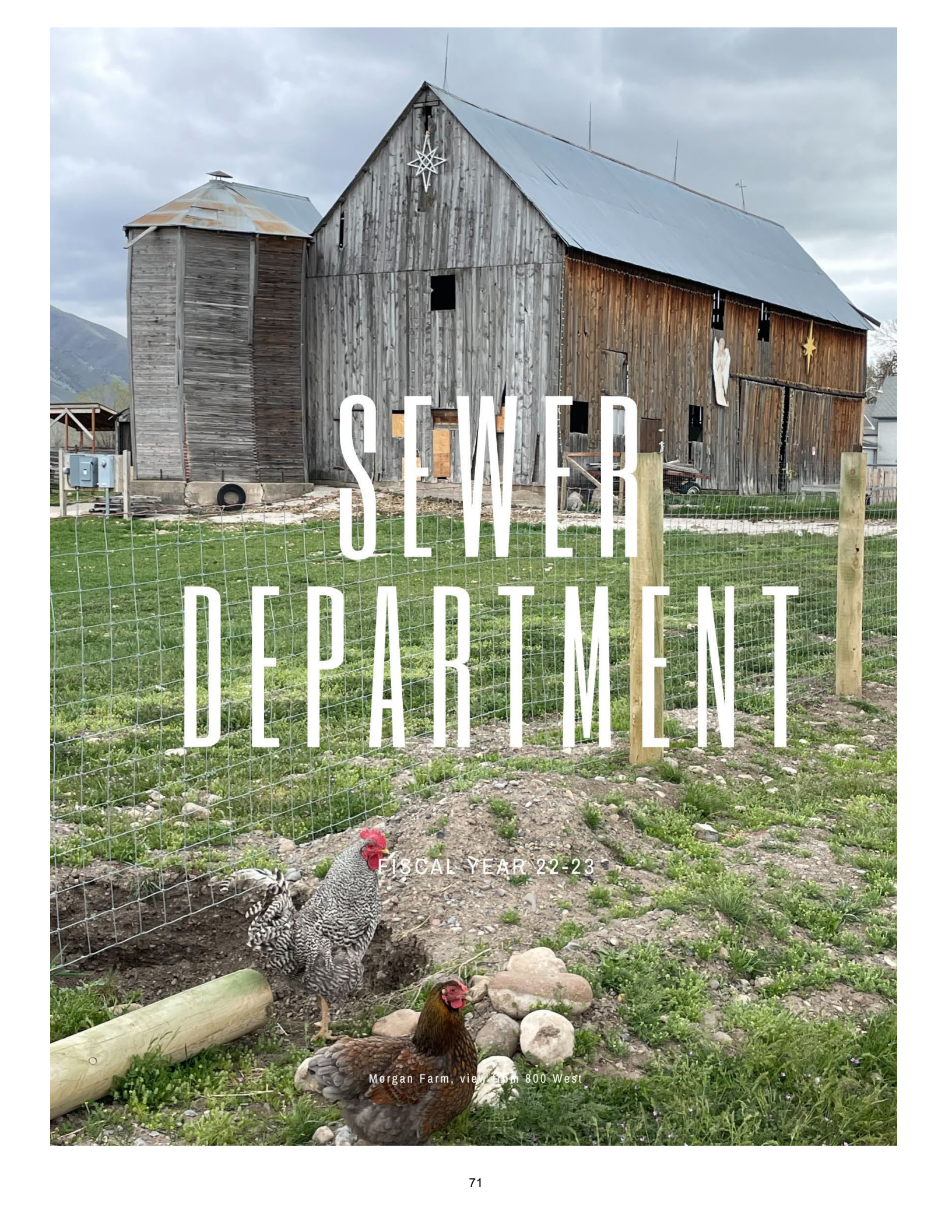
51-40-740 Capital Outlay Equipment - No funds are budgeted in this account this year.

51-40-810 Debt Service Principal - This well debt has been paid off.

51-40-820 Debt Service Interest - This well debt has been paid off.

51-40-910 Administrative Charge to General Fund - Funds transferred to the General Fund based upon Water Department expenses that are incurred through the General Fund.

51-40-999 Reserves - Surplus funds added to the fund balance. Those funds are saved to pay for future capital projects, as shown in the master plan.



SEWER DEPARTMENT

FISCAL YEAR 22-23

Morgan Farm, view from 800 West

Because of its relatively young age, the Nibley City sewer system has low maintenance costs. The majority of the Sewer department's maintenance budget is spent on cleaning and video inspections of the system in order to maintain its efficient operations.

Sewer Department Accomplishments 2021-2022:

- Inspected 30 manholes
- Repaired valving at Hansen Lift Station
- Replaced one pump at Hansen Lift Station
- Cleaned 1000 feet of sewer line
- Identified needed repairs at 4 Points Lift Station

Sewer Department goals for FY 22-23:

- Replace 2 check valves at Hansen Lift Station
- Recondition 4 Points Lift Station
- Inspect all manholes
- Assess sewer lines and clean as needed
- Put in place a weekly cleaning and maintenance evaluation program for all Nibley City lift stations
- Update GIS mapping of wastewater system when discrepancies are found



Sewer Revenue

Revenue	Account Number	Actual		Budget FY 2021-22	FY Final Budget FY 2022-23
		Actual FY 2020-21	Year-To-Date FY 2021-22		
Millville Maintenance	52-38-550	\$ -		\$ 10,000	\$ 1,000
Millville Sewer Service Fees	52-38-551	\$ 3,268	\$ 6,777	\$ 5,000	\$ 6,000
Appropriated Fund Balance	52-38-601	\$ -		\$ 282,500	\$ -
Interest Earned	52-38-610	\$ 7,666		\$ 1,000	\$ 1,000
Sale Of Fixed Assets	52-38-690	\$ -	\$ 280,000	\$ 250,000	\$ -
Sewer Service Fees	52-38-710	\$ 1,296,695	\$ 1,128,419	\$ 1,120,000	\$ 1,300,000
Miscellaneous Sewer Revenue	52-38-800	\$ -	\$ 15,350	\$ -	\$ -
Total Revenues		\$ 1,307,629	\$ 1,430,546	\$ 1,668,500	\$ 1,308,000

Surplus/Deficit					\$ -
Beginning Cash Balance (est.)					\$ 1,800,000
Reserves/(Appropriated funds)					\$ 37,000
Ending Cash Balance (est.)					\$ 1,837,000

52-38-550 Millville Maintenance - Revenue generated from charges Nibley levies upon Millville for maintenance of the sewer system for wastewater from Ridgeline High School.

52-38-551 Millville Sewer Service Fees - Revenue generated from charges Nibley levies upon Millville for use of the sewer system for wastewater from Ridgeline High School.

52-38-601 Appropriated Fund Balance - This account is used to appropriate funds from the sewer fund balance to be used in the current year.

52-38-610 Interest Earned - Revenue generated from interest earned on all fund balances of money held in interest bearing accounts. This is apportioned out once per year at the end of the fiscal year to each of the individual funds based on the percentage of the total fund balance.

52-38-690 Sale of Fixed Assets - Revenue generated from the sale of surplus equipment. We do not anticipate any funds this year.

52-38-710 Sewer Service Fees - Revenue generated from sewer service fees; based on the graduated fee schedule adopted by the council in 2018, the fee is now \$54. In March of 2023, the fee will become \$55.00.

52-38-800 Miscellaneous Sewer Revenue - Revenue generated from miscellaneous sewer income.

Sewer Department Debt Service

Date	Principal Payment	Principal	Actual Balance Owing
5/1/2005	\$ 190,000	\$ 7,739,000	
5/1/2006	\$ 200,000	\$ 7,549,000	
5/1/2007	\$ 200,000	\$ 7,349,000	
5/1/2008	\$ 200,000	\$ 7,149,000	
5/1/2009	\$ 205,000	\$ 6,949,000	
5/1/2010	\$ 205,000	\$ 6,744,000	
5/1/2011	\$ 205,000	\$ 6,539,000	
5/1/2012	\$ 205,000	\$ 6,334,000	
5/1/2013	\$ 205,000	\$ 6,129,000	
5/1/2014	\$ 205,000	\$ 5,924,000	
5/1/2015	\$ 245,000	\$ 5,719,000	
5/1/2016	\$ 245,000	\$ 5,474,000	
5/1/2017	\$ 250,000	\$ 5,229,000	
5/1/2018	\$ 250,000	\$ 4,979,000	
5/1/2019	\$ 250,000	\$ 4,729,000	
5/1/2020	\$ 260,000	\$ 4,479,000	
5/1/2021	\$ 260,000	\$ 4,219,000	
5/1/2022	\$ 260,000	\$ 3,959,000	
5/1/2023	\$ 260,000	\$ 3,699,000	\$ 3,116,500
5/1/2024	\$ 270,000	\$ 3,439,000	
5/1/2025	\$ 270,000	\$ 3,169,000	
5/1/2026	\$ 270,000	\$ 2,899,000	
5/1/2027	\$ 270,000	\$ 2,629,000	
5/1/2028	\$ 270,000	\$ 2,359,000	
5/1/2029	\$ 290,000	\$ 2,089,000	
5/1/2030	\$ 290,000	\$ 1,799,000	
5/1/2031	\$ 290,000	\$ 1,509,000	
5/1/2032	\$ 324,000	\$ 1,219,000	
5/1/2033	\$ 440,000	\$ 895,000	
5/1/2034	\$ 455,000	\$ 455,000	

* This is an interest-free loan.

Sewer Expenditures

Expenses	Account Number	Actual			
		Actual FY 2020-21	Year-To-Date FY 2021-22	Budget FY 2021-22	Final Budget 2022-23
Salaries & Wages	52-72-110	\$ 67,003	\$ 52,904	\$ 90,000	\$ 96,000
Seasonal Salaries	52-72-115				\$ 5,000
Employee Benefits	52-72-130	\$ 35,487	\$ 20,764	\$ 50,000	\$ 54,000
Education, Travel, & Training	52-72-230	\$ 1,862	\$ 1,338	\$ 4,000	\$ 4,000
Facilities and Maintenance	52-72-250	\$ 16,354	\$ 17,467	\$ 23,000	\$ 35,000
Hansen Lift Station Maintenance	52-72-251	\$ 1,944	\$ 28,957	\$ 8,000	\$ 8,000
Utilities	52-72-270	\$ 10,551	\$ 9,293	\$ 11,000	\$ 11,000
Wastewater Treatment Logan	52-72-275	\$ 429,550	\$ 428,911	\$ 415,000	\$ 500,000
Memberships & Dues	52-72-300	\$ -		\$ 2,000	\$ 2,000
Legal Expense	52-72-311	\$ -	\$ 120	\$ 10,000	\$ 10,000
Department Expenditures	52-72-400	\$ 237	\$ 348	\$ 3,000	\$ 3,000
Engineering/Planning	52-72-514	\$ 1,161	\$ 53	\$ 10,000	\$ 10,000
Emergency Expense	52-72-515	\$ -		\$ 10,000	\$ 10,000
Sewer Reserve Fund	52-72-636	\$ -		\$ 30,000	\$ 30,000
Capital Outlay Improvements	52-72-730	\$ 6,318		\$ 65,000	\$ 40,000
Capital Outlay Equipment	52-72-740	\$ -	\$ 449,830	\$ 472,500	\$ 13,000
Four Point Lift Station Repair	52-72-741				\$ 40,000
SL RAT Sewer Analysis	52-72-742				\$ 50,000
Debt Service	52-72-810	\$ 130,000	\$ -	\$ 130,000	\$ -
Administrative Charge To GF	52-72-910	\$ 281,000	\$ 279,167	\$ 335,000	\$ 350,000
Reserves	52-72-999	\$ -		\$ -	\$ 37,000
Total Sewer Fund Expenses		\$ 981,467	\$ 1,289,152	\$ 1,668,500	\$ 1,308,000

SEWER EXPENDITURES

52-72-110 Salaries & Wages - Funds allocated for 50% of three full-time employees; sewer/water

51-40-115 Seasonal Salaries - Funds allocated for 50% of a part time employee of 720 hours. The other 50% will be paid for out of water Seasonal Salaries

52-72-130 Employee Benefits - Funds allocated are based on premium/contribution changes and increases related to salary changes. Funds include costs for Medicare, Social Security, the Utah Retirement System, and telephone/data allowances.

52-72-230 Education, Training, & Travel - Funds are for training conferences and continuing education, including hotel costs, mileage, and per diem, as well as for licenses and certification fees.

52-72-250 Facilities and Maintenance - Funds allocated for repairs on the sewer system.

52-72-251 Hansen Lift Station Maintenance - Funds allocated for cleaning sewer lines that are shared with Millville City.

52-72-270 Utilities - Funds allocated for electricity costs for sewer lift stations pumps.

52-72-275 Wastewater Treatment Logan - Funds paid to Logan City for treatment of the wastewater.

52-72-300 Memberships & Dues - Funds allocated for 50% of professional memberships in American Public Works Association and Rural Water Association. The other 50% of the cost is taken from the sewer department.

52-72-311 Legal Expense - Funds allocated for services performed by the City Attorney relating to the sewer department.

52-72-400 Department Expenditures - Funds allocated covering a variety of general department expenditures, which includes the sewer lift station.

52-72-514 Engineering/Planning - Funds allocated for fees charged by an outside engineers relating to the sewer department. Funds also allocated to complete an impact fee analysis.

52-72-515 Emergency Expense - Funds allocated for any unforeseen costs due to an emergency.

52-72-636 Sewer Reserve Fund - These funds are transferred to a separate account to be held for future capital project needs.

52-72-730 Capital Outlay Improvements - Funds allocated for the potential upsizing of sewer lines in new developments.

52-72-740 Capital Outlay Equipment - Funds allocated for the lease of a sewer department vehicle for \$4,500, and the lease of a backhoe for \$8,000.

52-72-741 Four Points Lift Station Repair - The Four Points Lift Station needs some repairs and improvements.

52-72-742 SL RAT Sewer Service- Analysis of sewer system to identify deficiencies and problem areas.

52-72-810 Debt Service - This is the portion of the payment on the sewer bond that is paid out of the sewer utility fund. Additional payments are made from the sewer impact fee fund. See [57-40-810](#) for reference. This is an interest-free loan.

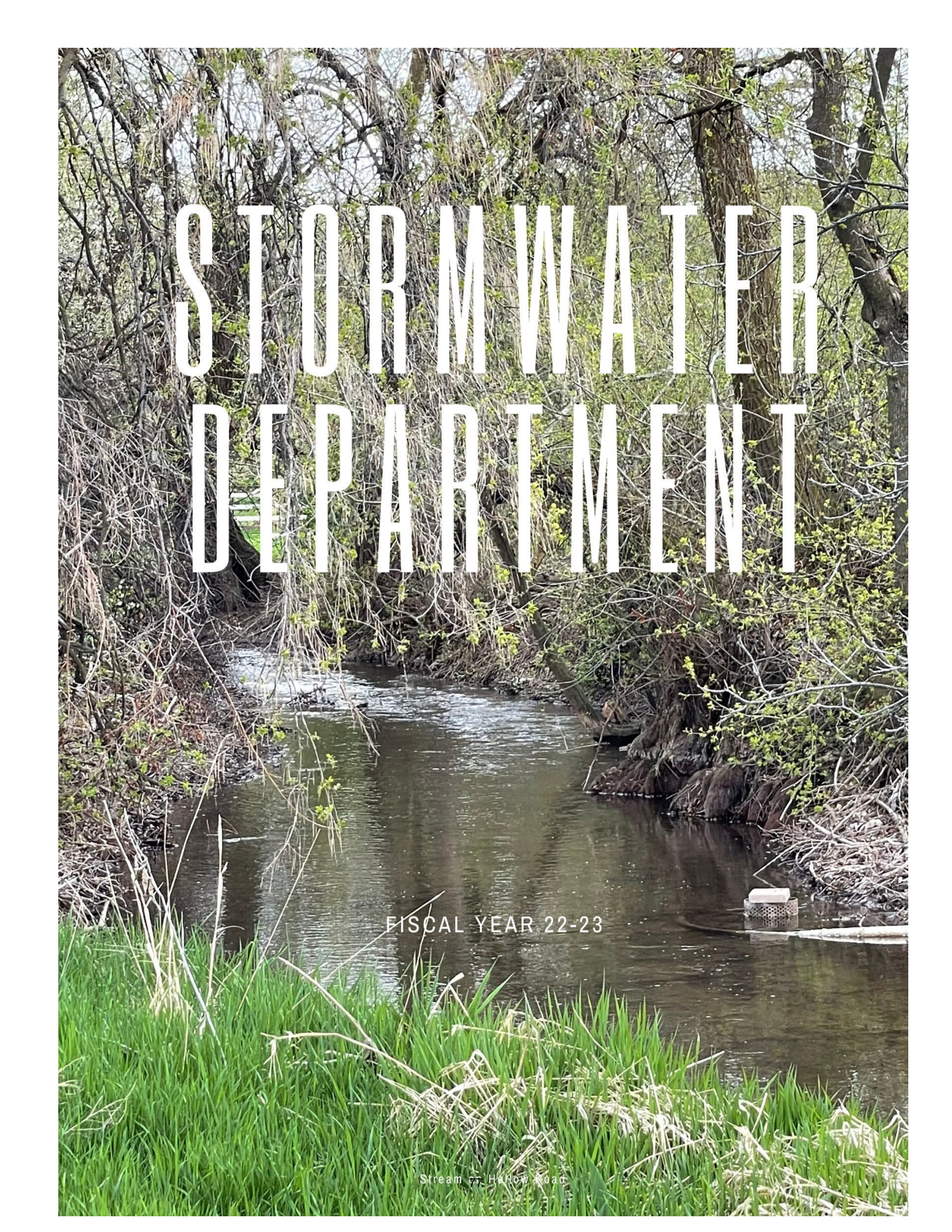
52-72-910 Admin Charge to General Fund - Funds transferred to the General Fund based upon Sewer Department expenses that are incurred through the General Fund.

52-72-999 Reserves - Surplus funds added to the fund balance. Those funds are saved to pay for future capital projects, as shown in the master plan.

Future Sewer Fee Increases

March 1, 2018	\$	50.00
March 1, 2019	\$	51.00
March 1, 2020	\$	52.00
March 1, 2021	\$	53.00
March 1, 2022	\$	54.00
March 1, 2023	\$	55.00

* Resolution 18-02 for Sewer Fee Increases adopted by Nibley City Council on February 1, 2018



STORMWATER DEPARTMENT

FISCAL YEAR 22-23

Stream on Hollow Road

Stormwater Department Accomplishments 2021-2022:

- Performed monthly inspections on new development
- Swept all streets during spring, summer, and fall
- Reviewed and approved all SWPPP for all construction activity
- Maintained Storm Water system
- Attended all Cache Stormwater Coalition meetings
- Attended Utah Storm Water Advisor Committee meetings

Storm Water Department Goals 2022-2023:

- Clean 1/3 of storm drains and boxes
- Perform monthly site inspections with the SWPPP for construction sites.
- Improve our MS4 with the State of Utah (MS4 is a system that discharges stormwater to bodies of water).
- Maintain compliance with state and federal regulations
- Have two community service projects with youth and Nibey Citizens



Stormwater Revenue

Revenue	Account Number	Actual	Actual	Year-	Budget	Final Budget
		FY 2020-21	To-Date 2021-22	FY 2021-22	FY 2021-22	FY 2022-23
Stormwater Inspection Fee	53-37-411	\$ 12,450	\$ 18,300		\$ 7,500	\$ 10,000
Appropriated Fund Balance	53-37-601	\$ -			\$ 172,000	\$ -
Interest Earned	53-37-610	\$ 1,501			\$ 2,500	\$ 2,500
Sale of Fixed Assets	53-37-695	\$ -			\$ -	\$ -
Stormwater Service Fee	53-37-710	\$ 229,947	\$ 208,117		\$ 210,000	\$ 230,000
Total Revenues		\$ 243,898	\$ 226,417		\$ 392,000	\$ 242,500

Surplus/(Deficit)	\$	48,819	\$	91,855	\$	-	\$	(32,100)
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Beginning Cash Balance (Est.)	\$ 400,000
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Appropriation (Fund Balance App.)	\$ (32,100)
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Ending Cash Balance (Est.)	\$ 367,900
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53-37-411 Stormwater Inspection Fee - Revenue generated from a fee paid by builders for monthly inspection of their construction site.

53-37-601 Appropriated Fund Balance - Revenue budgeted from funds that can be appropriated from the ongoing fund balance to be expended in the current budget year.

53-37-610 Interest Earned - Revenue generated from interest earned on all fund balances of money held in interest bearing accounts. This is apportioned out once per year at the end of the fiscal year to each of the individual funds based on the percentage of the total fund balance.

53-37-695 Sale of Fixed Assets - No funds have been budgeted this year.

53-37-710 Stormwater Service Fees - Revenue generated from the monthly stormwater fee. It is \$8.00 per month per residence.



Stormwater Expenses

Expenses	Account Number	Actual FY 2020-21	Actual To-Date 2021-22	Year-FY FY 2021-22	Budget FY 2021-22	Final Budget FY 2022-23
Salaries & Wages	53-40-110	\$ 51,027	\$ 31,398	\$ 60,000	\$ 60,000	\$ 60,000
Seasonal Salaries & Wages	53-40-115	\$ 1,701	\$ 2,870	\$ 37,000	\$ 40,000	\$ 40,000
Employee Benefits	53-40-130	\$ 27,824	\$ 15,374	\$ 28,000	\$ 30,000	\$ 30,000
Education, Travel, & Training	53-40-230	\$ 235	\$ 855	\$ 1,500	\$ 1,500	\$ 1,500
Facilities and Maintenance	53-40-250	\$ 17,199	\$ 7,898	\$ 14,000	\$ 16,000	\$ 16,000
Canal Maintenance	53-40-260	\$ -	\$ 3,500	\$ 3,500	\$ 3,500	\$ 3,500
Memberships & Dues	53-40-300	\$ -		\$ 500	\$ 500	\$ 500
Legal Expense	53-40-311	\$ -		\$ 500	\$ 500	\$ 500
Department Expenditures	53-40-400	\$ -	\$ 248	\$ 3,000	\$ 3,000	\$ 3,000
Engineering Expense	53-40-514	\$ 1,839		\$ 30,000	\$ 30,000	\$ 30,000
Emergency Expense	53-40-515	\$ -		\$ 5,000	\$ 5,000	\$ 5,000
Capital Outlay Improvements	53-40-730	\$ -		\$ 125,000	\$ -	\$ -
Capital Outlay Equipment	53-40-740	\$ 14,255	\$ 4,919	\$ 3,000	\$ 3,600	\$ 3,600
Administrative Charge	53-40-910	\$ 81,000	\$ 67,500	\$ 81,000	\$ 81,000	\$ 81,000
Reserves	53-40-999	\$ -		\$ -	\$ -	\$ -
Total Stormwater Fund Expenses		\$ 195,079	\$ 134,562	\$ 392,000	\$ 274,600	\$ 274,600

53-72-110 Salaries & Wages - Funds allocated for 50% of two full-time employees; streets/stormwater superintendent, one streets/stormwater employees. The other half of their wages are paid through the street department.

53-40-115 Seasonal Salaries & Wages - Funds allocated for two and a half seasonal employees. The other half of the third salary is paid out of the Stormwater account 10-60-115. This is an increase of one seasonal employees this fiscal year.

53-40-130 Employee Benefits - Funds allocated are based on premium/contribution changes and increases related to salary changes. Funds include costs for Medicare, Social Security, the Utah Retirement System, and telephone/data allowances.

53-40-230 Education, Training, & Travel - Funds are for training conferences and continuing education, including hotel costs, mileage, and per diem, as well as for licenses and certification fees.

53-40-250 Maintenance and Equipment - Funds allocated for repair and maintenance of storm water facilities.

53-40-260 Canal Maintenance - Funds allocated at \$3,500 as Nibley City's contribution to the Nibley Blacksmith Fork Canal Company for shared maintenance of stormwater facilities.

53-40-300 Membership Dues - Funds allocated for professional membership in American Public Works

53-40-311 Legal Expense - Funds allocated for services performed by the City Attorney relating to sewer

53-40-400 Department Expenditures- Funds allocated covering a variety of general department expenditures, including mobile internet service.

53-40-514 Engineering - Funds allocated for charges by city engineers for services related to stormwater facilities and completion of a Stormwater Master Plan update.

53-40-515 Emergency Expense - Funds allocated for any unforeseen costs due to an emergency.

53-40-730 Capital Outlay Improvements - Funds allocated for stormwater infrastructure for 1200 W road

53-40-740 Capital Outlay Equipment - Funds allocated for the lease of a stormwater department vehicle (\$3,600).

53-40-910 – Admin Charge to General Fund - Funds transferred to the General Fund based upon Stormwater Department expenses that are incurred through the General Fund.

53-40-999 Reserves - Surplus funds added to the fund balance. Those funds are saved to pay for future capital projects, as shown in the master plan.



IMPACT FEE FUNDS

IMPACT FEES ARE CHARGED WITH RESIDENTIAL AND COMMERCIAL BUILDING PERMITS. THE FUNDS ARE USED TO PAY FOR ADDING CAPACITY THAT IS NECESSARY TO KEEP UP WITH GROWTH.

Meadow Creek Subdivision Pathway

Water Impact Fees

Revenue	Account Number	Actual	Actual	Year-	Budget	Final Budget
		FY 2020-21	To-Date 2021-22	FY	FY 2021-22	FY 2022-23
Appropriation Of Fund Balance	55-37-601	\$ -			\$ -	
Interest Earned	55-37-610	\$ 674			\$ 1,000	\$ 1,000
Water Impact Fees	55-37-790	\$ 161,850	\$ 251,941		\$ 99,000	\$ 146,000
Miscellaneous Water Revenue	55-37-791	\$ -			\$ -	
Total Revenues		\$ 162,524	\$ 251,941		\$ 100,000	\$ 147,000

Expenses	Account Number	Actual	Year-	Budget	Final Budget
		FY 2020-21	To-Date 2021-22	FY FY 2021-22	FY 2022-23
Capital Projects	55-40-750	\$ -		\$ 75,000	\$ 75,000
Water Master Plan	55-40-755	\$ -		\$ -	\$ -
Reserves	55-40-760	\$ -		\$ 25,000	\$ 72,000
Debt Service	55-40-810	\$ 78,622		\$ -	\$ -
Total Capital Expenses		\$ 78,622	\$ -	\$ 100,000	\$ 147,000

Surplus/(Deficit)	\$	83,902	\$	251,941
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Beginning Cash Balance (Est.)	\$	400,000
Reserves (Fund Balance App.)	\$	72,000
Ending Cash Balance (Est.)	\$	472,000

Revenue:

55-37-601 Appropriation of Fund Balance - If allocated, these would be funds allocated from the ongoing fund balance to be used in the current year.

55-37-610 Interest Earned - Revenue generated from interest earned on all fund balances of money held in interest bearing accounts. This is apportioned out once per year at the end of the fiscal year to each of the individual funds based on the percentage of the total fund balance.

55-37-790 Water Impact Fees - Revenue based on 75 new homes being built in the coming fiscal year. The water impact fee for a new residential home is \$1,950.

55-37-791 Miscellaneous Water Revenue - Revenue generated from fees charged for miscellaneous services, such as raising a water meter, installing a new ring, etc.

Expenditures:

55-40-750 Capital Projects - Funds are being allcoated to start the design & concept plan of a capital improvements project. An additonal \$75,000 is being budgeted in GL 51-40-740.

55-40-755 Water Master Plan - No funds budgeted this year.

55-40-760 Reserves - Surplus funds that will be added to the fund balance.

55-40-810 Debt Service - No funds budgeted this year. Water debt was paid in full in 2021.

Park Impact Fees

Revenue	Account Number	Actual			
		Actual FY 2020-21	Year-To-Date FY 2021-22	Budget FY 2021-22	Final Budget FY 2022-23
Appropriated Fund Balance	56-37-601	\$ -		\$ 75,000	\$ 872,000
Interest Earned	56-37-610	\$ 3,826		\$ 1,000	\$ 1,000
Grant - RAPZ	56-37-720	\$ -		\$ 79,000	\$ -
Park Impact Fees	56-37-790	\$ 549,000	\$ 378,000	\$ 225,000	\$ 337,000
Total Revenues		\$ 552,826	\$ 378,000	\$ 380,000	\$ 1,210,000

Expenses	Account Number	Actual			
		Actual FY 2020-21	Year-To-Date FY 2021-22	Budget FY 2021-22	Final Budget FY 2022-23
Capital Improvement	56-40-740	\$ 44,288	\$ 4,823	\$ 180,000	\$ 90,000
Firefly Park	56-40-751	\$ 364,717		\$ 200,000	\$ 100,000
Ridgeline Park	56-40-752				\$ 1,000,000
Nibley Meadows Park	56-40-753				\$ 20,000
Reserves	56-40-760	\$ -		\$ -	\$ -
Total Capital Expenses		\$ 409,005	\$ 4,823	\$ 380,000	\$ 1,210,000

Surplus/(Deficit)	\$ 143,821	\$ 373,177	\$ -
Beginning Cash Balance (est.)			\$ 1,200,000
Reserves (Fund Balance App.)			\$ -
Ending Cash Balance (est.)			\$ 1,200,000

Revenue:

56-37-601 Appropriated Fund Balance - This account is used to appropriate funds from the fund balance to be used in the current fiscal year. Funds are being appropriated for the capital projects below.

56-37-610 Interest Earned - Revenue generated from interest earned on all fund balances of money held in interest bearing accounts. This is apportioned out once per year at the end of the fiscal year to each of the individual funds based on the percentage of the total fund balance.

56-37-720 Grant RAPZ - No funds are expected this year.

56-37-790 Park Impact Fees - Revenue based on 50 new homes being built in the coming fiscal year. The park impact fee for a new residential home is \$4,500. Ridgeline Park is prepaying park impact fees for 40 lots which will be used for the design of Ridgeline Park.

Expenditures:

56-40-740 Capital Improvement - \$90,000 is being budgeted to pay for the design of Ridgeline Park. These funds will be reimbursed to the city through impact fees by that development.

56-40-751 Firefly Park - Funds allocated to complete Phase 3 of Firefly Park. Phase 3 includes fence along the north property line, restrooms, amphitheater/instruction area, bird blinds, and additional seating.

56-40-752 Ridgeline Park - Funds allocated to begin construction of the first phase of Ridgeline Park.

56-40-753 Nibley Meadows Park - Funds allocated to begin construction of Nibley Meadows Park.

56-40-760 Reserves - Funds that are not allocated to be spent in this year's budget.

Sewer Impact Fees

Revenue	Account Number	Actual	Year-	Budget	Final Budget
		FY 2020-21	To-Date 2021-22	FY 2021-22	FY 2022-23
Appropriated Fund Balance	57-37-601	\$ -		\$ 34,000	\$ -
Interest Earned	57-37-610	\$ 4,685		\$ 10,000	\$ 10,000
Sewer Impact Fees	57-37-790	\$ 148,925	\$ 219,175	\$ 86,000	\$ 129,000
Logan City Sewer Impact Fees	57-25-000	\$ 192,207	\$ 192,207	\$ 125,000	\$ 183,000
Total Revenues		\$ 345,817	\$ 411,382	\$ 255,000	\$ 322,000

Expenses	Account Number	Actual	Year-	Budget	Final Budget
		Actual FY 2020-21	To-Date FY 2021-22	FY FY 2021-22	FY 2022-23
Debt Service Principal	57-40-810	\$ 130,000	\$ 260,000	\$ 130,000	\$ 260,000
Logan City Sewer Impact Fees	57-25-000	\$ 194,640	\$ 192,207	\$ 125,000	\$ 183,000
Total Capital Expenditures		\$ 324,640	\$ 452,207	\$ 255,000	\$ 443,000

Surplus/(Deficit)	\$	21,177	\$	(40,825)	\$	-	\$	(121,000)
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Beginning Cash Balance (est.)	\$ 840,000
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Reserves (Fund Balance App.)	\$ (121,000)
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Ending Cash Balance (est.)	\$ 719,000
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Revenue:

57-37-601 Appropriated Fund Balance - This account is used to appropriate funds from the fund balance that are mature and must now be paid against the sewer loan. Impact fees must be expended within six years of collection.

57-37-610 Interest Earned - Revenue generated from interest earned on all fund balances of money held in interest bearing accounts. This is apportioned out once per year at the end of the fiscal year to each of the individual funds based on the percentage of the total fund balance.

57-37-790 Sewer Impact Fees - Revenue based on 75 new homes being built in the coming fiscal year. The sewer impact fee for a new residential home is \$1,725.

57-25-000 Logan City Sewer Impact Fees - Revenue based on 75 new homes being built in the coming fiscal year. This fee is passed through to Logan City and was established by Logan City to pay for the new regional wastewater treatment plant. The sewer impact fee for a new residential home is \$2,433.

Expenditures:

57-40-810 Debt Service Principal - Funds allocated to pay the debt service on the Sewer Loan. \$130,000 is being paid from the Sewer Department and \$130,000 is being paid from impact fees, to meet the total payment due of \$260,000.

57-25-000 Logan City Sewer Impact Fees - Expenditure based on 75 new homes being built in the coming fiscal year. This fee is passed through to Logan City and was established by Logan City to pay for the new regional wastewater treatment plant. The sewer impact fee for a new residential home is \$2,433.

Stormwater Impact Fees

Revenue	Account Number	Actual			
		Actual FY 2020-21	Year-To-Date FY 2021-22	Budget FY 2021-22	Final Budget FY 2022-23
Interest Earned	58-37-610	\$ 807		\$ 2,000	\$ 2,000
Basin Construction Fees	58-37-790	\$ -		\$ -	\$ -
Appropriated Fund Balance	58-37-990	\$ -		\$ 157,000	\$ 157,000
Total Revenues		\$ 807	\$ -	\$ 159,000	\$ 159,000

Expenses	Account Number	Actual			
		Actual FY 2020-21	Year-To-Date FY 2021-22	Budget FY 2021-22	Final Budget FY 2022-23
2600 S Retention Basin	58-40-620	\$ -		\$ 159,000	\$ 159,000
Reserves	58-40-850	\$ -		\$ -	\$ -
Total Capital Expenses		\$ -	\$ -	\$ 159,000	\$ 159,000

Surplus/(Deficit)	\$ 807	\$ -	\$ -	\$ -
Beginning Cash Balance (Est.)				\$ 159,000
Reserves (Fund Balance App.)				\$ (159,000)
Ending Cash Balance (Est.)				\$ -

Revenue:

58-37-610 Interest Earned - Revenue generated from interest earned on all fund balances of money held in interest bearing accounts. This is apportioned out once per year at the end of the fiscal year to each of the individual funds based on the percentage of the total fund balance.

58-37-790 Basin Construction Fees - Revenue generated from fees that come from developers paying their portion of the cost to build regional stormwater basins.

58-37-990 Appropriated Fund Balance - Revenue generated from funds being appropriated out of the fund balance from previous contributions.

Expenditures:

58-40-620 2600 S Retention Basin - Funds are anticipated to be allocated here in FY 21-22 for construction of this pond on the west end of 2600 S.

58-40-850 Reserves - Funds that are not allocated to be spent in this year's budget.

Street Impact Fees

Revenue	Account Number	Actual			
		Actual FY 2020-21	Year-To-Date FY 2021-22	Budget FY 2021-22	Final Budget FY 2022-23
Appropriated Fund Balance	59-37-601	\$ -		\$ -	\$ 44,000
Interest Earned	59-37-610	\$ 635		\$ 1,000	\$ 1,000
Street Impact Fees	59-37-790	\$ 77,059	\$ 100,711	\$ 44,000	\$ 55,000
Total Revenues		\$ 77,694	\$ 100,711	\$ 45,000	\$ 100,000

Expenses	Account Number	Actual			
		Actual FY 2020-21	Year-To-Date FY 2021-22	Budget FY 2021-22	Final Budget FY 2022-23
1200 West Expenses	59-40-759				\$ 100,000
Reserves	59-40-760	\$ -		\$ 45,000	\$ -
Total Capital Expenditures		\$ -	\$ -	\$ 45,000	\$ 100,000

Surplus/(Deficit)	\$ 77,694	\$ 100,711	\$ -	\$ -
Beginning Cash Balance (Est.)				\$ 290,000
Reserves (Fund Balance App.)				\$ -
Ending Cash Balance (Est.)				\$ 290,000

Revenue:

59-37-601 Appropriated Fund Balance - This account is used to allocate funds appropriated out of the fund balance from previous contributions.

59-37-610 Interest Earned - Revenue generated from interest earned on all fund balances of money held in interest bearing accounts. This is apportioned out once per year at the end of the fiscal year to each of the individual funds based on the percentage of the total fund balance.

59-37-790 Street Impact Fees - Revenue based on 50 new homes anticipated to be built in the coming fiscal year. The street impact fee for a new residential home is \$887.

Expenditures:

59-40-759- 1200 West Expenses- Costs related to the construction and improvement of 1200 West.

59-40-760 Reserves - Surplus funds added to the fund balance. Those funds are saved to pay for future projects, as shown in the master plan.

History of Number of Full Time Employees

1 FTE = 2080 Hours

Department/Position Title	Pay Grade	# FTE FY20-21	# FTE FY21-22	# FTE FY 22-23	Change
Administration					
City Manager	10	1	1	1	0
Treasurer	5	1	1	1	0
Recorder	7	1	1	1	0
AP Clerk	5	1	1	0	-1
Office Specialist	4-5	2	2	3	1
Custodian		1	1	1	0
Public Works					
Public Works Director	8	1	1	1	0
City Engineer	10	0	1	1	0
Inspector 2	6	0	0.50	0.50	0
Parks					
Parks Superintendent	8	1	1	1	0
Parks Employee	3-5	3	3	3	0
Seasonal Parks	3	1.4	1.4	1.4	0
Streets					
Streets Manager	7	0.5	0.50	0.50	0
Streets Operator	6	0.5	0.50	0.50	0
Seasonal Streets	3	0.18	0.18	0.18	0
Crossing Guard	3	1.82	2	2	0
Planning/Building					
City Planner	8	1	1	1	0
Inspector 1	7	0	0.00	1.00	1
Inspector 2	6	1	1.50	0.50	-1
Commercial Inspector	Contract	0.01	0.01	0.01	0
Recreation					
Recreation Director	7	1	1.00	1	0
Recreation Employee	4	1	1.00	1	0
Recreation Seasonal	3	0.96	0.96	1.34	0.38
Emergency Services					
Emergency Manager		1	1	1	0
Stormwater					
Stormwater Manager	7	0.5	0.50	0.50	0
Stormwater Operator	6	0.5	0.50	0.50	0
Seasonal Stormwater	3	0.88	0.88	0.88	0
Water					
Water Manager	8	0.5	0.50	0.50	0
Water Operator	6	1	1	1	0
Water Seasonal	3	0	0	0.175	0.175
Sewer					
Sewer Manager	8	0.5	0.50	0.50	0
Sewer Operator	6	1	1	1	0
Sewer Seasonal	3	0	0	0.175	0.175

27.24	29.42	29.80	0.73
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History of Salaries

		FY 21/22	FY 22/23	Additional \$	% change	Reason for Increase
Administration		\$ 337,000.00	\$ 380,000.00	\$ 43,000.00	11%	1
Public Works		\$ 216,000.00	\$ 230,000.00	\$ 14,000.00	6%	2
Parks		\$ 175,000.00	\$ 193,000.00	\$ 18,000.00	9%	3
Streets		\$ 112,000.00	\$ 122,500.00	\$ 10,500.00	11%	4
Planning and Building		\$ 176,000.00	\$ 210,000.00	\$ 34,000.00	16%	2
Recreation		\$ 124,000.00	\$ 159,000.00	\$ 35,000.00	22%	4
Emergency Services		\$ 12,000.00	\$ 13,000.00	\$ 1,000.00	8%	5
Stormwater		\$ 60,000.00	\$ 100,000.00	\$ 40,000.00	40%	4
Water		\$ 90,000.00	\$ 101,000.00	\$ 11,000.00	11%	4
Sewer		\$ 90,000.00	\$ 101,000.00	\$ 11,000.00	11%	4
City Council		\$ 33,000.00	\$ 36,000.00	\$ 3,000.00	8%	5
Totals		1,462,000.00	1,645,500.00	183,500.00	11%	

Reason For Increase	
1	7% COLA, and possible merit pay increases
2	7% COLA and increase to shared building and public works inspector position
3	7% COLA, and slight adjustment to seasonals
4	7% COLA, possible merit pay increases, additional seasonal employee
5	7% COLA and rounding

Nibley City Pay Grade System 22-23

5% between steps; 7% COLA from FY21-22

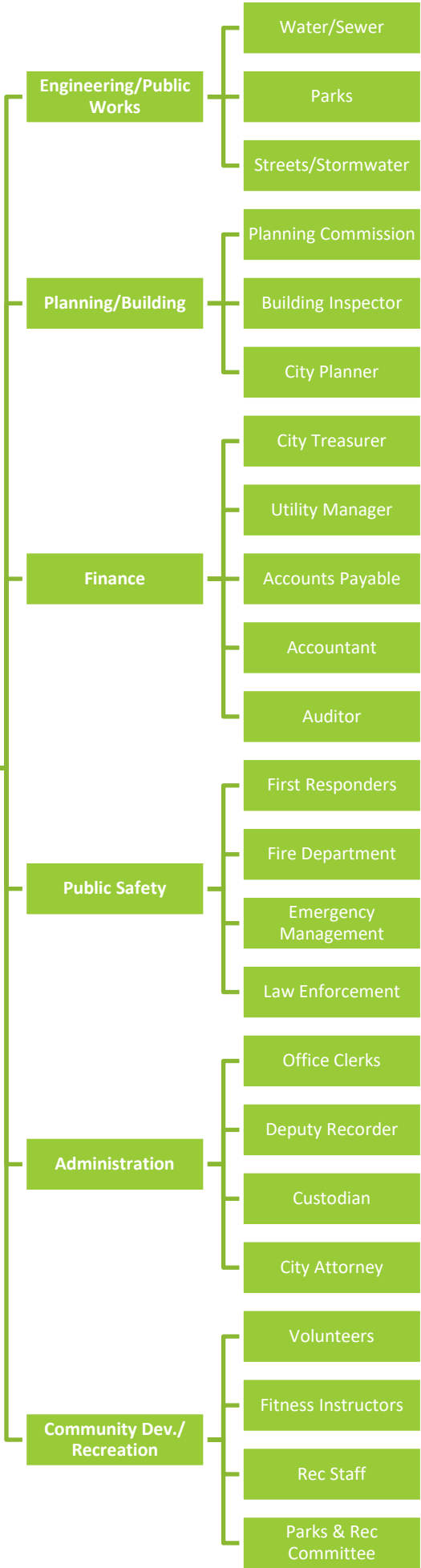
	A	B	C	D	E	F	G	H	I
1	\$ 9.68	\$ 10.17	\$ 10.68	\$ 11.21	\$ 11.77	\$ 12.36	\$ 12.98	\$ 13.63	\$ 14.31
Annual	\$ 20,141.68	\$ 21,148.76	\$ 22,206.20	\$ 23,316.51	\$ 24,482.34	\$ 25,706.45	\$ 26,991.78	\$ 28,341.37	\$ 29,758.43
2	\$ 11.17	\$ 11.73	\$ 12.32	\$ 12.93	\$ 13.58	\$ 14.26	\$ 14.97	\$ 15.72	\$ 16.50
Annual	\$ 23,235.26	\$ 24,397.03	\$ 25,616.88	\$ 26,897.72	\$ 28,242.61	\$ 29,654.74	\$ 31,137.48	\$ 32,694.35	\$ 34,329.07
3	\$ 12.89	\$ 13.53	\$ 14.21	\$ 14.92	\$ 15.67	\$ 16.45	\$ 17.27	\$ 18.14	\$ 19.04
Annual	\$ 26,811.20	\$ 28,151.76	\$ 29,559.35	\$ 31,037.32	\$ 32,589.18	\$ 34,218.64	\$ 35,929.57	\$ 37,726.05	\$ 39,612.35
4	\$ 14.90	\$ 15.65	\$ 16.43	\$ 17.25	\$ 18.11	\$ 19.02	\$ 19.97	\$ 20.97	\$ 22.01
Annual	\$ 30,992.00	\$ 32,541.60	\$ 34,168.68	\$ 35,877.11	\$ 37,670.97	\$ 39,554.52	\$ 41,532.24	\$ 43,608.86	\$ 45,789.30
5	\$ 17.24	\$ 18.10	\$ 19.01	\$ 19.96	\$ 20.96	\$ 22.00	\$ 23.10	\$ 24.26	\$ 25.47
Annual	\$ 35,859.20	\$ 37,652.16	\$ 39,534.77	\$ 41,511.51	\$ 43,587.08	\$ 45,766.44	\$ 48,054.76	\$ 50,457.50	\$ 52,980.37
6	\$ 19.93	\$ 20.93	\$ 21.97	\$ 23.07	\$ 24.23	\$ 25.44	\$ 26.71	\$ 28.04	\$ 29.45
Annual	\$ 41,454.40	\$ 43,527.12	\$ 45,703.48	\$ 47,988.65	\$ 50,388.08	\$ 52,907.49	\$ 55,552.86	\$ 58,330.50	\$ 61,247.03
7	\$ 23.08	\$ 24.23	\$ 25.45	\$ 26.72	\$ 28.05	\$ 29.46	\$ 30.93	\$ 32.48	\$ 34.10
Annual	\$ 48,006.40	\$ 50,406.72	\$ 52,927.06	\$ 55,573.41	\$ 58,352.08	\$ 61,269.68	\$ 64,333.17	\$ 67,549.83	\$ 70,927.32
8	\$ 26.71	\$ 28.05	\$ 29.45	\$ 30.92	\$ 32.47	\$ 34.09	\$ 35.79	\$ 37.58	\$ 39.46
Annual	\$ 55,556.80	\$ 58,334.64	\$ 61,251.37	\$ 64,313.94	\$ 67,529.64	\$ 70,906.12	\$ 74,451.43	\$ 78,174.00	\$ 82,082.70
9	\$ 30.99	\$ 32.54	\$ 34.17	\$ 35.87	\$ 37.67	\$ 39.55	\$ 41.53	\$ 43.61	\$ 45.79
Annual	\$ 64,459.20	\$ 67,682.16	\$ 71,066.27	\$ 74,619.58	\$ 78,350.56	\$ 82,268.09	\$ 86,381.49	\$ 90,700.57	\$ 95,235.60
10	\$ 35.93	\$ 37.73	\$ 39.61	\$ 41.59	\$ 43.67	\$ 45.86	\$ 48.15	\$ 50.56	\$ 53.08
Annual	\$ 74,734.40	\$ 78,471.12	\$ 82,394.68	\$ 86,514.41	\$ 90,840.13	\$ 95,382.14	\$ 100,151.24	\$ 105,158.81	\$ 110,416.75

Nibley Citizens



Mayor
City Council

City Manager



NIBLEY CITY OVERVIEW

Date of Settlement: 1855

Date of Incorporation: 1935

Population Estimate: 7,382 from 2020 US Census

Form of Government: City Manager by Ordinance

Area: 4.39 sq. miles

Elevation: 4,554

Miles of streets: 37

Police Protection: Cache County Sheriffs Department (Contracted)

Fire protection: Hyrum City (Contracted)

Number of fire stations: 1 (Located in Hyrum City)

First Responders: Cache County EMS

Animal Control: Cache County Animal Control (Contracted)/Cache Humane Society

Schools:

Nibley Elementary

- Number of classrooms: 19
- Number of teachers: 23
- Number of students: 511

Heritage Elementary

- Number of classrooms: 26
- Number of teachers: 30
- Number of students: 728

Thomas Edison Charter School

- Number of classrooms: 50
- Number of teachers: 32
- Number of students: 616

Ridgeline High School (Located in Millville)

- Number of classrooms: 67
- Number of teachers: 67
- Number of students: 1,697

Municipal Water Department

Number of connections: 2,062

Annual consumption in gallons: 700,000

Miles of water mains: 37

Wells: 3

Springs: Yeates Spring (Out of Service)

Storage capacity: 3 Reservoirs 3,350,000 Gallons

Municipal Sewer Department

Number of connections: 2,075

Miles of sewer lines: 30 Miles

Treatment plants: 1, Logan City (Contracted)

Lift Stations: 4

Solid Waste and Disposal Department – Logan City Environmental (Contracted)

Public Buildings:

City Offices/Community Center

Anhder Park Building (Historic City Hall)

Public Works

Public Parks:

Virgil Gibbons Heritage Park

Elk Horn Park

Morgan Farm

Discovery Disc Golf Course

Shadowbrook Park

Meadow View Park

Nibley Gardens

Anhder Park

Clear Creek

Neighborhood Park

Veterans Memorial Park

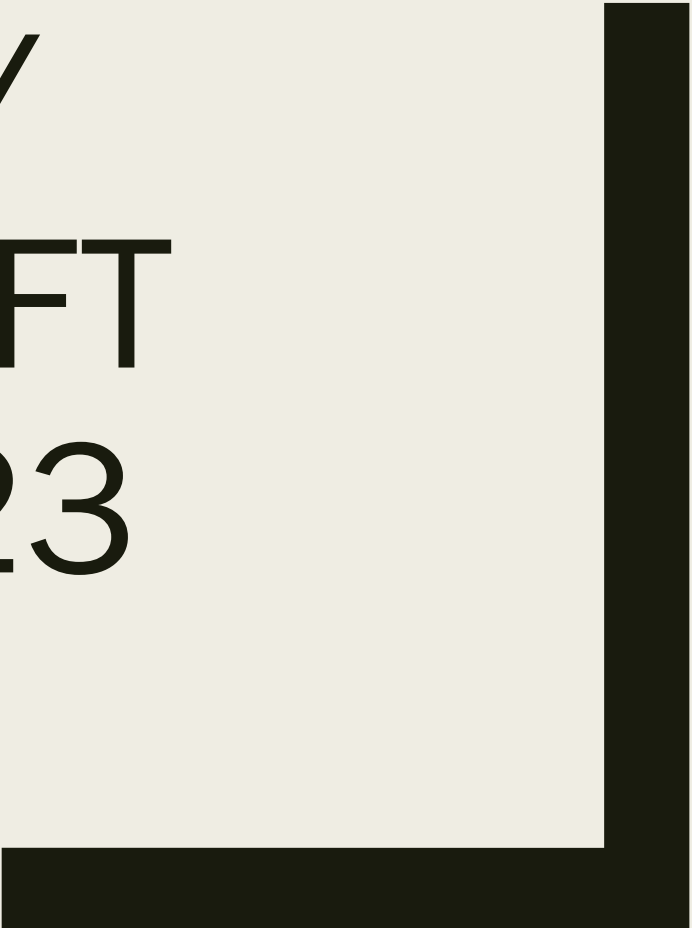
Firefly Park



NIBLEY CITY BUDGET DRAFT FY 2022-2023

Justin Maughan, City Manager

12 May 2022



Government Finance Officers Association Award for FY 21/22



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**City of Nibley City
Utah**

For the Fiscal Year Beginning

July 01, 2021

Christopher P. Morill
Executive Director

FY 21/22 Amendments

Account 10-50-910 – Transfer to Capital Projects, adjust from \$500,000 to \$1,000,000

- ARPA money not being allocated and spent
- Higher sales tax revenue than expected

Account 45-40-760 – Property Acquisitions, adjust from \$0 to \$402,359

- Purchase of house and property next to City Hall

Account 52-72-810 – Sewer Debt Service, adjust from \$130,000 to \$0

Account 57-40-810 – Sewer Impact Fees, adjust from \$130,000 to \$260,000

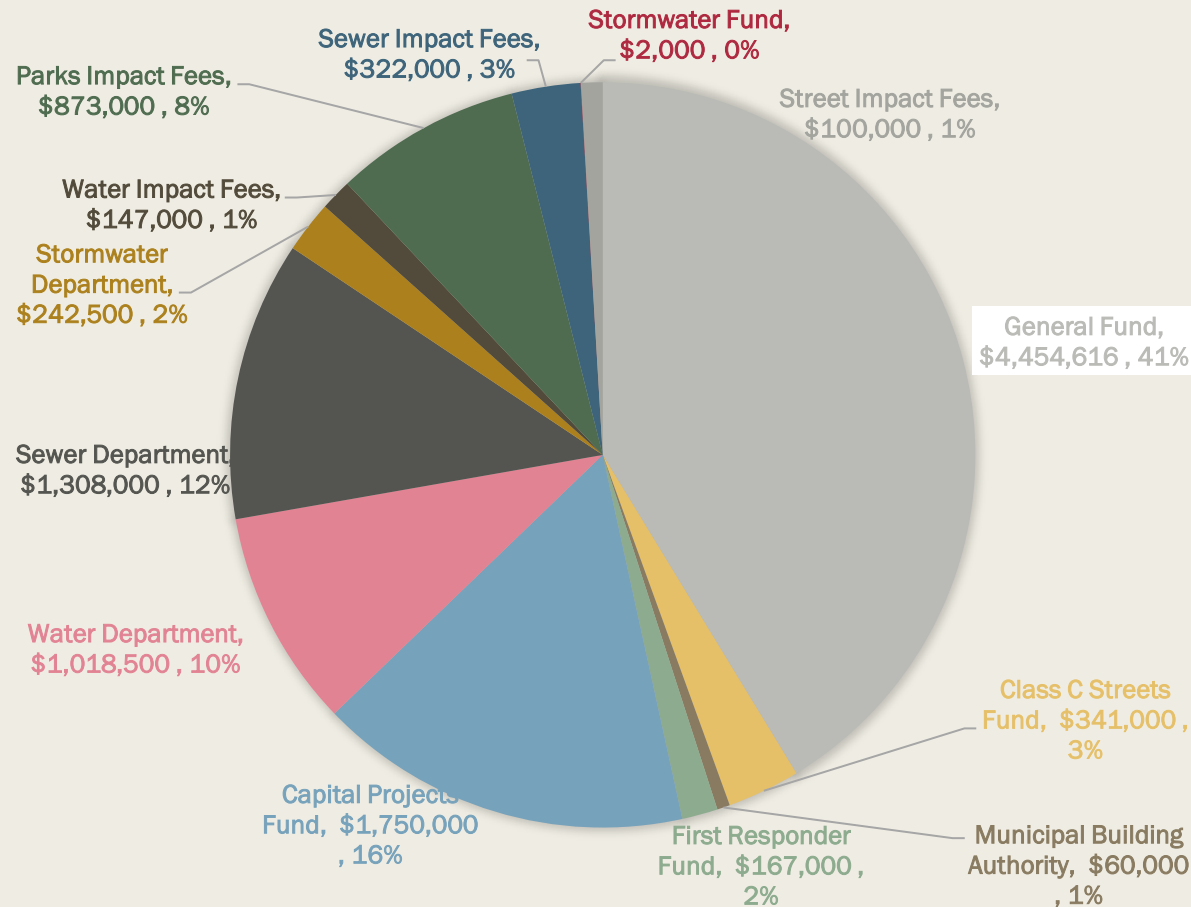
- Pay for sewer loan debt entirely out of impact fees, instead of ½ from sewer fund



GENERAL CONCEPT: REVENUE'S LOW, EXPENSES HIGH

ALL REVENUE SOURCES

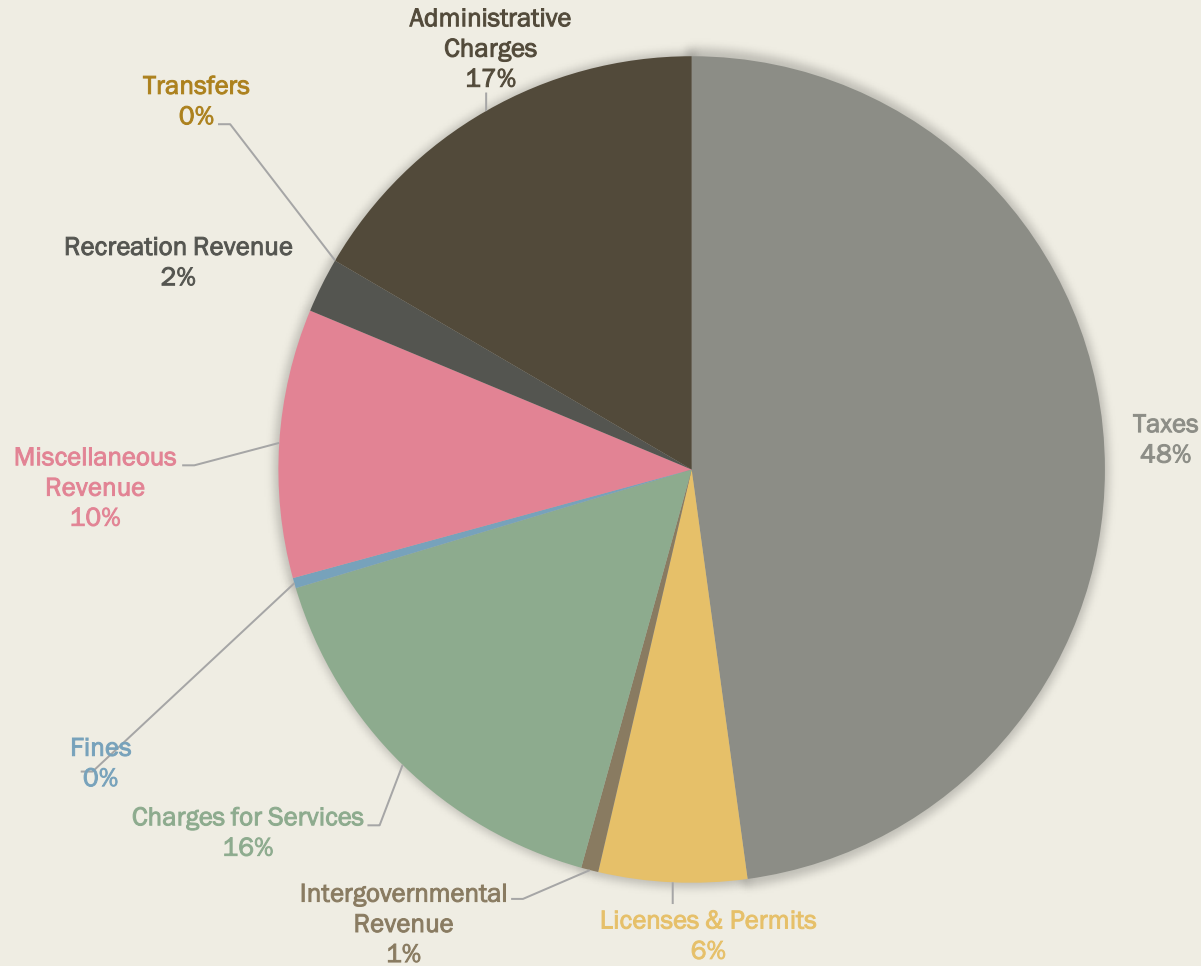
\$11,648,650



GENERAL FUND REVENUE

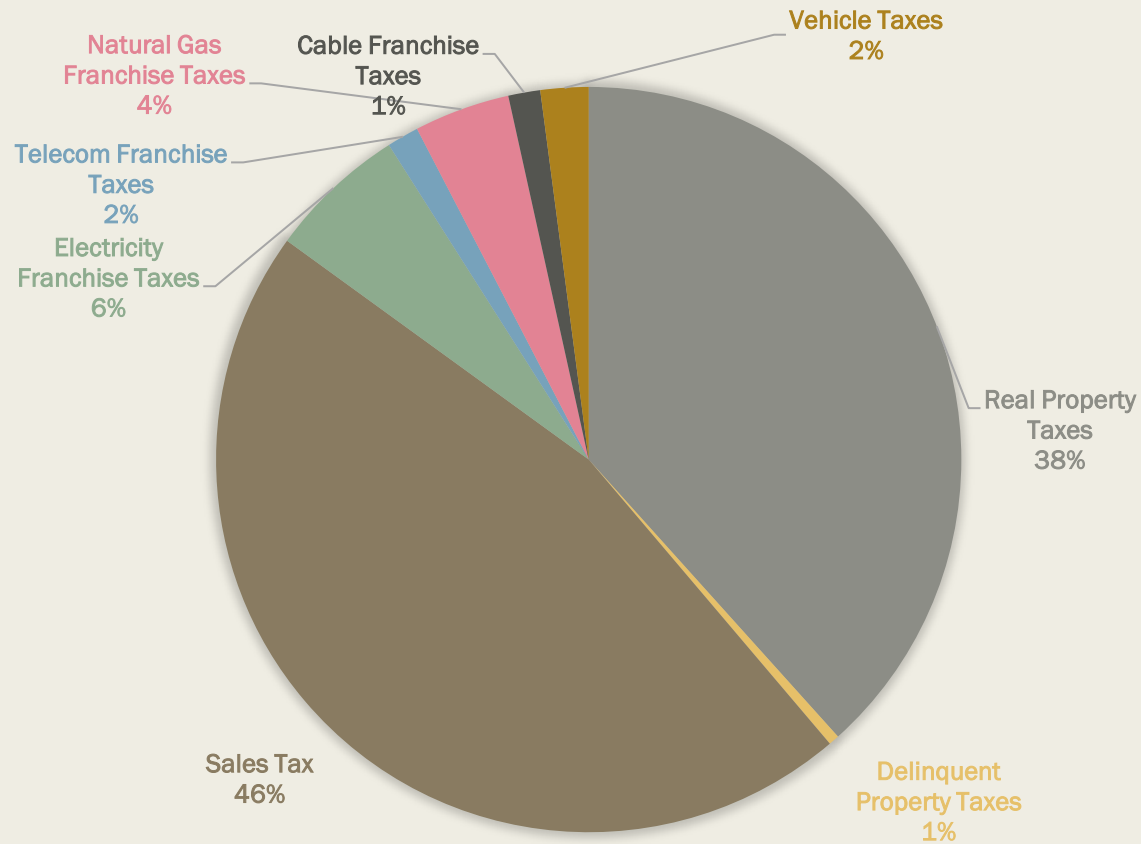
\$4,713,650

City Council
Administration
Elections
Public Works
Fire Protection
Emergency Medical System
Emergency Preparedness
Streets
Sanitation
Planning and Building
Parks
Community Development
Recreation



GENERAL FUND TAXES

\$2,255,000



Property Tax:

Last year Taxable Value of all homes in
Nibley City = \$472,779,745

Estimated 5% growth = \$496,418,723

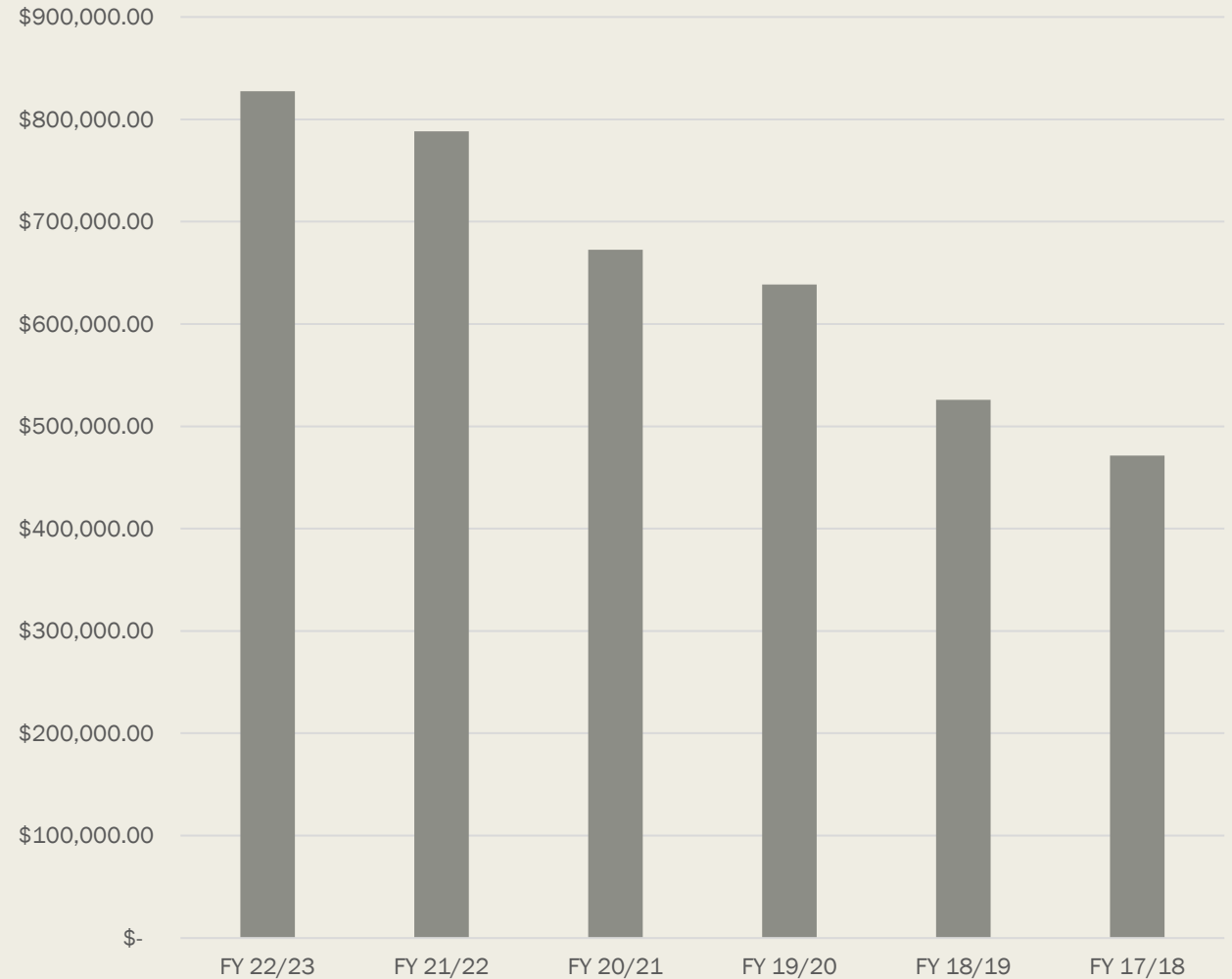
Historic Tax Rate = 0.001667

Estimate Property Tax Revenue:

$\$496,418,723 \times 0.001667$

\$827,530.00

Historic Property Tax Revenue



Taxable Value Increase	Taxable Value	Property Tax Revenue
	\$472,779,745	.001667
5%	\$496,418,732	\$827,530 (currently Budgeted)
10%	\$520,057,719	\$866,936
15%	\$543,696,706	\$906,342

Truth in Taxation, best guess:

By holding historic rate of 0.001667, and County assesses property values 15% higher, it will likely cost each household about \$50.00 per year more than the Certified Rate.

It will bring in about an additional \$100k into the general fund from property tax.

Which is about a 2.5% of the General Fund and less than 1% of Citywide revenue.

	Dif from		Dif from		Dif from		Historic
House Value	5% Hist Rate		10% Hist Rate		15% Hist Rate		Rate
	0.00159		0.00152		0.00145		0.001667
\$ 250,000.00	\$ 218.30	\$ 10.91	\$ 208.38	\$ 20.84	\$ 199.32	\$ 29.90	\$ 229.21
\$ 300,000.00	\$ 476.29	\$ 13.10	\$ 454.64	\$ 25.01	\$ 434.87	\$ 35.88	\$ 500.10
\$ 350,000.00	\$ 555.67	\$ 15.28	\$ 530.41	\$ 29.17	\$ 507.35	\$ 41.86	\$ 583.45
\$ 400,000.00	\$ 635.05	\$ 17.46	\$ 606.18	\$ 33.34	\$ 579.83	\$ 47.84	\$ 666.80
\$ 450,000.00	\$ 714.43	\$ 19.65	\$ 681.95	\$ 37.51	\$ 652.30	\$ 53.82	\$ 750.15
\$ 500,000.00	\$ 793.81	\$ 21.83	\$ 757.73	\$ 41.68	\$ 724.78	\$ 59.79	\$ 833.50
\$ 550,000.00	\$ 873.19	\$ 24.01	\$ 833.50	\$ 45.84	\$ 797.26	\$ 65.77	\$ 916.85
\$ 600,000.00	\$ 952.57	\$ 26.20	\$ 909.27	\$ 50.01	\$ 869.74	\$ 71.75	\$ 1,000.20
\$ 650,000.00	\$ 1,031.95	\$ 28.38	\$ 985.05	\$ 54.18	\$ 942.22	\$ 77.73	\$ 1,083.55

Sales Tax:

2022-2023 Estimate:

\$1,000,000

Historic Sales Tax Revenue



Other General Fund Revenue changes:

Have seen a large increase in building permit revenue

FY 21/22, there were 128 new home permits

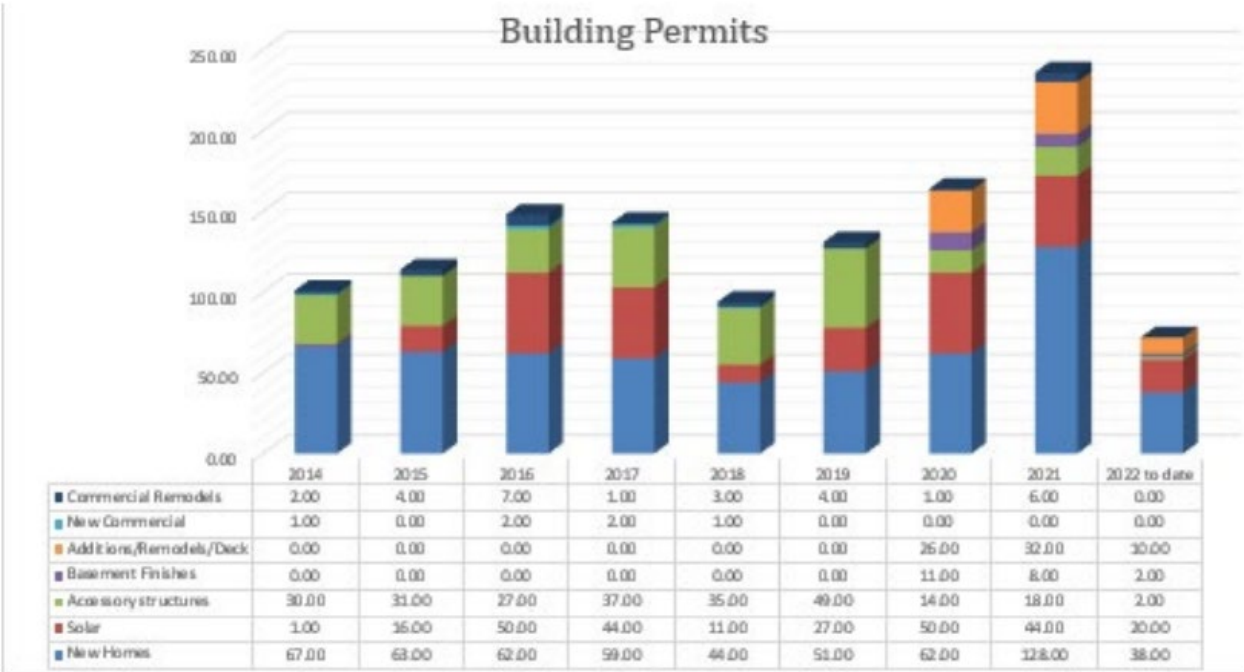
FY 22/21, budgeting for 75 new homes

Charges for Garbage Collection increase with new homes

American Rescue Plan Act

Administrative Transfers

Youth and adult sports growth



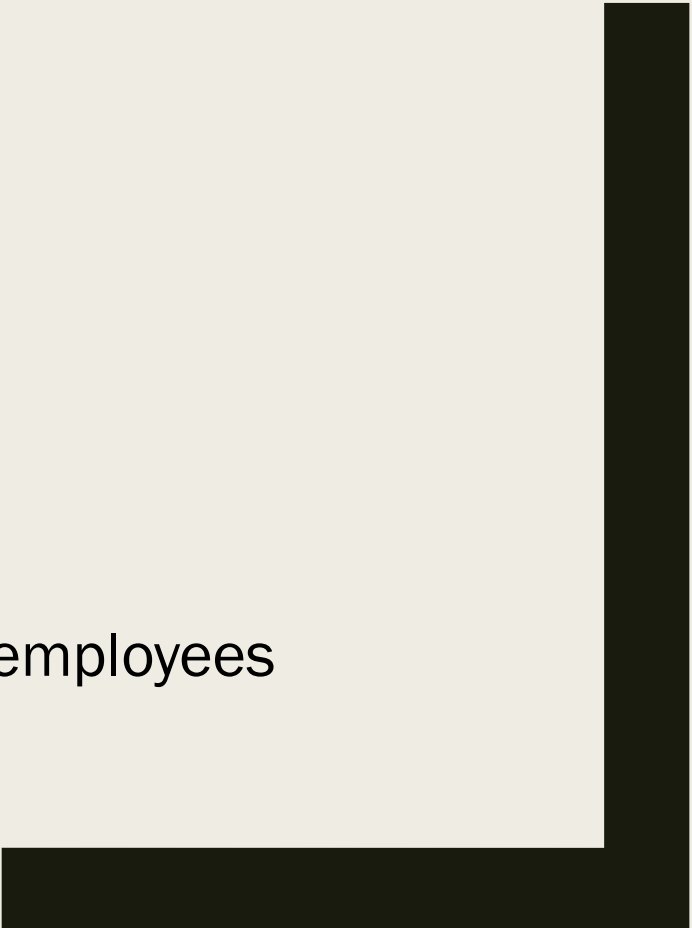
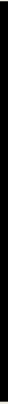
General Fund

Expenditures

Expenditures	Account Number	Actual			
		Actual FY 2020-21	Year-to-date FY 2021-22	Budget FY 2021-22	Final Budget FY 2022-23
City Council	10-41	\$ 40,529	\$ 36,377	\$ 51,000	\$ 54,500
Court	10-42	\$ -	\$ -	\$ -	\$ -
Administration	10-43	\$ 551,456	\$ 444,613	\$ 629,000	\$ 677,200
Elections	10-47	\$ 247	\$ 7,822	\$ 10,000	\$ 2,000
Public Works	10-48	\$ 237,922	\$ 231,874	\$ 438,000	\$ 478,000
Non-Departmental	10-50	\$ 708,918	\$ 1,271,835	\$ 1,178,216	\$ 976,500
Public Safety	10-54	\$ 353,717	\$ 271,397	\$ 481,700	\$ 336,700
Streets	10-60	\$ 247,858	\$ 238,687	\$ 288,000	\$ 351,500
Sanitation	10-62	\$ 519,727	\$ 437,071	\$ 552,000	\$ 562,000
Planning & Building	10-68	\$ 276,646	\$ 200,070	\$ 335,500	\$ 425,000
Parks	10-70	\$ 331,853	\$ 342,294	\$ 456,000	\$ 475,500
Community Development & Recreation	10-75	\$ 253,214	\$ 205,347	\$ 317,950	\$ 374,750
Total General Fund Expenditures		\$ 3,522,088	\$ 3,687,385	\$ 4,737,366	\$ 4,713,650



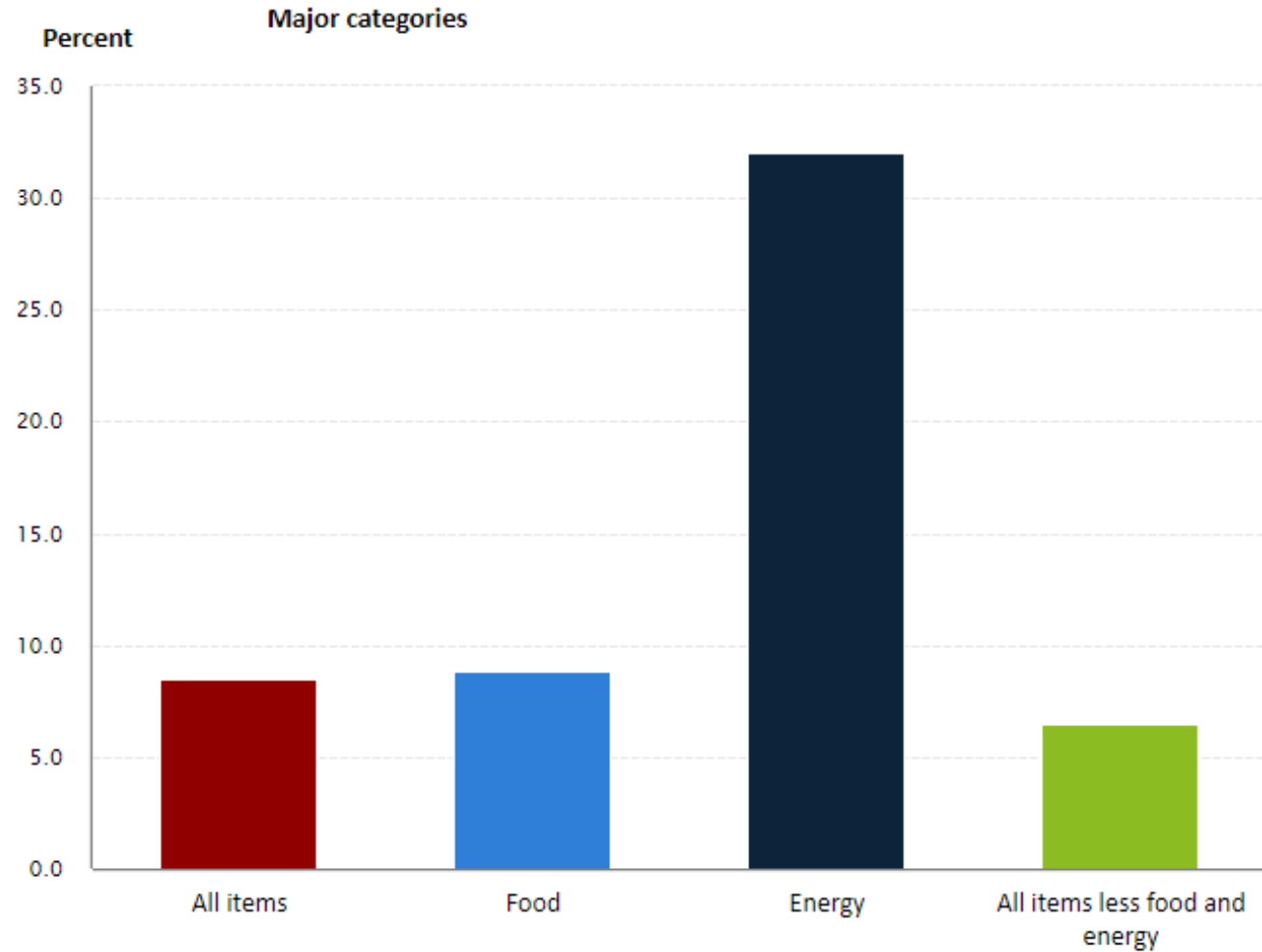
SALARIES



One of Nibley Cities greatest assets, is its employees

12-month percentage change, Consumer Price Index, selected categories, March 2022, not seasonally adjusted

Click on columns to drill down



Source: U.S. Bureau of Labor Statistics.

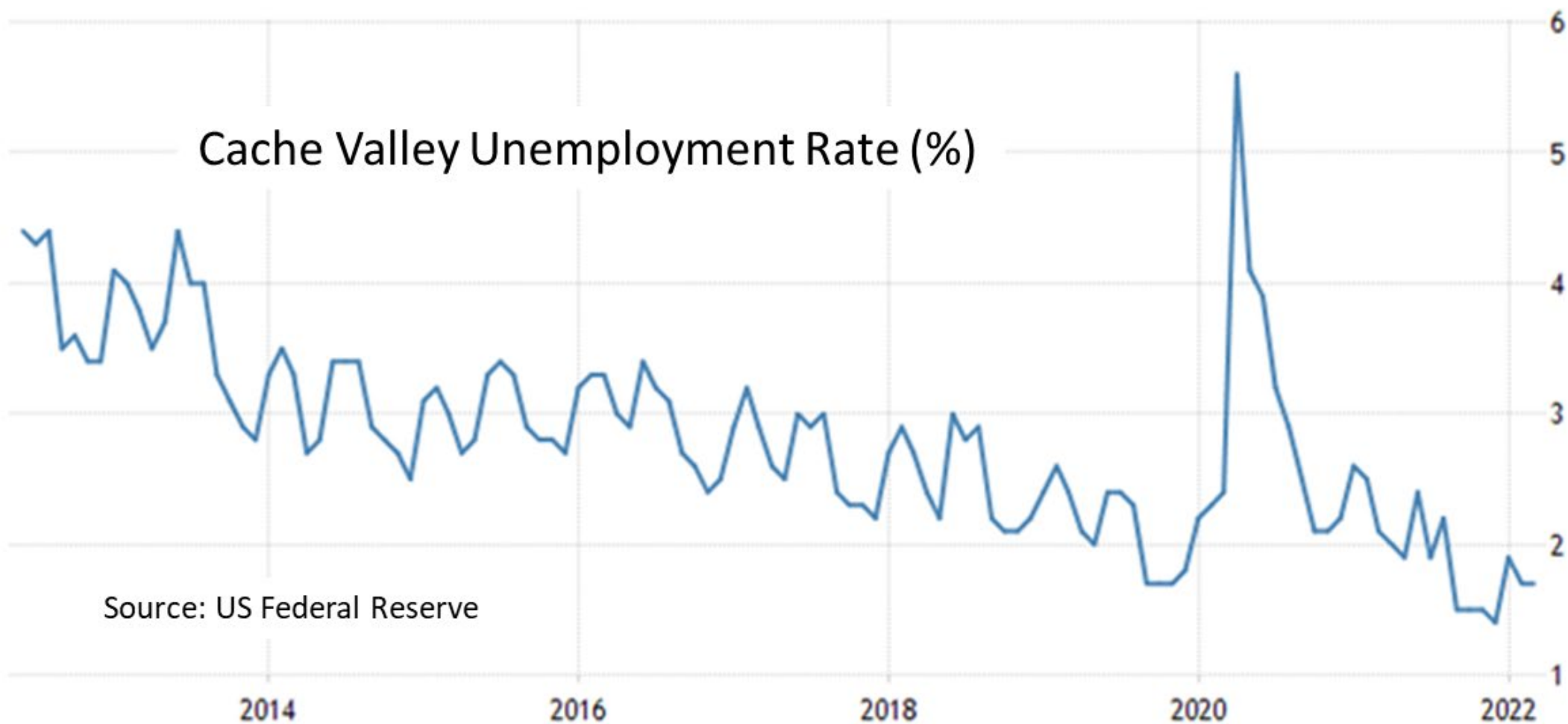
US CPI increase:
8.5%

Utah CPI increase:
8.5%

With out energy and
food: 6.5%

Cache Valley Unemployment Rate (%)

Source: US Federal Reserve



Cost of Living Adjustment

Historically, Nibley City has offered a 2% COLA

This budget proposes:

7%

COLA for all Nibley City Employees

Salaries:

City	% COLA	City	%COLA
Providence	7 – 9	Holladay	7
Cedar Hills	4.5	Manti	5
Farmington	2-5	Morgan City	5
Hyrum	10	Santa Clara	5
Smithfield	10	Woods Cross	5
South Ogden	9	Kaysville	4.75
Brian Head	7	Beaver	4.7
Cottonwood Heights	7	Lehi	4.5
North Salt Lake	7	Blanding	4
Washington	7	Heber	4
West Bountiful	7	Hurricane	4
Alpine	6	South Salt Lake	4
Lindon	6	Springville	4
Nephi	6		
Payson	6		
Levan	5.9		
Draper	5		

		FY 21/22	FY 22/23	Additional \$	% change
Administration		\$ 337,000.00	\$ 380,000.00	\$ 43,000.00	11%
Public Works		\$ 216,000.00	\$ 230,000.00	\$ 14,000.00	6%
Parks		\$ 175,000.00	\$ 193,000.00	\$ 18,000.00	9%
Streets		\$ 112,000.00	\$ 130,000.00	\$ 18,000.00	14%
Planning and Building		\$ 176,000.00	\$ 210,000.00	\$ 34,000.00	16%
Recreation		\$ 124,000.00	\$ 159,000.00	\$ 35,000.00	22%
Emergency Services		\$ 12,000.00	\$ 13,000.00	\$ 1,000.00	8%
Stormwater		\$ 97,000.00	\$ 100,000.00	\$ 3,000.00	3%
Water		\$ 90,000.00	\$ 101,000.00	\$ 11,000.00	11%
Sewer		\$ 90,000.00	\$ 101,000.00	\$ 11,000.00	11%
City Council		\$ 33,000.00	\$ 36,000.00	\$ 3,000.00	8%
Totals:		\$ 1,462,000.00	\$ 1,653,000.00	\$ 191,000.00	12%

7% COLA

Possible merit pay increases for some employees up to 5%

Increased salary for Building/Public Works Inspector (Inspector 2 position)

Increase to Building Inspector supervisor (Inspector 1 position)

50% increase of seasonal salary for Streets Department

50% increase for seasonal salary for Water/Sewer

Adjustments to some public works starting salaries

Additional Seasonal help in Recreation

Public Works

Expenses	Account Number	Actual		Year-	
		Actual FY 2020-21	To-Date FY 2021-22	Budget FY 2021-22	Final Budget FY 2022-23
Salaries & Wages	10-48-110	\$ 100,273	\$ 97,351	\$ 216,000	\$ 230,000
Employee Benefits	10-48-130	\$ 43,850	\$ 45,085	\$ 83,000	\$ 90,000
Education, Travel & Training	10-48-230	\$ 367	\$ 2,132	\$ 4,500	\$ 6,000
Office Supplies	10-48-240	\$ 1,966	\$ 851	\$ 2,000	\$ 2,000
Uniforms and PPE	10-48-247	\$ 5,108	\$ 3,933	\$ 7,000	\$ 9,000
Facilities and Maintenance	10-48-250	\$ 16,600	\$ 9,894	\$ 10,000	\$ 15,000
Vehicle Fuel	10-48-251	\$ 29,135	\$ 29,255	\$ 42,000	\$ 50,000
Vehicle Repair and Maintenance	10-48-252	\$ 16,396	\$ 23,767	\$ 30,000	\$ 30,000
Utilities	10-48-270	\$ 10,272	\$ 11,118	\$ 9,500	\$ 12,000
Memberships & Dues	10-48-300	\$ 731	\$ 178	\$ 3,000	\$ 3,000
Professional Services	10-48-310	\$ -	\$ 89	\$ 500	\$ 500
Legal Expense	10-48-311	\$ -	\$ 70	\$ 500	\$ 500
Department Expenditures	10-48-400	\$ 5,142	\$ 3,975	\$ 7,500	\$ 7,500
Engineering Expense	10-48-514	\$ 6,274	\$ 63	\$ 8,500	\$ 8,500
Emergency Expenses	10-48-515	\$ -	\$ 827	\$ 10,000	\$ 10,000
Safety	10-48-516	\$ 1,809	\$ 3,285	\$ 4,000	\$ 4,000
Total Public Works Expenditures		\$ 237,922	\$ 231,874	\$ 438,000	\$ 478,000

Non-Departmental

Expenses	Account Number	Actual			
		Actual FY 2020-21	Year-To-Date FY 2021-22	Budget FY 2021-22	Final Budget FY 2022-23
Office Supplies	10-50-240	\$ 9,034	\$ 5,582	\$ 6,000	\$ 6,000
Postage/Shipping	10-50-243	\$ 957	\$ 771	\$ 4,000	\$ 1,500
Utility Billing Postage	10-50-245	\$ 11,835	\$ 7,852	\$ 12,000	\$ 14,000
Facilities and Maintenance	10-50-250	\$ 1,744	\$ 911	\$ 3,000	\$ 3,000
Utilities	10-50-270	\$ 11,199	\$ 13,118	\$ 13,000	\$ 15,000
Software	10-50-370	\$ 42,027	\$ 42,730	\$ 50,000	\$ 50,000
Bank Charges	10-50-440	\$ 9,408	\$ 5,744	\$ 20,000	\$ 20,000
Insurance Expense	10-50-510	\$ 47,724	\$ 50,605	\$ 60,000	\$ 60,000
Building Lease	10-50-511	\$ 51,000	\$ 41,667	\$ 50,000	\$ 50,000
Emergency Expense	10-50-515	\$ -		\$ 10,000	\$ 10,000
Information Technology	10-50-518	\$ 18,231	\$ 15,235	\$ 20,000	\$ 26,000
Community Center	10-50-520	\$ -	\$ 1,746	\$ 2,000	\$ 2,000
Newsletter	10-50-530	\$ 5,758	\$ 4,951	\$ 6,000	\$ 7,000
Transfer To Capital Projects	10-50-910	\$ 500,000	\$ 1,000,000	\$ 500,000	\$ 200,000
Mass Transit Tax Pass Through	10-50-920	\$ -	\$ 80,922		\$ 90,000
American Rescue Plan Act	10-50-921	\$ 586,619		\$ 422,216	\$ 422,000
Total Non-Departmental Expenses		\$ 1,295,537	\$ 1,271,835	\$ 1,178,216	\$ 976,500

Public Safety

Expenses	Account Number	Actual		Year- Budget FY 2021-22	Final Budget FY 2022-23
		Actual FY 2020-21	To-Date FY 2021-22		
Salaries & Wages	10-54-110	\$ 12,990	\$ 9,905	\$ 12,000	\$ 13,000
Employee Benefits	10-54-130	\$ 990	\$ 758	\$ 2,000	\$ 2,000
Education, Travel, & Training	10-54-230	\$ 20		\$ 3,000	\$ 3,000
Memberships & Dues	10-54-300	\$ -		\$ 500	\$ 500
Court Prosecution	10-54-311	\$ -		\$ 7,200	\$ 7,200
Sheriff Contract Services	10-54-320	\$ 86,220	\$ 103,444	\$ 121,000	\$ 121,000
Transfer to EMS Services	10-54-330	\$ 51,142		\$ 167,000	\$ -
Fire Protection	10-54-340	\$ 74,413	\$ 80,608	\$ 75,000	\$ 90,000
EMS Contract Services	10-54-350	\$ 38,607			
Animal Control	10-54-360	\$ 19,889	\$ 18,750	\$ 19,000	\$ 19,000
Department Expenditures	10-54-400	\$ 3,047	\$ 1,964	\$ 6,000	\$ 6,000
Communication Center	10-54-440	\$ 66,399	\$ 55,968	\$ 69,000	\$ 75,000
Total Public Safety Expenditures		\$ 353,717	\$ 271,397	\$ 481,700	\$ 336,700

Expenses	Number	FY 2020-21	Year-To-Date	FY 2021-22	FY 2022-23
Salaries & Wages	10-68-110	\$ 139,834	\$ 120,366	\$ 176,000	\$ 210,000
Employee Benefits	10-68-130	\$ 60,270	\$ 54,282	\$ 76,000	\$ 81,000
Education, Travel & Training	10-68-230	\$ 2,016	\$ 4,358	\$ 10,000	\$ 10,000
Office Supplies	10-68-240	\$ 189	\$ 106	\$ 1,000	\$ 1,000
Memberships & Dues	10-68-300	\$ 661	\$ 672	\$ 2,000	\$ 2,000
Professional Services	10-68-310	\$ -	\$ 5,102	\$ 23,000	\$ 55,000
Legal Expenses	10-68-311	\$ 15,095	\$ 7,159	\$ 25,000	\$ 25,000
Commercial Review	10-68-315	\$ 1,210	\$ 920	\$ 3,000	\$ 3,000
Department Expenditures	10-68-400	\$ 2,454	\$ 311	\$ 2,000	\$ 2,000
Engineering Expense	10-68-514	\$ 47,685	\$ 4,778	\$ 5,000	\$ 20,000
Code Enforcement	10-68-550	\$ -	\$ 1,103	\$ 4,000	\$ 4,000
County Planning Assessment	10-68-621	\$ 7,232	\$ 913	\$ 7,500	\$ 11,000
Tree City	10-68-655	\$ -		\$ 1,000	\$ 1,000
Total Planning & Building Expenses		\$ 276,646	\$ 200,070	\$ 335,500	\$ 425,000

PLANNING AND BUILDING

Parks

Expenses	Account Number	Actual			
		Actual FY 2020-21	Year-To-Date FY 2021-22	Budget FY 2021-22	Final Budget FY 2022-23
Salaries & Wages	10-70-110	\$ 131,632	\$ 122,801	\$ 175,000	\$ 193,000
Seasonal Salaries & Wages	10-70-115	\$ 55,306	\$ 32,330	\$ 50,000	\$ 53,500
Employee Benefits	10-70-130	\$ 72,497	\$ 70,446	\$ 110,000	\$ 118,000
Education, Travel & Training	10-70-230	\$ 1,876	\$ 2,770	\$ 5,000	\$ 5,000
Facilities and Maintenance	10-70-250	\$ 59,163	\$ 48,930	\$ 59,000	\$ 70,000
Utilities	10-70-270	\$ 5,707	\$ 21,993	\$ 6,000	\$ 25,000
Legal Expense	10-70-311	\$ -		\$ 1,000	\$ 1,000
Department Expenditures	10-70-400	\$ 421	\$ 653	\$ 3,000	\$ 3,000
Trees	10-70-420	\$ 2,743	\$ 42,371	\$ 47,000	\$ 7,000
Morgan Farm	10-70-695	\$ 1,568			\$ -
Capital Outlay Equipment	10-70-740	\$ 940			
Total Parks Expenditures		\$ 331,853	\$ 342,294	\$ 456,000	\$ 475,500

Community Development and Recreation

Expenses	Account Number	Actual			
		Actual	Year-To-Date	Budget	Final Budget
		FY 2020-21	FY 2021-22	FY 2021-22	FY 2022-23
Salaries & Wages	10-75-110	\$ 70,877	\$ 66,305	\$ 102,000	\$ 109,000
Seasonal Salaries & Wages	10-75-115	\$ 18,360	\$ 2,328	\$ 22,000	\$ 50,000
Employee Benefits	10-75-130	\$ 41,958	\$ 35,138	\$ 65,000	\$ 69,000
Education, Travel & Training	10-75-230	\$ 2,597	\$ 5,244	\$ 6,000	\$ 6,000
Uniforms	10-75-247	\$ -	\$ 649	\$ 500	\$ 500
Memberships & Dues	10-75-300	\$ 340	\$ 165	\$ 750	\$ 750
Department Expenditures	10-75-400	\$ 3,959	\$ 4,258	\$ 3,600	\$ 4,500
Sponsorships	10-75-415	\$ 117	\$ -	\$ 1,000	\$ 1,000
Library	10-75-480	\$ 26,814	\$ 28,476	\$ 30,000	\$ 30,000
Rec Rental Equipment	10-75-500	\$ -	\$ -	\$ 300	\$ 300
Youth & Adult Programs	10-75-515	\$ 36,665	\$ 38,706	\$ 35,000	\$ 50,000
Family Special Events	10-75-540	\$ 27	\$ 555	\$ 400	\$ 400
Hyrum Senior Center	10-75-650	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000
Wildlife	10-75-652	\$ -	\$ 128	\$ 300	\$ 300
Special Events	10-75-657	\$ 4,460	\$ 6,271	\$ 4,500	\$ 4,500
Heritage Days	10-75-660	\$ 30,156	\$ 5,357	\$ 22,000	\$ 22,000
Children's Theater	10-75-661	\$ 10,089	\$ 232	\$ 9,500	\$ 9,500
Youth Council	10-75-662	\$ 388	\$ 4,484	\$ 5,500	\$ 5,500
Nibley Royalty & Float	10-75-664	\$ 529	\$ 1,865	\$ 3,500	\$ 3,500
Nibley Fitness	10-75-669	\$ 1,972	\$ 741	\$ 1,000	\$ 2,000
Fitness Programs	10-75-670	\$ 2,089	\$ 2,470	\$ 2,100	\$ 3,000
Parks & Rec Committee	10-75-671	\$ 817	\$ 975	\$ 2,000	\$ 2,000
Total Community Dev. Expenditures		\$ 253,214	\$ 205,347	\$ 317,950	\$ 374,750

General Fund

Expenditures

Expenditures	Account Number	Actual			
		Actual FY 2020-21	Year-to-date FY 2021-22	Budget FY 2021-22	Final Budget FY 2022-23
City Council	10-41	\$ 40,529	\$ 36,377	\$ 51,000	\$ 54,500
Court	10-42	\$ -	\$ -	\$ -	\$ -
Administration	10-43	\$ 551,456	\$ 444,613	\$ 629,000	\$ 677,200
Elections	10-47	\$ 247	\$ 7,822	\$ 10,000	\$ 2,000
Public Works	10-48	\$ 237,922	\$ 231,874	\$ 438,000	\$ 478,000
Non-Departmental	10-50	\$ 708,918	\$ 1,271,835	\$ 1,178,216	\$ 976,500
Public Safety	10-54	\$ 353,717	\$ 271,397	\$ 481,700	\$ 336,700
Streets	10-60	\$ 247,858	\$ 238,687	\$ 288,000	\$ 351,500
Sanitation	10-62	\$ 519,727	\$ 437,071	\$ 552,000	\$ 562,000
Planning & Building	10-68	\$ 276,646	\$ 200,070	\$ 335,500	\$ 425,000
Parks	10-70	\$ 331,853	\$ 342,294	\$ 456,000	\$ 475,500
Community Development & Recreation	10-75	\$ 253,214	\$ 205,347	\$ 317,950	\$ 374,750
Total General Fund Expenditures		\$ 3,522,088	\$ 3,687,385	\$ 4,737,366	\$ 4,713,650



Class C Streets Fund – Restricted fund to only be used on roadway maintenance

Recently completed the resurfacing of 3200 South for \$1,147,000, at a 33% discount

Should receive around \$341K per year and grow

Goal to save 25% of that yearly, to build fund for next major maintenance project

Plan to spend \$240,000 and get back to our Street sealing program.



MUNICIPAL BUILDING AUTHORITY

MAKING YEARLY PAYMENT ON CITY HALL OF
\$60,000



COMMUNITY REINVESTMENT AGENCY

Place holder if agreements are entered into

Emergency Medical Services Fund



If you recall, when we enacted the EMS Fee of \$6.00 per household per month, we had not received the 2020 Census numbers. Staff was expecting a larger population estimate, which didn't happen

Fund started with about \$40k in it, and we are bringing in about \$25K per year, so at by the end of FY 22/23 there will be about \$100k in the fund.

This fee could be lowered to \$5.00 per household per month and cover expenses

Capital Projects

Capital Projects Revenue FY 21/22:

Sale of 800 West Lots \$256,000

Reimbursement for Firefly Park \$237,000 (should get another \$78k, or \$156k next FY).

CCOG reimbursement for 3200 South Roundabout \$3,150,000

Transfer from GF \$1,000,000

Capital Projects Completed FY 21/22:

Roundabout at 1200 South and 3200 West

Elkhorn Park Playground

Anhder Parking Lot

Stonebridge Hammer Head

Purchased house next to City Hall and associated roadway improvements

City Hall Landscape improvements

Budgeted that were not completed:

Apple Creek Trail

Morgan Farm Trail Plan

3200 South, south side sidewalk

Hollow Road Advisory Lanes

Planning and Feasibility Studies for indoor rec, public works and City Hall Expansion

Capital Project Revenue

Revenue	Account Number	Actual		Budget FY 2021-22	Final Budget FY 2022-23
		Actual FY 2020-21	Year-To-Date FY 2021-22		
Interest Earnings	45-38-610	\$ 3,009			
Park Reimb. From County	45-38-612	\$ -		\$ -	\$ 442,000
Sale Of Fixed Assets	45-38-690	\$ -		\$ -	\$ -
Transfer From General Fund	45-38-700	\$ -		\$ 500,000	\$ 200,000
Sale Of Surplus Land	45-38-710	\$ -	\$ 256,235	\$ 100,000	\$ -
Grant - RAPZ	45-38-720	\$ -	\$ 237,492	\$ 315,500	\$ 78,000
Grant - RAPZ Population Allocation	45-38-721	\$ 14,594	\$ 17,407	\$ 10,000	\$ 20,000
Grants	45-38-722	\$ 96,254	\$ 6,000	\$ 29,000	\$ 110,000
Grant - CCOG	45-38-725	\$ -	\$ 1,492,421	\$ 3,150,000	\$ -
Grant - Ridgeline Park	45-38-725				\$ 1,000,000
Miscellaneous	45-38-800	\$ -		\$ -	\$ -
Appropriated Fund Balance	45-38-910	\$ -		\$ -	\$ -
Total Revenues		\$ 113,857	\$ 2,009,555	\$ 4,104,500	\$ 1,850,000

Capital Project Expenditures					
Expenses	Account Number	Actual FY 2020-21	to-Date 2021-22	Budget FY 2021-22	Final Budget FY 2022-23
Major Street Projects	45-40-731	\$ 336,298	\$ 1,352,919	\$ 2,800,000	
Street Maintenance/Construction	45-40-734			\$ -	
Public Works/City Hall Building Project	45-40-735	\$ 8,973		\$ 15,000	\$ 15,000
Facilities Parking Lot Preservation	45-40-736	\$ -		\$ -	
Master Plans	45-40-737	\$ -		\$ -	\$ 40,000
Morgan Farm	45-40-738	\$ -	\$ 2,772	\$ 10,000	\$ 10,000
Capital Equipment	45-40-742	\$ 448,014	\$ 43,516	\$ 46,000	\$ 31,000
River Repair	45-40-745	\$ -		\$ 5,000	\$ 5,000
Active Transportation	45-40-746	\$ 237,442	\$ 73,595	\$ 325,000	\$ 275,000
ROW Acquisitions	45-40-747	\$ -		\$ 10,000	\$ 10,000
Capital Projects Miscellaneous	45-40-748	\$ -		\$ 2,000	\$ 2,000
Cottonwoods Infrastructure	45-40-749	\$ -		\$ 20,000	\$ 20,000
Public Art	45-40-750	\$ -		\$ 5,000	\$ 5,000
Elkhorn Playground Replacement	45-40-751		\$ 81,552	\$ 80,000	\$ -
Feasibility and Planning Studies	45-40-752		\$ 2,004	\$ 50,000	\$ 50,000
Anhder Parking Lot	45-40-753		\$ 8,255	\$ 100,000	
Property Acquisitions	45-40-760	\$ -	\$ 402,359	\$ -	
Engineering Design	45-40-761		\$ -	\$ 250,000	\$ 100,000
Ridgeline Park	45-40-762				\$ 1,000,000
Street Light Conversion to LED	45-40-763				\$ 100,000
Park Signage Project	45-40-764				\$ 12,000
Elkhorn Park Sidewalk Repairs	45-40-765				\$ 4,000
Reserves	45-40-770	\$ -		\$ 386,500	\$ -
Total Capital Expenditures		\$ 1,030,727	\$ 1,966,973	\$ 4,104,500	\$ 1,679,000
Surplus/(Deficit)		\$ (916,870.00)	\$ 42,581.58	\$ -	\$ 171,000.00
Beginning Cash Balance (est.)					\$ 2,061,000
Reserves (Fund Balance App.)					\$ 171,000
Right of Way Trails Reserved					\$ 300,000
Ending Cash Balance (est.)					\$ 2,532,000



Minimal changes to Water Department Budget

Sewer Expenditures

Expenses	Account Number	Actual			
		Actual FY 2020-21	Year-To-Date FY 2021-22	Budget FY 2021-22	Final Budget 2022-23
Salaries & Wages	52-72-110	\$ 67,003	\$ 52,904	\$ 90,000	\$ 96,000
Seasonal Salaries	52-72-115				\$ 5,000
Employee Benefits	52-72-130	\$ 35,487	\$ 20,764	\$ 50,000	\$ 54,000
Education, Travel, & Training	52-72-230	\$ 1,862	\$ 1,338	\$ 4,000	\$ 4,000
Facilities and Maintenance	52-72-250	\$ 16,354	\$ 17,467	\$ 23,000	\$ 35,000
Hansen Lift Station Maintenance	52-72-251	\$ 1,944	\$ 28,957	\$ 8,000	\$ 8,000
Utilities	52-72-270	\$ 10,551	\$ 9,293	\$ 11,000	\$ 11,000
Wastewater Treatment Logan	52-72-275	\$ 429,550	\$ 428,911	\$ 415,000	\$ 500,000
Memberships & Dues	52-72-300	\$ -		\$ 2,000	\$ 2,000
Legal Expense	52-72-311	\$ -	\$ 120	\$ 10,000	\$ 10,000
Department Expenditures	52-72-400	\$ 237	\$ 348	\$ 3,000	\$ 3,000
Engineering/Planning	52-72-514	\$ 1,161	\$ 53	\$ 10,000	\$ 10,000
Emergency Expense	52-72-515	\$ -		\$ 10,000	\$ 10,000
Sewer Reserve Fund	52-72-636	\$ -		\$ 30,000	\$ 30,000
Capital Outlay Improvements	52-72-730	\$ 6,318		\$ 65,000	\$ 40,000
Capital Outlay Equipment	52-72-740	\$ -	\$ 449,830	\$ 472,500	\$ 13,000
Four Point Lift Station Repair	52-72-741				\$ 40,000
SL RAT Sewer Analysis	52-72-742				\$ 50,000
Debt Service	52-72-810	\$ 130,000	\$ -	\$ 130,000	\$ -
Administrative Charge To GF	52-72-910	\$ 281,000	\$ 279,167	\$ 335,000	\$ 350,000
Reserves	52-72-999	\$ -		\$ -	\$ 37,000
Total Sewer Fund Expenses		\$ 981,467	\$ 1,289,152	\$ 1,668,500	\$ 1,308,000

An aerial photograph of a coastal town. The top half shows a row of houses with blue roofs and swimming pools, surrounded by trees. The bottom half shows a sandy beach with waves breaking. The text is overlaid in the center.

MINIMAL CHANGES TO STORMWATER DEPARTMENT BUDGET

Impact Fee Funds

Water – No change

Sewer – No change

Park – Budgeting for \$1,000,000 for Ridgeline Park

Stormwater – No change

Street – Budgeting \$100,000 for 1200 West design (formally in Capital Improvements)



QUESTIONS?