**South Salt Lake Valley Mosquito Abatement District**

**Board Meeting Minutes**

**March 14, 2022 at 2:00pm**

The Board of Trustees of the South Salt Lake Valley Mosquito Abatement District, Salt Lake County, State of Utah, met in a regular board meeting at the District offices at 7308 Airport Road, West Jordan, Utah. Electronic participation was also permitted via Zoom.

The following board members were present: Tish Buroker (Riverton), Don Christensen (West Valley), Gene Drake (West Jordan), Paul Fotheringham (Holladay), Brad Gilson (Draper), Kristie Overson (Taylorsville), Linda Price (White City), Ilene Risk (Salt Lake County), Steve Shields (Herriman).

The following board members attended electronically: Jeff Bossard (Brighton), Jeff Gaston (Bluffdale), Paul Glover (Midvale), LeAnne Huff (South Salt Lake), and Laverne Snow (Murray).

The following board members were absent: Silvia Catten (Millcreek), Doug Petersen (Cottonwood Heights), Florence Reynolds (Sandy), Tamara Zander (South Jordan).

Also attending were Brian Hougaard, Dan McBride and Kassie Draper.

1. Welcome. Price duly called the meeting to order and welcomed everyone.
2. Citizen Comments. No members of the public were present to comment.
3. Board Conflicts of Interest Disclosures. No board members had any agenda conflicts to disclose.
4. Approve Minutes. Shields moved to approve and adopt the February minutes. Risk seconded the motion. The motion carried with all in favor (Snow was absent for vote).
5. Employee Handbook Review. Hougaard reviewed the manual editing process and highlighted additions made including a new mission statement, revised social media policy, addition of a new holiday, and updated per diem source. Fotheringham moved to adopt the updated Employee Handbook. Buroker seconded the motion. The motion carried with all in favor.
6. AMCA Meeting Report. McBride and Hougaard attended in Jacksonville, FL and reported on presentations and speakers from the conference.
7. Legislative Review. Hougaard reviewed the bills that passed this year’s legislative session that will impact the District.
8. Conditions of the District. Hougaard reported on the following items.
	* District Activities include training, conferences, equipment maintenance and repair, winter goals, school presentations, policy review and adjustments, 2022 season preparation, purchase of pesticide and supplies, seasonal recruitment and hiring.
	* Manual/Policy Review. Next month the Trustee ByLaws will be reviewed, and Board Members can suggest policy changes.
	* 2022 Conferences
		+ UMAA Annual Meeting – Oct 23-25 (Park City, UT)
		+ UASD Annual Conference – Nov 2-4 (Layton, UT)
	* Local newspaper mosquito articles have been prepared and will be sent to Board Members for publication in local newsletters throughout the season.
	* Safety Report. No incidents were reported.

McBride attended and reported on the UPDES General Permit Public Hearing. A subsequent hearing has been scheduled for March 14 for additional comments.

1. Award Presentation. Hougaard presented a 25 year service award to Drake in recognition for his service as a Board Trustee since January 1997!
2. Board Member Items for the April 11th Meeting. No additional agenda items were requested.
3. Approve Bills. The bills were presented for approval and payment. Fotheringham moved to pay the bills. Gilson seconded the motion. The motion carried with all in favor.
4. Adjourn. Fotheringham moved to adjourn and meeting was adjourned at 2:46 pm.