AMERICAN FORK CITY COUNCIL
MAY 10, 2022
REGULAR SESSION AGENDA

Notice of Electronic Meeting
One or more City Council members may be physically absent from this meeting but may participate electronically.

REGULAR SESSION

The American Fork City Council will meet in a regular session on Tuesday, May 10, 2022, in the American Fork City Hall, 31 North Church Street, commencing at 7:00 p.m. The agenda shall be as follows:

1. Pledge of Allegiance; Invocation by Council Member Rob Shelton; roll call.
2. Twenty-minute public comment period - limited to two minutes per person.
3. City Administrator's Report
4. Council Reports
5. Mayor's Report

COMMON CONSENT AGENDA

(*Common Consent* is that class of Council action that requires no further discussion or which is routine in nature. All items on the Common Consent Agenda are adopted by a single motion unless removed from the Common Consent Agenda.)

1. Approval of the March 15, 2022, work session minutes.
2. Approval of the March 23, 2022, work session minutes.
3. Approval of the March 29, 2022, city council minutes.
4. Approval of the authorization to release the Improvements Durability Retainer of $9325.00 for Doug Smith Subaru, located at 501 West Main Street.
5. Approval of the authorization to release the Improvements Durability Retainer of $8,059.60 for Grove Creek Plaza, located at 358 North 1100 East.
4. Ratification of city payments (April 20, 2022, to May 3, 2022) and approval of purchase requests over $50,000.

ACTION ITEMS

1. Review and action on the appointment to city boards and commissions:
   - Mike Privett (reappointment) to the Board of Adjustment, term ending 2024
   - Reid Shelley to the Board of Adjustment, term ending 2025
   - Scott Williamson to the Board of Adjustment, term ending 2026
2. Review and action on an ordinance approving the disbursement of fiscal year 2021/2022 PARC Tax funds.
3. Review and action on a resolution approving an updated General Fee Schedule.

4. Review and action on approval of the city's fiscal year ending June 30, 2022, tentative budget.
5. Review and action on a resolution approving an update to the parks element of the American Fork General Plan.
6. Review and action on a resolution approving a land use map amendment from the Residential Medium Density designation to the General Commercial designation, located at 355 East 200 South.
7. Review and action on an ordinance approving a zone map amendment from the R2-7500 Residential zone to the GC-1 General Commercial zone, located at 355 East 200 South.
8. Review and action on subdivisions, commercial projects, condominiums, and PUD's including 1) plat approval; 2) method of satisfaction of water rights requirements; 3) posting of an improvement bond or setting of a time frame for improvement installation; and 4) authorization to sign the final plat and acceptance of all dedications to the public and to have the plat recorded.
    a. Review and action on approval of the final plat for American Fork Fire Station No. 52, located in the area of 975 East Harvey Boulevard, in the Public Facilities (PF) zone.
    b. Review and action on an ordinance approving the site plan for Station 52, located in the area of 975 East Harvey Boulevard, in the Public Facilities (PF) zone.
9. Review and action on an ordinance amending Section 15.01.1525 of the American Fork City Code titled "620 South/700 South Road Cross Section".
10. Review and action on a resolution adopting the American Fork City Municipal Wastewater Planning Program for 2021.
11. Review and action on a resolution approving the 2022 MAG Pre-Disaster Mitigation Plan.
12. Review and action on acceptance of a proposal for bond council services.
13. Review and action on a resolution approving a Public Infrastructure District (PID) policy.
14. Adjournment.

Dated this 5th day of May 2022.

Terilyn Lurker

Terilyn Lurker
City Recorder

- In accordance with the Americans with Disabilities Act, the City of American Fork will make reasonable accommodations to participate in the meeting. Requests for assistance can be made by contacting the City Recorder at 801-763-3000 at least 48 hours in advance of the meeting.
- The order of agenda items may be changed to accommodate the needs of the City Council, staff, and the public.

REQUEST FOR COUNCIL ACTION
CITY OF AMERICAN FORK
MAY 10, 2022

Department Public Works **Director Approval** *Scott Sensanbaugher*

AGENDA ITEM Consideration regarding authorization to release the Improvements Durability Retainer of $8,059.60 for Grove Creek Plaza, located at 358 North 1100 East.

SUMMARY RECOMMENDATION The City Engineer recommends that the Improvements Durability Retainer be released. The improvements were found in a condition meeting City standards for workmanship and performance after one (1) year of service.

BACKGROUND Pursuant to the terms of Sections 17.9.100 and 17.9.403 of the City Development Code, the City Council may authorize the release of the Improvements Durability Retainer following the one (1) year durability testing period. The release is based on a finding that the quality of construction and materials have endured without evidence of unusual depreciation, wear, non-conformance of City standards or need for remedial action.

BUDGET IMPACT Following the release of the Improvements Durability Retainer, the City is responsible for all future maintenance and replacement costs for any publicly-owned property or improvement. In developments with Home-Owners or Unit-Owners Associations, all common area maintenance and replacement responsibilities will then fall to the Association. All privately-owned improvements will be the responsibility of the owner of the given parcel.

SUGGESTED MOTION Move to authorize the City Engineer to issue documents and/or payments to release the Improvements Durability Retainer of $8,059.60 for Grove Creek Plaza. Find that the quality of construction and materials have endured without evidence of unusual depreciation, wear, non-conformance of City standards, or need for remedial action.

SUPPORTING DOCUMENTS

Grove Creek Plaze Warranty Bond Release (PDF)

IMPROVEMENT WARRANTY RELEASE AUTHORIZATION

The City Council of American Fork City, a Municipal Corporation and Body Politic in the State of Utah, hereby authorizes the release of the Improvement Warranty for GROVE CREEK PLAZA pursuant to the terms of Section 17.9.100 and 17.9.403 of the City Development Code, and pursuant to the recommendation of staff and the receipt of reports, documents, and other correspondence. The City Council finds that the quality of construction and materials have endured without evidence of unusual depreciation, wear, non-conformance to City standards, or need for remedial action.

The City Council hereby authorizes the City Engineer to issue a letter to the financial guarantee institution authorizing release of the Improvement Warranty or to issue an authorized City check as appropriate for the type of guarantee provided.

Amount Released: $ 8,059.60

PASSED THIS 10 DAY OF MAY, 2022

_____

City Representative, American Fork City

ATTEST:

_____

Terilyn Lurker, City Recorder

Attachment: Grove Creek Plaze Warranty Bond Release (Durability Release)

BOND RELEASE REQUEST

Development Name: Grove Creek Plaza

Development Address: 358 North 1100 East Grove Creek Plaza Plat

*All outstanding fees must be paid prior to any release.

☐ Partial Improvement Assurance Release ☐ Final Improvement Assurance Release ☐ Improvement Warranty Release (10% Durability Release)

Description of Item	Quantity	Units	Unit Price	Total	Inspector Use Only Complete? Yes/No
warranty bond release	1	1	1	$8,059.60	
			Total	8,059.60	

Bond Type: ☐ Cash Deposit ☒ Escrow Account ☐ Letter of Credit ☐ Surety Bond

Please send check/bank letter to:

Name: Chad B Patten

Bank (if applicable): CC Bank

Address: 49 W University parkway

City: Orem State: UT Zip: 84058

Phone: 8017054368 Email: chad.patten@ccbank.com

Signature: Jean Shoaee Developer Date: 4/20/2022

City Official Use Only

☒ Fees paid and current

Administrative Signature: Kari Faught Date: 4-28-22

Inspector Signature: Lee Howard Date: 5-2-22

Attachment: Grove Creek Plaze Warranty Bond Release (Durability Release)

Name of Development: Grove Creek Plaza

Date		Date		Date		Date		Date		Date		
5/11/2021	FINAL											

	Description of Item	Quantity	Unit	Unit Price	Total	Release #1	Amount Requested	Release #2	Amount Requested	Release #3	Amount Requested	Release #4	Amount Requested	Release #5	Amount Requested	Release #6	Amount Requested	Balance
	SEWER																	
	Connect to Existing	1	Each	$1,000.00	$1,000.00	1	$1,000.00		$0.00		$0.00		$0.00		$0.00		$0.00	$0.00
	CULINARY WATER																	
	8" DI Culinary Water	157	LF	$28.00	$4,396.00	157	$4,396.00		$0.00		$0.00		$0.00		$0.00		$0.00	$0.00
	8" Gate Valve	1	Each	$1,400.00	$1,400.00	1	$1,400.00		$0.00		$0.00		$0.00		$0.00		$0.00	$0.00
	6" Gate Valve	1	Each	$1,200.00	$1,200.00	1	$1,200.00		$0.00		$0.00		$0.00		$0.00		$0.00	$0.00
	Connect to Existing Water	1	Each	$2,000.00	$2,000.00	1	$2,000.00		$0.00		$0.00		$0.00		$0.00		$0.00	$0.00
	Fire Hydrant Assembly	1	Each	$4,000.00	$4,000.00	1	$4,000.00		$0.00		$0.00		$0.00		$0.00		$0.00	$0.00
	1" Water Service Lateral	5	Each	$1,500.00	$7,500.00	5	$7,500.00		$0.00		$0.00		$0.00		$0.00		$0.00	$0.00
	Blow off	1	Each	$1,400.00	$1,400.00	1	$1,400.00		$0.00		$0.00		$0.00		$0.00		$0.00	$0.00
	PRESSURIZED IRRIGATION																	
	1" Irrigation Service	1	Each	$1,500.00	$1,500.00	1	$1,500.00		$0.00		$0.00		$0.00		$0.00		$0.00	$0.00
	STREETS																	
	6' Sidewalk	53	LF	$30.00	$1,590.00	53	$1,590.00		$0.00		$0.00		$0.00		$0.00		$0.00	$0.00
	Driveway Apron	1	Each	$200.00	$200.00	1	$200.00		$0.00		$0.00		$0.00		$0.00		$0.00	$0.00
	Demolition and Removal of existing Drive Approach	2	Each	$500.00	$1,000.00	2	$1,000.00		$0.00		$0.00		$0.00		$0.00		$0.00	$0.00
	CONSTRUCTION MANAGEMENT/MISC.																	
	As Builts Mylar & Disks	1	Each	$1,000.00	$1,000.00	1	$1,000.00		$0.00		$0.00		$0.00		$0.00		$0.00	$0.00
	Testing, Cleaning, Inspections	1	LS	$2,500.00	$2,500.00	1	$2,500.00		$0.00		$0.00		$0.00		$0.00		$0.00	$0.00
	Improvement Completion Assurance				$30,686.00		$30,686.00		$0.00		$0.00		$0.00		$0.00		$0.00	$0.00 Available for Release
	Improvement Warranty				$8,059.60													$8,059.60 Durability Period
	Total Bond Amount				**$38,745.60**													

Street Lights	10-4410-276	
Street Lights		$ 13,168.75
Total Fees		**$13,168.75**

Attachment: Grove Creek Plaze Warranty Bond Release (Durability Release)

REQUEST FOR COUNCIL ACTION
CITY OF AMERICAN FORK
MAY 10, 2022

Department Public Works **Director Approval** *Scott Sensanbaugher*

AGENDA ITEM Consideration regarding authorization to release the Improvements Durability Retainer of $9325.00 for Doug Smith Subaru, located at 501 West Main Street.

SUMMARY RECOMMENDATION The City Engineer recommends that the Improvements Durability Retainer be released. The improvements were found in a condition meeting City standards for workmanship and performance after one (1) year of service.

BACKGROUND Pursuant to the terms of Sections 17.9.100 and 17.9.403 of the City Development Code, the City Council may authorize the release of the Improvements Durability Retainer following the one (1) year durability testing period. The release is based on a finding that the quality of construction and materials have endured without evidence of unusual depreciation, wear, non-conformance of City standards or need for remedial action.

BUDGET IMPACT Following the release of the Improvements Durability Retainer, the City is responsible for all future maintenance and replacement costs for any publicly-owned property or improvement. In developments with Home-Owners or Unit-Owners Associations, all common area maintenance and replacement responsibilities will then fall to the Association. All privately-owned improvements will be the responsibility of the owner of the given parcel.

SUGGESTED MOTION Move to authorize the City Engineer to issue documents and/or payments to release the Improvements Durability Retainer of $9,325.00 for Doug Smith Subaru. Find that the quality of construction and materials have endured without evidence of unusual depreciation, wear, non-conformance of City standards, or need for remedial action.

SUPPORTING DOCUMENTS

Doug Smith Subaru Warranty Bond release (PDF)

IMPROVEMENT WARRANTY RELEASE AUTHORIZATION

The City Council of American Fork City, a Municipal Corporation and Body Politic in the State of Utah, hereby authorizes the release of the Improvement Warranty for DOUG SMITH SUBARU pursuant to the terms of Section 17.9.100 and 17.9.403 of the City Development Code, and pursuant to the recommendation of staff and the receipt of reports, documents, and other correspondence. The City Council finds that the quality of construction and materials have endured without evidence of unusual depreciation, wear, non-conformance to City standards, or need for remedial action.

The City Council hereby authorizes the City Engineer to issue a letter to the financial guarantee institution authorizing release of the Improvement Warranty or to issue an authorized City check as appropriate for the type of guarantee provided.

Amount Released: $ 9,325.00

PASSED THIS 10 DAY OF MAY, 2022

City Representative, American Fork City

ATTEST:

Terilyn Lurker, City Recorder

Attachment: Doug Smith Subaru Warranty Bond release (Durability Release)

BOND RELEASE REQUEST

Development Name: Doug Smith Subaru

Development Address: 501 West Main Street

*All outstanding fees must be paid prior to any release.

☐ Partial Improvement Assurance Release ☐ Final Improvement Assurance Release ☑ Improvement Warranty Release (10% Durability Release)

Description of Item	Quantity	Units	Unit Price	Total	Inspector Use Only Complete? Yes/No
Warranty bond release				9,325.00	Y
			Total	9,325.00	

Bond Type: ☑ Cash Deposit ☐ Escrow Account ☐ Letter of Credit ☐ Surety Bond

Please send check/bank letter to:

Name: Doug Smith AutoPlex

Bank (if applicable):

Address: 501 West Main Street

City: American Fork State: UT Zip: 84003

Phone: 801-201-0439 Email: jeffstscontractors@gmail.com

Signature: Jeff Smith Date: 4/21/2022

City Official Use Only

☒ Fees paid and current

Administrative Signature: Tara Taught Date: 4-28-22

Inspector Signature: Del Howard Date: 5-2-22

Attachment: Doug Smith Subaru Warranty Bond release (Durability Release)

Name of Development: Doug Smith Subaru

Date		Date		Date		Date		Date		Date		
2/23/2021	1.Partial	11/23/2021	2.Final									

	Description of Item	Quantity	Unit	Unit Price	Total	Release #1	Amount Requested	Release #2	Amount Requested	Release #3	Amount Requested	Release #4	Amount Requested	Release #5	Amount Requested	Release #6	Amount Requested	Balance
	CULINARY WATER																	
	Water line capped & laterals removed	1	LS	$35,000.00	$35,000.00	1	$35,000.00		$0.00		$0.00		$0.00		$0.00		$0.00	$0.00
	Hydrants & water lines	1	LS	$6,500.00	$6,500.00	1	$6,500.00		$0.00		$0.00		$0.00		$0.00		$0.00	$0.00
					$0.00		$0.00		$0.00		$0.00		$0.00		$0.00		$0.00	$0.00
	PRESSURIZED IRRIGATION																	
	Irrigation water capped @ main & laterals removed	1	LS	$35,000.00	$35,000.00	1	$35,000.00		$0.00		$0.00		$0.00		$0.00		$0.00	$0.00
					$0.00		$0.00		$0.00		$0.00		$0.00		$0.00		$0.00	$0.00
	STREETS																	
	Asphalt patching	1	LS	$6,000.00	$6,000.00	1	$6,000.00		$0.00		$0.00		$0.00		$0.00		$0.00	$0.00
					$0.00		$0.00		$0.00		$0.00		$0.00		$0.00		$0.00	$0.00
	CONSTRUCTION MANAGEMENT/MISC.																	
	As Builts	1	Each	$250.00	$250.00		$0.00		$0.00		$0.00		$0.00		$0.00		$0.00	$250.00
	Testing, Cleaning, Inspections	1	LS	$2,500.00	$2,500.00		$0.00		$0.00		$0.00		$0.00		$0.00		$0.00	$2,500.00
					$0.00		$0.00		$0.00		$0.00		$0.00		$0.00		$0.00	$0.00
	LANDSCAPING 10-2315-000																	
	Landscaping	1	LS	$8,000.00	$8,000.00	1	$8,000.00		$0.00		$0.00		$0.00		$0.00		$0.00	$0.00
					$93,250.00		$90,500.00		$2,840.00		$0.00		$0.00		$0.00		$0.00	$0.00 Available for Release

10% Durability - retained at ICG release $9,325.00

$9,325.00 Durability Period

ICG Amount **$102,575.00**

3059.09091

Recording Fees	10-3470-500		
Plat (Base)	$1.00	$50.00	$ 50.00
Plus Per Lot		$2.00	$ -
First Page	1	$40.00	$ 40.00
Over ten		$2.00	$ -
		Subtotal	$ 90.00

Street Lights	10-4410-276	
Street Lights		$ -

Total Fees **$90.00**

Total Bond & Fees **$102,665.00**

Attachment: Doug Smith Subaru Warranty Bond release (Durability Release)

REQUEST FOR COUNCIL ACTION
CITY OF AMERICAN FORK
MAY 10, 2022

Department Recorder **Director Approval** *Terilyn Lurker*

AGENDA ITEM Review and action on the following appointments to Committees: Mike Privett to the Board of Adjustment, term ending 2024, Reid Shelley to the Board of Adjustment, term ending 2025, and Scott Williamson to the Board of Adjustment, term ending 2026.

SUMMARY RECOMMENDATION
Mayor Frost would recommend approval.

BACKGROUND
American Fork City needs members to serve on the Board of Adjustment. Mayor Frost is recommending the following appointments:

- Mike Privett,(reappointment) term ending 2024
- Reid Shelley, term ending 2025
- Scott Williamson, term ending 2026

BUDGET IMPACT
NA

SUGGESTED MOTION
Move to approve the appointments to the Board of Adjustment.

SUPPORTING DOCUMENTS

REQUEST FOR COUNCIL ACTION
CITY OF AMERICAN FORK
MAY 10, 2022

Department Recorder **Director Approval** *Terilyn Lurker*

AGENDA ITEM Review and action on an ordinance approving the disbursement of fiscal year 2021/2022 PARC Tax funds.

SUMMARY RECOMMENDATION
The PARC Tax Advisory Board would recommend approval of the disbursements as presented.

BACKGROUND
The PARC Tax Advisory Board has received many PARC funds applications and has held discussions on the requests. A mandatory workshop was held earlier this year for all applicants. The advisory board had presentations from the applicants and reviewed the applications and made their recommendation to the City Council at the May 3, 2022, work session. The proposed allotments as it currently stands are as follows:

American Fork City Library	$ 24,500.00
Friends of the American Fork Library	$ 30,200.00
Harrington Center for the Arts	$147,500.00
Timpanogos Arts Foundation	$284,800.00
Wasatch Music Alliance	$ 50,000.00
American Fork Parks and Recreation	$740,206.00

Following the proposed ordinance there is a memo on the PARC Tax proposed allocations from the PARC Tax Advisory Board.

BUDGET IMPACT
Dependent upon PARC Tax funds received.

SUGGESTED MOTION
I move to adopt the ordinance approving the disbursement of the fiscal year 2021/2022 PARC Tax funds as presented and allow the City Administrator to enter into disbursement contracts, with terms substantially similar to those presented, under the direction of the Mayor.

OR

I move to adopt the ordinance approving the disbursement of the fiscal year 2021/2022 PARC

Tax funds as follows: (list approved disbursements), and allow the City Administrator to enter into disbursement contracts, with terms substantially similar to those presented, under the direction of the Mayor.

SUPPORTING DOCUMENTS

05.10.22 - 2021-2022 PARC Tax Allocations (DOCX)
05.10.22 - 2021-2022 PARC Recommendations to City Council (PDF)
Sample Agreement (PDF)

ORDINANCE NO. _____

AN ORDINANCE PROVIDING FOR THE DISTRIBUTION OF FISCAL YEAR 2021/2022 PARC TAX REVENUES

WHEREAS, on December 9, 2014 American Fork City Council approved Ordinance No. 2014-12-46, the Parks, Arts, Recreation and Culture Sales and Use Tax (PARC Tax);

WHEREAS, the PARC Tax became effective April 1, 2015;

WHEREAS, the City Council recognizes that parks, arts, recreation and culture enrich the quality of life in a community;

WHEREAS, the City Council desires to encourage and support the advancement or recreational and cultural facilities and cultural arts organization in American Fork; and

WHEREAS, the purpose of this ordinance is to provide for the distribution of the Fiscal Year 2021/2022 PARC Tax revenues.

NOW THEREFORE, be it ordained by the American Fork City Council as follows:

1. The American Fork City Council hereby authorizes the distribution of Fiscal Year 2021/2022 PARC Tax revenues to **American Fork City Library** in the amount of $24,500.00 for the following projects:
   - Learning Center $ 19,700.00
   - In the Zone $ 4,800.00

2. The American Fork City Council hereby authorizes the distribution of Fiscal Year 2021/2022 PARC Tax revenues to **Friends of American Fork Library** in the amount of $30,200.00 for the following projects:
   - Teen Zone - supplies $ 6,000.00
   - Book Fairy Project $ 16,600.00
   - Writing Class $ 3,600.00
   - SPARK Reading Club $ 4,000.00

3. The American Fork City Council hereby authorizes the distribution of Fiscal Year 2021/2022 PARC Tax Revenues to the **Harrington Center for the Arts** in the amount of $147,500.00 for the following projects:
   - Winter Festival $ 13,200.00
   - Women in the Arts Mentor Program $ 6,000.00
   - Timpanogos Chorale $ 23,000.00
   - Explore New Works $ 3,500.00
   - Fork Fest $ 60,000.00
   - Chalk It Up $ 16,300.00
   - Concerts in the Park $ 19,000.00
   - Sculpture Exhibition $ 6,500.00

Attachment: 05.10.22 - 2021-2022 PARC Tax Allocations (FY 2021/2022 PARC Tax disbursements)

4. The American Fork City Council hereby authorizes the distribution of Fiscal Year 2021/2022 PARC Tax Revenues to the **Timpanogos Arts Foundation** in the amount of $284,800.00 for the following projects:
   - Visual Arts $ 15,900.00
   - Visual Arts History Project $ 13,500.00
   - Mary Kawakami Speech Contest $ 2,900.00
   - History and Heritage Pagenat $ 7,800.00
   - Youth Choir $ 16,700.00
   - Instrumental Program $ 49,000.00
   - Theater Program $ 90,000.00
   - Administration $ 89,000.00

5. American Fork City Council hereby authorizes the distribution of Fiscal Year 2021/2022 PARC Tax revenues to **Wasatch Music Alliance** in the amount of $50,000.00

6. American Fork City Council hereby authorizes the distribution of Fiscal Year 2021/2022 PARC Tax revenues to **American Fork City – Parks and Recreation** in the amount of $740,206.00 for the following projects:
   - Art Dye Bond $ 350,000.00
   - Pickleball Courts $ 312,500.00
   - Shade Structures $ 28,300.00
   - Hunter Park Playground $ 49,406.00

7. No PARC Tax revenues shall be distributed to an entity for operation expenses until the entity has signed a contract with the City meeting the requirements of Resolution No. 2015-04-09R and Resolution No. 2017-01-06R, A Resolution Creating the Parks, Arts, Recreation and Culture Tax Advisory Board.

8. PARC Tax revenues in future fiscal years will also be awarded after a competitive application process based on merit and availability of funds. Receipt of PARC Tax funding in this round of applications does not guarantee PARC Tax funding in future years.

9. The City Administrator is hereby authorized to sign any documents required to proceed with the distribution of PARC Tax revenues as set forth in this ordinance.

10. All acts, orders, resolutions, ordinances, and parts thereof, in conflict with this ordinance are hereby rescinded.

This ordinance shall take effect immediately upon its passage and publication as prescribed by law.

Passed by the American Fork City Council on this ____ day of May 2022.

Attachment: 05.10.22 - 2021-2022 PARC Tax Allocations (FY 2021/2022 PARC Tax disbursements)

MAYOR

_____

BRADLEY J. FROST
Mayor of American Fork

ATTEST:

_____

TERILYN LURKER
City Recorder

Attachment: 05.10.22 - 2021-2022 PARC Tax Allocations (FY 2021/2022 PARC Tax disbursements)

To: American Fork City Council

From: PARC Tax Advisory Board

Date: 4/26/2022

Re: PARC Funding Recommendation

2020-2021 Fiscal Year

In accordance with applicable Utah code and city ordinance, the PARC Tax Advisory Board ("Board") has reviewed all submitted applications as of April 20, 2022, to determine the recommended recipients of the PARC funds accumulated during the current fiscal year.

Pending final approval by City Council and prior to receiving funding, all groups receiving funding will be required to comply with sections 8 and 9 of the *Policies and Procedures for PARC Tax Funding*.

The recommendations below provide funding for projects that will enhance the American Fork community in multiple ways and appeal to a broad spectrum of people and interests associated with parks, arts, recreation, and culture in the American Fork Community.

Although Board members have differing opinions regarding some of the requests, the Board has discussed each of them thoroughly and are in agreement regarding these final recommendations.

Therefore, the Board recommends the following breakdown of tax funding awards for the current fiscal year:

American Fork City Library	
Learning Center	$19,700
In the Zone	$4,800
	$24,500
Friends of American Fork Library:	
Teen Zone—Supplies	$6,000
Book Fairy Project	$16,600
Writing Class	$3,600
SPARK Reading Club	$4,000
	$30,200
Harrington Center for the Arts:	
Winter Festival	$13,200
Women in the Arts Mentor Program	$6,000
Timpanogos Chorale	$23,000
Explore New Works	$3,500
Fork Fest	$60,000
Chalk It Up	$16,300
Concerts in the Park	$19,000
Sculpture Exhibition	$6,500
	$147,500

Attachment: 05.10.22 - 2021-2022 PARC Recommendations to City Council (FY 2021/2022 PARC Tax disbursements)

Timpanogos Arts Foundation:

Visual Arts	$15,900
Visual Arts History Project	$13,500
Mary Kawakami Speech Contest	$2,900
History and Heritage Pageant	$7,800
Youth Choir	$16,700
Instrumental Program	$49,000
Theater Program	$90,000
Administration	$89,000
	$284,800

Wasatch Music Alliance **$50,000**

AF Parks and Recreation:

Art Dye Park Bond	$350,000
Pickleball Courts	$312,500
Shade Structures	$28,300
Hunter Park Playground	$49,406
	$740,206

TOTAL **$1,277,206**

The following statements explain the reasoning for these recommendations:

AF Library: Learning Center **$19,700**

This room is a center for learning, tutoring, and participating in many other worthwhile activities. New paint, windows, lighting, desks, chairs, smartboard, etc., will make the learning center more inviting and functional in helping people of our city learn and grow.

AF Library: In the Zone **$4,800**

This area is a safe place for teenagers to go for homework, reading, studying, and connecting. Storage cabinets, sofas, and stackable chairs, will make this room more functional and inviting for the teenage population of American Fork.

Friends of the Library: Teen Zone Supplies **$6,000**

This funding will provide microphones, audio mixer, charging station, MacBook pro laptops, and virtual reality headsets as well as art supplies for learning and activities for teenagers.

Attachment: 05.10.22 - 2021-2022 PARC Recommendations to City Council (FY 2021/2022 PARC Tax disbursements)

Friends of American Fork Library: Book Fairy Project **$16,600**

A long-standing project for American Fork, the Book Fairy Project enhances literacy, art, culture, and community. The Book Fairy encourages students to enjoy reading and learning and to pursue an understanding of literary arts. This project provides six books throughout the school year for every first grade student in our community as well as incentives for first graders to visit and become familiar with the library.

Friends of the Library: Writing Class **$3,600**

This 16-week course taught two times per year for writers in our community will give beginning writers a broad overview of how to go from idea to published book. This class will provide opportunities for citizens of our community to write and know how to seek publication.

Friends of the Library: SPARK Reading Club **$4,000**

SPARK will help ignite third graders' love of reading and forge life-long connections with the library. Third graders who complete quarterly missions that will familiarize them with the library and its resources will receive prizes. If third graders have library cards and know how to use them, each of them has a great tool for learning and growing.

Harrington Center for the Arts: Winter Festival **$13,200**

A winter festival and holiday market in American Fork will add to the festive environment of the holidays for the citizens of our community. This week-long festival in Robinson Park will feature a holiday-themed village with booths highlighting local artisans and craftsmen, a live nativity, hot food and drinks, a mailbox for Santa, performances by local artists and art groups, and nightly demonstrations by amateur and professional ice carvers. This winter activity will draw our community together.

Harrington Center for the Arts: Women in the Arts Mentor Program **$6,000**

This program will connect female art professionals with young creative talent for one-on-one instruction and career training. This will include technical instruction and will connect participants with the practical tools and industry contacts necessary to turn a hobby into a viable career. This program will increase the commitment to artistic vision in American Fork.

Harrington Center for the Arts: Timpanogos Chorale **$23,000**

Timpanogos Chorale provides choral music from diverse cultures and genres for the enjoyment of American Fork Community members. This group provides opportunities for some members of the community to perform and improve their talents and for other members of the community to listen to and enjoy their work.

Attachment: 05.10.22 - 2021-2022 PARC Recommendations to City Council (FY 2021/2022 PARC Tax disbursements)

Harrington Center for the Arts: Exploration of New Works **$3,500**

This program focuses on the exploration of new plays and musicals by local writers. New musicals and plays will be selected by a committee of qualified specialists. Each workshop will conclude with a concert-version performance of the new plays/musicals followed by a critique with qualified panelists who will offer artistic feedback and comment on the commercial viability of the work. This project provides a new dimension of artistic involvement for our community.

Harrington Center for the Arts: Fork Fest **$60,000**

This annual summer music festival offers an opportunity for the American Fork community to experience local musical talent as well as talent from outside of the community. The concept of this festival encourages participation and enjoyment in art, culture, and music. This year it will be a two-day festival.

Harrington Center for the Arts: Chalk It Up **$16,300**

This week-long festival brings an exciting art experience to our city through professional chalk artists, chalk art competition, community participation, and live voting by community members. Having it happen in conjunction with Steel Days enhances the celebration and encourages art in the community.

Harrington Center for the Arts: Concerts in the Park **$19,000**

Members of the community value the tradition of the Concerts in the Park series during the summer. These concerts bring many people together and provide an important musical and social experience for American Fork patrons in the unique environment of Quail Cove

Harrington Center for the Arts: Sculpture Exhibition **$6,500**

This sculpture exhibition will offer new sculptors the opportunity to have their sculptures cast in bronze by one of our four nearby fine art bronze foundries. Then, American Fork citizens will be able to enjoy these sculptures, which will be placed on display in the community. The showcasing of local art will enhance the community experience.

Attachment: 05.10.22 - 2021-2022 PARC Recommendations to City Council (FY 2021/2022 PARC Tax disbursements)

Timpanogos Arts Foundation: **$284,800**

The Timpanogos Arts Foundation produces many excellent artistic performances and cultural education programs for the American Fork Community. They provide an opportunity for community members to participate in their specialty areas (symphony, choir, visual art, theater, etc.) and to produce quality performances and exhibitions for the members of the community. TAF also provides cultural experiences through the History and Heritage Pageant. TAF enhances the overall life experience for American Fork citizens and contributes to a well-balanced community. The Board recommends each group within TAF be given the following grants:

TAF Visual Arts:	$15,900
*Visual Arts History Project	$13,500
Mary Kawakami Speech Contest:	$2,900
History and Heritage Pageant	$7,800
Youth Choir Program:	$16,700
Instrumental Music Program	$49,000
Theater Program:	$90,000
Administration:	$89,000

*Visual Arts History Project

This nine-month art history course for fifth graders in American Fork will teach the history of art, the artists themselves, and their respective periods and styles. Local artists will teach the children and bring art alive for the students to help them make art an integral part of their lives.

Wasatch Music Alliance: Operations and Equipment **$50,000**

The Wasatch Music Alliance and its two performing groups provide an opportunity for many American Fork instrumentalists to perform and for many other residents to enjoy concert band and jazz band music in our community.

AF Parks and Recreation: Art Dye Park **$350,000**

American Fork has been working to complete Art Dye Park for many years, and the vision for the park is excellent. The current plan, when completed, will make this an acclaimed gathering place for athletics, entertainment, and recreation. Ongoing funding for this multi-use park is a prudent use of PARC tax funds.

AF Parks and Recreation: Pickleball Courts **$312,500**

Enthusiasm for pickleball is exploding in American Fork. More pickleball courts will be necessary to supply the demand of those who want to play.

*Though supportive of increasing the number of pickleball courts in American Fork, the Board recommends finding a place other than Greenwood for those courts. If courts are already planned

Attachment: 05.10.22 - 2021-2022 PARC Recommendations to City Council (FY 2021/2022 PARC Tax disbursements)

for the 30-acre parcel across the freeway, the courts will all be close together. We need to spread them throughout the city. Also, one of Board member walked the area designated as the landing spot for the courts at Greenwood and found the fit rather tight. Though the neighbors currently feel they will be okay with the pickleball courts there, the pinging of the ball is noisy, and hearing that sound early each morning, throughout the day, and late into each evening will become wearisome in such a tight space.

AF Parks and Recreation: Shade Structures **$28,300**

These shade structures will enhance the recreation center and will be a place of refuge from the sun for local swimmers and their parents. The shade structures previously funded by PARC have been a great success, but the pool needs more of them.

AF Parks and Recreation: Hunter Park Playground **$49,406**

The replacement of worn playground equipment is a good use of PARC funds. Park playgrounds provide hours of enjoyment for children throughout the community.

Requests Not Recommended for Funding This Year

American Fork Library: Writers' Room

Though this is a worthy project, there are not sufficient funds at this time.

Alpine Community Theater (ACT)

Although ACT provides opportunities for people to perform and quality entertainment for their audiences, ACT has chosen to move their performances outside of American Fork City, and therefore, should not be funded by PARC money.

Friends of the Library: Mural Commission

The murals would be nice, but other library projects seem more prudent at this time.

Wasatch Dance: Film Debut

Wasatch Dance's film project is interesting and worthwhile, but it does not provide enough benefit to the citizens of American Fork to be funded by PARC.

AF Parks and Recreation: Basketball Court

This is a project that should be funded in the near future, but there are not sufficient funds at this time.

Attachment: 05.10.22 - 2021-2022 PARC Recommendations to City Council (FY 2021/2022 PARC Tax disbursements)

AF Parks and Recreation: Robinson Pavilion

Though a new pavilion would be nice, the funding is not available at this time.

AF Parks and Recreation: Park Amenities

The Board supports providing more amenities in the city parks, but there is not sufficient funding available this year.

Attachment: 05.10.22 - 2021-2022 PARC Recommendations to City Council (FY 2021/2022 PARC Tax disbursements)

PARC TAX RECIPIENT AGREEMENT
Cultural Organization

This Agreement is executed this _____ day of _____, 2018, by and between the City of American Fork, a municipal corporation and political subdivision of the State of Utah, with its principal offices located at 51 East Main Street, American Fork, Utah 84003, (the "City"), and _____ a Utah corporation, with its principal offices located at _____, American Fork, Utah 84003 (the "Recipient").

RECITALS

WHEREAS, Section 59-12-1401(et.seq.) of the Utah Code allows cities to impose a 0.1% sales tax to finance (1) the ongoing operational expenses of specified types of cultural arts organizations, and (2) specified types of publicly owned recreational and cultural facilities; and

WHEREAS, in November, 2014, American Fork City voters voted in favor of imposing the 0.1% sales tax to support cultural arts and recreation in American Fork (the "Parks, Arts, Recreation Culture Tax" or "PARC Tax"); and

WHEREAS, on December 9, 2014, the American Fork City Council enacted the PARC Tax by ordinance, for a term of eight years; and

WHEREAS, the American Fork City Council adopted policies and procedures governing the distribution of PARC Tax revenues, including eligibility requirements, application procedures and award procedures; and

WHEREAS, the Recipient applied for PARC Tax revenues from the City and went through a thorough application review process by the City; and

WHEREAS, on _____ ____, 2018, the American Fork City Council enacted an ordinance authorizing the distribution of Fiscal Year 2017/2018 ("FY 17/18") PARC Tax revenues to various entities, contingent on the entities entering into a contract with the City governing the distribution and use of the PARC Tax revenues; and

WHEREAS, the American Fork City Council authorized the distribution of some of the FY 17/18 PARC Tax revenues to Recipient; and

WHEREAS, the purpose of this Agreement is to establish the terms for Recipient's receipt and use of FY 17/18 PARC Tax revenues.

NOW, THEREFORE, in consideration of the mutual covenants of the parties as hereinafter set forth, and for other good and valuable consideration, the receipt of which is hereby acknowledged, the City and Recipient mutually agree as follows:

SAMPLE

Attachment: Sample Agreement (FY 2021/2022 PARC Tax disbursements)

1. **Term.** The term of this Agreement shall extend through June 30, 2019 (the "Term"). Either party may enforce its rights under this Agreement after the expiration of the Term and/or after termination of the Agreement.

2. **PARC Tax Revenues.** The City agrees to pay Recipient $_____ of the FY 17/18 PARC Tax revenues (the "Funds").

   2.1. **Payment Time.** The City shall pay the Funds to Recipient within fifteen (15) days of the date that both parties sign this Agreement.

   2.2. **Interest on Funds.** Recipient agrees that any interest or dividends earned on the Funds will be treated as part of Recipient's grant, and will be used in the same manner that Funds may be used pursuant to this Agreement.

   2.3. **No Transfer or Assignment.** Recipient acknowledges that it shall not transfer or assign the Funds to another entity, but shall use them for the purposes set forth in this Agreement.

   2.4. **Future Years.** Recipient acknowledges that future years' PARC Tax revenues will be awarded based on merit and availability of funds. Receipt of PARC Tax Funds for FY 17/18 does not guarantee PARC Tax funding for Recipient in future years.

   2.5. **Compliance with Agreement.** Recipient agrees to comply with all requirements of this Agreement.

3. **Use of PARC Tax Revenues.** Recipient acknowledges that the use of PARC Tax revenues is regulated by State law, City ordinance, and the City's policies and procedures. Recipient agrees to the following regarding Recipient's status and the use of the Funds:

   3.1. **Recipient Status.** Recipient makes the following certifications regarding its status and agrees to maintain such status for the entire Term.

      3.1.1. **Status as Cultural Organization.** Recipient certifies that it is a private nonprofit organization having as its primary purpose the advancement and preservation of (i) natural history, (ii) art, (iii) music, (iv) theater, (v) dance, or (vi) cultural arts, including literature, a motion picture, or storytelling, and that it will maintain such status for the entire Term. Recipient certifies that it is *not* (a) an agency of the state, (b) a political subdivision of the state, (c) an educational institution whose annual revenues are derived more than 50% from state funds, or (d) a radio or television broadcasting network or station, cable communications system, newspaper or magazine.

      3.1.2. **Status as an American Fork Entity.** Recipient certifies that it has a significant presence in the City of American Fork, that it manages and presents in the City of American Fork, and that it will maintain such status for the entire Term.

SAMPLE

Attachment: Sample Agreement (FY 2021/2022 PARC Tax disbursements)

3.1.3. **Status as Non-profit.** Recipient certifies that it is a private non-profit entity, and that it will retain such status for the entire Term. For purposes of this Agreement, "non-profit" shall mean an organization or corporation that is not organized, created, operated or maintained to generate a profit or distribute income to its members, directors, or officers.

3.2. **Use of Funds.** Recipient agrees to the following regarding its use of the Funds:

3.2.1. **Allowed Use of Funds.** Recipient agrees to use the Funds for the specific purposes, programs and activities set forth on Exhibit "A", which is attached hereto and incorporated herein by reference. No other uses of the Funds are allowed, unless the Recipient receives prior written approval from the City. Recipient shall use the Funds during the Term.

3.2.2. **General Legal Requirements for Use of Funds.** Recipient acknowledges that State law, City ordinance, and City policies govern the use of PARC Tax revenues. Without expanding Recipient's allowed uses of the Funds set forth in Section 3.2.1, Recipient agrees that it will comply with the following general requirements regarding the use of the Funds:

3.2.2.1. **Qualifying Expenditures.** Recipient agrees that the Funds will be used to help defray Recipient's operating expenses during the Term.

3.2.2.2. **Non-qualifying Expenditures.** Recipient agrees that none of the Funds shall be used for any of the following purposes:

3.2.2.2.1. **Capital Construction Costs.** Capital construction expenses, including capital acquisition, improvements to real property or depreciation of real property;

3.2.2.2.2. **Endowment.** Payments into an endowment corpus;

3.2.2.2.3. **Non-American Fork.** Expenditures for programs conducted outside of the City of American Fork;

3.2.2.2.4. **Non-Public.** Activities not available to the general public;

3.2.2.2.5. **Fundraising.** Fundraising expenses related to capital or endowment campaigns;

3.2.2.2.6. **Loan Payments.** Repayments of loans and/or interest thereon;

3.2.2.2.7. **Lobbying.** Expenditures for direct political lobbying on any level;

3.2.2.2.8. **Grants.** Grants, meaning the distribution of funds to outside groups, institutions, organizations or other units;

SAMPLE

Attachment: Sample Agreement (FY 2021/2022 PARC Tax disbursements)

3.2.2.2.9. **Bad Debt.** Bad debt expense;

3.2.2.2.10 **Tax Penalties.** Any type of tax penalty;

3.2.2.2.11 **Unrelated Business Income Tax.** Any activities that would be subject to the federal unrelated business income tax;

3.2.2.2.12 **Other Expenses.** Other expenses not related to Recipient's primary cultural purpose and any expenses not listed on Exhibit "A" unless approved by the City in writing.

3.2.3. **Ethics Act.** Recipient agrees that no Funds or proceeds from the Funds shall be made available to any employee, elected official or appointed officer of the City, and that the Funds will not be used in violation of the Municipal Officers' and Employees' Ethics Act (U.C.A. §10-3-1301, et. seq.).

4. **Credit to PARC Program.** To help American Fork residents recognize how PARC Tax revenues are being spent, Recipient agrees to provide credit to the PARC Program as follows:

4.1. **PARC Logo.** Recipient shall use its best efforts to utilize the PARC logo in a size and manner that is easily identified on all brochures, Playbills, or other public relations materials.

4.2. **Size of PARC Logo.** Recipient will use its best efforts to utilize the PARC logo in a size and manner that is easily identified. The PARC logo should not be smaller than 1" x 1.25" in size.

4.3. **Copy of Programs to City.** The Recipient shall provide the City with a copy of all programs and other printed materials in which the Recipient acknowledges the use of PARC Tax funding. Recipient shall provide the programs and other printed materials to the City with the written reports described in Section 5.1.

4.4. **Copy of Press Releases to City.** The Recipient shall provide the City with a copy of all press releases and other public relations materials in which Recipient acknowledges the use of PARC Tax funding. Recipient shall provide the press releases and other public relations materials to the City with the written reports described in Section 5.1.

5. **Reporting/Audit Requirements.**

5.1. **Written Reports.** Recipient shall report to City Council quarterly to keep it apprised of how the funds are being spent and the progress of each project/program utilizing PARC funds. Additionally, Recipient shall submit to the City a written report (the "Written Report") detailing how it has expended or, if all monies have not been spent prior to March 31, 2018, how it intends to expend the Funds during the Term. The Recipient shall submit the Written Report on or before March 31, 2019. Recipient

SAMPLE

Attachment: Sample Agreement (FY 2021/2022 PARC Tax disbursements)

agrees to completely and accurately provide all information requested by the applicable report form.

5.2. **Effect on Future Funding.** Recipient acknowledges that future PARC funding may be withheld from Recipient due to inadequate, incomplete, or non-submitted reports.

5.3. **Presentation to City Council.** If requested by the City Council, Recipient agrees to make a presentation to the City Council regarding how Recipient used the Funds and how American Fork residents benefitted from Recipient's use of the Funds.

5.4. **Records.** The Recipient agrees to keep and maintain detailed and accurate records of its use of all Funds that it receives pursuant to this Agreement and its compliance with the requirements of this Agreement. Recipient further agrees to retain such records and to make them available for review by the City or the City's representatives as the City may request. Recipient shall provide the City with copies of any records regarding Recipient's use of the Funds and Recipient's compliance with this Agreement, if requested by the City. Recipient shall maintain all records related to its use of the Funds and its compliance with this Agreement for at least five (5) years from the end of the Term. To the extent that any of the records become records of the City, Recipient acknowledges that the records will be subject to the requirements of the Utah Government Records Access and Management Act (GRAMA). If the records reveal that Recipient is in violation of this Agreement, the City may make such use and disclosure of the records as necessary to protect its rights under this Agreement and to protect the public's interest in the proper expenditure of public funds.

5.5. **Record Inspections/Audits.** The City reserves the right to inspect the Recipient's financial records and/or audit Recipient's use of the Funds to ensure that Recipient has used the Funds as required by this Agreement and applicable law. Recipient agrees to cooperate with the City and the City's representatives in the performance of the inspection and/or audit.

6. **Termination of Agreement.** Either party may terminate this Agreement based on the other party's failure to perform the terms of the Agreement. (Recipient may terminate for non-payment by the City and the City may terminate for Recipient's failure to comply with any of the requirements of this Agreement.) Termination shall occur as follows:

6.1. **Written Notice.** The terminating party shall give the other party written notice of its intent to terminate and of the grounds for the termination (the "Notice of Default"). The terminating party shall deliver the Notice of Default by United States mail, postage prepaid and registered or certified with return receipt requested, or by delivery by a nationally recognized over-night delivery service.

6.2. **Cure.** Following receipt of the Notice of Default, the noticed party shall have thirty (30) days to cure the default described in the Notice of Default. If the noticed party cures the default to the satisfaction of the terminating party, then the parties shall continue performing under this Agreement.

SAMPLE

Attachment: Sample Agreement (FY 2021/2022 PARC Tax disbursements)

6.3. **Termination.** If the noticed party fails to cure the default as described in paragraph 6.2, then the terminating party may, without prejudice to any other rights or remedies of that party, terminate this Agreement.

6.4. **Unspent Funds.** If the City terminates this Agreement based on Recipient's failure to comply with any of the terms of the Agreement, Recipient shall immediately deliver to the City any unused or unspent Funds, including interest or dividends earned on the Funds. Recipient shall also, if applicable, return expended funds to the City pursuant to Section 7 of this Agreement.

7. **Return of Funds.** Recipient shall return to the City (1) the dollar amount of any Funds not used as required by this Agreement, (2) the dollar amount of any Funds used contrary to the requirements of this Agreement, and (3) the dollar amount of any Funds expended after Recipient failed to meet any of the Recipient Status requirements listed in Section 3 of this Agreement. If Recipient is required to return Funds to the City, the Recipient shall also return to the City any interest or dividends earned on the Funds. The City may request a return of Funds at any time, including after expiration of the Term or termination of the Agreement. The City's right to a return of Funds is in addition to other rights and remedies that may be available to the City under law, equity, or this Agreement.

8. **Indemnification**. The Recipient shall indemnify and hold the City and its officers, officials, employees, agents and volunteers harmless from and against all claims, damages, losses and expenses (including attorney's fees), arising out of or resulting from the Recipient's acts or failures to act in performing this Agreement. The Recipient shall not be liable for the City's own negligent acts.

9. **General Provisions**.

9.1. **Lawful Agreement.** The parties represent that they have lawfully entered into this Agreement, having complied with all relevant statutes, ordinances, resolutions, by-laws and other legal requirements applicable to their operation.

9.2. **Entire Agreement.** This Agreement represents the entire agreement of the parties and supersedes and replaces all prior understandings and agreements of the parties, whether written or oral, related to the use of City funds or PARC tax revenues to support Recipient's operations or activities.

9.3. **Utah Law.** This Agreement shall be interpreted pursuant to Utah law.

9.4. **Time of Essence.** Time shall be of the essence of this Agreement.

9.5. **Attorney's Fees.** If any party retains, uses or consults an attorney because of the default, breach or failure to perform of any other party to the Agreement, or to enforce or defend its rights under this Agreement, then the non-breaching or non-defaulting party shall be entitled to a reasonable attorney's fee, whether or not the matter is actually litigated.

SAMPLE

Attachment: Sample Agreement (FY 2021/2022 PARC Tax disbursements)

9.6. **Interpretation of Agreement.** Whenever the context of any provision shall require it, the singular number shall be held to include the plural number, and vice versa, and the use of any gender shall include any other and all genders. The paragraph and section headings in this Agreement are for convenience only and do not constitute a part of the provisions hereof.

9.7. **No Presumption.** All parties have participated in preparing this Agreement. Therefore, the parties stipulate that any Court interpreting or construing the Agreement shall not apply the rule of construction that the Agreement should be more strictly construed against the drafting party.

9.8. **Amendments.** This Agreement may be modified or amended by written agreement only. No oral modifications or amendments shall be effective.

9.9. **No Assignment.** No party shall pledge or assign this Agreement without the prior written consent of the other party.

9.10. **Binding Agreement.** This Agreement shall be binding on the heirs, successors, administrators and assigns of each of the parties.

9.11. **Separate Entities.** The parties acknowledge that the City and Recipient are independent entities. Recipient does not represent the City or have authority to act on behalf of the City. Neither party shall hold itself out as a representative or agent of the other.

SAMPLE

SIGNED and ENTERED INTO this _____ day of _____, 2018.

CITY OF AMERICAN FORK

_____

By: David Bunker, City Administrator

ATTEST:

_____

Terilyn Lurker, City Recorder

Attachment: Sample Agreement (FY 2021/2022 PARC Tax disbursements)

RECIPIENT

_____
By:
Its:

STATE OF UTAH)
:ss
COUNTY OF UTAH)

The foregoing instrument was acknowledged before me this _____ day of _____, 2018, by _____.

_____
NOTARY PUBLIC

(Seal)
My commission expires:_____
Residing at:_____

SAMPLE

Attachment: Sample Agreement (FY 2021/2022 PARC Tax disbursements)

REQUEST FOR COUNCIL ACTION
CITY OF AMERICAN FORK
MAY 10, 2022

Department Recorder **Director Approval** *Terilyn Lurker*

AGENDA ITEM Review and action on a resolution approving an updated General Fee Schedule.

SUMMARY RECOMMENDATION
Staff would recommend approval of the proposed fee schedule.

BACKGROUND
Periodically, staff reviews the fee schedule and proposes suggested changes. This amended fee schedule has the following changes proposed:

Fire/Rescue Department
Administrative fee is now Fire Marshall Review for $125 per hour

(The changes are on page ____ of the fee schedule)

BUDGET IMPACT
See attached fee schedule.

SUGGESTED MOTION
I move to adopt the resolution approving the updated General Fee Schedule.

SUPPORTING DOCUMENTS

05-10-22 - Updated General Fee Schedule (DOCX)
PROPOSALS - 2022 FEE SCHEDULE-Effective 05.11.22 (PDF)

RESOLUTION NO. _____

A RESOLUTION OF THE CITY OF AMERICAN FORK FOR THE PURPOSE OF ESTABLISHING A GENERAL SCHEDULE OF THE FEES CHARGED BY THE CITY FOR WATER, SEWER, GARBAGE, STORM DRAIN, CEMETERY FEES, RECREATION USE FEES, BUILDING FEES, AND OTHER FEES

WHEREAS, the Mayor and City Council of American Fork finds and declares that it is desirable and in the public interest to pass a single Resolution for the purposes of establishing and setting forth a general schedule of the most common fees charged by the City of American Fork;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF AMERICAN FORK, UTAH, RESOLVES AS FOLLOWS:

The following Resolution is hereby enacted, entitled "General Fee Schedule:"

GENERAL FEE SCHEDULE

Section 1. General Fee Schedule Established**.** The following is an enactment listing the specific fees for the city shown in Exhibit A. General Fee Schedule shall be effective May 11, 2022.

Section 2. All fees and charges not listed in this Resolution which are contained in or promulgated pursuant to any current resolutions shall remain in full force and effect, unless and until duly modified.

Section 3. All fees and charges contained in any current resolutions inconsistent herewith, are hereby repealed to the extent of the inconsistency, but in all other respects such resolutions shall remain in full force and effect.

Section 4. This Resolution is to be construed to be consistent with any all State, County, and Federal laws and regulations concerning the subject matter hereof. If any section, sentence, clause or phrase of this Resolution is held invalid by any court of competent jurisdiction, then said ruling shall not affect the validity of the remaining portions.

PASSED by the American Fork City Council this ____ day of May 2022.

ATTEST:

_____
Bradley J. Frost, Mayor

_____
Terilyn Lurker, City Recorder

Attachment: 05-10-22 - Updated General Fee Schedule (Updated General Fee Schedule - 05.10.22)

AMERICAN FORK CITY

FEE SCHEDULE - July 1, 2021 to June 30, 2022

TAXES	
Certified Tax Rate	Set by Resolution
Telecommunications Tax	3.5%
Franchise Tax	5.0%
Energy Sales/Use Taxes	6.0%

LICENSES, PERMITS, AND FEES		
Administration and Miscellaneous		
Advertising Costs		Actual Cost
Chicken Permit	$	15.00
Violation as assessed by Enforcement Officer	$	75.00
Dog Licenses (North Utah Valley Animal Services Special Service District)		As per NUVASSD
GRAMA Requests (Non-Police or Non-Fire related)		
As per UCA 63G-2-202, the cost of staff time after first 15 minutes for compiling, formatting, manipulating, packaging, summarizing, tailoring a record or other direct administrative costs as determined by the City Administrator.		
Note: The city will not copy onto personal thumb drives		
Copies		
8.5" x 11" - Black and White	$	0.25
8.5" x 11" - Color	$	0.50
11" x 17" - Black and White	$	0.50
11" x 17" - Color	$	1.00
Agendas, Blank Forms		No Charge
History Books		
Early History of American Fork	$	8.00
The Growing Years	$	39.95
Recording Fees		Actual Costs
Stop Payment on Checks Fee	$	25.00
Insufficient Funds Fee	$	25.00
Facility Rental (Old City Hall, Senior Center)	$	500.00
Facility Rental Deposit (in addition to rental fee)	$	400.00
Special Event & Film Permit	$	-
Processing Fee	$	50.00
Refundable Deposit	$	500.00
Late Fee	$	25.00
Parks Service (per hour)	$	25.00
Public Works Service (per hour)	$	25.00
Street Sweeper (per hour)	$	125.00
Police Services per officer (per hour, 2 officer minimum)	$	50.00
Fire & EMS per firefighter (per hour, 2 firefighter minimum)	$	50.00
Ambulance or brush truck (per event, per hour)	$	100.00
Fire Engine or Tower (per event, per hour)	$	200.00
Senior Citizen Fees		
Membership - per year	$	5.00

Attachment: PROPOSALS - 2022 FEE SCHEDULE-Effective 05.11.22 (Updated General Fee Schedule - 05.10.22)

AMERICAN FORK CITY

FEE SCHEDULE - July 1, 2021 to June 30, 2022

Business Licenses		
Annual Business License Processing Fee (commercial, home occupations with impacts)	$	40.00
New Home Occupation Application Fee - No impacts, No certificate of license	$	-
New Home Occupation Application Fee - No impacts, certificate of license needed	$	10.00
New Home Occupation Application Fee - with impact and certificate of license	$	40.00
New Commercial Application Business License Fee	$	60.00
New Commercial Business License Fire Inspection Fee (Initial Inspection)	$	100.00
Penalty Fee (assessed if business is open prior to obtaining license)	$	100.00
Late fee for late renewals	$	50.00
Change of Location Fee (plus annual processing fee)	$	125.00
Name Change Fee	$	10.00
Alcohol/Beer License Fee	$	300.00
Amusement Device Fee (per machine, maximum of $200)	$	25.00
Short-Term Rental Business License	$	80.00
Initial Landlord Permit Fee	$	50.00
Annual Landlord Permit Fee - Renewal	$	25.00
Temporary Business License (Up to 10 consecutive days)	$	200.00
Seasonal Business License (up to 4 months)	$	300.00
Solicitor Fees (individual)	$	15.00
Mobile Vendor (excluding food trucks)	$	325.00
Fingerprinting for Mobile Vendor	$	25.00
Food Truck Vendors Annual Processing Fee (If already licensed in another city with current fire inspection)	$	40.00
Food Truck Vendors - per company (if a business license is needed) (Plus Processing Fee)	$	60.00
Food Truck Vendors - per company (if a business license is needed) Fire Inspection Fee	$	100.00

Cemetery		
Sale of Single Lot		
Lot purchase (not including perpetual care fee)	$	1,100.00
Veteran's lots (not including perpetual care fee)	$	600.00
Perpetual Care - per lot	$	200.00
Opening and Closing costs		
Adult		
Week day	$	600.00
Saturday	$	850.00
Holiday	$	1,500.00
Double Deep (lower) Week day	$	850.00
Double Deep (lower) Saturday	$	1,450.00
Double Deep (lower) Holiday	$	2,125.00
Double Deep (Upper) Week day	$	600.00
Double Deep (Upper) Saturday	$	850.00
Double Deep (upper) Holiday	$	1,500.00
Child (less than 4 ft)		
Week day	$	250.00
Saturday	$	450.00
Holiday	$	625.00
Cremation		
Week day	$	200.00
Saturday	$	400.00
Holiday	$	500.00

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FEE SCHEDULE - July 1, 2021 to June 30, 2022

Cemetery (continued)		
Disinterment		
Under 4 feet in length	$	1,000.00
Over 4 feet in length	$	1,500.00
Court Ordered Double Deep	$	3,000.00
Burial Lot Refunds or Transfers of Ownership		
Title and recording fee (per lot)	$	50.00
Headstone removal fee		
Flat or Wedge	$	150.00
Upright	$	250.00
Large Headstones may require removal through contracting company		Actual Cost
After hours fee (4:00 p.m.)	$	250.00
The City will buy back lots at the present day lot purchase price (less refund fee)		

Fire Department Fees		
**At the discretion of the Fire Marshal, any or all fire protection system plans may be sent to an independent 3rd party fire protection engineering consultant of the Marshal's choosing for review and/or consultation. An administrative fee will be assessed on all plans to include Site and Building Plan or Plans review. Any 3rd party review will incur additional expenses and must be paid before any inspections will occur or occupancy of premises will be allowed.		
GRAMA Requests (Fire related)		
As per UCA 63G-2-202, the cost of staff time after first 15 minutes for compiling, formatting, manipulating, packaging, summarizing, tailoring a record or other direct administrative costs as determined by the City Administrator.		
Note: The city will not copy onto personal thumb drives		
Standard Reports		
1st 10 pages	$	20.00
Each additional page	$	0.25
~~Administrative Fee~~ Fire Marshall Review (per hour)	$125 ~~$~~	~~100.00~~
Automatic Fire Protection System**		
In house plan review		
<100 heads	$	75.00
101-199 heads	$	100.00
200-299 heads	$	150.00
>300 heads - base fee plus $.50 per head	$	200.00
Fire Alarm Systems** (Fees are for In-house Plan reviews only)		
Plan Review		
New System	$	100.00
Remodel	$	50.00
Additional Floors	$	50.00
Commercial Hood System**		
Plan Review each hood	$	100.00
Reimbursed for material replacement, plus $50 per hour per firefighter		

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FEE SCHEDULE - July 1, 2021 to June 30, 2022

Fire Department Fees (continued)		
Fire Inspections associated with Business Licenses (unless specifically identified below)		
Day Care/Residential Non-Ambulatory Care Facility Fire Inspection		
Initial Business Inspection (non specified)	$	-
3rd and subsequent fire inspections	$	500.00
Specific Assessments for Fire Inspections		
Assembly Inspections - A-1 and A-2	$	-
Commercial Day Care/Pre-school	$	100.00
Residential Day Care/Pre-school	$	100.00
Nursing Homes/Assisted Living	$	100.00
Firework Sales - per location	$	60.00
Special Amusement Building	$	100.00
Hospitals	$	-

Fire Inspections/Enforcement		
Stop Work Removal	$	500.00
Installation without a permit	$	500.00
*Each additional day the violation continues without proper permitting or attempting to aquire appropriate permits, additional fees may be assessed in the amount of the initial $500.00 fee.		
2nd Business Inspection - no charge		
Third inspection due to non-compliance. Fine is to follow written warning	$	500.00
Inspection on businesses operating without a license	$	200.00
Fire Alarm Panel Inspection - submitted to 3rd party	$	25.00
Fire Riser Inspection - submitted to 3rd party	$	25.00

Fire Permits		
Annual Burn Permit	$	20.00
Special Events/Fire Watch/EMS Standby-per hour, per firefighter (2 firefighter minimum)	$	50.00
Single Use Permit		
Fireworks Display	$	135.00
Pyrotechnics (other)	$	100.00
Carnivals < 10 attractions	$	60.00
Carnivals > 10 attractions	$	100.00
Temporary Membrane Structure in excess of 400 sq. ft	$	50.00
Special Amusement Building	$	100.00
Hot Work permit fee	$	50.00
Scrap Tire Storage over 2,500 Cubic ft.	$	200.00
Lumber Yards and Woodworking Plant	$	75.00
Minimum Storage/Use Site (solids 500 lbs or less; liquids 55 gal or less)	$	175.00
Battery Site	$	125.00
Backup Generator Fuel Storage(Pipeline Natural Gas Exempt)	$	100.00
Body Shop/Garage	$	175.00
HM Storage Site (solids - 500 lbs or more; liquids 55 gal or more)	$	220.00
HM Dispensing/Use Site To include LP Gas	$	370.00
HM Production/Processing - conducted on a annual basis	$	500.00
(solids - 1000 lbs; liquids - 100 gal; compressed gas as defined by code)		
100+ Gallons of Hazardous Materials - conducted on an annual basis	$	500.00
Oil/Hydrocarbon Refinery - conducted on an annual basis	$	500.00

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Fire Operations		
Equipment Damaged		Actual Cost
Material utilized in mitigation		Actual Cost
Man hours for clean up - per hour, per firefighter	$	50.00
Special Events/Fire Watch/EMS Standby-per hour, per firefighter (2 firefighter minimum)	$	50.00
False Fire Alarm Responds (per calendar year)		
First two (2) false alarms	$	-
Third through fifth false alarms (per call)	$	200.00
Sixth and each succeeding false alarm (per call)	$	500.00
Ambulance		
Ambulance fees will comply with the fees set forth by the State of Utah Bureau of EMS and may vary annually.		

Library Fees		
Overdue fines per day - maximum of $5.00 for each item	$	-
Media Items overdue fines per day - maximum of $5.00 for each item	$	-
Lost Items Processing Fee	$	-
Lost Items		Replacement Cost
Out of Town Library Cards		
Quarterly	$	25.00
Semi-Annual	$	45.00
Annual	$	80.00
Northern Utah County Library Cooperative partial member yearly card fees	$	40.00
Library Card replacement	$	2.00
Copies - black and white - per page	$	0.10
Copies - color - per page	$	0.25
Faxes		
First page - local	$	1.00
Additional pages - per page	$	0.75
Long distance - per page	$	2.00
Inter-library Loan Postage	$	3.00
Room Rental		
Medium (per hour)	$	30.00
Large (per hour)	$	50.00
Laminating - per foot	$	0.75
Book Sales		
Paperback books	$	0.50
Hardback books	$	1.00
Internet Use (per session, up to 2 hours) for non-American Fork City Library Card holders	$	1.00

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Police Department Fees		
Accident Reports and/or Incident Reports		
Residents	$	5.00
Non Residents	$	20.00
GRAMA Requests (Police related)		
As per UCA 63G-2-202, the cost of staff time after first 15 minutes for compiling, formatting, manipulating, packaging, summarizing, tailoring a record or other direct administrative costs as determined by the City Administrator.		
Note: The city will not copy onto personal thumb drives		
Standard Reports		
1st 10 pages	$	20.00
each additional page	$	0.25
CD Media Files - photograph, audio, visual	$	25.00
Fingerprints - Wednesday and Thursday, 8 a.m. to 11 a.m.		
Residents		No Charge
Non Residents	$	25.00
Alarm License	$	25.00
False Alarm Penalty (per calendar year)		
First two (2) false alarms	$	-
Third through fifth false alarms (per call)	$	200.00
Sixth and each succeeding false alarm (per call)	$	500.00
Reinstatement of suspended alarm permit	$	50.00
Late fees (base fee plus 12% APR until paid in full)	$	15.00
Civil Penalty - uses, maintains, operates without a permit	$	200.00
Civil Penalty - all other violations (per day of violation)	$	100.00
Initial Landlord Permit Fee (see business license fees)	$	50.00
Annual Landlord Permit Fee - Renewal (see business license fees)	$	25.00
Animal Traps Usage (refundable deposit)	$	75.00
Weekly Charge (after first week)	$	10.00
Special Events/Standby - per hour, per officer (2 officer minimum)	$	50.00

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Public Works		
Public Works Administration Fees		
Printed maps and copies		
8.5" x 11" - Black and White	$	0.25
8.5" x 11" - Color	$	0.50
11" x 17" - Black and White	$	0.50
11" x 17" - Color	$	1.00
Credit Card Processing Fees		3%
(all permit, development and impact fee payments over $300 with credit cards)		
Residential Building Division Fees		
Carport		Use IBC Eval Table
Garage		Use IBC Eval Table
Unfinished Basement		Use IBC Eval Table
Finished Basement		Use IBC Eval Table
Main Level		Use IBC Eval Table
2nd Level		Use IBC Eval Table
Plan Review	$	500.00
Once plan review has been initiated, the plan review fee is non-refundable.		
Expedited Review Fee (in addition to plan review fee of $500)	$	400.00
Cardstock Plan Review Fee (for identical house plans, after the initial plan)	$	200.00
Remarking Fee	$	50.00
Reinspection Fee	$	50.00
Electrical Meter Change Out	$	50.00
Temporary Power	$	50.00
Occupancy Fee	$	50.00
Construction Water (residential)	$	100.00
Inspection Cancellation Fee (at least 2 business days notice prior to day of inspection)	$	50.00
Commercial Building Division Fees		
Reinspection Fee	$	79.00
Inspection Cancellation Fee (at least 2 business days notice prior to day of inspection)	$	50.00
Remarking Fee	$	50.00
Electrical Meter Change out	$	50.00
Temporary Power	$	50.00
Up Front Partial Plan Review Fee - New Commercial	$	500.00
The complete plan review fee are 65% of the building permit fee.		
Up Front Partial Plan Review Fee - Tenant Improvement/Remodel	$	200.00
The complete plan review fee are 65% of the building permit fee.		
Occupancy Fee	$	125.00
Construction Water (Commercial)	$	-
Base Allowance		
0 to 3,000 gallons/month	$	250.00
Block 2 Rate		
Above 3,000 gallons/month (base fee + volume rates in excess of base usage)	$	3.50
Construction Water (hydrant use) deposit	$	1,500.00
Racking Permit Fee Plan Review		Use IBC Eval Table
Sign Permit Review		Use IBC Eval Table
Miscellaneous Fee per hour charge	$	50.00

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Other Building Division Fees		
Basement Plan Review Fee - per hour	$	50.00
Miscellaneous Administrative Fee per hour charge	$	50.00
Building Inspection Fee and 1% State Tax		Varies
Based on home valuation as determined by the Plans Examiner		
Occupancy Violation - $100 plus $30 per day		
Commercial Plan Review	65% of Building Permit Fee	
Inspections outside of normal working hours (2 hour max)	$	200.00
Each additional hour	$	100.00
Address change request	$	25.00
Fees listed under Building Inspection Fees are not inclusive. Other fees may apply or be required.		

Impact Fees		
Culinary Water Impact Fee - based on water meter size		
3/4" meter	$	2,502.45
1" meter	$	4,179.09
1.5" meter	$	8,333.16
2" meter	$	13,338.06
3" meter	$	26,701.15
4" meter	$	41,715.85
6" meter	$	83,406.67
8" meter	$	133,455.68
Fire Impact Fees		
Single Family Residential - per unit	$	429.30
Multiple Family Residential - per unit	$	392.08
Non-Residential - per 1,000 square feet	$	187.39
Non-Residential Apparatus Fee - per 1,000 square feet	$	54.59
Parks and Recreation Impact Fees		
Single Family Residential - per unit	$	3,855.99
Multiple Family Residential - per unit	$	3,064.51
Police Impact Fee		
Single Family Residential - per unit	$	326.45
Multiple Family Residential - per unit	$	216.55
Non-Residential - per 1,000 square feet	$	196.28
Pressurized Irrigation Impact Fee		
Single Family Residential - per irrigated square feet	$	0.42
Multiple Family Residential - per irrigated square feet	$	0.42
Non-Residential - per irrigated square feet	$	0.42
Roads Impact Fees		
Single Family Residential (non-TOD) - per unit	$	3,548.30
Multiple Family Residential (Non-TOD) - per unit	$	2,003.07
Single Family Residential (TOD) - per unit	$	3,016.05
Multiple Family Residential (TOD) - per unit	$	1,702.61
Non-TOD Mixed Use		

ITE Trips Peak PM Trips	X	% Entering	X	% Primary Trip	X	Final ITE PM Peak Hr Adjusted Trips	X	Cost per Trip ($5,723.06)	=	Base Non-Residential Impact Fee	X	Internal-Internal Trips (85%)	=	Final Non-Residential Mixed Use Impact Fee Outside of the TOD Areas

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Impact Fees (continued)		
Non-TOD Other Non-Residential		
ITE Trips Peak PM Trips X % Entering X % Primary Trip X Final ITE PM Peak Hr Adjusted Trips X Cost per Trip ($5,723.06) = Base Non-Residential Impact Fee		
TOD (All Non-Residential)		
ITE Trips Peak PM Trips X % Entering X % Primary Trip X Final ITE PM Peak Hr Adjusted Trips X Cost per Trip ($5,723.06) = Base Non-Residential Impact Fee X TOD Trip Reduction (84%) X Internal-Internal Trips (85%) = Final Non-Residential Impact Fee in the TOD Area		
Sanitary Sewer Impact Fees - based on water meter size		
3/4" meter	$	840.08
1" meter	$	1,402.93
1.5" meter	$	2,797.46
2" meter	$	4,477.61
3" meter	$	8,963.63
4" meter	$	14,004.10
6" meter	$	27,999.79
8" meter	$	44,801.34
Storm Drain Impact Fee		
Single Family Residential - per gross square feet	$	0.1536
Multiple Family Residential - per gross square feet	$	0.1536
Non-Residential - per gross square feet	$	0.1536
TSSD Impact Fee - per ERU (this is included on the building permit but paid to TSSD)	$	1,785.55

Hook Up Fees		
Water - residential and non-residential - based on water meter size		
0.750 inch	$	475.00
1.000 inch	$	525.00
1.500 inch	$	706.00
2.000 inch	$	856.00
3.000 inch	$	1,965.00
4.000 inch	$	3,065.00
6.000 inch	$	4,950.00
Sewer - residential and non-residential	$	235.00
Pressurized Irrigation - residential and non-residential - based on water meter size		
0.750 inch	$	475.00
1.000 inch	$	525.00
1.500 inch	$	706.00
2.000 inch	$	856.00
3.000 inch	$	1,965.00
4.000 inch	$	3,065.00
6.000 inch	$	4,950.00

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Development Fees		
General		
Performance Guarantee Administrative Fee - per year	$	50.00
Right-of-Way or Utility Excavation Permit (base fee)	$	150.00
Asphalt cut (per cut - first 100 square feet)	$	200.00
Asphalt cut (per each additional 100 square feet of the same cut)	$	40.00
Traffic Control fees		
Base fee (includes first day of barricading for one lane)	$	50.00
Barricading roads base fee plus (per square foot per day of barricaded area)	$	0.01
Local road sidewalk closures (per day)	$	10.00
Arterial or collector sidewalk closures (per day)	$	25.00
Arterial or collector shoulder/bike lane closures (per day)	$	25.00
Bike path closure (per day)	$	10.00
Construction Water (base fee plus $3.50 per 1,000 gallons)	$	250.00
Usage rate per 1,000 gallons	$	3.50
Construction Water (hydrant use) deposit	$	1,500.00
Water share conveyance (per share, if surface water)	$	500.00
Conditional Use Permit		
Administrative	$	250.00
Site Plan and Planning Commission	$	850.00
Amended Plat (per plat)	$	250.00
Engineering Division Review Fees		
Development Review and Inspection Fees - per hour		
Public Works Director	$	180.00
Public Infrastructure Manager	$	110.00
Other Inspector	$	71.00
Engineer In Training (EIT)	$	90.00
Professional Engineer (PE)	$	134.00
City Engineer	$	162.00
GIS Supervisor	$	92.00
Contracted Engineering Review	Actual Consultant Costs	
Contracted Inspection Work	Actual Consultant Costs	
Independent Soils Review	Actual Consultant Costs	
Hydraulic model analysis and/or certification	Actual Consultant Costs	
Legal Review Fees	Actual Consultant Costs	
Water Rights Review	Actual Consultant Costs	
Geotechnical Peer Review	Actual Consultant Costs	

Planning and Zoning Division Review Fees		
Subdivisions		
Preliminary Plans (Does not include Engineering Fees)	$	500.00
Final Plat (Does not include Engineering Fees)	$	250.00
Historic Preservation Conversion Project	$	500.00
Residential Accessory Structure (Does not include Engineering Fees)	$	300.00
Commercial Site Plans (Does not include Engineering Fees)	$	500.00
Zone Map or Development Code text change	$	250.00
General Plan Amendment	$	250.00
Annexation		
Under 1 acre	$	350.00
Between 1 and 5 acres	$	750.00
Over 5 acres	$	1,250.00

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Utilities		
Utility Deposits (refunded after two years if bills are kept current)		
Per Residential Unit	$	-
Per Commercial Unit	$	-
Garbage Accounts only	$	-
Utility Application Fee	$	30.00
Tenant/Landlord copy of utility bill - per mailing	$	0.55
Utility Bills		
CUP/Water Assessment Fee	$	6.50
Drain Fees		
Single-Unit Residential	$	8.50
Multi-Unit Residential		
Base Monthly Charge per Unit	$	6.69
Area Charge per 1000 SF Impervious	$	0.53
Commercial Customers/Institutional		
Base Monthly Charge (per 3,400 Impervious SF)	$	6.69
Area Charge per 1000 SF Impervious	$	0.53
Garbage Fees		
1st Container	$	10.40
Additional containers - each	$	6.92
Recycling	$	6.24
Recycling cancellation fee	$	10.00
Sewer Fees		
Residential Customers - base	$	35.55
Residential Customers - Usage rate per 1,000 gallons	$	1.40
Commercial Customers - base	$	35.55
Commercial Customers - Usage rate per 1,000 gallons	$	1.40
Industrial Customers - base	$	35.55
Industrial Customers - Usage rate per 1,000 gallons	$	1.40
Pressurized Irrigation		
Unmetered		
Base Rate (per month, 9,000 square foot lot)	$	21.68
Overage (per month, per square foot over 9,000)	$	0.00271
Metered		
Base rate - 0 to 8,000 gallons per month usage	$	21.68
Block 2 rate - 8,000 to 16,000 gallons per month usage	$	1.93
Block 3 rate - over 16,000 gallons per month usage	$	5.12
Pressurized Irrigation - Shareholder rates		
Unmetered		
Base Rate (per month, 9,000 square foot lot)	$	10.84
Overage (per month, per square foot over 9,000)	$	0.001355
Pressurized Irrigation - Additional discount for shares owned in excess of required minimum		
Possible Additional discount	$	43.36
Large Residential Property Lot Owners		
Metered		
Base rate - 0 to 8,000 gallons per month usage	$	21.68
Block 2 rate - 8,000 to 16,000 gallons per month usage	$	1.93
Block 3 rate - over 16,000 gallons per month usage	$	5.12
Pressurized Irrigation - Ratio of permeable area for commercial users		
Ratio of permeable areas for commercial		15%
Ratio of permeable areas for schools		50%
Ration of permeable areas for churches		30%

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Utilities (continued)		
Culinary Water Rates - **Rate adjustments effective July 1, 2018**		
Single Family Rates		
Monthly Base Rate ($/meter/month)		
3/4" and smaller	$	16.49
1"	$	18.13
1.5"	$	19.76
2"	$	24.27
Volume Rates ($/thousand gallons)		
Base Allowance		
0 to 3,000 gallons/month	$	-
Block 2 Rate		
3,000 to 6,000 gallons/month	$	3.59
Block 3 Rate		
6,000 to 9,000 gallons/month	$	4.32
Block 4 Rate		
Above 9,000 gallons/month	$	5.06
Multi-Family Rates		
Monthly Base Rate ($/unit/month)		
First Unit	$	16.49
Each Additional Unit	$	11.89
Volume Rates ($/thousand gallons)		
Base Allowance		
0 to 3,000 gallons/month/unit	$	-
Block 2 Rate		
3,000 to 6,000 gallons/month/unit	$	3.59
Block 3 Rate		
6,000 to 9,000 gallons/month/unit	$	4.32
Block 4 Rate		
Above 9,000 gallons/month/unit	$	5.06
Commercial, Industrial, and Institutional		
Monthly Base Rate ($/meter/month)		
3/4" and smaller	$	18.14
1"	$	19.77
1.5"	$	21.41
2"	$	25.92
3"	$	59.12
4"	$	71.40
6"	$	100.09
8"	$	132.87
10"	$	177.95
Volume Rates ($/thousang gallons)		
Base Allowance		
0 to 3,000 gallons/month	$	-
Block 2 Rate		
Above 3,000 gallons/month	$	3.15

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Utilities (continued)		
Hardship Exception Rates - for seniors who qualify under Utah County Circuit Breaker Abatement		
Pressurized Irrigation		
Base Rate (per month up to 8,000 gallons)		As Adopted
Each additional 1,000 gallons	$	1.25
The city will pay entire cost to purchase and install meter for those seniors who qualify.		
Culinary Water		
10% of the base rate of the adopted culinary rates		
Hardship Exception Rates - for other cases, heard by City Council after filing a relief petition with City Recorder		
Reconnection Fee - *normal business hours*	$	50.00
Reconnection - after hours	$	150.00
Tampering Fee	$	80.00
Fine for use without current utility account	$	250.00
Mapping Fee	$	200.00
Pressurized Irrigation Connection fee	$	250.00
Account Suspension Fee		$50.00
NSF (Not Sufficient Funds) Fee		$25.00
Full-Time Front Line Personnel Residing in American Fork Discount		As Adopted
Military Discount Active Military (With Deployment Papers-While Deployed)		
Garbage Fees		As Adopted
Recycling Fees		As Adopted
Water Fees		Waived
Sewer Fees		Waived
Storm Drain Fees		Waived
Properties outside of American Fork City Limits will have double the rate of American Fork City residents for all utility services.		

Fitness Center Fees		
12 Month Contract		
Resident Rate		
Annual Family	$	480.00
per Month	$	48.00
Annual Couple	$	400.00
per Month	$	40.00
Annual Individual	$	280.00
per Month	$	28.00
Annual Senior Couple	$	280.00
per Month	$	25.00
Annual Senior Individual	$	170.00
per Month	$	17.00
Non-Resident Rate		
Annual Family	$	540.00
per Month	$	54.00
Annual Couple	$	460.00
per Month	$	46.00
Annual Individual	$	330.00
per Month	$	33.00
Annual Senior Couple	$	330.00
per Month	$	33.00
Annual Senior Individual	$	200.00
per Month	$	20.00

Attachment: PROPOSALS - 2022 FEE SCHEDULE-Effective 05.11.22 (Updated General Fee Schedule - 05.10.22)

AMERICAN FORK CITY

FEE SCHEDULE - July 1, 2021 to June 30, 2022

Fitness Center Fees (continued)		
6 Month Rate		
Resident Rate		
Semi-Annual Family	$	295.00
Semi-Annual Couple	$	245.00
Semi-Annual Individual	$	175.00
Semi-Annual Senior Couple	$	175.00
Semi-Annual Senior Individual	$	125.00
Non-Resident Rate		
Semi-Annual Family	$	325.00
Semi-Annual Couple	$	275.00
Semi-Annual Individual	$	200.00
Semi-Annual Senior Couple	$	200.00
Semi-Annual Senior Individual	$	140.00
3 Month Rate		
Resident Rate		
Quarterly Family	$	220.00
Quarterly Couple	$	180.00
Quarterly Individual	$	140.00
Quarterly Senior Couple	$	140.00
Quarterly Senior Individual	$	90.00
Non-Resident Rate		
Quarterly Family	$	240.00
Quarterly Couple	$	205.00
Quarterly Individual	$	150.00
Quarterly Senior Couple	$	150.00
Quarterly Senior Individual	$	100.00
Summer Family Pass (May 15 to Sept 15)		
Resident Rate		
Quarterly Family	$	240.00
Quarterly Couple	$	200.00
Quarterly Individual	$	140.00
Quarterly Senior Couple	$	140.00
Quarterly Senior Individual	$	100.00
Non-Resident Rate		
Quarterly Family	$	265.00
Quarterly Couple	$	225.00
Quarterly Individual	$	165.00
Quarterly Senior Couple	$	165.00
Quarterly Senior Individual	$	110.00
Daily Admission Fees and Punch Card Rates		
Daily Adult (18 years and older)	$	5.00
Daily Youth (4 years to 17 years)	$	4.00
Daily Toddler (up to 3 years)		Free
Daily Senior (60 years and older)	$	3.00
Daily "Track Only"	$	2.00
Daily Senior "Track Only"	$	1.00
Daily family	$	20.00
Monday Night (family night)	$	15.00
Adult 20 Punch Card	$	90.00
Youth 20 Punch Card	$	70.00

Attachment: PROPOSALS - 2022 FEE SCHEDULE-Effective 05.11.22 (Updated General Fee Schedule - 05.10.22)

AMERICAN FORK CITY

FEE SCHEDULE - July 1, 2021 to June 30, 2022

Fitness Center Fees (continued)		
Senior Citizen 20 Punch Card	$	50.00
"Track Only" 20 Punch Card	$	30.00
Senior Citizen "Track Only" 20 Punch Card	$	15.00
Day Care Pricing - Monthly Pass (2 hour max per day)		
One child	$	28.00
Two children	$	38.00
Three or more children	$	48.00
Day Care - Hourly Rates (2 hour max per day)		
Half Hour	$	1.00
Hour	$	2.00
20 Time Punch Card	$	35.00
Business Rates		
Resident Rate 15% (1-20 employees)		
Annual Family	$	410.00
Annual Couple	$	330.00
Annual Individual	$	240.00
Non-Resident Rate 15%		
Annual Family	$	460.00
Annual Couple	$	390.00
Annual Individual	$	280.00
Resident Rate 20% (21-59 employees)		
Annual Family	$	385.00
Annual Couple	$	320.00
Annual Individual	$	225.00
Non-Resident Rate 20%		
Annual Family	$	430.00
Annual Couple	$	370.00
Annual Individual	$	265.00
Resident Rate 25% (60+ employees)		
Annual Family	$	360.00
Annual Couple	$	300.00
Annual Individual	$	210.00
Non-Resident Rate 25%		
Annual Family	$	405.00
Annual Couple	$	345.00
Annual Individual	$	250.00
Gymnastics		Member/Non Member
Parent Tot		$ 29.00/$32.00
Gym Stars, Breeze, Thunder		$ 32.00/$36.00
Kinder		$ 34.00/$38.00
Blizzards		$ 60.00/$65.00
Tumbling		$ 30.00/$34.00
Levels 3-7		$70.00-$155.00
Itty Bitty Sports	$	30.00
Dance Classes		$ 25.00-$60.00
Karate		$ 35.00-$80.00
Merit Badge Classes		$ 8.00-$26.00
Preschool		$ 65.00-$85.00

Attachment: PROPOSALS - 2022 FEE SCHEDULE-Effective 05.11.22 (Updated General Fee Schedule - 05.10.22)

AMERICAN FORK CITY

FEE SCHEDULE - July 1, 2021 to June 30, 2022

Boat Harbor Fees		
Day Use	$	8.00
Walk-in	$	2.00
Fishing	$	5.00
Senior Fishing and Launch - Drive in, per person, per day	$	5.00
Senior Fishing and Launch - Drive in, per person, per season	$	40.00
Annual Launch Pass	$	80.00
Park and Field Rentals		
Amphitheater Rental		
Full Day Rental	$	600.00
Half Day Rental	$	300.00
Refundable Deposit	$	100.00
Skate Park - 200 East 500 South		
Day	$	200.00
Pavilions - Rotary, Quail Cove, Evergreen		
Large Pavilion - Resident/Non-resident		$ 40.00/$60.00
Small Pavilion - Resident/Non-resident		$ 30.00/$50.00
Baseball Field Rentals - Rotary, Pony, Art Dye, Beehive, Greenwood, and JC Parks		
Hourly	$	25.00
Full Day	$	200.00
Field Prep	$	50.00
Field Lights - per hour	$	25.00
Playing Field Rentals - Evergreen, Hindley, Art Dye East or South Fields, Legacy, Bamberger, Easton, and Kimberly Parks		
Hourly	$	25.00
Full Day	$	200.00
Field Prep	$	50.00
Field Lights - per hour	$	25.00
Art Dye - Full Rental - East Field, OR South Field, OR Baseball Field		
Half Day	$	350.00
Full Day	$	500.00
Entire Complex	$	1,500.00
**Other Arrangements can be made on a case by case basis.		
**Playground Equipment for all parks is on a first-come, first-served basis at no charge		

Recreation Fees		
Baseball		
T-ball, Coach Pitch	$	40.00
1st & 2nd Grade-Pinto	$	75.00
3rd & 4th Grade-Mustang-Gold	$	125.00
3rd & 4th Grade-Mustang-Silver	$	65.00
Pony and Colt	$	95.00
Softball		
3rd-4th Grade	$	60.00
5th-6th Grade	$	70.00
7th-12th Grade	$	70.00
Tennis Lessons	$	50.00
Soccer		
3 years old through 2nd grade	$	45.00
3rd-4th grade	$	50.00
5th-9th grade	$	55.00

Attachment: PROPOSALS - 2022 FEE SCHEDULE-Effective 05.11.22 (Updated General Fee Schedule - 05.10.22)

AMERICAN FORK CITY

FEE SCHEDULE - July 1, 2021 to June 30, 2022

Recreation Fees (continued)		
Flag Football		
1st-4th grade	$	45.00
5th-6th grade	$	55.00
7th-12th grade	$	55.00
Youth Basketball (no longer Jr. Jazz)		
1st-2nd grade	$	40.00
3rd-4th grade	$	50.00
5th-6th grade	$	60.00
7th-12th grade	$	85.00
Volleyball	$	50.00
Ski School		
Bus, Lessons, Pass	$	230.00
Skate Camp	$	65.00
Bowling lessons	$	55.00
Golf lessons		$ 35.00-$80.00
Adult Softball		
Mens	$	620.00
Coed	$	435.00
Ultimate Frisbee - Grades 10th to 12th	$	32.00
Reusable Sports Jersey - utilized in some programs	$	9.00
All Recreation Programs require a $20 non-resident fee		
$5 multi-family discount for registering multiple family members at same time for same program		
All Recreation Programs require a $5 late fee for registering after the deadline		

Attachment: PROPOSALS - 2022 FEE SCHEDULE-Effective 05.11.22 (Updated General Fee Schedule - 05.10.22)

REQUEST FOR COUNCIL ACTION
CITY OF AMERICAN FORK
MAY 10, 2022

Department Finance **Director Approval** *Anna Montoya*

AGENDA ITEM Review and action on approval of the city's fiscal year ending June 30, 2023 Tentative Budget

SUMMARY RECOMMENDATION
The City Administrator and Finance Director would recommend approval of the tentative budget.

BACKGROUND
American Fork City is required to adopt a tentative budget at the first City Council meeting in May. This is a tentative budget and subject to change. Approval of the tentative budget will set the public hearing for the fiscal year 2023 budget to be approved on June 21, 2022.

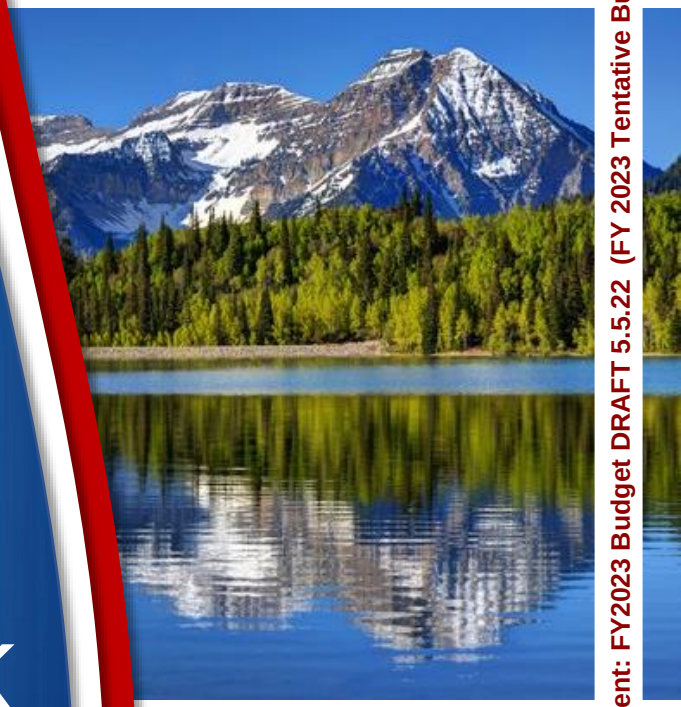
BUDGET IMPACT
Budget impacts are detailed in the Fiscal Year 2022-23 Proposed Budget, available on the City's website www.americanfork.gov/finance.

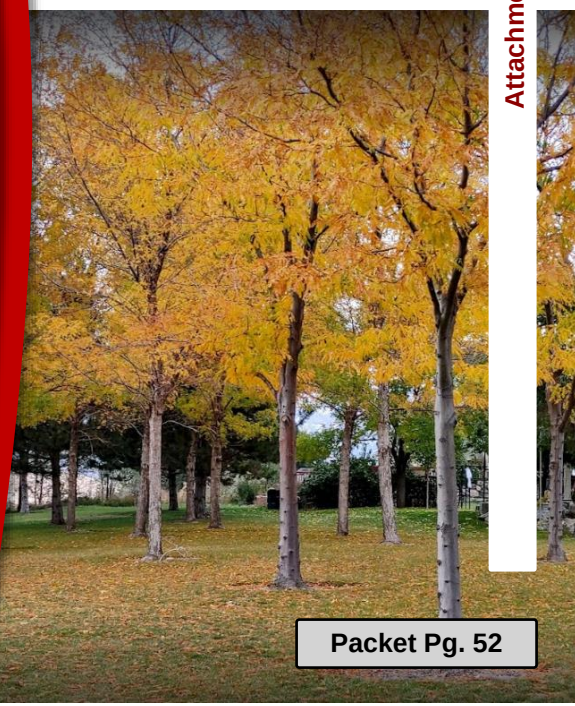
SUGGESTED MOTION
I move to approve the fiscal year ending June 30, 2023 Proposed Budget and set the public hearing for the final fiscal year ending June 30, 2023 Budget for Tuesday, June 21, 2022 at 7:00PM.

SUPPORTING DOCUMENTS
FY2023 Budget DRAFT 5.5.22 (PDF)

2023







CITY OF
AMERICAN FORK
UTAH

Fiscal Year 2023

PROPOSED BUDGET

Attachment: FY2023 Budget DRAFT 5.5.22 (FY 2023 Tentative Budget)

American Fork City, Utah

Proposed Budget

Fiscal Year 2022-2023

Attachment: FY2023 Budget DRAFT 5.5.22 (FY 2023 Tentative Budget)

Prepared by:
American Fork City Administration
51 E Main St
American Fork, UT 84003-2381
www.americanfork.gov
Phone: (801) 763-3000
amontoya@americanfork.gov

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Attachment: FY2023 Budget DRAFT 5.5.22 (FY 2023 Tentative Budget)

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Attachment: FY2023 Budget DRAFT 5.5.22 (FY 2023 Tentative Budget)

Elected Officials and Leadership Team



Mayor
Brad Frost



Councilman
Kevin Barnes



Councilman
Staci Carroll



Councilman
Ryan Hunter



Councilman
Rob Shelton



Councilman
Clark Taylor

APPOINTED OFFICIALS

City Administrator ..... David Bunker
City Recorder ..... Terilyn Lurker
Interim City Treasurer ..... Amanda Durrant

DEPARTMENT DIRECTORS

Police Chief ..... Cameron Paul
Fire Chief ..... Aaron Brems
City Attorney (Contract) ..... Cherylyn Egner
Public Works Director ..... R. Scott Sensanbaugher
Assistant City Administrator ..... Camden Bird
Finance Director ..... Anna Montoya
Development Services Director ..... Patrick O'Brien
Community Services Director ..... Vacant
Recreation & Fitness Center Director ..... Derric Rykert
Broadband & Technology Director ..... George Schade

Attachment: FY2023 Budget DRAFT 5.5.22 (FY 2023 Tentative Budget)

Fund Balances

GOVERNMENTAL FUNDS

Fund	Available Fund Balance 2020-21	Estimated Fund Balance 2021-22	Estimated Revenues 2022-33	Adopted Expenditures 2022-33	Net Transfers 2022-33	Increase (Decrease) 2022-33	Estimated Fund Balance 2022-33
General Fund	**$ 11,230,031**	**$ 12,432,464**	**$ 31,834,068**	**$ 29,256,189**	**$ (2,577,879)**	**$ -**	**$ 12,432,464**
Special Revenue Funds							
Municipal Building Authority	831	821	-	-	-	-	821
Fitness Center	-	-	1,855,500	2,522,109	666,609	-	-
PARC Tax	69,218	318,699	1,451,200	1,699,900	-	(248,700)	69,999
Celebration	-	-	5,000	25,000	20,000	-	-
Downtown Redevelopment	97,052	97,795	500	-	-	500	98,295
RDA - West Side	17,973	17,973	-	-	-	-	17,973
RDA - East Side	94,199	151,087	49,622	-	-	49,622	200,709
RDA - Business Park	2,392,310	2,718,189	357,837	357,837	-	-	2,718,189
EDA - Egg Farm	1,614,977	1,401,364	1,047,249	1,153,531	(238,087)	(344,369)	1,056,995
CRA - Patriot Station TOD	(176,699)	(193,399)	697,536	154,507	(349,630)	193,399	-
CRA - Main Street	(13,007)	(13,007)	-	-	-	-	(13,007)
Total Special Revenue Funds	**4,096,854**	**4,499,522**	**5,464,444**	**5,912,884**	**98,892**	**(349,548)**	**4,149,974**
Debt Service Fund	**352,717**	**352,384**	**933,588**	**1,053,452**	**119,064**	**(800)**	**351,584**
Capital Projects Funds							
General Capital Projects	9,949,734	8,453,459	5,045,082	6,247,253	1,551,801	349,630	8,803,089
Bond Capital Projects	8,500,243	7,332,469	15,000	7,347,469	-	(7,332,469)	-
Capital Projects - Equipment	21,009	-	247,818	1,010,113	762,295	-	-
Meadows Special Improvement District	66,619	66,619	-	-	-	-	66,619
Park Impact Fees	8,632,277	5,621,996	5,622,000	642,718	(119,064)	4,860,218	10,482,214
Road Impact Fees	6,621,065	8,641,400	3,030,000	11,189,147	-	(8,159,147)	482,253
Fire Impact Fees	1,799,390	2,230,898	507,500	2,000,000	(532,203)	(2,024,703)	206,195
Police Impact Fees	1,995,751	2,320,773	458,000	201,000	(262,075)	(5,075)	2,315,698
Total Capital Project Funds	**37,586,088**	**34,667,614**	**14,925,400**	**28,637,700**	**1,400,754**	**(12,311,546)**	**22,356,068**
Permanent Fund							
Perpetual Care Fund	892,757	975,650	47,900	-	(2,000)	45,900	1,021,550
Total Permanent Fund	**892,757**	**975,650**	**47,900**	**-**	**(2,000)**	**45,900**	**1,021,550**
TOTAL GOVERNMENTAL FUNDS	**$ 54,158,447**	**$ 52,927,634**	**$ 53,205,400**	**$ 64,860,225**	**$ (961,169)**	**$ (12,615,994)**	**$ 40,311,640**

Attachment: FY2023 Budget DRAFT 5.5.22 (FY 2023 Tentative Budget)

Fund Balances

ENTERPRISE FUNDS

Fund	Available Fund Balance 2020-21	Estimated Fund Balance 2021-22	Estimated Revenues 2022-33	Adopted Expenditures 2022-33	Net Transfers 2022-33	Increase (Decrease) 2022-33	Estimated Fund Balance 2022-33
Enterprise Funds							
Culinary Water	$ 9,613,481	$ 11,779,191	$ 5,304,853	$ 15,418,134	$ 202,470	$ (9,910,811)	$ 1,868,380
Culinary Water Impact Fees	2,028,816	3,198,559	1,812,000	2,812,153	-	(1,000,153)	2,198,406
Secondary Irrigation	10,184,054	9,230,410	7,361,813	10,986,730	-	(3,624,917)	5,605,493
Secondary Irrigation Impact Fees	(14,446,694)	(14,243,203)	850,000	1,036,342	-	(186,342)	(14,429,545)
Sewer	10,618,758	12,134,366	6,340,750	6,467,974	-	(127,224)	12,007,142
Sewer Impact Fees	1,609,155	1,765,959	657,000	760,786	-	(103,786)	1,662,173
Storm Drain	3,140,937	3,542,783	2,201,134	3,900,906	-	(1,699,772)	1,843,011
Storm Drain Impact Fees	1,228,040	1,351,747	755,500	765,669	-	(10,169)	1,341,578
Sanitation and Recycling	386,301	497,581	1,749,321	1,749,321	-	-	497,581
Broadband	(1,977,397)	(1,960,037)	181,179	430,137	270,465	21,507	(1,938,530)
Total Enterprise Funds	**22,385,451**	**27,297,356**	**27,213,550**	**44,328,152**	**472,935**	**(16,641,667)**	**10,655,689**
Internal Service Funds							
Fleet Operations & Maintenance	168,195	82,485	432,250	494,950	-	(62,700)	19,785
Fleet Capital	324,248	324,248	1,168,122	1,656,356	488,234	-	324,248
Information Technology	526,788	381,179	696,738	696,738	-	-	381,179
Total Internal Service Funds	**1,019,231**	**787,912**	**2,297,110**	**2,848,044**	**488,234**	**(62,700)**	**725,212**
TOTAL ENTERPRISE FUNDS	**$ 23,404,682**	**$ 28,085,268**	**$ 29,510,660**	**$ 47,176,196**	**$ 961,169**	**$ (16,704,367)**	**$ 11,380,901**
TOTAL CITY-WIDE	**$ 77,563,129**	**$ 81,012,902**	**$ 82,716,060**	**$ 112,036,421**	**$ -**	**$ (29,320,361)**	**$ 51,692,541**

Combined Revenue Summary - All Funds

BY FUND

Fund	Actual 2020-21	Estimated 2021-22	Approved 2021-22	Proposed 2022-23
REVENUES (Excludes Transfers)				
General Fund	**$ 32,123,776**	**$ 33,780,173**	**$ 28,078,847**	**$ 31,834,068**
Special Revenue Funds				
Fitness Center	1,677,605	1,820,049	1,774,500	1,855,500
PARC Tax	1,508,530	1,549,545	1,304,500	1,451,200
Celebration	8,069	14,878	-	5,000
Downtown Redevelopment	1,495	743	1,000	500
RDA - East Side	43,112	56,888	44,844	49,622
RDA - Business Park	315,001	325,879	354,741	357,837
EDA - Egg Farm	997,959	999,547	1,058,714	1,047,249
Total Special Revenue Funds	**4,551,771**	**4,767,529**	**4,538,299**	**4,766,908**
Debt Service Fund	**1,113,727**	**934,805**	**951,513**	**933,588**
Capital Projects Funds				
General Capital Projects	3,842,279	4,198,901	9,345,675	5,045,082
Bond Capital Projects	26,430	20,475	15,000	15,000
Capital Projects - Equipment	49,478	-	5,000	247,818
Park Impact Fees	4,084,628	6,748,131	2,322,000	5,622,000
Road Impact Fees	3,406,164	4,392,320	2,035,000	3,030,000
Fire Impact Fees	529,845	974,832	257,500	507,500
Police Impact Fees	347,164	597,659	228,000	458,000
Total Capital Project Funds	**12,285,988**	**16,932,318**	**14,208,175**	**14,925,400**
Permanent Fund				
Perpetual Care Fund	65,191	85,051	60,500	47,900
Total Permanent Fund	**65,191**	**85,051**	**60,500**	**47,900**
Enterprise Funds				
Culinary Water	9,904,099	22,358,478	13,100,225	5,304,853
Culinary Water Impact Fees	1,809,384	2,321,088	1,315,000	1,812,000
Secondary Irrigation	3,447,092	5,462,076	6,431,813	7,361,813
Secondary Irrigation Impact Fees	767,252	899,838	830,000	850,000
Sewer	6,550,856	6,940,167	5,795,250	6,325,750
Sewer Impact Fees	614,007	741,021	421,774	657,000
Storm Drain	2,501,521	2,421,930	1,359,500	2,201,134
Storm Drain Impact Fees	448,321	731,832	425,218	755,500
Sanitation and Recycling	1,585,056	1,714,998	1,563,250	1,749,321
Broadband	167,770	199,307	181,417	181,179
Total Enterprise Funds	**27,795,358**	**43,790,735**	**31,423,447**	**27,198,550**
Internal Service Funds				
Fleet Operations & Maintenance	473,244	387,902	387,902	432,250
Fleet Capital	990,040	1,146,032	1,435,588	1,168,122
Information Technology	890,985	532,545	531,669	696,738
Total Internal Service Funds	**2,354,269**	**2,066,479**	**2,355,159**	**2,297,110**
TOTAL REVENUES	**$ 80,290,080**	**$ 102,357,090**	**$ 81,615,940**	**$ 82,003,524**

Attachment: FY2023 Budget DRAFT 5.5.22 (FY 2023 Tentative Budget)

Combined Revenue Summary - All Funds

BY TYPE

Category Type	Actual 2020-21	Estimated 2021-22	Approved 2021-22	Proposed 2022-23
REVENUES (Excludes Transfers)				
Property Taxes	$ 7,044,761	$ 7,033,574	$ 6,947,376	$ 8,364,000
Sales Taxes	14,931,268	15,675,821	13,860,520	14,500,000
Other Taxes	2,582,281	2,508,108	2,575,000	2,510,000
Licenses & Permits	2,004,823	2,957,204	1,386,572	2,030,000
Intergovernmental	3,719,135	4,576,520	12,210,793	7,670,413
Charges for Services	27,842,393	30,372,426	26,488,030	30,126,731
Impact Fees	11,878,227	17,308,829	7,100,000	13,000,000
Fines & Forfeitures	391,977	402,621	315,000	325,000
Miscellaneous	702,552	820,309	107,725	127,500
Note Receivable	1,381	-	-	-
Financing Sources	-	12,750,000	7,300,000	-
Developer Contributions	5,711,606	4,850,000	-	-
Administrative Charges	2,406,579	2,120,975	2,146,576	2,393,289
Use of Money & Property	1,073,097	980,703	1,178,348	956,591
TOTAL REVENUES	**$ 80,290,080**	**$ 102,357,090**	**$ 81,615,940**	**$ 82,003,524**

Attachment: FY2023 Budget DRAFT 5.5.22 (FY 2023 Tentative Budget)

Combined Expenditure Summary - All Funds

Fund	Actual 2020-21	Estimated 2021-22	Approved 2021-22	Proposed 2022-23
EXPENDITURES (Excludes Transfers)				
General Fund	**$ 23,752,674**	**$ 25,838,551**	**$ 26,246,031**	**$ 29,256,189**
Special Revenue Funds				
Municipal Building Authority	60	10	-	-
Fitness Center	2,430,511	2,556,490	2,403,756	2,522,109
PARC Tax	1,773,306	1,300,064	1,304,500	1,699,900
Celebration	31,121	42,878	-	25,000
Downtown Redevelopment	8,200	-	-	-
RDA - Business Park	-	-	354,741	357,837
EDA - Egg Farm	687,811	962,432	1,656,415	1,153,531
CRA - Patriot Station TOD	8,000	16,700	-	504,137
Total Special Revenue Funds	**4,939,009**	**4,878,574**	**5,719,412**	**6,262,514**
Debt Service Fund	**1,232,257**	**1,053,754**	**1,053,504**	**1,053,452**
Capital Projects Funds				
General Capital Projects	3,547,528	11,370,903	13,393,397	6,247,253
Bond Capital Projects	125,168	1,188,249	8,537,683	7,347,469
Capital Projects - Equipment	289,521	412,822	496,760	1,010,113
Park Impact Fees	830,452	9,639,796	4,167,330	642,718
Road Impact Fees	3,974,928	2,371,985	4,324,921	11,189,147
Fire Impact Fees	3,216	10,000	10,000	2,000,000
Police Impact Fees	1,716	10,000	211,000	201,000
Total Capital Project Funds	**8,772,529**	**25,003,755**	**31,141,091**	**28,637,700**
Enterprise Funds				
Culinary Water	3,659,484	20,391,668	21,159,164	15,418,134
Culinary Water Impact Fees	1,695,342	1,151,345	1,206,750	2,812,153
Secondary Irrigation	3,044,384	6,415,720	11,478,496	10,986,730
Secondary Irrigation Impact Fees	523,010	696,347	2,514,056	1,036,342
Sewer	3,770,020	5,424,559	6,962,324	6,467,974
Sewer Impact Fees	664,564	584,217	501,092	760,786
Storm Drain	836,574	2,020,084	1,827,632	3,900,906
Storm Drain Impact Fees	1,035,285	608,125	525,780	765,669
Sanitation and Recycling	1,561,077	1,603,718	1,664,885	1,749,321
Broadband	343,497	347,190	389,461	430,137
Total Enterprise Funds	**17,133,237**	**39,242,973**	**48,229,640**	**44,328,152**
Internal Service Funds				
Fleet Operations & Maintenance	467,747	473,612	500,600	494,950
Fleet Capital	1,100,472	1,737,943	1,734,912	1,656,356
Information Technology	497,006	678,154	606,819	696,738
Total Internal Service Funds	**2,065,225**	**2,889,709**	**2,842,331**	**2,848,044**
TOTAL EXPENDITURES	**$ 57,894,931**	**$ 98,907,316**	**$ 115,232,009**	**$ 112,386,051**

Attachment: FY2023 Budget DRAFT 5.5.22 (FY 2023 Tentative Budget)

Combined Expenditure Summary - All Funds

BY TYPE

Category Type	Actual 2020-21	Estimated 2021-22	Approved 2021-22	Proposed 2022-23
EXPENDITURES (Excludes Transfers)				
Personnel	$ 18,976,625	$ 20,866,106	$ 22,135,238	$ 24,152,685
Operations	22,247,940	22,313,585	21,127,158	25,473,783
Capital	14,011,346	50,184,319	66,487,601	57,178,298
Debt Service	2,659,020	5,543,306	5,482,012	5,231,655
TOTAL EXPENDITURES	**$ 57,894,931**	**$ 98,907,316**	**$ 115,232,009**	**$ 112,036,421**

Attachment: FY2023 Budget DRAFT 5.5.22 (FY 2023 Tentative Budget)

Full-time Equivalent Summary

DEPARTMENT STAFFING

Full-time Equivalent Positions	FTE 2020-21	FTE 2021-22	Proposed 2022-23	Increase (Decrease)
GENERAL FUND				
Executive	0.50	0.50	0.50	-
Legislative	2.50	2.50	2.50	-
Adminstration	10.50	11.00	14.80	3.80
Community Services	2.50	3.00	1.25	(1.75)
Parks and Boat Harbor	12.48	14.16	14.66	0.50
Tree Maintenance	-	-	0.25	0.25
Cemetery	5.88	5.68	5.18	(0.50)
Library and Learning Center	13.33	13.65	13.97	0.32
Police	59.22	62.22	66.22	4.00
Fire and Rescue	52.02	57.02	57.52	0.50
Public Works Administration	2.75	2.75	3.00	0.25
Streets	7.00	6.83	7.83	1.00
Building Maintenance	4.00	4.00	4.00	-
Engineering	7.00	10.00	10.00	-
Recreation	8.39	7.92	8.69	0.77
Planning	2.50	2.63	2.45	(0.18)
Building Inspection	7.50	8.00	9.55	1.55
Senior Center	4.75	4.75	5.00	0.25
Total General Fund	202.82	216.61	227.37	10.76
SPECIAL REVENUE FUNDS				
Fitness Center	35.55	39.35	40.22	0.87
ENTERPRISE FUNDS				
Culinary Water	4.75	6.15	6.85	0.70
Secondary Irrigation	3.75	2.85	3.40	0.55
Sewer	2.75	3.00	3.50	0.50
Storm Drain	2.50	2.50	4.00	1.50
Broadband	2.00	2.00	2.00	-
Total Enterprise Funds	15.75	16.50	19.75	3.25
TOTAL FTE POSITIONS	**254.12**	**272.46**	**287.34**	**14.88**

Attachment: FY2023 Budget DRAFT 5.5.22 (FY 2023 Tentative Budget)

Full-time Equivalent Summary

STAFFING NOTES

1) Administration - Reorganize department to include Human Resources Manager, and Communications. Positions moved from Community Services Administration. Also add Assistant City Administrator and adjust a part-time Customer Service Representative to full-time.
2) Community Services Administration - Move Human Resources Manager and part-time Communications staff to the Adminstration Department.
3) Parks / Boat Harbor - Addition of a part-time administrative assistant
4) Tree Maintenance - Addition of a full-time Arborist for half of the budget year
5) Cemetery - Administrative Assistant changed from full-time to part-time.
6) Library - Addition of part-time staff for programming and Spanish outreach
6) Police - Addition of 3 police officers and 2 part-time records specialists
7) Fire and Rescue - change part-time deputy Fire Marshall to full-time
8) Public Works Administration - Adjust one administrative assistant from part-time to full-time
9) Streets - Addition of a full-time Public Works Technician
10) Recreation - Part-time seasonal positions increased from COVID-19 service levels
11) Planning/Building Inspection - a portion of Development Services Director is added to Building Inpection and a part-time Administrative Assistant was moved to full-time.
12) Fitness Center - Part-time seasonal positions increased from COVID-19 service levels
13) Culinary Water and Secondary Irrigation - Addition of a full-time Water Maintenance Operator to be shared between the water departments, addition of allocated Arborist position to aide in waterwise education.
14) Sewer and Storm Drain - Addition of a Storm Water Management Plan Coordinator and a full-time Maintenance Operator to be shared between the departments.

Attachment: FY2023 Budget DRAFT 5.5.22 (FY 2023 Tentative Budget)

American Fork City Proposed Annual Budget Fiscal Year 2022-2023
General Fund Budgets

General Fund Summary

Description	Actual 2020-21	Estimated 2021-22	Approved 2021-22	Proposed 2022-23
REVENUES				
Taxes	$ 18,987,325	$ 19,683,050	$ 18,245,520	$ 19,512,195
Licenses & Permits	2,004,823	2,957,204	1,386,572	2,030,000
Grants & Intergovernmental	1,486,817	244,693	133,000	214,000
Charges for Services	8,093,481	9,583,842	7,338,280	9,111,973
Fines & Forfeitures	391,977	402,621	315,000	325,000
Miscellaneous	584,192	321,958	65,000	77,500
Other Financing Sources	575,161	586,805	595,475	563,400
Transfers In	3,492	53,986	53,828	37,617
TOTAL REVENUES	**$ 32,127,268**	**$ 33,834,159**	**$ 28,132,675**	**$ 31,871,685**
EXPENDITURES				
General Services	$ 2,368,876	$ 2,219,840	$ 2,270,944	$ 2,790,618
Community Services	3,854,132	3,980,653	4,051,164	4,231,047
Public Safety	12,162,583	13,660,988	14,307,111	15,513,361
Public Works	3,209,482	3,847,515	3,415,196	4,151,660
Recreation	693,869	669,284	703,954	774,347
Development Services	1,323,462	1,338,572	1,407,879	1,654,720
Citizens Committees	140,270	121,699	89,783	140,436
Transfers Out	3,389,732	6,793,175	1,886,644	2,615,496
TOTAL EXPENDITURES	**$ 27,142,406**	**$ 32,631,726**	**$ 28,132,675**	**$ 31,871,685**
General Fund Net Revenue	4,984,862	1,202,433	-	-
Beginning Fund Balance	6,245,169	11,230,031	11,230,031	12,432,464
Ending Fund Balance	**$ 11,230,031**	**$ 12,432,464**	**$ 11,230,031**	**12,432,464**

Attachment: FY2023 Budget DRAFT 5.5.22 (FY 2023 Tentative Budget)

American Fork City Proposed Annual Budget Fiscal Year 2022-2023
General Fund Budgets

General Fund Revenue Detail

Description	Actual 2020-21	Estimated 2021-22	Approved 2021-22	Proposed 2022-23
REVENUES				
Taxes				
Property Taxes	$ 4,139,582	$ 4,262,673	$ 4,200,000	$ 5,142,195
Motor Vehicle Fees	377,800	398,280	380,000	380,000
Delinquent Taxes	301,035	312,790	250,000	250,000
Sales Tax	11,957,251	12,593,133	11,210,520	11,600,000
Cable TV Franchise Tax	134,162	138,747	125,000	130,000
Energy Sales & Use Tax	1,877,545	1,790,056	1,800,000	1,800,000
Municipal Telephone Tax	192,774	181,025	270,000	200,000
Penalties and Interest	7,176	6,346	10,000	10,000
Total Taxes	**18,987,325**	**19,683,050**	**18,245,520**	**19,512,195**
Licenses & Permits				
Business Licenses	87,630	87,296	90,000	90,000
Building Permits	1,631,537	2,636,950	1,222,853	1,800,000
Beer & Liquor Licenses	300	-	-	-
Occupancy Fee	68,950	131,985	43,740	50,000
Alarm Permit	15,100	20,153	15,776	15,000
Other Permits	185,696	80,820	9,203	70,000
Special Events Permits	15,610	-	5,000	5,000
Total Licenses & Permits	**2,004,823**	**2,957,204**	**1,386,572**	**2,030,000**
Grants & Intergovernmental				
Grants-Library	52,393	32,000	8,000	8,000
Grants-Police	205,237	150,482	90,000	161,000
Grants-Fire	8,329	13,183	-	10,000
Grants-Other	-	622	-	-
Other Reimbursements	113,592	-	-	-
CARES Act Relief Fund	1,067,075	-	-	-
State Liquor Fund Allotment	40,191	48,406	35,000	35,000
Total Grants & Intergovernmental	**1,486,817**	**244,693**	**133,000**	**214,000**
Charges for Services				
Fire Protection Agreement-County	7,920	6,848	6,208	7,000
Ambulance Fees	2,670,922	3,016,765	2,385,800	3,100,000
Admin Charge-Water	473,721	429,007	429,007	480,076
Admin Charge-Water Impact	-	4,172	4,172	3,605
Admin Charge-Sewer	486,502	482,711	482,711	474,147
Admin Charge-Sewer Impact	-	3,963	3,963	7,018
Admin Charge-Storm Water	290,124	296,049	296,049	320,577
Admin Charge-Storm Water Impact	-	780	780	5,169
Admin Charge-Irrigation	271,503	276,543	276,543	286,808
Admin Charge-Irrigation Impact	-	1,998	1,998	6,342
	-			

(continued on next page)

Attachment: FY2023 Budget DRAFT 5.5.22 (FY 2023 Tentative Budget)

General Fund Revenue Detail

Description	Actual 2020-21	Estimated 2021-22	Approved 2021-22	Proposed 2022-23
Charges for Services				
Admin Charge-Park Impact	-	330	330	5,718
Admin Charge-Road Impact	-	9,171	9,171	17,707
Admin Charge-Sanitation Fund	102,757	102,004	102,004	96,089
Admin Charge-Fitness Center	221,066	217,955	217,955	206,743
Admin Charge-PARC Tax Fund	7,794	7,794	7,794	7,794
Admin Charge-Egg Farm EDA	39,947	-	-	14,571
Admin Charge-Broadband Fund	33,483	21,505	21,505	17,210
Capital Projects Inspection	336,628	226,435	297,800	230,000
Development Inspection-Engineering	421,928	1,036,007	150,000	1,030,000
Development Inspection-Building	-	-	100,000	162,400
Development Fees	211,177	30,795	35,000	35,000
Recording Fees	-	-	5,000	5,000
Plan Check Fees	598,305	1,076,497	420,000	500,000
Fire Plan Check Fees	3,650	5,350	-	-
Fire Site Inspection Fees	10,920	11,746	31,500	10,000
Police Services-Cedar Hills	408,401	551,796	555,426	566,534
Alpine School District Officers	136,589	118,067	100,000	100,000
Fire-Cedar Hills Contract	527,620	847,570	717,564	731,915
Boat Harbor Fees	68,912	50,962	50,000	50,000
Park Fees	9,723	4,621	8,000	8,000
Amphitheater Reservation Fees	47,940	21,326	20,000	20,000
Recreation Fees	430,870	435,112	355,000	360,000
Library Development Funds	743	4,205	-	-
Library Fees	26,034	24,189	25,000	20,000
Senior Citizen Fees	46,492	59,705	50,000	50,000
Fire Fees	4,490	2,589	2,000	2,000
Cemetery Lot Sales	69,950	75,600	45,500	50,050
Grave Opening Fees	120,600	119,354	120,000	120,000
Other Cemetery Fees	6,270	3,983	4,500	4,500
After Hours Fees	500	338	-	-
Total Charges for Services	**8,093,481**	**9,583,842**	**7,338,280**	**9,111,973**
Fines & Forfeitures				
Fines	328,253	76,378	40,000	50,000
Fines - Prosecution Restitution	2,764	238,593	215,000	215,000
Traffic School	60,960	87,650	60,000	60,000
Total Fines & Forfeitures	**391,977**	**402,621**	**315,000**	**325,000**
Miscellaneous				
Application Processing Fee	90	12,497	-	12,000
Sale of AF History Books	45	311	-	-
Resale Merchandise	15	-	-	-
Rents and Conessions	-	1,380	-	-

(continued on next page)

Attachment: FY2023 Budget DRAFT 5.5.22 (FY 2023 Tentative Budget)

General Fund Revenue Detail

Description	Actual 2020-21	Estimated 2021-22	Approved 2021-22	Proposed 2022-23
Miscellaneous				
Youth Council	280	1,646	-	-
Donations	2,525	7,330	-	-
Purchasing Card Rebate	24,260	5,126	20,000	15,000
Other Revenue	10,883	7,672	4,500	4,500
Police Revenue	39,483	35,816	35,000	35,000
GRAMA Requests	-	180	5,500	11,000
Over & Short	(510)	-	-	-
Developer Contributions-St Lights	507,121	250,000	-	-
Total Miscellaneous	**584,192**	**321,958**	**65,000**	**77,500**
Use of Money & Property				
Interest Earnings	83,264	68,216	97,075	90,000
Credit Card Processing Fees	-	-	25,000	-
Sale of Capital Assets	7,365	16,894	-	-
Police/Courts Building Lease	438,400	447,765	438,400	438,400
Cell Tower Lease	46,132	53,930	35,000	35,000
Total Use of Money & Property	**575,161**	**586,805**	**595,475**	**563,400**
Transfers In				
Transfer From Perpetual Care	3,492	2,158	2,000	2,000
Transfer From RDA	-	51,828	51,828	35,617
Total Transfers In	**3,492**	**53,986**	**53,828**	**37,617**
TOTAL REVENUES	**$ 32,127,268**	**$ 33,834,159**	**$ 28,132,675**	**$ 31,871,685**

Attachment: FY2023 Budget DRAFT 5.5.22 (FY 2023 Tentative Budget)

General Fund Expenditure Summary

BY FUNCTION AND DEPARTMENT

Description	Actual 2020-21	Estimated 2021-22	Approved 2021-22	Proposed 2022-23
EXPENDITURES				
General Services				
Executive	$ 47,265	$ 53,118	$ 57,628	$ 57,616
Legislative	172,123	183,920	211,183	196,985
Legal	391,327	512,612	462,000	470,000
Administration	1,758,161	1,470,190	1,540,133	2,066,017
Total General Services	**2,368,876**	**2,219,840**	**2,270,944**	**2,790,618**
Community Services				
Community Services Administration	363,849	407,866	459,103	180,828
Parks & Boat Harbor	943,635	967,143	981,906	1,108,455
Tree Maintenance	-	-	-	240,555
Cemetery	518,153	470,503	496,658	459,545
Building Maintenance	974,091	1,060,097	1,041,713	1,100,007
Library & Literacy Center	1,054,404	1,075,044	1,071,784	1,141,657
Total Community Services	**3,854,132**	**3,980,653**	**4,051,164**	**4,231,047**
Public Safety				
Police	6,454,349	7,195,644	7,851,945	8,685,310
Fire	5,708,234	6,465,344	6,455,166	6,828,051
Total Public Safety	**12,162,583**	**13,660,988**	**14,307,111**	**15,513,361**
Public Works				
Public Works Administration	317,900	349,030	350,653	396,929
Streets	1,724,714	2,114,084	1,636,357	2,108,082
Engineering	1,166,868	1,384,401	1,428,186	1,646,649
Total Public Works	**3,209,482**	**3,847,515**	**3,415,196**	**4,151,660**
Recreation	**693,869**	**669,284**	**703,954**	**774,347**
Development Services				
Planning	330,723	439,427	342,035	350,366
Building Inspection	992,739	899,145	1,065,844	1,304,354
Total Development Services	**1,323,462**	**1,338,572**	**1,407,879**	**1,654,720**
Citizens Committees	**140,270**	**121,699**	**89,783**	**140,436**
Total Departmental Expenditures	**23,752,674**	**25,838,551**	**26,246,031**	**29,256,189**

Attachment: FY2023 Budget DRAFT 5.5.22 (FY 2023 Tentative Budget)

General Fund Expenditure Summary

BY FUNCTION AND DEPARTMENT

Description	Actual 2020-21	Estimated 2021-22	Approved 2021-22	Proposed 2022-23
EXPENDITURES				
Transfers Out				
Transfer to Fitness Center Fund	781,652	824,941	774,976	889,609
Transfer to Celebration Fund	20,630	28,000	-	20,000
Transfer to Capital Projects Fund	1,122,217	5,008,589	404,962	459,783
Transfer to Capital Equipment	238,504	386,813	461,760	699,295
Transfer to Broadband Fund	296,376	147,883	224,624	248,958
Fund Balance Contribution to Broadband	-	17,360	20,322	21,507
Transfer to Fleet Capital Fund	515,170	379,589	-	276,344
Transfer to Information Technology Fund	415,183	-	-	-
Total Transfers Out	**3,389,732**	**6,793,175**	**1,886,644**	**2,615,496**
TOTAL EXPENDITURES	**$ 27,142,406**	**$ 32,631,726**	**$ 28,132,675**	**$ 31,871,685**

BY TYPE

Description	Actual 2020-21	Estimated 2021-22	Approved 2021-22	Proposed 2022-23
EXPENDITURES				
Personnel	16,354,394	17,874,291	19,058,912	20,650,157
Operations	6,912,985	7,659,685	7,187,119	8,606,032
Capital	485,295	304,575	-	-
Transfers Out	3,389,732	6,793,175	1,886,644	2,615,496
TOTAL EXPENDITURES	**$ 27,142,406**	**$ 32,631,726**	**$ 28,132,675**	**$ 31,871,685**

Attachment: FY2023 Budget DRAFT 5.5.22 (FY 2023 Tentative Budget)

Executive

DEPARTMENT SUMMARY

The executive of the City is the Mayor who, in conjunction with the City Council, provides governance of the City. The Mayor is also responsible for the operations of the City and has appointed a City Administrator to manage operations.

DEPARTMENT BUDGET

Description	Actual 2020-21	Estimated 2021-22	Approved 2021-22	Proposed 2022-23
Personnel				
Salaries and Wages	$ 18,680	$ 25,178	$ 22,800	$ 24,700
Benefits	23,560	23,287	28,128	25,686
Total Personnel Expenses	**42,240**	**48,465**	**50,928**	**50,386**
Operating				
Travel Allowance	4,459	4,550	4,200	4,550
Education and Travel	-	-	1,500	1,500
Office Supplies and Expense	33	-	-	500
Telephone	283	103		480
Department Expense and Supplies	250	-	1,000	200
Total Operating Expenditures	**5,025**	**4,653**	**6,700**	**7,230**
TOTAL EXECUTIVE	**$ 47,265**	**$ 53,118**	**$ 57,628**	**$ 57,616**

DEPARTMENT PERSONNEL

Full-time Equivalent Positions	FTE 2020-21	FTE 2021-22	Proposed 2022-23	Increase (Decrease)
Mayor	0.50	0.50	0.50	-
Total Executive Positions	**0.50**	**0.50**	**0.50**	**-**

STAFFING NOTES

The Mayor's compensation is a set amount and not dependent on the number of hours worked. Therefore, the position has been counted as 0.50 FTE on this schedule.



Attachment: FY2023 Budget DRAFT 5.5.22 (FY 2023 Tentative Budget)

Legislative

DEPARTMENT SUMMARY

The legislative department is comprised of the elected City Council. The purpose of the City Council is to provide governance in conjunction with the Mayor of the City. Special projects in the fund include dues for the Utah League of Cities and Towns, Utah Lake Commission, and Mountainland Association of Governments.

DEPARTMENT BUDGET

Description	Actual 2020-21	Estimated 2021-22	Approved 2021-22	Proposed 2022-23
Personnel				
Salaries and Wages	$ 37,779	$ 53,005	$ 48,000	$ 52,000
Benefits	69,948	67,549	80,723	73,775
Total Personnel Expenses	**107,727**	**120,554**	**128,723**	**125,775**
Operating				
Travel Allowance	15,418	16,250	15,000	16,250
Office Supplies and Expense	166	232	-	-
Education and Travel	3,230	6,000	6,000	6,000
Planning Commission	507	2,166	2,800	2,800
Department Expense and Supplies	1,605	2,619	3,500	1,000
Other Council Unassigned	854	-	2,500	2,500
Special Projects	42,616	36,099	42,660	42,660
Steel Days Services	-	-	10,000	-
Total Operating Expenditures	**64,396**	**63,366**	**82,460**	**71,210**
TOTAL LEGISLATIVE	**$ 172,123**	**$ 183,920**	**$ 211,183**	**$ 196,985**

DEPARTMENT STAFFING

Full-time Equivalent Positions	FTE 2020-21	FTE 2021-22	Proposed 2022-23	Increase (Decrease)
City Council Members	2.50	2.50	2.50	-
Total Legislative Positions	**2.50**	**2.50**	**2.50**	**-**

STAFFING NOTES

The Council's compensation is a set amount and not dependent on the number of hours worked. Therefore, the City Council has been counted as 2.50 FTE on this schedule.

Attachment: FY2023 Budget DRAFT 5.5.22 (FY 2023 Tentative Budget)

Legal

DEPARTMENT SUMMARY

The Legal budget is established to process expenditures for legal and attorney purposes. All attorneys for the City currently act on a contract basis. The attorney services that are expensed out of this department include: Personnel attorneys, defense attorneys for criminal actions (when the accused cannot provide an attorney for themselves), conflict attorneys for criminal actions (when there is a conflict between the defense attorney and another individual), the City's criminal attorney, and the City's civil attorney. Other attorneys engaged by the City are used on an as-needed basis and are expended out of different funds. Specialized attorneys used include broadband attorneys and water right attorneys.

DEPARTMENT BUDGET

Description	Actual 2020-21	Estimated 2021-22	Approved 2021-22	Proposed 2022-23
Operating				
Youth Court	$ 383	$ -	$ 2,000	$ 2,000
Attorney-Civil	132,192	224,161	140,000	147,000
Attorney-Special Assignments	2,208	6,031	10,000	10,000
Attorney-Public Defender	121,343	130,187	140,000	132,000
Attorney-Criminal	135,201	152,233	170,000	179,000
Total Operating Expenditures	**391,327**	**512,612**	**462,000**	**470,000**
TOTAL LEGAL	**$ 391,327**	**$ 512,612**	**$ 462,000**	**$ 470,000**

Attachment: FY2023 Budget DRAFT 5.5.22 (FY 2023 Tentative Budget)

Administration

DEPARTMENT BUDGET

Description	Actual 2020-21	Estimated 2021-22	Approved 2021-22	Proposed 2022-23
Personnel				
Salaries and Wages	$ 644,292	$ 679,477	$ 709,198	$ 1,000,558
Benefits	339,130	254,729	285,698	396,120
Total Personnel Expenses	**983,422**	**934,206**	**994,896**	**1,396,678**
Operating				
Promotional	-	-	-	25,000
Subscriptions and Memberships	6,847	6,850	6,167	6,850
Ordinances and Publications	13,627	3,433	25,000	5,000
Education and Travel	4,145	2,356	7,000	5,000
Office Supplies and Expense	16,671	13,136	12,000	12,000
Telephone	2,140	2,023	2,160	2,160
Professional and Technical	48,357	54,326	42,000	50,000
Auditing	23,145	27,145	23,000	28,000
Communications	-	-	-	60,110
Employee Appreciation	734	1,156	-	20,000
Human Resources	-	-	-	16,160
Human Resources-Health/Wellness	-	-	-	14,400
Department Expense and Supplies	4,690	6,274	6,000	6,550
Insurance Premium	243,513	329,303	320,000	330,000
Postage and Shipping	7,204	7,419	7,200	7,200
Covid-19 Response	367,522	-	-	-
Credit Card/Bank Processing Fees	15,117	12,285	15,000	15,000
Election Expense	-	35,930	41,524	-
Recording Fees	3,852	1,162	5,000	5,000
Admin Charge-Broadband	2,151	2,150	2,150	2,624
Internal Charges-Fleet Operations	1,000	775	775	1,077
Internal Charges-Technology	14,024	30,261	30,261	57,208
Total Operating Expenditures	**774,739**	**535,984**	**545,237**	**669,339**
TOTAL ADMINISTRATION	**$ 1,758,161**	**$ 1,470,190**	**$ 1,540,133**	**$ 2,066,017**

Attachment: FY2023 Budget DRAFT 5.5.22 (FY 2023 Tentative Budget)

Administration

DEPARTMENT STAFFING

Full-time Equivalent Positions	FTE 2020-21	FTE 2021-22	Proposed 2022-23	Increase (Decrease)
City Administrator	1.00	1.00	1.00	-
Assistant City Adminsitrator	-	-	1.00	0.75
Finance Director	1.00	1.00	1.00	-
Human Resources Manager	-	-	1.00	1.00
Communications Specialist	-	-	1.30	1.30
City Recorder	1.00	1.00	1.00	-
UB/Business Licensing Supervisor	1.00	1.00	1.00	-
Accountant	1.00	1.00	1.00	-
Management Analyst	-	0.50	0.50	-
Administrative Assistant	0.50	0.50	0.50	-
Accounts Payable Specialist	1.00	1.00	1.00	-
Payroll Coordinator	1.00	1.00	1.00	-
Customer Service Representative I	2.60	2.60	3.10	0.50
Deputy City Recorder	0.40	0.40	0.40	-
Total Administration Positions	**10.50**	**11.00**	**14.80**	**3.55**

STAFFING NOTES

1) Propose to add full-time Assistant City Adminstrator allocated at .75 FTE
2) Move Human Resources Manager and part-time Communications staff from Community Services
3) Propose to change a part-time Customer Service Representative to full-time

Attachment: FY2023 Budget DRAFT 5.5.22 (FY 2023 Tentative Budget)

Community Services-Administration

DEPARTMENT BUDGET

Description	Actual 2020-21	Estimated 2021-22	Approved 2021-22	Proposed 2022-23
Personnel				
Salaries and Wages	$ 190,547	$ 208,403	$ 212,827	$ 101,088
Benefits	68,616	71,403	81,978	59,768
Total Personnel Expenses	**259,163**	**279,806**	**294,805**	**160,856**
Operating				
Promotional	28,282	33,815	38,298	-
Subscriptions and Memberships	319	-	320	320
Education and Travel	747	51	2,500	2,500
Training	350	-	4,500	2,500
Office Supplies and Expense	279	560	500	500
Telephone	1,040	960	960	960
Communications	33,302	37,744	30,110	-
Community Events	-	2,500	2,500	7,500
Employee Appreciation	19,343	21,820	20,000	-
Human Resources	11,229	16,678	16,160	-
Human Resources-Health/Wellness	2,162	2,963	36,150	-
Department Supplies and Expense	795	919	2,250	2,450
Admin Charge-Broadband	520	530	530	705
Internal Charges-Technology	6,318	9,520	9,520	2,537
Total Operating Expenditures	**104,686**	**128,060**	**164,298**	**19,972**
TOTAL COMMUNITY SERVICES	**$ 363,849**	**$ 407,866**	**$ 459,103**	**$ 180,828**

DEPARTMENT STAFFING

Full-time Equivalent Positions	FTE 2020-21	FTE 2021-22	Proposed 2022-23	Increase (Decrease)
Community Services Director	1.00	1.00	1.00	-
Assistant City Adminsitrator	-	-	0.25	0.25
Human Resources Manager	1.00	1.00	-	(1.00)
Communications Specialist	0.50	1.00	-	(1.00)
Total Community Services Positions	**2.50**	**3.00**	**1.25**	**(1.75)**

STAFFING NOTES

1) Propose to add full-time Assistant City Adminstrator allocated at .25 FTE
2) Move Human Resources Manager and part-time Communications staff to Administration

Attachment: FY2023 Budget DRAFT 5.5.22 (FY 2023 Tentative Budget)

Community Services - Parks

DEPARTMENT BUDGET

Description	Actual 2020-21	Estimated 2021-22	Approved 2021-22	Proposed 2022-23
Personnel				
Salaries and Wages	$ 429,780	$ 450,011	$ 474,345	$ 551,649
Benefits	179,801	180,319	205,046	202,182
Total Personnel Expenses	**609,581**	**630,330**	**679,391**	**753,831**
Operating				
Education and Travel	690	643	3,500	3,500
Mower Supplies and Maintenance	18,532	18,888	20,000	22,000
Building and Grounds Maintenance	32,742	30,034	27,000	29,700
Irrigation Repair and Maintenance	17,959	25,895	25,000	27,500
Utilities	58,107	53,220	25,000	25,000
Telephone	4,712	4,193	5,440	5,440
Professional and Technical	35,503	35,248	33,400	33,400
Clothing Allowance	1,200	2,057	3,600	1,800
Debris Hauling	-	3,000	3,000	6,000
Department Supplies	2,493	471	3,500	4,150
Fertilizer Program	-	-	-	12,000
Equestrian Park Coop	-	-	-	25,000
Interchange Landscaping	4,964	9,193	9,700	10,670
Christmas Decorations	15,260	11,376	11,000	11,000
Insurance Claims	2,574	-	-	-
Portable Restrooms	5,245	6,176	5,000	5,500
Tree Purchase & Maintenance	18,640	33,943	26,000	28,600
City Wide Horticulture	5,305	7,617	8,500	9,350
Admin Charge-Broadband	1,901	1,839	1,839	1,851
Internal Charges-Fleet Operations	42,000	32,545	32,545	27,559
Internal Charges-Technology	5,193	6,578	6,578	8,445
Equipment Purchases	4,363	5,342	6,000	6,600
Total Operating Expenditures	**277,383**	**288,258**	**256,602**	**305,065**
Capital				
Park Furnishings	8,069	4,575	-	-
Improvements	10,681	-	-	-
Total Capital Expenditures	**18,750**	**4,575**	**-**	**-**
TOTAL PARKS	**$ 905,714**	**$ 923,163**	**$ 935,993**	**$ 1,058,896**

Attachment: FY2023 Budget DRAFT 5.5.22 (FY 2023 Tentative Budget)

Community Services - Parks

DEPARTMENT STAFFING

Full-time Equivalent Positions	FTE 2020-21	FTE 2021-22	Proposed 2022-23	Increase (Decrease)
Parks Superintendent	1.00	1.00	1.00	-
Parks Supervisor	1.00	1.00	1.00	-
Horticulture Specialist	1.00	1.00	1.00	-
Parks Maintenance Operator	2.00	2.00	2.00	-
Parks Maint Operator/Arborist	1.00	1.00	1.00	-
Administrative Assistant	-	-	0.50	0.50
Parks Laborer	5.10	6.78	6.78	-
Total Parks Positions	**11.10**	**12.78**	**13.28**	**0.50**

STAFFING NOTES

1) Propose to add a part-time Administrative Aassistant for the fiscal year 2022-23 budget.

Attachment: FY2023 Budget DRAFT 5.5.22 (FY 2023 Tentative Budget)

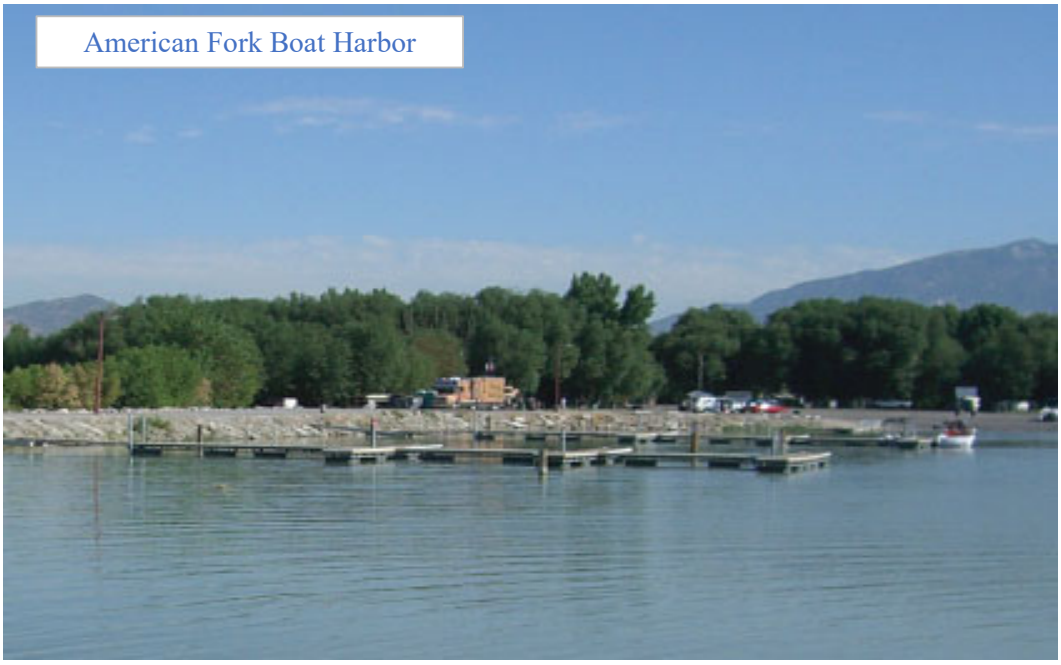
Community Services - Boat Harbor

DEPARTMENT BUDGET

Description	Actual 2020-21	Estimated 2021-22	Approved 2021-22	Proposed 2022-23
Personnel				
Salaries and Wages	$ 26,277	$ 33,084	$ 33,508	$ 36,689
Benefits	3,350	3,588	3,137	3,180
Total Personnel Expenses	**29,627**	**36,672**	**36,645**	**39,869**
Operating				
Building and Grounds Maintenance	750	728	2,260	2,599
Restroom Maintenance	141	170	1,000	1,100
Telephone	320	-	1,582	1,582
Department Expense and Supplies	2,394	3,367	1,492	1,891
Credit Card/Bank Processing Fees	2,232	2,149	2,040	2,040
Admin Charge-Broadband	356	894	894	478
Total Operating Expenditures	**6,193**	**7,308**	**9,268**	**9,690**
Capital				
Improvements	2,101	-	-	-
Total Capital Expenditures	**2,101**	**-**	**-**	**-**
TOTAL BOAT HARBOR	**$ 37,921**	**$ 43,980**	**$ 45,913**	**$ 49,559**

DEPARTMENT STAFFING

Full-time Equivalent Positions	FTE 2020-21	FTE 2021-22	Proposed 2022-23	Increase (Decrease)
Boat Harbor	1.38	1.38	1.38	-
Total Boat Harbor Positions	**1.38**	**1.38**	**1.38**	**-**


American Fork Boat Harbor

Attachment: FY2023 Budget DRAFT 5.5.22 (FY 2023 Tentative Budget)

Community Services - Tree Maintenance

DEPARTMENT BUDGET

Description	Actual 2020-21	Estimated 2021-22	Approved 2021-22	Proposed 2022-23
Personnel				
Salaries and Wages	$ -	$ -	$ -	$ 15,399
Benefits	-	-	-	9,936
Total Personnel Expenses	**-**	**-**	**-**	**25,335**
Operating				
Education and Travel	-	-	-	250
Office Expense and Supplies	-	-	-	750
Mower Supplies and Maintenance	-	-	-	750
Building and Grounds Maintenance	-	-	-	1,000
Telephone	-	-	-	20
Professional and Technical	-	-	-	100,000
Clothing Allowance	-	-	-	150
Department Supplies	-	-	-	1,300
Tree Purchase & Maintenance	-	-	-	50,000
Internal Charges-Fleet Capital	-	-	-	55,000
Internal Charges-Technology	-	-	-	1,500
Equipment Purchases	-	-	-	4,500
Total Operating Expenditures	**-**	**-**	**-**	**215,220**
TOTAL TREE MAINTENANCE	**$ -**	**$ -**	**$ -**	**$ 240,555**

DEPARTMENT STAFFING

Full-time Equivalent Positions	FTE 2020-21	FTE 2021-22	Proposed 2022-23	Increase (Decrease)
Arborist	-	-	0.25	0.25
Total Tree Maintenance Positions	**-**	**-**	**0.25**	**0.25**

STAFFING NOTES

1) Propose to add a full-time Arborist for half of the fiscal year 2022-23 budget. This position will be split with Irrigation to promote and educate regarding waterwise landscaping.

Attachment: FY2023 Budget DRAFT 5.5.22 (FY 2023 Tentative Budget)

Community Services - Cemetery

DEPARTMENT BUDGET

Description	Actual 2020-21	Estimated 2021-22	Approved 2021-22	Proposed 2022-23
Personnel				
Salaries and Wages	$ 252,739	$ 248,525	$ 255,899	$ 237,124
Benefits	117,848	107,325	125,728	99,581
Total Personnel Expenses	**370,587**	**355,850**	**381,627**	**336,705**
Operating				
Education and Travel	-	-	2,500	2,500
Office Supplies and Expense	3,700	2,715	3,495	3,600
Small Engine Repair	16,324	16,293	19,500	20,865
Tools and Equipment	30,763	33,821	26,650	27,450
Tree Purchase and Maintenance	11,845	10,000	13,000	13,910
Telephone	1,460	1,269	3,180	3,180
Professional and Technical	135	420	-	-
Employee Appreciation	590	185	470	470
Clothing Allowance	600	1,212	800	1,200
Department Expense and Supplies	1,966	4,547	3,900	4,070
Headstone Replacement	1,650	6,219	4,450	4,895
Flag Rotation and Maintenance	6,581	4,553	6,500	6,955
Christmas Decorations	350	805	900	990
Postage and Shipping	95	134	-	-
Credit Card/Bank Processing Fees	2,457	5,580	2,500	2,500
Admin Charge-Broadband	853	871	871	1,064
Internal Charges-Fleet Operations	13,000	10,073	10,073	12,918
Internal Charges-Technology	6,815	9,242	9,242	8,573
Equipment Purchases	6,880	6,714	7,000	7,700
Total Operating Expenditures	**106,064**	**114,653**	**115,031**	**122,840**
Capital				
Improvements	8,972	-	-	-
Internal Charges-Fleet Capital	32,530	-	-	-
Total Capital Expenditures	**41,502**	**-**	**-**	**-**
TOTAL CEMETERY	**$ 518,153**	**$ 470,503**	**$ 496,658**	**$ 459,545**

DEPARTMENT STAFFING

Full-time Equivalent Positions	FTE 2020-21	FTE 2021-22	Proposed 2022-23	Increase (Decrease)
Cemetery Superintendent	1.00	1.00	1.00	-
Cemetery Supervisor	1.00	1.00	1.00	-
Park Maintenance Operator	1.00	1.00	1.00	-
Administrative Assistant	1.00	1.00	0.50	(0.50)
Laborer	1.88	1.68	1.68	-
Total Cemetery Positions	**5.88**	**5.68**	**5.18**	**(0.50)**

Attachment: FY2023 Budget DRAFT 5.5.22 (FY 2023 Tentative Budget)

Public Works - Building Maintenance

DEPARTMENT BUDGET

Description	Actual 2020-21	Estimated 2021-22	Approved 2021-22	Proposed 2022-23
Personnel				
Salaries and Wages	$ 243,896	$ 266,418	$ 262,965	$ 280,455
Benefits	133,012	138,606	151,682	148,277
Total Personnel Expenses	**376,908**	**405,024**	**414,647**	**428,732**
Operating				
Education and Travel	168	-	2,500	2,500
Telephone	2,784	5,802	2,910	2,910
Janitorial Service and Supplies	93,093	97,647	90,000	90,000
Clothing Allowance	800	1,371	800	1,200
Department Expense and Supplies	513	-	-	200
Postage	55	-		
Maintenance - Legion Hall	2,581	1,855	4,000	6,000
Maintenance - Public Works	61,133	63,356	64,000	74,000
Maintenance - Library	67,105	82,187	65,000	75,000
Maintenance - Senior Center	13,297	16,270	10,000	11,000
Maintenance - Admin Building	22,610	22,814	20,000	21,000
Maintenance - Cemetery	9,828	9,312	12,000	14,000
Maintenance - Police	125,855	79,904	85,000	95,000
Maintenance - Courts	40,148	92,514	90,000	95,000
Maintenance - City Hall	13,523	12,975	16,000	17,000
Maintenance - Fire/Ambulance	45,588	49,210	45,000	48,000
Asphalt Maintenance	-	-	20,000	20,000
Admin Charge-Broadband	993	1,036	1,036	1,087
Internal Charges-Utility Funds	86,316	82,300	82,300	82,300
Internal Charges-Fleet Operations	4,700	3,642	3,642	5,856
Internal Charges-Fleet Capital	-	25,000	5,000	-
Internal Charges-Technology	6,093	7,878	7,878	9,222
Total Operating Expenditures	**597,183**	**655,073**	**627,066**	**671,275**
TOTAL BUILDING MAINTENANCE	**$ 974,091**	**$ 1,060,097**	**$ 1,041,713**	**$ 1,100,007**

DEPARTMENT STAFFING

Full-time Equivalent Positions	FTE 2020-21	FTE 2021-22	Proposed 2022-23	Increase (Decrease)
Building Maint Superintendent	1.00	1.00	1.00	-
Facility Maint Supervisor	1.00	1.00	1.00	-
Building Maint Lead Technician	1.00	1.00	1.00	-
Building Maint Technician	1.00	1.00	1.00	-
Total Building Maintenance Positions	**4.00**	**4.00**	**4.00**	**-**

Attachment: FY2023 Budget DRAFT 5.5.22 (FY 2023 Tentative Budget)

Community Services - Library

DEPARTMENT BUDGET

Description	Actual 2020-21	Estimated 2021-22	Approved 2021-22	Proposed 2022-23
Personnel				
Salaries and Wages	$ 568,589	$ 592,615	$ 580,993	$ 639,047
Benefits	190,561	193,219	221,499	212,770
Total Personnel Expenses	**759,150**	**785,834**	**802,492**	**851,817**
Operating				
Subscriptions and Memberships	785	778	1,030	1,030
Education and Travel	3,227	1,477	4,000	4,000
Equipment Supplies and Maintenance	-	-	-	9,000
Office Supplies and Expense	12,817	6,998	12,200	12,200
Telephone	520	480	480	480
Grant Expenditures	57,846	49,575	8,000	8,000
Employee Appreciation	1,020	694	660	660
Department Expense and Supplies	4,087	3,092	3,700	4,510
Audio/Visual	5,939	5,491	6,180	6,180
Subscriptions Material	1,032	590	1,020	500
Cataloging	10,729	10,370	10,750	11,073
Non-Fiction Material	21,132	22,422	24,200	24,296
Fiction Material	25,955	24,654	25,300	26,059
Children's Material	24,004	23,110	26,400	27,192
Young Adult Fiction	15,667	10,177	10,450	10,764
Electronic Resources	23,857	27,979	28,690	29,551
Nontraditional Materials	-	-	-	2,500
Literacy	2,765	1,475	3,700	3,700
Programs Expense and Supplies	8,006	9,044	11,350	15,350
Postage and Shipping	-	291	-	-
Credit Card/Bank Processing Fees	1,122	1,331	2,000	2,000
Admin Charge-Broadband	2,221	2,180	2,180	1,286
Internal Charges-Technology	64,684	83,602	83,602	89,509
Equipment Purchases	7,839	3,400	3,400	-
Total Operating Expenditures	**295,254**	**289,210**	**269,292**	**289,840**
TOTAL LIBRARY	**$ 1,054,404**	**$ 1,075,044**	**$ 1,071,784**	**$ 1,141,657**

Attachment: FY2023 Budget DRAFT 5.5.22 (FY 2023 Tentative Budget)

Community Services - Library

DEPARTMENT STAFFING

Full-time Equivalent Positions	FTE 2020-21	FTE 2021-22	Proposed 2022-23	Increase (Decrease)
Director	1.00	1.00	1.00	-
Technical Services/Assistant Director	1.00	1.00	1.00	-
Librarians	5.00	5.00	5.00	-
Literacy Center Coordinator	0.60	0.60	0.60	-
Literacy Center Clerk	0.38	0.38	0.38	-
Assistant Librarian	0.40	0.40	0.72	0.32
Clerks/Pages	4.94	5.27	5.27	-
Total Library Positions	**13.33**	**13.65**	**13.97**	**0.32**

STAFFING NOTES

1) Propose to add a part-time Assistant Librarian for the fiscal year 2022-23 budget.

Attachment: FY2023 Budget DRAFT 5.5.22 (FY 2023 Tentative Budget)

Public Safety - Police

DEPARTMENT BUDGET

Description	Actual 2020-21	Estimated 2021-22	Approved 2021-22	Proposed 2022-23
Personnel				
Salaries and Wages	$ 3,256,859	$ 3,799,285	$ 3,928,963	$ 4,435,450
Benefits	1,871,215	1,997,184	2,347,109	2,441,165
Total Personnel Expenses	**5,128,074**	**5,796,469**	**6,276,072**	**6,876,615**
Operating				
Human Resources-Health/Wellness	3,112	1,518	4,500	5,000
Subscriptions and Memberships	2,606	2,819	5,250	5,250
Education and Travel	6,906	7,550	14,500	14,500
Training	11,426	7,145	5,000	30,000
Office Supplies and Expense	7,734	7,069	2,640	9,000
Telephone	45,671	47,219	48,000	50,000
Professional and Technical	266	-	4,000	-
Dispatch/UCAN Fees	242,299	345,071	328,084	382,800
DOJ Vest Grant	1,100	-	-	-
Miscellaneous Grant Expense	31,887	729	-	-
Communities that Care	8,449	16,757	26,000	26,000
VOCA Grant	-	-	60,000	55,000
Employee Appreciation	452	1,536		
Uniforms and Accessories	94,983	87,075	85,000	85,000
Department Expense and Supplies	47,849	42,557	80,000	80,000
Ammunition/Firearms	10,366	10,000	12,000	13,200
Postage	889	943	-	-
Special Enforcement Fund	33,373	20,368	33,000	33,000
Credit Card/Bank Processing Fees	1,348	1,141	1,000	1,000
Animal Control	45,338	64,658	55,000	65,000
Deer Mitigation	-	-	4,500	-
NOVA and Citizens Programs	10,501	1,656	12,000	13,000
K-9 Program	12,481	14,249	5,200	5,200
Alcohol Grant Expenditures	38,410	48,615	48,000	48,000
Equipment Purchases	14,822	-	16,800	16,800
Admin Charge-Broadband	17,605	18,202	18,202	18,444
Internal Charges-Fleet Operations	149,342	119,331	119,331	132,626
Internal Charges-Fleet Capital Fund	391,146	414,908	469,807	558,122
Internal Charges-Technology	95,914	118,059	118,059	161,753
Total Operating Expenditures	**1,326,275**	**1,399,175**	**1,575,873**	**1,808,695**
TOTAL POLICE	**$ 6,454,349**	**$ 7,195,644**	**$ 7,851,945**	**$ 8,685,310**

Attachment: FY2023 Budget DRAFT 5.5.22 (FY 2023 Tentative Budget)

Public Safety - Police

DEPARTMENT STAFFING

Full-time Equivalent Positions	FTE 2020-21	FTE 2021-22	Proposed 2022-23	Increase (Decrease)
Chief of Police	1.00	1.00	1.00	-
Lieutenant	3.00	3.00	3.00	-
Management Analyst II	1.00	1.00	1.00	-
Sergeant	8.00	8.00	8.00	-
Officer/Master Officer/Detective	33.00	36.00	39.00	3.00
Records Supervisor	1.00	1.00	1.00	-
Records/Information Specialist	3.00	3.00	4.00	1.00
Evidence Technician	1.00	1.00	1.00	-
Code Enforcement/Animal Control	1.00	1.00	1.00	-
Victim Advocate	1.00	1.00	1.00	-
Police Officer	1.00	1.00	1.00	-
Crossing Guard	3.72	3.72	3.72	-
Records Clerk	1.00	1.00	1.00	-
Communities that Care Coordinator	0.50	0.50	0.50	-
Total Police Positions	**59.22**	**62.22**	**66.22**	**4.00**

STAFFING NOTES

1) Propose to add three full-time Police Officers and two part-time Records Specialists

Attachment: FY2023 Budget DRAFT 5.5.22 (FY 2023 Tentative Budget)

Public Safety - Fire

DEPARTMENT BUDGET

Description	Actual 2020-21	Estimated 2021-22	Approved 2021-22	Proposed 2022-23
Personnel				
Salaries and Wages	$ 3,074,999	$ 3,563,780	$ 3,447,510	$ 3,729,925
Benefits	1,376,347	1,566,691	1,775,996	1,767,182
Total Personnel Expenses	**4,451,346**	**5,130,471**	**5,223,506**	**5,497,107**
Operating				
Human Resources-Health/Wellness	5,700	5,023	3,000	4,000
Subscriptions and Memberships	1,590	1,650	1,100	1,100
Education and Travel	17,409	26,504	27,000	30,000
Training	15,079	16,852	15,000	22,500
Office Supplies and Expense	8,677	6,666	7,200	7,200
Equipment Supplies and Maintenance	7,150	4,886	5,000	12,500
Telephone	16,376	15,734	13,420	13,420
Professional and Technical	23,042	32,155	30,000	30,000
Dispatch/UCAN Fees	39,136	51,005	49,024	58,951
Attorney Fees	78,861	48,802	30,000	-
Fire Prevention and Education	9,967	18,052	12,000	12,000
Employee Appreciation	1,909	3,271	-	-
Clothing Allowance	29,399	42,468	32,650	35,000
Janitorial Services and Supplies	4,311	6,990	5,000	7,500
Department Expense and Supplies	50,373	73,213	40,000	50,000
Medical Supplies	126,375	126,172	110,000	145,000
Flag Rotation	-	5,965	2,600	2,600
Personal Protection Equipment	60,020	74,711	50,000	70,000
Postage	1,003	305	-	-
Credit Card/Bank Processing Fees	26,099	14,648	10,000	15,000
Ambulance Billings	127,408	158,352	126,000	140,000
Ambulance Assessments	62,649	84,719	54,000	60,000
Equipment Purchases	18,381	17,124	30,000	40,000
Admin Charge-Broadband	4,930	5,386	5,386	4,884
Internal Charges-Fleet Operations	117,000	98,409	98,409	132,626
Internal Charges-Fleet Capital	376,925	356,722	435,782	395,000
Internal Charges-Technology	27,119	39,089	39,089	41,663
Total Operating Expenditures	**1,256,888**	**1,334,873**	**1,231,660**	**1,330,944**
TOTAL FIRE	**$ 5,708,234**	**$ 6,465,344**	**$ 6,455,166**	**$ 6,828,051**

Attachment: FY2023 Budget DRAFT 5.5.22 (FY 2023 Tentative Budget)

Public Safety - Fire

DEPARTMENT STAFFING

Full-time Equivalent Positions	FTE 2020-21	FTE 2021-22	Proposed 2022-23	Increase (Decrease)
Fire Station 51 Positions				
Fire Chief	1.00	1.00	1.00	-
Battalion Chief	1.00	1.00	1.00	-
Captain	3.72	3.72	3.72	-
Deputy Fire Marshal/Captain	1.36	1.36	1.86	0.50
Lieutenant	4.69	4.69	4.69	-
Fire Marshal	1.00	1.00	1.00	-
EMT	6.69	6.69	6.69	-
Firefighter/Paramedic	19.88	24.88	24.88	-
Ambulance Transport	3.17	3.17	3.17	-
Office Manager	1.00	1.00	1.00	-
Total Station 51 Positions	**43.51**	**48.51**	**49.01**	**0.50**
Cedar Hills Station Positions				
Battalion Chief	1.00	1.00	1.00	-
Captain	3.00	3.00	3.00	-
Lieutenant	3.00	3.00	3.00	-
EMT	1.51	1.51	1.51	-
Total Cedar Hills Positions	**8.51**	**8.51**	**8.51**	**-**
Total Fire Positions	**52.02**	**57.02**	**57.52**	**0.50**

STAFFING NOTES

1) Propose to add adjust part-time deputy fire marshall to full-time.



Attachment: FY2023 Budget DRAFT 5.5.22 (FY 2023 Tentative Budget)

Public Works - Administration

DEPARTMENT BUDGET

Description	Actual 2020-21	Estimated 2021-22	Approved 2021-22	Proposed 2022-23
Personnel				
Salaries and Wages	$ 200,672	$ 213,248	$ 218,231	$ 242,970
Benefits	83,767	101,702	97,541	113,887
Total Personnel Expenses	**284,439**	**314,950**	**315,772**	**356,857**
Operating				
Subscriptions and Memberships	280	103	1,000	1,000
Education and Travel	-	394	2,000	2,000
Office Supplies and Expense	5,531	5,395	4,575	4,575
Telephone	1,040	960	960	960
Professional and Technical	2,460	-	-	-
Department Expense and Supplies	3,571	493	7,900	8,050
Postage and Shipping	290	63	525	525
Credit Card/Bank Processing Fees	10,311	13,751	5,000	10,000
Admin Charge-Broadband	981	981	981	705
Internal Charges-Fleet Operations	1,400	1,085	1,085	775
Internal Charges-Technology	7,597	10,855	10,855	11,482
Total Operating Expenditures	**33,461**	**34,080**	**34,881**	**40,072**
TOTAL STREETS	**$ 317,900**	**$ 349,030**	**$ 350,653**	**$ 396,929**

DEPARTMENT STAFFING

Full-time Equivalent Positions	FTE 2020-21	FTE 2021-22	Proposed 2022-23	Increase (Decrease)
Public Works Director	1.00	1.00	1.00	-
Administrative Assistant	1.75	1.75	2.00	0.25
Total Public Works Admin Positions	**2.75**	**2.75**	**3.00**	**0.25**

STAFFING NOTES

1) Propose to add change one part-time Administrative Assistant to full-time for the fiscal year 2022-23 budget.



Attachment: FY2023 Budget DRAFT 5.5.22 (FY 2023 Tentative Budget)

Public Works - Streets

DEPARTMENT BUDGET

Description	Actual 2020-21	Estimated 2021-22	Approved 2021-22	Proposed 2022-23
Personnel				
Salaries and Wages	$ 348,582	$ 379,240	$ 392,161	$ 483,619
Benefits	200,536	209,353	227,035	260,078
Total Personnel Expenses	**549,118**	**588,593**	**619,196**	**743,697**
Operating				
Education and Travel	378	326	3,500	3,000
Office Supplies and Expense	228	387	-	-
Equipment Supplies & Maintenance	14,916	1,448	30,000	30,000
Street Lights Power	55,814	34,905	70,000	75,000
Street Lights Maintenance	97,193	201,788	100,000	110,000
Traffic Signal Maintenance	1,014	909	6,000	7,500
Telephone	5,809	3,705	6,480	6,480
Professional & Technical	80	30,000	35,000	35,000
Clothing Allowance	1,765	4,114	2,400	3,200
Debris Hauling	2,624	3,147	2,500	5,000
Department Expense and Supplies	9,017	13,167	15,000	15,400
Insurance Claims	199	-	-	-
Pavement Markings/Signs	109,432	130,120	135,000	145,000
Sidewalk Repair	109,504	265,765	170,000	200,000
Road Maintenance & Repair	269,505	467,209	365,000	633,111
Admin Charge-Broadband	722	2,282	2,282	2,580
Internal Charges-Fleet Operations	68,000	60,440	60,440	58,562
Internal Charges-Fleet Capital	-	(2,780)	5,000	15,000
Internal Charges-Technology	6,454	8,559	8,559	19,552
Total Operating Expenditures	**752,654**	**1,225,491**	**1,017,161**	**1,364,385**
Capital				
Street Lights Capital Improvement	422,942	300,000	-	-
Total Capital Expenditures	**422,942**	**300,000**	**-**	**-**
TOTAL STREETS	**$ 1,724,714**	**$ 2,114,084**	**$ 1,636,357**	**$ 2,108,082**

Attachment: FY2023 Budget DRAFT 5.5.22 (FY 2023 Tentative Budget)

Public Works - Streets

DEPARTMENT STAFFING

Full-time Equivalent Positions	FTE 2020-21	FTE 2021-22	Proposed 2022-23	Increase (Decrease)
Street Superintendent	1.00	1.00	1.00	-
Street Lead Maintenance Operator	1.00	1.00	1.00	-
Street Maintenance Operator II	2.00	-	-	-
Street Maintenance Operator I	3.00	1.83	1.83	-
Public Works Technician II		2.00	2.00	-
Public Works Technician I	-	1.00	2.00	1.00
Total Streets Positions	**7.00**	**6.83**	**7.83**	**1.00**

STAFFING NOTES

1) Propose to add one full-time Public Works Technician I for the fiscal year 2022-23 budget.

Attachment: FY2023 Budget DRAFT 5.5.22 (FY 2023 Tentative Budget)

Public Works - Engineering

DEPARTMENT BUDGET

Description	Actual 2020-21	Estimated 2021-22	Approved 2021-22	Proposed 2022-23
Personnel				
Salaries and Wages	$ 502,488	$ 607,455	$ 703,091	$ 758,263
Benefits	254,219	310,137	405,266	394,040
Total Personnel Expenses	**756,707**	**917,592**	**1,108,357**	**1,152,303**
Operating				
Subscriptions & Memberships	1,981	3,180	5,915	7,000
Education and Travel	1,419	3,919	6,000	7,500
Office Supplies and Expense	1,522	2,379	-	-
Telephone	3,231	4,226	3,948	3,948
Professional & Technical	13,149	12,503	40,000	20,000
Development Inspections	146,201	210,056	150,000	200,000
Development Review	79,705	161,562	35,000	150,000
Clothing Allowance	800	1,371	1,800	1,200
Department Expense and Supplies	3,261	1,947	3,000	3,450
Admin Charge-Broadband	1,542	1,790	1,790	2,230
Internal Charges-Fleet Operations	3,900	3,022	3,022	7,234
Internal Charges-Fleet Capital	43,309	-	5,000	10,000
Internal Charges-Technology	106,827	60,854	60,854	81,784
Equipment Purchases	3,314	-	3,500	-
Total Operating Expenditures	**410,161**	**466,809**	**319,829**	**494,346**
TOTAL ENGINEERING	**$ 1,166,868**	**$ 1,384,401**	**$ 1,428,186**	**$ 1,646,649**

DEPARTMENT STAFFING

Full-time Equivalent Positions	FTE 2020-21	FTE 2021-22	Proposed 2022-23	Increase (Decrease)
City Engineer	1.00	1.00	1.00	-
GIS Supervisor	1.00	1.00	1.00	-
Project Engineer	2.00	3.00	3.00	-
Engineer	1.00	1.00	1.00	-
Construction Inspector	1.00	3.00	3.00	-
Intern	1.00	1.00	1.00	-
Total Engineering Positions	**7.00**	**10.00**	**10.00**	**-**

Attachment: FY2023 Budget DRAFT 5.5.22 (FY 2023 Tentative Budget)

Recreation

DEPARTMENT BUDGET

Description	Actual 2020-21	Estimated 2021-22	Approved 2021-22	Proposed 2022-23
Personnel				
Salaries and Wages	$ 394,493	$ 378,268	$ 371,780	$ 416,074
Benefits	122,635	119,728	147,217	137,420
Total Personnel Expenses	**517,128**	**497,996**	**518,997**	**553,494**
Operating				
Subscriptions & Memberships	569	375	400	400
Advertising	193	-	900	1,200
Education and Travel	705	-	2,200	2,200
Office Supplies and Expense	11,892	11,376	12,000	13,000
Recreation Supplies & Maintenance	207	819	2,400	3,200
Telephone	2,602	2,126	6,000	6,000
Professional and Technical	14,579	-	-	-
Department Expense and Supplies	197	2,602	500	1,860
Programs Expense and Supplies	129,589	133,401	140,900	171,800
Employee Appreciation	456	1,932	1,000	1,000
Admin Charge-Broadband	1,055	2,298	2,298	2,228
Internal Charges-Fleet Operations	4,400	3,409	3,409	1,895
Internal Charges-Technology	10,297	12,950	12,950	16,070
Total Operating Expenditures	**176,741**	**171,288**	**184,957**	**220,853**
TOTAL RECREATION	**$ 693,869**	**$ 669,284**	**$ 703,954**	**$ 774,347**

DEPARTMENT STAFFING

Full-time Equivalent Positions	FTE 2020-21	FTE 2021-22	Proposed 2022-23	Increase (Decrease)
Recreation & Fitness Center Director	0.50	0.50	0.50	-
Recreation Superintendent	1.00	1.00	1.00	-
Recreation Program Manager	2.00	2.00	2.00	-
Rec Supervisors/Scorekeepers/Referees	4.89	4.42	5.19	0.77
Total Recreation Positions	**8.39**	**7.92**	**8.69**	**0.77**

STAFFING NOTES

1) Propose to increase hours alloted for the part-time recreation employees for the fiscal year 2022-23 budget.

Attachment: FY2023 Budget DRAFT 5.5.22 (FY 2023 Tentative Budget)

Development Services-Planning

DEPARTMENT BUDGET

Description	Actual 2020-21	Estimated 2021-22	Approved 2021-22	Proposed 2022-23
Personnel				
Salaries and Wages	$ 197,531	$ 188,105	$ 204,016	$ 156,270
Benefits	90,133	64,777	90,558	99,130
Total Personnel Expenses	**287,664**	**252,882**	**294,574**	**255,400**
Operating				
Subscriptions & Memberships	575	-	1,661	1,661
Education and Travel	135	1,286	2,550	4,110
Office Expense and Supplies	208	659	600	900
Telephone	1,560	891	1,440	1,920
Professional and Technical	436	150,000	-	40,000
Economic Development	22,079	18,857	25,400	25,400
Clothing Allowance	-	-	-	600
Department Expense and Supplies	359	242	1,200	4,647
Admin Charge-Broadband	723	739	739	746
Internal Charges-Fleet Operations	800	620	620	861
Internal Charges-Fleet Capital	-	5,000	5,000	-
Internal Charges-Technology	16,184	8,251	8,251	14,121
Total Operating Expenditures	**43,059**	**186,545**	**47,461**	**94,966**
TOTAL PLANNING	**$ 330,723**	**$ 439,427**	**$ 342,035**	**$ 350,366**

DEPARTMENT STAFFING

Full-time Equivalent Positions	FTE 2020-21	FTE 2021-22	Proposed 2022-23	Increase (Decrease)
Development Services Director	-	-	0.20	0.20
Planning Director	1.00	1.00	-	(1.00)
Planner	1.00	1.00	2.00	1.00
Administrative Assistant	0.50	0.63	0.25	(0.38)
Total Planning Positions	**2.50**	**2.63**	**2.45**	**(0.18)**

STAFFING NOTES

1) Division was reorganized to the Development Services Department for fiscal year 2022-23. The Development Services Director oversees the division, therefore a portion of his time is allocated to the Planning division.
2) Propose to add one full-time Planner for the fiscal year 2022-23 budget.
3) Propose to reallocate the Administrative Assistant duties towards another division, reducing hours allocated to the planning division in the fiscal year 2022-23 budget.

Attachment: FY2023 Budget DRAFT 5.5.22 (FY 2023 Tentative Budget)

Development Services - Building Inspection

DEPARTMENT BUDGET

Description	Actual 2020-21	Estimated 2021-22	Approved 2021-22	Proposed 2022-23
Personnel				
Salaries and Wages	$ 520,077	$ 490,590	$ 570,844	$ 652,661
Benefits	253,710	236,663	313,137	329,458
Total Personnel Expenses	**773,787**	**727,253**	**883,981**	**982,119**
Operating				
Subscriptions and Memberships	647	3,277	6,000	7,000
Education and Travel	1,971	-	4,500	7,405
Office Supplies and Expense	1,314	2,019	2,000	2,000
Telephone	8,948	6,757	7,560	7,200
Professional and Technical	11,181	20,549	5,000	42,000
Plan Check Fees	98,518	65,936	40,000	100,000
Clothing Allowance	1,200	2,400	1,600	3,000
Department Expense and Supplies	3,331	87	1,500	2,000
Postage	337	298	-	-
Administrative Charge-Broadband	3,145	3,244	3,244	2,904
Internal Charges-Fleet Operations	6,700	5,889	5,889	7,062
Internal Charges-Fleet Capital	63,622	36,866	80,000	90,000
Internal Charges-Technology	18,038	24,570	24,570	51,664
Total Operating Expenditures	**218,952**	**171,892**	**181,863**	**322,235**
TOTAL BUILDING INSPECTION	**992,739**	**899,145**	**1,065,844**	**1,304,354**

DEPARTMENT STAFFING

Full-time Equivalent Positions	FTE 2020-21	FTE 2021-22	Proposed 2022-23	Increase (Decrease)
Development Services Director	-	-	0.80	0.80
Chief Building Official	1.00	1.00	1.00	-
Deputy Building Official	1.00	1.00	-	(1.00)
Building Inspector	4.00	4.00	5.00	1.00
Administrative Assistant	1.50	2.00	2.75	0.75
Total Building Inspection Positions	**7.50**	**8.00**	**9.55**	**1.55**

STAFFING NOTES

1) Division was reorganized to the Development Services Department for fiscal year 2022-23. The Development Services Director oversees the division.
2) Propose to change a part-time Administrative Assistant to full-time for the fiscal year 2022-23 budget

Attachment: FY2023 Budget DRAFT 5.5.22 (FY 2023 Tentative Budget)

Citizen Committees - Senior Center

DEPARTMENT SUMMARY

The Senior Citizens Center provides programs and support for the seniors in American Fork and surrounding communities. The center strives to give the community a central place to gather and to get access to resources to help meet the needs they face in their daily lives.

DEPARTMENT BUDGET

Description	Actual 2020-21	Estimated 2021-22	Approved 2021-22	Proposed 2022-23
EXPENDITURES				
Personnel				
Salaries and Wages	$ 62,170	$ 47,125	$ 31,199	$ 57,424
Benefits	5,556	4,219	3,104	5,157
Total Personnel Expenses	**67,726**	**51,344**	**34,303**	**62,581**
Operating				
Office Expense and Supplies	62	711	1,000	1,200
Programs Expense and Supplies	5,287	26,808	5,000	20,000
Programs-Senior Meals	6,868	16,716	27,200	27,000
Department Expense and Supplies	9,745	7,985	2,000	8,250
Credit Card/Bank Processing Fees	213	355	-	-
Admin Charge-Broadband	346	338	338	311
Internal Charges-Fleet Capital	43,785	-	-	-
Internal Charges-Technology	5,915	7,942	7,942	9,094
Equipment Purchases	-	-	-	-
Total Operating Expenditures	**72,221**	**60,855**	**43,480**	**65,855**
TOTAL SENIOR CENTER	**$ 139,947**	**$ 112,199**	**$ 77,783**	**$ 128,436**

DEPARTMENT STAFFING

Full-time Equivalent Positions	FTE 2020-21	FTE 2021-22	Proposed 2022-23	Increase (Decrease)
Center Director	0.50	0.50	0.50	-
Assistant Director	0.50	0.50	0.50	-
Secretary	0.50	0.50	0.50	-
Aides	2.50	2.50	2.50	-
Administrative Assistant	0.25	0.25	0.50	0.25
Janitor	0.50	0.50	0.50	-
Total Senior Center Positions	**4.75**	**4.75**	**5.00**	**0.25**

STAFFING NOTES

1) Senior Center's positions are compensated with a stipend, with the exception of janitor and administrative assistants, and is not dependent on number of hours worked. Therefore, each position is budgeted at 0.50 hours full-time equivalent.

Attachment: FY2023 Budget DRAFT 5.5.22 (FY 2023 Tentative Budget)

Citizen Committees-Historical & Beautification

DEPARTMENT SUMMARY

Citizen committees are volunteer boards who support the City in many ways. The Historical Committee and Beautification Committee have small budgets for expenditures furthering the purpose of their respective boards.

DEPARTMENT BUDGET

Description	Actual 2020-21	Estimated 2021-22	Approved 2021-22	Proposed 2022-23
EXPENDITURES				
Operating				
Historical Committee	$ -	$ -	$ 1,000	$ 1,000
Beautification	323	8,500	8,500	8,500
Veterans	-	1,000	2,500	2,500
Total Operating Expenditures	**323**	**9,500**	**12,000**	**12,000**
TOTAL CITIZEN COMMITTEES	**$ 323**	**$ 9,500**	**$ 12,000**	**$ 12,000**



Attachment: FY2023 Budget DRAFT 5.5.22 (FY 2023 Tentative Budget)

Municipal Building Authority Fund

FUND SUMMARY

The Municipal Building Authority fund was created to account for the activities of the City's Municipal Building Authority. The Authority was created to provide continuity between City Council changes. This method allows for small institutions to participate in financing. The City does not currently have any bonds outstanding issued by the Building Authority, but sees the organization as a "backstop" if needed. The yearly expenditures for the building authority are public notices.

FUND BUDGET

Description	Actual 2020-21	Estimated 2021-22	Approved 2021-22	Proposed 2022-23
EXPENDITURES				
Operating				
Ordinances and Publications	$ 60	$ 10	$ -	$ -
Total Operating Expenditures	**60**	**10**	**-**	**-**
TOTAL EXPENDITURES	**$ 60**	**$ 10**	**$ -**	**$ -**
Municipal Building Fund Net Revenue	(60)	(10)	-	-
Beginning Fund Balance	891	831	831	821
Ending Fund Balance	**$ 831**	**$ 821**	**$ 831**	**$ 821**

Attachment: FY2023 Budget DRAFT 5.5.22 (FY 2023 Tentative Budget)

Fitness Center

DEPARTMENT BUDGET

Description	Actual 2020-21	Estimated 2021-22	Approved 2021-22	Proposed 2022-23
REVENUES				
General Admissions	$ 239,190	$ 203,025	$ 175,000	$ 205,000
Passes	603,787	650,793	635,000	640,000
Lessons	148,264	155,529	165,000	160,000
Swim Team	290,075	317,951	345,000	350,000
Specialty Classes	234,201	277,826	299,000	313,000
Gymnastics	13,898	21,719	18,500	20,000
Personal Training	21,441	26,820	15,000	19,000
Equipment Rental	887	959	2,000	1,500
Jogging Track	2,056	3,482	4,000	4,000
Child Care	23,008	31,312	32,000	32,000
Resale Merchandise & Concessions	54,897	54,452	52,000	59,000
Room & Pool Rental	44,622	49,113	30,000	50,000
Miscellaneous	1,245	27,018	2,000	2,000
Donations	34	50	-	-
Total Revenues	**1,677,605**	**1,820,049**	**1,774,500**	**1,855,500**
TRANSFERS IN				
Transfer From General Fund	781,652	824,941	774,976	889,609
Total Transfers In	**781,652**	**824,941**	**774,976**	**889,609**
TOTAL REVENUES	**$ 2,459,257**	**$ 2,644,990**	**$ 2,549,476**	**$ 2,745,109**
EXPENDITURES				
Personnel				
Salaries and Wages	$ 1,173,218	$ 1,248,298	$ 1,190,392	$ 1,274,280
Benefits	233,873	242,443	260,699	241,986
Total Personnel Expenses	**1,407,091**	**1,490,741**	**1,451,091**	**1,516,266**
Operating				
Subscriptions & Memberships	-	883	1,400	1,500
Advertising	3,785	4,114	7,500	9,000
Education & Travel	1,490	-	3,700	3,700
Office Expense and Supplies	4,804	3,095	3,000	-
Employee Appreciation	2,285	4,796	2,600	3,000
Equipment Supply & Maintenance	21,388	37,411	29,300	29,300
Building Supply & Maintenance	75,835	91,797	80,000	80,000
Utilities	203,984	228,588	170,000	200,000
Telephone	4,778	4,712	5,900	5,900
Contracted Janitorial Service	112,018	113,553	108,300	108,300
Professional and Technical	292	-	1,000	1,000
Resale Merchandise & Concessions	30,250	24,634	31,800	33,000
Clothing Allowance	-	-	1,500	-
Department Expense and Supplies	27,328	18,791	22,000	31,200

(continued on next page)

EXPENDITURES

Attachment: FY2023 Budget DRAFT 5.5.22 (FY 2023 Tentative Budget)

Fitness Center

DEPARTMENT BUDGET

Description	Actual 2020-21	Estimated 2021-22	Approved 2021-22	Proposed 2022-23
Pool Chemicals	63,205	75,341	63,000	71,000
Postage	1,338	422	-	-
Insurance	45,245	20,748	20,750	20,750
COVID-19 Related Expenses	49,646	-	-	-
Programs Expense and Supplies	25,618	26,580	9,800	11,400
Credit Card/Bank Processing Fees	47,321	59,232	50,000	50,000
Child Care	571	874	4,000	4,000
Gymnastics	13,163	21,798	18,000	20,000
Swim Team	39,080	74,943	66,500	73,500
Swimming Pool Programs	7,912	8,322	7,500	9,000
Admin Charge-General Fund	221,066	217,955	217,955	206,743
Admin Charge-Broadband	3,082	3,143	3,143	3,131
Internal Charges-Fleet Operations	1,000	775	775	1,200
Internal Charges-Technology	16,819	23,242	23,242	29,219
Equipment	117	-	-	-
Total Operating Expenditures	**1,023,420**	**1,065,749**	**952,665**	**1,005,843**
Transfers Out				
Transfer to Capital Projects	28,746	83,500	115,720	160,000
Transfer to Capital Equipment	-	5,000	30,000	63,000
Total Transfers Out	**28,746**	**88,500**	**145,720**	**223,000**
TOTAL EXPENDITURES	**$ 2,459,257**	**$ 2,644,990**	**$ 2,549,476**	**$ 2,745,109**
Fitness Center Fund Net Revenue	-	-	-	-
Beginning Fund Balance	-	-	-	-
Ending Fund Balance	**$ -**	**$ -**	**$ -**	**$ -**

DEPARTMENT STAFFING

Full-time Equivalent Positions	FTE 2020-21	FTE 2021-22	Proposed 2022-23	Increase (Decrease)
Recreation & Fitness Center Director	0.50	0.50	0.50	-
Aquatics/Head Swim Coach	1.00	1.00	1.00	-
Aquatics Manager	1.00	1.00	1.00	-
Fitness Center Program Manager	1.00	1.00	1.00	-
Fitness Center Office Manager	1.00	1.00	1.00	-
Part-Time Positions (Multiple Titles)	31.05	34.85	35.72	0.87
Total Fitness Center Positions	**35.55**	**39.35**	**40.22**	**0.87**

Attachment: FY2023 Budget DRAFT 5.5.22 (FY 2023 Tentative Budget)

PARC Tax Fund

FUND SUMMARY

The PARC tax fund collects and expends funds received from the City's Parks, Arts, Recreation, and Culture (PARC) sales and use tax option. The state of Utah allows cities to impose a sales and use tax for the purpose of enhancing public financial support of publicly owned and operated recreational and zoological facilities, and botanical, cultural, and zoological organizations owned or operated by institutions or private nonprofit organizations. The one-tenth of one percent sales tax collected by businesses within American Fork is accounted for in this fund, along with grants awarded by the City Council upon recommendation by the PARC tax board.

DEPARTMENT BUDGET

Description	Actual 2020-21	Estimated 2021-22	Approved 2021-22	Proposed 2022-23
REVENUES				
Operating and Capital Revenues				
Sales Tax	$ 1,469,030	$ 1,548,171	$ 1,300,000	$ 1,450,000
Grants Returned	35,556	-		
Interest Earnings	3,944	1,374	4,500	1,200
Total Operating and Capital Revenues	**1,508,530**	**1,549,545**	**1,304,500**	**1,451,200**
TOTAL REVENUES	**$ 1,508,530**	**$ 1,549,545**	**$ 1,304,500**	**$ 1,451,200**
EXPENDITURES				
Operating				
Administrative	$ -	$ 13,564	$ 19,500	$ 13,957
Fitness Center	32,000	-	-	-
Parks	948,413	350,000	350,000	350,000
Boat Harbor	-	-	-	-
Alpine Community Theater	115,100	-	-	-
Fox Hollow Golf Course	44,511	-	-	-
Friends of American Fork Library	40,767	-	-	-
American Fork Library	59,000	-	-	-
Timpanogos Arts Foundation	296,622	-	-	-
Harrington Center for the Arts	133,627	-	-	-
New Friends Quilt Circle	-	-	-	-
Wasatch Music Alliance	85,822	-	-	-
Other Grants	9,650	928,706	927,206	1,328,149
Admin Charge-General Fund	7,794	7,794	7,794	7,794
Total Operating Expenditures	**1,773,306**	**1,300,064**	**1,304,500**	**1,699,900**
TOTAL EXPENDITURES	**$ 1,773,306**	**$ 1,300,064**	**$ 1,304,500**	**$ 1,699,900**
PARC Tax Fund Net Revenue	(264,776)	249,481	-	(248,700)
Beginning Fund Balance	333,995	69,219	69,219	318,700
Ending Fund Balance	**$ 69,219**	**$ 318,700**	**$ 69,219**	**70,000**

Attachment: FY2023 Budget DRAFT 5.5.22 (FY 2023 Tentative Budget)

Celebration Fund

FUND SUMMARY

The Celebration fund was initially created to track the revenues and expenditures associated with the City's annual American Fork Steel Days celebration. In fiscal year 2018, the City entered into a contract with the American Fork Chamber of Commerce to run the majority of Steel Days events. The City now has a limited number of responsibilities regarding the yearly event. The proposed budget for fiscal year 2021 includes the items the City is contractually obligated for. After fiscal year 2021, it is expected the Celebration Fund will be dissolved and recurring expenditures will be budgeted for in the General fund.

DEPARTMENT BUDGET

Description	Actual 2020-21	Estimated 2021-22	Approved 2021-22	Proposed 2022-23
REVENUES				
Operating and Capital Revenues				
Other Event Income	$ 8,069	$ 14,878	$ -	$ 5,000
Total Operating and Capital Revenues	**8,069**	**14,878**	**-**	**5,000**
Transfers In				
Transfer From General Fund	20,630	28,000	-	20,000
Total Transfers In	**20,630**	**28,000**	**-**	**20,000**
TOTAL REVENUES	**$ 28,699**	**$ 42,878**	**$ -**	**$ 25,000**
EXPENDITURES				
Operating				
Advertising	351	-	-	-
Carnival	-	14,878	-	-
Miss American Fork Pageant	8,704	8,000	-	5,000
Float	278	-	-	-
Steel Days Contract	21,788	20,000	-	20,000
Total Operating Expenditures	**31,121**	**42,878**	**-**	**25,000**
TOTAL EXPENDITURES	**$ 31,121**	**$ 42,878**	**$ -**	**$ 25,000**
Celebration Fund Net Revenue	(2,422)	-	-	-
Beginning Fund Balance	2,422	-	-	-
Ending Fund Balance	**$ -**	**$ -**	**$ -**	**-**

Attachment: FY2023 Budget DRAFT 5.5.22 (FY 2023 Tentative Budget)

RDA - Downtown Redevelopment Fund

FUND SUMMARY

The Downtown Redevelopment fund is used to enhance and promote the City's core downtown area and to account for one small business revolving loan issued by the City that is still outstanding.

DEPARTMENT BUDGET

Description	Actual 2020-21	Estimated 2021-22	Approved 2021-22	Proposed 2022-23
REVENUES				
Operating and Capital Revenues				
Interest Revenue	$ 1,495	$ 743	$ 1,000	$ 500
Total Operating and Capital Revenues	**1,495**	**743**	**1,000**	**500**
TOTAL REVENUES	**$ 1,495**	**$ 743**	**$ 1,000**	**$ 500**
EXPENDITURES				
Operating				
Professional & Technical	8,200	-	-	-
Total Operating Expenses	**8,200**	**-**	**-**	**-**
TOTAL EXPENDITURES	**$ 8,200**	**$ -**	**$ -**	**$ -**
Downtown Redevelopment Net Revenue	(6,705)	743	1,000	500
Beginning Fund Balance	103,757	97,052	97,052	97,795
Ending Fund Balance	**$ 97,052**	**$ 97,795**	**$ 98,052**	**$ 98,295**



Attachment: FY2023 Budget DRAFT 5.5.22 (FY 2023 Tentative Budget)

RDA-East Side Redevelopment Agency Fund

FUND SUMMARY

The East Side RDA fund (also known as the East Main RDA fund) was created to account for the revenues and expenditures for the East Main RDA project area created December 1992. The goal of the East Main RDA project area is to incentivize the commercial and industrial development of several blocks along Main Street in American Fork where conditions of blight were determined to be present. The fund will continue to receive "haircut" monies until 2025.

DEPARTMENT BUDGET

Description	Actual 2020-21	Estimated 2021-22	Approved 2021-22	Proposed 2022-23
REVENUES				
Operating and Capital Revenues				
Tax Increment	$ (5)	$ 4,653	$ -	$ -
Haircut-East Side	42,539	51,826	44,081	48,859
Interest Earnings	578	409	763	763
Total Operating and Capital Revenues	**43,112**	**56,888**	**44,844**	**49,622**
TOTAL REVENUES	**$ 43,112**	**$ 56,888**	**$ 44,844**	**$ 49,622**
EXPENDITURES				
Transfers Out				
Transfer to General Fund	-	-	-	-
Total Transfers Out	**-**	**-**	**-**	**-**
TOTAL EXPENDITURES	**$ -**	**$ -**	**$ -**	**$ -**
East Side RDA Fund Net Revenue	43,112	56,888	44,844	49,622
Beginning Fund Balance	51,088	94,200	94,200	151,088
Ending Fund Balance	**$ 94,200**	**$ 151,088**	**$ 139,044**	**$ 200,710**



Attachment: FY2023 Budget DRAFT 5.5.22 (FY 2023 Tentative Budget)

RDA-Business Park Redevelopment Fund

FUND SUMMARY

The Business Park RDA fund (also known as the North Valley RDA fund) was created to account for the revenues and expenditures of the North Valley RDA Project Area created September 1987. The goal of the North Valley RDA project area is to incentivize the commercial and industrial development along I-15 in American Fork. The fund will receive tax increment revenue through fiscal year 2019, and haircut monies through fiscal year 2026.

DEPARTMENT BUDGET

Description	Actual 2020-21	Estimated 2021-22	Approved 2021-22	Proposed 2022-23
REVENUES				
Operating and Capital Revenues				
Tax Increment	$ 3,937	$ -	$ -	$ -
Haircut	300,680	317,147	320,943	324,039
Interest Earnings	10,384	8,732	33,798	33,798
Total Operating and Capital Revenues	**315,001**	**325,879**	**354,741**	**357,837**
TOTAL REVENUES	**$ 315,001**	**$ 325,879**	**$ 354,741**	**$ 357,837**
EXPENDITURES				
Operating and Capital Revenues				
Haircut Expenditures	-	-	354,741	357,837
Total Operating Expenditures	**-**	**-**	**354,741**	**357,837**
TOTAL EXPENDITURES	**$ -**	**$ -**	**$ 354,741**	**$ 357,837**
Business Park RDA Fund Net Revenue	315,001	325,879	-	-
Beginning Fund Balance	2,077,311	2,392,312	2,392,312	2,718,191
Ending Fund Balance	**$ 2,392,312**	**$ 2,718,191**	**$ 2,392,312**	**$ 2,718,191**


North Pointe Business Park

Attachment: FY2023 Budget DRAFT 5.5.22 (FY 2023 Tentative Budget)

EDA-Egg Farm Economic Development Area

FUND SUMMARY

The Egg Farm EDA Fund was created to account for the revenues and expenditures of the Egg Farm EDA project area created in September 2000. The goal of the Egg Farm EDA project area is to incentivize the commercial and industrial development of a former chicken farm in American Fork City. The fund will receive tax increment revenue through fiscal year 2028, depending on when minimum tax increment levels are reached. It is important to note that 20 percent of tax increment received must go towards affordable housing projects in the state of Utah.

DEPARTMENT BUDGET

Description	Actual 2020-21	Estimated 2021-22	Approved 2021-22	Proposed 2022-23
REVENUES				
Operating and Capital Revenues				
Tax Increment	$ 791,539	$ 795,601	$ 830,971	$ 830,971
Tax Increment - Housing	197,885	198,900	207,743	207,743
Interest Earnings	8,535	5,046	20,000	8,535
Total Operating and Capital Revenues	**997,959**	**999,547**	**1,058,714**	**1,047,249**
TOTAL REVENUES	**$ 997,959**	**$ 999,547**	**$ 1,058,714**	**$ 1,047,249**
EXPENDITURES				
Operating				
Administrative Expenses	$ 15,500	$ 15,429	$ 12,629	$ 14,571
Total Operating Expenses	**15,500**	**15,429**	**12,629**	**14,571**
Capital				
Developer Reimbursement	291,273	-	-	-
Admin Charge-General Fund	39,947	-	-	-
860 E Reconstruction	329,008	447,003	-	-
Widening of 1500 South	7,055	-	-	-
Widening of 1100 South	5,028	500,000	1,643,786	1,138,960
Total Capital Expenditures	**672,311**	**947,003**	**1,643,786**	**1,138,960**
Transfers Out				
Transfer to General Fund	-	51,828	51,828	35,617
Transfer to Culinary Water Fund	1,628,069	198,900	204,965	202,470
Total Transfers Out	**1,628,069**	**250,728**	**256,793**	**238,087**
TOTAL EXPENDITURES	**$ 2,315,880**	**$ 1,213,160**	**$ 1,913,208**	**$ 1,391,618**
Egg Farm EDA Fund Net Revenue	(1,317,921)	(213,613)	(854,494)	(344,369)
Beginning Fund Balance	2,932,898	1,614,977	1,614,977	1,401,364
Ending Fund Balance	**$ 1,614,977**	**$ 1,401,364**	**$ 760,483**	**$ 1,056,995**

Attachment: FY2023 Budget DRAFT 5.5.22 (FY 2023 Tentative Budget)

CRA-Patriot Station Community Reinvestment Area

FUND SUMMARY

The Patriot Station CRA Project Area Plan was drafted in October 2018 to define the method and means of transit oriented development (TOD) around the vicinity of the American Fork FrontRunner Station. Future development within the Project Area includes proposed high and medium density multi-family housing and the creation of space for offices and commercial businesses, including numerous infrastructure and improvements to capture the vision and density of the anticipated transit oriented development. As of May 5, 2020, the creation of the CRA has been put on hold pending approval by other taxing entities within the project area.

DEPARTMENT BUDGET

Description	Actual 2020-21	Estimated 2021-22	Approved 2021-22	Proposed 2022-23
REVENUES				
Tax Increment	$ -	$ -	$ -	$ 558,029
Tax Increment - Housing	-	-	-	139,507
Interest Earnings	-	-	-	-
TOTAL REVENUES	**$ -**	**$ -**	**$ -**	**$ 697,536**
EXPENDITURES				
Operating				
Administrative Expenses	$ 8,000	$ 16,700	$ -	$ 15,000
Low/Moderate Income Housing	-	-	-	139,507
Total Operating Expenses	**8,000**	**16,700**	**-**	**154,507**
TRANSFERS OUT				
Transfer to General Capital Projects Fund	-	-	-	349,630
Total Transfers Out	**-**	**-**	**-**	**349,630**
TOTAL EXPENDITURES	**$ 8,000**	**$ 16,700**	**$ -**	**$ 504,137**
Patriot Station CRA Fund Net Revenue	(8,000)	(16,700)	-	193,399
Beginning Fund Balance	(168,699)	(176,699)	(176,699)	(193,399)
Ending Fund Balance	**$ (176,699)**	**$ (193,399)**	**$ (176,699)**	**$ -**

Attachment: FY2023 Budget DRAFT 5.5.22 (FY 2023 Tentative Budget)

Debt Service Fund

FUND SUMMARY

The Debt Service Fund is used to account for the accumulation of resources for, and the payment of, long-term debt principal, interest, and related costs for the governmental funds (excluding enterprise and internal service fund debt).

DEPARTMENT BUDGET

Description	Actual 2020-21	Estimated 2021-22	Approved 2021-22	Proposed 2022-23
REVENUES				
Operating and Capital Revenues				
Property Tax	$ 760,393	$ 583,638	$ 583,638	$ 582,388
PARC Tax Grant	350,000	350,000	350,000	350,000
Interest Earnings	3,334	1,167	17,875	1,200
Total Operating and Capital Revenues	**1,113,727**	**934,805**	**951,513**	**933,588**
Transfers In				
Transfer From Park Impact Fund	119,864	118,616	118,616	119,064
Transfer from Fire Impact Fees Fund	-	321,001	321,001	320,313
Transfer from Police Impact Fees Fund	-	262,637	262,637	262,075
Total Transfers In	**119,864**	**702,254**	**702,254**	**701,452**
TOTAL REVENUES	**$ 1,233,591**	**$ 1,637,059**	**$ 1,653,767**	**$ 1,635,040**
EXPENDITURES				
Debt Service				
2020 General Obligation Bonds	580,143	583,638	583,638	582,388
2018 Sales Tax Revenue Bonds	469,864	468,616	468,616	469,064
2011 General Obligation Bonds	180,250	-	-	-
Trustee Fees	2,000	1,500	1,250	2,000
Total Debt Service Expenditures	**1,232,257**	**1,053,754**	**1,053,504**	**1,053,452**
Transfers Out				
Transfer to Capital Projects Fund	-	583,638	583,638	582,388
Total Transfers Out	**-**	**583,638**	**583,638**	**582,388**
TOTAL EXPENDITURES	**$ 1,232,257**	**$ 1,637,392**	**$ 1,637,142**	**$ 1,635,840**
Debt Service Fund Net Revenue	1,334	(333)	16,625	(800)
Beginning Fund Balance	351,382	352,716	352,716	352,383
Ending Fund Balance	**$ 352,716**	**$ 352,383**	**$ 369,341**	**$ 351,583**

Attachment: FY2023 Budget DRAFT 5.5.22 (FY 2023 Tentative Budget)

General Capital Projects Fund

FUND SUMMARY

The General Capital Projects Fund accounts for financial resources to be used for the acquisition of major capital facilities (other than those financed by enterprise or internal service fund activities). This fund does not account for projects accounted for with impact fees which are accounted for in separate impact fee funds.

DEPARTMENT BUDGET

Description	Actual 2020-21	Estimated 2021-22	Approved 2021-22	Proposed 2022-23
REVENUES				
Operating and Capital Revenues				
Property Tax	$ 500,000	$ 500,000	$ 500,000	$ 967,805
Sales Tax	1,119,431	1,184,517	1,000,000	1,100,000
Class C Road Funds	1,345,640	1,400,163	1,100,208	1,400,000
Cemetery Lot Sales	50,400	69,000	40,000	40,800
Grants-PARC Tax	689,413	969,351	969,351	-
Grants-MAG	-	-	5,542,402	-
Grants-Utah DOT	88,569	-	161,519	1,504,282
Capital Contributions	2,340	-	-	-
Insurance Proceeds	-	34,648	-	-
Interest Earnings	46,486	41,222	32,195	32,195
Total Operating and Capital Revenues	**3,842,279**	**4,198,901**	**9,345,675**	**5,045,082**
Transfers In				
Transfer From General Fund	1,122,217	5,008,589	404,962	459,783
Transfer From Fitness Center	22,646	83,500	115,720	160,000
Transfer From Patriot Station CRA	-	-	-	349,630
Transfer From Debt Service Fund	-	583,638	583,638	582,388
Total Transfers In	**1,144,863**	**5,675,727**	**1,104,320**	**1,551,801**
TOTAL REVENUES	**$ 4,987,142**	**$ 9,874,628**	**$ 10,449,995**	**$ 6,596,883**
EXPENDITURES				
Capital Expenditures				
Streets				
Pavement Management Plan	2,613,113	5,486,805	5,486,805	3,500,000
700 N Connection	4,602	146,718	1,651,000	1,504,282
ADA/Sidewalk Improvements	40,000	52,000	52,000	52,000
Safe Route to Schools	48,807	90,000	90,000	-
Transit Loop Feasibility	81	-	94,919	-
HAWK Pedestrian Crossing	-	-	11,000	-
Traffic Calming	-	-	32,000	32,000
Public Works Complex Design	-	-	-	20,000
200 E Betterments	-	2,918	-	-
Street Lighting Upgrades	17,489	-	100,000	100,000
Total Streets	**2,724,092**	**5,778,441**	**7,517,724**	**5,208,282**
Cemetery				
Expansion	-	-	40,000	40,800
Improvements	-	-	10,000	-
Wall Repair	20,000	10,000	10,000	10,000
Total Cemetery	**20,000**	**10,000**	**60,000**	**50,800**

(continued on next page)

Attachment: FY2023 Budget DRAFT 5.5.22 (FY 2023 Tentative Budget)

General Capital Projects Fund

DEPARTMENT BUDGET

Description	Actual 2020-21	Estimated 2021-22	Approved 2021-22	Proposed 2022-23
EXPENDITURES				
Parks				
Country View Park Irrigation	8,542	-	-	-
Fox Hollow Subsidy	250,000	240,000	240,000	240,000
200 South Bike/Pedestrian Path	157,545	3,891,401	3,891,402	-
Trail Maintenance	-	-	6,800	6,800
Parking Lot Maintenance	-	-	-	15,000
Pickleball Resurfacing	-	-	11,250	6,000
Hindley Filter Relocation	4,468	-	9,050	-
Sprinkler Automation	-	131,728	101,500	-
Quail Cove Pavers	-	11,000	11,000	-
Sidewalk Replacement	-	6,204	6,000	7,000
Art Dye Park	309	60,000	60,000	-
Park Improvements	-	24,683	27,600	-
Restroom Upgrades	-	-	-	8,000
Rockscape	-	-	-	7,000
Dog Park	11,000	8,553	9,000	-
Boat Harbor Improvements	-	-	10,000	-
PARC-Art Dye Park	60,062	68,000	68,000	-
PARC-Picnic Tables, Trees, Cans	-	40,000	-	-
PARC-Rotary Backstop	(1,827)	-	-	-
PARC-Hindley Park Parking Lot	1,822	-	-	-
PARC-Playground Equipment	-	190,351	190,351	-
PARC-Quail Cove Restroom	95,468	-	-	-
PARC-Scoreboard Replacement	17,024	-	-	-
PARC-Frontage Trail	-	90,000	90,000	-
PARC-Pool Features	-	32,000	32,000	-
PARC-Playground Enhancements	-	50,000	50,000	-
PARC-Pickleball Courts	-	-	100,000	-
PARC-Park Amenities	-	-	40,000	-
PARC-Library Expansion	4,219	395,000	395,000	-
PARC-Library Balcony Arts	-	4,000	4,000	-
Total Parks	**608,632**	**5,242,920**	**5,352,953**	**289,800**
Fitness Center				
Raquetball Court Resurfacing	-	-	4,000	-
Facility Paint and Flooring	2,548	-	11,000	19,000
HVAC Units/Water Heater	-	-	20,000	20,000
Spin Room Remodel	-	80,000	18,000	-
Front Entry Remodel	-	3,500	80,000	-
Slide Repair	-	-	8,000	-
Pool Deck Drain Replacement	-	-	12,000	15,000
Locker Room Flooring	-	-	15,000	30,000

(continued on next page)

Attachment: FY2023 Budget DRAFT 5.5.22 (FY 2023 Tentative Budget)

General Capital Projects Fund

DEPARTMENT BUDGET

Description	Actual 2020-21	Estimated 2021-22	Approved 2021-22	Proposed 2022-23
EXPENDITURES				
Fitness Center				
Bubble Door Replacement	-	-	-	44,000
Pool Deck Resurfacing	-	-	-	14,000
Revolving Door Replacement	-	-	-	18,000
Weight Room Expansion	-	-	27,720	-
Total Fitness Center	**2,548**	**83,500**	**195,720**	**160,000**
Building & Grounds				
HVAC System Replacements	-	29,780	30,000	35,000
Fire Panel Replacements	47,914	-	-	-
Facility Paint and Flooring-Fire	25,191	-	-	-
Fire Station Bay Fans	38,150	-	-	-
Boiler Replacements	-	97,187	126,000	118,000
Electrical Transmitters	-	-	15,000	-
Facility Paint and Flooring-Library	31,885	-	-	30,000
Facility Paint and Flooring-Engineering	-	-	-	40,000
Engineering Basement Remodel	-	-	-	73,000
Roof Replacement-Fire	-	-	-	90,000
Roof Replacement-Police	-	-	-	100,000
Library Interior Signage	-	-	-	4,000
Space Heater - Public Works Yard	-	9,000	-	-
Lighting Upgrades	-	16,000	16,000	-
Legion Hall Renovations	34,666	20,000	20,000	-
Security Upgrades-Police	-	10,000	10,000	-
Facility Improvements-Police	-	30,000	-	23,371
Truck Washout Extension	-	10,000	10,000	25,000
Fencing - Police Storage	-	12,675	40,000	-
Fencing - 100 E	8,850	-	-	-
Administration Building Conference Room	-	20,000	-	-
Total Building & Grounds	**186,656**	**254,642**	**267,000**	**538,371**
Other				
Parade Float	5,600	1,400	-	-
Total Other	**5,600**	**1,400**	**-**	**-**
Total Capital Expenditures	**3,547,528**	**11,370,903**	**13,393,397**	**6,247,253**
TOTAL EXPENDITURES	**$ 3,547,528**	**$ 11,370,903**	**$ 13,393,397**	**$ 6,247,253**
Debt Service Fund Net Revenue	1,439,614	(1,496,275)	(2,943,402)	349,630
Beginning Fund Balance	8,510,120	9,949,734	9,949,734	8,453,459
Ending Fund Balance	**$ 9,949,734**	**$ 8,453,459**	**$ 7,006,332**	**$ 8,803,089**

Attachment: FY2023 Budget DRAFT 5.5.22 (FY 2023 Tentative Budget)

Bond Capital Projects Fund

FUND SUMMARY

The Bond Capital Projects Fund accounts for financial resources received by bond proceeds to be used for the acquisition of major capital facilities (other than those financed by enterprise or internal service fund activities).

DEPARTMENT BUDGET

Description	Actual 2020-21	Estimated 2021-22	Approved 2021-22	Proposed 2022-23
REVENUES				
Operating and Capital Revenues				
Interest Earnings	$ 26,430	$ 20,475	$ 15,000	$ 15,000
Total Operating and Capital Revenues	**26,430**	**20,475**	**15,000**	**15,000**
TOTAL REVENUES	**$ 26,430**	**$ 20,475**	**$ 15,000**	**$ 15,000**
EXPENDITURES				
Capital Expenditures				
Fire Station 52	123,168	1,188,249	8,537,683	7,347,469
Bond Cost of Issuance	2,000	-	-	-
Total Capital Expenditures	**125,168**	**1,188,249**	**8,537,683**	**7,347,469**
TOTAL EXPENDITURES	**$ 125,168**	**$ 1,188,249**	**$ 8,537,683**	**$ 7,347,469**
Debt Service Fund Net Revenue	(98,738)	(1,167,774)	(8,522,683)	(7,332,469)
Beginning Fund Balance	8,598,981	8,500,243	8,500,243	7,332,469
Ending Fund Balance	**$ 8,500,243**	**$ 7,332,469**	**$ (22,440)**	**$ -**

Attachment: FY2023 Budget DRAFT 5.5.22 (FY 2023 Tentative Budget)

Capital Equipment Fund

FUND SUMMARY

The capital equipment fund accounts for equipment purchases other than those purchased by enterprise or internal service fund activities.

DEPARTMENT BUDGET

Description	Actual 2020-21	Estimated 2021-22	Approved 2021-22	Proposed 2022-23
REVENUES				
Operating and Capital Revenues				
Rebate	$ -	$ -	$ 5,000	$ -
Grants	49,478	-	-	247,818
Total Operating and Capital Revenues	**49,478**	**-**	**5,000**	**247,818**
Transfers In				
Transfer From General Fund	238,504	386,813	461,760	699,295
Transfer From Fitness Center	6,100	5,000	30,000	63,000
Total Transfers In	**244,604**	**391,813**	**491,760**	**762,295**
TOTAL REVENUES	**$ 294,082**	**$ 391,813**	**$ 496,760**	**$ 1,010,113**
EXPENDITURES				
Capital Expenditures				
Police				
Equipment, Radios & Tasers	$ -	$ 16,000	$ 16,000	$ 16,000
Message Board & Trailer	-	14,130	-	-
Daschcam Replacement	-	20,000	20,000	-
Radio Replacement	10,000	16,000	16,000	16,000
Total Police	**10,000**	**66,130**	**52,000**	**32,000**
Fire				
Tech/Rescue Equipment	8,784	18,729	20,000	20,000
Radio Replacement	13,588	-	-	60,000
Thermal Cameras	-	8,815	9,000	-
Dispatch Upgrades	2,305	-	-	-
X-Series 12 Lead Zolls	27,000	-	-	-
Air Packs	-	-	-	302,939
Other Equipment	14,619	11,200	10,000	-
Bobcat	-	-	-	-
Total Fire	**66,296**	**38,744**	**39,000**	**382,939**
Parks				
Mower Replacement	-	40,294	40,294	36,794
Snowplow/Salter	-	11,831	11,831	-
Playground Replacement	-	48,448	100,000	150,000
Park Furnishings	-	17,000	17,000	-
SDI Sprayer	-	17,392	17,400	-
Dump Trailer	9,608	-	-	7,500
Total Parks	**9,608**	**134,965**	**186,525**	**194,294**

(continued on next page)

Attachment: FY2023 Budget DRAFT 5.5.22 (FY 2023 Tentative Budget)

Capital Equipment Fund

DEPARTMENT BUDGET

Description	Actual 2020-21	Estimated 2021-22	Approved 2021-22	Proposed 2022-23
Streets				
Trackhoe Lease	11,500	23,000	23,000	23,000
Roller	-	59,650	80,000	-
Salter Racks	41,621	-	-	-
Loader	(4,011)	(1,406)	-	-
Backhoe	49,900	-	-	-
Chip Box	12,990	12,000	15,000	-
Mini-X	-	10,000	10,000	-
Tow Behind Air Compressor	-	-	-	27,000
Grader	-	-	-	100,000
Bobtail	-	-	-	125,000
Chip Roller	-	-	-	10,000
Total Streets	**112,000**	**103,244**	**128,000**	**285,000**
Cemetery				
Backhoe Lease	8,079	10,428	9,620	9,620
Excavator Lease	8,405	11,956	9,500	11,380
Mower	-	14,115	14,115	11,380
Total Cemetery	**16,484**	**36,499**	**33,235**	**32,380**
Fitness Center/Recreation				
Gymanstics Floor	-	-	16,000	-
Pool Slide Replacement	-	-	9,000	-
Fitness Equipment	3,303	5,000	5,000	63,000
Camera Upgrades	987	-	-	-
Pitching Mounds/Utility Carts	13,850	-	-	5,000
Recreation Storage Unit	-	-	-	10,000
Pool Cleaner	4,772	-	-	-
Total Fitness Center/Recreation	**22,912**	**5,000**	**30,000**	**78,000**
Other				
Engineering - Trimble GPS Unit	10,643	-	-	-
Library-Self Checkout Stations	35,048	-	-	-
Holiday Decorations	6,530	28,240	28,000	5,500
Total Other	52,221	28,240	28,000	5,500
Total Capital Expenditures	**289,521**	**412,822**	**496,760**	**1,010,113**
TOTAL EXPENDITURES	**$ 289,521**	**$ 412,822**	**$ 496,760**	**$ 1,010,113**
Capital Equipment Fund Net Revenue	4,561	(21,009)	-	-
Beginning Fund Balance	16,448	21,009	21,009	-
Ending Fund Balance	**$ 21,009**	**$ -**	**$ 21,009**	**$ -**

Attachment: FY2023 Budget DRAFT 5.5.22 (FY 2023 Tentative Budget)

Park Impact Fees Fund

FUND SUMMARY

The Park Impact Fee Fund accounts for fees assessed to property developers for new land or park space that must be acquired to maintain the established park land level of service as a result of growth due to new property development. Each impact fee type is separated into its own fund for greater tracking and accountability.

DEPARTMENT BUDGET

Description	Actual 2020-21	Estimated 2021-22	Approved 2021-22	Proposed 2022-23
REVENUES				
Operating and Capital Revenues				
Impact Fees	$ 4,042,974	$ 6,717,000	$ 1,700,000	$ 5,000,000
Grants-MAG	-	-	592,000	592,000
Interest Earnings	41,654	31,131	30,000	30,000
Total Operating and Capital Revenues	**4,084,628**	**6,748,131**	**2,322,000**	**5,622,000**
TOTAL REVENUES	**$ 4,084,628**	**$ 6,748,131**	**$ 2,322,000**	**$ 5,622,000**
EXPENDITURES				
Operating				
Professional and Technical	1,324	30,330	30,330	5,718
Total Operating Expenditures	**1,324**	**30,330**	**30,330**	**5,718**
Capital				
Art Dye Improvements	819,682	350,000	500,000	-
Art Dye Trail	486	-	637,000	637,000
Land Purchase-Parks Open Space	-	9,231,000	3,000,000	-
Developer Reimbursement	8,960	28,466	-	-
Total Capital Expeditures	**829,128**	**9,609,466**	**4,137,000**	**637,000**
Transfers Out				
Transfer to Debt Service Fund	119,864	118,616	118,616	119,064
Total Transfers Out	**119,864**	**118,616**	**118,616**	**119,064**
TOTAL EXPENDITURES	**$ 950,316**	**$ 9,758,412**	**$ 4,285,946**	**$ 761,782**
Park Impact Fee Fund Net Revenue	3,134,312	(3,010,281)	(1,963,946)	4,860,218
Beginning Fund Balance	5,497,965	8,632,277	8,632,277	5,621,996
Ending Fund Balance	**$ 8,632,277**	**$ 5,621,996**	**$ 6,668,331**	**$ 10,482,214**

Attachment: FY2023 Budget DRAFT 5.5.22 (FY 2023 Tentative Budget)

Road Impact Fees Fund

FUND SUMMARY

The Road Impact Fee Fund accounts for fees assessed to property developers to reimburse the city for the cost of developing new system capacity that allows new development to occur and allows for transportation level of service to be maintained. Each impact fee type is separated into its own fund for greater tracking and accountability.

DEPARTMENT BUDGET

Description	Actual 2020-21	Estimated 2021-22	Approved 2021-22	Proposed 2022-23
REVENUES				
Operating and Capital Revenues				
Impact Fees	$ 3,367,094	$ 4,363,763	$ 2,000,000	$ 3,000,000
Interest Earnings	39,070	28,557	35,000	30,000
Total Operating and Capital Revenues	**3,406,164**	**4,392,320**	**2,035,000**	**3,030,000**
TOTAL REVENUES	**$ 3,406,164**	**$ 4,392,320**	**$ 2,035,000**	**$ 3,030,000**
EXPENDITURES				
Operating				
Professional and Technical	7,708	19,171	10,000	37,707
Total Operating Expenditures	**7,708**	**19,171**	**10,000**	**37,707**
Capital				
700 N Grant Match	-	-	272,000	272,000
200 South Project	16,839	-	-	8,532,668
Traffic Signal-500 E Automall	108,314	216,686	216,686	-
Traffic Signal-620 S 600 E	18,754	279,634	279,634	-
Traffic Signal-900 W 500 N	268,818	-	-	-
400 S Connection to 500 E	-	-	300,000	-
300 W Pacific Dr Improvements	1,148	23,228	850,000	826,772
300 N 600 E Intersection	13,740	300,000	-	-
36" Water line (Street Widening)	402,240	1,343,291	896,601	-
Property Purchase	-	88,125		
Public Works Campus	-	-	-	20,000
Developer Reimbursement	3,137,367	101,850	1,500,000	1,500,000
Total Capital Expeditures	**3,967,220**	**2,352,814**	**4,314,921**	**11,151,440**
TOTAL EXPENDITURES	**$ 3,974,928**	**$ 2,371,985**	**$ 4,324,921**	**$ 11,189,147**
Road Impact Fee Fund Net Revenue	(568,764)	2,020,335	(2,289,921)	(8,159,147)
Beginning Fund Balance	7,189,828	6,621,064	6,621,064	8,641,399
Ending Fund Balance	**$ 6,621,064**	**$ 8,641,399**	**$ 4,331,143**	**$ 482,252**

Attachment: FY2023 Budget DRAFT 5.5.22 (FY 2023 Tentative Budget)

Fire Impact Fees Fund

FUND SUMMARY

The Fire Impact Fee Fund accounts for impact fees charged to new development to recover all or a portion of the costs of providing fire services to new development. Impact fees collected provide funding for essential public safety infrastructure needed by the City to handle the increase in calls that new growth will generate.

DEPARTMENT BUDGET

Description	Actual 2020-21	Estimated 2021-22	Approved 2021-22	Proposed 2022-23
REVENUES				
Operating and Capital Revenues				
Impact Fees	$ 520,425	$ 966,960	$ 250,000	$ 500,000
Interest Earnings	9,420	7,872	7,500	7,500
Total Operating and Capital Revenues	**529,845**	**974,832**	**257,500**	**507,500**
TOTAL REVENUES	**$ 529,845**	**$ 974,832**	**$ 257,500**	**$ 507,500**
EXPENDITURES				
Operating				
Professional and Technical	3,216	10,000	10,000	-
Total Operating Expenses	**3,216**	**10,000**	**10,000**	**-**
Capital				
Land Purchase	-	-	-	2,000,000
Total Capital Expenses	**-**	**-**	**-**	**2,000,000**
Transfers Out				
Transfer to Debt Service Fund	-	321,001	321,001	320,313
Transfer to Fleet Capital Fund	212,323	212,323	212,323	211,890
Total Transfers Out	**212,323**	**533,324**	**533,324**	**532,203**
TOTAL EXPENDITURES	**$ 215,539**	**$ 543,324**	**$ 543,324**	**$ 2,532,203**
Fire Impact Fee Fund Net Revenue	314,306	431,508	(285,824)	(2,024,703)
Beginning Fund Balance	1,485,083	1,799,389	1,799,389	2,230,897
Ending Fund Balance	**$ 1,799,389**	**$ 2,230,897**	**$ 1,513,565**	**$ 206,194**



Attachment: FY2023 Budget DRAFT 5.5.22 (FY 2023 Tentative Budget)

Police Impact Fees Fund

FUND SUMMARY

The Police Impact Fee Fund accounts for impact fees charged to new development to recover all or a portion of the costs of providing police services to new development. Impact fees collected provide funding for essential public safety infrastructure needed by the City to handle the increase in calls that new growth will generate.

DEPARTMENT BUDGET

Description	Actual 2020-21	Estimated 2021-22	Approved 2021-22	Proposed 2022-23
REVENUES				
Operating and Capital Revenues				
Impact Fees	$ 336,766	$ 589,653	$ 220,000	$ 450,000
Interest Earnings	10,398	8,006	8,000	8,000
Total Operating and Capital Revenues	**347,164**	**597,659**	**228,000**	**458,000**
TOTAL REVENUES	**$ 347,164**	**$ 597,659**	**$ 228,000**	**$ 458,000**
EXPENDITURES				
Operating				
Professional and Technical	1,716	10,000	46,000	36,000
Total Operating Expenses	**1,716**	**10,000**	**46,000**	**36,000**
Capital				
Police Shooting Range	-	-	165,000	165,000
Total Capital Expenses	**-**	**-**	**165,000**	**165,000**
Transfers Out				
Transfer to Debt Service Fund	-	262,637	262,637	262,075
Total Transfers Out	**-**	**262,637**	**262,637**	**262,075**
TOTAL EXPENDITURES	**$ 1,716**	**$ 272,637**	**$ 473,637**	**$ 463,075**
Police Impact Fee Fund Net Revenue	345,448	325,022	(245,637)	(5,075)
Beginning Fund Balance	1,650,303	1,995,751	1,995,751	2,320,773
Ending Fund Balance	**$ 1,995,751**	**$ 2,320,773**	**$ 1,750,114**	**$ 2,315,698**



Attachment: FY2023 Budget DRAFT 5.5.22 (FY 2023 Tentative Budget)

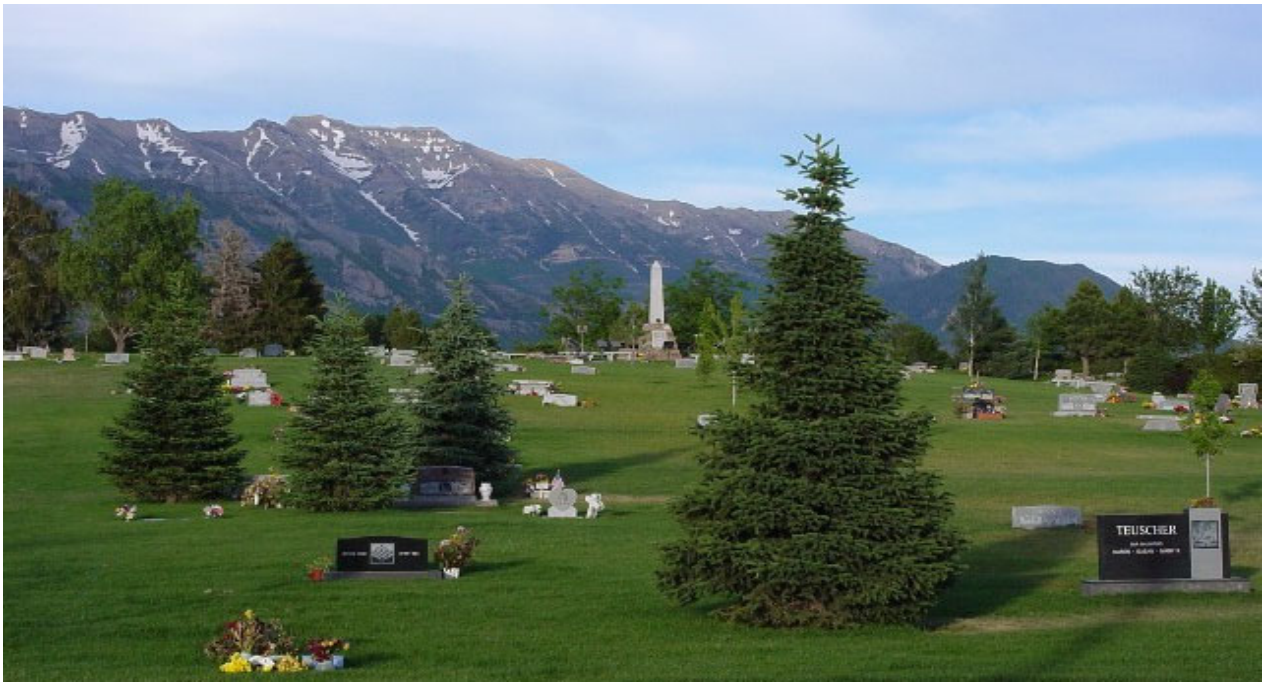
Perpetual Care Trust Fund

FUND SUMMARY

The Perpetual Care Trust Fund is a permanent fund used to hold and manage funds for the purpose of maintenance and upkeep of the City's cemetery. Revenues come from sales of graves and interest earnings. Interest earned on idle funds is transferred to the general fund to offset upkeep of the cemetery.

DEPARTMENT BUDGET

Description	Actual 2020-21	Estimated 2021-22	Approved 2021-22	Proposed 2022-23
REVENUES				
Operating and Capital Revenues				
Perpetual Care	$ 28,800	$ 37,000	$ 26,000	$ 20,400
Interest Earnings	2,691	1,801	2,000	2,000
Loan Payment-Lot Sales	33,700	46,250	32,500	25,500
Total Operating and Capital Revenues	**65,191**	**85,051**	**60,500**	**47,900**
TOTAL REVENUES	**$ 65,191**	**$ 85,051**	**$ 60,500**	**$ 47,900**
EXPENSES				
Transfers Out				
Transfer to General Fund	3,492	2,158	2,000	2,000
Total Transfers Out	**3,492**	**2,158**	**2,000**	**2,000**
TOTAL EXPENDITURES	**$ 3,492**	**$ 2,158**	**$ 2,000**	**$ 2,000**
Perpetual Care Trust Net Revenue	61,699	82,893	58,500	45,900
Beginning Fund Balance	831,058	892,757	892,757	975,650
Ending Fund Balance	**$ 892,757**	**$ 975,650**	**$ 951,257**	**$ 1,021,550**



Attachment: FY2023 Budget DRAFT 5.5.22 (FY 2023 Tentative Budget)

Public Works - Culinary Water Fund

DEPARTMENT BUDGET

Description	Actual 2020-21	Estimated 2021-22	Approved 2021-22	Proposed 2022-23
REVENUES				
Operating and Capital Revenues				
Water Sales	$ 4,344,050	$ 4,357,818	$ 4,465,000	$ 4,487,353
CUP Water Fee	907,357	960,236	870,000	-
Connection Fee	304,997	448,163	205,000	300,000
Late Fee	162,310	174,137	157,500	157,500
Intergovernmental	56,878	-	250,000	250,000
Miscellaneous	43,449	95,866	37,725	50,000
Note Receivable	1,381	-	-	-
Water Rights Review	58,597	8,571	-	-
Capital Projects Inspection	6,793	6,836	-	
Interest Earnings	73,551	56,851	100,000	60,000
Developer Contributions	3,944,736	3,500,000	-	-
Loan Proceeds	-	12,750,000	7,015,000	-
Total Operating and Capital Revenues	**9,904,099**	**22,358,478**	**13,100,225**	**5,304,853**
Transfers In				
Transfer From Egg Farm EDA	1,628,069	198,900	204,965	202,470
Total Transfers In	**1,628,069**	**198,900**	**204,965**	**202,470**
TOTAL REVENUES	**$ 11,532,168**	**$ 22,557,378**	**$ 13,305,190**	**$ 5,507,323**
EXPENSES				
Personnel				
Salaries and Wages	$ 343,882	$ 330,982	$ 366,730	$ 418,466
Benefits	100,448	152,034	166,511	188,113
Total Personnel Expenses	**444,330**	**483,016**	**533,241**	**606,579**
Operating				
Subscriptions & Memberships	-	-	1,600	13,000
Education & Travel	3,860	823	4,550	5,000
Office Expense and Supplies	1,829	2,576	-	-
Equipment Supplies and Maintenance	15,245	4,471	15,000	20,000
Insurance	45,496	71,151	71,000	71,000
Utilities	166,223	97,647	200,000	200,000
Telephone	9,178	6,997	9,000	9,000
Professional and Technical	106,162	66,770	70,000	55,000
Clothing Allowance	750	1,766	1,400	2,000
Debris Hauling	4,999	3,147	5,000	5,250
Department Expense and Supplies	95,645	55,107	90,000	70,000
CUP-Water Assessment and Fees	577,369	580,000	805,000	-
Postage	11,821	9,176	16,000	16,000
Credit Card/Bank Processing Fees	36,128	41,510	32,000	40,000
No Fault Liability Claims	-	-	50,000	-

(continued on next page)

DEPARTMENT BUDGET

Attachment: FY2023 Budget DRAFT 5.5.22 (FY 2023 Tentative Budget)

Public Works - Culinary Water Fund

Description	Actual 2020-21	Estimated 2021-22	Approved 2021-22	Proposed 2022-23
EXPENSES				
Operating				
Land Lease	7,700	8,879	8,000	8,000
Meter Replacement	357,202	308,073	150,000	300,000
Depreciation	1,057,903	1,100,000	-	1,150,000
Admin Charge-General Fund	473,721	429,007	429,007	480,076
Admin Charge-Broadband	2,627	2,913	2,913	2,926
Internal Charges-Fleet Operations	22,000	18,597	18,597	20,000
Internal Charges-Fleet Capital	-	207,309	125,000	-
Internal Charges-Technology	15,575	17,466	17,466	19,287
Total Operating Expenses	**3,011,433**	**3,033,385**	**2,121,533**	**2,486,539**
Capital				
Equipment	-	5,300	106,500	-
Backhoe Lease	6,500	-	-	26,500
Water Line Projects	-	578,132	1,182,613	335,333
Water Line Replacement	41,117	59,841	500,000	500,000
Water Line Replacement-CDBG	-	25,500	500,000	500,000
Large Meter Replacement	-	-	25,000	-
Meters-AMI Reading Equipment	-	840,000	840,000	-
Well Repairs	-	17,400	40,000	-
Fire Hydrants	21,489	32,810	40,000	40,000
Spring Line Replacement	17,675	514,480	582,325	-
36" Water Line Replacement	-	13,171,122	13,171,122	10,035,000
Main & State - 1100 E Utility Betterments	-	-	-	600,000
100 E Water Improvements	-	2,403	-	-
Country Club Well	-	470,000	470,000	-
Hospital Well	-	875,000	875,000	-
Lower Tank Xeroscape	-	-	-	50,000
Valve Replacement Program	-	-	-	50,000
Covered Parking for Yard	-	-	-	10,000
Total Capital Expenses	**86,781**	**16,591,988**	**18,332,560**	**12,146,833**
Debt Service				
2020 Waterline Bonds	128,421	209,058	119,573	176,183
2012 Water Revenue Bonds	(11,481)	52,221	52,257	-
Cost of Issuance/Bond Fees	-	22,000	-	2,000
Total Debt Service	**116,940**	**283,279**	**171,830**	**178,183**
TOTAL EXPENSES	**$ 3,659,484**	**$ 20,391,668**	**$ 21,159,164**	**$ 15,418,134**
Culinary Water Fund Net Revenue	7,872,684	2,165,710	(7,853,974)	(9,910,811)
Beginning Available Fund Balance	1,740,797	9,613,481	9,613,481	11,779,191
Ending Available Fund Balance	**$ 9,613,481**	**$ 11,779,191**	**$ 1,759,507**	**1,868,380**

Attachment: FY2023 Budget DRAFT 5.5.22 (FY 2023 Tentative Budget)

Public Works - Culinary Water Fund

DEPARTMENT STAFFING

Full-time Equivalent Positions	FTE 2020-21	FTE 2021-22	Proposed 2022-23	Increase (Decrease)
Water Superintendent	0.50	0.70	0.70	-
Water System Lead Operator	0.50	0.70	0.70	-
Water System Technicians	2.00	2.80	3.50	0.70
Water System Specialist	0.50	0.70	0.70	-
Public Infrastructure Manager	0.25	0.25	0.25	-
Water Meter Specialist	1.00	1.00	1.00	-
Total Culinary Water Positions	**4.75**	**6.15**	**6.85**	**0.70**

STAFFING NOTES

1) Propose to add .70 FTE Water System Operator for the fiscal year 2022-23 budget.

Attachment: FY2023 Budget DRAFT 5.5.22 (FY 2023 Tentative Budget)

Culinary Water Impact Fees Fund

DEPARTMENT BUDGET

Description	Actual 2020-21	Estimated 2021-22	Approved 2021-22	Proposed 2022-23
REVENUES				
Operating and Capital Revenues				
Impact Fees	$ 1,798,911	$ 2,310,855	$ 1,300,000	$ 1,800,000
Interest Earnings	10,473	10,233	15,000	12,000
Total Operating and Capital Revenues	**1,809,384**	**2,321,088**	**1,315,000**	**1,812,000**
TOTAL REVENUES	**$ 1,809,384**	**$ 2,321,088**	**$ 1,315,000**	**$ 1,812,000**
EXPENSES				
Operating				
Professional and Technical	1,545	24,172	29,172	33,605
Total Operating Expenses	**1,545**	**24,172**	**29,172**	**33,605**
Capital				
36" Water Line	-	-	-	1,500,000
Developer Reimbursement	1,693,797	500,000	500,000	750,000
Total Capital Expenses	**1,693,797**	**500,000**	**500,000**	**2,250,000**
Debt Service				
Loan Debt Service	-	627,173	677,578	528,548
Total Debt Service	**-**	**627,173**	**677,578**	**528,548**
TOTAL EXPENSES	**$ 1,695,342**	**$ 1,151,345**	**$ 1,206,750**	**2,812,153**
Culinary Water Impact Net Revenue	114,042	1,169,743	108,250	(1,000,153)
Beginning Fund Balance	1,914,773	2,028,815	2,028,815	3,198,558
Ending Fund Balance	**$ 2,028,815**	**$ 3,198,558**	**$ 2,137,065**	**2,198,405**



Attachment: FY2023 Budget DRAFT 5.5.22 (FY 2023 Tentative Budget)

Public Works - Pressurized Irrigation Fund

DEPARTMENT BUDGET

Description	Actual 2020-21	Estimated 2021-22	Approved 2021-22	Proposed 2022-23
REVENUES				
Operating and Capital Revenues				
Water Sales	$ 2,845,118	$ 2,887,451	$ 2,887,000	$ 2,947,000
CUP Water Fee	-	-	-	870,000
Connection Fee	124,053	155,475	81,000	81,000
Capital Projects Inspection	6,793	6,837	-	-
Interest Earnings	1,080	-	1,500	1,500
Grant Revenue	-	-	1,500,000	1,500,000
Intergovernmental	-	1,962,313	1,962,313	1,962,313
Developer Contributions	470,048	450,000	-	-
Total Operating and Capital Revenues	**3,447,092**	**5,462,076**	**6,431,813**	**7,361,813**
TOTAL REVENUES	**$ 3,447,092**	**$ 5,462,076**	**$ 6,431,813**	**$ 7,361,813**
EXPENSES				
Personnel				
Salaries and Wages	154,883	155,131	175,309	216,861
Benefits	6,866	71,373	93,010	98,615
Total Personnel Expenses	**161,749**	**226,504**	**268,319**	**315,476**
Operating				
Education and Travel	-	823	-	-
Office Expense and Supplies	998	1,724	-	1,500
Equipment Supplies/Maintenance	1,377	24,773	50,000	50,000
Insurance	22,622	52,259	52,200	52,200
Telephone	-	103	-	-
Professional and Technical	2,356	2,585	80,000	80,000
Clothing	750	806	600	800
Department Expense and Supplies	16,783	6,514	15,000	20,100
CUP-Water Assessment and Fees	-	-	-	870,000
Postage	8,905	8,872	14,000	9,000
Credit Card/Bank Processing Fees	19,112	21,967	18,787	20,000
Depreciation	1,263,608	1,280,000	1,280,000	1,310,000
Admin Charge-General Fund	271,503	276,543	276,543	286,808
Admin Charge-Broadband	58	56	56	208
Internal Charges-Fleet Operations & Mainte	4,500	3,487	3,487	5,800
Internal Charges-Technology	10,425	12,316	12,316	19,287
Total Operating Expenses	**1,622,997**	**1,692,828**	**1,802,989**	**2,725,703**
Capital				
Equipment	-	9,200	10,000	-
PI Meters-City-wide	-	1,500,000	6,360,000	4,962,313
PI Meters-City Facilities	-	-	50,000	-
Total Capital Expenses	**-**	**1,509,200**	**6,420,000**	**4,962,313**

Attachment: FY2023 Budget DRAFT 5.5.22 (FY 2023 Tentative Budget)

Public Works - Pressurized Irrigation Fund

DEPARTMENT BUDGET

Description	Actual 2020-21	Estimated 2021-22	Approved 2021-22	Proposed 2022-23
EXPENSES				
Debt Service				
2016 General Obligation Bonds	1,055,244	2,470,750	2,470,750	2,470,000
2015 General Obligation Bonds	203,394	515,438	515,438	512,238
Trustee Fees	1,000	1,000	1,000	1,000
Total Debt Service	**1,259,638**	**2,987,188**	**2,987,188**	**2,983,238**
TOTAL EXPENSES	**$ 3,044,384**	**$ 6,415,720**	**$ 11,478,496**	**$ 10,986,730**
Pressurized Irrigation Fund Net Revenue	402,708	(953,644)	(5,046,683)	(3,624,917)
Beginning Available Fund Balance	9,781,346	10,184,054	10,184,054	9,230,410
Ending Available Fund Balance	**$ 10,184,054**	**$ 9,230,410**	**$ 5,137,371**	**5,605,493**

DEPARTMENT STAFFING

Full-time Equivalent Positions	Actual 2020-21	Estimated 2021-22	Approved 2021-22	Increase (Decrease)
Water Superintendent	0.50	0.30	0.30	-
Water System Lead Operator	0.50	0.30	0.30	-
Water System Technicians	2.00	1.20	1.50	0.30
Water System Specialist	0.50	0.30	0.30	-
Public Infrastructure Manager	0.25	0.25	0.25	-
Forester	-	-	0.25	0.25
Conservation Enforcement	-	0.50	0.50	-
Total Secondary Water Positions	**3.75**	**2.85**	**3.40**	**0.55**

STAFFING NOTES

1) Propose to add .30 FTE Water System Operator for the fiscal year 2022-23 budget.



Attachment: FY2023 Budget DRAFT 5.5.22 (FY 2023 Tentative Budget)

Secondary Water Impact Fees Fund

DEPARTMENT BUDGET

Description	Actual 2020-21	Estimated 2021-22	Approved 2021-22	Proposed 2022-23
REVENUES				
Operating and Capital Revenues				
Impact Fees	$ 767,252	$ 899,838	$ 830,000	$ 850,000
Total Operating and Capital Revenues	**767,252**	**899,838**	**830,000**	**850,000**
TOTAL REVENUES	**$ 767,252**	**$ 899,838**	**$ 830,000**	**$ 850,000**
EXPENSES				
Operating				
Professional and Technical	1,599	21,998	26,998	36,342
Total Operating Expenses	**1,599**	**21,998**	**26,998**	**36,342**
Capital				
Water Recycling	-	7,250	1,987,058	500,000
Developer Reimbursement	521,411	667,099	500,000	500,000
Total Capital Expenses	**521,411**	**674,349**	**2,487,058**	**1,000,000**
TOTAL EXPENSES	**$ 523,010**	**$ 696,347**	**$ 2,514,056**	**1,036,342**
Secondary Water Impact Net Revenue	244,242	203,491	(1,684,056)	(186,342)
Beginning Fund Balance	(14,690,936)	(14,446,694)	(14,446,694)	(14,243,203)
Ending Fund Balance	**$ (14,446,694)**	**$ (14,243,203)**	**$ (16,130,750)**	**$ (14,429,545)**

Attachment: FY2023 Budget DRAFT 5.5.22 (FY 2023 Tentative Budget)

Public Works - Sewer Fund

DEPARTMENT BUDGET

Description	Actual 2020-21	Estimated 2021-22	Approved 2021-22	Proposed 2022-23
REVENUES				
Operating and Capital Revenues				
Sewer Sales	$ 5,941,973	$ 6,278,299	$ 5,610,750	$ 6,125,750
Connection Fee	143,371	212,775	84,500	150,000
Capital Projects Inspection	6,793	6,836	-	-
Interest Earnings	56,299	42,257	100,000	50,000
Developer Contributions	402,420	400,000	-	-
Total Operating and Capital Revenues	**6,550,856**	**6,940,167**	**5,795,250**	**6,325,750**
Transfers In				
Transfer From Fleet Capital	-	-	-	15,000
Total Transfers In	**-**	**-**	**-**	**15,000**
TOTAL REVENUES	**$ 6,550,856**	**$ 6,940,167**	**$ 5,795,250**	**$ 6,340,750**
EXPENSES				
Personnel				
Salaries and Wages	179,529	177,390	182,110	225,635
Benefits	55,953	84,739	97,374	120,520
Total Personnel Expenses	**235,482**	**262,129**	**279,484**	**346,155**
Operating				
Education and Travel	1,616	1,646	4,500	4,500
Office Expense and Supplies	1,065	1,906	-	-
Equipment Supplies and Maintenance	1,276	-	15,000	15,000
Insurance	45,245	67,760	67,500	67,500
Telephone	4,694	3,506	4,200	4,200
Professional and Technical	1,673	607	25,000	25,000
Clothing	450	771	1,000	1,200
Debris Hauling	2,624	-	-	-
Department Expense and Supplies	7,187	5,850	2,500	2,650
Timpanogos Special Service District	2,547,345	2,783,105	3,100,000	3,100,000
Postage	9,309	9,394	12,000	9,500
Credit Card/Bank Processing Fees	37,220	42,779	32,000	35,000
Sewer System Maintenance	9,206	10,000	30,000	30,000
Depreciation	322,882	320,000	400,000	320,000
Trackhoe Lease	11,500	11,500	11,500	11,500
Admin Charge-General Fund	486,502	482,711	482,711	474,147
Admin Charge-Broadband	1,324	1,389	1,389	1,476
Internal Charges-Fleet Operations	30,000	23,246	23,246	14,000
Internal Charges-Fleet Capital	-	80,000	40,000	150,000
Internal Charges-Technology	10,125	11,882	11,882	15,402
Total Operating Expenses	**3,531,243**	**3,858,052**	**4,264,428**	**4,281,075**

(continued on next page)

Attachment: FY2023 Budget DRAFT 5.5.22 (FY 2023 Tentative Budget)

Public Works - Sewer Fund

DEPARTMENT BUDGET

Description	Actual 2020-21	Estimated 2021-22	Approved 2021-22	Proposed 2022-23
Capital				
Equipment	-	15,000	15,000	480,000
Sewer Lining	-	-	325,000	390,000
Sewer Bursting	3,295	-	550,000	660,000
450 W Upsizing	-	-	239,034	310,744
36" Water Line (Sewer Portion)	-	1,289,378	1,289,378	-
Total Capital Expenses	**3,295**	**1,304,378**	**2,418,412**	**1,840,744**
TOTAL EXPENSES	**$ 3,770,020**	**$ 5,424,559**	**$ 6,962,324**	**$ 6,467,974**
Sewer Fund Net Revenue	2,780,836	1,515,608	(1,167,074)	(127,224)
Beginning Available Fund Balance	7,837,922	10,618,758	10,618,758	12,134,366
Ending Available Fund Balance	**$ 10,618,758**	**$ 12,134,366**	**$ 9,451,684**	**$ 12,007,142**

DEPARTMENT STAFFING

Full-time Equivalent Positions	FTE 2020-21	FTE 2021-22	Proposed 2022-23	Increase (Decrease)
Wastewater Superintendent	0.50	0.50	0.50	-
Wastewater Operator	1.00	0.50	1.00	0.50
Wastewater Maintenance Specialist	1.00	1.00	1.00	-
Technician	-	0.75	0.75	-
Public Infrastructure Manager	0.25	0.25	0.25	-
Total Sewer Positions	**2.75**	**3.00**	**3.50**	**0.50**



Attachment: FY2023 Budget DRAFT 5.5.22 (FY 2023 Tentative Budget)

Sewer Impact Fees Fund

DEPARTMENT BUDGET

Description	Actual 2020-21	Estimated 2021-22	Approved 2021-22	Proposed 2022-23
REVENUES				
Operating and Capital Revenues				
Impact Fees	$ 605,237	$ 734,338	$ 400,000	$ 650,000
Interest Earnings	8,770	6,683	21,774	7,000
Total Operating and Capital Revenues	**614,007**	**741,021**	**421,774**	**657,000**
TOTAL REVENUES	**$ 614,007**	**$ 741,021**	**$ 421,774**	**$ 657,000**
EXPENSES				
Operating				
Professional and Technical	3,805	23,963	28,963	37,018
Total Operating Expenses	**3,805**	**23,963**	**28,963**	**37,018**
Capital				
450 W Upsizing	-	172,129	172,129	223,768
Property Purchase	-	88,125	-	-
Developer Reimbursement	660,759	300,000	300,000	500,000
Total Capital Expenses	**660,759**	**560,254**	**472,129**	**723,768**
TOTAL EXPENSES	**$ 664,564**	**$ 584,217**	**$ 501,092**	**760,786**
Sewer Impact Fee Fund Net Revenue	(50,557)	156,804	(79,318)	(103,786)
Beginning Fund Balance	1,659,713	1,609,156	1,609,156	1,765,960
Ending Fund Balance	**$ 1,609,156**	**$ 1,765,960**	**$ 1,529,838**	**1,662,174**

Attachment: FY2023 Budget DRAFT 5.5.22 (FY 2023 Tentative Budget)

Public Works - Storm Drain Fund

DEPARTMENT BUDGET

Description	Actual 2020-21	Estimated 2021-22	Approved 2021-22	Proposed 2022-23
REVENUES				
Operating and Capital Revenues				
Storm Drain Fee	1,472,297	1,545,235	1,325,000	2,189,134
SWPPP Inspections	36,742	32,276	-	-
SWPPP Citations	-	-	34,500	12,000
Intergovernmental	74,101	325,899		
Capital Projects Inspection	6,793	6,912	-	-
Interest Earnings	17,186	11,608	-	-
Developer Contributions	894,402	500,000	-	-
Total Operating and Capital Revenues	**2,501,521**	**2,421,930**	**1,359,500**	**2,201,134**
TOTAL REVENUES	**$ 2,501,521**	**$ 2,421,930**	**$ 1,359,500**	**$ 2,201,134**
EXPENSES				
Personnel				
Salaries and Wages	136,125	171,684	169,785	280,428
Benefits	29,090	84,670	92,694	152,058
Total Personnel Expenses	**165,215**	**256,354**	**262,479**	**432,486**
Operating				
Education and Travel	-	480	-	-
Office Expense and Supplies	998	1,724	-	-
Equipment Supplies/Maintenance	3,201	-	5,000	10,000
Insurance	45,245	15,896	16,000	17,000
Telephone	-	103	-	-
Professional & Technical	11,578	20,297	30,000	12,000
Storm Water Management	-	64,347	64,500	64,500
Clothing	450	450	-	1,600
Debris Basin	4,000	4,000	7,500	7,500
Debris Hauling	1,455	5,458	6,000	5,000
Department Expense and Supplies	2,805	3,874	10,000	10,200
Tree Trimming and Hauling	-	50,000	50,000	100,000
Postage	8,894	8,573	12,000	12,000
Credit Card/Bank Processing Fees	9,097	10,442	9,000	11,000
Depreciation	262,665	270,000	-	280,000
Backhoe Lease	11,000	-	-	-
Admin Charge-General Fund	290,124	296,049	296,049	320,577
Admin Charge-Broadband	-	56	56	208
Internal Charges-Fleet Operations	1,500	1,162	1,162	1,000
Internal Charges-Fleet Capital	-	-	-	45,000
Internal Charges-Technology	10,125	11,882	11,882	15,402
Total Operating Expenses	**663,137**	**764,793**	**519,149**	**912,987**

(continued on next page)

Attachment: FY2023 Budget DRAFT 5.5.22 (FY 2023 Tentative Budget)

Public Works - Storm Drain Fund

DEPARTMENT BUDGET

Description	Actual 2020-21	Estimated 2021-22	Approved 2021-22	Proposed 2022-23
Capital				
Equipment	-	15,000	15,000	48,000
AF River Rehabilitation	-	259,868	211,325	-
Curb and Gutter Repairs	8,222	50,000	50,000	170,000
Curb and Gutter Replacements	-	674,069	719,679	2,100,000
Curb and Gutter - Infrastructure Plan	-	-	-	67,433
Debris Basin Outlet Rebuild	-	-	-	170,000
Storm Drain Improvements-200 E 200 N	-	-	50,000	-
400 S at Orchard to 400 E	-	-	-	-
Total Capital Expenses	**8,222**	**998,937**	**1,046,004**	**2,555,433**
TOTAL EXPENSES	**$ 836,574**	**$ 2,020,084**	**$ 1,827,632**	**$ 3,900,906**
Storm Drain Fund Net Revenue	1,664,947	401,846	(468,132)	(1,699,772)
Beginning Available Fund Balance	1,475,990	3,140,937	3,140,937	3,542,783
Ending Available Fund Balance	**$ 3,140,937**	**$ 3,542,783**	**$ 2,672,805**	**1,843,011**

DEPARTMENT STAFFING

Full-time Equivalent Positions	FTE 2020-21	FTE 2021-22	Proposed 2022-23	Increase (Decrease)
Wastewater Superintendent	0.50	0.50	0.50	-
Wastewater Operator	0.50	0.50	0.50	-
SWMPP Coordinator	-	-	1.00	1.00
SWMPP Inspector	-	-	1.00	1.00
Stormwater Maintenance Specialist	1.00	1.00	0.50	(0.50)
Technician	0.25	0.25	0.25	-
Public Infrastructure Manager	0.25	0.25	0.25	-
Total Storm Drain Positions	**2.50**	**2.50**	**4.00**	**1.50**

Attachment: FY2023 Budget DRAFT 5.5.22 (FY 2023 Tentative Budget)

Storm Drain Impact Fees Fund

DEPARTMENT BUDGET

Description	Actual 2020-21	Estimated 2021-22	Approved 2021-22	Proposed 2022-23
REVENUES				
Operating and Capital Revenues				
Impact Fees	$ 439,568	$ 726,422	$ 400,000	$ 750,000
Interest Earnings	8,753	5,410	25,218	5,500
Total Operating and Capital Revenues	**448,321**	**731,832**	**425,218**	**755,500**
TOTAL REVENUES	**$ 448,321**	**$ 731,832**	**$ 425,218**	**$ 755,500**
EXPENSES				
Operating				
Professional and Technical	8,598	20,000	25,780	35,169
Total Operating Expenses	**8,598**	**20,000**	**25,780**	**35,169**
Capital				
Property Purchase	-	88,125	-	-
Developer Reimbursement	1,026,687	500,000	500,000	730,500
Total Capital Expenses	**1,026,687**	**588,125**	**500,000**	**730,500**
TOTAL EXPENSES	**$ 1,035,285**	**$ 608,125**	**$ 525,780**	**765,669**
Storm Drain Impact Net Revenue	(586,964)	123,707	(100,562)	(10,169)
Beginning Fund Balance	1,815,003	1,228,039	1,228,039	1,351,746
Ending Fund Balance	**$ 1,228,039**	**$ 1,351,746**	**$ 1,127,477**	**1,341,577**

Attachment: FY2023 Budget DRAFT 5.5.22 (FY 2023 Tentative Budget)

Sanitation & Recycling

FUND SUMMARY

The Sanitation and Recycling fund is used to account for sanitation and recycling services provided to City residents. These services are provided by an outside contractor. However, the fund is charged for expenses re-lated to billing customers for services provided, and administrative support of the fund.

DEPARTMENT BUDGET

Description	Actual 2020-21	Estimated 2021-22	Approved 2021-22	Proposed 2022-23
REVENUES				
Operating and Capital Revenues				
Refuse Collection Fees	$ 1,233,896	$ 1,334,004	$ 1,217,500	$ 1,360,684
Recycling Fees	348,405	379,546	339,000	387,137
Miscellaneous	810	17	-	-
Interest Earnings	1,945	1,431	6,750	1,500
Total Operating and Capital Revenues	**1,585,056**	**1,714,998**	**1,563,250**	**1,749,321**
TOTAL REVENUES	**$ 1,585,056**	**$ 1,714,998**	**$ 1,563,250**	**$ 1,749,321**
EXPENSES				
Operating				
Recycling Fees	335,826	329,533	323,909	341,067
Office Expense and Supplies	998	1,724	-	1,000
Waste Disposal/Garbage Pickup	-	-	-	-
Waste Disposal-First Can	548,844	520,900	560,706	582,538
Waste Disposal-Additional Can	100,425	96,340	89,109	99,712
Solid Waste/Tipping Fees	444,902	513,018	542,631	590,014
Communications	1,395	-	-	-
Department Expense and Supplies	225	550	-	567
Credit Card/Bank Processing Fees	10,511	12,081	10,332	12,444
Postage	8,662	8,549	15,065	8,805
Bad Debt Expense	-	11,157	13,267	11,492
Admin Charge-General Fund	102,757	102,004	102,004	96,089
Internal Charges-Technology	6,532	7,862	7,862	5,593
Total Operating Expenses	**1,561,077**	**1,603,718**	**1,664,885**	**1,749,321**
TOTAL EXPENSES	**$ 1,561,077**	**$ 1,603,718**	**$ 1,664,885**	**$ 1,749,321**
Sanitation/Recycling Net Revenue	23,979	111,280	(101,635)	-
Beginning Fund Balance	362,321	386,300	386,300	497,580
Ending Fund Balance	**$ 386,300**	**$ 497,580**	**$ 284,665**	**497,580**

Attachment: FY2023 Budget DRAFT 5.5.22 (FY 2023 Tentative Budget)

Broadband

DEPARTMENT BUDGET

Description	Actual 2020-21	Estimated 2021-22	Approved 2021-22	Proposed 2022-23
REVENUES				
Operating and Capital Revenues				
Leasing Fiber Lines	$ 76,535	$ 102,890	$ 85,000	$ 85,000
Administrative Charges	91,235	96,417	96,417	96,179
Total Operating and Capital Revenues	**167,770**	**199,307**	**181,417**	**181,179**
Transfers In				
Transfer From General Fund	296,376	147,883	224,624	248,958
Contribution from General Fund	-	17,360	20,322	21,507
Total Transfers In	**296,376**	**165,243**	**244,946**	**270,465**
TOTAL REVENUES	**$ 464,146**	**$ 364,550**	**$ 426,363**	**$ 451,644**
EXPENSES				
Personnel				
Salaries and Wages	175,825	183,621	180,143	187,728
Benefits	32,539	89,450	101,569	97,838
Total Personnel Expenses	**208,364**	**273,071**	**281,712**	**285,566**
Operating				
Utilities	291	280	500	500
Office Supplies	1,171	1,169	-	-
Equipment Maintenance Agreement	-	-	1,850	2,000
Insurance	22,622	3,636	2,200	2,200
Telephone	2,052	1,680	2,640	2,640
Professional & Technical	115	16,063	35,000	25,000
Pole Fees	27	27	50	50
Blue Stakes	5,607	3,631	9,600	9,600
Bandwith for Connection	8,399	7,199	8,500	8,500
Uniform	200	343	200	200
Department Expense and Supplies	126	-	500	600
Depreciation	51,252	-	-	50,000
Broadband System	1,473	8,382	15,000	15,000
Admin Charge-General Fund	33,483	21,505	21,505	17,210
Internal Charges-Fleet Operations	1,800	1,395	1,395	1,200
Internal Charges-Technology	6,515	8,809	8,809	9,871
Total Operating Expenses	**135,133**	**74,119**	**107,749**	**144,571**
TOTAL EXPENSES	**343,497**	**347,190**	**389,461**	**430,137**
Broadband Fund Net Revenue	120,649	17,360	36,902	21,507
Beginning Fund Balance	(2,098,045)	(1,977,396)	(1,977,396)	(1,960,036)
Ending Fund Balance	**$ (1,977,396)**	**$ (1,960,036)**	**$ (1,940,494)**	**(1,938,529)**

DEPARTMENT STAFFING

Full-time Equivalent Positions	FTE 2020-21	FTE 2021-22	Proposed 2022-23	Increase (Decrease)
Broadband/Technology Director	1.00	1.00	1.00	-
Fiber Optic Network Manager	1.00	1.00	1.00	-
Total Broadband Positions	**2.00**	**2.00**	**2.00**	**-**

Attachment: FY2023 Budget DRAFT 5.5.22 (FY 2023 Tentative Budget)

Fleet Operations & Maintenance Fund

FUND SUMMARY

The Fleet Operations and Maintenance fund accounts for maintenance and repair of the City's vehicles. The fund includes expenditures for vehicle maintenance, repair, and fuel. Revenue for the fund comes from charges to the departments that receive services from the fund.

DEPARTMENT BUDGET

Description	Actual 2020-21	Estimated 2021-22	Approved 2021-22	Proposed 2022-23
REVENUES				
Operating and Capital Revenues				
Charges From General Fund	$ 412,242	$ 339,240	$ 339,240	$ 389,050
Charges From Fitness Center Fund	1,000	775	775	1,200
Charges From Culinary Water	22,000	18,597	18,597	20,000
Charges From Secondary Water	4,500	3,487	3,487	5,800
Charges From Sewer Fund	30,000	23,246	23,246	14,000
Charges From Storm Drain Fund	1,500	1,162	1,162	1,000
Charges From Broadband Fund	1,800	1,395	1,395	1,200
Interest Earnings	202	-	-	-
Total Operating and Capital Revenues	**473,244**	**387,902**	**387,902**	**432,250**
TOTAL REVENUES	**$ 473,244**	**$ 387,902**	**$ 387,902**	**$ 432,250**
EXPENSES				
Operating				
Insurance	5,000	-	-	-
Vehicle Maintenance	333,830	373,178	357,800	386,350
Vehicle Repair	128,917	100,434	142,800	108,600
Total Operating Expenses	**467,747**	**473,612**	**500,600**	**494,950**
TOTAL EXPENSES	**$ 467,747**	**$ 473,612**	**$ 500,600**	**$ 494,950**
Fleet Operations Fund Net Revenue	5,497	(85,710)	(112,698)	(62,700)
Beginning Fund Balance	162,698	168,195	168,195	82,485
Ending Fund Balance	**$ 168,195**	**$ 82,485**	**$ 55,497**	**19,785**

Attachment: FY2023 Budget DRAFT 5.5.22 (FY 2023 Tentative Budget)

Fleet Capital Fund

FUND SUMMARY

The Fleet Capital fund accounts for the purchase and disposal of City vehicles. The fund includes not only the purchase of vehicles, but any associated lease payments on fleet vehicles.

DEPARTMENT BUDGET

Description	Actual 2020-21	Estimated 2021-22	Approved 2021-22	Proposed 2022-23
REVENUES				
Operating and Capital Revenues				
Charges From General Fund	$ 951,317	$ 816,802	$ 1,005,588	$ 1,123,122
Charges From Culinary Water	-	207,309	125,000	-
Charges From Sewer Fund	-	80,000	-	-
Charges From Storm Drain	-	-	-	45,000
Capital Lease Proceeds	-	-	285,000	-
Sale of Capital Assets	38,419	-	20,000	-
Interest Earnings	304	-	-	-
Miscellaneous	-	41,921	-	-
Total Operating and Capital Revenues	**990,040**	**1,146,032**	**1,435,588**	**1,168,122**
Transfers In				
Transfer From General Fund	515,170	379,589	-	276,344
Transfer From Fire Impact Fee Fund	212,323	212,322	212,323	211,890
Total Transfers In	**727,493**	**591,911**	**212,323**	**488,234**
TOTAL REVENUES	**$ 1,717,533**	**$ 1,737,943**	**$ 1,647,911**	**$ 1,656,356**
EXPENSES				
Operating				
Depreciation	1,038,938	-	-	-
Total Operating Expenses	**1,038,938**	**-**	**-**	**-**
Capital				
Police Vehicles and Upfitting	(2,617)	432,000	432,000	558,122
Fire Vehicles and Upfitting	13,966	356,722	334,000	395,000
Tree Maintenance Vehicles	-	-	-	55,000
Building Maintenance Vehicles	-	25,000	5,000	-
Streets Vehicles	-	-	152,000	15,000
Engineering Vehicles	-	-	5,000	10,000
Building Inspection Vehicles	-	40,000	80,000	90,000
Planning Vehicles	-	5,000	5,000	-
Culinary Water Vehicles	-	207,309	130,000	-
Sewer Vehicles	-	80,000	-	-
Storm Drain Vehicles	-	-	-	45,000
Total Capital Expenses	**11,349**	**1,146,031**	**1,143,000**	**1,168,122**
Debt Service				
Capital Lease-Principal	-	548,459	548,459	456,280
Capital Lease-Interest	50,185	43,453	43,453	31,954
Total Debt Service Expenses	**50,185**	**591,912**	**591,912**	**488,234**

Attachment: FY2023 Budget DRAFT 5.5.22 (FY 2023 Tentative Budget)

Fleet Capital Fund

TOTAL EXPENSES	$ 1,100,472	$ 1,737,943	$ 1,734,912	$ 1,656,356
Fleet Capital Fund Net Revenue	617,061	-	(87,001)	-
Beginning Fund Balance	(292,813)	324,248	324,248	324,248
Ending Fund Balance	**$ 324,248**	**$ 324,248**	**237,247**	**324,248**



Attachment: FY2023 Budget DRAFT 5.5.22 (FY 2023 Tentative Budget)

Information Technology Fund

FUND SUMMARY

The Information technology department oversees and is responsible for all technology-related aspects of the City. The City's information technology contractor works with all departments of the City to provide IT services including networking services, computer needs, peripheral devices, telephones, network security, servers, troubleshooting and support, and software support. The information technology department is outsourced, but is overseen by the Broadband (Information Technology) department. This was a department of the general fund prior to FY2020.

DEPARTMENT BUDGET

Description	Actual 2020-21	Estimated 2021-22	Approved 2021-22	Proposed 2022-23
REVENUES				
Operating and Capital Revenue				
Charges From General Fund	$ 397,472	$ 438,210	$ 438,210	$ 593,748
Charges From Fitness Center Fund	16,819	23,242	23,242	29,493
Charges From Culinary Water	15,575	17,466	17,466	14,829
Charges From Secondary Water	10,425	12,316	12,316	14,829
Charges From Sewer Fund	10,125	11,882	11,882	13,927
Charges From Storm Drain Fund	10,125	11,882	11,882	13,927
Charges From Sanitation Fund	6,532	7,862	7,862	5,593
Charges From Broadband Fund	6,515	8,809	8,809	10,392
Interest Earnings	2,214	876	-	-
Total Operating and Capital Revenue	475,802	532,545	531,669	696,738
Transfers In				
Transfers from General Fund	415,183	-	-	-
Total Transfers In	415,183	-	-	-
TOTAL REVENUES	**$ 890,985**	**$ 532,545**	**$ 531,669**	**$ 696,738**
EXPENSES				
Operating				
Contracted IT Support	54,950	50,970	65,000	66,261
Software Maintenance	59,242	44,541	91,500	122,986
Software Renewals	207,079	363,390	233,069	310,041
Telephone System	48,761	49,928	48,000	50,000
Admin Charge-Broadband	44,100	44,100	44,100	44,100
Total Operating Expenses	**414,132**	**552,929**	**481,669**	**593,388**
Capital				
Hardware Purchases	63,341	118,077	105,150	103,350
Software Purchases	19,533	7,148	20,000	-
Total Capital Expenses	**82,874**	**125,225**	**125,150**	**103,350**
TOTAL EXPENSES	**$ 497,006**	**$ 678,154**	**$ 606,819**	**$ 696,738**
Information Technology Net Revenue	393,979	(145,609)	(75,150)	-
Beginning Fund Balance	132,809	526,788	526,788	381,179
Ending Fund Balance	**$ 526,788**	**381,179**	**451,638**	**381,179**

Attachment: FY2023 Budget DRAFT 5.5.22 (FY 2023 Tentative Budget)

Capital Projects - General Capital Projects

GOVERNMENTAL FUNDS

Department/Project	Funding 2022-23	Proposed 2022-23	Requested 2023-24	Requested 2024-25	Requested 2025-26	Requested 2026-27
Streets & Public Works						
Pavement Management Plan	Various	$ 3,500,000	$ 3,605,000	$ 3,713,150	$ 3,824,545	$ 3,939,281
400 S Connection to 500 E*	Impact Fees	-	300,000	250,000	-	-
700 N Connection*	Grants	1,504,282	-	-	-	-
700 N Connection ROW*	Impact Fees	272,000	-	-	-	-
300 W Pacific Dr Improvements	Impact Fees	826,772	-	-	-	-
100 E 200 S to Roundabout	Various	-	1,995,000	-	-	-
200 S Improvements	Impact Fees	8,532,668	-	-	-	-
ADA/Sidewalk Improvements	General Funds	52,000	55,000	57,000	60,000	63,000
Safe Route to Schools	Grants	-	100,000	120,000	135,000	150,000
Traffic Calming	General Funds	32,000	35,000	37,000	40,000	45,000
Flyover 200 South Design	Grants	-	-	-	3,000,000	-
Street Lighting Upgrades	General Funds	100,000	100,000	100,000	100,000	100,000
Meadows Roundabout Improvements	General Funds	-	-	-	100,000	-
Automall Drive Extension to 100 E	Impact Fees	-	-	-	120,000	-
1100 South Widening*	Redevelopment	1,138,960	-	-	-	-
Storm Drain Pipe	Redevelopment	-	-	-	589,671	-
1500 South Widening	Redevelopment	-	-	-	2,002,725	-
Intersection Improvements	Impact Fees	-	-	1,500,000	-	-
Public Works Building Design	Impact Fees	40,000	1,000,000	-	-	-
Land/Storage Bay for Yards	Impact Fees	-	-	1,000,000	-	-
Developer Reimbursements	Impact Fees	1,500,000	1,500,000	1,500,000	1,500,000	1,500,000
Total Streets & Public Works		17,498,682	8,690,000	8,277,150	11,471,941	5,797,281

Attachment: FY2023 Budget DRAFT 5.5.22 (FY 2023 Tentative Budget)

Capital Projects - General Capital Projects

GOVERNMENTAL FUNDS

Department/Project	Funding 2022-23	Proposed 2022-23	Requested 2023-24	Requested 2024-25	Requested 2025-26	Requested 2026-27
Parks						
Fox Hollow Subsidy	General Funds	$ 240,000	$ 240,000	$ 240,000	$ 240,000	$ 240,000
Open Space Land Purchase	Impact Fees	-	-	-	-	-
Trail Maintenance	General Funds	6,800	7,000	7,000	7,000	7,000
Parking Lot Maintenance	General Funds	15,000	16,000	17,000	-	-
Pickleball Resurfacing	General Funds	6,000	6,600	7,200	7,800	8,400
Rotary Sidewalk Replacement	General Funds	7,000	7,000	-	-	-
Restroom Upgrades	General Funds	8,000	8,000	8,000	8,000	8,000
Rockscapes	General Funds	7,000	-	-	-	-
Art Dye Trail*	Grants	592,000	-	-	-	-
Art Dye Trail*	Impact Fees	45,000	-	-	-	-
Total Parks		926,800	284,600	279,200	262,800	263,400
Fitness Center						
Deck Drain Replacement	General Funds	$ 15,000	$ 11,000	$ -	$ -	$ -
Pool Deck Resurfacing	General Funds	14,000	15,000	-	-	-
Facility Paint and Flooring	General Funds	19,000	8,000	10,000	-	-
Roof Replacement	General Funds	-	-	100,000	100,000	-
Pool & Spa Resurfacing	General Funds	-	-	175,000	-	-
HVAC Units	General Funds	20,000	-	-	-	-
Pool Boiler	General Funds	-	100,000	-	-	-
Revolving Door Replacement	General Funds	18,000	-	19,000	-	-
Bubble Door Replacement	General Funds	44,000	41,000	-	-	-
New Bubble, Air Handler	General Funds	-	-	500,000	-	-
Fitness Center Roof	General Funds	-	-	90,000	90,000	-
Locker Room Improvements	General Funds	30,000	580,000	-	-	-
Fitness Center Expansion	General Funds	-	-	-	10,000,000	-
Total Fitness Center		160,000	755,000	894,000	10,190,000	-

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Attachment: FY2023 Budget DRAFT 5.5.22 (FY 2023 Tentative Budget)

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Capital Projects - General Capital Projects

GOVERNMENTAL FUNDS

Department/Project	Funding 2022-23	Proposed 2022-23	Requested 2023-24	Requested 2024-25	Requested 2025-26	Requested 2026-27
Cemetery						
Pioneer Grove Road Improvements	General Funds	-	150,000	-	-	-
Expansion Land Purchase	Perpetual Care	40,800	-	-	-	300,000
Wall Repair	General Funds	10,000	10,000	10,000	10,000	10,000
Total Cemetery		50,800	160,000	10,000	10,000	310,000
Building & Grounds						
HVAC System Replacements	General Funds	35,000	35,000	35,000	-	-
Cemetery Office Renovation	General Funds	-	70,000	-	-	-
Fire Station Roof	General Funds	90,000	-	-	-	-
Library Lighting Upgrades	General Funds	-	10,000	-	-	-
Library Paint & Flooring	General Funds	30,000	-	-	-	-
Library Interior Signage	General Funds	4,000	-			
Library Roof	General Funds	-	-	100,000	50,000	50,000
Public Works Truck Washout	General Funds	25,000	-	-	-	-
Public Works Unit Heaters	General Funds	-	9,000	9,000	9,000	-
Police Roof	General Funds	100,000	70,000	70,000	-	-
Police Facility Improvements	General Funds	23,371	-	-	-	-
Police Boiler Replacement	General Funds	118,000	-	-	-	-
Engineering Paint & Carpet	General Funds	40,000	-	-	-	-
Engineering Basement Remodel	General Funds	73,000	-	-	-	-
Administration Paint & Carpet	General Funds	-	40,000	-	-	-
Total Building & Grounds		538,371	234,000	214,000	59,000	50,000

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Attachment: FY2023 Budget DRAFT 5.5.22 (FY 2023 Tentative Budget)

4.4.a

Capital Projects - General Capital Projects

GOVERNMENTAL FUNDS

Department/Project	Funding 2022-23	Proposed 2022-23	Requested 2023-24	Requested 2024-25	Requested 2025-26	Requested 2026-27
Other						
Main Street Revitalization	Redevelopment	-	100,000	100,000	100,000	100,000
Courts Building	Impact Fees	-	500,000	10,000,000	-	-
Police Facility	Impact Fees	-	-	1,000,000	20,000,000	-
Police Shooting Range*	Impact Fees	165,000	-	-	-	-
Fire-Station 52*	Bonds	7,347,469	-	-	-	-
Fire-Station 53	Impact Fees	2,000,000	-	-	10,000,000	-
Total Other		9,512,469	600,000	11,100,000	30,100,000	100,000
TOTAL EXPENDITURES		**$ 28,687,122**	**$ 10,723,600**	**$ 20,774,350**	**$ 52,093,741**	**$ 6,520,681**

ENTERPRISE FUNDS

Department/Project	Funding 2022-23	Proposed 2022-23	Requested 2023-24	Requested 2024-25	Requested 2025-26	Requested 2026-27
Culinary Water						
36" Water Line Replacement	Bonds	$ 7,015,000	$ -	$ -	$ -	$ -
36" Water Line Replacement	Impact Fees	1,500,000	-	-	-	-
36" Water Line Replacement	Culinary Water	3,020,000	-	-	-	-
New Culinary Well in TOD Area	Impact Fees	-	250,000	4,062,500	-	-
Main & State - 1100 E Betterment	Culinary Water	600,000	-	-	-	-
Valve Replacement Program	Culinary Water	50,000	-	-	-	-
Lower Tank Xeroscape	Culinary Water	50,000	-	-	-	-
Fire Hydrants	Culinary Water	40,000	40,000	40,000	40,000	40,000
Annual CDBG Water Line Replacement	Culinary Water/	250,000	350,000	350,000	350,000	350,000
Annual CDBG Water Line Replacement	Grants	250,000	300,000	300,000	300,000	300,000
Annual Water Line Replacement	Culinary Water	500,000	500,000	500,000	500,000	500,000
Water Line Repairs-Infrastructure Plan	Culinary Water	335,333	1,317,867	634,000	1,170,320	850,000

ENTERPRISE FUNDS

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Attachment: FY2023 Budget DRAFT 5.5.22 (FY 2023 Tentative Budget)

Capital Projects - General Capital Projects

Department/Project	Funding 2022-23	Proposed 2022-23	Requested 2023-24	Requested 2024-25	Requested 2025-26	Requested 2026-27
Culinary Water (continued)						
Water Line Repairs	Culinary Water	-	100,000	100,000	100,000	100,000
Covered Parking/Storage Bays for Yard	Culinary Water	10,000	-	250,000	-	-
Developer Reimbursement	Impact Fees	750,000	500,000	500,000	500,000	500,000
Total Culinary Water		14,370,333	3,357,867	6,736,500	2,960,320	2,640,000
Secondary Irrigation						
Filter Screens	Irrigation	-	400,000	-	-	-
PI Meters for City Facilities	Irrigation	-	50,000	50,000	50,000	50,000
PI Meters throughout City*	Irrigation	3,000,000	3,000,000	-	-	-
PI Meters throughout City	Intergovernmen	1,962,313		-	-	-
Lower Filter Station	Irrigation	-	-	-	1,200,000	-
Water Recycling*	Impact Fees	500,000	5,000,000	-	-	-
Mitchell Springs Booster	Irrigation	-	-	83,000	725,000	-
Storage Bays for Yard	Irrigation	-	-	250,000	-	-
Developer Reimbursement	Impact Fees	500,000	500,000	500,000	500,000	500,000
Total Secondary Irrigation		5,962,313	8,950,000	883,000	2,475,000	550,000
Sewer						
450 W Upsizing*	Sewer	$ 310,744	$ -	$ -	$ -	$ -
450 W Upsizing*	Impact Fees	223,768	-	-	-	-
Annual Slip lining	Sewer	390,000	350,000	375,000	400,000	425,000
Semi-annual Pipe Bursting	Sewer	660,000	-	575,000	-	600,000
Storage Bays for Yard	Sewer	-	-	250,000	-	-
Developer Reimbursement	Impact Fees	500,000	300,000	300,000	300,000	300,000
Total Sewer		2,084,512	650,000	1,500,000	700,000	1,325,000

Capital Projects - General Capital Projects

ENTERPRISE FUNDS

Department/Project	Funding 2022-23	Proposed 2022-23	Requested 2023-24	Requested 2024-25	Requested 2025-26	Requested 2026-27
Storm Drains						
Curb and Gutter Repairs	Storm Drain	170,000	-	-	-	-
Curb and Gutter Replacement	Storm Drain	2,100,000	700,000	700,000	700,000	700,000
Curb and Gutter - Infrastructure Plan	Storm Drain	67,433	487,500	25,667	181,600	200,000
36" storm drain 200 E 200 N	Storm Drain	-	450,000	-	-	-
River Rehab Channel South Main St.	Storm Drain	-	75,000	750,000	-	-
Storage Bays for Yard	Storm Drain	-	-	250,000	-	-
Debris Basin Rebuild	Storm Drain	170,000				
Developer Reimbursement	Impact Fees	730,500	500,000	500,000	500,000	500,000
Total Storm Drains		3,237,933	2,212,500	2,225,667	1,381,600	1,400,000
TOTAL EXPENDITURES		**$ 25,655,091**	**$ 15,170,367**	**$ 11,345,167**	**$ 7,516,920**	**$ 5,915,000**
TOTAL CITY-WIDE		**$ 54,342,213**	**$ 25,893,967**	**$ 32,119,517**	**$ 59,610,661**	**$ 12,435,681**

Capital Projects - General Capital Projects

PROJECT FUNDING

Description	Proposed 2022-23	Requested 2023-24	Requested 2024-25	Requested 2025-26	Requested 2026-27
Class B & C Allotment	$ 1,400,000	$ 1,442,000	$ 1,485,260	$ 1,529,818	$ 1,575,712
Sales Tax	1,100,000	1,133,000	1,166,990	1,202,000	1,238,060
Property Tax	967,805	996,839	1,026,744	1,057,547	1,089,273
General Funds	1,214,366	1,656,761	1,625,356	10,856,980	567,636
Redevelopment	1,138,960	100,000	100,000	2,692,396	100,000
Impact Fees	18,085,708	10,485,000	21,112,500	33,420,000	3,300,000
Debt Proceeds	14,362,469	-	-	-	-
Grants	2,346,282	2,260,000	420,000	3,435,000	450,000
Intergovernmental	1,962,313	-	-	-	-
Perpetual Care Funds	40,800	-	-	-	300,000
Culinary Water	4,855,333	2,307,867	1,874,000	2,160,320	1,840,000
Secondary Irrigation	3,000,000	3,450,000	383,000	1,975,000	50,000
Sewer	1,360,744	350,000	1,200,000	400,000	1,025,000
Storm Drain	2,507,433	1,712,500	1,725,667	881,600	900,000
TOTAL REVENUES	**$ 54,342,213**	**$ 25,893,967**	**$ 32,119,517**	**$ 59,610,661**	**$ 12,435,681**

*Projects budgeted in prior years; remaining appropriations carried forward to fiscal year 2023.

Capital Projects - Capital Equipment

GOVERNMENTAL FUNDS

Department/Project	Funding 2022-23	Proposed 2022-23	Requested 2023-24	Requested 2024-25	Requested 2025-26	Requested 2026-27
Streets & Public Works						
Tow-behind air compressor	General Funds	$ 27,000	$ -	$ -	$ -	$ -
S4 10-wheeler	General Funds	-	245,000	-	-	-
Bobtail	General Funds	125,000	125,000	-	-	-
Crack sealer	General Funds	-	-	75,000	-	-
Trackhoe (lease)	General Funds	23,000	23,000	23,000	23,000	-
Grader	General Funds	100,000	-	-	-	-
Chip box	General Funds	-	8,000	-	-	-
Chip roller	General Funds	10,000	-	-	-	-
Sweeper	General Funds	-	-	260,000	-	-
Skid Steer	General Funds	-	60,000	-	-	-
Mini-X/Trailer/Compactor/Hammer	General Funds	-	96,000	-	-	-
Heater Bed	General Funds	-	27,000	-	-	-
Total Streets & Public Works		**285,000**	**584,000**	**358,000**	**23,000**	**-**
Cemetery						
Mower Program	General Funds	11,380	16,000	-	18,000	-
Backhoe Lease	General Funds	9,620	9,620	11,063	11,063	11,063
Mini X Lease	General Funds	11,380	11,380	13,087	13,087	13,087
Total Cemetery		**32,380**	**37,000**	**24,150**	**42,150**	**24,150**
Parks						
Mower Program	General Funds	36,794	36,794	36,844	25,294	-
Playground Replacement	General Funds	150,000	100,000	100,000	100,000	100,000
Dump Trailer	General Funds	7,500	-	-	-	-
Total Parks		194,294	136,794	136,844	125,294	100,000

Capital Projects - Capital Equipment

GOVERNMENTAL FUNDS

Department/Project	Funding 2022-23	Proposed 2022-23	Requested 2023-24	Requested 2024-25	Requested 2025-26	Requested 2026-27
Recreation						
Machine Pitch Machine	General Funds	$ 5,000	$ -	$ 5,000	$ -	$ 5,000
Soccer Goals	General Funds	-	8,000	-	-	-
Storage Unit for Art Dye	General Funds	10,000	-	-	-	-
Total Recreation		15,000	8,000	5,000	-	5,000
Fitness Center						
Cardio & Weight Equipment	General Funds	63,000	42,000	27,000	36,000	36,000
Black Tarp Replacement	General Funds	-	25,000	-	-	-
Comp Pool Sand Filter Replacement	General Funds	-	-	150,000	-	-
Total Fitness Center		63,000	67,000	177,000	36,000	36,000
Fire						
Technical Rescue Gear	General Funds	20,000	20,000	20,000	20,000	20,000
Radio Replacement	General Funds	60,000	-	-	-	-
SCBA air packs and bottles	General Funds	302,939	-	-	-	-
Total Fire		382,939	20,000	20,000	20,000	20,000
Police						
Radio Replacement	General Funds	$ 16,000	$ 16,480	$ 16,974	$ 17,484	$ 18,008
Equipment, Radios, Tasers	General Funds	16,000	16,480	16,974	17,484	18,008
Total Police		32,000	32,960	33,948	34,968	36,016
Other						
Holiday Decorations	General Funds	5,500	-	-	-	-
Total Other		5,500	-	-	-	-
TOTAL EXPENDITURES		**$ 1,010,113**	**$ 885,754**	**$ 754,942**	**$ 281,412**	**$ 221,166**

Attachment: FY2023 Budget DRAFT 5.5.22 (FY 2023 Tentative Budget)

Capital Projects - Capital Equipment

ENTERPRISE FUNDS

Department/Project	Funding 2022-23	Proposed 2022-23	Requested 2023-24	Requested 2024-25	Requested 2025-26	Requested 2026-27
Public Works						
Vac truck	Sewer	$ 480,000	$ -	$ -	$ -	$ -
Vac truck	Storm Drain	48,000	-	-	-	-
Street Sweeper	Storm Drain	-	260,000	-	-	-
Backhoe Lease	Culinary Water	26,500	26,500	26,500	26,500	26,500
Mini-X	Culinary Water	-	-	84,000	-	-
Hydro Excavator	Culinary Water	-	-	-	480,000	-
Valve Exercise Machine	Culinary Water	-	75,000	-	-	-
Total Public Works		554,500	361,500	110,500	506,500	26,500
TOTAL EXPENDITURES	-	**$ 554,500**	**$ 361,500**	**$ 110,500**	**$ 506,500**	**$ 26,500**
TOTAL CITY-WIDE		**$ 1,564,613**	**$ 1,247,254**	**$ 865,442**	**$ 787,912**	**$ 247,666**

PROJECT FUNDING

Description	Proposed 2022-23	Requested 2023-24	Requested 2024-25	Requested 2025-26	Requested 2026-27
General Funds	$ 1,010,113	$ 885,754	$ 754,942	$ 281,412	$ 221,166
Culinary Water	26,500	101,500	110,500	506,500	26,500
Sewer	480,000	-	-	-	-
Storm Drain	48,000	260,000	-	-	-
TOTAL REVENUES	**$ 1,564,613**	**$ 1,247,254**	**$ 865,442**	**$ 787,912**	**$ 247,666**

Capital Projects - Operating Budget Effects

GOVERNMENTAL FUNDS

Department/Project	Funding Source	Increase/(Decrease) in Operating Expenditures 2022-23	2023-24	2024-25	2025-26	2026-27
Fitness Center						
Fitness Center Expansion	General Fund	$ -	$ -	$ -	$ 53,045	$ 54,636
Total Fitness Center		-	-	-	53,045	54,636
Building & Grounds						
Courts Building	General Fund	-	50,000	51,500	53,045	54,636
Police Facility	General Fund	-	-	-	53,045	54,636
Fire-Station 52	General Fund	-	30,900	31,827	32,782	33,765
Fire-Station 53	General Fund	-	-	-	-	33,765
Total Other		-	80,900	83,327	138,872	176,802
TOTAL EXPENDITURES		**$ -**	**$ 80,900**	**$ 83,327**	**$ 191,917**	**$ 231,438**

ENTERPRISE FUNDS

Department/Project	Funding Source	Increase/(Decrease) in Operating Expenditures 2022-23	2023-24	2024-25	2025-26	2026-27
Culinary Water						
AMI Meters throughout City	Culinary Water	90,000	92,700	95,481	98,345	101,296
Total Culinary Water		90,000	92,700	95,481	98,345	101,296
Secondary Irrigation						
PI Meters throughout City	Irrigation	72,900	75,087	77,340	79,660	82,050
Total Secondary Irrigation		72,900	75,087	77,340	79,660	82,050
TOTAL EXPENSES		**$ 162,900**	**$ 167,787**	**$ 172,821**	**$ 178,005**	**$ 183,345**

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Attachment: FY2023 Budget DRAFT 5.5.22 (FY 2023 Tentative Budget)

4.4.a

Capital Projects - Operating Budget Effects

CAPITAL EQUIPMENT

Department/Project	Funding Source	Increase/(Decrease) in Operating Expenditures 2022-23	2023-24	2024-25	2025-26	2026-27
Streets						
Bobtail	General Fund	$ -	$ 2,500	$ 2,575	$ 2,652	$ 2,732
Grader	General Fund	2,000	2,060	2,122	2,185	2,251
Crack Sealer	General Fund	-	-	1,875	1,931	1,989
Sweeper	General Fund	-	-	5,150	5,305	5,464
Skid Steer	General Fund	-	1,200	1,236	1,273	1,311
Mini-X	General Fund	-	1,920	1,978	2,037	2,098
Total Streets		**2,000**	**7,680**	**14,935**	**15,383**	**15,845**
Enterprise Funds						
Vac Truck	Culinary Water	5,000	5,150	5,305	5,464	5,628
Sweeper	Storm Drain	-	5,000	5,150	5,305	5,464
Hydro Excavator	Culinary Water	-	-	-	5,305	5,464
Total Enterprise Funds		**5,000**	**10,150**	**10,455**	**16,073**	**16,555**
TOTAL EXPENSES		**$ 7,000**	**$ 17,830**	**$ 25,390**	**$ 31,457**	**$ 32,400**
TOTAL CITY-WIDE		**$ 169,900**	**$ 266,517**	**$ 281,538**	**$ 401,379**	**$ 447,184**



Attachment: FY2023 Budget DRAFT 5.5.22 (FY 2023 Tentative Budget)

REQUEST FOR COUNCIL ACTION
CITY OF AMERICAN FORK
MAY 10, 2022

Department Recorder **Director Approval** *Terilyn Lurker*

AGENDA ITEM Review and action on a resolution approving an update to the parks element of the American Fork City General Plan.

SUMMARY RECOMMENDATION
The planning commission recommended approval of the update to the Parks Element of the General Plan at the April 20, 2022, planning commission meeting.

BACKGROUND
In 2021, the Parks and Trail Committee was given the task to look at the Parks Element of the General Plan. The committee met with the city council to discuss their proposal at the March 15, 2022, work session.

BUDGET IMPACT
NA

SUGGESTED MOTION
Move to adopt the resolution approving an update to the parks element of the American Fork General Plan.

SUPPORTING DOCUMENTS

05.10.22 - Parks Element of General Plan (DOCX)
General Plan - Parks Element (PDF)

RESOLUTION NO. _____

A RESOLUTION ADOPTING AMENDING THE PARKS AND OPEN SPACE ELEMENT OF THE AMERICAN FORK GENERAL PLAN.

WHEREAS, Section 10-9a-401 Utah Code, requires each municipality in the State of Utah to prepare and adopt a comprehensive, long range general plan for: (1) present and future needs of the municipality; and (2) growth and development of the land within the municipality; and

WHEREAS, Section 10-9a-403 Utah Code recommends and describes the general content of each of the major elements typically included within a general plan including, but not limited to a Parks and Open Space element; and

WHEREAS, the Planning Commission has advertised and held a public hearing on the proposed amendment, duly considered the comments received at the hearing, and acted to recommend approval to the City Council, all in accordance with Utah State law; and

WHEREAS, the City Council has received the recommendation from the Planning Commission and duly considered the comments received at the hearing, all in accordance with Utah State law.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF AMERICAN FORK CITY, UTAH:

SECTION 1. That the amended Parks and Open Space Element of the General Plan of American Fork, Utah is hereby adopted.

SECTION 2. It is the express intent of the City Council that, to the extent possible, said plan shall be followed, complied with, and otherwise adhered to.

SECTION 3. The Planning Commission and City staff are hereby directed to implement such ordinances and policies as are created under the plan and deemed essential for its implementation.

SECTION 4. This Resolution shall take effect upon its passage, as provided by law.

PASSED AND ADOPTED THIS ____ DAY OF MAY 2022.

_____

ATTEST: Bradley J. Frost, Mayor

_____

Terilyn Lurker, City Recorder

Attachment: 05.10.22 - Parks Element of General Plan (Parks General Plan Update - 2022)

American Fork City
General Plan
Parks Element



AMERICAN FORK 18 53

Attachment: General Plan - Parks Element (Parks General Plan Update - 2022)

The Parks element of the General Plan is intended to serve as a framework for the City as it considers future open space/park issues. These recommendations form the policy basis for future park decisions.

Parks

American Fork is a city of families. The 2020 Census indicates that 33.4%[1] of American Fork's population is under 18. The national average for 2020 was 22%[2]. The City's park system provides a variety of experiences to all residents of the City. Residents can watch a game of baseball at Art Dye Park, golf at the Fox Hollow Course, or hold a family picnic under the large trees at Rotary Park. The City's parks appeal to citizens of all ages.



Figure 1 - Rotary Park

Throughout the recent past, the City has exhibited an ability to provide residents with "urban conveniences" while maintaining a "rural" atmosphere. Citizens familiar with past planning decisions realize that this balancing act has not happened by accident. As early as the 1970's, the City identified acquiring land for park space as a community priority. In the years that followed, the City developed and adopted land use policies designed to provide parks and recreation fields for residents to enjoy.

As the area continues to grow and vacant parcels are developed, the challenge to maintain American Fork as a "city of parks and open spaces" increases. This Parks element reinforces the City's commitment to community parks. This document includes open space preservation and park development strategies designed to enhance the community's character and maintain the existing residential quality of life.

The City will pursue a proactive park and open space acquisition program that plans for open space acquisition and development with the same degree of interest and forethought as other community services. In this effort, the City will identify areas for park development at the beginning of the site-development process. The City will also work with individual property owners throughout the annexation and subdivision approval process to address development interests and accommodate the City's park objectives. These discussions are viewed as opportunities to enhance the community and all involved interests are expected to come to the table open to input and discussion.

Citizens support park designs that are conducive to "passive" recreational activities such as walking or jogging and are also interested in developing nature trails and outdoor education opportunities in areas that contain unique natural environments or features. Citizens also support "active" recreational activities such as sports programming or designated course sports like biking or disc golf.

[1] https://www.census.gov/quickfacts/americanforkcityutah for 2012.
[2] https://www.census.gov/newsroom/press-kits/2020/population-estimates-detailed.html

Attachment: General Plan - Parks Element (Parks General Plan Update - 2022)



Figure 2 - A potential location south of I-15 for a large park

It is anticipated that the area south of I-15 will one day house a number of parks, including one large park similar to the Art Dye Park with ball diamonds, fields for soccer and football uses, as well as active and passive opportunities for recreation. For the moment, there are a number of undeveloped spaces, such as the one shown in Figure 2, that could be used for a large park adjacent to the proposed linear park underneath the power lines. The City's Parks and Recreation Departments will be key players in the development timeline for this area.

Currently, the City has 150 acres of core parks space and 380 acres of special use park space. "Core" park space is defined as traditional landscaped green space that is open and available to the public. Core park space are the traditional parks that most people know and recognize. "Special Use" space is everything else outside of core park space. Examples of "Special Use" space in American Fork City includes native lands, golf course, cemetery, amphitheater, and the forested area of Art Dye Park where disc golf, biking, and hiking takes place. See Appendix 1 for a full list of both core and special use parks in American Fork City.

Park Objectives

In developing the Parks Element, thought and attention has been given to the location of proposed park areas. As the City continues to grow, it is important for the City's continuation of accessible park space to continue. As the City makes future park decisions, the following objectives will be considered:

- American Fork residents will have adequate and convenient access to park facilities. Most residents will be within a ½ mile radius to a park.
- Parks will provide users with a variety of experiences and opportunities.
- Park development and acquisition efforts will be coordinated with other community services and land use planning efforts.
- Public recreation areas will be designed to complement community education and health objectives.
- Park development will be a community effort. Park identification, prioritization, acquisition, development and maintenance programs will provide opportunities for citizens, businesses, and special interest groups to be involved.

Attachment: General Plan - Parks Element (Parks General Plan Update - 2022)

- American Fork's park planning efforts will be coordinated with neighboring communities and Utah County.

- Parks will be developed in a manner sensitive to the environment. When applicable, they will highlight American Fork's history and culture and reflect the community's character.

- Parks will be identified, designed, developed and maintained to meet future demands.



Figure 3 - Hunter Park

- Land acquisition for future parks will be considered as part of all annexation proposals.

- The City will pursue arrangements to utilize undevelopable land as public parks. Examples include flood plains, flood retention/detention ponds, and natural drainage areas.

- Trail connections will be made between all new parks on the south side of I-15; and, to the extent possible, between existing parks elsewhere as the trails network is realized, per the Bicycle and Pedestrian Master Plan. (Appendix 2)

Level of Service Standard

American Fork has a long history of providing parks and open spaces for residents to enjoy. The goals and objectives in the General Plan continue to pursue this objective with a renewed emphasis. The City's policies and standards specifically address two key issues: maintaining an adequate level of service (park space to resident ratio) and maintaining park size/type standards.

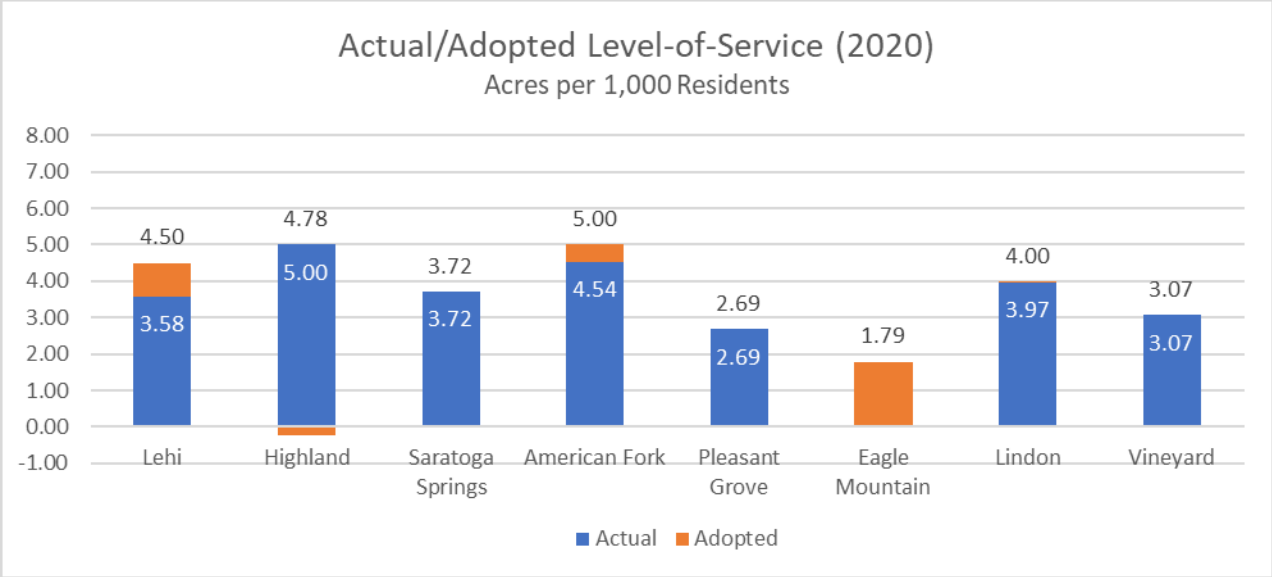
In respect to adequate level of service the City has adopted a level of service standard for core parks of 5 acres per 1,000 population. The City's inventory of core parks, combined with the most recent census estimate (2020), indicates a level of service currently just below the adopted standard, at 4.52 acres per 1,000 population. Census estimates put the 2020 population at 33,337[3]. With continued growth over the years and without additional parks being added American Fork City is momentarily behind by .46 acres per 1,000 population, which equates to 16 total acres. With some strategic land acquisitions in the near future we can easily catch back up.

[3] 2020 https://www.census.gov/quickfacts/americanforkcityutah

Attachment: General Plan - Parks Element (Parks General Plan Update - 2022)

The second issue, maintaining park size/type standards, is just as important as maintaining adequate service levels. The areas shown as "future park areas" on the accompanying map (Appendix 3) are intended to be flexible in nature. The size of parks in those areas will be dependent upon the proposed densities as development occurs. This will ensure adequate park size while moving the city back to the overall core park ratio of 5 acres per 1,000 population. As new parks are developed, the community will be involved in final design and name selection. As circumstances allow, a park's design and name will reflect a unique natural characteristic of the site or its history.

The following graph illustrates the American Fork's adopted level of service for parks as it compares to neighboring cities' levels of service. The City's adopted standard is currently at the top of the list when it comes to providing parks for its residents (5:1,000).



*See Appendix 4 for sources

The map in Appendix 3 illustrates the walkability of existing and future parks throughout the city. Around each park is illustrated a ¼ mile and ½ mile radius. Historically, most people are comfortable walking between a ¼ mile and ½ mile in order to get to a destination, such as a park. However, recent trends show residents prefer driving to a destination park (one with more unique and varied amenities) rather than walk to more basic parks around them. American Fork City hopes to strike the balance between larger destination parks and local walkable parks. The map (Appendix 3) shows that much of American Fork is covered by a reasonable walking distance to a park. For the most part, areas that are outside of the ½ mile radius are areas that are largely undeveloped, and as they develop, the City will ensure adequate park space for future residents.

Specific criteria used by the City to locate and design parks will include:

- Convenient access for all users (elderly, handicapped, children, etc.) and adequate parking.

- Potential impacts to traffic and adjoining neighborhoods.

Attachment: General Plan - Parks Element (Parks General Plan Update - 2022)

- Opportunities to provide both active and passive recreation.
- Dual use of facilities (e.g. ball diamonds in spring, football fields in fall).
- User safety and usability (e.g. adequacy of lighting for safety and anticipated activities, negative impacts to adjacent neighborhoods).
- Development and maintenance costs and requirements.
- Parks will be located in a manner that most residents will be within a ½ mile radius of a park (promoting walkability).

Park Inventory & Park Standards

American Fork City acknowledges the availability of school grounds, religious institution recreation facilities, and private parks for citizen use. The City, however, does not include these areas as part of the City's contribution to "public open space." The City has divided its park areas into two categories: Core Parks and Special Use Areas. Core Parks include sites that are conveniently located and accessible to most community residents. This type includes most neighborhood and community parks, typically ranging in size from 3-12 acres. These parks form the base of the City's park system. Special Use Areas are less conventional forms of open space, such as wetlands, golf courses, and undeveloped areas. The Fox Hollow Golf Course, historic amphitheater, and Utah Lake Shoreline are examples of a Special Use Area. These areas can also be sites that serve non-residents as well as residents.

The following tables identify current American Fork City's level-of-service standards as of 2020 compared to our adopted level-of-service.

American Fork Inventory of Park Land 2020

Park Type	Total Acreage
Core Park Land	150.54
Special Use Area	379.21

Park Size

Park Type	Average Size
Core Park Land	4.86 acres
Special Use Area	47.4 acres

Park Space/Resident Ratio

Park Type	Adopted Level-of-Service Standard	Current Level-of-Service Standard (2020)
Core Park Land	5 acres	4.52 acres
Special Use Area	N/A	11.44 acres

Attachment: General Plan - Parks Element (Parks General Plan Update - 2022)

Future Needs

As the population of American Fork grows, the City is committed to maintaining the level of service of 5 acres of park land per 1,000 residents. Population projections, based on the most recent estimates from MAG (Mountainland Association of Governments), places American Fork's population at 54,000 in the year 2030. If the City is to catch up and maintain the adopted level-of-service standard of 5 acres per 1,000 residents, the City will need an additional 119 acres of land devoted to core parks by the year 2030. To accomplish this the city will need to average adding 10.82 acres per year until 2030. Most of this park land will likely be located on the south side of the City; south of I-15, as this is where much of the population growth is expected to occur.

Below is a table of the average annual acres, and their cost, required to catch up and maintain our level of service of 5 acres per 1,000 by 2030. Actual size of parcels acquired over the next ten years, and when the city will develop those parcels, will vary based on actual available funding and parcels.

Year	Population	Total Parks Acres	Needed Acres	Level of Service	Acquisition Cost/acre*	Land Acquisition	Develop Cost/acre*	Total Develop Costs	Total Annual Cost
2,019	33,161	151		4.55	$ 300,000	$ -	$ 200,531	$ -	$ -
2,020	33,337	162	10.82	4.85	$ 305,700	$ 3,319,902	$ 204,341	$ 2,219,147	$ 5,539,049
2,021	34,984	173	10.82	4.93	$ 311,508	$ 3,382,980	$ 208,224	$ 2,261,311	$ 5,644,291
2,022	36,713	183	10.82	5.00	$ 317,427	$ 3,447,257	$ 212,180	$ 2,304,276	$ 5,751,533
2,023	38,527	194	10.82	5.04	$ 323,458	$ 3,512,755	$ 216,212	$ 2,348,057	$ 5,860,812
2,024	40,431	205	10.82	5.07	$ 329,604	$ 3,579,497	$ 220,320	$ 2,392,670	$ 5,972,167
2,025	42,429	216	10.82	5.09	$ 335,866	$ 3,647,507	$ 224,506	$ 2,438,131	$ 6,085,639
2,026	44,525	227	10.82	5.09	$ 342,248	$ 3,716,810	$ 228,771	$ 2,484,456	$ 6,201,266
2,027	46,725	238	10.82	5.08	$ 348,750	$ 3,787,429	$ 233,118	$ 2,531,660	$ 6,319,090
2,028	49,034	248	10.82	5.07	$ 355,377	$ 3,859,391	$ 237,547	$ 2,579,762	$ 6,439,152
2,029	51,457	259	10.82	5.04	$ 362,129	$ 3,932,719	$ 242,061	$ 2,628,777	$ 6,561,496
2,030	54,000	270	10.82	5.00	$ 369,009	$ 4,007,441	$ 246,660	$ 2,678,724	$ 6,686,165
					TOTAL	**$ 40,193,688**		**$ 26,866,973**	**$ 67,060,661**

*land acquisition and development costs assume a 1.9% annual increase based on DOL CPI[4] 4 year average 2016-2019

Funding the land acquisition and development of the needed 119 acres of park space over the next ten years will be the most critical component of this plan. As of 2020 the estimated average land value for property south of I-15 is roughly $300,000 per acre. Estimated cost to develop a property with park amenities (grass, playgrounds, parking, baseball fields, etc.) is roughly $200,000 per acre. That is a total cost of $500,000 per acre to purchase and develop a parcel today, meaning American Fork City would need $8-9 million a year to acquire and develop the necessary land to catch up and maintain our standard of 5 acres per 1,000 by 2030.

[4] https://jobs.utah.gov/wi/data/library/wages/uscpihistory.html

Attachment: General Plan - Parks Element (Parks General Plan Update - 2022)

Funding Opportunities

In 2017, American Fork City undertook an Impact Fee Analysis in order to update various impact fees to bring them in line with then-current costs. The park impact fee was one of the fees updated. An analysis was conducted to determine the cost of land, including improvements. Improvements include basic park amenities such as irrigation, landscaping, parking, play equipment, picnic areas, and restrooms. Based upon the findings of the analysis and taking into account costs for land acquisition and improvements to the land, park impact fees were established for both single family and multi-family dwelling units. The impact fee for a single family dwelling unit was $3,855.99 and the impact fee for a multi-family dwelling unit was $3,064.51. The City is currently revising its impacts fees.



Figure 4 - This powerline corridor could double as linear park space.

Up until a few years ago much of American Fork City's park impact fees went towards debt payment for a park bond used to acquire and build now Hunter Park, lay sod on the east side of Art Dye, and add playground equipment to over 30 parks across the City. That bond was retired in 2018, at which time American Fork City bonded again in order to substantially complete Art Dye Park. This financial commitment will limit the ability to fund other projects such as park space acquisition. While potential park impact fees we could collect over the next 10 years is estimated to be around $18 million, the 119 additional acres we would need over that same 10-year period would total $67 million to acquire and develop. The city will have to explore additional and outside funding options to acquire the needed space.

Acquisition Techniques

As previously stated, American Fork has a long history of providing parks and open spaces for residents to enjoy. A crucial part of providing parks for residents is the acquisition of land for park and open space use. Communities around the country have used a variety of strategies to acquire, develop, and maintain parks and open spaces. Local governments typically use one or more of the following techniques to acquire park lands:

- **Fee simple purchase of real estate:** Communities may use their general funds, or monies earmarked for park programs, to purchase lands for parks and open space outright. Fee simple ownership conveys full title to the land.

- **Land donations/Gifts:** In this type of acquisition, a government body, public agency, or qualified conservation organization agrees to receive the full title or a conservation easement

Attachment: General Plan - Parks Element (Parks General Plan Update - 2022)

to a parcel of land at no cost or at a "bargain" rate. The donor is then eligible to receive federal tax deductions.



Figure 5 - Quail Cove Amphitheater

- **Option/First Right of Refusal:** In this situation, a local government agency or private organization establishes an agreement with a landowner to provide the right of first refusal on a parcel of land that is scheduled to be sold. An option on land provides local governments with additional time to raise money to purchase a given property or negotiate another mechanism to conserve a property as a park or open space resource.

- **Partnerships:** Communities often partner with park and open space advocacy groups, such as the Trust for Public Land, to raise funds for park acquisition or to assist in negotiating transactions with other landowners. These groups can work directly with landowners and conduct business in private so that sensitive land transactions may be handled more quietly.

- **Transfer of Development Rights (TDR's):** Under this arrangement, a local community may transfer the right to develop land to a certain density from areas that are more desirable for park and open space facilities to other areas better suited for development. For example, a TDR program may transfer density rights from floodplain or stream corridors to parcels located near major highways, and therefore more suitable for commercial or higher density residential development. The City currently has in place a TDR program for certain lands when they annex near the Utah Lake shore. Properties lying within the 100 year floodplain, 4,495 ft contour level and below, are eligible to use a TDR to transfer density from portions of property lying at or below the 4,495 foot level to areas outside of the flood plain.

- **Land Exchanges:** On occasion, communities are able to swap or exchange properties with other landowners to obtain parcels that are more favorable to the development of a park and open space system. For example, a local community may exchange more favorable land near a major highway for the acreage of a local farm located in a floodplain in order to preserve local watersheds, prevent flooding, and create a stream related park and/or open space amenity. Land exchanges may involve significant negotiation, but they often represent a more seamless way to obtain property for parks versus acquiring properties on the open market.

- **Government Regulations:** Local communities can use their powers of zoning and other regulations associated with development to compel landowners to provide for parks and open

Attachment: General Plan - Parks Element (Parks General Plan Update - 2022)

space amenities. It is up to the local governments to decide which one of the following techniques is best suited for park space acquisition:

- **Exactions:** A condition of development approval that requires an applicant to provide for or contribute to the financing of public parks and open space assets at the applicant's expense. For example, communities may require a developer to provide a minimum acreage of park or open space in return for approval of a higher density development in a given area.

- **Mandatory Dedication:** Under this arrangement, the subdivision or development regulations of a community would require a developer to dedicate or donate improved land to the public interest.

- **Fee-in-Lieu:** This form of exaction would require a landowner to provide funds to a local parks/open space agency or the community in return for not providing a specified acreage of improved land to the community as a park or open space amenity.

- **Park Impact Fee:** Communities may impose fees, often on a per-unit basis, in order to fund a broad range of facilities that serve the public interest. Impact fees, as they relate to parks, are discussed above.

Conclusion

Through the objectives, level of service standards, and acquisition efforts outlined in this document, American Fork City will work diligently to reinforce its commitment to providing for a variety of recreation opportunities, park lands, and trails. Our population deserves this strong commitment toward parks and the City has a proud history of delivering on this crucial need. Quality of life for current and future residents will be positively impacted through these efforts and American Fork will continue to stand out as the desired place to live in north Utah County.

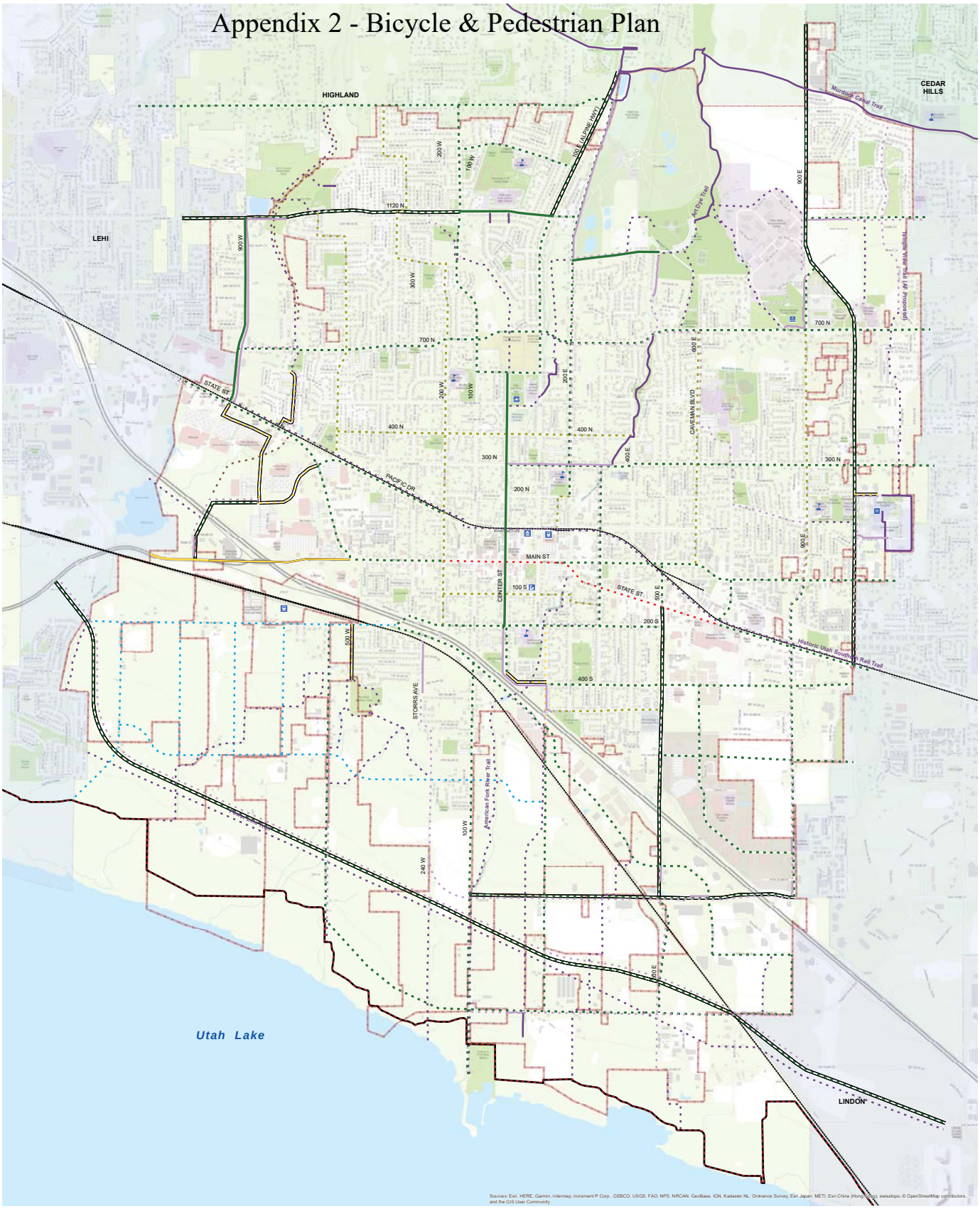
Attachment: General Plan - Parks Element (Parks General Plan Update - 2022)

Appendix 1
Parks and Open Space Inventory

Name	Type	Acreage
Amphitheater	Core	10.53
Historic Amphitheater	Special Use	14.76
Art Dye	Core	47.23
Art Dye (Native)	Special Use	26.20
Beehive	Core	6.17
Bicentennial	Core	3.29
Boat Harbor	Special Use	15.76
Cemetery	Special Use	27.05
Chipman	Core	1.01
Country View	Core	1.10
Bamberger	Core	4.92
Evergreen	Core	4.88
Pony Ball Field	Core	2.87
Fox Hollow Golf Course	Special Use	191.60
Greenwood	Core	5.00
Hindley	Core	4.28
Hunter	Core	5.00
Mitchell Hollow (Native)	Special Use	23.18
JC	Core	3.30
Kimberly	Core	3.83
Lions	Core	2.73
Legacy	Core	2.75
Martin	Core	1.87
Marcy	Core	0.27
Meadows	Special Use	42.68
Miller	Core	4.43
Mountain Meadow	Core	2.52
Mountain Meadow (wetland)	Special Use	37.98
Nob Hill	Core	1.27
Meadowview Park	Core	3.92
Pioneer	Core	1.62
Robinson	Core	2.02
Rotary	Core	9.52
Shalimar	Core	2.32
Spring Hollow	Core	2.40
Val Vista	Core	4.64
Valley View	Core	0.68
Easton Park	Core	3.00
Easton Dog Park	Core	1.17
	Core	**150.54**
	Special Use	**379.21**
	Total	**529.75**

Attachment: General Plan - Parks Element (Parks General Plan Update - 2022)

Appendix 2 - Bicycle & Pedestrian Plan



Existing Facilities

- Shared Use Path
- Sidepath
- Bike Lane
- Marked Shared Roadway
- Signed Shared Roadway
- Unpaved Trail

Recommended Facilities

- Shared Use Path
- Sidepath
- Bike Lane
- Marked Shared Roadway
- Signed Shared Roadway
- Unpaved Trail
- Bike Boulevard
- Buffered Bike Lane
- Cycle Track/Protected Bike Lane
- Undefined Future Bikeway
- Utah Lake Shoreline Trail (MAG Proposed)

Points of Interest

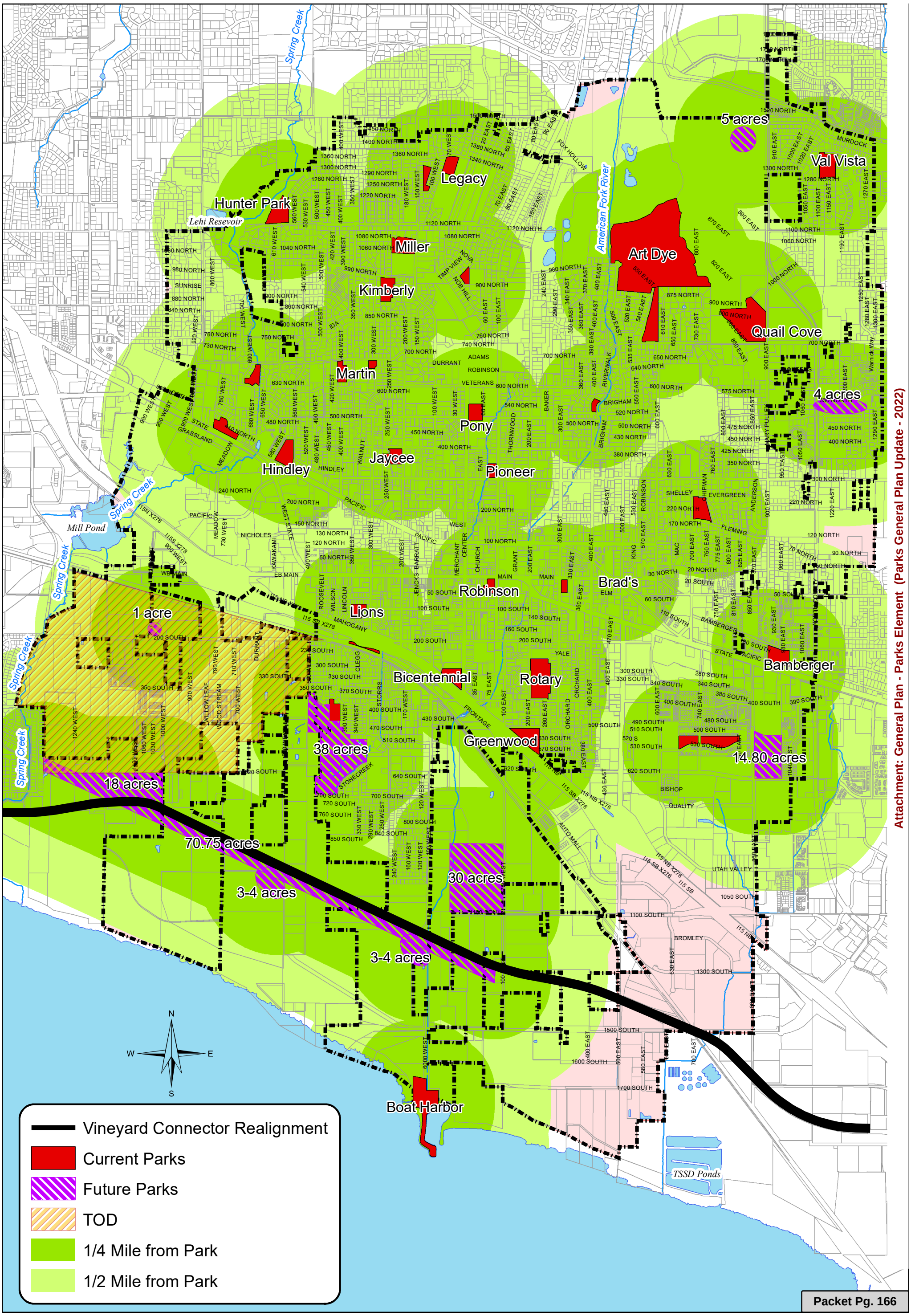
- Amphitheater
- Boat Harbor
- Golf Course
- City Hall
- Hospital
- Schools
- Library
- Swimming Pool
- Transit Station
- Parks
- American Fork City Boundary

AMERICAN FORK
1853

NOT TO SCALE

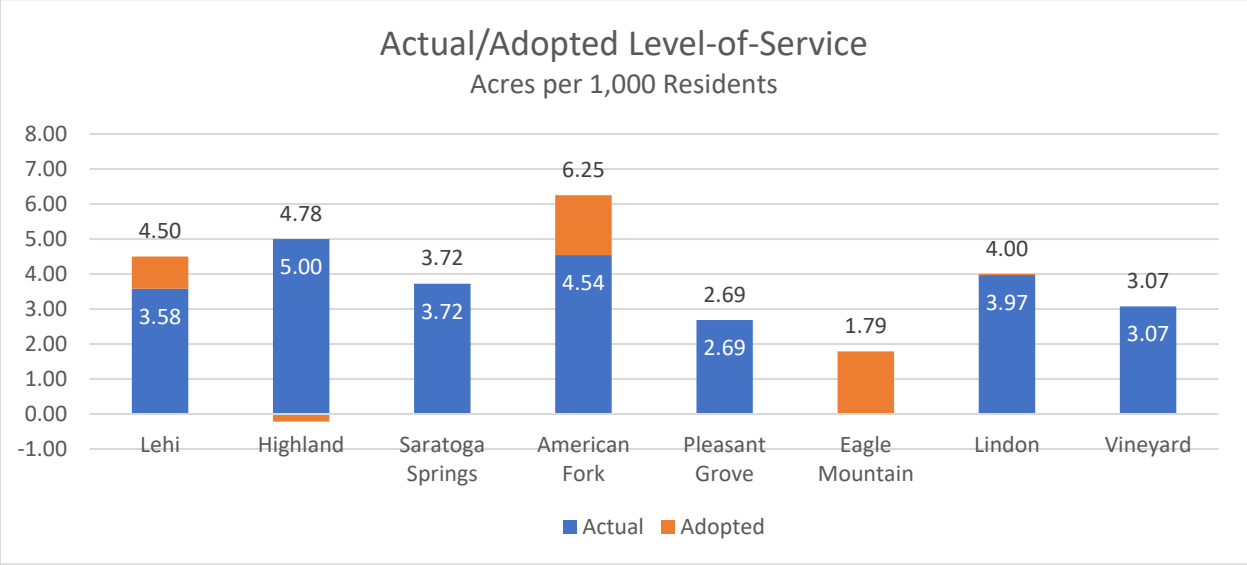
0 0.125 0.25 0.5 0.75 1
Miles

Appendix 3 - Current & Future Parks Map



Attachment: General Plan - Parks Element (Parks General Plan Update - 2022)

Appendix 4
Park Level-of-Service City Comparison



Sources

Lehi

- Actual: 3.58
- Adopted: 4.5
- Actual and Adopted LOS taken 2015 Master Plan; PDF pg 15
- Source: https://www.lehi-ut.gov/wp-content/uploads/2013/09/1-Adopted-Lehi-City-Parks-Master-Plan-Update-4-2815_Optimized.pdf

Highland

- Actual: 5.00
- Adopted: 4.78
- Actual LOS calculated, Adopted LOS taken from 2008 General Plan; PDF pg 19
- Source: https://www.highlandcity.org/DocumentCenter/View/96/General-Plan-?bidId=

Saratoga Springs

- Actual: 3.72
- Adopted: 3.72
- Actual and Adopted LOS taken 2020 Master Plan, PDF pg 48
- Source: https://www.saratogaspringscity.com/DocumentCenter/View/143/Parks-Recreation-Trails-and-Open-Space

Attachment: General Plan - Parks Element (Parks General Plan Update - 2022)

Pleasant Grove

- Actual: 2.69
- Adopted: N/A
- Actual calculated from 2013 Master Plan, PDF pg 3. No Adopted LOS stated.
- Source: https://www.plgrove.org/community-development/docs/parks-and-rec-masterplan.pdf

Eagle Mountain

- Actual: N/A
- Adopted: 1.79
- Could not determine Actual LOS. Adopted LOS calculated from 2020 Master Plan, PDF pgs 53&55; Exhibits 11&13. Assumes pop of 35,616.
- Source: http://eaglemountaincity.com/wp-content/uploads/2019/02/Parks-and-Open-Space-Master-Plan.pdf

Lindon

- Actual: 3.97
- Adopted: 4.00
- Actual LOS calculated. Adopted LOS from 2020 Master Plan; PDF pg 14. Master plan stated actual LOS of 6.96, but that includes all open space, which we do not include in our calculations.
- Source: https://e8f20731-cf21-48c0-95b3-4a2e283c0a26.filesusr.com/ugd/744ba5_539df38bd6484fc791a30162bdafe177.pdf

Vineyard

- Actual: 3.07
- Adopted: 3.07
- Actual and LOS calculated from 2019 Master Plan; PDF pg 57. Did not use Actual (10.8) or Adopted (9.6) LOS stated in Master Plan on PDF pg 61 because they included natural and open space areas, which we do not include in our calculations.
- Source: https://www.vineyardutah.org/DocumentCenter/View/111/General-Plan-PDF

Attachment: General Plan - Parks Element (Parks General Plan Update - 2022)

REQUEST FOR COUNCIL ACTION
CITY OF AMERICAN FORK
MAY 10, 2022

Department Recorder **Director Approval** *Terilyn Lurker*

AGENDA ITEM Review and action on a resolution approving a land use map amendment from the Residential Medium Density designation to the General Commercial designation, located at 355 East 200 South.

SUMMARY RECOMMENDATION
The Planning Commission recommended approval at the April 20, 2022, meeting.

BACKGROUND
This property is currently in the Residential Medium Density land use designation and the applicant is requesting a change to the General Commercial designation. This property currently has a single-family home on the property and the applicant would like to change the use of the property to a commercial day care.

Staff has reviewed the request and finds this would not interfere with the use of adjacent properties and recommends approval.

BUDGET IMPACT
NA

SUGGESTED MOTION
Move to adopt the resolution approving a land use map amendment from the Residential Medium Density designation to the General Commercial designation located at 355 East 200 South.

SUPPORTING DOCUMENTS

05.10.22 - Land Use Map Amendment - 355 East 200 South (DOCX)
05.10.22 - Land Use Map and Zoning Map Amendments - staff report (PDF)
05.10.22 - Land Use Map and Zoning Map Amendments - minutes (PDF)

RESOLUTION NO. _____

A RESOLUTION APPROVING A LAND USE MAP AMENDMENT LOCATED IN THE VICINITY OF 355 EAST 200 SOUTH FROM THE RESIDENTIAL MEDIUM DENSITY DESIGNATION TO THE GENERAL COMMERCIAL DESIGNATION.

WHEREAS, Section 10-9a-401(1), Utah Code Annotated, 1953, as amended, requires each municipality in the State of Utah to prepare and adopt a comprehensive, long range general plan for: (1) present and future needs of the municipality; and (2) growth and development of the land within the municipality; and

WHEREAS, Section 10-9a-403, Utah Code Annotated, 1953, as amended, recommends and describes the general content of each of the major elements typically included within a general plan including, but not limited to, a Land Use Element that designates the long-term goals and the proposed extent, general distribution, and location of land for housing, business, industry, agriculture, recreation, education, public buildings and grounds, open space, and other categories of public and private uses of land; and

WHEREAS, Section 10-9a-403, Utah Code Annotated, 1953, as amended, anticipated that the Land Use Element will, from time to time, be amended and updated to reflect changes in condition or policy within the City; and

WHEREAS, the Planning Commission has reviewed the proposed amendment to the Land Use Element, advertised and held a public hearing thereon, duly considered the comments received at the hearing, and

WHEREAS, the Planning Commission has recommended approval of the land use map amendment, and

WHEREAS, the City Council has reviewed the request further, all in accordance with Utah State law.

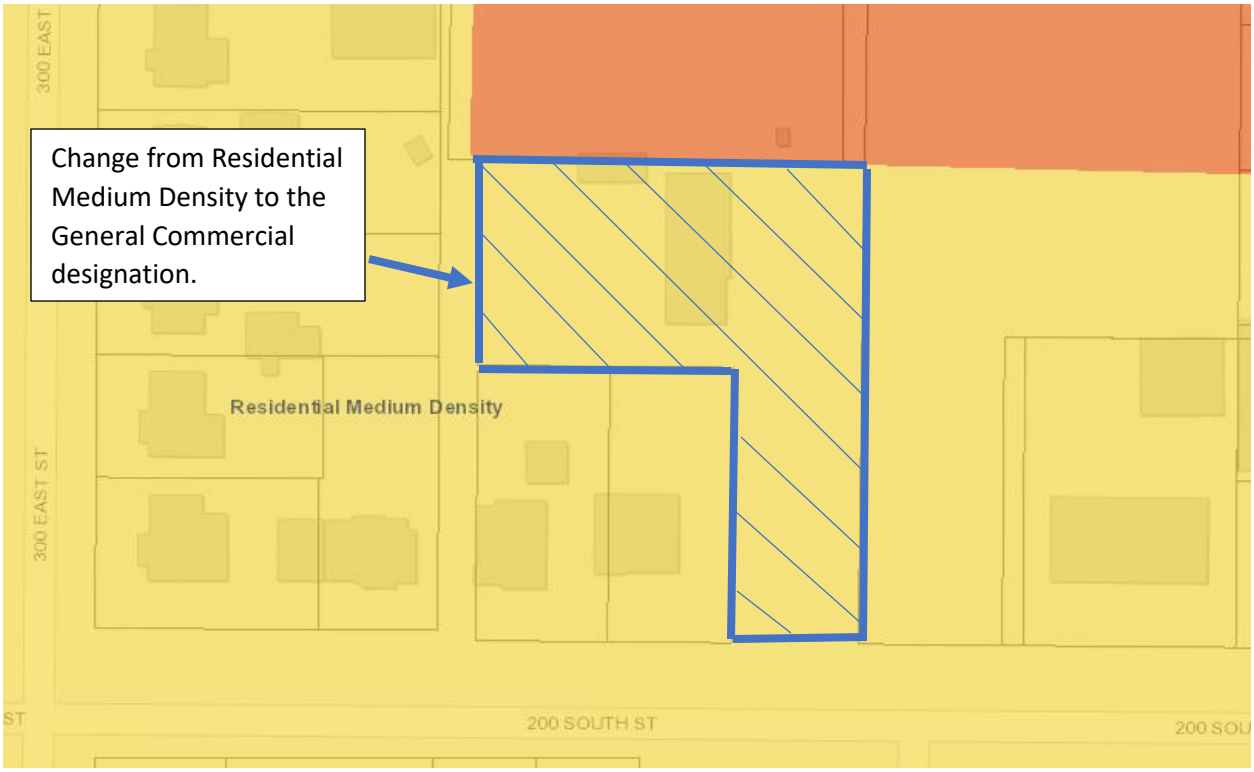
NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF AMERICAN FORK CITY, UTAH:

SECTION 1. That certain map entitled AMERICAN FORK CITY - LAND USE PLAN is hereby amended to show that the parcels located in the vicinity of 355 East 200 South be amended from the Residential Medium Density designation to the General Commercial designation as shown in the Land Use Map below. Said change in designation is hereby adopted as an amendment to the Land Use Element of the General Plan of American Fork, Utah.

Attachment: 05.10.22 - Land Use Map Amendment - 355 East 200 South (Land Use Map Amendment - 355 East 200 South)

SECTION 2. The City Council hereby directs that the American Fork Land Use Plan Map be modified to incorporate the changes approved by this Resolution.

Land Use Map



SECTION 3. It is the express intent of the City Council that said plan be followed, complied with, and otherwise adhered to.

SECTION 4. The Planning Commission and City Staff are hereby directed to recommend such ordinances and policies as recommended under the plan and deemed essential for its implementation.

PASSED AND ADOPTED THIS ___ DAY OF _____ 2022.

_____

Bradley J. Frost, Mayor

ATTEST:

_____

Terilyn Lurker, City Recorder

Attachment: 05.10.22 - Land Use Map Amendment - 355 East 200 South (Land Use Map Amendment - 355 East 200 South)

AMERICAN FORK CITY
PLANNING COMMISSION

MEETING DATE: 20th April, 2022
STAFF: Patrick O'Brien

AGENDA TOPIC:

Hearing, review, and action on a land use map amendment from the Residential Medium Density designation to the General Commercial designation, located at 355 East 200 South.

Hearing, review, and action on a zone map amendment from the R2-7500 Residential Zone to the GC-1 General Commercial Zone, located at 355 East 200 South.

BACKGROUND INFORMATION		
Location:		355 East 200 South
Applicants:		Ty Johnson
Existing Land Use:		Medium Density Residential
Proposed Land Use:		General Commercial
Surrounding Land Use:	North	
	South	
	East	
	West	
Existing Zoning:		R2-7500
Proposed Zoning:		General Commercial (GC-1)
Surrounding Zoning:	North	GC-1
	South	R2-7500
	East	R2-7500
	West	R2-7500

BACKGROUND:

The property at 355 E 200 S is currently located in the R2-7500 zone. The applicant is requesting a land use map amendment and zone change, to change the use of the property to a commercial daycare. The current land use designation is Residential Medium Density, and the applicant is requesting a change to the General Commercial Designation. If this land use amendment is approved, the applicant is also requesting a zone change from R2-7500 to GC-1.

The lot is currently in the form of a single-family home, and is accessed form 200 S. The future use of the building will also be accessed from the same location. The applicant has been made aware that if approved, a site plan for the use of the site will also be required, as site improvements and parking will need to be specified on plans.

Attachment: 05.10.22 - Land Use Map and Zoning Map Amendments - staff report (Land Use Map Amendment - 355 East 200 South)

STAFF RECOMMENDATION:

Staff has reviewed the applicants request, and as it would be an extension of an existing land use and zone, there are no issues with creating an island of zoning within an existing zone. This would extend the land use and zone further south, and would not interfere with the use of adjacent properties.

Staff recommends a motion of approval.

POTENTIAL MOTIONS – Land Use Amendment

APPROVAL

Mr. Chairman, I move that we recommend approval for the land use change from Residential Medium Density designation to General Commercial designation for the lot located at 355 East 200 South

DENIAL

Mr. Chairman, I move that we deny the land use amendment request for the lot located at 355 East 200 South

TABLE

Mr. Chairman, I move that we table action on the land use map amendment located at 355 East 200 South and instruct the developer/staff to _____.

POTENTIAL MOTIONS – Zone Change

APPROVAL

Mr. Chairman, I move that we recommend approval for the zone change from R2-7500 to General Commercial 1 (GC-1) for the lot located at 355 East 200 South

DENIAL

Mr. Chairman, I move that we deny the zone change request for the lot located at 355 East 200 South.

Attachment: 05.10.22 - Land Use Map and Zoning Map Amendments - staff report (Land Use Map Amendment - 355 East 200 South)

TABLE

Mr. Chairman, I move that we table action on the zone change request for the lot located at 355 East 200 South, and instruct the developer/staff to _____.



Attachment: 05.10.22 - Land Use Map and Zoning Map Amendments - staff report (Land Use Map Amendment - 355 East 200 South)

AMERICAN FORK CITY ENGINEERING DIVISION
STAFF REPORT

Planning Commission Meeting Date: 4/20/2022

This report is a summary of the American Fork City Engineering Division plan review comments regarding the subject plan as submitted by the applicant for American Fork City Land Use Authority approval:

Project Name: Learning Blocks Daycare

Project Address: 355 East 200 South

Developer / Applicant's Name: Ty Johnson

Type of Application:

- ☐ Subdivision Final Plat
- ☐ Subdivision Preliminary Plan
- ☐ Annexation
- ☐ Code Text Amendment
- ☐ General Plan Amendment
- ☒ Zone Map Amendment
- ☐ Commercial Site Plan
- ☐ Residential Accessory Structure Site Plan

Engineering Division Recommendation: The Engineering Division recommends APPROVAL of the proposed development subject to the following findings and conditions:

1. Meet the 72 feet Right-of -way standard for the city transportation master plan (legacy Minor Collector).
2. Additional 4 feet from this parcel on the north side of 200 South shall be dedicated to the City at no cost to the City as a condition of this zone map amendment. Right-of-way dedication shall be shown on a subdivision plat that is submitted to the city for review within 60 days of the approved zone change, or shall be deeded to the city by deed within 60 days of the approved zone change.

Project Map:



Attachment: 05.10.22 - Land Use Map and Zoning Map Amendments - staff report (Land Use Map Amendment - 355 East 200 South)

Chairman Woffinden	**Aye**
Harold Dudley	**Aye**
Christine Anderson	**Aye**
Bruce Frandsen	**Aye**
Jenny Peay	**Aye**
Rodney Martin	**Aye**

The motion passed

5. Hearing, review, and action on a land use map amendment from the Residential Medium Density designation to the General Commercial designation, located at 355 East 200 South

6. Hearing, review, and action on a zone map amendment from the R2-7500 Residential Zone to the GC-1 General Commercial Zone, located at 355 East 200 South

Ty Johnson: We run a residential daycare next to GC-1 next to Calgary Church. We are trying to change our home to commercial daycare. The lot directly in front of us is in a lease with Wendy's and cannot be developed because it is residential.

Christine Andrerson: So, Wendy's owns that land but its residential?

Ty Johnson: It's owned by a resident in American Fork but its in a lease with Wendy's.

John Woffinden: For future expansion?

Ty Johnson: When I talked to the owner, he said his family owned the land for years and they are collecting lease payments from Wendy's.

Patrick O'Brien: Sometimes there is a franchising agreement to lease the land but not actually own it. Commissioners do you need anything else from a planning perspective? I know this is not how we usually do things. From a planning perspective I looked at the lot and current land use designation and what is being requested to change. As well as the current zoning that the applicant is asking to change it to. Because it is already adjacent to that existing zone that the applicant wants to move down. I would look at 200 South as being that hard boundary that the GC-1 zone would not go further south. Future development in that area may warrant that moving that GC-1 zone down to the residential properties north of 200 South. Staff supports the request of the applicant. We would not look unless instructed by council or commission. I wouldn't look at moving commercial zoning any further south.

Christine Anderson: Do we have any other commercial down to 200 South on that road?

Patrick O'Brien: One other one further East on the development because where state street comes in at a diagonal not everything to the west is going to go down to 200 South. Its going to come down mid-block and upper block for first South so 200 South won't be the hard boundary for everywhere along it, but I think we need to just look at future potential development especially with that road layout on state street because it is so unique.

Attachment: 05.10.22 - Land Use Map and Zoning Map Amendments - minutes (Land Use Map Amendment - 355 East 200 South)

John Woffinden: Does Engineering have any problems with this project?

Ben Hunter: No, the condition we had in there is that if the zone change is approved there's additional right of way on 200 south that would need to be dedicated as outlined in our engineering report.

Public Hearing Open for both

No Public comment.

Public Hearing Closed for both

Christine Anderson motioned to recommend land use map amendment from the Residential Medium Density designation to the General Commercial designation, located at 355 East 200 South. Rodney Dudley seconded the motion. Voting was as follows:

Chairman Woffinden	**Aye**
Christine Anderson	**Aye**
Bruce Frandsen	**Aye**
Jenny Peay	**Aye**
Rodney Martin	**Aye**

The motion passed

Christine motioned to recommend a zone map amendment from the R2-7500 Residential Zone to the GC-1 General Commercial Zone, located at 355 East 200 South. Rodney Martin seconded the motion. Voting was as follows:

Chairman Woffinden	**Aye**
Christine Anderson	**Aye**
Bruce Frandsen	**Aye**
Jenny Peay	**Aye**
Rodney Martin	**Aye**

The motion passed

7. **Review and action on a final plat for Station 52, located in the area of Harvey Boulevard, in the Public Facilities (PF) Zone**
8. **Hearing, review, and action on a site plan for Station 52, located in the area of Harvey Boulevard, in the Public Facilities (PF) Zone (moved to next meeting)**

Patrick O'Brien: New Fire station for American Fork in the northeast, final plat application is being provided just to consolidate existing parcels. Very straight forward from a planning side of things. Engineering has a couple conditions just on moving forward. We were working through it until the last minute that's why we have a few things to condition.

Ben Hunter: The outstanding TRC comments related to the plat, they've been working on that. A lot of it is text changes that needs to be removed or added and be addressed and finalized prior to going to city council.

Attachment: 05.10.22 - Land Use Map and Zoning Map Amendments - minutes (Land Use Map Amendment - 355 East 200 South)

REQUEST FOR COUNCIL ACTION
CITY OF AMERICAN FORK
MAY 10, 2022

Department Recorder **Director Approval** *Terilyn Lurker*

AGENDA ITEM Review and action on an ordinance approving a zone map amendment from the R2-7500 Residential zone to the GC-1 General Commercial zone, located at 355 East 200 South.

SUMMARY RECOMMENDATION
The Planning Commission recommended approval at the April 20, 2022, meeting.

BACKGROUND
This property is currently located in the R2-7500 Residential zone. The applicants are requesting a zone change to the GC-1 General Commercial zone. This currently has a single-family home on the lot and the applicant is wanting to change that to a commercial day care.

Staff has reviewed the request and finds this would not interfere with the use of adjacent properties and recommends approval.

BUDGET IMPACT
NA

SUGGESTED MOTION
Move to adopt the ordinance approving a zone map amendment from the R2-7500 Residential zone to the GC-1 General Commercial zone located at 355 East 200 South.

SUPPORTING DOCUMENTS

05.10.22 - Zone Map Amendment - 355 East 200 South (PDF)
05.10.22 - Land Use Map and Zoning Map Amendments - staff report (PDF)
05.10.22 - Land Use Map and Zoning Map Amendments - minutes (PDF)

ORDINANCE NO. _____

AN ORDINANCE AMENDING THE OFFICIAL ZONE MAP OF AMERICAN FORK, UTAH AT 355 EAST 200 SOUTH FROM THE R2-7500 RESIDENTIAL ZONE TO THE GC-1 GENERAL COMMERCIAL ZONE.

WHEREAS, pursuant to Section 10-9a-503, Utah Code Annotated, 1953, as amended, the City is authorized to make and amend the official zoning map which designates property within the city limits into zones that regulate the use of buildings and structures and uses of land (the "Zone Map"); and

WHEREAS, Section 10-9a-503, Utah Code Annotated, 1953, as amended, anticipated that the Zone Map will, from time to time, be amended and updated; and

WHEREAS, the City has received a request from the property owner at 355 East 200 South (the "Property") to amend the Zone Map changing the Property from the R2-7500 Residential zone to the GC-1 General Commercial zone; and

WHEREAS, on April 20, 2022, the Planning Commission reviewed the proposed amendment to the Zone Map, after required advertising and public hearing thereon, and duly considered the comments received at the hearing; and

WHEREAS, the Planning Commission has recommended approval of the Zone Map amendment; and

WHEREAS, the City Council has reviewed the request further, all in accordance with Utah State law.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF AMERICAN FORK CITY, UTAH:

Section 1. That the Official Zone Map of American Fork, Utah, is hereby amended to show the property located in the area of 355 East 200 South be amended from the R2-7500 Residential zone to the GC-1 General Commercial zone at 355 East 200 South as shows in Exhibit "A". Said change in zoning is hereby adopted as an amendment to the official Zone Map of American Fork, Utah.

Section 2. That said territory shall hereafter be subject to all requirements and conditions applicable with said zone.

Section 3. That this Ordinance shall be in force and effect upon its passage and first posting as required by law.

Attachment: 05.10.22 - Zone Map Amendment - 355 East 200 South (Zone Map amendment - 355 East 200 South)

PASSED AND ORDERED POSTED BY THE CITY COUNCIL OF AMERICAN FORK, UTAH THIS _____ DAY OF _____ 2022.

_____
Bradley J. Frost, Mayor

ATTEST:

_____
Terilyn Lurker, City Recorder

Attachment: 05.10.22 - Zone Map Amendment - 355 East 200 South (Zone Map amendment - 355 East 200 South)

EXHIBIT "A"

ZONE MAP



Attachment: 05.10.22 - Zone Map Amendment - 355 East 200 South (Zone Map amendment - 355 East 200 South)

AMERICAN FORK CITY
PLANNING COMMISSION

MEETING DATE: 20th April, 2022
STAFF: Patrick O'Brien

AGENDA TOPIC:

Hearing, review, and action on a land use map amendment from the Residential Medium Density designation to the General Commercial designation, located at 355 East 200 South.

Hearing, review, and action on a zone map amendment from the R2-7500 Residential Zone to the GC-1 General Commercial Zone, located at 355 East 200 South.

BACKGROUND INFORMATION		
Location:		355 East 200 South
Applicants:		Ty Johnson
Existing Land Use:		Medium Density Residential
Proposed Land Use:		General Commercial
Surrounding Land Use:	North	
	South	
	East	
	West	
Existing Zoning:		R2-7500
Proposed Zoning:		General Commercial (GC-1)
Surrounding Zoning:	North	GC-1
	South	R2-7500
	East	R2-7500
	West	R2-7500

BACKGROUND:

The property at 355 E 200 S is currently located in the R2-7500 zone. The applicant is requesting a land use map amendment and zone change, to change the use of the property to a commercial daycare. The current land use designation is Residential Medium Density, and the applicant is requesting a change to the General Commercial Designation. If this land use amendment is approved, the applicant is also requesting a zone change from R2-7500 to GC-1.

The lot is currently in the form of a single-family home, and is accessed form 200 S. The future use of the building will also be accessed from the same location. The applicant has been made aware that if approved, a site plan for the use of the site will also be required, as site improvements and parking will need to be specified on plans.

Attachment: 05.10.22 - Land Use Map and Zoning Map Amendments - staff report (Zone Map amendment - 355 East 200 South)

STAFF RECOMMENDATION:

Staff has reviewed the applicants request, and as it would be an extension of an existing land use and zone, there are no issues with creating an island of zoning within an existing zone. This would extend the land use and zone further south, and would not interfere with the use of adjacent properties.

Staff recommends a motion of approval.

POTENTIAL MOTIONS – Land Use Amendment

APPROVAL

Mr. Chairman, I move that we recommend approval for the land use change from Residential Medium Density designation to General Commercial designation for the lot located at 355 East 200 South

DENIAL

Mr. Chairman, I move that we deny the land use amendment request for the lot located at 355 East 200 South

TABLE

Mr. Chairman, I move that we table action on the land use map amendment located at 355 East 200 South and instruct the developer/staff to _____.

POTENTIAL MOTIONS – Zone Change

APPROVAL

Mr. Chairman, I move that we recommend approval for the zone change from R2-7500 to General Commercial 1 (GC-1) for the lot located at 355 East 200 South

DENIAL

Mr. Chairman, I move that we deny the zone change request for the lot located at 355 East 200 South.

Attachment: 05.10.22 - Land Use Map and Zoning Map Amendments - staff report (Zone Map amendment - 355 East 200 South)

TABLE

Mr. Chairman, I move that we table action on the zone change request for the lot located at 355 East 200 South, and instruct the developer/staff to _____.



Attachment: 05.10.22 - Land Use Map and Zoning Map Amendments - staff report (Zone Map amendment - 355 East 200 South)

AMERICAN FORK CITY ENGINEERING DIVISION
STAFF REPORT

Planning Commission Meeting Date: 4/20/2022

This report is a summary of the American Fork City Engineering Division plan review comments regarding the subject plan as submitted by the applicant for American Fork City Land Use Authority approval:

Project Name: Learning Blocks Daycare

Project Address: 355 East 200 South

Developer / Applicant's Name: Ty Johnson

Type of Application:

- ☐ Subdivision Final Plat
- ☐ Subdivision Preliminary Plan
- ☐ Annexation
- ☐ Code Text Amendment
- ☐ General Plan Amendment
- ☒ Zone Map Amendment
- ☐ Commercial Site Plan
- ☐ Residential Accessory Structure Site Plan

Engineering Division Recommendation: The Engineering Division recommends APPROVAL of the proposed development subject to the following findings and conditions:

1. Meet the 72 feet Right-of -way standard for the city transportation master plan (legacy Minor Collector).
2. Additional 4 feet from this parcel on the north side of 200 South shall be dedicated to the City at no cost to the City as a condition of this zone map amendment. Right-of-way dedication shall be shown on a subdivision plat that is submitted to the city for review within 60 days of the approved zone change, or shall be deeded to the city by deed within 60 days of the approved zone change.

Project Map:



Attachment: 05.10.22 - Land Use Map and Zoning Map Amendments - staff report (Zone Map amendment - 355 East 200 South)

Chairman Woffinden	**Aye**
Harold Dudley	**Aye**
Christine Anderson	**Aye**
Bruce Frandsen	**Aye**
Jenny Peay	**Aye**
Rodney Martin	**Aye**

The motion passed

5. Hearing, review, and action on a land use map amendment from the Residential Medium Density designation to the General Commercial designation, located at 355 East 200 South

6. Hearing, review, and action on a zone map amendment from the R2-7500 Residential Zone to the GC-1 General Commercial Zone, located at 355 East 200 South

Ty Johnson: We run a residential daycare next to GC-1 next to Calgary Church. We are trying to change our home to commercial daycare. The lot directly in front of us is in a lease with Wendy's and cannot be developed because it is residential.

Christine Andrerson: So, Wendy's owns that land but its residential?

Ty Johnson: It's owned by a resident in American Fork but its in a lease with Wendy's.

John Woffinden: For future expansion?

Ty Johnson: When I talked to the owner, he said his family owned the land for years and they are collecting lease payments from Wendy's.

Patrick O'Brien: Sometimes there is a franchising agreement to lease the land but not actually own it. Commissioners do you need anything else from a planning perspective? I know this is not how we usually do things. From a planning perspective I looked at the lot and current land use designation and what is being requested to change. As well as the current zoning that the applicant is asking to change it to. Because it is already adjacent to that existing zone that the applicant wants to move down. I would look at 200 South as being that hard boundary that the GC-1 zone would not go further south. Future development in that area may warrant that moving that GC-1 zone down to the residential properties north of 200 South. Staff supports the request of the applicant. We would not look unless instructed by council or commission. I wouldn't look at moving commercial zoning any further south.

Christine Anderson: Do we have any other commercial down to 200 South on that road?

Patrick O'Brien: One other one further East on the development because where state street comes in at a diagonal not everything to the west is going to go down to 200 South. Its going to come down mid-block and upper block for first South so 200 South won't be the hard boundary for everywhere along it, but I think we need to just look at future potential development especially with that road layout on state street because it is so unique.

Attachment: 05.10.22 - Land Use Map and Zoning Map Amendments - minutes (Zone Map amendment - 355 East 200 South)

John Woffinden: Does Engineering have any problems with this project?

Ben Hunter: No, the condition we had in there is that if the zone change is approved there's additional right of way on 200 south that would need to be dedicated as outlined in our engineering report.

Public Hearing Open for both

No Public comment.

Public Hearing Closed for both

Christine Anderson motioned to recommend land use map amendment from the Residential Medium Density designation to the General Commercial designation, located at 355 East 200 South. Rodney Dudley seconded the motion. Voting was as follows:

Chairman Woffinden	**Aye**
Christine Anderson	**Aye**
Bruce Frandsen	**Aye**
Jenny Peay	**Aye**
Rodney Martin	**Aye**

The motion passed

Christine motioned to recommend a zone map amendment from the R2-7500 Residential Zone to the GC-1 General Commercial Zone, located at 355 East 200 South. Rodney Martin seconded the motion. Voting was as follows:

Chairman Woffinden	**Aye**
Christine Anderson	**Aye**
Bruce Frandsen	**Aye**
Jenny Peay	**Aye**
Rodney Martin	**Aye**

The motion passed

7. **Review and action on a final plat for Station 52, located in the area of Harvey Boulevard, in the Public Facilities (PF) Zone**
8. **Hearing, review, and action on a site plan for Station 52, located in the area of Harvey Boulevard, in the Public Facilities (PF) Zone (moved to next meeting)**

Patrick O'Brien: New Fire station for American Fork in the northeast, final plat application is being provided just to consolidate existing parcels. Very straight forward from a planning side of things. Engineering has a couple conditions just on moving forward. We were working through it until the last minute that's why we have a few things to condition.

Ben Hunter: The outstanding TRC comments related to the plat, they've been working on that. A lot of it is text changes that needs to be removed or added and be addressed and finalized prior to going to city council.

Attachment: 05.10.22 - Land Use Map and Zoning Map Amendments - minutes (Zone Map amendment - 355 East 200 South)

REQUEST FOR COUNCIL ACTION
CITY OF AMERICAN FORK
MAY 10, 2022

Department Recorder **Director Approval** *Terilyn Lurker*

AGENDA ITEM Review and action on approval of the final plat for American Fork Fire Station No. 52 subdivision, located in the area of 975 East Harvey Boulevard, in the Public Facilities (PF) zone.

SUMMARY RECOMMENDATION
The Planning Commission recommended approval of the final plat at the April 20, 2022, meeting.

BACKGROUND
This property is the location of the new Fire Station, Station 52. This plat is straight forward and is a consolidation of a number of smaller parcels. Approval of the site plan for Station 52 follows.

BUDGET IMPACT
NA

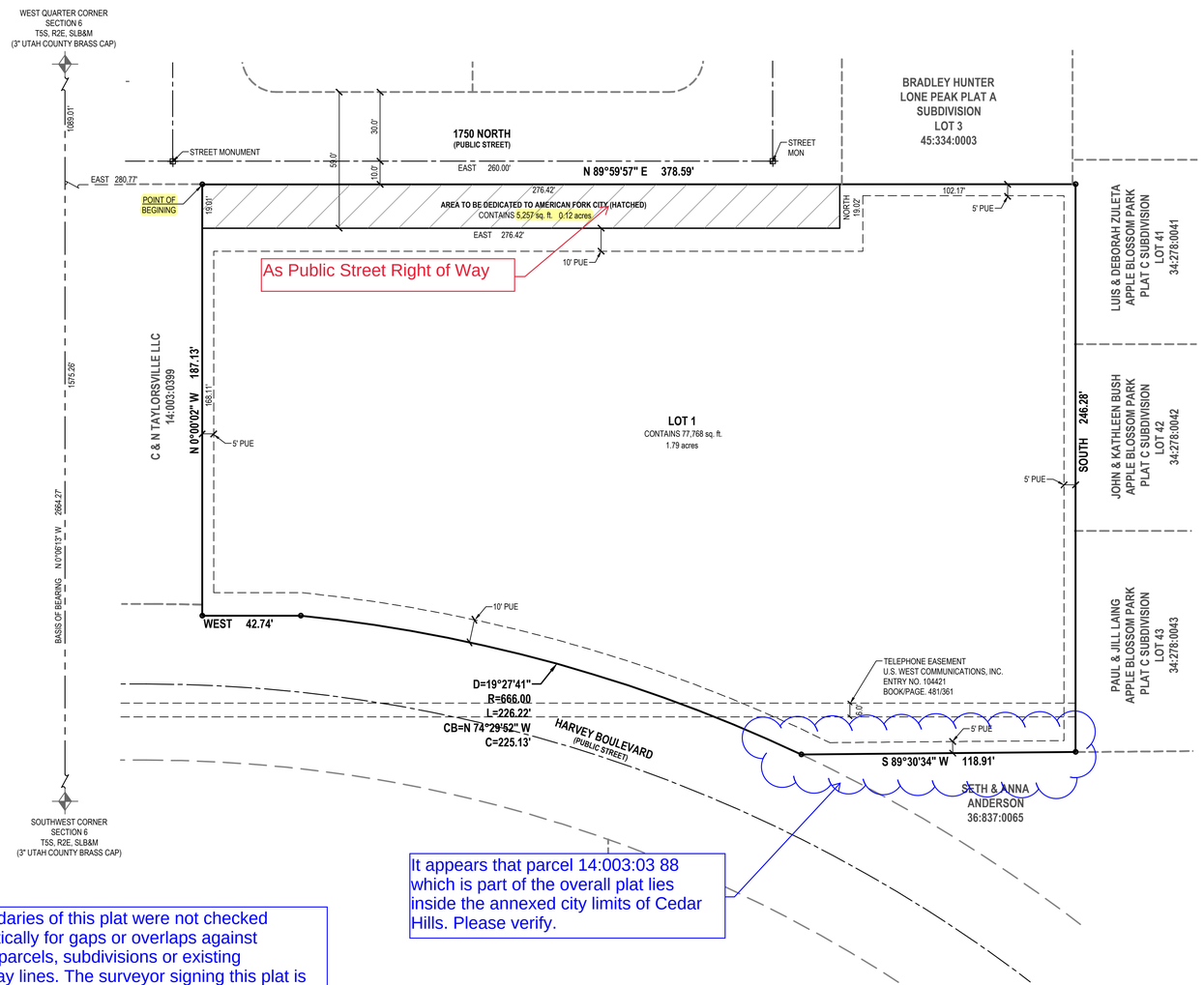
SUGGESTED MOTION
Move to approve the final plat of American Fork Fire Station No. 52, located in the area of 975 East Harvey Boulevard, in the Public Facilities (PF) zone and authorize the mayor and council to sign the plat and accept the dedications with instructions to the city recorder to withhold recording of the plat subject to all conditions identified in the public record associated with the April 20, 2022, planning commission meeting.

SUPPORTING DOCUMENTS

05.10.22 - Final Plat for Station 52 (PDF)
05.10.22 - Final Plat for Station 52 - staff report (PDF)
05.10.22 - Final Plat for Station 52 - PC minute (PDF)

AMERICAN FORK FIRE STATION NO. 52 SUBDIVISION

**LOCATED IN THE SOUTHWEST QUARTER OF SECTION 6,
TOWNSHIP 5 SOUTH, RANGE 2 EAST,
SALT LAKE BASE AND MERIDIAN,
AMERICAN FORK CITY, UTAH COUNTY, UTAH**





VICINITY MAP
(NOT TO SCALE)

SURVEYOR'S CERTIFICATE

I, Patrick M. Harris, DO HEREBY CERTIFY THAT I AM A PROFESSIONAL LAND SURVEYOR, AND THAT I HOLD A LICENSE IN ACCORDANCE WITH TITLE 58, CHAPTER 22, PROFESSIONAL ENGINEERS AND LAND SURVEYORS LICENSING ACT, UTAH CODE ANNOTATED, 1953 AS AMENDED CERTIFICATE NUMBER 286882.
I FURTHER CERTIFY THAT BY AUTHORITY OF THE OWNERS, I HAVE MADE A SURVEY OF THE TRACT OF LAND SHOWN ON THIS PLAT AND DESCRIBED BELOW, HAVE SUBDIVIDED SAID TRACT OF LAND INTO LOTS, STREETS, AND EASEMENTS, HAVE COMPLETED A SURVEY OF THE PROPERTY DESCRIBED ON THIS PLAT IN ACCORDANCE WITH SECTION 17-23-17, UTAH CODE ANNOTATED, 1953 AS AMENDED, HAVE VERIFIED ALL MEASUREMENTS, AND HAVE PLACED MONUMENTS AS REPRESENTED ON THE PLAT.
I FURTHER CERTIFY THAT PER TITLE REPORT SUPPLIED BY _____ TITLE COMPANY, UNDER COMMITMENT NO. _____ DATED EFFECTIVE _____, EVERY EXISTING RIGHT OF WAY EASEMENT GRANT OF RECORD FOR UNDERGROUND FACILITIES, AS DEFINED IN SECTION 54-8a-2, UTAH CODE ANNOTATED, 1953 AS AMENDED, AND FOR OTHER UTILITY FACILITIES, IS ACCURATELY DESCRIBED ON THIS PLAT, AND FOR THAT THIS PLAT IS TRUE AND CORRECT.

BOUNDARY DESCRIPTION

A parcel of land situate in the Southwest Quarter of Section 6, Township 5 South, Range 2 East, Salt Lake Base and Meridian, being more particularly described as follows:

Beginning at a point on the South line of 1750 North Street, said point being South 00°06'13" East 1,089.01 feet along the Section line and East 280.77 feet from the West Quarter Corner of Section 6, Township 5 South, Range 2 East, Salt Lake Base and Meridian, and running;

thence North 89°59'57" East 378.59 feet to the West line of Apple Blossom Park Plat "C" Subdivision;
thence South 246.28 feet along the West line of Apple Blossom Park Plat "C" Subdivision to the Southwest Corner of said Subdivision;
thence South 89°30'34" West 118.91 feet to the North line of Harvey Boulevard;
thence Westerly 226.22 feet along the arc of a 666.00 foot radius curve to the left (center bears South 25°13'58" West and the chord bears North 74°29'52" West 225.13 feet with a central angle of 19°27'41") along the North line of Harvey Boulevard;
thence West 42.74 feet along the North line of Harvey Boulevard;
thence North 00°00'02" West 187.13 feet to the Point of Beginning.

Contains 83,025 square feet or 1.906 acres, 1 Lot.

OWNER'S DEDICATION

KNOWN ALL MEN BY THESE PRESENT THAT WE, ALL OF THE UNDERSIGNED OWNERS OF ALL OF THE PROPERTY DESCRIBED IN THE SURVEYOR'S CERTIFICATE HEREIN AND SHOWN ON THIS MAP,HAVE CAUSED THE SAME TO BE SUBDIVIDED INTO LOTS, BLOCKS, STREETS AND EASEMENTS AND DO HEREBY DEDICATE THE STREETS AND OTHER PUBLIC AREAS AS INDICATED HEREON FOR PERPETUAL USE OF THE PUBLIC.

IN WITNESS HEREOF WE HAVE HEREUNTO SET OUR HANDS THIS _____ DAY OF _____, A.D. 20_____.

NAME
COMPANY

NAME

CORPORATE ACKNOWLEDGMENT

STATE OF UTAH
COUNTY OF _____ } S.S.

ON THE _____ DAY OF _____ A.D. 20 ____, _____ PERSONALLY APPEARED BEFORE ME, THE UNDERSIGNED NOTARY PUBLIC, IN AND FOR SAID COUNTY OF _____ IN SAID STATE OF UTAH, WHO AFTER BEING DULY SWORN, ACKNOWLEDGED TO ME THAT HE/SHE IS THE _____ OF _____, AND THAT HE/SHE SIGNED THE OWNER'S DEDICATION FREELY AND VOLUNTARILY FOR AND IN BEHALF OF SAID CORPORATION BY AUTHORITY OF A RESOLUTION OF ITS BOARD OF DIRECTORS FOR THE PURPOSES THEREIN MENTIONED AND ACKNOWLEDGED TO ME THAT SAID CORPORATION EXECUTED THE SAME.

MY COMMISSION EXPIRES: _____
NAME: _____
NO: _____
A NOTARY PUBLIC COMMISSION IN UTAH

NOTARY PUBLIC
RESIDING IN _____ COUNTY

APPROVAL BY LEGISLATIVE BODY

THE _____ OF _____ COUNTY OF UTAH, APPROVES THIS SUBDIVISION AND HEREBY ACCEPTS THE DEDICATION OF ALL THE STREETS, EASEMENTS, AND OTHER PARCELS OF LAND INTENDED FOR PUBLIC PURPOSES FOR THE PERPETUAL USE OF THE PUBLIC THIS _____ DAY OF _____, A.D. 20____

MAYOR
CITY COUNCIL MEMBER
CITY COUNCIL MEMBER
CITY COUNCIL MEMBER
CITY COUNCIL MEMBER
CITY COUNCIL MEMBER
CITY ENGINEER
ATTEST: _____
CLERK - RECORDER
(SEE SEAL BELOW)

PLANNING COMMISSION APPROVAL

APPROVED THIS _____ DAY OF _____ A.D. 20____ BY THE AMERICAN FORK CITY PLANNING COMMISSION.

PLANNER
PLANNING COMMISSION CHAIRMAN

LEGEND

- EXISTING STREET MONUMENT
- SECTION CORNER SET 5/8"
- REBAR WITH YELLOW PLASTIC CAP, OR NAIL STAMPED "ENSIGN ENG. & LAND SURV." (ENSIGN ENG. LAND SURV.)
- PU&DE = PUBLIC UTILITY & DRAINAGE EASEMENT (PU&DE)
- BOUNDARY LINE
- SECTION LINE
- CENTER LINE
- EASEMENT LINE (PUE)
- LOT LINE
- ADJACENT PROPERTY LINE
- SETBACK LINE

The boundaries of this plat were not checked mathematically for gaps or overlaps against adjoining parcels, subdivisions or existing right-of-way lines. The surveyor signing this plat is responsible for comparing the boundaries with surrounding parcels to see if any of them conflict with the subdivision

It appears that parcel 14:003:03 88 which is part of the overall plat lies inside the annexed city limits of Cedar Hills. Please verify.

1. List current land use and zoning
2. Parcel new address.
3. Show any new and existing fire hydrants.

Is this area within a sensitive land overlay zone?
Verify necessity of these notes...

SENSITIVE LAND OVERLAY ZONE NOTES:
1. THE CONSTRUCTION OF THIS PROJECT SHALL CONFORM TO THE AMERICAN FORK CITY SENSITIVE LAND OVERLAY ZONE ORDINANCE AND ITS LATEST AMENDMENT.
2. ALL GROUNDWATER DRAINS WITHIN THIS PROJECT ARE PRIVATELY OWNED AND MAINTAINED BY THE HOME OWNER ASSOCIATION OR THE PROPERTY OWNER IT SERVES.
3. EACH LOT REQUIRES A SITE SPECIFIC SPECIAL INSPECTION BY THE CITY ENGINEER AND THE PROJECT'S GEOTECHNICAL ENGINEER TO EVALUATE ANY POTENTIAL NEGATIVE IMPACTS OF THE GROUNDWATER TABLE AT THE TIME OF ISSUING A BUILDING PERMIT.
4. EACH LOT TO CONFORM TO THE PRECISE GRADING SHEET AS APPROVED BY THE ENGINEERING DIVISION AND FILED WITH THE BUILDING DIVISION.
5. NO FOOTING, EAVES, WINDOW WELLS OR OTHER IMPROVEMENTS CONNECTED TO STRUCTURES ARE ALLOWED TO BE PLACED WITH IN THE PUBLIC UTILITY EASEMENT.
6. THE CONSTRUCTION OF THIS PROJECT SHALL CONFORM TO THE RECOMMENDATIONS FROM THE GEOTECHNICAL REPORT SUBMITTED FOR REVIEW AND APPROVAL. RECORDED _____ ENTRY No. _____
7. THE CONTRACTOR IS RESPONSIBLE FOR THE REMOVAL OF COLLAPSIBLE SOILS WITHIN THE BUILDABLE AREA, ROAD IMPROVEMENTS AND UNDERGROUND UTILITIES.
8. MINIMUM FOOTING ELEVATIONS OR BASEMENT RESTRICTIONS AS APPROPRIATE.
9. EMERGENCY VEHICLE ACCESS MUST BE MAINTAINED YEAR ROUND.

NOTES:
1. HISTORICAL DEPTH OF HIGH WATER TABLE AND ELEVATION OF LOWEST FLOOR SLAB (MINIMUM 3 FEET ABOVE WATER LEVEL MEASURED DURING SPRING SEASON).
2. OFF-SET PINS TO BE PLACED ON THE BACK OF THE CURB AND ¾"x24" REBAR WITH THE SURVEYOR'S LICENSE NUMBER CAP TO BE PLACED AT ALL REAR CORNERS PRIOR TO ANY OCCUPANCY.
3. BUILDING PERMITS WILL NOT BE ISSUED FOR ANY HOME UNTIL:
   1. ASPHALT PAVING IS INSTALLED
   2. FIRE HYDRANTS ARE INSTALLED, APPROVED AND CHARGED.
4. PARK STRIP ALONG PUBLIC RIGHT OF WAY TO BE MAINTAINED BY HOME OWNER OR H.O.A.

Is there a HOA? Please verify.

DEVELOPER
BLALOCK AND PARTNERS
159 WEST PIERPOINT AVENUE
SALT LAKE CITY, UTAH 84101
801-532-4940

HORIZONTAL GRAPHIC SCALE
30 0 15 30 60
(IN FEET)
HORZ: 1 inch = 30 ft.

NOTES

1) BENCHMARK USED: SOUTHWEST CORNER, SECTION 6, TOWNSHIP 5 SOUTH, RANGE 2 EAST, SALT LAKE BASE AND MERIDIAN.

VERTICAL DATUM
NGVD 29 = 4,819.90'
NAVD 88 = 4,823.56 -3.66'

HORIZONTAL DATUM
NAD 27

BASIS OF BEARING

THE BASIS OF BEARING IS BETWEEN THE SOUTHWEST CORNER AND THE WEST QUARTER CORNER OF SECTION 6, TOWNSHIP 5 SOUTH, RANGE 2 EAST, SALT LAKE BASE AND MERIDIAN, WITH A BEARING OF NORTH 00°06'13" WEST 2664.27'.

FLOOD ZONE DESIGNATION

SUBJECT PROPERTY FALLS WITHIN FLOOD ZONE "X" AS DELINEATED BY F.E.M.A. FLOOD INSURANCE RATE MAP, COMMUNITY PANEL MAP 49049C0167F EFFECTIVE JUNE , 2020.

WATER AND SEWER AUTORITY APPROVAL

APPROVED THIS _____ DAY OF _____, 20_____,
BY THE WATER AND SEWER AUTORITY.

PUBLIC WORKS DEPARTMENT DIRECTOR

AMERICAN FORK FIRE STATION NO. 52 SUBDIVISION

**LOCATED IN THE SOUTHWEST QUARTER OF SECTION 6,
TOWNSHIP 5 SOUTH, RANGE 2 EAST,
SALT LAKE BASE AND MERIDIAN,
AMERICAN FORK CITY, UTAH COUNTY, UTAH**

ENSIGN
SALT LAKE CITY
45 W. 10000 S., Suite 500
Sandy, UT. 84070
Phone: 801.255.0529
Fax: 801.255.4449
WWW.ENSIGNENG.COM
LAYTON Phone:801.547.1100
TOOELE Phone: 435.843.3590
CEDAR CITY Phone: 435.865.1453
RICHFIELD Phone: 435.896.2983

SHEET 1 OF 1
PROJECT NUMBER : 9668A
MANAGER : P. HARRIS
DRAWN BY : B. HANEL
CHECKED BY : P. HARRIS
DATE : 4/12/2022

SURVEYORS SEAL
PROFESSIONAL LAND SURVEYOR
04/13/22
No. 286882
PATRICK M. HARRIS
STATE OF UTAH

NOTARY PUBLIC SEAL

CLERK-RECORDER SEAL

Attachment: 05.10.22 - Final Plat for Station 52 (Final Plat - Station 52)

AMERICAN FORK CITY
PLANNING COMMISSION

MEETING DATE: 20th April, 2022
STAFF: Patrick O'Brien

AGENDA TOPIC:

Review and action on the final plat for Station 52, located in the area of Harvey Boulevard, in the Public Facilities (PF) Zone.

BACKGROUND INFORMATION		
Location:		Harvey Blvd.
Applicants:		American Fork City
Existing Land Use:		Public Facility
Proposed Land Use:		N/A
Surrounding Land Use:	North	Residential Low Density
	South	Design Commercial
	East	Cedar Hills City
	West	Public Facilities
Existing Zoning:		Public Facility
Proposed Zoning:		N/A
Surrounding Zoning:	North	R1-9000
	South	GC-2
	East	Cedar Hills City
	West	Unincorporated County

BACKGROUND:

Station 52 is proposed as a new Fire Station for American Fork City. The final plat application is being provided to consolidate a number of smaller existing parcels to be used for a site plan for the future site of Station 52.

Sec 17.7.210 Staff Submits Final Plan/Plat And Supporting Materials To Planning Commission

Upon completion of the technical review conference and subject to a finding that the project materials are in a form suitable for action by the planning commission, the final plans/plats and supporting materials shall be placed on the agenda of the planning commission.

Attachment: 05.10.22 - Final Plat for Station 52 - staff report (Final Plat - Station 52)

STAFF RECOMMENDATION:

Approval

POTENTIAL MOTIONS – Final Plat

APPROVAL

Mr. Chairman, I move that we recommend approval for the final plat for Station 52, located in the area of Harvey Blvd.

DENIAL

Mr. Chairman, I move that we deny the final plat for Station 52, located in the area of Harvey Blvd.

TABLE

Mr. Chairman, I move that we table action on the final plat for Station 52 located in the area of Harvey Blvd, and instruct the developer/staff to _____.

Attachment: 05.10.22 - Final Plat for Station 52 - staff report (Final Plat - Station 52)

AMERICAN FORK CITY ENGINEERING DIVISION
STAFF REPORT

Planning Commission Meeting Date: 4/20/2022

This report is a summary of the American Fork City Engineering Division plan review comments regarding the subject plan as submitted by the applicant for American Fork City Land Use Authority approval:

Project Name: American Fork Fire Station No. 52 Subdivision

Project Address: 960 East 1750 North

Developer / Applicant's Name: American Fork City

Type of Application:

- ☒ Subdivision Final Plat
- ☒ Subdivision Preliminary Plan
- ☐ Annexation
- ☐ Code Text Amendment
- ☐ General Plan Amendment
- ☐ Zone Change
- ☐ Commercial Site Plan
- ☐ Residential Accessory Structure Site Plan

Project Map:



Engineering Division Recommendation: The Engineering Division recommends APPROVAL of the proposed development with the following conditions of approval:

Attachment: 05.10.22 - Final Plat for Station 52 - staff report (Final Plat - Station 52)

STANDARD CONDITIONS OF APPROVAL

Standard Conditions of Approval:

APPLICANT is responsible and shall submit/post/obtain all necessary documentation and evidence to comply with these Standard Conditions of Approval prior to any platting, permitting, or any other form of authorization by the City including plat recording or other property conveyance to the City and prior to scheduling a pre-construction meeting. All recording shall take place at the Utah County Recorder's Office.

1. **Title Report:** Submit an updated Title Report not older than 30 days or other type of appropriate verification that shows all dedications to the City are free and clear of encumbrances, taxes, or other assessments.
2. **Property Taxes and Liens:** Submit evidence that all the property taxes, for the current and/or previous years, liens, and agricultural land use roll over fees have been paid in full.
3. **Water Rights:** Submit evidence that all the required water rights have been conveyed to American Fork City.
4. **Performance Guarantee:** Post a performance guarantee for all required public and essential common improvements.
5. **Easements and Agreements:** Submit/record a long-term Storm Water Pollution Prevention Maintenance Agreement signed and dated by the property owner and any required easement documentation.
6. **Land Disturbance Permit:** Obtain a Land Disturbance Permit.
7. **Compliance with the Engineering Division Plan Review Comments:** All plans and documents shall comply with all the Technical Review Committee comments and the City Engineer's final review.
8. **Commercial Structure:** Record an Owner Acknowledgment and Utility Liability Indemnification if the proposed building is a multi-unit commercial structure served by a single utility service.
9. **Sensitive Lands:** Record all applicable documents required for compliance with the City's Sensitive Lands Ordinance.
10. **Utility Notification Form:** Submit a Subdivision Utility Notification Form.
11. **Professional Verification:** Submit final stamped construction documentation by all appropriate professionals.
12. **Fees:** Payment of all development, inspection, recording, street light, and other project related fees.
13. **Mylar:** Submit a Mylar. All plats will receive final verification of all formats, notes, conveyances, and other items contained on the plat by City staff (recorder, legal, engineer, GIS, planning).

Attachment: 05.10.22 - Final Plat for Station 52 - staff report (Final Plat - Station 52)

APROVED MINUTES

John Woffinden: Does Engineering have any problems with this project?

Ben Hunter: No, the condition we had in there is that if the zone change is approved there's additional right of way on 200 south that would need to be dedicated as outlined in our engineering report.

Public Hearing Open for both

No Public comment.

Public Hearing Closed for both

Christine Anderson motioned to recommend land use map amendment from the Residential Medium Density designation to the General Commercial designation, located at 355 East 200 South. Rodney Dudley seconded the motion. Voting was as follows:

Chairman Woffinden	**Aye**
Christine Anderson	**Aye**
Bruce Frandsen	**Aye**
Jenny Peay	**Aye**
Rodney Martin	**Aye**

The motion passed

Christine motioned to recommend a zone map amendment from the R2-7500 Residential Zone to the GC-1 General Commercial Zone, located at 355 East 200 South. Rodney Martin seconded the motion. Voting was as follows:

Chairman Woffinden	**Aye**
Christine Anderson	**Aye**
Bruce Frandsen	**Aye**
Jenny Peay	**Aye**
Rodney Martin	**Aye**

The motion passed

7. **Review and action on a final plat for Station 52, located in the area of Harvey Boulevard, in the Public Facilities (PF) Zone**
8. **(Pulled from the agenda and moved to next meeting) Hearing, review, and action on a site plan for Station 52, located in the area of Harvey Boulevard, in the Public Facilities (PF) Zone.**

Patrick O'Brien: New Fire station for American Fork in the northeast section of town, final plat application is being provided just to consolidate existing parcels. Very straight forward from a planning side of things. Engineering has a couple conditions just on moving forward. We were working through it until the last minute that's why we have a few things to condition.

Attachment: 05.10.22 - Final Plat for Station 52 - PC minute (Final Plat - Station 52)

APROVED MINUTES

Ben Hunter: The outstanding TRC comments related to the plat, they've been working on that. A lot of it is text changes that needs to be removed or added and be addressed and finalized prior to going to city council.

Jenny Peay motioned to recommend final plat for Station 52, located in the area of Harvey Boulevard, in the Public Facilities (PF) Zone. Bruce Frandsen seconded the motion. Voting was as follows:

Chairman Woffinden	**Aye**
Christine Anderson	**Aye**
Bruce Frandsen	**Aye**
Jenny Peay	**Aye**
Rodney Martin	**Aye**

The motion passed

9. Discussion on upcoming Projects/Concept Plans (formerly Site Plan Meetings)

Patrick O'Brien: For the last couple months we've been pretty busy, turns out it was a lot of catch up of people trying to get into the system. We've slowed down on our site plan meetings. We're just dealing with concept plan meeting which is four every Monday we have a manageable workload ahead. No major developments coming down the pipeline. There may be a couple text amendments that we discussed with developers. Establishing specific uses in a zone to specify the language and clarify everything. That will come before planning commission in 4-6 weeks depending on developers. Nothing major, we are caught back up and moving forward.

10. Other Business

- Planning Commission dinner next Wednesday for Planning Commission, meet at 6 pm Sol Agave.
- Planning Commissioner training. Additional training information together with Cherylyn and how to deliver that to everyone and look into other options to get additional training.
- On the upcoming agenda we will have station 52 site plan.
- Rockwell Block 8
- Sign ordinance a couple meetings away
- Chairman Woffinden: stated that where Planning Comissioners are appointed and City Councilors are elected, that city council can talk to developers but not Planning Commission members. Any discussion between developers and commissioners MUST take place in front of the entire Commission. This is per State Law as he understands it. Patrick mentioned that a discussion needs to happen with Cherylyn and get more information about that.

11. Minutes of the March 16, 2022 Planning Commission Regular Session

Attachment: 05.10.22 - Final Plat for Station 52 - PC minute (Final Plat - Station 52)

REQUEST FOR COUNCIL ACTION
CITY OF AMERICAN FORK
MAY 10, 2022

Department Recorder **Director Approval** *Terilyn Lurker*

AGENDA ITEM Review and action on an ordinance approving the site plan for Station 52, located in the area of 975 East Harvey Boulevard, in the Public Facilities (PF) zone.

SUMMARY RECOMMENDATION
The Planning Commission recommended approval at the May 4, 2022, meeting.

BACKGROUND
This site plan is for Fire Station 52, located at approximately 975 East Harvey Boulevard. The Planning Commission recommended approval of the site plan. As the minutes are unavailable at this time, Patrick O'Brien will give a verbal report of the discussion.

BUDGET IMPACT
NA

SUGGESTED MOTION
Move to adopt the ordinance approving the site plan for Fire Station 52, located at 975 East Harvey Boulevard, in the Public Facilities zone with instructions to the city recorder to withhold publication of the ordinance subject to all conditions identified in the public record of the May 4, 2022, planning commission meeting.

SUPPORTING DOCUMENTS

05.10.22 - Site Plan - Fire Station 52 (DOCX)
Fire Stations 2022.04.29 Plan Set (PDF)

ORDINANCE NO. _____

AN ORDINANCE APPROVING THE SITE PLAN FOR FIRE STATION 52, LOCATED IN THE AREA OF 975 EAST HARVEY BOULEVARD, IN THE PF PUBLIC FACILITIES ZONE.

BE IT ORDAINED BY THE CITY COUNCIL OF AMERICAN FORK, UTAH,

PART I

DEVELOPMENT APPROVED – ZONE MAP AMENDED

A. The site plan for Fire Station 52, located in the area of 975 East Harvey Boulevard, American Fork, Utah, as set forth in Attachment A, is hereby approved.

B. Said plans are hereby adopted as an amendment to the Official Zone Map and territory included in the Plans are hereby designated as Large Scale Development Overlay Zone _____.

C. Said plans shall hereafter constitute the zone requirements applicable within the property so described.

PART II

ENFORCEMENT, PENALTY, SEVERABILITY, EFFECTIVE DATE

A. Hereafter, these amendments shall be construed as part of the Zoning Ordinance of American Fork, Utah, to the same effect as if originally a part thereof, and all provisions of said Ordinance shall be applicable thereto including, but not limited to, the enforcement, violation, and penalty provision thereof.

B. All ordinances, or resolutions, or parts thereof, in conflict with the provisions of this ordinance are hereby repealed.

C. This ordinance shall take effect upon its passage and posting as required by state law.

PASSED AND ORDERED PUBLISHED BY THE CITY COUNCIL OF AMERICAN FORK, UTAH, THIS 10th DAY OF MAY 2022.

_____
Bradley J. Frost, Mayor

ATTEST:

_____
Terilyn Lurker, City Recorder

Attachment: 05.10.22 - Site Plan - Fire Station 52 (Fire Station 52 - site plan)



21 April 2022

American Fork Fire Station 52

50% CD Set

NOT FOR CONSTRUCTION

COVER SHEET: TRC Application

sheet index

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C400	Utility Plan
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C600	Civil Details
C601	Civil Details
-	Landscape
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LP501	Planting Details
LI101	Irrigation Plan
LI501	Irrigation Details
LI502	Irrigation Details
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S451	Typical Masonry Details
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E1.01	Electrical
Z2.01	Trap Details

DEFERRED SUBMITTALS
-OPEN WEB STEEL JOISTS AND GIRDERS
-FIRE SPRINKLER & SUPPRESSION SYSTEMS
-SMOKE DETECTION & FIRE ALARM SYSTEMS
-SITE UTILITIES (WATER MAINS & LATERALS, SEWER)

design team

architect of record
Blalock and Partners
307 West 200 South, Suite 4003
Salt Lake City, Utah 84101
Contact: Kevin Blalock
T: 801.532.4940
E: kevinb@blalockandpartners.com

civil
Ensign Engineering
45 West 10000 South, Suite 500
Sandy, UT 84070
Contact: Brandon Page
T: 801.255.0529
E: bpage@ensignutah.com

structural
KPFF
699 E. S. Temple #260
Salt Lake City, UT 84102
Contact: Jordan Terry
T: 801.520.6776
E: Jordan.Terry@kpff.com

mechanical
Van Boerum and Frank
330 South 300 East
Salt Lake City, Utah 84111
Contact: Jacob Beck
T: 801.530.3148
E: jbeck@vbfa.com

electrical
BNA Consulting
635 South State St.
Salt Lake City, Utah 84111
Contact: Rich Bradley
T: 801.532.2196
E: rich@bnaconsulting.com

landscape
G Brown Design, Inc.
610 E. South Temple, Suite 50
Salt Lake City, Utah 84102
Contact: Mike Wonenberg
T: 801.575.6066
E: mwonenberg@gbrowndesign.com

fire specialty consultant
TCA Architecture
6211 Roosevelt Way NE
Seattle, WA 98115
Contact: Brian Harris
T: 206.522.3830
E: brian@tca-inc.com

shooting range consultant
Spire Ranges
2277 W 700 S
Springville, Utah 84663
Contact: Chris Eastman
T: 801.372.4169
E: ceastman@spireranges.com

blalock and PARTNERS
architectural design studio
159 W. Pierpont Ave.
Salt Lake City, UT 84101
801.532.4940

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stamp

revisions

Attachment: Fire Stations 2022.04.29 Plan Set (Fire Station 52 - site plan)

date: 21 April 2022
project no.: 220308
50% CD Submittal

American Fork Fire Station 52
960 East 1750 North
American Fork City, UT 84062

Cover Sheet & Index

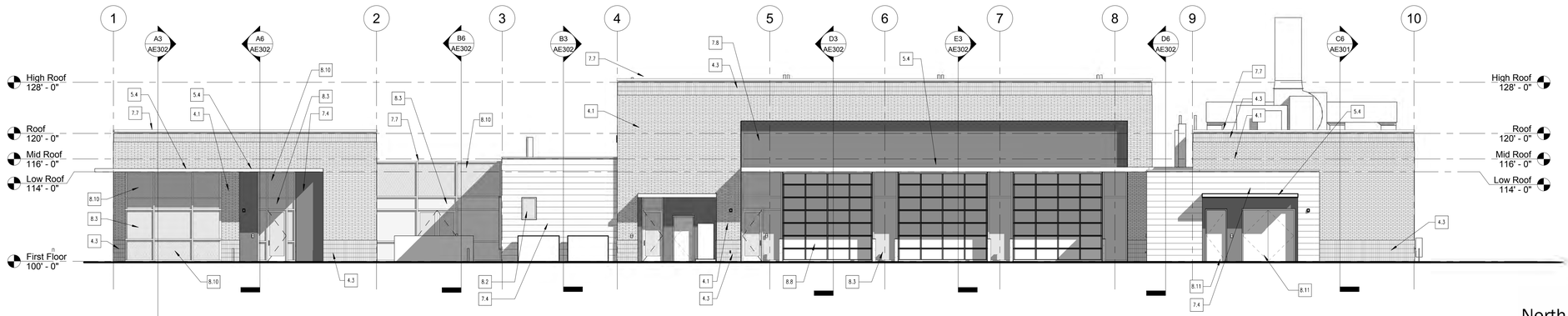
GI101

KEYNOTES

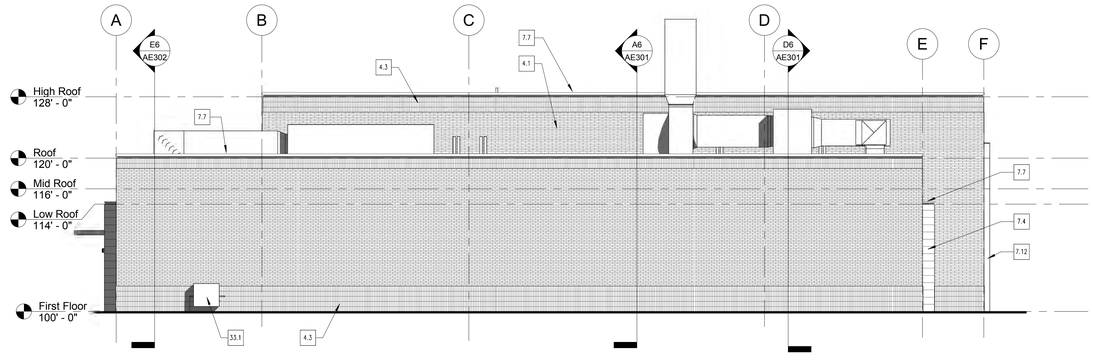
4.1 BRICK VENEER
4.3 STACKED BOND VERTICAL COURSE BRICK
5.4 TUBE STEEL FRAMED CANOPY - SEE DETAILS & STRUCTURAL
5.9 1/2" PLATE STEEL SHROUD, POWDERCOATED - SEE DETAILS. CUSTOM COLOR TO BE SELECTED BY ARCHITECT
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8.2 ALUM. STOREFRONT WINDOW SYSTEM W/ PVDF FINISH - SEE WINDOW TYPES

KEYNOTES

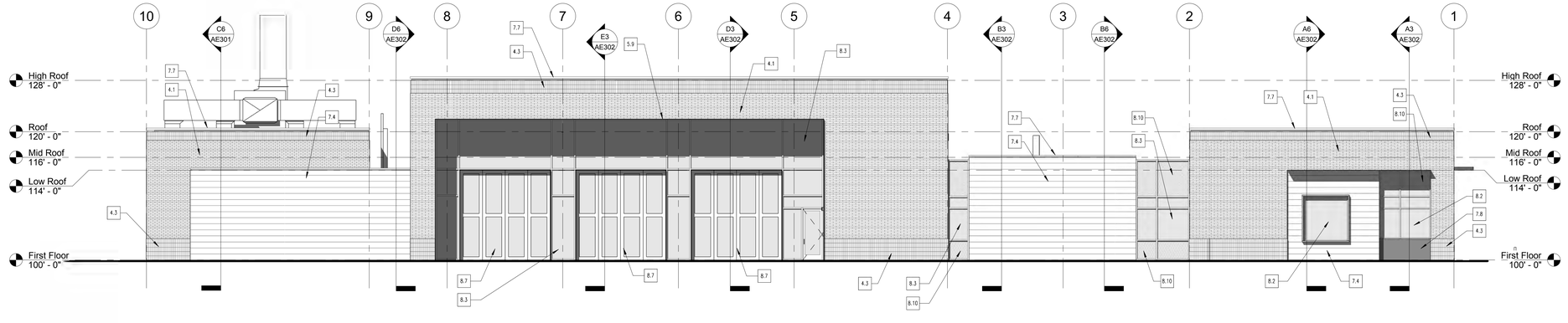
8.3 ALUM. CURTAIN WALL SYSTEM W/ PVDF FINISH - SEE WINDOW TYPES
8.7 BIFOLD GLAZED GARAGE DOOR
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33.1 NEW GAS METER, COORDINATE EXACT LOCATION W/ARCHITECT & OWNER PRIOR TO INSTALL - SEE CIVIL AND PLUMBING



North Elevation **D6**
1/8" = 1'-0"



East Elevation **C6**
1/8" = 1'-0"



South Elevation **A6**
1/8" = 1'-0"

and blalock PARTNERS
architectural design studio
307 West 200 South, Suite 4003
Salt Lake City, UT 84101
801.532.4940

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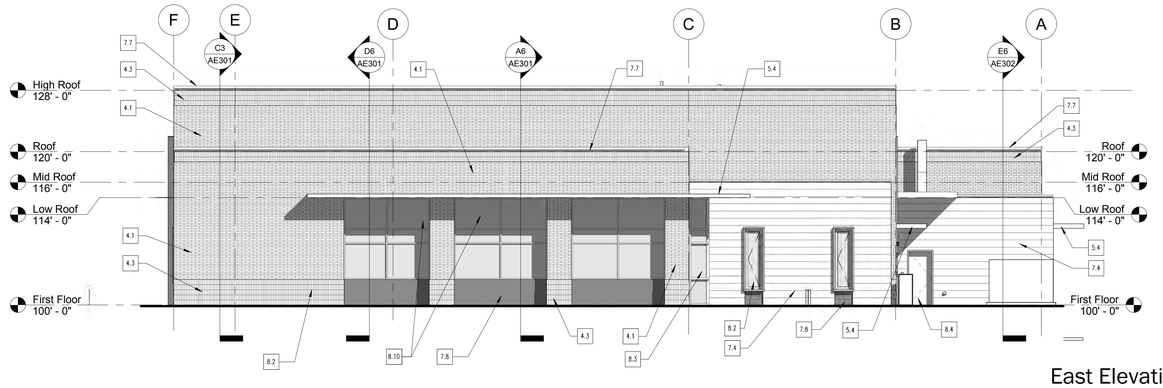
American Fork Fire Station 52
960 East 1750 North
American Fork City, UT 84062

Building Elevations
AE201

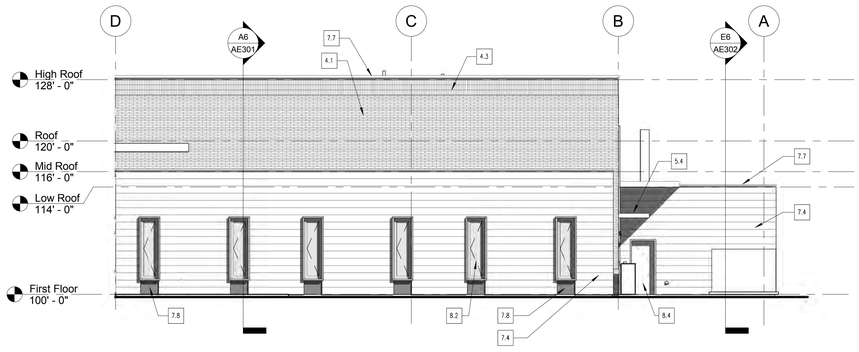
Attachment: Fire Stations 2022.04.29 Plan Set (Fire Station 52 - site plan)

KEYNOTES

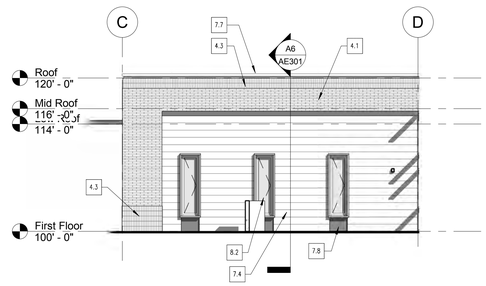
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8.4	HOLLOW METAL DOOR AND FRAME - SEE DOOR TYPES
8.10	SPANDREL GLASS PANEL



East Elevation **D6**
1/8" = 1'-0"



Terrace - East Elevation **C3**
1/8" = 1'-0"



Terrace - West Elevation **C6**
1/8" = 1'-0"

and blalock PARTNERS
architectural design studio
159 W. Pierpont Ave.
Salt Lake City, UT 84101
801.532.4940

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date: 21 April 2022
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American Fork Fire Station 52
960 East 1750 North
American Fork City, UT 84062

Building Elevations
AE202

GENERAL NOTES

1. ALL CONSTRUCTION MUST STRICTLY FOLLOW THE STANDARDS AND SPECIFICATIONS SET FORTH BY: THE DESIGN ENGINEER, LOCAL AGENCY JURISDICTION, APWA (CURRENT EDITION), AND THE MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES (M.U.T.C.D.). THE ORDER LISTED ABOVE IS ARRANGED BY SENIORITY. THE LATEST EDITION OF ALL STANDARDS AND SPECIFICATIONS MUST BE ADHERED TO. IF A CONSTRUCTION PRACTICE IS NOT SPECIFIED BY ANY OF THE LISTED SOURCES, CONTRACTOR MUST CONTACT DESIGN ENGINEER FOR DIRECTION.
2. CONTRACTOR TO STRICTLY FOLLOW THE MOST CURRENT COPY OF THE SOILS REPORT FOR THIS PROJECT. ALL GRADING INCLUDING BUT NOT LIMITED TO CUT, FILL, COMPACTION, ASPHALT SECTION, SUBBASE, TRENCH EXCAVATION/BACKFILL, SITE GRUBBING, AND FOOTINGS MUST BE COORDINATED DIRECTLY WITH SOILS REPORT.
3. CONTRACTOR MUST VERIFY ALL EXISTING CONDITIONS BEFORE BIDDING, AND BRING UP ANY QUESTIONS BEFORE SUBMITTING BID.
4. CONTRACTOR SHALL PROVIDE A CONSTRUCTION SCHEDULE IN ACCORDANCE WITH THE CITY, STATE, OR COUNTY REGULATIONS FOR WORKING IN THE PUBLIC WAY.
5. CONTRACTOR SHALL BE RESPONSIBLE FOR DUST CONTROL ACCORDING TO GOVERNING AGENCY STANDARDS. WET DOWN DRY MATERIALS AND RUBBISH TO PREVENT BLOWING.
6. CONTRACTOR SHALL BE RESPONSIBLE FOR ANY DAMAGE TO ADJACENT SURFACE IMPROVEMENTS.
7. CONTRACTOR SHALL BE RESPONSIBLE FOR CORRECTING ANY SETTLEMENT OF OR DAMAGE TO EXISTING UTILITIES.
8. THE CONTRACTOR IS RESPONSIBLE TO FURNISH ALL MATERIALS TO COMPLETE THE PROJECT.
9. ALL EXPOSED SURFACES WILL HAVE A TEXTURED FINISH, RUBBED, OR BROOMED. ANY "PLASTERING" OF NEW CONCRETE WILL BE DONE WHILE IT IS STILL "GREEN".
10. PRIOR TO STARTING CONSTRUCTION, THE CONTRACTOR SHALL BE RESPONSIBLE FOR VERIFYING THAT ALL REQUIRED PERMITS AND APPROVALS HAVE BEEN OBTAINED. NO CONSTRUCTION OR FABRICATION SHALL BEGIN UNTIL THE CONTRACTOR HAS RECEIVED AND THOROUGHLY REVIEWED ALL PLANS AND OTHER DOCUMENTS APPROVED BY ALL OF THE PERMITTING AUTHORITIES.
11. THE LOCATIONS OF UNDERGROUND FACILITIES SHOWN ON THESE PLANS ARE BASED ON FIELD SURVEYS AND LOCAL UTILITY COMPANY RECORDS. IT SHALL BE THE CONTRACTOR'S FULL RESPONSIBILITY TO CONTACT THE VARIOUS UTILITY COMPANIES TO LOCATE THEIR FACILITIES PRIOR TO PROCEEDING WITH CONSTRUCTION. NO ADDITIONAL COMPENSATION SHALL BE PAID TO THE CONTRACTOR FOR DAMAGE AND REPAIR TO THESE FACILITIES CAUSED BY HIS WORK FORCE. CONTRACTOR SHALL START INSTALLATION AT LOW POINT OF ALL NEW GRAVITY UTILITY LINES.
12. ALL DIMENSIONS, GRADES, AND UTILITY DESIGN SHOWN ON THE PLANS SHALL BE VERIFIED BY THE CONTRACTOR PRIOR TO CONSTRUCTION. CONTRACTOR SHALL NOTIFY THE ENGINEER IF ANY DISCREPANCIES EXIST, PRIOR TO PROCEEDING WITH CONSTRUCTION FOR NECESSARY PLAN OR GRADE CHANGES. NO EXTRA COMPENSATION SHALL BE PAID TO THE CONTRACTOR FOR WORK HAVING TO BE REDONE DUE TO THE DIMENSIONS OR GRADES SHOWN INCORRECTLY ON THESE PLANS, IF SUCH NOTIFICATION HAS NOT BEEN GIVEN.
13. NO CHANGE IN DESIGN LOCATION OR GRADE WILL BE MADE BY THE CONTRACTOR WITHOUT THE WRITTEN APPROVAL OF THE PROJECT ENGINEER.
14. NATURAL VEGETATION AND SOIL COVER SHALL NOT BE DISTURBED PRIOR TO ACTUAL CONSTRUCTION OF A REQUIRED FACILITY OR IMPROVEMENT. MASS CLEARING OF THE SITE IN ANTICIPATION OF CONSTRUCTION SHALL BE AVOIDED.
15. CONTRACTOR SHALL BE RESPONSIBLE FOR FURNISHING, MAINTAINING, OR RESTORING ALL MONUMENTS AND MONUMENT REFERENCE MARKS WITHIN THE PROJECT SITE. CONTACT THE CITY OR COUNTY SURVEYOR FOR MONUMENT LOCATIONS AND CONSTRUCTION DETAILS.
16. EXISTING UTILITY INFORMATION SHOWN IS FOR INFORMATIONAL PURPOSES ONLY. IT IS DERIVED FROM ON-SITE SURVEY AND/OR UTILITY MAPPING PROVIDED TO THE ENGINEER, AND THEREFORE UTILITIES MAY NOT BE LOCATED CORRECTLY, EITHER HORIZONTALLY OR VERTICALLY, AND MAY NOT BE ALL INCLUSIVE. CONTRACTOR IS REQUIRED TO FOLLOW THE PROCEDURE OUTLINED BELOW:
    - 16.1. CONTRACTOR IS REQUIRED TO LOCATE AND POTHOLE ALL EXISTING UTILITY LINES (BOTH HORIZONTALLY AND VERTICALLY) THAT AFFECT THE PROJECT CONSTRUCTION, EITHER ON-SITE OR OFF-SITE, AND DETERMINE IF THERE ARE ANY CONFLICTS WITH THE DESIGN OF THE SITE AS SHOWN ON THE APPROVED PLANS PRIOR TO ANY CONSTRUCTION. IF IT IS DETERMINED THAT CONFLICTS EXIST BETWEEN EXISTING UTILITIES AND DESIGN UTILITIES (OR ANOTHER ASPECT OF PROPOSED CONSTRUCTION) THE ENGINEER MUST BE NOTIFIED IMMEDIATELY TO CORRECT THE CONFLICTS BEFORE ANY WORK CAN BEGIN. IF THE CONTRACTOR FAILS TO FOLLOW THIS ABSOLUTE REQUIREMENT AND CONFLICTS ARISE DURING CONSTRUCTION THE CONTRACTOR WILL BEAR THE SOLE RESPONSIBILITY TO FIX THE CONFLICTS.
    - 16.2. CONTRACTOR IS REQUIRED TO VERIFY THAT PROPER COVER AND PROTECTION OF EXISTING UTILITY LINES IS MAINTAINED OR ATTAINED WITHIN THE DESIGN ONCE VERIFICATION OF THE EXISTING UTILITIES IS COMPLETED AS OUTLINED IN 16.1 ABOVE.
    - 16.3. IN ADDITION TO 16.1 AND 16.2 ABOVE THE CONTRACTOR WILL VERIFY DEPTHS OF UTILITIES IN THE FIELD BY "POTHOLING" A MINIMUM OF 300 FEET AHEAD OF PROPOSED PIPELINE CONSTRUCTION TO AVOID POTENTIAL CONFLICTS WITH DESIGNED PIPELINE ALIGNMENT AND GRADE AND EXISTING UTILITIES.
    - 16.4. IF A CONFLICT ARISES BETWEEN EXISTING UTILITIES AND DESIGN UTILITIES (OR ANOTHER ASPECT OF PROPOSED CONSTRUCTION) AS DETERMINED UNDER 16.1, 16.2 OR 16.3 THE CONTRACTOR WILL NOTIFY THE ENGINEER IMMEDIATELY TO RESOLVE THE CONFLICT.
    - 16.5. IF A CONFLICT ARISES BETWEEN EXISTING UTILITIES AND DESIGN UTILITIES (OR ANOTHER ASPECT OF PROPOSED CONSTRUCTION) RESULTING FROM THE CONTRACTOR'S NEGLIGENCE TO IDENTIFY AND/OR "POTHOLE" EXISTING UTILITIES AS REQUIRED IN 16.1, 16.2 AND 16.3 ABOVE, THE CONTRACTOR WILL BE REQUIRED TO RESOLVE THE CONFLICT WITHOUT ADDITIONAL COST OR CLAIM TO THE OWNER OR ENGINEER.
17. ANY AREA OUTSIDE THE LIMIT OF WORK THAT IS DISTURBED SHALL BE RESTORED TO ITS ORIGINAL CONDITION AT NO COST TO OWNER.
18. CONSULT ALL OF THE DRAWINGS AND SPECIFICATIONS FOR COORDINATION REQUIREMENTS BEFORE COMMENCING CONSTRUCTION.
19. AT ALL LOCATIONS WHERE EXISTING PAVEMENT ABUTS NEW CONSTRUCTION, THE EDGE OF THE EXISTING PAVEMENT SHALL BE SAWCUT TO A CLEAN, SMOOTH EDGE.
20. ALL CONSTRUCTION AND MATERIALS SHALL BE IN ACCORDANCE WITH THE MOST RECENT, ADOPTED EDITION OF ADA ACCESSIBILITY GUIDELINES.
21. CONTRACTOR SHALL, AT THE TIME OF BIDDING AND THROUGHOUT THE PERIOD OF THE CONTRACT, BE LICENSED IN THE STATE OF UTAH AND SHALL BE BONDABLE FOR AN AMOUNT REQUIRED BY THE OWNER.
22. CONTRACTOR SHALL BE RESPONSIBLE TO PROVIDE ALL WATER, POWER, SANITARY FACILITIES AND TELEPHONE SERVICES AS REQUIRED FOR THE CONTRACTOR'S USE DURING CONSTRUCTION.
23. CONTRACTOR SHALL BE RESPONSIBLE FOR ADEQUATELY SCHEDULING INSPECTION AND TESTING OF ALL FACILITIES CONSTRUCTED UNDER THIS CONTRACT. ALL TESTING SHALL CONFORM TO THE REGULATORY AGENCY'S STANDARD SPECIFICATIONS. ALL RE-TESTING AND/OR RE-INSPECTION SHALL BE PAID FOR BY THE CONTRACTOR.
24. IF EXISTING IMPROVEMENTS NEED TO BE DISTURBED AND/OR REMOVED FOR THE PROPER PLACEMENT OF IMPROVEMENTS TO BE CONSTRUCTED BY THESE PLANS, THE CONTRACTOR SHALL BE RESPONSIBLE FOR PROTECTING EXISTING IMPROVEMENTS FROM DAMAGE. COST OF REPLACING OR REPAIRING EXISTING IMPROVEMENTS SHALL BE INCLUDED IN THE UNIT PRICE BID FOR ITEMS REQUIRING REMOVAL AND/OR REPLACEMENT. THERE WILL BE NO EXTRA COST DUE TO THE CONTRACTOR FOR REPLACING OR REPAIRING EXISTING IMPROVEMENTS.
25. WHENEVER EXISTING FACILITIES ARE REMOVED, DAMAGED, BROKEN, OR CUT IN THE INSTALLATION OF THE WORK COVERED BY THESE PLANS OR SPECIFICATIONS, SAID FACILITIES SHALL BE REPLACED AT THE CONTRACTOR'S EXPENSE WITH MATERIALS EQUAL TO OR BETTER THAN THE MATERIALS USED IN THE ORIGINAL EXISTING FACILITIES. THE FINISHED PRODUCT SHALL BE SUBJECT TO THE APPROVAL OF THE OWNER, THE ENGINEER, AND THE RESPECTIVE REGULATORY AGENCY.
26. CONTRACTOR SHALL MAINTAIN A NEATLY MARKED SET OF FULL-SIZE RECORD DRAWINGS SHOWING THE FINAL LOCATION AND LAYOUT OF ALL STRUCTURES AND OTHER FACILITIES. RECORD DRAWINGS SHALL REFLECT CHANGE ORDERS, ACCOMMODATIONS, AND ADJUSTMENTS TO ALL IMPROVEMENTS CONSTRUCTED. WHERE NECESSARY, SUPPLEMENTAL DRAWINGS SHALL BE PREPARED AND SUBMITTED BY THE CONTRACTOR. PRIOR TO ACCEPTANCE OF THE PROJECT, THE CONTRACTOR SHALL DELIVER TO THE ENGINEER ONE SET OF NEATLY MARKED RECORD DRAWINGS SHOWING THE INFORMATION REQUIRED ABOVE. RECORD DRAWINGS SHALL BE REVIEWED AND THE COMPLETE RECORD DRAWING SET SHALL BE CURRENT WITH ALL CHANGES AND DEVIATIONS REDLINED AS A PRECONDITION TO THE FINAL PROGRESS PAYMENT APPROVAL AND/OR FINAL ACCEPTANCE.
27. WHERE THE PLANS OR SPECIFICATIONS DESCRIBE PORTIONS OF THE WORK IN GENERAL TERMS BUT NOT IN COMPLETE DETAIL, IT IS UNDERSTOOD THAT ONLY THE BEST GENERAL PRACTICE IS TO PREVAIL AND THAT ONLY MATERIALS AND WORKMANSHIP OF THE FIRST QUALITY ARE TO BE USED.
28. ALL EXISTING GATES AND FENCES TO REMAIN UNLESS OTHERWISE NOTED ON PLANS. PROTECT ALL GATES AND FENCES FROM DAMAGE.
29. ALL EXISTING TREES ARE TO REMAIN UNLESS OTHERWISE NOTED ON PLANS. PROTECT ALL TREES FROM DAMAGE.
30. ASPHALT MIX DESIGN MUST BE SUBMITTED AND APPROVED BY THE GOVERNING AGENCY PRIOR TO THE PLACEMENT.
31. CONTRACTORS ARE RESPONSIBLE FOR ALL OSHA REQUIREMENTS ON THE PROJECT SITE.
32. A UPDES (UTAH POLLUTANT DISCHARGE ELIMINATION SYSTEM) PERMIT IS REQUIRED FOR ALL CONSTRUCTION ACTIVITIES 1 ACRE OR MORE AS WELL AS A STORM WATER POLLUTION PREVENTION PLAN.

UTILITY NOTES

1. ALL CONSTRUCTION AND MATERIALS SHALL BE IN ACCORDANCE WITH THESE CONTRACT DOCUMENTS, CITY AND STATE REQUIREMENTS AND THE MOST RECENT EDITIONS OF THE FOLLOWING: THE INTERNATIONAL PLUMBING CODE, UTAH DRINKING WATER REGULATIONS, APWA MANUAL OF STANDARD PLANS AND SPECIFICATIONS. THE CONTRACTOR IS REQUIRED TO ADHERE TO ALL OF THE ABOVE-MENTIONED DOCUMENTS UNLESS OTHERWISE NOTED AND APPROVED BY THE ENGINEER.
2. CONTRACTOR SHALL COORDINATE LOCATION OF NEW "DRY UTILITIES" WITH THE APPROPRIATE UTILITY COMPANY, INCLUDING BUT NOT LIMITED TO: TELEPHONE & INTERNET SERVICE, GAS SERVICE, CABLE, AND POWER.
3. EXISTING UTILITIES HAVE BEEN SHOWN ON THE PLANS BASED ON ON-SITE SURVEY. PRIOR TO COMMENCING ANY WORK, IT SHALL BE THE CONTRACTOR'S RESPONSIBILITY TO HAVE EACH UTILITY COMPANY LOCATE, IN THE FIELD, THEIR MAIN AND SERVICE LINES. THE CONTRACTOR SHALL NOTIFY BLUE STAKES AT 1-800-662-4111 48 HOURS IN ADVANCE OF PERFORMING ANY EXCAVATION WORK. THE CONTRACTOR SHALL RECORD THE BLUE STAKES ORDER NUMBER AND FURNISH ORDER NUMBER TO OWNER AND ENGINEER PRIOR TO ANY EXCAVATION. IT WILL BE THE CONTRACTOR'S SOLE RESPONSIBILITY TO DIRECTLY CONTACT ANY OTHER UTILITY COMPANIES THAT ARE NOT MEMBERS OF BLUE STAKES. IT SHALL BE THE CONTRACTOR'S SOLE RESPONSIBILITY TO PROTECT ALL EXISTING UTILITIES SO THAT NO DAMAGE RESULTS TO THEM DURING THE PERFORMANCE OF THIS CONTRACT. ANY REPAIRS NECESSARY TO DAMAGED UTILITIES SHALL BE PAID FOR BY THE CONTRACTOR. THE CONTRACTOR SHALL BE REQUIRED TO COOPERATE WITH OTHER CONTRACTORS AND UTILITY COMPANIES INSTALLING NEW STRUCTURES, UTILITIES AND SERVICE TO THE PROJECT.
4. CARE SHOULD BE TAKEN IN ALL EXCAVATIONS DUE TO POSSIBLE EXISTENCE OF UNRECORDED UTILITY LINES. EXCAVATION REQUIRED WITHIN PROXIMITY OF EXISTING UTILITY LINES SHALL BE DONE BY HAND. CONTRACTOR SHALL REPAIR ANY DAMAGE TO EXISTING UTILITY LINES OR STRUCTURES INCURRED DURING CONSTRUCTION OPERATIONS AT CONTRACTOR'S EXPENSE.
5. TRENCH BACKFILL MATERIAL AND COMPACTION TESTS ARE TO BE TAKEN PER APWA STANDARD SPECIFICATIONS (CURRENT EDITION), SECTION 02320 - BACKFILLING TRENCHES, OR AS REQUIRED BY THE GEOTECHNICAL REPORT IF NATIVE MATERIALS ARE USED. NO NATIVE MATERIALS ARE ALLOWED IN THE PIPE ZONE. THE MAXIMUM LIFT FOR BACKFILLING EXCAVATIONS IS DETERMINED BY THE GEOTECHNICAL RECOMMENDATIONS.
6. THE CONTRACTOR IS SOLELY RESPONSIBLE FOR CONFORMING TO LOCAL AND FEDERAL CODES GOVERNING SHORING AND BRACING OF EXCAVATIONS AND TRENCHES AND FOR THE PROTECTION OF WORKERS.
7. THE CONTRACTOR IS REQUIRED TO KEEP ALL CONSTRUCTION ACTIVITIES WITHIN THE APPROVED PROJECT LIMITS. THIS INCLUDES, BUT IS NOT LIMITED TO VEHICLE AND EQUIPMENT STAGING, MATERIAL STORAGE AND LIMITS OF TRENCH EXCAVATION. IT IS THE CONTRACTOR'S RESPONSIBILITY TO OBTAIN PERMISSION AND/OR EASEMENTS FROM THE APPROPRIATE GOVERNING ENTITY AND/OR INDIVIDUAL PROPERTY OWNER(S) FOR WORK OR STAGING OUTSIDE OF THE PROJECT LIMITS.
8. THE CONTRACTOR IS RESPONSIBLE FOR REPAIRING ANY DAMAGE, CAUSED BY ANY CONDITION INCLUDING SETTLEMENT, TO EXISTING UTILITIES FROM WORK PERFORMED AT OR NEAR EXISTING UTILITIES. THE CONTRACTOR SHALL TAKE ALL MEASURES NECESSARY TO PROTECT ALL EXISTING PUBLIC AND PRIVATE ROADWAY AND UTILITY FACILITIES. DAMAGE TO EXISTING FACILITIES CAUSED BY THE CONTRACTOR MUST BE REPAIRED BY THE CONTRACTOR AT HIS/HER EXPENSE TO THE SATISFACTION OF THE OWNER OF SAID FACILITIES.
9. ALL WATER LINE AND SEWER LINE INSTALLATION AND TESTING TO BE IN ACCORDANCE WITH LOCAL GOVERNING AGENCY'S STANDARDS AND SPECIFICATIONS.
10. ALL MANHOLES, HYDRANTS, VALVES, CLEANOUT BOXES, CATCH BASINS, METERS, ETC. MUST BE RAISED OR LOWERED TO FINAL GRADE PER APWA (CURRENT EDITION) STANDARDS AND INSPECTOR REQUIREMENTS. CONCRETE COLLARS MUST BE CONSTRUCTED ON ALL MANHOLES, CLEANOUT BOXES, CATCH BASINS, AND VALVES PER APWA STANDARDS. ALL MANHOLE, CATCH BASIN, OR CLEANOUT BOX CONNECTIONS MUST BE MADE WITH THE PIPE CUT FLUSH WITH THE INSIDE OF THE BOX AND GROUTED OR SEALED.
11. CONTRACTOR SHALL NOT ALLOW ANY GROUNDWATER OR DEBRIS TO ENTER THE NEW OR EXISTING PIPE DURING CONSTRUCTION.
12. SILT AND DEBRIS ARE TO BE CLEANED OUT OF ALL STORM DRAIN BOXES. CATCH BASINS ARE TO BE MAINTAINED IN A CLEANED CONDITION AS NEEDED UNTIL AFTER THE FINAL BOND RELEASE INSPECTION.
13. CONTRACTOR SHALL CLEAN ASPHALT, TAR OR OTHER ADHESIVES OFF OF ALL MANHOLE LIDS AND INLET GRATES TO ALLOW ACCESS.
14. EACH TRENCH SHALL BE EXCAVATED SO THAT THE PIPE CAN BE LAID TO THE ALIGNMENT AND GRADE AS REQUIRED. THE TRENCH WALL SHALL BE SO BRACED THAT THE WORKMEN MAY WORK SAFELY AND EFFICIENTLY. ALL TRENCHES SHALL BE DRAINED SO THE PIPE LAYING MAY TAKE PLACE IN DEWATERED CONDITIONS.
15. CONTRACTOR SHALL PROVIDE AND MAINTAIN AT ALL TIMES AMPLE MEANS AND DEVICES WITH WHICH TO REMOVE PROMPTLY AND TO PROPERLY DISPOSE OF ALL WATER ENTERING THE TRENCH EXCAVATION.
16. ALL SEWER LINES AND SEWER SERVICES SHALL HAVE A MINIMUM SEPARATION OF 10 FEET, EDGE TO EDGE, FROM THE WATER LINES. IF A 10 FOOT SEPARATION CAN NOT BE MAINTAINED, CONSTRUCT PER GOVERNING AGENCY'S MINIMUM SEPARATION STANDARDS.
17. CONTRACTOR SHALL INSTALL THRUST BLOCKING AT ALL WATERLINE ANGLE POINTS AND TEES.
18. ALL UNDERGROUND UTILITIES SHALL BE IN PLACE PRIOR TO INSTALLATION OF CURB, GUTTER, SIDEWALK AND STREET PAVING.
19. CONTRACTOR SHALL INSTALL MAGNETIC LOCATING TAPE CONTINUOUSLY OVER ALL NONMETALLIC PIPE.

TRAFFIC CONTROL AND SAFETY NOTES

1. TRAFFIC CONTROL AND STRIPING TO CONFORM TO THE CURRENT MANUAL OF UNIFORM TRAFFIC CONTROL DEVICES (M.U.T.C.D.).
2. BARRICADING AND DETOURING SHALL BE IN CONFORMANCE WITH THE REQUIREMENTS OF THE CURRENT M.U.T.C.D.
3. NO STREET SHALL BE CLOSED TO TRAFFIC WITHOUT WRITTEN PERMISSION FROM THE APPROPRIATE AGENCY, EXCEPT WHEN DIRECTED BY LAW ENFORCEMENT OR FIRE OFFICIALS.
4. THE CONTRACTOR SHALL MAKE EVERY EFFORT TO PROVIDE FOR SMOOTH TRAFFIC FLOW AND SAFETY. ACCESS SHALL BE MAINTAINED FOR ALL PROPERTIES ADJACENT TO THE WORK.
5. DETOURING OPERATIONS FOR A PERIOD OF SIX CONSECUTIVE CALENDAR DAYS, OR MORE, REQUIRE THE INSTALLATION OF TEMPORARY STREET STRIPING AND REMOVAL OF INTERFERING STRIPING BY SANDBLASTING. THE DETOURING STRIPING PLAN OR CONSTRUCTION TRAFFIC CONTROL PLAN MUST BE SUBMITTED TO THE GOVERNING AGENCY FOR REVIEW AND APPROVAL.
6. ALL TRAFFIC CONTROL DEVICES SHALL BE RESTORED TO THEIR ORIGINAL CONDITION AT THE END OF THE WORK TO THE SATISFACTION OF THE GOVERNING AGENCY.
7. TRAFFIC CONTROL DEVICES (TCDs) SHALL REMAIN VISIBLE AND OPERATIONAL AT ALL TIMES.
8. ALL PERMANENT TRAFFIC CONTROL DEVICES CALLED FOR HEREON SHALL BE IN PLACE AND IN FINAL POSITION PRIOR TO ALLOWING ANY PUBLIC TRAFFIC ONTO THE PORTIONS OF THE ROAD(S) BEING IMPROVED HEREUNDER, REGARDLESS OF THE STATUS OF COMPLETION OF PAVING OR OTHER OFF-SITE IMPROVEMENTS CALLED FOR BY THESE PLANS.
9. THE CONTRACTOR SHALL PROVIDE BARRICADES, SIGNS, FLASHERS, OTHER EQUIPMENT AND FLAG PERSONS NECESSARY TO INSURE THE SAFETY OF WORKERS AND VISITORS.
10. THE CONTRACTOR SHALL BE RESPONSIBLE FOR NOTIFYING UTAH TRANSIT AUTHORITY (UTA) IF THE CONSTRUCTION INTERRUPTS OR RELOCATES A BUS STOP OR HAS AN ADVERSE EFFECT ON BUS SERVICE ON THAT STREET TO ARRANGE FOR TEMPORARY RELOCATION OF STOP.

DEMOLITION NOTES

1. EXISTING UTILITY INFORMATION SHOWN IS FOR INFORMATIONAL PURPOSES ONLY. IT IS DERIVED FROM ON-SITE SURVEY AND MAY NOT BE LOCATED CORRECTLY AND IS NOT ALL INCLUSIVE. CONTRACTOR SHALL FIELD LOCATE ALL UTILITIES WITHIN THE PROJECT LIMITS BEFORE BEGINNING DEMOLITION/CONSTRUCTION.
2. THERE MAY BE BURIED UTILITIES WITHIN THE LIMITS OF DISTURBANCE THAT ARE NOT SHOWN ON THE PLANS DUE TO LACK OF MAPPING OR RECORD INFORMATION. CONTRACTOR SHALL NOTIFY THE ENGINEER WHEN UNEXPECTED UTILITIES ARE DISCOVERED.
3. THE CONTRACTOR SHALL BE FULLY RESPONSIBLE FOR LOCATING AND PROTECTING FROM DAMAGE ALL EXISTING UTILITIES AND IMPROVEMENTS WHETHER OR NOT SHOWN ON THESE PLANS. THE FACILITIES AND IMPROVEMENTS ARE BELIEVED TO BE CORRECTLY SHOWN BUT THE CONTRACTOR IS REQUIRED TO SATISFY HIMSELF AS TO THE COMPLETENESS AND ACCURACY OF THE LOCATIONS. ANY CONTRACTOR PERFORMING WORK ON THIS PROJECT SHALL FAMILIARIZE HIMSELF WITH THE SITE AND SHALL BE HELD SOLELY RESPONSIBLE FOR ANY DAMAGE TO EXISTING FACILITIES RESULTING DIRECTLY, OR INDIRECTLY, FROM HIS OPERATIONS, WHETHER OR NOT SAID FACILITIES ARE SHOWN ON THESE PLANS.

GRADING AND DRAINAGE NOTES

1. SITE GRADING SHALL BE PERFORMED IN ACCORDANCE WITH THESE PLANS AND SPECIFICATIONS AND THE RECOMMENDATIONS SET FORTH IN THE GEOTECHNICAL REPORT AND ALL RELATED ADDENDUMS.
2. THE CONTRACTOR SHALL STRIP AND CLEAR THE TOPSOIL, MAJOR ROOTS AND ORGANIC MATERIAL FROM ALL PROPOSED BUILDING AND PAVEMENT AREAS PRIOR TO SITE GRADING. (THE TOPSOIL MAY BE STOCKPILED FOR LATER USE IN LANDSCAPED AREAS.)
3. THE CONTRACTOR SHALL REMOVE ALL ORGANIC MATERIAL AND OTHER DELETERIOUS MATERIALS PRIOR TO PLACING GRADING FILL OR BASE COURSE. THE AREA SHOULD BE PROOF-ROLLED TO IDENTIFY ANY SOFT AREAS. WHERE SOFT AREAS ARE ENCOUNTERED, THE CONTRACTOR SHALL REMOVE THE SOIL AND REPLACE WITH COMPACTED FILL.
4. ALL DEBRIS PILES AND BERMS SHOULD BE REMOVED AND HAULED AWAY FROM SITE OR USED AS GENERAL FILL IN LANDSCAPED AREAS.
5. THE CONTRACTOR SHALL CONSTRUCT THE BUILDING PAD TO THESE DESIGN PLANS AS PART OF THE SITE GRADING CONTRACT, AND STRICTLY ADHERE TO THE SITE PREPARATION AND GRADING REQUIREMENTS OUTLINED IN THE GEOTECHNICAL REPORT.
6. THE CONTRACTOR SHALL GRADE THE PROJECT SITE TO PROVIDE A SMOOTH TRANSITION BETWEEN NEW AND EXISTING ASPHALT, CURB AND GUTTER, AND ADJOINING SITE IMPROVEMENTS.
7. THE CONTRACTOR SHALL BE RESPONSIBLE FOR DAMAGE AND DEBRIS ON ADJACENT STREETS WHEN EQUIPMENT IS TRAVELING THOSE STREETS.
8. THE CONTRACTOR SHALL BE FAMILIAR WITH ALL CONDITIONS AND RECOMMENDATIONS OUTLINED IN THE GEOTECHNICAL REPORT AND TAKE ALL NECESSARY PRECAUTIONS AND RECOMMENDED PROCEDURES TO ASSURE SOUND GRADING PRACTICES.
9. THE CONTRACTOR SHALL TAKE APPROPRIATE GRADING MEASURES TO DIRECT STORM SURFACE RUNOFF TOWARDS CATCH BASINS.
10. THE LOCATIONS OF UNDERGROUND FACILITIES SHOWN ON THESE PLANS ARE BASED ON ON-SITE SURVEY. IT SHALL BE THE CONTRACTORS' FULL RESPONSIBILITY TO CONTACT THE VARIOUS UTILITY COMPANIES TO LOCATE THEIR FACILITIES PRIOR TO PROCEEDING WITH CONSTRUCTION. NO ADDITIONAL COMPENSATION SHALL BE PAID TO THE CONTRACTOR FOR DAMAGE AND REPAIR TO THESE FACILITIES CAUSED BY HIS WORK FORCE.
11. IT SHALL BE THE RESPONSIBILITY OF THE CONTRACTOR TO PERFORM ALL NECESSARY CUTS AND FILLS WITHIN THE LIMITS OF THIS PROJECT AND THE RELATED OFF-SITE WORK, SO AS TO GENERATE THE DESIRED SUBGRADE, FINISH GRADES, AND SLOPES SHOWN.
12. THE CONTRACTOR IS WARNED THAT AN EARTHWORK BALANCE WAS NOT NECESSARILY THE INTENT OF THIS PROJECT. ANY ADDITIONAL MATERIAL REQUIRED OR LEFTOVER MATERIAL FOLLOWING EARTHWORK OPERATIONS BECOMES THE RESPONSIBILITY OF THE CONTRACTOR.
13. THE GRADING CONTRACTOR IS RESPONSIBLE TO COORDINATE WITH THE OWNER TO PROVIDE FOR THE REQUIREMENTS OF THE PROJECT STORM WATER POLLUTION PREVENTION PLAN (SWPPP) AND ASSOCIATED PERMIT. ALL CONTRACTOR ACTIVITIES 1 ACRE OR MORE IN SIZE ARE REQUIRED TO PROVIDE A STORM WATER POLLUTION PREVENTION PLAN.
14. ALL CUT AND FILL SLOPES SHALL BE PROTECTED UNTIL EFFECTIVE EROSION CONTROL HAS BEEN ESTABLISHED.
15. THE USE OF POTABLE WATER WITHOUT A SPECIAL PERMIT FOR BUILDING OR CONSTRUCTION PURPOSES INCLUDING CONSOLIDATION OF BACKFILL OR DUST CONTROL IS PROHIBITED. THE CONTRACTOR SHALL OBTAIN ALL NECESSARY PERMITS FOR CONSTRUCTION WATER FROM GOVERNING AGENCY.
16. THE CONTRACTOR SHALL MAINTAIN THE STREETS, SIDEWALKS, AND ALL OTHER PUBLIC RIGHT-OF-WAYS IN A CLEAN, SAFE AND USABLE CONDITION. ALL SPILLS OF SOIL, ROCK OR CONSTRUCTION DEBRIS SHALL BE PROMPTLY REMOVED FROM THE PUBLICLY-OWNED PROPERTY DURING CONSTRUCTION AND UPON COMPLETION OF THE PROJECT. ALL ADJACENT PROPERTY, PRIVATE OR PUBLIC, SHALL BE MAINTAINED IN A CLEAN, SAFE, AND USABLE CONDITION.

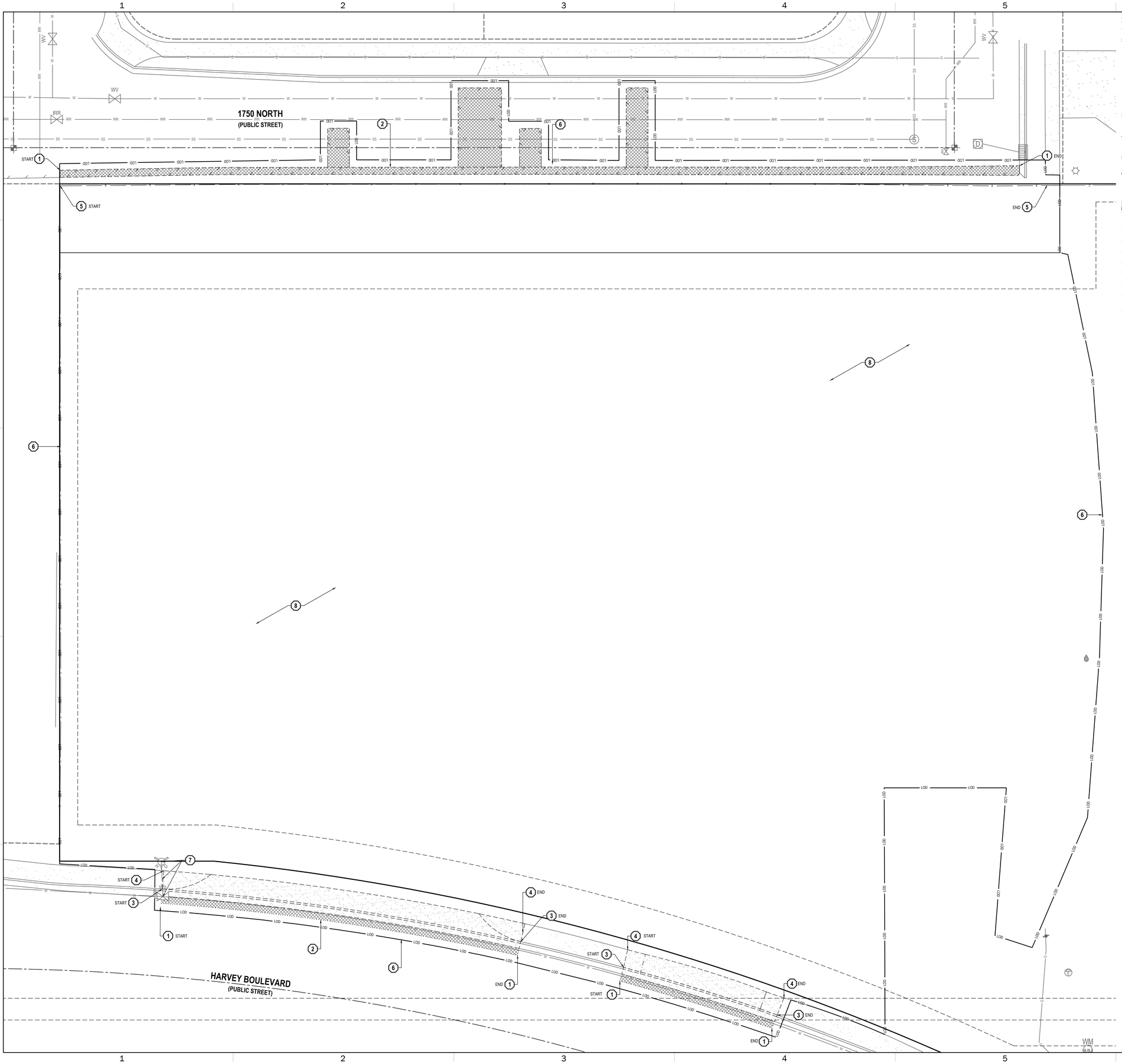
ABBREVIATIONS

APWA	AMERICAN PUBLIC WORKS ASSOCIATION
AR	ACCESSIBLE ROUTE
ASTM	AMERICAN SOCIETY FOR TESTING AND MATERIALS
AWWA	AMERICAN WATER WORKS ASSOCIATION
BOS	BOTTOM OF STEP
BVC	BEGIN VERTICAL CURVE
C	CURVE
CB	CATCH BASIN
CF	CURB FACE OR CUBIC FEET
CL	CENTER LINE
CO	CLEAN OUT
COMM	COMMUNICATION
CONC	CONCRETE
CONT	CONTINUOUS
DIA	DIAMETER
DIP	DUCTILE IRON PIPE
ELEC	ELECTRICAL
ELEV	ELEVATION
EOA	EDGE OF ASPHALT
EVC	END OF VERTICAL CURVE
EW	EACH WAY
EXIST	EXISTING
FF	FINISH FLOOR
FG	FINISH GRADE
FH	FIRE HYDRANT
FL	FLOW LINE OR FLANGE
GB	GRADE BREAK
GF	GARAGE FLOOR
GV	GATE VALVE
HC	HANDICAP
HP	HIGH POINT
IRR	IRRIGATION
K	RATE OF VERTICAL CURVATURE
LD	LAND DRAIN
LF	LINEAR FEET
LP	LOW POINT
MEX	MATCH EXISTING
MH	MANHOLE
MJ	MECHANICAL JOINT
NG	NATURAL GROUND
NIC	NOT IN CONTRACT
NO	NUMBER
OC	ON CENTER
OCEW	ON CENTER EACH WAY
OHP	OVERHEAD POWER
PC	POINT OF CURVATURE OR PRESSURE CLASS
PCC	POINT OF COMPOUND CURVATURE
PI	POINT OF INTERSECTION
PIV	POST INDICATOR VALVE
PL	PROPERTY LINE
PRC	POINT OF REVERSE CURVATURE
PRO	PROPOSED
PT	POINT OF TANGENCY
PVC	POINT OF VERTICAL CURVATURE
PVI	POINT OF VERTICAL INTERSECTION
PVT	POINT OF VERTICAL TANGENCY
R	RADIUS
RD	ROOF DRAIN
ROW	RIGHT OF WAY
S	SLOPE
SAN SWR	SANITARY SEWER
SD	STORM DRAIN
SEC	SECONDARY
SS	SANITARY SEWER
STA	STATION
SW	SECONDARY WATER LINE
TBC	TOP BACK OF CURB
TOG	TOP OF GRATE
TOA	TOP OF ASPHALT
TOC	TOP OF CONCRETE
TOF	TOP OF FOUNDATION
TOW	TOP OF WALL
TOS	TOP OF STEP
TYP	TYPICAL
VC	VERTICAL CURVE
WIV	WALL INDICATOR VALVE
W	WATER LINE

NOTE: MAY CONTAIN ABBREVIATIONS THAT ARE NOT USED IN THIS PLAN SET.

LEGEND

- SECTION CORNER
- EXISTING MONUMENT
- PROPOSED MONUMENT
- EXISTING REBAR AND CAP
- SET ENSIGN REBAR AND CAP
- EXISTING WATER METER
- PROPOSED WATER METER
- EXISTING WATER MANHOLE
- PROPOSED WATER MANHOLE
- EXISTING WATER BOX
- EXISTING WATER VALVE
- PROPOSED WATER VALVE
- EXISTING FIRE HYDRANT
- PROPOSED FIRE HYDRANT
- PROPOSED FIRE DEPARTMENT CONNECTION
- EXISTING SECONDARY WATER VALVE
- PROPOSED SECONDARY WATER VALVE
- EXISTING IRRIGATION BOX
- EXISTING IRRIGATION VALVE
- PROPOSED IRRIGATION VALVE
- EXISTING SANITARY SEWER MANHOLE
- PROPOSED SANITARY SEWER MANHOLE
- EXISTING SANITARY CLEAN OUT
- EXISTING STORM DRAIN CLEAN OUT BOX
- PROPOSED STORM DRAIN CLEAN OUT BOX
- EXISTING STORM DRAIN INLET BOX
- EXISTING STORM DRAIN CATCH BASIN
- PROPOSED STORM DRAIN CATCH BASIN
- EXISTING STORM DRAIN COMBO BOX
- PROPOSED STORM DRAIN COMBO BOX
- EXISTING STORM DRAIN CLEAN OUT
- EXISTING STORM DRAIN CULVERT



GENERAL NOTES

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2. EXISTING UNDERGROUND UTILITIES AND IMPROVEMENTS ARE SHOWN IN THEIR APPROXIMATE LOCATIONS BASED UPON RECORD INFORMATION AVAILABLE AT THE TIME OF PREPARATION OF THESE PLANS. LOCATIONS MAY NOT HAVE BEEN VERIFIED IN THE FIELD AND NO GUARANTEE IS MADE AS TO THE ACCURACY OR COMPLETENESS OF THE INFORMATION SHOWN. IT SHALL BE THE RESPONSIBILITY OF THE CONTRACTOR TO DETERMINE THE EXISTENCE AND LOCATION OF THE UTILITIES SHOWN ON THESE PLANS OR INDICATED IN THE FIELD BY LOCATING SERVICES. ANY ADDITIONAL COSTS INCURRED AS A RESULT OF THE CONTRACTOR'S FAILURE TO VERIFY THE LOCATIONS OF EXISTING UTILITIES PRIOR TO THE BEGINNING OF CONSTRUCTION IN THEIR VICINITY SHALL BE BORNE BY THE CONTRACTOR AND ASSUMED INCLUDED IN THE CONTRACT. THE CONTRACTOR IS TO VERIFY ALL CONNECTION POINTS WITH THE EXISTING UTILITIES. THE CONTRACTOR IS RESPONSIBLE FOR ANY DAMAGE CAUSED TO THE EXISTING UTILITIES AND UTILITY STRUCTURES THAT ARE TO REMAIN. IF CONFLICTS WITH EXISTING UTILITIES OCCUR, THE CONTRACTOR SHALL NOTIFY THE ENGINEER PRIOR TO CONSTRUCTION TO DETERMINE IF ANY FIELD ADJUSTMENTS SHOULD BE MADE.
3. ALL SURFACE IMPROVEMENTS DISTURBED BY CONSTRUCTION SHALL BE RESTORED OR REPLACED, INCLUDING TREES AND DECORATIVE SHRUBS, SOD, FENCES, WALLS AND STRUCTURES, WHETHER OR NOT THEY ARE SPECIFICALLY SHOWN ON THE CONTRACT DOCUMENTS.
4. ALL CONSTRUCTION SIGNAGE, BARRICADES, TRAFFIC CONTROL DEVICES, ETC. SHALL CONFORM TO THE LATEST EDITION OF THE M.U.T.C.D. THE CONTRACTOR WILL MAINTAIN SUCH SO THAT THEY ARE PROPERLY PLACED AND VISIBLE AT ALL TIMES.
5. SIDEWALKS AND CURBS DESIGNATED TO BE DEMOLISHED SHALL BE DEMOLISHED TO THE NEAREST EXPANSION JOINT, MATCHING THESE PLANS AS CLOSELY AS POSSIBLE.
6. THE CONTRACTOR IS TO PROTECT AND PRESERVE ALL EXISTING IMPROVEMENTS, UTILITIES, AND SIGNS, ETC. UNLESS OTHERWISE NOTED ON THESE PLANS.

SCOPE OF WORK:

PROVIDE, INSTALL AND/OR CONSTRUCT THE FOLLOWING PER THE SPECIFICATIONS GIVEN OR REFERENCED, THE DETAILS NOTED, AND/OR AS SHOWN ON THE CONSTRUCTION DRAWINGS:

1. SAWCUT EXISTING ASPHALT PAVEMENT TO PROVIDE A CLEAN EDGE FOR THE TRANSITION BETWEEN EXISTING AND PROPOSED ASPHALT PAVEMENT.
2. REMOVE AND PROPERLY DISPOSE OF EXISTING ASPHALT PAVEMENT.
3. SAWCUT, REMOVE, AND PROPERLY DISPOSE OF EXISTING CONCRETE CURB AND GUTTER.
4. SAWCUT, REMOVE, AND PROPERLY DISPOSE OF EXISTING CONCRETE SIDEWALK.
5. REMOVE AND PROPERLY DISPOSE OF EXISTING FENCE.
6. LIMIT OF DISTURBANCE.
7. PROTECT AND PRESERVE ALL EXISTING IMPROVEMENTS, UTILITIES, SIGNS, ETC. (TYPICAL UNLESS OTHERWISE NOTED).
8. CLEAR AND GRUB SITE AS RECOMMENDED IN THE PROJECT GEOTECHNICAL REPORT.

HORIZONTAL GRAPHIC SCALE

10 0 5 10 20
(IN FEET)
HORZ: 1 inch = 10 ft.

BENCHMARK

SOUTHWEST CORNER OF SECTION 6, TOWNSHIP 5 SOUTH, RANGE 2 EAST SALT LAKE BASE AND MERIDIAN

ELEV = 4819.90'

811 Know what's below. Call before you dig.

CALL BLUESTAKES @ 811 AT LEAST 48 HOURS PRIOR TO THE COMMENCEMENT OF ANY CONSTRUCTION.

NOTES

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VERTICAL DATUM
NGVD 29 = 4,819.90'
NAVD 88 = 4,823.56 -3.66'

HORIZONTAL DATUM
NAD 27

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THE STANDARD IN ENGINEERING

SALT LAKE CITY
45 W. 10000 S., Suite 500
Sandy, UT 84070
Phone: 801.255.0529

LAYTON
Phone: 801.547.1100

TOOELE
Phone: 435.843.3590

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Phone: 435.865.1453

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Phone: 435.896.2983

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blalock and PARTNERS
architectural design studio
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Salt Lake City, UT 84101
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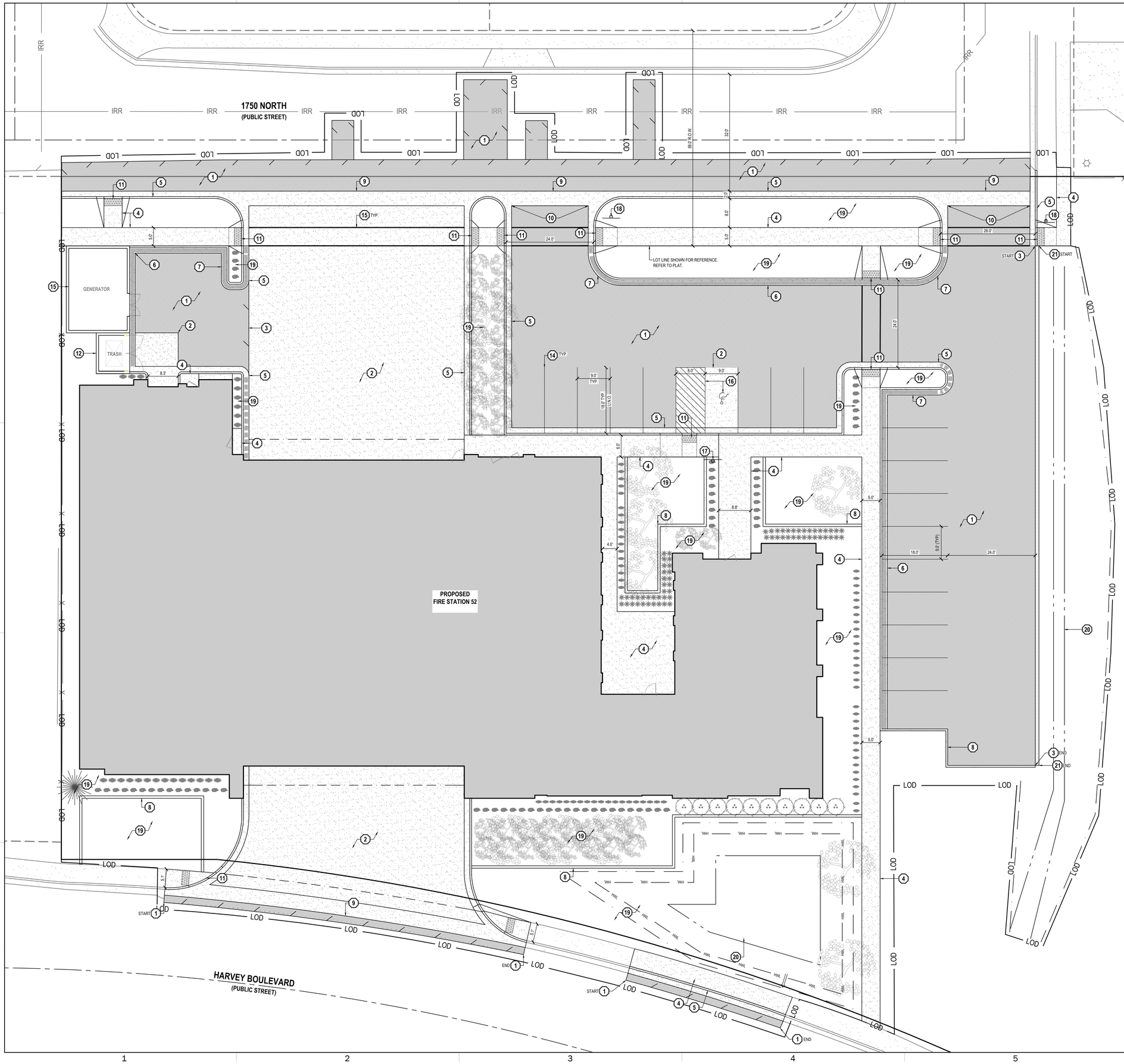
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American Fork Fire Station 52
960 East 1750 North, American Fork, Utah

CIVIL
DEMOLITION
PLAN

C-100

Attachment: Fire Stations 2022.04.29 Plan Set (Fire Station 52 - site plan)



GENERAL NOTES

1. ALL WORK TO COMPLY WITH THE GOVERNING AGENCY'S STANDARDS AND SPECIFICATIONS.
2. ALL IMPROVEMENTS MUST COMPLY WITH ADA STANDARDS AND RECOMMENDATIONS.
3. SEE LANDSCAPE/ARCHITECTURAL PLANS FOR CONCRETE MATERIAL, COLOR, FINISH, AND SCORE PATTERNS THROUGHOUT SITE.
4. ALL PAVEMENT MARKINGS SHALL CONFORM TO THE LATEST EDITION OF THE M.U.T.C.D. (MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES).
5. ALL SURFACE IMPROVEMENTS DISTURBED BY CONSTRUCTION SHALL BE RESTORED OR REPLACED, INCLUDING TREES AND DECORATIVE SHRUBS, SOD, FENCES, WALLS AND STRUCTURES, WHETHER OR NOT THEY ARE SPECIFICALLY SHOWN ON THE CONTRACT DOCUMENTS.
6. NOTIFY ENGINEER OF ANY DISCREPANCIES IN DESIGN OR STAKING BEFORE PLACING CONCRETE OR ASPHALT.
7. THE CONTRACTOR IS TO PROTECT AND PRESERVE ALL EXISTING IMPROVEMENTS, UTILITIES, AND SIGNS, ETC. UNLESS OTHERWISE NOTED ON THESE PLANS.

SCOPE OF WORK:

PROVIDE, INSTALL AND/OR CONSTRUCT THE FOLLOWING PER THE SPECIFICATIONS GIVEN OR REFERENCED, THE DETAILS NOTED, AND/OR AS SHOWN ON THE CONSTRUCTION DRAWINGS:

1. ASPHALT PAVEMENT PER GEOTECHNICAL REPORT AND DETAIL 1/C-600.
2. CONCRETE PAVEMENT PER GEOTECHNICAL REPORT AND DETAIL 2/C-600.
3. ROLL ASPHALT TO PROVIDE 6" THICKENED EDGE. EXTEND BASE COURSE 2' BEYOND EDGE OF ASPHALT.
4. 4" THICK CONCRETE SIDEWALK PER APWA STANDARD PLAN NO. 231.
5. 24" TYPE "E" CURB AND GUTTER PER AMERICAN FORK STANDARD DRAWING 15.1/C-600.
6. 24" REVERSE PAN CURB AND GUTTER PER DETAIL 6/C-600.
7. TRANSITION BETWEEN COLLECTION CURB AND GUTTER AND REVERSE PAN CURB AND GUTTER.
8. 6" TYPE "P" CURB WALL PER APWA STANDARD PLAN NO. 209.
9. 4' WATERWAY PER AMERICAN FORK STANDARD DRAWING 15.1/C-600.
10. OPEN DRIVEWAY APPROACH PER AMERICAN FORK STANDARD DRAWING 15.10/C-XXX.
11. HANDICAP ACCESS RAMP PER APWA STANDARD PLAN NO. 235 WITH DETECTABLE WARNING SURFACE PER APWA STANDARD PLAN NO. 238.
12. TRASH ENCLOSURE PER ARCHITECTURAL PLANS WITH 6" THICK CONCRETE APRON WITH #4 REBAR @ 24" O.C. E.W. ON 6" GRAVEL BASE.
13. ENCLOSURE FOR ELECTRICAL EQUIPMENT. SEE ELECTRICAL PLANS FOR ADDITIONAL INFORMATION.
14. 4" WIDE SOLID WHITE PAVEMENT MARKING PER M.U.T.C.D. STANDARD PLANS.
15. 6" WIDE SOLID WHITE PAVEMENT CROSSWALK MARKING PER M.U.T.C.D. STANDARD PLANS.
16. PAINTED ADA SYMBOL AND ASSOCIATED HATCHING PER M.U.T.C.D. STANDARD PLANS.
17. "HANDICAP PARKING" SIGN PER M.U.T.C.D. STANDARD PLANS. SEE DETAIL 5/C-600.
18. "STOP" SIGN PER M.U.T.C.D. STANDARD PLANS.
19. LANDSCAPE AREA. SEE LANDSCAPE PLANS FOR MORE INFORMATION.
20. PROPOSED RETENTION POND LOCATION, SEE GRADING AND DRAINAGE PLAN FOR ELEVATION INFORMATION.
21. 1-FOOT WIDE RIP RAP AT EDGE OF PAVEMENT FOR EROSION CONTROL.

HORIZONTAL GRAPHIC SCALE

10 0 5 10 20

(IN FEET)
HORZ. 1 inch = 10 ft.

BENCHMARK

SOUTHWEST CORNER OF SECTION 6, TOWNSHIP 5 SOUTH, RANGE 2 EAST SALT LAKE BASE AND MERIDIAN

ELEV = 4819.90'

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NAVD 88 = 4,823.56 -3.66'

HORIZONTAL DATUM
NAD 27

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Phone: 801.255.0529

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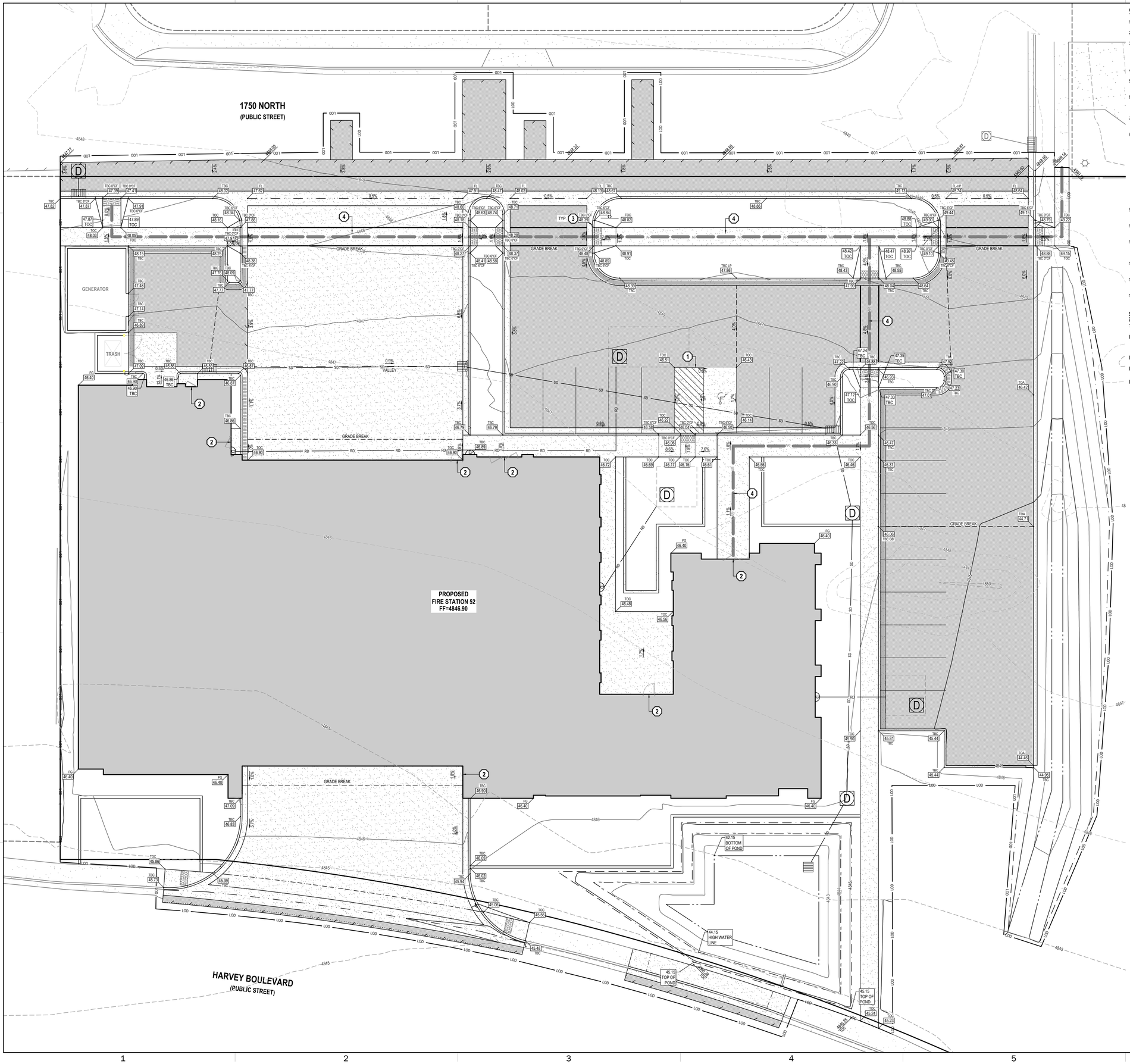
American Fork Fire Station 52
960 East 1750 North, American Fork, Utah

date: April 28, 2022
project no.: 220308
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CIVIL SITE PLAN

C-200

Attachment: Fire Stations 2022.04.29 Plan Set (Fire Station 52 - site plan)



GENERAL NOTES

1. ALL WORK TO COMPLY WITH THE GOVERNING AGENCY'S STANDARDS AND SPECIFICATIONS.
2. ALL IMPROVEMENTS MUST COMPLY WITH ADA STANDARDS AND RECOMMENDATIONS.
3. ALL WORK SHALL COMPLY WITH THE RECOMMENDATIONS OF THE GEOTECHNICAL ENGINEER POSSIBLY INCLUDING, BUT NOT LIMITED TO, REMOVAL OF UNCONSOLIDATED FILL, ORGANICS, AND DEBRIS, PLACEMENT OF SUBSURFACE DRAIN LINES AND GEOTEXTILE, AND OVEREXCAVATION OF UNSUITABLE BEARING MATERIALS AND PLACEMENT OF ACCEPTABLE FILL MATERIAL.
4. THE CONTRACTOR SHALL BECOME FAMILIAR WITH THE EXISTING SOIL CONDITIONS.
5. ELEVATIONS HAVE BEEN TRUNCATED FOR CLARITY. XX.XX REPRESENTS AN ELEVATION OF 48XX.XX ON THESE PLANS.
6. LANDSCAPED AREAS REQUIRE SUBGRADE TO BE MAINTAINED AT A SPECIFIC ELEVATION BELOW FINISHED GRADE AND REQUIRE SUBGRADE TO BE PROPERLY PREPARED AND SCARIFIED. SEE LANDSCAPE PLANS FOR ADDITIONAL INFORMATION.
7. SLOPE ALL LANDSCAPED AREAS AWAY FROM BUILDING FOUNDATIONS TOWARD CURB AND GUTTER OR STORM DRAIN INLETS.
8. EXISTING UNDERGROUND UTILITIES AND IMPROVEMENTS ARE SHOWN IN THEIR APPROXIMATE LOCATIONS BASED UPON RECORD INFORMATION AVAILABLE AT THE TIME OF PREPARATION OF THESE PLANS. LOCATIONS MAY NOT HAVE BEEN VERIFIED IN THE FIELD AND NO GUARANTEE IS MADE AS TO THE ACCURACY OR COMPLETENESS OF THE INFORMATION SHOWN. IT SHALL BE THE RESPONSIBILITY OF THE CONTRACTOR TO DETERMINE THE EXISTENCE AND LOCATION OF THE UTILITIES SHOWN ON THESE PLANS OR INDICATED IN THE FIELD BY LOCATING SERVICES. ANY ADDITIONAL COSTS INCURRED AS A RESULT OF THE CONTRACTOR'S FAILURE TO VERIFY THE LOCATIONS OF EXISTING UTILITIES PRIOR TO THE BEGINNING OF CONSTRUCTION IN THEIR VICINITY SHALL BE BORNE BY THE CONTRACTOR AND ASSUMED INCLUDED IN THE CONTRACT. THE CONTRACTOR IS TO VERIFY ALL CONNECTION POINTS WITH THE EXISTING UTILITIES. THE CONTRACTOR IS RESPONSIBLE FOR ANY DAMAGE CAUSED TO THE EXISTING UTILITIES AND UTILITY STRUCTURES THAT ARE TO REMAIN. IF CONFLICTS WITH EXISTING UTILITIES OCCUR, THE CONTRACTOR SHALL NOTIFY THE ENGINEER PRIOR TO CONSTRUCTION TO DETERMINE IF ANY FIELD ADJUSTMENTS SHOULD BE MADE.
9. ALL STORM DRAIN INFRASTRUCTURE TO BE INSTALLED PER GOVERNING AGENCY OR APWA STANDARD PLANS AND SPECIFICATIONS.
10. ENSURE MINIMUM COVER OVER ALL STORM DRAIN PIPES PER MANUFACTURER'S RECOMMENDATIONS. NOTIFY ENGINEER IF MINIMUM COVER CANNOT BE ATTAINED.
11. ALL FACILITIES WITH DOWNSPOUTS/ROOF DRAINS SHALL BE CONNECTED TO THE STORM DRAIN SYSTEM. SEE PLUMBING PLANS FOR DOWNSPOUT/ROOF DRAIN LOCATIONS AND SIZES. ALL ROOF DRAINS TO HAVE MINIMUM 1% SLOPE.
12. THE CONTRACTOR SHALL ADJUST TO GRADE ALL EXISTING UTILITIES AS NEEDED PER LOCAL GOVERNING AGENCY'S STANDARDS AND SPECIFICATIONS.
13. NOTIFY ENGINEER OF ANY DISCREPANCIES IN DESIGN OR STAKING BEFORE PLACING CONCRETE, ASPHALT, OR STORM DRAIN STRUCTURES OR PIPES.
14. THE CONTRACTOR IS TO PROTECT AND PRESERVE ALL EXISTING IMPROVEMENTS, UTILITIES, AND SIGNS, ETC. UNLESS OTHERWISE NOTED ON THESE PLANS.

SCOPE OF WORK:

PROVIDE, INSTALL AND/OR CONSTRUCT THE FOLLOWING PER THE SPECIFICATIONS GIVEN OR REFERENCED, THE DETAILS NOTED, AND/OR AS SHOWN ON THE CONSTRUCTION DRAWINGS:

1. ACCESSIBLE PARKING. SLOPES SHALL NOT EXCEED 2.00% IN ANY DIRECTION. CONTRACTOR TO VERIFY THAT SLOPES COMPLY WITH THE MAXIMUM SLOPE REQUIREMENTS AFTER FORMS ARE SET AND TO NOTIFY DESIGN ENGINEER IF DISCREPANCIES EXIST PRIOR TO INSTALLATION OF PAVING.
2. LEVEL LANDING. 2.00% MAX. SLOPE FOR A MIN. OF 5' FROM DOOR OR STAIRS.
3. TAPER CURB FROM 6" CURB FACE TO 0" CURB FACE TO MATCH INTO FRONT OF SIDEWALK.
4. DESIGNATED ACCESSIBLE ROUTE. ENSURE GRADES DO NOT EXCEED 5.00% RUNNING SLOPE (1:12 OR 8.33% FOR RAMPS) AND 2.00% FOR CROSS SLOPES.CONTRACTOR WILL BE REQUIRED AT OWN EXPENSE TO REMOVE AND REPLACE ANY AREAS WHICH EXCEED 5.00% MAXIMUM SLOPE ALONG THE ACCESSIBLE ROUTE.

HORIZONTAL GRAPHIC SCALE

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(IN FEET)
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BENCHMARK

SOUTHWEST CORNER OF SECTION 6, TOWNSHIP 5 SOUTH, RANGE 2 EAST SALT LAKE BASE AND MERIDIAN

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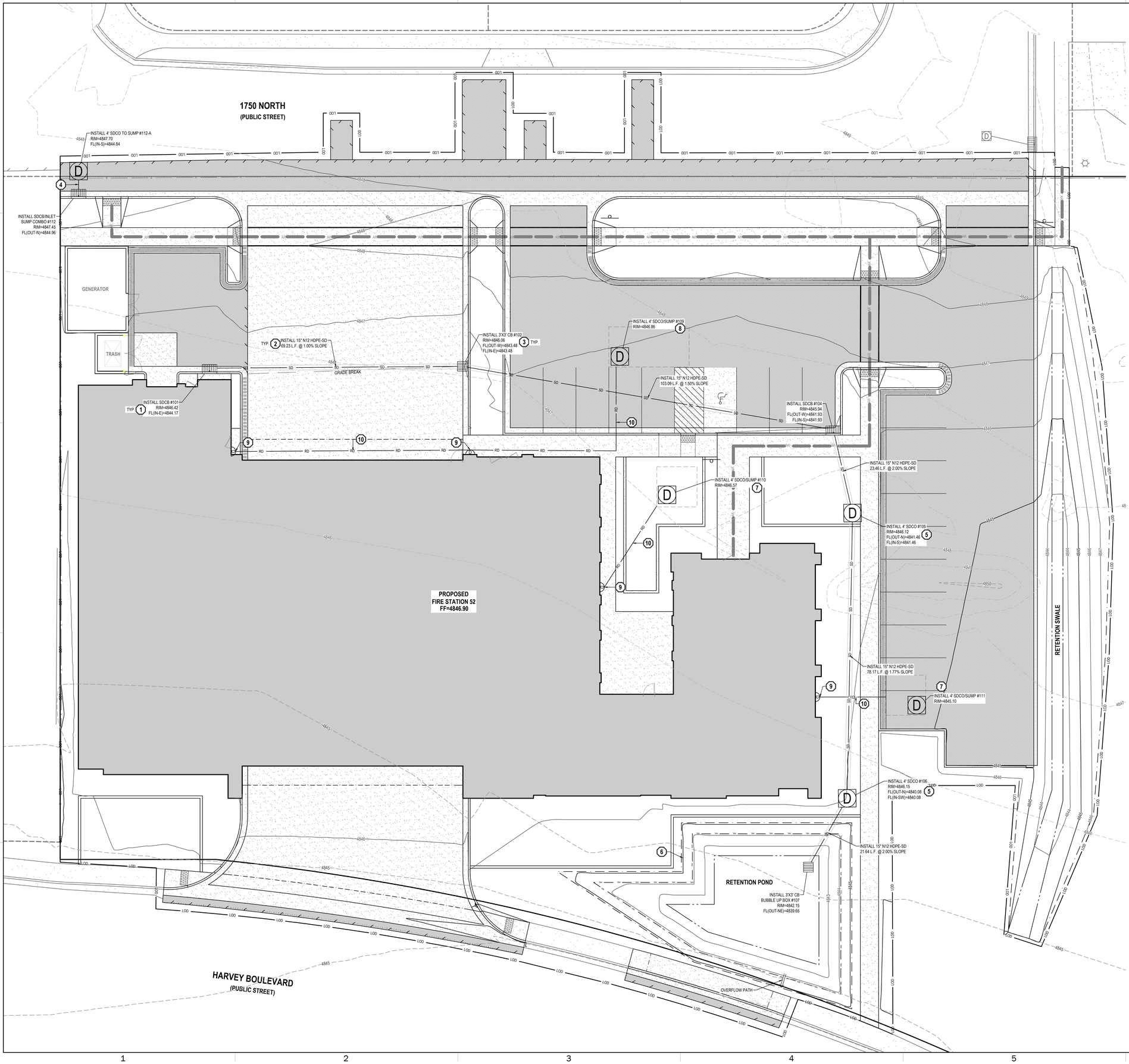
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American Fork Fire Station 52
960 East 1750 North, American Fork, Utah

GRADING PLAN

C-300

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1. ALL WORK TO COMPLY WITH THE GOVERNING AGENCY'S STANDARDS AND SPECIFICATIONS.
2. ALL IMPROVEMENTS MUST COMPLY WITH ADA STANDARDS AND RECOMMENDATIONS.
3. ALL WORK SHALL COMPLY WITH THE RECOMMENDATIONS OF THE GEOTECHNICAL ENGINEER POSSIBLY INCLUDING, BUT NOT LIMITED TO, REMOVAL OF UNCONSOLIDATED FILL, ORGANICS, AND DEBRIS, PLACEMENT OF SUBSURFACE DRAIN LINES AND GEOTEXTILE, AND OVEREXCAVATION OF UNSUITABLE BEARING MATERIALS AND PLACEMENT OF ACCEPTABLE FILL MATERIAL.
4. THE CONTRACTOR SHALL BECOME FAMILIAR WITH THE EXISTING SOIL CONDITIONS.
5. ELEVATIONS HAVE BEEN TRUNCATED FOR CLARITY. XX.XX REPRESENTS AN ELEVATION OF 48XX.XX ON THESE PLANS.
6. LANDSCAPED AREAS REQUIRE SUBGRADE TO BE MAINTAINED AT A SPECIFIC ELEVATION BELOW FINISHED GRADE AND REQUIRE SUBGRADE TO BE PROPERLY PREPARED AND SCARIFIED. SEE LANDSCAPE PLANS FOR ADDITIONAL INFORMATION.
7. SLOPE ALL LANDSCAPED AREAS AWAY FROM BUILDING FOUNDATIONS TOWARD CURB AND GUTTER OR STORM DRAIN INLETS.
8. EXISTING UNDERGROUND UTILITIES AND IMPROVEMENTS ARE SHOWN IN THEIR APPROXIMATE LOCATIONS BASED UPON RECORD INFORMATION AVAILABLE AT THE TIME OF PREPARATION OF THESE PLANS. LOCATIONS MAY NOT HAVE BEEN VERIFIED IN THE FIELD AND NO GUARANTEE IS MADE AS TO THE ACCURACY OR COMPLETENESS OF THE INFORMATION SHOWN. IT SHALL BE THE RESPONSIBILITY OF THE CONTRACTOR TO DETERMINE THE EXISTENCE AND LOCATION OF THE UTILITIES SHOWN ON THESE PLANS OR INDICATED IN THE FIELD BY LOCATING SERVICES. ANY ADDITIONAL COSTS INCURRED AS A RESULT OF THE CONTRACTOR'S FAILURE TO VERIFY THE LOCATIONS OF EXISTING UTILITIES PRIOR TO THE BEGINNING OF CONSTRUCTION IN THEIR VICINITY SHALL BE BORNE BY THE CONTRACTOR AND ASSUMED INCLUDED IN THE CONTRACT. THE CONTRACTOR IS TO VERIFY ALL CONNECTION POINTS WITH THE EXISTING UTILITIES. THE CONTRACTOR IS RESPONSIBLE FOR ANY DAMAGE CAUSED TO THE EXISTING UTILITIES AND UTILITY STRUCTURES THAT ARE TO REMAIN. IF CONFLICTS WITH EXISTING UTILITIES OCCUR, THE CONTRACTOR SHALL NOTIFY THE ENGINEER PRIOR TO CONSTRUCTION TO DETERMINE IF ANY FIELD ADJUSTMENTS SHOULD BE MADE.
9. ALL STORM DRAIN INFRASTRUCTURE TO BE INSTALLED PER GOVERNING AGENCY OR APWA STANDARD PLANS AND SPECIFICATIONS.
10. ENSURE MINIMUM COVER OVER ALL STORM DRAIN PIPES PER MANUFACTURER'S RECOMMENDATIONS. NOTIFY ENGINEER IF MINIMUM COVER CANNOT BE ATTAINED.
11. ALL FACILITIES WITH DOWNSPOUTS/ROOF DRAINS SHALL BE CONNECTED TO THE STORM DRAIN SYSTEM. SEE PLUMBING PLANS FOR DOWNSPOUT/ROOF DRAIN LOCATIONS AND SIZES. ALL ROOF DRAINS TO HAVE MINIMUM 1% SLOPE.
12. THE CONTRACTOR SHALL ADJUST TO GRADE ALL EXISTING UTILITIES AS NEEDED PER LOCAL GOVERNING AGENCY'S STANDARDS AND SPECIFICATIONS.
13. NOTIFY ENGINEER OF ANY DISCREPANCIES IN DESIGN OR STAKING BEFORE PLACING CONCRETE, ASPHALT, OR STORM DRAIN STRUCTURES OR PIPES.
14. THE CONTRACTOR IS TO PROTECT AND PRESERVE ALL EXISTING IMPROVEMENTS, UTILITIES, AND SIGNS, ETC. UNLESS OTHERWISE NOTED ON THESE PLANS.

SCOPE OF WORK:

PROVIDE, INSTALL AND/OR CONSTRUCT THE FOLLOWING PER THE SPECIFICATIONS GIVEN OR REFERENCED, THE DETAILS NOTED, AND/OR AS SHOWN ON THE CONSTRUCTION DRAWINGS:

1. CATCH BASIN PER AMERICAN FORK STANDARD DRAWINGS SEE DETAIL 15.2/C-600.
2. HDPE STORM DRAIN LINE OR APPROVED EQUAL. INSTALLATION AND TRENCHING PER AMERICAN FORK STANDARDS AND SPECIFICATIONS. LENGTH AND SLOPE PER PLAN.
3. 3X3 CATCH BASIN BOX PER AMERICAN FORK STANDARDS AND SPECIFICATIONS.
4. COMBINATION INLET/SUMP BOX PER PER AMERICAN FORK STANDARDS AND SPECIFICATIONS.
5. CLEANOUT BOX PER AMERICAN FORK STANDARDS AND SPECIFICATIONS.
6. RETENTION POND
   - TOP OF POND ELEV. = 4845.18'
   - HIGH WATER ELEV. = 4844.15'
   - BOT OF POND ELEV. = 4842.15'
   - REQUIRED DETENTION VOLUME = 2,130 CF (INCLUDES L.I.D. VOLUME OF 460 CF)
   - PROVIDED VOLUME = 2,526 CF

   RETENTION SWALE
   - TOP OF SWALE ELEV. = TBD
   - HIGH WATER ELEV. = TBD
   - BOT OF POND ELEV. = TBD
   - REQUIRED DETENTION VOLUME = 690 CF (INCLUDES L.I.D. VOLUME OF 197 CF)
   - PROVIDED VOLUME = 216 CF
7. 11' X 11' X 5' GRAVEL SUMP PER AMERICAN FORK STANDARD DRAWINGS, SEE DETAIL 15.34/C-600.
8. 11' X 22' X 5' GRAVEL SUMP PER AMERICAN FORK STANDARD DRAWINGS, SEE DETAIL 15.34/C-600.
9. ROOF DRAIN.
10. 4" ROOF DRAIN LINE. RUN AT 2.00% MINIMUM SLOPE FROM ROOF DRAIN OUTLET 4' BELOW PROPOSED GRADE.

HORIZONTAL GRAPHIC SCALE

10 0 5 10 20
(IN FEET)
HORZ: 1 inch = 10 ft.

BENCHMARK

SOUTHWEST CORNER OF SECTION 6, TOWNSHIP 5 SOUTH, RANGE 2 EAST SALT LAKE BASE AND MERIDIAN

ELEV = 4819.90'

811 Know what's below. Call before you dig. CALL BLUESTAKES @ 811 AT LEAST 48 HOURS PRIOR TO THE COMMENCEMENT OF ANY CONSTRUCTION.

NOTES

1) BENCHMARK USED: SOUTHWEST CORNER, SECTION 6, TOWNSHIP 5 SOUTH, RANGE 2 EAST, SALT LAKE BASE AND MERIDIAN.

VERTICAL DATUM
NGVD 29 = 4,819.90'
NAVD 88 = 4,823.56 -3.66'

HORIZONTAL DATUM
NAD 27

ENSIGN
THE STANDARD IN ENGINEERING

SALT LAKE CITY
45 W. 10000 S., Suite 500
Sandy, UT 84070
Phone: 801.255.0529

LAYTON
Phone: 801.547.1100

TOOELE
Phone: 435.843.3590

CEDAR CITY
Phone: 435.865.1453

RICHFIELD
Phone: 435.896.2983

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blalock and PARTNERS
architectural design studio
159 W. Pierpont Ave.
Salt Lake City, UT 84101
801.532.4940

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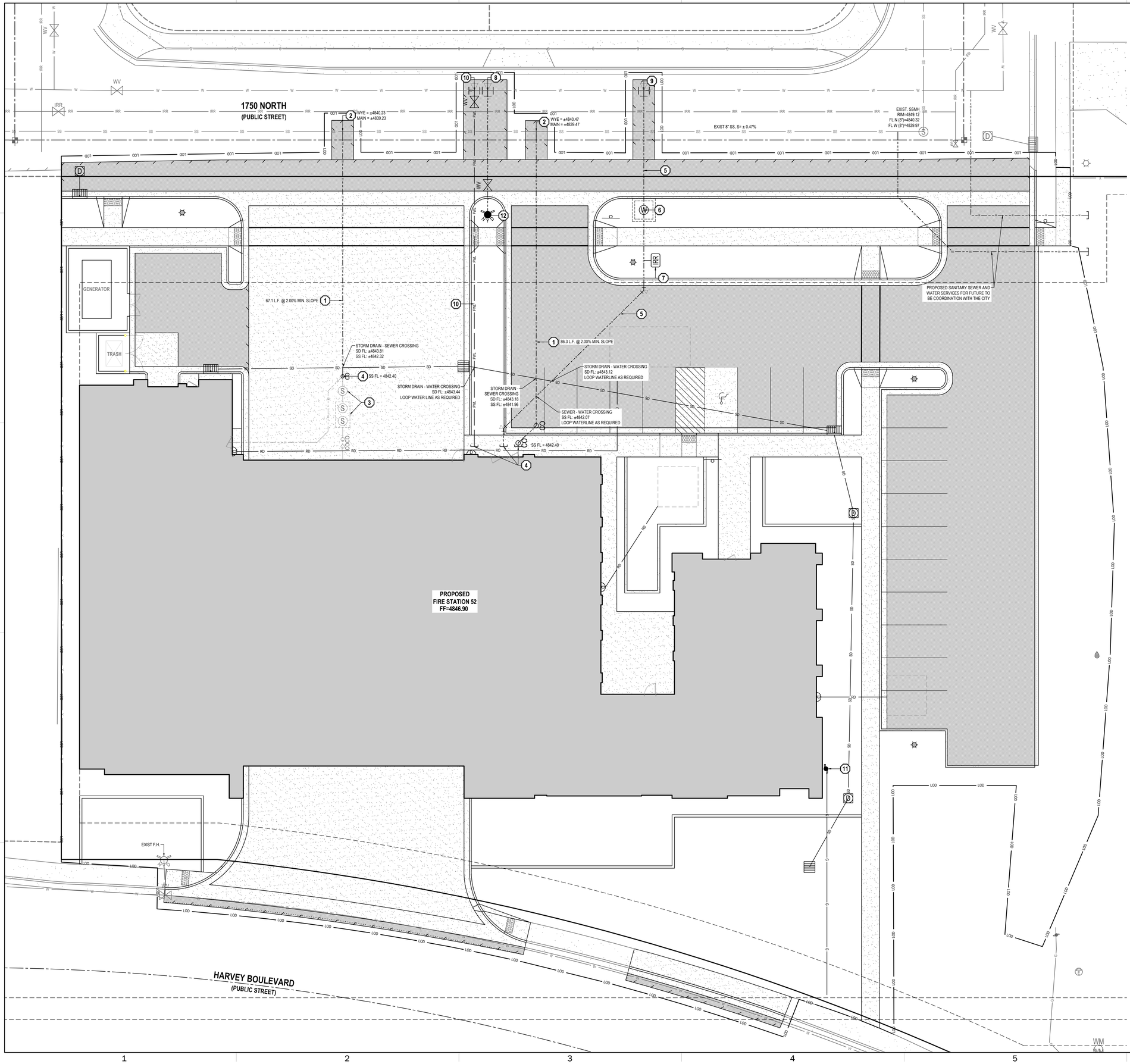
date: April 28, 2022
project no.: 220308
75% Construction Documents

American Fork Fire Station 52
960 East 1750 North, American Fork, Utah

DRAINAGE PLAN

C-301

Attachment: Fire Stations 2022.04.29 Plan Set (Fire Station 52 - site plan)



GENERAL NOTES

1. ALL WORK TO COMPLY WITH THE GOVERNING AGENCY'S STANDARDS AND SPECIFICATIONS.
2. EXISTING UNDERGROUND UTILITIES AND IMPROVEMENTS ARE SHOWN IN THEIR APPROXIMATE LOCATIONS BASED UPON RECORD INFORMATION AVAILABLE AT THE TIME OF PREPARATION OF THESE PLANS. LOCATIONS MAY NOT HAVE BEEN VERIFIED IN THE FIELD AND NO GUARANTEE IS MADE AS TO THE ACCURACY OR COMPLETENESS OF THE INFORMATION SHOWN. IT SHALL BE THE RESPONSIBILITY OF THE CONTRACTOR TO DETERMINE THE EXISTENCE AND LOCATION OF THE UTILITIES SHOWN ON THESE PLANS OR INDICATED IN THE FIELD BY LOCATING SERVICES. ANY ADDITIONAL COSTS INCURRED AS A RESULT OF THE CONTRACTOR'S FAILURE TO VERIFY THE LOCATIONS OF EXISTING UTILITIES PRIOR TO THE BEGINNING OF CONSTRUCTION IN THEIR VICINITY SHALL BE BORNE BY THE CONTRACTOR AND ASSUMED INCLUDED IN THE CONTRACT. THE CONTRACTOR IS TO VERIFY ALL CONNECTION POINTS WITH THE EXISTING UTILITIES. THE CONTRACTOR IS RESPONSIBLE FOR ANY DAMAGE CAUSED TO THE EXISTING UTILITIES AND UTILITY STRUCTURES THAT ARE TO REMAIN. IF CONFLICTS WITH EXISTING UTILITIES OCCUR, THE CONTRACTOR SHALL NOTIFY THE ENGINEER PRIOR TO CONSTRUCTION TO DETERMINE IF ANY FIELD ADJUSTMENTS SHOULD BE MADE.
3. ALL SANITARY SEWER INFRASTRUCTURE TO BE INSTALLED PER GOVERNING AGENCY STANDARD PLANS AND SPECIFICATIONS.
4. ALL WATER INFRASTRUCTURE TO BE INSTALLED PER GOVERNING AGENCY OR APWA STANDARD PLANS AND SPECIFICATIONS.
6. DEFLECT OR LOOP ALL WATERLINES TO AVOID CONFLICTS WITH OTHER UTILITIES PER GOVERNING AGENCY'S STANDARDS AND SPECIFICATIONS.
7. PROJECT SHALL COMPLY WITH ALL UTAH DIVISION OF DRINKING WATER RULES AND REGULATIONS INCLUDING, BUT NOT LIMITED TO, THOSE PERTAINING TO BACKFLOW PROTECTION AND CROSS CONNECTION PREVENTION.
8. THE CONTRACTOR IS TO COORDINATE ALL UTILITIES WITH MECHANICAL/PLUMBING PLANS.
9. NOTIFY ENGINEER OF ANY DISCREPANCIES IN DESIGN OR STAKING BEFORE PLACING UTILITY STRUCTURES OR PIPES.
10. THE CONTRACTOR SHALL ADJUST TO GRADE ALL EXISTING UTILITIES AS NEEDED PER LOCAL GOVERNING AGENCY'S STANDARDS AND SPECIFICATIONS.
11. THE CONTRACTOR IS TO PROTECT AND PRESERVE ALL EXISTING IMPROVEMENTS, UTILITIES, AND SIGNS, ETC. UNLESS OTHERWISE NOTED ON THESE PLANS.

SCOPE OF WORK:

PROVIDE, INSTALL AND/OR CONSTRUCT THE FOLLOWING PER THE SPECIFICATIONS GIVEN OR REFERENCED, THE DETAILS NOTED, AND/OR AS SHOWN ON THE CONSTRUCTION DRAWINGS:

1. 4" SDR-35 PVC SANITARY SEWER LATERAL, INCLUDING CLEANOUTS AT MAXIMUM 100-FOOT SPACING, PER AMERICAN FORK STANDARDS AND SPECIFICATIONS. SEE AMERICAN FORK DETAIL 15.19/C-600 AND 15.15/C-600. LENGTH AND SLOPE PER PLAN. TRENCHING PER AMERICAN FORK STANDARD DRAWING 15.22/C-600.
2. CONNECT TO EXISTING SEWER MAIN PER AMERICAN FORK STANDARDS AND SPECIFICATIONS. SEE AMERICAN FORK DETAIL 15.22/C-600.
3. SAND/OIL INTERCEPTOR AND SAMPLING MANHOLE SHOWN FOR REFERENCE. SEE PLUMBING PLAN FOR DESIGN INFORMATION.
4. SEE PLUMBING PLANS FOR CONTINUATION.
5. 4" C-900 PVC POTABLE WATER LINE OR APPROVED EQUIVALENT. INSTALL LINE AND NECESSARY THRUST BLOCKS PER AMERICAN FORK STANDARDS AND SPECIFICATIONS. TRENCHING PER AMERICAN FORK STANDARD DRAWING 15.22/C-600.
6. 2" WATER METER PER AMERICAN FORK STANDARDS AND SPECIFICATIONS, WITH 2"x4" REDUCER AT EACH END. CONCRETE VAULT PER APWA PLAN 505 AND SPECIFICATIONS.
7. POINT OF CONNECTION FOR IRRIGATION CONTRACTOR.
8. 6"x6"x6" TEE, VALVE AND THRUSTBLOCK PER AMERICAN FORK STANDARDS AND SPECIFICATIONS.
9. 6"x6"x4" TEE, VALVE AND THRUSTBLOCK PER AMERICAN FORK STANDARDS AND SPECIFICATIONS.
10. 6" MINIMUM DUCTILE IRON FIRE WATER LINE WITH TEE AND THRUSTBLOCK CONNECTION TO MAIN PER AMERICAN FORK STANDARDS AND SPECIFICATIONS. UP-SIZE TO MATCH FIRE RISER SIZE IF REQUIRED BY FIRE SPRINKLER DESIGN ENGINEER. TRENCHING PER AMERICAN FORK STANDARD DRAWING 15.22/C-600.
11. PROPOSED GAS METER AND SERVICE LOCATION. OWNER TO CONTRACT WITH DOMINION ENERGY FOR SERVICE AND PAY ALL ASSOCIATED FEES. CONTRACTOR TO COORDINATE INSTALLATION WITH DOMINION ENERGY.
12. NEW FIRE HYDRANT WITH 6" C-900 PVC (OR APPROVED EQUIVALENT) FIRE WATER LINE AND 6" GATE VALVE IN ROAD PER AMERICAN FORK STANDARDS AND SPECIFICATIONS PER DETAIL 15.6/C-601. TRENCHING PER AMERICAN FORK STANDARD DRAWING 15.22/C-600.

HORIZONTAL GRAPHIC SCALE

10 0 5 10 20

(IN FEET)
HORZ. 1 inch = 10 ft.

BENCHMARK

SOUTHWEST CORNER OF SECTION 6, TOWNSHIP 5 SOUTH, RANGE 2 EAST SALT LAKE BASE AND MERIDIAN

ELEV = 4819.90'

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CALL BLUESTAKES @ 811 AT LEAST 48 HOURS PRIOR TO THE COMMENCEMENT OF ANY CONSTRUCTION.

NOTES

1) BENCHMARK USED: SOUTHWEST CORNER, SECTION 6, TOWNSHIP 5 SOUTH, RANGE 2 EAST, SALT LAKE BASE AND MERIDIAN.

VERTICAL DATUM
NGVD 29 = 4,819.90'
NAVD 88 = 4,823.56 -3.66'

HORIZONTAL DATUM
NAD 27

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SALT LAKE CITY
45 W. 10000 S., Suite 500
Sandy, UT 84070
Phone: 801.255.0529

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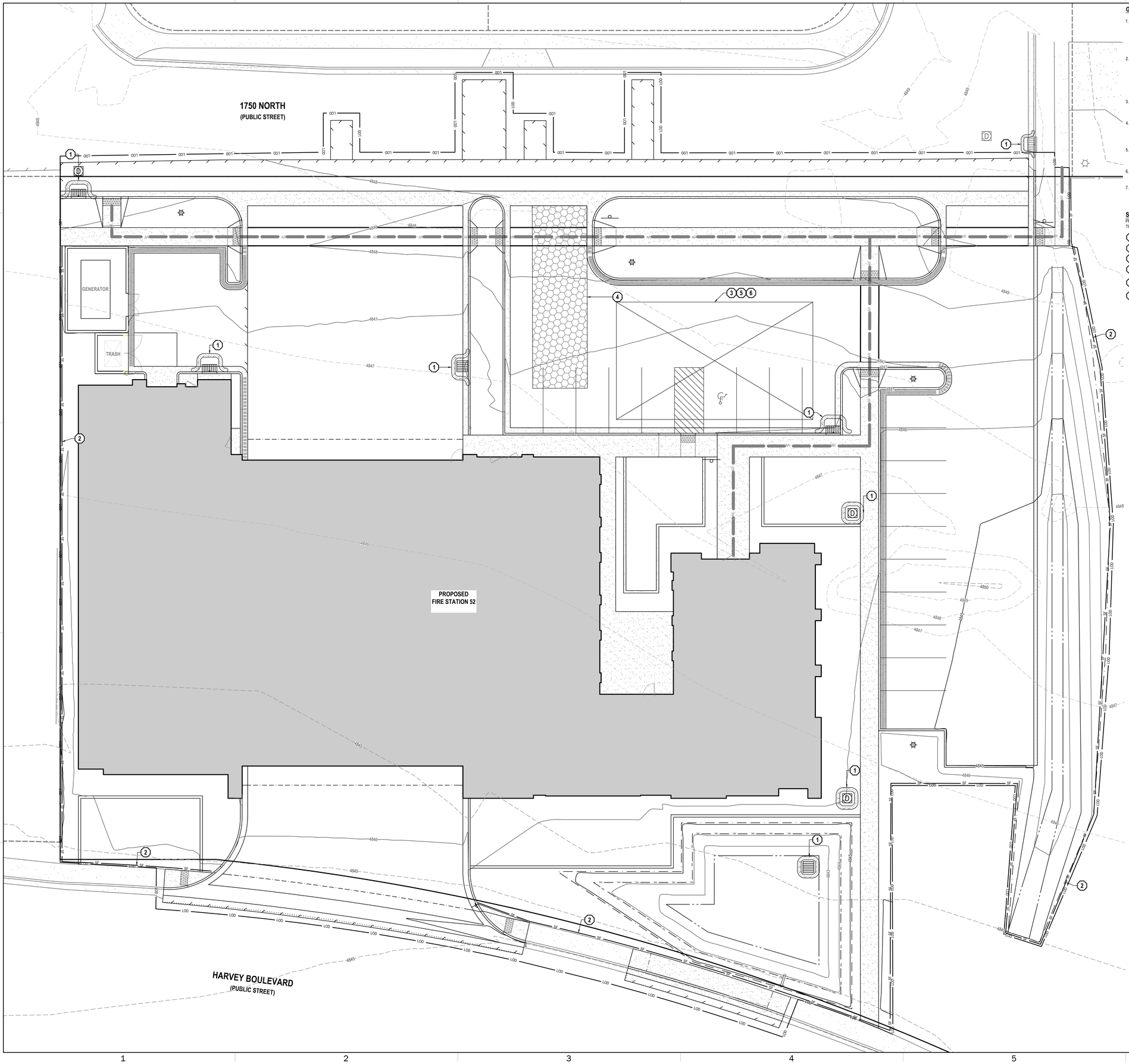
date: April 28, 2022
project no.: 220308
75% Construction Documents

American Fork Fire Station 52
960 East 1750 North, American Fork, Utah

UTILITY PLAN

C-400

Attachment: Fire Stations 2022.04.29 Plan Set (Fire Station 52 - site plan)



GENERAL NOTES

1. THIS PLAN IS DESIGNED AS A FIRST APPRAISAL OF NECESSARY MEANS TO PROTECT THE WATERS OF THE STATE FROM POTENTIAL POLLUTION. IT IS THE RESPONSIBILITY OF THE OWNER/OPERATOR TO ADD WARRANTED BEST MANAGEMENT PRACTICES (BMP'S) AS NECESSARY, MODIFY THOSE SHOWN AS APPROPRIATE, AND DELETE FROM THE PROJECT THOSE FOUND TO BE UNNECESSARY. FEDERAL AND STATE LAW ALLOWS THESE UPDATES TO BE MADE BY THE OWNER/OPERATOR ONSITE AND RECORDED BY THE OWNER/OPERATOR ON THE COPY OF THE SWPPP KEPT ONSITE.
2. DISTURBED LAND SHALL BE KEPT TO A MINIMUM. STABILIZATION MEASURES SHALL BE INITIATED AS SOON AS PRACTICABLE IN PORTIONS OF THE SITE WHERE CONSTRUCTION ACTIVITIES HAVE TEMPORARILY OR PERMANENTLY CEASED, BUT IN NO CASE MORE THAN 14 DAYS AFTER THE CONSTRUCTION ACTIVITY IN THAT PORTION OF THE SITE HAS TEMPORARILY OR PERMANENTLY CEASED. HOWEVER, WHERE CONSTRUCTION ACTIVITY ON A PORTION OF THE SITE IS TEMPORARILY CEASED, AND EARTH DISTURBING ACTIVITIES WILL BE RESUMED WITHIN 21 DAYS, TEMPORARY STABILIZATION MEASURES DO NOT HAVE TO BE INITIATED ON THAT PORTION OF THE SITE.
3. RESEED DISTURBED LAND WITH NATIVE GRASS MIXTURE WITHIN 14 CALENDAR DAYS OF ACHIEVEMENT OF FINISH GRADE TO STABILIZE SOILS IF LAND IS NOT TO BE RE-WORKED WITHIN 14 CALENDAR DAYS OF THE CESSATION OF CONSTRUCTION ACTIVITIES AT THAT LOCATION.
4. DETAILS SHOWN ARE TO BE EMPLOYED TO PROTECT RUNOFF AS APPROPRIATE DURING CONSTRUCTION. NOT ALL DETAILS ARE NECESSARY AT ALL PHASES OF THE PROJECT. IT SHALL BE THE RESPONSIBILITY OF THE OWNER/OPERATOR TO USE APPROPRIATE BEST MANAGEMENT PRACTICES AT THE APPROPRIATE PHASE OF CONSTRUCTION. SEE SWPPP FOR BMP IMPLEMENTATION SCHEDULE.
5. VARIOUS BEST MANAGEMENT PRACTICES HAVE BEEN SHOWN ON THE PLANS AT SUGGESTED LOCATIONS. THE CONTRACTOR MAY MOVE AND RECONFIGURE THESE BMP'S TO OTHER LOCATIONS IF PREFERRED, PROVIDED THE INTENT OF THE DESIGN IS PRESERVED.
6. NOT ALL POSSIBLE BMP'S HAVE BEEN SHOWN. THE CONTRACTOR IS RESPONSIBLE TO APPLY CORRECT MEASURES TO PREVENT THE POLLUTION OF STORM WATER PER PROJECT SWPPP.
7. A UPDES (UTAH POLLUTANT DISCHARGE ELIMINATION SYSTEM) PERMIT IS REQUIRED FOR ALL CONSTRUCTION ACTIVITIES 1 ACRE OR MORE.

SCOPE OF WORK:

PROVIDE, INSTALL AND/OR CONSTRUCT THE FOLLOWING PER THE SPECIFICATIONS GIVEN OR REFERENCED, THE DETAILS NOTED, AND/OR AS SHOWN ON THE CONSTRUCTION DRAWINGS:

1. INLET PROTECTION PER DETAIL 11/C-600.
2. SILT FENCE PER DETAIL 12/C-600.
3. PORTABLE TOILET PER DETAIL 13/C-600.
4. VEHICLE WASHDOWN AND STABILIZED CONSTRUCTION ENTRANCE PER DETAIL 14/C-600.
5. SUGGESTED TEMPORARY CONSTRUCTION SITE PARKING, STAGING, DUMPSTER, AND MATERIAL STORAGE AREA.
6. SUGGESTED STOCKPILE AREA.

HORIZONTAL GRAPHIC SCALE

10 0 5 10 20
(IN FEET)
HORZ: 1 inch = 10 ft.

BENCHMARK

SOUTHWEST CORNER OF SECTION 6, TOWNSHIP 5 SOUTH, RANGE 2 EAST SALT LAKE BASE AND MERIDIAN

ELEV = 4819.90'

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NOTES

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VERTICAL DATUM
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HORIZONTAL DATUM
NAD 27

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Phone: 801.255.0529

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date: April 28, 2022
project no.: 220308
75% Construction Documents

American Fork Fire Station 52
960 East 1750 North, American Fork, Utah

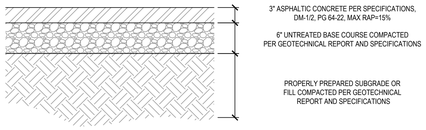
EROSION CONTROL PLAN

C-500

Attachment: Fire Stations 2022.04.29 Plan Set (Fire Station 52 - site plan)

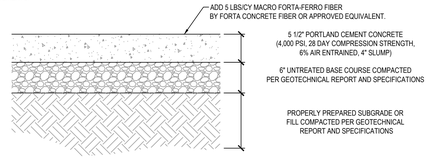
ASPHALT NOTES

1. ALL PAVING TO BE PLACED OVER PROPERLY PREPARED NATURAL SOILS AND/OR PROPERLY PREPARED EXISTING FILL SOILS AND PROPERLY COMPACTED STRUCTURAL FILL WHERE SPECIFIED.
2. ALL STRUCTURAL FILL TO BE PLACED AND COMPACTED PER THE PROJECT GEOTECHNICAL REPORT OR TO A MINIMUM OF 95% OF THE MAXIMUM DRY DENSITY AS DETERMINED BY THE AASHTO T-180 (D-1557) METHOD OF COMPACTION. LIFTS SHOULD BE PLACED PER GEOTECHNICAL RECOMMENDATIONS BUT SHOULD NOT EXCEED 8" IN LOOSE THICKNESS.
3. REMOVE SURFACE VEGETATION AND OTHER DELETERIOUS MATERIALS OVER THE ENTIRE SITE IN PREPARATION OF PROPOSED IMPROVEMENTS.



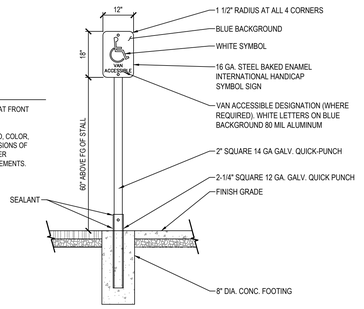
CONCRETE NOTES

1. ALL PAVING TO BE PLACED OVER PROPERLY PREPARED NATURAL SOILS AND/OR PROPERLY PREPARED EXISTING FILL SOILS AND PROPERLY COMPACTED STRUCTURAL FILL WHERE SPECIFIED.
2. ALL STRUCTURAL FILL TO BE PLACED AND COMPACTED PER THE PROJECT GEOTECHNICAL REPORT OR TO A MINIMUM OF 95% OF THE MAXIMUM DRY DENSITY AS DETERMINED BY THE AASHTO T-180 (D-1557) METHOD OF COMPACTION. LIFTS SHOULD BE PLACED PER GEOTECHNICAL RECOMMENDATIONS BUT SHOULD NOT EXCEED 8" IN LOOSE THICKNESS.
3. REMOVE SURFACE VEGETATION AND OTHER DELETERIOUS MATERIALS OVER THE ENTIRE SITE IN PREPARATION OF PROPOSED IMPROVEMENTS.



1 STANDARD ASPHALT SECTION

SCALE: NONE

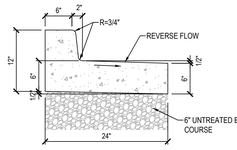


NOTES:

1. SIGNS TO BE CENTERED AT FRONT OF PARKING SPACE.
2. HANDICAP PARKING LOGO, COLOR, HEIGHT, OF POLE, DIMENSIONS OF SIGN TO BE INSTALLED PER GOVERNMENTAL REQUIREMENTS.

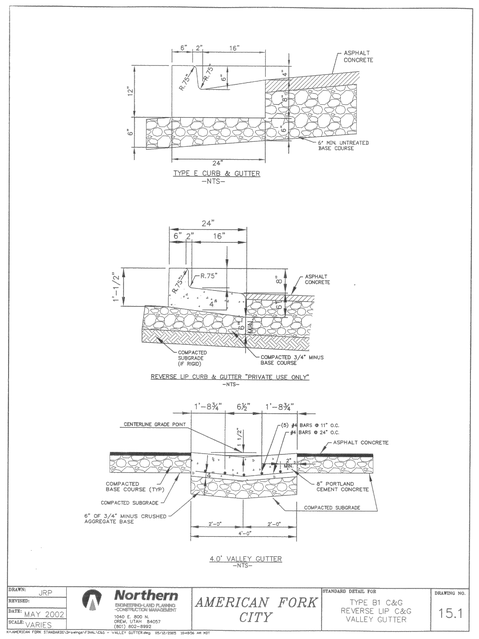
2 CONCRETE PAVEMENT SECTION

SCALE: NONE

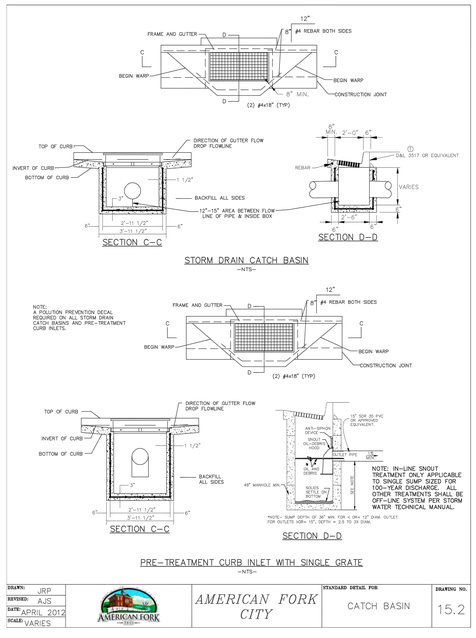


NOTE:

1. CONSTRUCT PER NOTES AND SPECIFICATIONS ASSOCIATED WITH APWA STANDARD PLAN NO. 205.



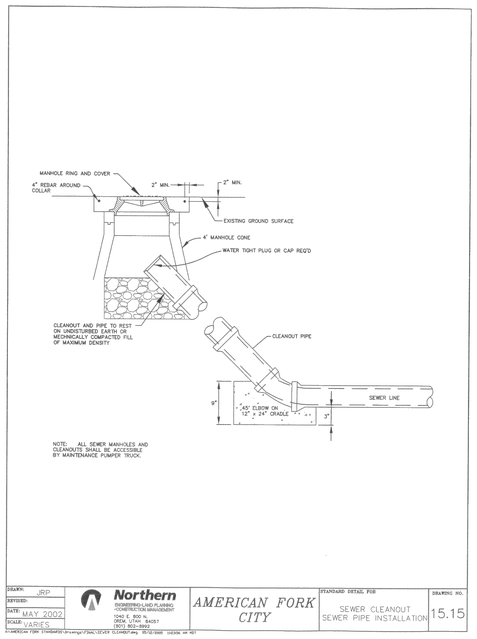
DRAWN: JRP REVISED: DATE: MAY 2002 SCALE: VARIES	Northern Engineering and Land Planning, Construction Management 1040 E. 800 N. Orem, Utah 84057 (801) 802-8992	AMERICAN FORK CITY	STANDARD DETAIL FOR: TYPE B1 C&G REVERSE LIP C&G VALLEY GUTTER DRAWING NO. 15.1



DRAWN: JRP REVISED: AJS DATE: APRIL 2012 SCALE: VARIES	AMERICAN FORK CITY	AMERICAN FORK CITY	STANDARD DETAIL FOR: CATCH BASIN DRAWING NO. 15.2

3 ACCESIBLE PARKING SIGN

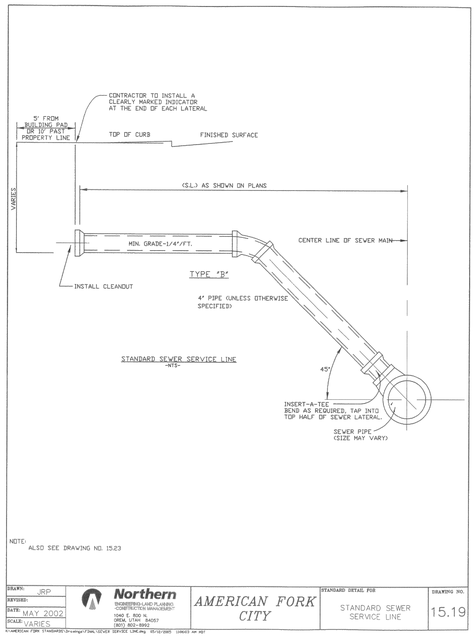
SCALE: NONE



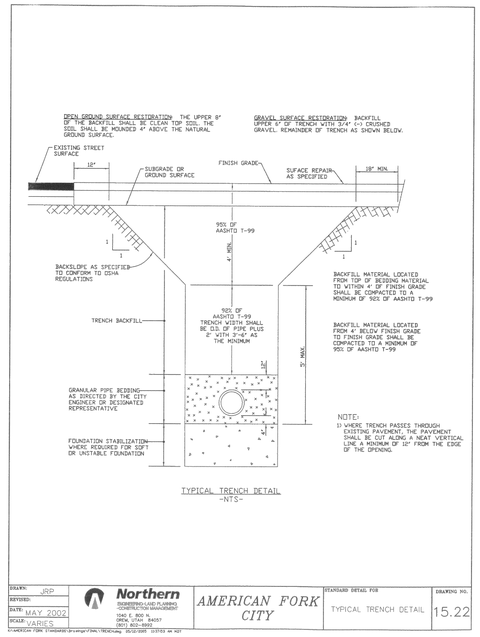
DRAWN: JRP REVISED: DATE: MAY 2002 SCALE: VARIES	Northern Engineering and Land Planning, Construction Management 1040 E. 800 N. Orem, Utah 84057 (801) 802-8992	AMERICAN FORK CITY	STANDARD DETAIL FOR: SEWER CLEANOUT SEWER PIPE INSTALLATION DRAWING NO. 15.15

4 24" REVERSE PAN CURB AND GUTTER

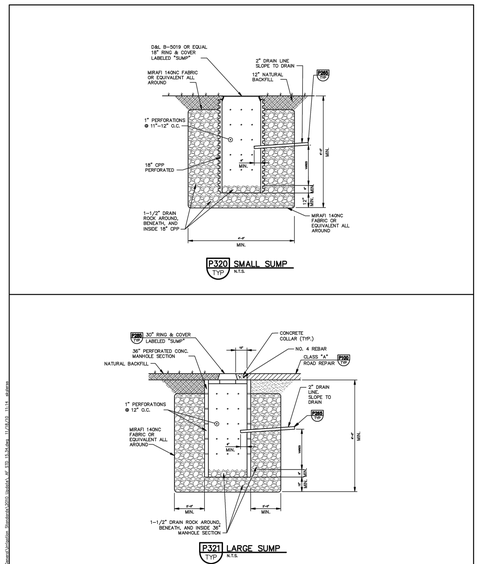
SCALE: NONE



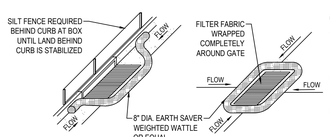
DRAWN: JRP REVISED: DATE: MAY 2002 SCALE: VARIES	Northern Engineering and Land Planning, Construction Management 1040 E. 800 N. Orem, Utah 84057 (801) 802-8992	AMERICAN FORK CITY	STANDARD DETAIL FOR: STANDARD SEWER SERVICE LINE DRAWING NO. 15.19



DRAWN: JRP REVISED: DATE: MAY 2002 SCALE: VARIES	Northern Engineering and Land Planning, Construction Management 1040 E. 800 N. Orem, Utah 84057 (801) 802-8992	AMERICAN FORK CITY	STANDARD DETAIL FOR: TYPICAL TRENCH DETAIL DRAWING NO. 15.22



DRAWN: REVISED: 11/2010 DATE: SCALE:	HORROCKS ENGINEERS 257 EAST MAIN, P.O. BOX 277, AMERICAN FORK (801) 763-5100	AMERICAN FORK CITY	STANDARD DETAIL FOR: SUMP DETAILS DRAWING NO. 15.34

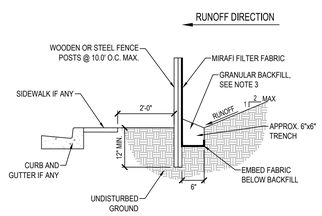


NOTES:

1. PLACE WATTLES OR GRAVEL BAGS TIGHT AGAINST CURB TO PREVENT SEDIMENT-LADEN WATER FROM GETTING BETWEEN CURB AND WATTLE/BAG.
2. PLACE WATTLES OR GRAVEL BAGS SUCH THAT FLOW DOES NOT OVERTOP CURB OR ROAD CENTERLINE.
3. INSPECT INLET PROTECTION AFTER EVERY LARGE STORM EVENT AND AT LEAST BI-WEEKLY, OR PER SWPPP REQUIREMENTS, WHICHEVER IS MORE STRINGENT, TO ENSURE THAT SEDIMENT CONTROL IS MEETING ITS DESIGN INTENT. MAINTAIN AND/OR REPLACE AS NEEDED.
4. REMOVE SEDIMENT ACCUMULATED WHEN IT REACHES 50% OF GRAVEL BAG OR WATTLE HEIGHT.
5. CONTRACTOR MAY SUBMIT AN ALTERNATIVE METHOD OF INLET PROTECTION. THE ALTERNATIVE METHOD SHALL BE APPROVED BY THE CITY INSPECTOR AND THE ENGINEER OF RECORD.
6. BEFORE PLACEMENT OF CURB, STABILIZATION OF LAND BEHIND CURB, AND/OR PAVING, MAINTAIN TOP OF INLET AT 6" ABOVE GRADE, AND SURROUND WITH SILT FENCE FOR SEDIMENTATION AROUND BOX. MAINTAIN SILT FENCE BEHIND BOX UNTIL LAND BEHIND CURB IS STABILIZED.

11 SAG INLET PROTECTION

SCALE: NONE

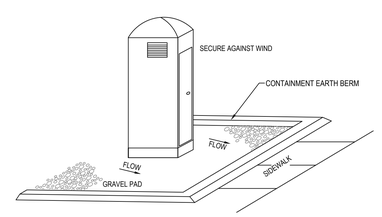


NOTES:

1. EXCAVATE 6"x6" TRENCH ALONG LIMITS OF DISTURBANCE AS SHOWN ON CONSTRUCTION DRAWINGS.
2. POSTS SHALL BE POSITIONED ON DOWNSTREAM SIDE OF FENCE.
3. LAY TOE-IN FABRIC FLAP IN BOTTOM OF TRENCH. BACKFILL TRENCH WITH FREE DRAWING GRANULAR MATERIAL. COMPACT TRENCH TO SATISFACTION OF THE ENGINEER OF RECORD.
4. SILT FENCE GEOTEXTILE SHALL MEET AASHTO M288-92 REQUIREMENTS.
5. REMOVE & DISPOSE OF SEDIMENT WHEN ACCUMULATION IS 50% OF EXPOSED FENCE HEIGHT.
6. 10' MAX. SPACING BETWEEN STAKES.
7. SILT FENCES SHALL BE INSTALLED ALONG CONTOURS, NOT UP AND DOWN SLOPES, WITH 10' OVERLAP AT BREAKS.

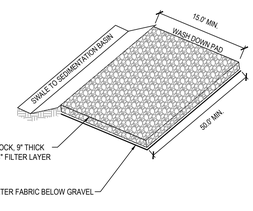
12 TEMPORARY SILT FENCE

SCALE: NONE



13 PORTABLE TOILET

SCALE: NONE



NOTE:

1. PLACE SIGN ADJACENT TO ENTRANCE " CONSTRUCTION TRAFFIC ONLY - ALL CONSTRUCTION TRAFFIC SHALL ENTER AND EXIT SITE AT THIS LOCATION"

14 STABILIZED CONSTRUCTION ENTRANCE

SCALE: NONE

and PARTNERS
blalock
architectural design studio
159 W. Pierpont Ave.
Salt Lake City, UT 84101
801.532.4940

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stamp

revisions

NOT FOR CONSTRUCTION

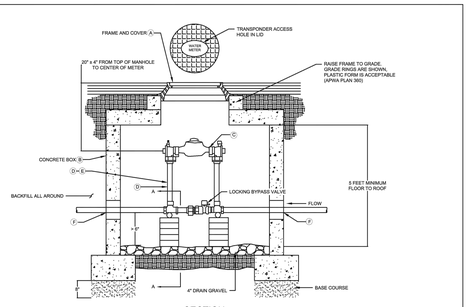
date: April 28, 2022
project no.: 220308
75% Construction Documents

American Fork Fire Station 52
960 East 1750 North, American Fork, Utah

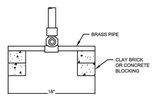
CIVIL DETAILS

C-600

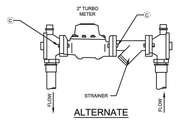
Attachment: Fire Stations 2022.04.29 Plan Set (Fire Station 52 - site plan)



SECTION



SECTION A-A



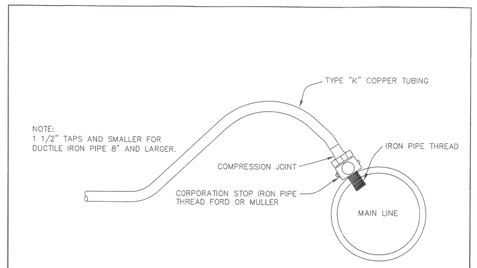
ALTERNATE

TURBO METER INSTALLATION FOR ALL SYSTEMS USED EXCLUSIVELY FOR IRRIGATION OR FIRE PROTECTION.

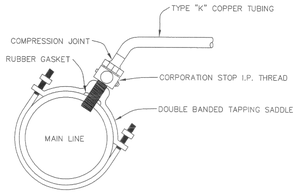
LEGEND

NO.	*	ITEM	DESCRIPTION
A		27" FRAME AND COVER	APWA PLAN 502
B		CONCRETE BOX	APWA PLAN 505
C		STAINLESS STEEL METER BOLT WITH NUT	5/8" x 2 3/4" 304 SS
D		1 1/2" CUSTOM SETTER WITH LOCKING BYPASS	
E		2" CUSTOM SETTER WITH LOCKING BYPASS	
F		CORE/KNOCKOUT THROUGH VAULT WALL	PIPES PASSING THROUGH CONCRETE VAULT SHALL BE PROTECTED AGAINST EXTERNAL CORROSION BY SHEATHING OR WRAPPING OR ANY OTHER MEANS THAT WILL WITHSTAND ANY REACTION FROM LIME AND ACID FROM CONCRETE, CINDER OR OTHER CORROSIVE MATERIAL. SHEATHING OR WRAPPING SHALL ALLOW FOR MOVEMENT INCLUDING EXPANSION AND CONTRACTION OF PIPING (IPC 305.1). REMAINING HOLE SHALL BE SEALED.

DRAWN: ABW REVISED: DATE: FEB 2019 SCALE: VARIES	AMERICAN FORK CITY PUBLIC WORKS 275 EAST 200 NORTH (801) 763-9030	STANDARD DETAIL FOR 1-1/2" OR 2" METER PLACEMENT	DRAWING NO. 15.5C



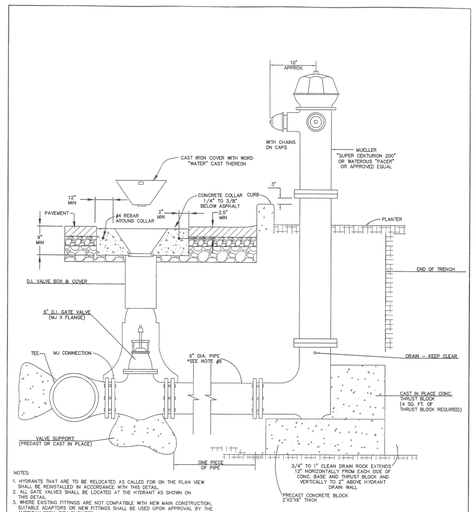
OPTION #2



OPTION #1

DRAWN: JRP REVISED: DATE: JULY 2002 SCALE: VARIES	Northern ENGINEERING AND PLANNING CONSULTANTS INCORPORATED 1000 E. 100 S. OREM, UTAH 84057 (801) 802-8992	AMERICAN FORK CITY	STANDARD DETAIL FOR TYPICAL WATERMAN TAPS

DRAWING NO. 15.3



NOTES:
1. HYDRANTS THAT ARE TO BE RELOCATED AS CALLED FOR ON THE PLAN VIEW SHALL BE REINSTALLED IN ACCORDANCE WITH THIS DETAIL.
2. ALL GATE VALVES SHALL BE LOCATED AT THE HYDRANT AS SHOWN ON THIS DETAIL.
3. WHERE EXISTING FITTINGS ARE NOT COMPATIBLE WITH NEW MAIN CONSTRUCTION, SUITABLE ADAPTORS OR NEW FITTINGS SHALL BE USED UPON APPROVAL BY THE AMERICAN FORK CITY ENGINEER.
4. ALL ANCHORS AND BLOCKING TO BEAR AGAINST UNDISTURBED SOIL.
5. IF LENGTH EXCEEDS 1 LENGTH OF PIPE, INCREASE DIAMETER TO 8 INCH MINIMUM.

FIRE HYDRANT DETAIL
-NTS-

DRAWN: JRP REVISED: DATE: MAY 2002 SCALE: VARIES	Northern ENGINEERING AND PLANNING CONSULTANTS INCORPORATED 1000 E. 100 S. OREM, UTAH 84057 (801) 802-8992	AMERICAN FORK CITY	STANDARD DETAIL FOR FIRE HYDRANT

DRAWING NO. 15.6

and PARTNERS blalock
architectural design studio
159 W. Pierpont Ave.
Salt Lake City, UT 84101
801.532.4940

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revisions

NOT FOR CONSTRUCTION

date: April 28, 2022
project no.: 220308
75% Construction Documents

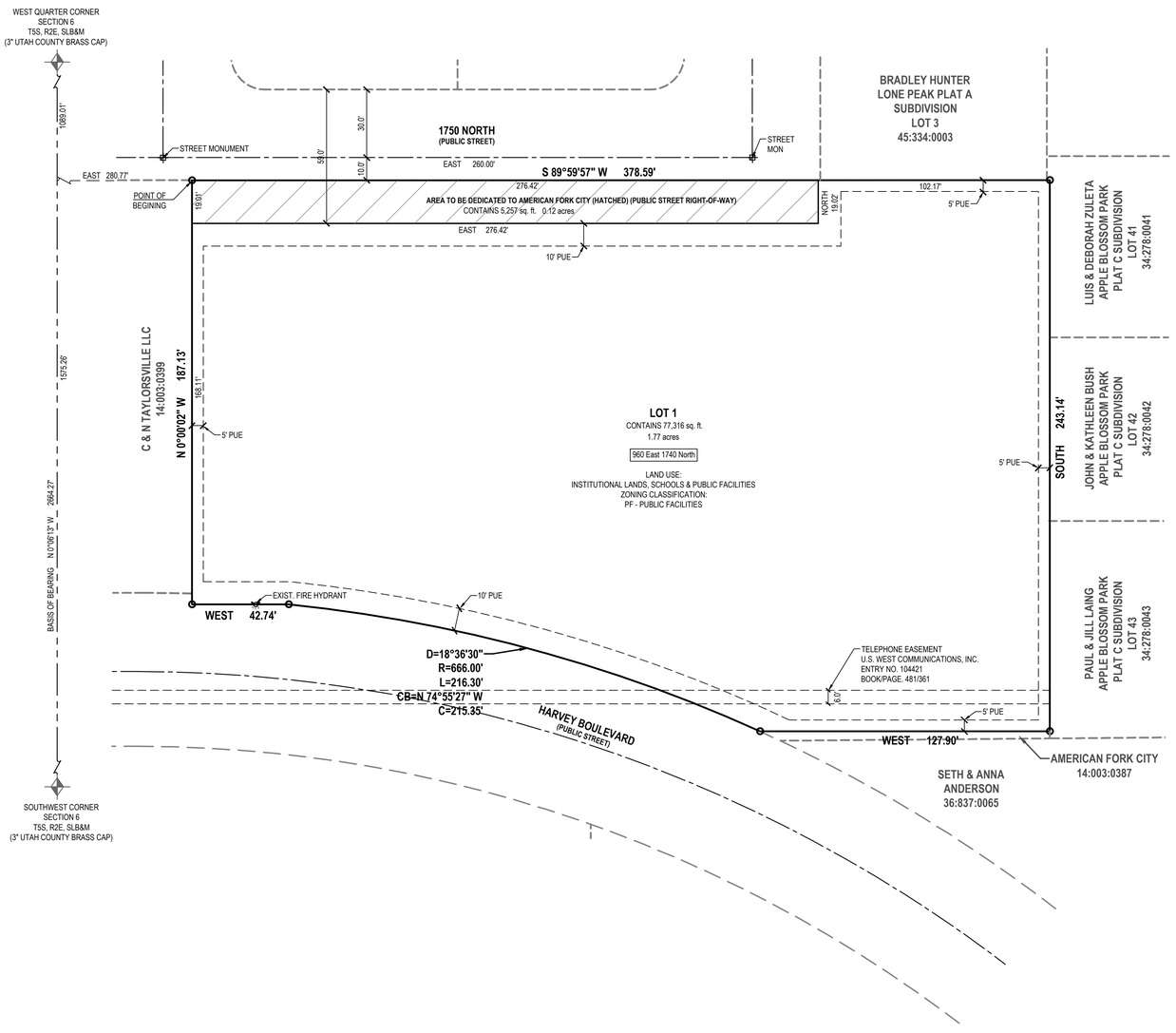
American Fork Fire Station 52
960 East 1750 North, American Fork, Utah

CIVIL DETAILS
C-601

Attachment: Fire Stations 2022.04.29 Plan Set (Fire Station 52 - site plan)

AMERICAN FORK FIRE STATION NO. 52 SUBDIVISION

**LOCATED IN THE SOUTHWEST QUARTER OF SECTION 6,
TOWNSHIP 5 SOUTH, RANGE 2 EAST,
SALT LAKE BASE AND MERIDIAN,
AMERICAN FORK CITY, UTAH COUNTY, UTAH**





VICINITY MAP
(NOT TO SCALE)

SURVEYOR'S CERTIFICATE

I, Patrick M. Harris, DO HEREBY CERTIFY THAT I AM A PROFESSIONAL LAND SURVEYOR, AND THAT I HOLD A LICENSE IN ACCORDANCE WITH TITLE 58, CHAPTER 22, PROFESSIONAL ENGINEERS AND LAND SURVEYORS LICENSING ACT, UTAH CODE ANNOTATED, 1953 AS AMENDED CERTIFICATE NUMBER 286882.
I FURTHER CERTIFY THAT BY AUTHORITY OF THE OWNERS, I HAVE MADE A SURVEY OF THE TRACT OF LAND SHOWN ON THIS PLAT AND DESCRIBED BELOW, HAVE SUBDIVIDED SAID TRACT OF LAND INTO LOTS, STREETS, AND EASEMENTS, HAVE COMPLETED A SURVEY OF THE PROPERTY DESCRIBED ON THIS PLAT IN ACCORDANCE WITH SECTION 17-23-17, UTAH CODE ANNOTATED, 1953 AS AMENDED, HAVE VERIFIED ALL MEASUREMENTS, AND HAVE PLACED MONUMENTS AS REPRESENTED ON THE PLAT.
I FURTHER CERTIFY THAT PER TITLE REPORT SUPPLIED BY Backman Title Services, Ltd., UNDER COMMITMENT NO. 7-048797, DATED EFFECTIVE August 12, 2021, EVERY EXISTING RIGHT OF WAY EASEMENT GRANT OF RECORD FOR UNDERGROUND FACILITIES, AS DEFINED IN SECTION 54-8a-2, UTAH CODE ANNOTATED, 1953 AS AMENDED, AND FOR OTHER UTILITY FACILITIES, IS ACCURATELY DESCRIBED ON THIS PLAT, AND FOR THAT THIS PLAT IS TRUE AND CORRECT.

BOUNDARY DESCRIPTION

A parcel of land situate in the Southwest Quarter of Section 6, Township 5 South, Range 2 East, Salt Lake Base and Meridian, being more particularly described as follows:

Beginning at a point on the South line of 1750 North Street, said point being South 00°06'13" East 1,089.01 feet along the Section line and East 280.77 feet from the West Quarter Corner of Section 6, Township 5 South, Range 2 East, Salt Lake Base and Meridian, and running;

thence North 89°59'57" East 378.59 feet to the West line of Apple Blossom Park Plat "C" Subdivision;
thence South 243.14 feet along the West line of Apple Blossom Park Plat "C" Subdivision;
thence South 89°30'34" West 127.90 feet to the North line of Harvey Boulevard;
thence Westerly 216.30 feet along the arc of a 666.00 foot radius curve to the left (center bears South 24°22'48" West and the chord bears North 74°55'27" West 215.35 feet with a central angle of 18°36'30") along the North line of Harvey Boulevard;
thence West 42.74 feet along the North line of Harvey Boulevard;
thence North 00°00'02" West 187.13 feet to the Point of Beginning.

Contains 82,573 square feet or 1.89 acres, 1 Lot.

OWNER'S DEDICATION

KNOWN ALL MEN BY THESE PRESENT THAT WE, ALL OF THE UNDERSIGNED OWNERS OF ALL OF THE PROPERTY DESCRIBED IN THE SURVEYOR'S CERTIFICATE HEREIN AND SHOWN ON THIS MAP,HAVE CAUSED THE SAME TO BE SUBDIVIDED INTO LOTS, BLOCKS, STREETS AND EASEMENTS AND DO HEREBY DEDICATE THE STREETS AND OTHER PUBLIC AREAS AS INDICATED HEREON FOR PERPETUAL USE OF THE PUBLIC.

IN WITNESS HEREOF WE HAVE HEREUNTO SET OUR HANDS THIS _____ DAY OF _____, A.D. 20_____.

NAME
COMPANY

NAME

CORPORATE ACKNOWLEDGMENT

STATE OF UTAH
COUNTY OF_____ } S.S.

ON THE _____ DAY OF _____ A.D. 20 ____, _____ PERSONALLY APPEARED BEFORE ME, THE UNDERSIGNED NOTARY PUBLIC, IN AND FOR SAID COUNTY OF_____ IN SAID STATE OF UTAH, WHO AFTER BEING DULY SWORN, ACKNOWLEDGED TO ME THAT HE/SHE IS THE _____ OF _____, AND THAT HE/SHE SIGNED THE OWNER'S DEDICATION FREELY AND VOLUNTARILY FOR AND IN BEHALF OF SAID CORPORATION BY AUTHORITY OF A RESOLUTION OF ITS BOARD OF DIRECTORS FOR THE PURPOSES THEREIN MENTIONED AND ACKNOWLEDGED TO ME THAT SAID CORPORATION EXECUTED THE SAME.

MY COMMISSION EXPIRES: _____
NAME: _____
NO: _____
A NOTARY PUBLIC COMMISSION IN UTAH

_____
NOTARY PUBLIC
RESIDING IN _____ COUNTY

APPROVAL BY LEGISLATIVE BODY

THE _____ OF _____ COUNTY OF UTAH, APPROVES THIS SUBDIVISION AND HEREBY ACCEPTS THE DEDICATION OF ALL THE STREETS, EASEMENTS, AND OTHER PARCELS OF LAND INTENDED FOR PUBLIC PURPOSES FOR THE PERPETUAL USE OF THE PUBLIC THIS _____ DAY OF _____, A.D. 20____

MAYOR

CITY COUNCIL MEMBER

CITY COUNCIL MEMBER

CITY COUNCIL MEMBER

CITY COUNCIL MEMBER

CITY COUNCIL MEMBER

CITY ENGINEER

ATTEST: _____
CLERK - RECORDER
(SEE SEAL BELOW)

PLANNING COMMISSION APPROVAL

APPROVED THIS _____ DAY OF _____ A.D. 20_____. BY THE AMERICAN FORK CITY PLANNING COMMISSION.

PLANNER

PLANNING COMMISSION CHAIRMAN

LEGEND

- EXISTING STREET MONUMENT
- SECTION CORNER SET 5/8"
- REBAR WITH YELLOW PLASTIC CAP, OR NAIL STAMPED "ENSIGN ENG. & LAND SURV." (ENSIGN ENG. LAND SURV.)
- PU&DE = PUBLIC UTILITY & DRAINAGE EASEMENT (PU&DE)
- BOUNDARY LINE
- SECTION LINE
- CENTER LINE
- EASEMENT LINE (PUE)
- LOT LINE
- ADJACENT PROPERTY LINE
- SETBACK LINE

NOTES:
1. HISTORICAL DEPTH OF HIGH WATER TABLE AND ELEVATION OF LOWEST FLOOR SLAB (MINIMUM 3 FEET ABOVE WATER LEVEL MEASURED DURING SPRING SEASON).
2. OFF-SET PINS TO BE PLACED ON THE BACK OF THE CURB AND 5/8"x24" REBAR WITH THE SURVEYOR'S LICENSE NUMBER CAP TO BE PLACED AT ALL REAR CORNERS PRIOR TO ANY OCCUPANCY.
3. BUILDING PERMITS WILL NOT BE ISSUED FOR ANY HOME UNTIL:
   1. ASPHALT PAVING IS INSTALLED
   2. FIRE HYDRANTS ARE INSTALLED, APPROVED AND CHARGED.

DEVELOPER
BLALOCK AND PARTNERS
159 WEST PIERPOINT AVENUE
SALT LAKE CITY, UTAH 84101
801-532-4940

NORTH
HORIZONTAL GRAPHIC SCALE
30 0 15 30 60
(IN FEET)
HORZ: 1 inch = 30 ft.

NOTES

1) BENCHMARK USED: SOUTHWEST CORNER, SECTION 6, TOWNSHIP 5 SOUTH, RANGE 2 EAST, SALT LAKE BASE AND MERIDIAN.

VERTICAL DATUM
NGVD 29 = 4,819.90'
NAVD 88 = 4,823.56 -3.66'

BASIS OF BEARING

THE BASIS OF BEARING IS BETWEEN THE SOUTHWEST CORNER AND THE WEST QUARTER CORNER OF SECTION 6, TOWNSHIP 5 SOUTH, RANGE 2 EAST, SALT LAKE BASE AND MERIDIAN, WITH A BEARING OF NORTH 00°06'13" WEST 2664.27'.

FLOOD ZONE DESIGNATION

SUBJECT PROPERTY FALLS WITHIN FLOOD ZONE "X" AS DELINEATED BY F.E.M.A. FLOOD INSURANCE RATE MAP, COMMUNITY PANEL MAP 49049C0167F EFFECTIVE JUNE , 2020.

WATER AND SEWER AUTORITY APPROVAL

APPROVED THIS _____ DAY OF _____, 20_____,
BY THE WATER AND SEWER AUTORITY.

PUBLIC WORKS DEPARTMENT DIRECTOR

AMERICAN FORK FIRE STATION NO. 52 SUBDIVISION

**LOCATED IN THE SOUTHWEST QUARTER OF SECTION 6,
TOWNSHIP 5 SOUTH, RANGE 2 EAST,
SALT LAKE BASE AND MERIDIAN,
AMERICAN FORK CITY, UTAH COUNTY, UTAH**

ENSIGN
SALT LAKE CITY
45 W. 10000 S., Suite 500
Sandy, UT. 84070
Phone: 801.255.0529
Fax: 801.255.4449
WWW.ENSIGNENG.COM
LAYTON Phone:801.547.1100
TOOELE Phone: 435.843.3590
CEDAR CITY Phone: 435.865.1453
RICHFIELD Phone: 435.896.2983

SHEET 1 OF 1
PROJECT NUMBER : 9668A
MANAGER : P. HARRIS
DRAWN BY : B. HANEL
CHECKED BY : P. HARRIS
DATE : 4/18/2022

SURVEYORS SEAL
PROFESSIONAL LAND SURVEYOR
04/20/22
No. 286882
PATRICK M. HARRIS
STATE OF UTAH

NOTARY PUBLIC SEAL

CLERK-RECORDER SEAL

Attachment: Fire Stations 2022.04.29 Plan Set (Fire Station 52 - site plan)

REQUEST FOR COUNCIL ACTION
CITY OF AMERICAN FORK
MAY 10, 2022

Department Recorder **Director Approval** *Terilyn Lurker*

AGENDA ITEM Review and action on an ordinance amending Section 15.01.1525 of the American Fork City Code titled "620 South/700 South Road Cross Section".

SUMMARY RECOMMENDATION
The Planning Commission recommended approval at the April 20, 2022, meeting.

BACKGROUND
This amendment would update the cross section for 620 South/700 South road as requested by the city council. The current cross section calls for a 4-inch solid white line and 6-inch solid white lane as well as a curb to separate the bike lane from the travel lane. This will remove the curb required and stripe the bike lane instead.

BUDGET IMPACT
NA

SUGGESTED MOTION
Move to adopt the ordinance amending Section 15.01.1525 of the American Fork City Code titled “620 South/700 South Road Cross Section”.

SUPPORTING DOCUMENTS

05.10.22 - Section 15.01.1525 620 S 700 S Cross Section - ordinance (PDF)
05.10.22 - Section 15.01.1525 - Staff report (PDF)
05.10.22 - Section 15.01.1525 - PC Minutes (PDF)

ORDINANCE NO. _____

AN ORDINANCE CREATING SECTION **15.01.1525** OF THE AMERICAN FORK CITY CODE RELATING TO THE 620 SOUTH/700 SOUTH ROAD CROSS-SECTION AND PROVIDING AN EFFECTIVE DATE FOR THE ORDINACE.

Whereas, American Fork City currently has minimum width standards for streets within the city;

Whereas, American Fork finds it is in the best interest of the City to create the 620 South/700 South Road Cross-Section; and

Whereas, the adoption of this ordinance will promote the public health, safety and welfare of the City.

NOW THEREFORE, be it ordained by the City Council of American Fork, Utah that:

1. Section 15.01.1525 be created to include the 620 South/700 South Road Cross Section as shown in the attached drawing.

EFFECTIVE DATE. This ordinance shall take effect immediately upon its passage and publication as prescribed by law.

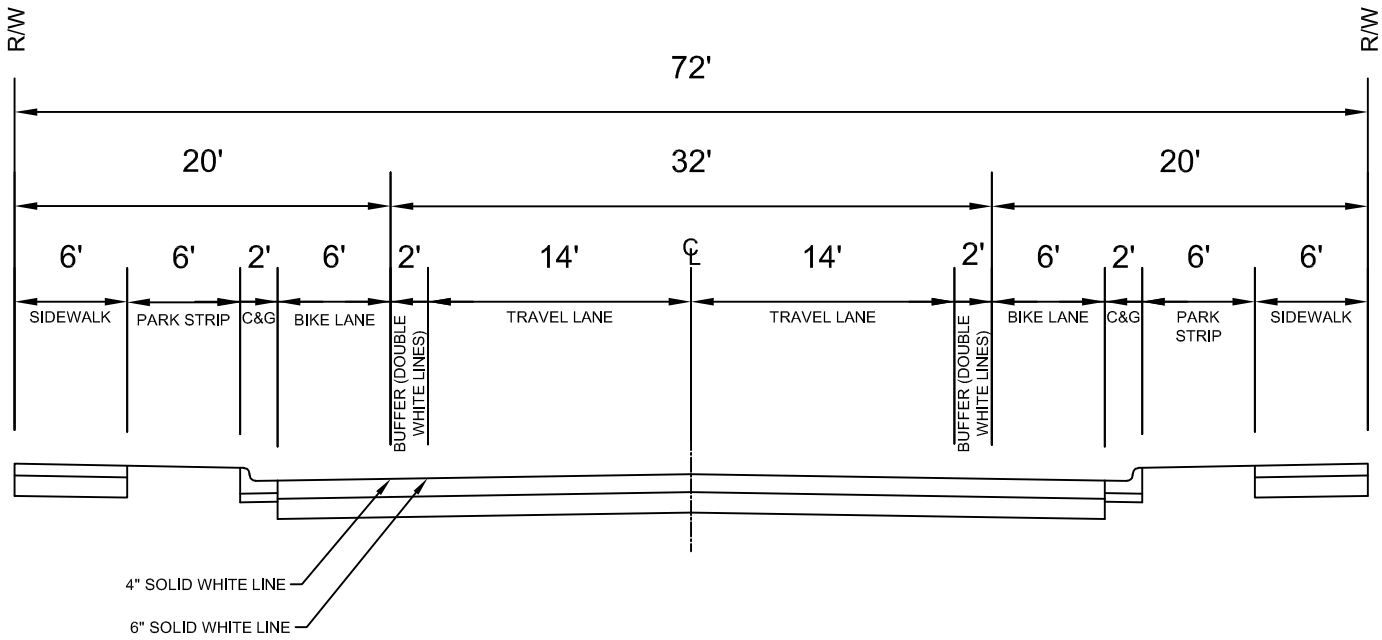
PASSED AND ADOPTED BY THE CITY COUNCIL OF AMERICAN FORK, STATE OF UTAH, ON THIS 10th DAY OF MAY, 2022.

_____
Bradley J. Frost, Mayor

ATTEST:

_____
Terilyn Lurker, City Recorder

Attachment: 05.10.22 - Section 15.01.1525 620 S 700 S Cross Section - ordinance (Section 15.01.1525 - 620 South/700 South Road Cross



620/700 SOUTH - MINOR COLLECTOR

NTS

Attachment: 05.10.22 - Section 15.01.1525 620 S 700 S Cross Section - ordinance (Section 15.01.1525 - 620 South/700 South Road Cross

DRAWN: JMM	AMERICAN FORK CITY PUBLIC WORKS 275 EAST 200 NORTH (801) 763-3060	STANDARD DETAIL FOR 620/700 SOUTH MINOR COLLECTOR	DRAWING 1.2
REVISED:			
DATE: APR 2022			
SCALE: VARIES			

AMERICAN FORK CITY ENGINEERING DIVISION
STAFF REPORT

Planning Commission Meeting Date: 4/20/2022

This report is a summary of the American Fork City Engineering Division plan review comments regarding the subject plan as submitted by the applicant for American Fork City Land Use Authority approval:

Project Name: Code Text Amendment Related to the addition of Section 15.02.1525

Project Address: American Fork City

Developer / Applicant's Name: Public Works Department – Engineering Division

Type of Application:

- ☐ Subdivision Final Plat
- ☐ Subdivision Preliminary Plan
- ☐ Annexation
- ☒ Code Text Amendment
- ☐ General Plan Amendment
- ☐ Zone Change
- ☐ Commercial Site Plan
- ☐ Residential Accessory Structure Site Plan

Engineering Division Recommendation: Hearing, review and action on adding Section 15.02.1525 to the American Fork City Municipal Code entitled "620 South/700 South Road Cross-Section". The Engineering Division recommends APPROVAL of the proposed code text amendment.

POTENTIAL MOTIONS:

APPROVAL

Mr. Chairman, I move that we recommend approval of the code text amendment.

DENIAL

Mr. Chairman, I move that we recommend denial of the code text amendment.

TABLE

Mr. Chairman, I move that we recommend table of the code text amendment.

Attachment: 05.10.22 - Section 15.01.1525 - Staff report (Section 15.01.1525 - 620 South/700 South Road Cross section)

APROVED MINUTES

AMERICAN FORK CITY
PLANNING COMMISSION MINUTES
APRIL 20, 2022
REGULAR SESSION

The American Fork City Planning Commission met in a regular session on April 20, 2022 at the American Fork City Hall, 31 North Church Street, commencing at 7:00 pm.

Present:	Chairman Woffinden
	Harold Dudley
	Christine Anderson
	Bruce Frandsen
	Jenny Peay
	Rodney Martin
	David Bird
Absent:	Chris Christiansen

Staff Present:	Patrick O'Brien	Development Services Director
	Ben Hunter	Engineer
	Rebecca Andrus	Head Engineer
	Cherylyn Egner	City Attorney
	George Schade	Communications Director
	Megan Crowley	Administrative Assistant
	Stephanie Finau	Deputy Recorder

Others Present: Spencer Stevens, Curtis Miner, Carolyn Lloyd, Mike Smith, Cade Bradley, Shauna Gappmeyer, Robert Sheffield, Ty Johnson, Chris Florence, Nate Sechrest, Clint Feeley, Guy Larson

Chairman Woffinden led the "Pledge of Allegience"

1. Hearing, review, and action on amending Section 15.02.1525 of the municipal code of American Fork City titled "620 South/700 South Road Cross Section"

Ben Hunter: There is a slight modification that city council asked to be made on this cross section. The current cross section calls for a 4" solid white line and 6" solid white line. The current cross section has a curb in that area to separate the bike lane from the travel lane. The curb will be removed and striped so we will still have a bike lane.

John Woffinden: Any questions?

Bruce Frandsen: When was this road designated as a minor collector?

Attachment: 05.10.22 - Section 15.01.1525 - PC Minutes (Section 15.01.1525 - 620 South/700 South Road Cross section)

APROVED MINUTES

Ben Hunter: For at least four years. Prior to the TOD, there was a master plan in 2018 that identified it as a minor collector. The transportation master plan prior to that also had 620 South and 700 South identified as a collector. Harbor Village just off Storrs and 100 West area, that street was built wider when that subdivision went in because it was a minor collector.

Bruce Frandsen: We have a few houses that front that road currently and use on-street parking, this new code amendment would prohibit on-street parking? So, they would have to figure a way to park on their lawns or something to stay off the road?

Ben Hunter: Correct. A minor collector, there is various areas in the code, ordinances, and access management plans that as you move up to that minor collector plan and move to major collectors and arterials you start to limit the accessibility and uses. It typically has more traffic in some cases may have higher volumes, especially in this instance where you have bike lanes on it. We are helping to provide safety mechanisms as well. So, bikes aren't out in the travel lane and have to worry about doors swinging out. So that is why with this cross section you would not have on street parking.

Bruce Frandsen: Are there any accommodations that can be made? Many people have lived there for decades and some of them get swept up in annexations and now they've lost that ability. I don't know where we're getting the requirements for all the bike lanes. I worry about the homes that have been there. I'm sure in the future we can prohibit that. I think it is a safety issue where they are going to be crossing in and out in those bike lanes. There is still traffic, large farm equipment that is too wide to cross the tracks without shearing off the posts, they're sheared off today. Where do we go from here? I'm not seeing that as a real safety thing to be doing along that road.

Ben Hunter: In regards to the bike lanes, engineering doesn't do much as far as bike lanes, pedestrian trails, and side paths. Since I've been here at the city that's been identified to have a bike lane on there. We follow what City Council approved per the master plan for pedestrians and cyclists. With existing homes they can still pull into their driveways they will not lose access to get in and out of their homes. Some sections will not have the full width of right of way so it may not be striped yet accordingly. At full build out that's what we anticipate with master plans, or at least within ten years. Planning purposes for the future when these roads are built out, that will be when you see the full implementation of it. We are just following what the master plans have identified where the elements are.

Bruce Frandsen: So with the existing homes is the city looking at to install the bike lanes and widen the roads in front of the homes at the city's expense? There are a couple homes not in a development right now. How is that going to affect them?

Cherylyn Egner: I'm just going to step in here. As far as how the striping is completed and the right of way. That's a process that will come with development. It may be something that council chooses down the road as they decide to expand 200 South and purchase right of way from those property owners. That is going to be a conversation that city has to engage in with each property owner if they don't have the right of way currently. This ordinance today, the revision to this code, isn't to change what is already done Outside of the fact that currently the cross section calls

Attachment: 05.10.22 - Section 15.01.1525 - PC Minutes (Section 15.01.1525 - 620 South/700 South Road Cross section)

APROVED MINUTES

for the raised curb, this eliminates that and just puts striping there. So, this particular change, I understand the questions and desires for those answers and honestly, I don't know if we as staff have those answer today. Those are council decisions, and the administration has to reach out to certain property owners and make those determinations. This code is simply removing that raised curb and putting it as just a painted stripe.

Public Hearing Opened

Carolyn Lloyd: I am a resident along 620 South. I am grateful we are taking away the curbed bike lane; the concern is parking on the street, that I won't be able to park. I have a large family and when they all come over, I'm not sure where they will park. My question is to the east of me is Utah County, until it gets developed and annexed can we allow Meadowbrook on the north side to do the bike lane and my side do the parking? Because I know for that development that they are currently developing they should put those things in. Once they develop further east, they can make those changes at that time.

John Woffinden: As Cherylyn stated what's before us is just that raised concrete thing in the middle, and we are going to replace it with the lines. That's all we are going to be voting on tonight. What I suggest, Carolyn is that you go to the city council with your concern. Not only for what's already there but for the county parcel to the east of you as well. Right now we are only worried about the concrete and the painted lines. I see where you're coming from where its all consistent down the street.

Carolyn: Especially for us who have lived there. I have been here for 30 years and to taking away the parking would be hard.

Public Hearing Closed

Harold Dudley motioned to recommend approval of the code text amendment in section 15.02.1525 of the municipal code of American Fork City titled "620 South/700 South Road Cross Section." Rodney Martin seconded the motion.

John Woffinden: Do we have any further comments?

Christine Anderson: Maybe we can ask city council to allow residents on the south side to have on street parking. I don't know if that can be part of the motion.

John Woffinden: It's not going to be part of the motion because we are talking about the raised bump and the lines right now. But it is on the official record so they will be aware of that fact.

Voting was as follows:

Chairman Woffinden	**Nay**
Harold Dudley	**Aye**
Christine Anderson	**Aye**
Bruce Frandsen	**Aye**

Attachment: 05.10.22 - Section 15.01.1525 - PC Minutes (Section 15.01.1525 - 620 South/700 South Road Cross section)

APROVED MINUTES

Jenny Peay	**Aye**
Rodney Martin	**Aye**

The motion passed

John Woffinden Introduced Rodney Martin and David Bird as new Planning Commission members. Stating that David Bird will be an alternate and will not participate tonight as he has not completed the training.

*Rodney Martin: Introduced himself and let us know a little bit about himself.

*David Bird: Introduced himself and mentioned he was excited for the opportunity to serve.

Patrick O'Brien: Mr. Chairman for the purpose of the minutes can we get a record of who voted aye or nay as well as a roll call vote, for the minutes?

John Woffinden: Yes, I voted against the last item because I know that city council looks very closely to see who voted which way, especially when there is a split vote.

2. Hearing, review, and action on amending Section 17.05.128 of the municipal code of American Fork City, titled "Signs and Advertising Structures"

Cherylyn Egner: The city has contemplated a change to the sign ordinance for quite some time. There is nothing that has prompted this, no specific developments, planning commission is going to see several codes coming through in the next 6 months. We are really trying to go through and clean up a lot of areas. This code should not hurt anyone's feelings if Planning Commission decides to make significant changes. This is something we based off other communities to present something to work off. If there are significant changes, we would look at the potential of tableling. We are looking for specific direct input and approval for specific changes. While we do believe it is very close, we have some areas that changes would be appropriate. Even on sizing, that is something that staff cannot make a recommendation to the Planning Commission. It is up to Planning Commission to make that decision. We are expecting some feedback and changes prior to moving this forward.

John Woffinden: Alright are there any questions?

Jenny Peay: Patrick sent an email today addressing some Utah Sign Associations and International Sign Association signs, I haven't had time to review those. Is there a time frame that we can be able to look at those?

Cherylyn Egner: This is Planning Commissions timetable. If Planning Commission wants to go through the ordinance, it is up to the chairman how he wants to proceed forward.

John Woffinden: If I had my way, I would table this to give everyone time to look at it I know I just received this email today also. I feel it would be in the best interest of the ordinance to give

Attachment: 05.10.22 - Section 15.01.1525 - PC Minutes (Section 15.01.1525 - 620 South/700 South Road Cross section)

REQUEST FOR COUNCIL ACTION
CITY OF AMERICAN FORK
MAY 10, 2022

Department Public Works **Director Approval** *Scott Sensanbaugher*

AGENDA ITEM Review and action on a resolution adopting the American Fork City Municipal Wastewater Planning Program for 2021

SUMMARY RECOMMENDATION Staff recommends approval of the resolution.

BACKGROUND Each year the City is required to complete a self-assessment of the sanitary sewer system report for the State of Utah, Department of Environmental Quality. The report addresses operations and maintenance, capital improvements projects, projected needs, history of sanitary sewer overflows, and staff certifications. The finalized document is attached.

BUDGET IMPACT N/A

SUGGESTED MOTION City staff moves to approve the resolution adopting the American Fork City Municipal Wastewater Planning Program for 2021.

SUPPORTING DOCUMENTS

Submitted evaluation.

SUPPORTING DOCUMENTS

2022 Municipal Wastewater Planning Program signed (PDF)

Municipal Wastewater Planning Program (MWPP)
Annual Report
for the year ending 2021
AMERICAN FORK CITY

Thank you for filling out the reqested information. Please let DWQ know when it is approved by the Council.

Please download a copy of your form by clicking "Download PDF" below.

Below is a summary of your responses

Download PDF

SUBMIT BY APRIL 15, 2022

Are you the person responsible for completing this report for your organization?

- (●) **Yes**
- ( ) No

This is the current information recorded for your facility:

Facility Name:	AMERICAN FORK CITY
Contact - First Name:	Scott
Contact - Last Name:	Sensanbaugher
Contact - Title	Public Works Director

Attachment: 2022 Municipal Wastewater Planning Program signed (Municipal Wastewater Planning Program for 2021)

Contact - Phone:	801-763-3060
Contact - Email:	ssensanbaugher@americanfork.gov

Is this information above complete and correct?

- (●) **Yes**
- ( ) No

Your wastewater system is described as Collection & Financial:

Classification: COLLECTION
Grade: III

(if applicable)

Classification: -
Grade: -

Is this correct?
WARNING: If you select 'no', you will no longer have access to this form upon clicking Save & Continue. DWQ will update the information and contact you again.

- (●) **Yes**
- ( ) No

Click on a link below to view a previous year's examples of sections in the survey:
(Your wastewater system is described as Collection & Financial)

MWPP Collection System.pdf
MWPP Discharging Lagoon.pdf
MWPP Financial Evaluation.pdf
MWPP Mechanical Plant.pdf
MWPP Non-Discharging Lagoon.pdf

Attachment: 2022 Municipal Wastewater Planning Program signed (Municipal Wastewater Planning Program for 2021)

Will multiple people be required to fill out this form?

- (●) **Yes**
- ( ) No

Please update the information for the person in charge of filling out each section.

	Email ex. john@email.com	Name (first and last)	Notes These notes will be sent in the invite email
Financial Evaluation	amontoya@americanfork.gov	Anna Montoya	Anna, this is the form we have to fill out every year. Will you help by filling out your portion?
Collection System	ahardy@americanfork.gov	Ashton Hardy	Help
Review, sign and submit	ssensanbaugher@americanfork.gov	Scott Sensanbaugher	Final

Click 'Yes' to send an email to each responsible person with the notes you've included (if any) with a link to the forms and to receive updates

- (●) **Yes, send the link to this form for the next person to fill out.**
- ( ) Continue filling out the form myself and send the link to others later.

Financial Evaluation Section

Form completed by:

Anna Montoya

Attachment: 2022 Municipal Wastewater Planning Program signed (Municipal Wastewater Planning Program for 2021)

Part I: GENERAL QUESTIONS

	Yes	No
Are sewer revenues maintained in a dedicated purpose enterprise/district account?	◉	○

	Yes	No
Are you collecting 95% or more of your anticipated sewer revenue?	◉	○
Are Debt Service Reserve Fund[6] requirements being met?	◉	○

What was the annual average User Charge[16] for 2021?

644.56

Do you have a water and/or sewer customer assistance program * (CAP)?

- ◉ **Yes**
- ○ No

Part II: OPERATING REVENUES AND RESERVES

	Yes	No
Are property taxes or other assessments applied to the sewer systems[15]?	○	◉

	Yes	No
Are sewer revenues[14] sufficient to cover		

Attachment: 2022 Municipal Wastewater Planning Program signed (Municipal Wastewater Planning Program for 2021)

	Yes	No
operations & maintenance costs[9], and repair & replacement costs[12] (OM&R) at this time?	◉	○
Are projected sewer revenues sufficient to cover OM&R costs for the ***next five years***?	◉	○
Does the sewer system have sufficient staff to provide proper OM&R?	◉	○
Has a repair and replacement sinking fund[13] been established for the sewer system?	○	◉
Is the repair & replacement sinking fund sufficient to meet anticipated needs?	○	◉

4.12.a

Part III: CAPITAL IMPROVEMENTS REVENUES AND RESERVES

	Yes	No
Are sewer revenues sufficient to cover all costs of current capital improvements[3] projects?	◉	○
Has a Capital Improvements Reserve Fund[4] been established to provide for anticipated capital improvement projects?	◉	○
Are projected Capital Improvements Reserve Funds sufficient for the ***next five years***?	◉	○
Are projected Capital Improvements Reserve Funds sufficient for the ***next ten years***?	◉	○
Are projected Capital Improvements Reserve Funds sufficient for the ***next twenty years***?	◉	○

Part IV: FISCAL SUSTAINABILITY REVIEW

	Yes	No
Have you completed a Rate Study[11] within the last five years?	◉	○

Attachment: 2022 Municipal Wastewater Planning Program signed (Municipal Wastewater Planning Program for 2021)

	Yes	No	
Do you charge Impact fees[8]?	◉	○	4.12.a

2021 Impact Fee (if not a flat fee, use average of all collected fees) =

.75" $840.08, 1" $1402.93, 1.5" $2797.46, 2" $4477.61, 3" $8963.63, 4" $14004.10, 6" 27999.79, 8" 44801.34

	Yes	No
Have you completed an Impact Fee Study in accordance with UCA 11-36a-3 within the last five years?	◉	○
Do you maintain a Plan of Operations[10]?	◉	○
Have you updated your Capital Facility Plan[2] within the last five years?	◉	○

	Yes	No
Do you use an Asset Management[1] system for your sewer systems?	○	◉

	Yes	No
Do you know the total replacement cost of your sewer system capital assets?	○	◉

Attachment: 2022 Municipal Wastewater Planning Program signed (Municipal Wastewater Planning Program for 2021)

	Yes	No
Do you fund sewer system capital improvements annually with sewer revenues at 2% or more of the total replacement cost?	◉	○
What is the sewer/treatment system annual asset renewal* cost as a percentage of its total replacement cost?	◉	○

What is the sewer/treatment system annual asset renewal* cost as a percentage of its total replacement cost?

.10

Part V: PROJECTED CAPITAL INVESTMENT COSTS

Cost of projected capital improvements

	Cost	Purpose of Improvements		
	Please enter a valid numerical value	Replace/Restore	New Technology	Increase Capacity
2022	2,458,412	☑	☐	☑
2022 thru 2026	5,339,034	☐	☐	☐
2027 thru 2031	5,499,205	☐	☐	☐
2032 thru 2036	5,774,165	☐	☐	☐
2037 thru 2041	5,947,390	☐	☐	☐

This is the end of the Financial questions

To the best of my knowledge, the Financial section is completed and accurate.

Attachment: 2022 Municipal Wastewater Planning Program signed (Municipal Wastewater Planning Program for 2021)

☑ **Yes**

This is the end of the Financial section. What would you like to do next?

○ This entire section is complete. Send the link to the next person in charge. *(Once you Save & Continue, you will no longer be able to use the same link to view/edit your responses).*

◉ **I will continue to fill out/review the next section myself.**

Collections System Section

Form completed by:
May Receive Continuing Education /units (CEUs)

Ashton Hardy

Part I: SYSTEM DESCRIPTION

What is the largest diameter pipe in the collection system (diameter in inches)?

42"

What is the average depth of the collection system (in feet)?

Approximately 8 feet deep

What is the total length of sewer pipe in the system (length in miles)?

Approximately 132 miles of pipe.

How many lift/pump stations are in the collection system?

Attachment: 2022 Municipal Wastewater Planning Program signed (Municipal Wastewater Planning Program for 2021)

How many lift/pump stations are in the collection system?

0

What is the largest capacity lift/pump station in the collection system (design capacity in gallons per minute)?

N/A

Do seasonal daily peak flows exceed the average peak daily flow by 100 percent or more?

- ○ Yes
- ◉ **No**

What year was your collection system first constructed (approximately)?

1950

In what year was the largest diameter sewer pipe in the collection system constructed, replaced or renewed? (If more than one, cite the oldest)

1950

PART II: DISCHARGES

How many days last year was there a sewage bypass, overflow or basement flooding in the system due to rain or snowmelt?

0

How many days last year was there a sewage bypass, overflow or basement flooding due to equipment failure (except plugged later

Attachment: 2022 Municipal Wastewater Planning Program signed (Municipal Wastewater Planning Program for 2021)

0

4.12.a

The Utah Sewer Management Program defines two classes of sanitary sewer overflows (SSOs):

Class 1- a Significant SSO means a SSO or backup that is not caused by a private lateral obstruction or problem that:

(a) affects more than five private structures;
(b) affects one or more public, commercial or industrial structure(s);
(c) may result in a public health risk to the general public;
(d) has a spill volume that exceeds 5,000 gallons, excluding those in single private structures; or
(e) discharges to Waters of the state.

Class 2 - a Non-Significant SSO means a SSO or backup that is not caused by a private lateral obstruction or problem that does not meet the Class 1 SSO criteria.

Below include the number of SSOs that occurred in year: 2021

	Number
Number of Class 1 SSOs in Calendar year	0
Number of Class 2 SSOs in Calendar year	0

Please indicate what caused the SSO(s) in the previous question.

N/A

Please specify whether the SSOs were caused by contract or tributary community, etc.

N/A

Attachment: 2022 Municipal Wastewater Planning Program signed (Municipal Wastewater Planning Program for 2021)

Part III: NEW DEVELOPMENT

Did an industry or other development enter the community or expand production in the past two years, such that flow or wastewater loadings to the sewerage system increased by 10% or more?

- ○ Yes
- ◉ **No**

Are new developments (industrial, commercial, or residential) anticipated in the next 2 - 3 years that will increase flow or BOD5 loadings to the sewerage system by 25% or more?

- ○ Yes
- ◉ **No**

Number of new commercial/industrial connections in the last year

15

Number of new residential sewer connections added in the last year

859

Equivalent residential connections[7] served

10,616

Part IV: OPERATOR CERTIFICATION

Attachment: 2022 Municipal Wastewater Planning Program signed (Municipal Wastewater Planning Program for 2021)

How many collection system operators do you employ?

How many collection system operators do you employ?

4.12.a

4

Approximate population served

37,142

State of Utah Administrative Rules requires all public system operators considered to be in Direct Responsible Charge (DRC) to be appropriately certified at least at the Facility's Grade.

List the designated Chief Operator/DRC for the Collection System below:

	Name First and Last Name	Grade	Email Please enter full email address
Chief Operator/DRC	Ashton Hardy	IV	ahardy@americanfork.gov

List all other Collection System operators with DRC responsibilities in the field, by certification grade, separate names by commas:

	Name separate by comma
SLS[17] Grade I:	
Collection Grade I:	
Collection Grade II:	
Collection Grade III:	
Collection Grade IV:	Taylor Welcker

List all other Collection System operators by certification grade, separate names by commas:

Attachment: 2022 Municipal Wastewater Planning Program signed (Municipal Wastewater Planning Program for 2021)

	Name separate by comma
SLS[17] Grade I:	
Collection Grade I:	
Collection Grade II:	
Collection Grade III:	
Collection Grade IV:	Clayton Oxborrow
No Current Collection Certification:	Cole Johnson

Is/are your collection DRC operator(s) currently certified at the appropriate grade for this facility?

- (●) **Yes**
- ( ) No

Part V: FACILITY MAINTENANCE

	Yes	No
Have you implemented a preventative maintenance program for your collection system?	(●)	( )
Have you updated the collection system operations and maintenance manual within the past 5 years?	( )	(●)
Do you have a written emergency response plan for sewer systems?	(●)	( )
Do you have a written safety plan for sewer systems?	(●)	( )
Is the entire collections system TV inspected at least every 5 years?	(●)	( )
Is at least 85% of the collections system	(●)	( )

Attachment: 2022 Municipal Wastewater Planning Program signed (Municipal Wastewater Planning Program for 2021)

	Yes	No
mapped in GIS?	◉	○

Part VI: SSMP EVALUATION

	Yes	No
Has your system completed a Sewer System Management Plan (SSMP)?	◉	○
Has the SSMP been adopted by the permittee's governing body at a public meeting?	◉	○
Has the completed SSMP been public noticed?	◉	○
During the annual assessment of the SSMP, were any adjustments needed based on the performance of the plan?	○	◉

Date of Public Notice

During 2021, was any part of the SSMP audited as part of the five year audit?

- ○ Yes
- ◉ **No**

Have you completed a System Evaluation and Capacity Assurance Plan (SECAP) as defined by the Utah Sewer Management Program?

- ◉ **Yes**
- ○ No

Part VII: NARRATIVE EVALUATION

Attachment: 2022 Municipal Wastewater Planning Program signed (Municipal Wastewater Planning Program for 2021)

Describe the physical condition of the sewerage system: (lift stations, etc. included)

The system is in good condition as noted in our 2017 master plan. We have done many improvements over the last several years

What sewerage system capital improvements[3] does the utility need to implement in the next 10 years?

Continue with the improvements based on our 2017 master plan which includes upsizing and infiltration reduction measures.

What sewerage system problems, other than plugging, have you had over the last year?

None

Is your utility currently preparing or updating its capital facilities plan[2]?

- (●) **Yes**
- ( ) No

Does the municipality/district pay for the continuing education expenses of operators?

- (●) **100% Covered**
- ( ) Partially cover
- ( ) Does not pay

Is there a written policy regarding continuing education and training for wastewater operators?

Attachment: 2022 Municipal Wastewater Planning Program signed (Municipal Wastewater Planning Program for 2021)

- (●) **Yes**
- ( ) No

Any additional comments?

None

This is the end of the Collections System questions

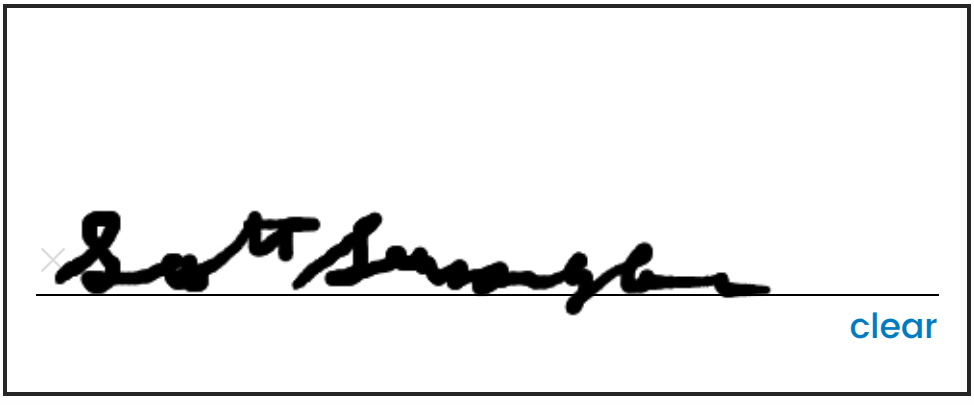
To the best of my knowledge, the Collections System section is completed and accurate.

- [x] **Yes**

This is the end of the Collection System section, what would you like to do next?

- (●) **This entire section is complete. Send the link to the next person in charge.** ***(Once you Save & Continue, you will no longer be able to use the same link to view/edit your responses).***
- ( ) I will continue to fill out/review the next section myself.

I have reviewed this report and to the best of my knowledge the information provided in this report is correct.



Attachment: 2022 Municipal Wastewater Planning Program signed (Municipal Wastewater Planning Program for 2021)

Has this been adopted by the council? If no, what date will it be presente to the council?

- ◯ Yes
- ◉ **No**

What date will it be presented to the council?

Date format ex. mm/dd/yyyy

03/29/2022

Please log in.

Email

PIN

NOTE: This questionnaire has been compiled for your benefit to assist you in evaluating the technical and financial needs of your wastewater systems. Completion of the collection section meets the annual reporting requirement for the USMP. If you received financial assistance from the Water Quality Board, annual submittal of this report is a condition of that assistance. Please answer questions as accurately as possible to give you the best evaluation of your facility. If you need assistance, please send an email to wqinfodata@utah.gov and we will contact you as soon as possible. You may also visit our Frequently Asked Questions page.

Powered by Qualtrics

Attachment: 2022 Municipal Wastewater Planning Program signed (Municipal Wastewater Planning Program for 2021)

REQUEST FOR COUNCIL ACTION
CITY OF AMERICAN FORK
MAY 10, 2022

Department Recorder **Director Approval** *Terilyn Lurker*

AGENDA ITEM Review and action on a resolution approving the 2022 MAG Pre-Disaster Mitigation Plan.

SUMMARY RECOMMENDATION
Staff would recommend approval.

BACKGROUND
Mountainland Association of Government (MAG) has been working on updating the Hazard Mitigation Plan as part of FEMA's Pre-Disaster Mitigation program. Participation in the program makes jurisdictions eligible to apply for hazard mitigation grants and additional post disaster funding. FEMA requires each jurisdiction to participate in the process and adopt the plan by resolution. MAG has made sure that each jurisdiction has met the participation requirements and will become eligible by adopting the plan.

A copy of the plan can be viewed at: <https://mountainland.org/rp-hazard-mitigation>

BUDGET IMPACT
NA

SUGGESTED MOTION
Move to approve the resolution adopting the 2022 Mountainland Pre-Disaster Hazard Mitigation Plan.

SUPPORTING DOCUMENTS

05.10.22 - 2022 Pre-Disaster Mitigation Plan (DOCX)

RESOLUTION NO. _____

A RESOLUTION OF AMERICAN FORK CITY ADOPTING THE 2022 MAG Pre-Disaster Mitigation Plan

WHEREAS American Fork City recognizes the threat that natural hazards pose to people and property within *(local community)*; and

WHEREAS American Fork City has participated in the creation of a multi-hazard mitigation plan, hereby known as the 2022 MAG Pre-Disaster Mitigation Plan in accordance with the Disaster Mitigation Act of 2000; and

WHEREAS the 2022 MAG Pre-Disaster Mitigation Plan identifies mitigation goals and actions to reduce or eliminate long-term risk to people and property in American Fork City from the impacts of future hazards and disasters; and

WHEREAS adoption by American Fork City demonstrates their commitment to hazard mitigation and achieving the goals outlined in the 2022 MAG Pre-Disaster Mitigation Plan

NOW THEREFORE, BE IT RESOLVED BY AMERICAN FORK CITY, UTAH, THAT:

American Fork City adopts the 2022 MAG Pre-Disaster Mitigation Plan as attached.

This resolution shall be effective on the date it is adopted.

DATED this _____ day of _____, 2022.

_____
Bradley J. Frost, Mayor
American Fork City

_____
Terilyn Lurker, City Recorder

Attachment: 05.10.22 - 2022 Pre-Disaster Mitigation Plan (Disaster Mitigation Plan - 2022)

REQUEST FOR COUNCIL ACTION
CITY OF AMERICAN FORK
MAY 10, 2022

Department Finance **Director Approval** *Anna Montoya*

AGENDA ITEM Acceptance of Proposal for Bond Counsel Services

SUMMARY RECOMMENDATION
Staff recommends acceptance of the proposal for bond counsel services from Johnson and Johnson, Patterson & Yellowhorse.

BACKGROUND
American Fork City has identified two separate projects to pursue potential bond funding (1) fiber/telecommunications transaction and (2) tax increment revenue bonds for road and utility improvements. Staff issued a request for proposal seeking qualified bond counsel services to assist in formulating the plans to finance these projects. Bond parameters resolutions will be brought back to City Council for approval before financing moves forward.
Three proposals for bond counsel were received and reviewed. Johnson and Johnson, Patterson & Yellowhorse were the low bidders and met the qualifications of the proposal. Staff has worked previously with the recommended bond counsel and seeks acceptance of their proposal.

BUDGET IMPACT
Cost for bond counsel is $18,000 for each separate bond issued. Costs will be paid for out of bond proceeds.

SUGGESTED MOTION
I move to accept the proposal from Johnson and Johnson, Patterson & Yellowhorse and authorize staff to execute agreements for bond counsel services.

SUPPORTING DOCUMENTS

RFP Bond Counsel - AF 2022 Telecom and Tax Increment from Eric Johnson (PDF)

Attachment: RFP Bond Counsel - AF 2022 Telecom and Tax Increment from Eric Johnson (Acceptance of Proposal for Bond Counsel Services)

PROPOSAL to serve as BOND COUNSEL and DISCLOSURE COUNSEL to the American Fork City, Utah from Eric Johnson and Johnson, Patterson & Yellowhorse.

Thank you for inviting us to submit a response to provide bond counsel services to the American Fork City, Utah. The anticipated bonds are Telecommunication Bonds and Tax Increment Revenue Bonds issued by the City in separate transactions

Johnson, Patterson and Yellowhorse (formerly Blaisdell, Church & Johnson) is a leading law firm to public bodies, including districts, cities and counties, with special expertise as bond counsel. Mr. Eric Johnson has served American Fork City as its bond attorney previously and is Nationally Recognized Bond Counsel. Mr. Johnson would be the lead bond attorney, his contact information is below. Mr. Johnson has similarly served Mapleton City, South Ogden City, Price City, and numerous others as bond counsel. Mr. Johnson is supported by Mr. Joel Yellowhorse and Mr. Rob Patterson.

Our attorneys have represented cities, counties, district and other public bodies in Utah as bond and/or disclosure counsel on more than 500 bond financings. In 2021, our attorneys acted as bond counsel and as disclosure counsel to Mapleton City, on its Telecom and Energy Sales Tax Revenue Bonds to build out a fiber broadband system in Mapleton. Our attorneys are also experienced with Tax Increment Revenue Bonds. We have assisted in the formation of the tax increment area and issuing related bonds, however, it has been more than 5 years since we have closed a financing with Tax Increment Revenue Bonds.

As Bond Counsel, we prepare all documentation related to the loan, including all notices required. We coordinate with City representatives to obtain signatures and otherwise comply with all requirements imposed by Utah law and all requirements requested by the lender. At closing, we issue an opinion letter that the funding complies with applicable state law and federal laws and IRS regulations applicable to tax-exempt loans to political subdivisions.

We have a long history of timely closing on bonds to meet our clients' needs.

We would be happy to provide bond counsel services to American Fork City for the amount of $150 per hour. This rate is literally half of our standard rate, but we offer it to demonstrate our desire to work with American Fork City and its leadership. For a bond in the $30-40 Million range, bond counsel services would be capped at $10,000 and disclosure counsel services would be capped at $8,000. These maximum amounts would apply to both the Telecom Bonds (max $18,000) and the Tax Increment Bonds (max $18,000). We believe that you will find that this is well below the hourly rate of other Nationally Recognized Bond Attorneys practicing in Utah.

Below is a brief CV of the attorneys who would work on your matter.

Attachment: RFP Bond Counsel - AF 2022 Telecom and Tax Increment from Eric Johnson (Acceptance of Proposal for Bond Counsel Services)

ERIC TODD JOHNSON

P.O. Box 831, Pleasant Grove, Utah 84062, cell is (801) 520-5333.

EXPERIENCE

- Sole Bond Counsel on hundreds of public projects for essentially all types of public entities, such as cities, counties, school districts, interlocal agencies, local districts, special districts, municipal building authorities, etc.

- Assist communities surmount distressed financial situations, with experience in basically all types of public financings, from among the most sophisticated to the commonplace.

- Provide legal expertise on alternatives and legal formats to fund public projects, and to acquire fee title, easements, or other interests in real property for numerous public bodies, related to public projects.

- Law Clerk to Justice I. Daniel Stewart of the Utah Supreme Court, 1994-95.

- BYU Law School Adjunct Law Professor for State and Local Government Law, which includes bonding.

EDUCATION

- Juris Doctorate - J. Reuben Clark Law School, 1994
  - Order of the Coif (top 3%)
  - Law Review Editor
  - Academic Scholarship
  - International Moot Court

- M.B.A. – with honors, Western Washington University, 1990

- B.S. – Brigham Young University, 1986

REFERENCES

Attachment: RFP Bond Counsel - AF 2022 Telecom and Tax Increment from Eric Johnson (Acceptance of Proposal for Bond Counsel Services)

- Mike McKee, Executive Director, Seven County Infrastructure Coalition, a Utah Interlocal Entity (435) 823-5010.
- Jacob Sharp, District Manager, Castle Valley Special Service District, Utah (435) 381-5333.

ROBERT A. PATTERSON

Cell 801.200-5910

EXPERIENCE

- Associate counsel for numerous for Utah public entities, such as Highland City, Kamas, Oakley, Nibley, Hyde Park, Mona and other cities, counties, local districts, special districts, etc.

- Provide legal expertise on public projects to acquire fee title, easements, or other interests in real property for public bodies.

- Law Clerk to Chief Justice Matthew Durrant of the Utah Supreme Court, 2015-16.

EDUCATION

- Juris Doctorate - J. Reuben Clark Law School, 2015
  - Order of the Coif (#2 in his class)
  - Law Review Editor
  - Academic Scholarship

- B.S. – with honors, University of Utah, 2012

JOEL YELLOWHORSE

Cell 801.850-8209

EXPERIENCE

Attachment: RFP Bond Counsel - AF 2022 Telecom and Tax Increment from Eric Johnson (Acceptance of Proposal for Bond Counsel Services)

- Associate counsel for numerous for Utah public entities, such as Richfield City, Price City, Goshen, Town of Brian Head, South Ogden City, Mapleton and other cities, counties, local districts, special districts, etc.

- Provide legal expertise on official statements related to bonds, drafting documents for municipal bonds for broadband projects, water systems, City offices, parks and recreational facilities, etc.

EDUCATION

- Juris Doctorate - J. Reuben Clark Law School - BYU, 2020
  - Academic Scholarship

- B.S. – with honors, Brigham Young University, 2017 (Civil Engineering).

Attachment: RFP Bond Counsel - AF 2022 Telecom and Tax Increment from Eric Johnson (Acceptance of Proposal for Bond Counsel Services)

REQUEST FOR COUNCIL ACTION
CITY OF AMERICAN FORK
MAY 10, 2022

Department Recorder **Director Approval** *Terilyn Lurker*

AGENDA ITEM Review and action on a resolution adopting the Public Infrastructure District (PID) Policy.

SUMMARY RECOMMENDATION
Staff would recommend approval of the policy.

BACKGROUND
This policy has been discussed in three previous work sessions. This policy addresses the criteria under which the city will consider applications for proposed public infrastructure districts. A public improvement district (PID) is a tool to fund public infrastructure to help with the upfront costs of development. The PID costs are paid for by the end user and is not a financial obligation of the city. Any PID will be evaluated based on the criteria spelled out in the policy.

BUDGET IMPACT
NA

SUGGESTED MOTION
Move to approve the resolution adopting the American Fork Public Infrastructure policy.

SUPPORTING DOCUMENTS

05.10.22 - PID Policy (DOCX)
05.10.22 - American Fork PID Policy (PDF)

RESOLUTION NO. _____

A RESOLUTION ADOPTING THE AMERICAN FORK PUBLIC INFRASTRUCTURE DISTRICT (PID) POLICY.

WHEREAS, the City Council of American Fork City has the authority to create policies and general guidelines governing public infrastructure districts; and

WHEREAS, the City Council wishes to adopt such policies to establish application requirements, review criteria, and approval process when creating a public infrastructure district as allowed under the Public Infrastructure District Act;

NOW, THEREFORE, BE IT ORDAINTED by the City Council of American Fork City, Utah, as follows:

1. The City Council hereby approves the American Fork Public Infrastructure District Policy attached hereto as Exhibit A.

2. This resolution shall take effect immediately upon execution.

PASSED AND ADOPTED by the American Fork City Council this ____ day of May 2022.

_____
Bradley J. Frost

ATTEST:

_____
Terilyn Lurker, City Recorder

Attachment: 05.10.22 - PID Policy (Public Infrastructure District (PID) policy)

AMERICAN FORK
ESTABLISHING PUBLIC INFRASTRUCTURE DISTRICTS POLICY
Draft Date: April 28, 2022

This policy statement addresses the criteria under which American Fork City, Utah (the "City") will consider applications for proposed Public Infrastructure Districts (the "District"). Compliance with these criteria shall not obligate the City to approve formation of the District. The Governing Document will be subject to approval by the City in both form and substance. The criteria are intended to serve as guidelines for the review of letters of intent and Governing Documents.

The purpose of the Public Infrastructure District (PID) tool is to fund public infrastructure. Initial, upfront costs of development can be significant, and the PID tool partially alleviates these costs. In addition, the relative cost savings associated with the funding is intended to help expedite development, create more desirable properties with notable amenities and enhanced infrastructure, and permit development where typical market conditions may not permit construction. Ultimate PID costs are paid for by the end user, and PID financing is not a financial obligation of the City. Consequently, the City is not responsible for debt payments or on-going management associated with any Public Infrastructure District.

For the City, the PID tool may help to accomplish key considerations of the City's vision.

Proposed Public Infrastructure Districts (PIDs) will be evaluated on the following criteria with consideration for their ability to advance the vision and interests of the City. The policy statement has three sections:

1. **Process for applying including fees charged**
2. **The City's decision-making criteria**
3. **Governing Document requirements**

I. Application Process

Any proposed Public Infrastructure District will be considered in relation to the best interests of the City. Such interests include using the most appropriate financing mechanism for the type and magnitude of the improvements to be financed and appropriate governance mechanism. If through the review process, a Public Infrastructure District is determined to be the most appropriate mechanism, the process, the criteria, and requirements provided herein will apply, (unless otherwise waived by the City).

A. Petition and Letter of intent to form a Public Infrastructure District

The applicant shall submit (1) a petition meeting the requirements outlined in Utah Code Title 17B, Chapter 1, Part 2 as modified by 17D-4-201 and (2) a letter of intent containing the following information in summary form. The petition and letter will be used by staff to make a preliminary determination about the appropriateness of a District. The petition and letter of intent must be submitted prior to submittal of a draft Governing Document. A positive staff response to the petition or letter of intent does not assure approval of the Governing Document. The petition shall

Attachment: 05.10.22 - American Fork PID Policy (Public Infrastructure District (PID) policy)

also be submitted concurrently with the recorder of the City for certification pursuant to Title 17B, Part 2 and 17D-4-201. All application documents shall be submitted to the Economic Development Director.

Letter of Intent contents:

1. Description of District area including size, location, area context (significant natural and man-made features, major public improvements, adjacent development), development history, and proposed development;

2. Description of proposed development within the boundaries of the proposed District including general distribution of land uses and densities and phasing of development;

3. Summary of needed infrastructure, services and facilities:

    a. Currently expected development scenario;

    b. Required local and regional infrastructure and facilities for such development;

    c. Regional and local infrastructure the proposed District is to provide;

    d. Estimated construction costs for the proposed District improvements;

    e. General description of phasing of construction based on development projections;

    f. Anticipated maximum or fixed maximum mill levy required to meet debt service of the District;

    g. Analysis of proposed mill levies in light of outstanding debt and mill levies of other taxing entities affecting the area; and

    h. A preliminary District finance report depicting the possible sources and uses of funds for the District.

4. Proposed timeline for District creation and termination date.

5. Acknowledgement that a consent of approval must be signed prior to the hearing date for the Governing Document by all property owners and registered voters, if any, within the proposed District boundaries approving of the creation of the proposed District and consenting to the issuance of debt in an amount sufficient for the proposed plan of financing.

6. Disclosure of any conflicts of interest between the applicant and the officers and employees of the City.

7. Copies of signed agreements between the applicant and applicable consultants and legal counsel retained by the City and/or the proposed District whereby applicant agrees to pay fees related to the review of the application and governing document.

Attachment: 05.10.22 - American Fork PID Policy (Public Infrastructure District (PID) policy)

B. Review Process:

1. The PID Evaluation Group ("PEG") is a City committee comprised of the City Administrator, Economic Development Director, Finance Director, a member of the Chamber of Commerce, and consultants as necessary that will be utilized to advise the Mayor, City Council and other policy-makers about district issues. The PEG will review the petition and letter of intent utilizing the criteria outlined in this policy and support the applicant with the preparation of a draft Governing Document for submittal.

2. Once the draft Governing Document meets the requirements of the policies outlined in the document, the draft Governing document will be submitted to the City Council for preliminary approval. The preliminary approval shall also include a public hearing noticed at least 10 days in advance of the hearing. Upon preliminary approval, the draft Governing document will be reviewed by the PEG for any amendments or modifications requested by the City Council. Following the review, a final Governing Document may then be presented to the City Council for final approval.

C. Governing Document Approval Process

1. The draft Governing Document will be reviewed by the PEG for compliance with the criteria and requirements contained herein. The PEG will discuss with appropriate policy-makers issues that arise during this drafting period to have such issues resolved.

2. When the PEG determines that a draft document meets the criteria outlined in this policy. City staff will work jointly with applicant and legal and financial advisors to submit an application for preliminary approval by the City Council

3. After preliminary approval, the applicant will revise their draft where necessary. Final review will be conducted by the PEG before recommending final approval by the City Council.

4. The final Governing Document will be presented to City Council for approval.

5. The American Fork City Recorder shall record approved documents with the County to ensure the approved agreements are recorded and the approved MILL rate will be assessed.

D. Fees

No request to create a Public Infrastructure District shall proceed until the fees set forth herein are provided for. All payments are to be made payable to American Fork City and remitted to the City.

Attachment: 05.10.22 - American Fork PID Policy (Public Infrastructure District (PID) policy)

1. Letter of Intent: A Letter of Intent is to be submitted to the City Economic Development Director's Office and a $2,500 retainer shall be paid at the time of submittal of the Letter of Intent to cover the cost of the initial staff review of the draft documents.

2. If the applicant proceeds to the submittal of a final Governing Document, the applicant shall be required to pay actual costs of the City in connection with the review and negotiation of the final Governing Document. Depending on the complexity and time required to analyze the PID application, the City may require additional funds to be held with the original retainer.

3. Other Expenses: The applicant for a District shall pay all reasonable consultant, legal, financial advisor, and other fees and expenses incurred by the City in the process of reviewing the draft Governing Document prior to adoption and other such fees and expenses as may be necessary to interface with such District. All such fees and expenses shall be paid within 30 days of receipt of an invoice for these additional fees and expenses. The City may request an additional retainer to cover such costs.

II. Criteria for Evaluating Proposed Public Infrastructure Districts

A. Public Benefit

PID assessments may only be used to serve or improve public property and infrastructure which provides for public benefit, as determined by the City, and may not be used to benefit or enhance private property. Listed below are services and improvements which the PIDs may provide:

- Landscaping and irrigation
- Public infrastructure such as water, sewer, and storm drain facilities
- Right-of-way, median, roads, signals, sidewalks, curb & gutter
- Open space infrastructure, public parks with associated amenities
- Perimeter fencing
- Entry features
- Distinctive lighting
- Art or decorations
- Parks, trails and trail heads
- Parking improvements
- Convention centers

Other improvements benefiting the public will be reviewed and considered individually by the city.

PID assessments shall NOT be used to provide services or improvements which benefit private property or privately controlled infrastructure such as the items listed below:

- Privately owned buildings or structures
- Swimming pools, water parks, and decorative water features

Attachment: 05.10.22 - American Fork PID Policy (Public Infrastructure District (PID) policy)

- Construction, improvement, or maintenance of privately owned facilities or land including properties or infrastructure owned by a Home Owners' Association (HOA).

Formation of a District bestows certain benefits on the District's advocates and is expected to provide public benefit consistent with the City's stated policy goals. Components of public benefit to be considered shall include all or portions of the following:

1. Resulting development that is in conformance with the City's General Plan and Zoning Ordinance;

2. Provision of and/or contribution to needed regional and sub-regional infrastructure;

3. Sustainable design including multimodal transportation, water conserving landscape design, thoughtful development phasing, green building design, and formation of and participation in transportation management programs;

4. Mixed-use development that includes a variety of affordable housing types and prices, a range of employment opportunities, retail and consumer services, and civic amenities;

5. High quality site and building design, including street connectivity, multimodal street design, durable construction materials, and pedestrian-friendly building design;

6. Preservation or creation of open space, parks, trails, or other outdoor public amenities; and

7. Commercial development that will provide employment opportunities, retail, dining, entertainment, and consumer services.

B. Evaluation Criteria

These criteria provide thresholds for consideration. Compliance with all or a portion of these criteria is desired; however, alternative approaches may be considered.

1. Districts should not include land that is already included within the boundaries of another District without express provision in an adopted Governing Document. In such cases, the relationship with the existing districts must be addressed in the Governing Document.

2. A District planning to levy more than 10 mills of tax in the District for repayment of limited tax bonds will not be considered without sufficient justification as to why additional mills are necessary and reasonable for a commercial or mixed-use development.

3. A District planning to levy more than 4 mills of tax in the District for repayment of limited tax bonds will not be considered without sufficient justification as to why additional mills are necessary and reasonable for a residential development.

Attachment: 05.10.22 - American Fork PID Policy (Public Infrastructure District (PID) policy)

4. Submission of a detailed analysis which demonstrates the public benefit directly resulting from the creation of the District and its undertakings as described in the Governing Document shall be considered.

C. Evaluation of Applicant

The following criteria relating to the applicant and the development will be considered:

- Historical performance of the applicant (within and outside of the City);
- The current proposed plan of finance of the District;
- The current development plans relationship to the General Plan of the City; and
- The regional, economic development, or overall benefits to the City from the proposed plan of finance.

III. Governing Document Requirements

In addition to statutory requirements, a Governing Document memorializes the understandings between the District and the City, as well as the considerations that compelled the City to authorize the formation of the District. The Governing Document for the proposed District shall contain and will be reviewed for compliance with the following policies and requirements.

A. District Description

1. Description of District area including size, location, area context (significant natural and man-made features, major public improvements, adjacent development), development history within the proposed district boundaries, and proposed development scenario (land uses by type and intensity and general urban design character).

2. Description of the public benefit resulting from the creation of the District and its undertakings.

3. Itemization and description of all needed infrastructure (both regional and local) and facilities in the District's area.

4. Explanation of the relationship, if any, between the District and any other public infrastructure districts with overlapping boundaries. If more than one district is proposed to be created within an inclusion area, describe how ultimate district boundaries will be determined.

5. Estimated construction costs of such infrastructure.

Attachment: 05.10.22 - American Fork PID Policy (Public Infrastructure District (PID) policy)

6. General description of phasing of construction based on development projections and phasing.

7. Provide the following financial plan information:

   a. Proforma financial overview of total costs and total revenues from all revenue sources, including internal rate of return anticipated in conjunction with the proforma;

   b. An example plan of finance showing a proposal of how the proposed financing might take place, recognizing that the actual financing terms and structure will be approved by the board of trustees of the District (the "Board") within the parameters of this Governing Document;

   c. Comparison of the mill levies of similar taxing entities in the area;

   d. Proposed operating budgets for the District's first five years of existence; and

   e. Any other forms of public financing and assistance being sought, including assessment areas.

8. Description of the "ultimate ownership" and provision for the ongoing operating and maintenance costs for infrastructure.

9. Description of any proposed divisions and an inclusion/exclusion process as appropriate.

10. Proposed governance plan, including Board structure and criteria and timeline of transition from appointed Board to elected Board.

B. Requirements and Expectations

1. The planned ownership of the project improvements and facilities, including any relationship with an existing statutory district must be addressed in the Governing Document.

2. All debt issued by the District for which a tax is pledged to pay the debt service shall meet the requirements of all applicable statutes.

3. All bonds shall have a maximum term and termination date.

Attachment: 05.10.22 - American Fork PID Policy (Public Infrastructure District (PID) policy)

4. Land, easements, or improvements to be conveyed or dedicated to the City and any other local government entity shall be conveyed in accordance with the related standards at no cost to the City.

5. All public infrastructure within the District which will be connected to and owned by another public entity shall be subject to all design and inspection requirements and other standards of such public entity.

6. The District shall not pledge as security any land, assets or funds to be transferred to the City.

7. The District shall be subject to City zoning, subdivision, building codes, fire codes and all other applicable City ordinances and regulations. Approval of the Governing Document shall not bind the City to approve other matters which the District or developer may request.

8. The District shall pay all fees and expenses as provided in the Governing Document.

9. The District may not double tax, whether by mill levy, assessment, impact fees, or any combination thereof, any end user for the costs of Improvements.

10. The District shall be subject to State of Utah's procurement statutes and regulations or alternatively require all construction project bids paid for or reimbursed by the PID to be reviewed by a third party engineer prior to construction and at the time of pricing for the reasonableness of specifications and price. At a minimum, the acquisition of completed or partially completed improvements shall be for fair market value, as reasonably determined by an engineer employed or selected by the City, the costs of which shall be reimbursed by applicant. [If there shall be any disputes regarding the reasonableness of such price or bids, such disputes shall be settled by the estimated price or bid as determined by an engineer selected by the City and the applicant or third-party engineer referenced above.]

11. Any requests to reimburse the Developer will be subject to review by an engineer employed or selected by the City review to ensure the request is within the scope of the PID's bonds, complies the governing document, and that the expense was incurred according to the State of Utah's competitive procurement rules or in accordance with U.C.A. 17D-4-203(3). Governing documents shall specify remedies for material violations uncovered by an audit, including that the District shall not the release certain funds until violations are cured.

12. To ensure that development of a property tax base keeps pace with debt obligations, the Governing Document shall provide for milestones in the construction of residential and commercial properties (in the form of number of dwelling units and amount of square footage, respectively, or some other metric as set forth in the governing document), completion of which shall be conditions on the District's issuance of any

Attachment: 05.10.22 - American Fork PID Policy (Public Infrastructure District (PID) policy)

additional bonds. For phased projects, bonding shall be acquired for each phase independent of the full project unless outlined in the Governing Document.

13. The Governing Document shall provide a sunset clause to address dissolution of the District upon completion of infrastructure buildout and paying off all bonds used to finance the infrastructure or in the event that the PID does not issue any bonds. Such clauses shall make reference to statutorily prescribed dissolution procedures set forth in the Utah Code Title for Limited Purpose Local Government Entities - Local Districts and any such dissolution procedures that would be carried out accordingly. The clause may address dissolution prior to any levy of taxes and issuance of bonds for occurrences and conditions outside of the control of the Developer, such as recessions, economic and market conditions, and acts of God; once taxes have been levied and bonds issued, there shall be no dissolution of the PID except as prescribed under U.C.A. 17B-1-1301 et seq.

14. Bonds may not be purchased by parties who have a material conflict of interest related to the ownership of the property within the District.

C. Disclosure and Reporting Requirements:

Disclosure of the existence of the District to property owners and potential property owners within the District is important and the following actions to be taken by each District shall be included in the Governing Document.

1. Within 30 days after the formation of the District, the City shall record a notice with the county recorder:

   a. Containing a description of the boundaries of the District;

   b. Stating that a copy of the Governing Document is on file at the office of the City;

   c. Stating that the District may finance and repay infrastructure and other improvements through the levy of a property tax;

   d. Stating the maximum mill rate that the District may levy;

   a. A disclosure outlining the impact of any applicable property tax, in substantially the following form:

   "Under the maximum property tax rate of the District, a primary residence valued at $[insert average anticipated residential property value] would have an **additional annual property tax of $_____** for the duration of the District's Bonds. A business property valued at $[insert average anticipated commercial property value] would have an **additional annual property tax of $_____** for the duration of the District's Bonds."; and

   b. If applicable, stating that the debt may convert to general obligation debt and outlining the provisions relating to conversion.

Attachment: 05.10.22 - American Fork PID Policy (Public Infrastructure District (PID) policy)

2. Applicant, homebuilders, commercial developers, and commercial lessors, as applicable, shall be required to disclose the following information to initial resident homeowners, renters, commercial property owners, and/or commercial tenants:

   a. All of the information required under C.1. above;

   b. Such disclosures shall be contained with the REPC on a separate colored page of the applicable closing or lease documents and shall require a signature of such end user acknowledging the foregoing.

   c. Such other permitted or legally required notices as shall be requested by the City (including after creation of the District).

3. At least annually following the formation of the District, the District shall notify (by mail, e-mail, or posting to the District's website) property owners in the District of the existence of the District and of the next scheduled meeting of the Board of the District. Such meeting shall occur at least 30 days and not more than 60 days following the date of the notice. Such notification shall include names and contact information of the Board of Directors and officers, the address, telephone and fax numbers, and e-mail address of the District, and shall include reference to the existence of a District file maintained by the City as described below.

4. The District shall provide the following information to the City Economic Development Director's Office on an annual basis, and the District shall create and maintain a file for public review of the following information.

   a. Annual District budget;

   b. Annual financial report or audit of the District, as applicable under relevant statutory provisions;

   c. Total debt authorized and total debt issued and presently planned debt issuances;

   d. Names and terms of Board members and officers and progress towards milestones required for transition to elected Board;

   e. Rules and regulations of the District regarding bidding, conflict of interest, contracting, and other governance matters, if changed;

   f. List of current interlocal agreements, if changed (to be delivered to the City upon request);

   g. List of all current contracts for services or construction (to be delivered to the City upon request);

   h. List of status of construction of improvements;

   i. Construction schedule, with City to be notified of delays;

Attachment: 05.10.22 - American Fork PID Policy (Public Infrastructure District (PID) policy)

j. Official statements of current outstanding bonded indebtedness, if not previously received by the City;

k. Current approved Governing Document, if changed; and

l. District Office contact information.

5. The following shall be considered significant changes to the Governing Document, thereby requiring approval by the City:

a. Exclusion or inclusion of property without Governing Document and Statute required approvals;

b. Change in the maximum mill levy;

c. Consolidation with any other district; and

d. Change in the dissolution date.

e. Addition/Deletion of any public improvements.

Submittal Instructions

All letters of intent, draft Governing Documents, annual financial information, and additional documents and requested information should be submitted to the City Economic Development Director's Office in electronic and hard-copy form:

American Fork City
Attn: Economic Development Director
51 E Main St.
American Fork, UT 84003 (801) 763-3060
pobrien@americanfork.gov

Attachment: 05.10.22 - American Fork PID Policy (Public Infrastructure District (PID) policy)