

MINUTES**1. Call to Order, Roll Call, Welcome**

Chair Molly Signoretty called the meeting to order at 6:00 p.m. She also confirmed that a quorum was present.

Molly Signoretty	P
George Ferris	P
Lori Lloyd	P
Mike Williams	P
Rebecca Pipkin	P
P=Present A=Absent	

1. Agenda Review

No changes were made to the agenda.

2. New Business**a. Discuss Harvest Days Festival Goals and History**

The committee members discussed the history and goals of the Harvest Days Festival.

b. Discuss Harvest Days Festival Committee**i. Meeting Schedule**

The committee members discussed a variety of meeting schedule options and agreed on the following meeting schedule:

May/June every other week, July every week –

5/5, 5/19, 6/2, 6/16, 6/30, 7/7, 7/14, 7/21, 7/28 at 5:30, Dahl Conf Rm

The next meeting will be held Thursday, May 5.

ii. Communication Preferences

The committee members discussed communications preferences and agreed that email would be the best method for communicating.

iii. Roles and Responsibilities

Chair Signoretty discussed the roles and responsibilities of the committee members. It was reiterated that the committee is only responsible for planning the Harvest Days Festival.

iv. Task Assignments

The following task assignments were agreed upon:

To discuss the festival schedule, opening and headliner entertainment, daytime entertainment and activities, and theme, to be decided and voted on at the next meeting.

v. Team Agreement

The committee members developed the following team agreements to promote collaborative and positive meetings:

1. If we're holding ourselves to it, everyone else needs to also
2. Completing things on time, answering emails, etc.
3. Due Dates – following thru with tasks on due dates
4. Participation and Feedback
5. Communication – how we feel, ideas, open lines
6. Being realistic with commitments – not saying I can do ABC when I can only do A & B
7. Understanding what we're doing – knowing exactly what we're supposed to be doing
8. Making life simpler – in terms of Harvest Days (Tonya)

vi. Election of Vice-Chair and Secretary

1. Committee Member Ferris was elected as Vice-Chair and Committee Member Pipkin was elected as Secretary.

c. Harvest Days Parade

- i. Discuss Harvest Days Parade Policies
- ii. Discuss and approve Harvest Days Parade Invite List

The committee members reviewed the parade invite list. Committee member Williams moved, and Committee Member Ferris seconded, to approve the Harvest Days Parade Invite List as presented. The motion passed unanimously.

d. Harvest Days Festival Entertainment

- i. Discuss hiring DJ Cooper Brown

Through a general consensus, the committee members agreed to hire DJ Cooper Brown for the Harvest Days Festival at a cost of \$2,950.

- ii. Discuss Options for the Opening Band and Headliner

The committee discussed the following options for the opening and headliner bands:

Cover band for opener; mix of 'unique' and familiar. Through a general consensus, the committee members agreed to have the Event Planner

(Hoopes) narrow down the list to three or four options to be presented and decided on at the next meeting.

3. Harvest Days Festival Committee Member Comments

Offer high energy, engaging activities/entertainment; things that appeal to all ages.

Have events at various locations, not just one location.

Possibly have an alternative to fireworks – drones?

Possibly change route of parade.

Event Planner will assign each committee member tasks on day of event.

4. Adjournment

By consensus of the Harvest Days Festival Committee, the meeting was adjourned at 7:44 p.m.