

Hinckley Town Council
Town Council Chambers
161 East 300 North Hinckley, UT
Zoom Meeting & Digitally Recorded
April 21, 2022

Invocation LeeAnn Terry

I. PLEDGE

Mayor Brian Florang asked all to rise and join in the Pledge of Allegiance.

Mayor Brian Florang called the meeting to order at 7:02 p.m.

II. ROLL CALL

Mayor Brian Florang

Councilmembers: Leon Lewis, Thomas Miller, LeeAnn Terry

Absent: Councilmember Ray Searle

Hinckley Town Clerk Tresa Taylor

Maintenance Employees: Joe Stevens, Trey Ross

III. GUESTS:

Tyler Roper

Zoom: Tom Souvall

IV. APPROVAL OF MINUTES FROM PREVIOUS MEETING

Councilmember Thomas Miller made a motion to approve the meeting minutes as presented for April 7, 2022. Councilmember Leon Lewis seconded the motion, all voted aye. Motion carried.

V. PETITIONS, REMONSTRANCES, AND COMMUNICATION

None.

VI. REPORT OF GOVERNING BODY – BOARDS – COMMITTEES:

Councilmember Leon Lewis stated the Miss Hinckley Tea will be held on Saturday, April 23, 2022, and asked about holding a contest if there is only one applicant. The council decided it is not about holding a contest but it's all about having a Miss Hinckley.

Mayor Florang stated the objective is to have a Miss Hinckley. Councilmember LeeAnn Terry asked about a crowning event and the council decided to keep this tradition alive. The Miss Hinckley Crowning will be held on Saturday, May 14, 2022, 6 pm at the town park.

Mayor Brian Florang stated Isidro Sandoval who has provided computer and network support to Hinckley Town has accepted a job with Utah State University and the town will need to find someone to replace him.

VII. STAFF REPORTING

Clerk Tresa Taylor reminded the council the Dog Licensing Clinic is on Saturday, April 23, 2022. Mayor Brian Florang and Trey Ross will attend the clinic.

Maintenance employee Trey Ross discussed the following:

1. Trey showed the council a steel corroded water saddle that failed and was replaced near 1005 N Main St. to give council members an understanding of the water system and the problems that arise.
2. Trey stated Twin D is cleaning the sewer system. Trey noted the Industrial Park was on their cleaning schedule but was cleaned three years ago. Therefore, instead of cleaning the Industrial Park all sewer lift stations will be cleaned.

VIII. NEW BUSINESS

1. Approve or deny a recommendation from the Planning and Zoning Commission to approve a request from Steven Fountaine for a Simple Lot Subdivision of Parcel H 2183 A and approve the dedication of street 350 W. St. to Hinckley Town.

Mayor Brian Florang opened discussion about the recommendation to approve a simple lot subdivision of Parcel H 2183 A and the dedication of street 350. W St. to Hinckley Town. There was limited discussion and Mayor Brian Florang called for a motion.

Councilmember Thomas Miller made a motion to approve the simple lot subdivision of Parcel H 2183 A from Steven Fountaine. Councilmember LeeAnn Terry seconded the motion, all voted aye. Motion carried.

2. Souvall Investments seeking approval of a 10' Utility Easement in Hinckley Meadows Subdivision on the front of Lots 6,7,8,9,10,11,12,13, and 14.

Mayor Brian Florang and council members reviewed the document submitted by Souvall Investments showing the Hinckley Meadows Subdivision with a request for a 10' utility easement in front of Lots 6,7,8,9,10,11,12,13, and 14. Mayor Florang explained when the subdivision was originally planned all the utility easements were placed on the back of the lots making utility access very difficult. Therefore, Souvall Investments is asking for approval of a 10' utility easement along the front of the lots they own in Hinckley Meadows Subdivision.

Mayor Florang asked Mr. Souvall if he had additional comments or information to add and Mr. Souvall stated no, that's basically it.

Mayor Brian Florang asked for any questions or concerns from the council. There was no further discussion. Mayor Florang asked for a motion.

Councilmember Leon Lewis made a motion to approve the application from Souvall Investments requesting a 10' utility easement in front of Lots 6,7,8,9,10,11,12,13, and 14 in Hinckley Meadows Subdivision. Councilmember Thomas Miller seconded the motion, all voted aye. Motion carried.

Mayor Brian Florang thanked Mr. Souvall for attending via Zoom.

3. TJ Roper – Recreational Vehicle Application, 98 W 200 N, Hinckley along with a request to install RV water and sewer connections to existing service.

Mayor Brian Florang invited Tyler Roper to the podium. Tyler explained he would like to place a recreational vehicle on his property to help his daughter since housing costs are so high. Mayor Florang explained the application can be approved for six months and then Tyler will need to come back if more time is needed noting the application can be extended two times for a total of eighteen months.

Mayor Florang asked for a motion.

Councilmember Leon Lewis made a motion to approve the Recreational Vehicle Application for Tyler Roper to place a recreation vehicle on his property for his daughter. Councilmember LeeAnn Terry seconded the motion, all voted aye. Motion carried.

Maintenance employee Trey Ross stated he provided Tyler with a plumbing permit application for him to complete and return before extending his existing water and sewer line to the recreational vehicle.

Mayor Brian Florang expressed his appreciation to Tyler for going through the recreational vehicle application approval process.

4. Review and adopt a resolution to amend the Hinckley Town Consolidated Fee Schedule to include a refundable deposit for Right-of-Way Encroachments.

Mayor Brian Florang explained these encroachments were discussed at the last meeting and are when someone is putting in a new service or tying into any utility in the road. Noting, if one must cut into the road then the town collects a deposit against that potential and will return the deposit once road work has been completed to the town's satisfaction. Maintenance employee Trey Ross said he contacted West Side Grading and the minimum for an asphalt scratch and patch is \$1,800.00 for 100 sq ft and then \$7.00 per additional sq ft.

Mayor Brian Florang asked about having a process for planning and coming up with an estimated cost for each project. Clerk Tresa Taylor suggested the maintenance department review the submitted site plot plan, determine town service line locations and the amount of road that will be compromised when connecting to town services. Mayor Florang suggested using this process and would like the town to have the Right-of-Way Encroachment Deposit to be determined with a minimum deposit of \$2,000.00.

Clerk Tresa Taylor informed the council she contacted Greg Ogden, CPA about accounting procedures for the Right-of-Way Encroachment Deposit and Greg Ogden advised the town to set up a liability account to hold the deposit, then when the money is refunded or used by the town to make a road repair, reduce the liability account.

Councilmember Thomas Miller asked the maintenance department how they feel about this extra responsibility and Trey responded it's not much different than doing the blue stakes.

There was discussion about a reasonable amount of time the road repair must be completed after connecting services. The council agreed the road must be repaired within 90 days of the town service installation inspection date and the repair must hold for one year before the right-of-way encroachment deposit is refunded.

Mayor Brian Florang asked for a motion to adopt the resolution.

Councilmember Thomas Miller made a motion to adopt Resolution 22-04-21, to amend the Hinckley Town Consolidated Fee Schedule to include a Right-of-Way Encroachment Deposit. A resolution to amend the consolidated fees charged by Hinckley Town, Utah for various services, permits, and material the Town provides in its operation and functions as a municipality in the State of Utah. Councilmember LeeAnn Terry seconded the motion. Roll Call Vote: Councilmember Leon Lewis, aye; Councilmember Thomas Miller, aye; Councilmember LeeAnn Terry, aye; Mayor Brian Florang, aye. Absent Councilmember Ray Searle. Motion carried and Resolution 22-04-21 was adopted.

5. 2022-2023 Town Budget Planning

Clerk Tresa Taylor provided each council member with budgeting worksheets for the town's General Fund, Water Fund, and Sewer Fund as well as a copy of the town's March 2022 Financial Statements. Clerk Tresa noted the budget worksheet shows three years of actual revenues and expenses for each fund as well as the 2022 Budget and asked the council member to get familiar with the town budget by reviewing the areas in which they oversee so they may have input as the 2023 Tentative Budget is created.

IX. OUTSTANDING BUSINESS

1. Sewer System Master Plan

Mayor Brian Florang said he signed a document for the Sewer Master Plan and sent it in. He noted a meeting is scheduled with the Water Quality Board for the Sewer Master Plan funding request on Wednesday, April 27, 2022.

2. Mini Split Install, Restroom & Breakroom Update

None.

3. Water System Master Plan

None.

4. 2022 Road Repair Project – Center Street 500 W – 1000 W

Maintenance employee Trey said the revised road repair agreement has been signed and returned.

5. Hinckley Pioneer Days Celebration Planning

The council reviewed, discussed, and assigned celebration tasks on the celebration worksheet.

The council reviewed and discussed community responses for nominating a Grand Marshal, Speaker of the Day, and Celebration Theme and decided on the following:

Grand Marshal - Delma Jean Galli

Speaker of the Day - Waldo Warnick

Celebration Theme - Deep Roots in Changing Times.

Councilmember Thomas Miller will ask Delma Jean Galli if she accepts the nomination as Hinckley Town Grand Marshal.

Councilmember Leon Lewis will ask Waldo Warnick if he accepts the Speaker of the Day nomination.

The council discussed the celebration street dance and would like to hold the dance both nights if possible and if only one night, then Saturday. Clerk Tresa will ask Sound Unlimited if they will provide music for the street dance both nights. The council discussed having security at the street dance.

Clerk Tresa Taylor said she contacted Acoustic Echo and they will play at the park celebration this year.

X. MISCELLANEOUS DISCUSSION

The council reviewed the revised Hinckley Town Building Permit Application and corrections will be made to the road encroachment agreement. Mayor Brian Florang asked, who will sign off as the Land Use Approval and it was decided the maintenance department will sign as Land Use Approval.

Mayor Brian Florang stated he would like it on the record that our maintenance men do a great job!

Councilmember Thomas Miller stated it is eight miles to the well and water treatment plant and asked why this system could not be located here in town? Several responded that the water arsenic level in town is too high and it would be cost prohibited.

XI. PAYMENT OF BILLS

Councilmember LeeAnn Terry made a motion to accept the following purchase orders:
P.O. # 579421 to Chronicle Progress, \$680.00 for Spring Newsletter & 2022 Event
Schedule printing.

P.O. # 579420 to Jumptown, \$2,407.00 for celebration inflatables.

Councilmember Leon Lewis seconded the motion to accept the purchase orders as read,
all voted aye. Motion carried.

Councilmember Thomas Miller made a motion to pay bills. Councilmember Leon Lewis
seconded the motion, all voted aye. Motion carried.

XII. ADJOURNMENT

Councilmember Leon Lewis made motion to adjourn the meeting at 9:04 p.m.

Councilmember LeeAnn Terry seconded the motion, all voted aye. Motion carried.



Tresa Taylor, Hinckley Town Clerk



Mayor Brian Florang